



Etheridge Shire Council

CONFIRMED MINUTES

GENERAL MEETING OF

ETHERIDGE SHIRE COUNCIL

HELD COUNCIL CHAMBERS,
GEORGETOWN

ON WEDNESDAY 16 JUNE 2021,

COMMENCING AT 9.00AM



ETHERIDGE SHIRE COUNCIL
MINUTES OF THE GENERAL MEETING
HELD AT COUNCIL CHAMBERS, GEORGETOWN
ON WEDNESDAY 16 JUNE 2021
COMMENCING AT 9.00AM

ATTENDANCE

Crs, Barry Hughes, Laurell Royes, Joe Haase, Cameron Barns, and Tony Gallagher

OFFICERS PRESENT

Mr. Ken Timms, Chief Executive Officer
Mr. Les Morgan, Director of Engineering Services
Mr. Ian Kuhn, Director of Corporate and Community Services
Miss. Abbey Taylor, Executive Assistant

The Mayor declared the meeting open at 9:00am and welcomed all in attendance.

ACKNOWLEDGEMENT TO COUNTRY

We would like to acknowledge the traditional owners of this land and pay our respects to the Elders past, present and future for they hold the history, cultural practice and traditions, of their people."

APOLOGIES, CONDOLENCES & CONGRATULATIONS

- Council wishes to send their deepest condolences to the family of Gail Lowrey from Forsayth.

CONSIDERATION OF MINUTES

General Meeting Minutes – Friday 21 May 2021

RESOLUTION:

That the Minutes of the General Council Meeting held at Georgetown on Friday 21 May 2021 be confirmed.

MOVED: Cr. Gallagher

SECONDED: Cr. Royes

CARRIED
RESOLUTION #21.6.1.CEO
5/0

Corrections:

- N/A

BUSINESS ARISING FROM GENERAL MEETING MINUTES

Cr Haase

- GM2787 and GM2702 – informed that the application has been made and therefore that is why it is marked as completed
- GM2970 – RV friendly towns – informed that it will not be presented at today's meeting – questioned which direction Council were going with becoming RV friendly - informed that Council will aim for the lower tier in becoming RV friendly; parking, signs etc.
- GM2988 – wash down bay – requested an update – inform that EOI's have been sent and received, now just going through and deciding.
- GM2944 – street scaping – requested an update on the grant – informed that Works 4 QLD have been approved, spread over a few applications – Works to start after the 1st of July
- 17th Feb 2021 – Flashing Electronic Signs – requested an update
- 17th March 2021 – EOI's for management of sports centre and swimming pool complex – requested an update – informed of what was presented at General Meeting

Cr Barns

- GM2943 – requested an update – informed that it was mentioned in Infrastructure Services Operations Manager report
- Gm2942 – River crossings – requested an update on progress – informed that it will be in the Engineers Briefing Report

Cr Gallagher

- GM2972 – Forsayth landfill – requested an update – informed that it will be going to the next Council workshop
- GM3030 – new potable water tanker – requested an update on an alternative in the meantime – informed that it will all depend on what new truck is purchased – a report on the matter will be presented to Council
- GM3089 – acknowledging sports persons who have competed in a state or national level – requested an update – informed that more information is needed to proceed – could be a task for the manager of the sports centre if appointed
- GM#21.04.15 – was raised at workshop – informed that the matter has been handled as part of the plant replacement and procurement policy – mark as completed

Cr Royes

- GM3053 – Federal Work Health and Safety – is Council still on phase one – requested an update – informed that it is almost ready to go – Infrastructure & Engineering Services Manager can do a full detailed report to bring to the next Councillor Workshop
- GM3090 – Robinhood/Gilberton shortcut – requested an update – informed that Shepherds can provide an update at next Workshop
- GM#21.4.20 Has the letter been sent – informed that it has not yet been sent

Cr Hughes

- GM2941 – Upgrade of Etheridge Shire Gullies and Causeways – requested an update – informed that the program has been made and will be prioritised, report will be brought to Council.

ATTENDANCE

Mr. Ian Kuhn left the meeting at 9:14am and returned at 9:16am.

ADJOURNMENT

Council adjourn for morning tea at 10:07am

RESUMPTION

Council resumed the meeting at 10:22am.

CONSIDERATION OF OPEN REPORTS

DIRECTOR CORPORATE AND COMMUNITY SERVICES

Briefing Report

RESOLUTION

That Council acknowledges and receives the Director of Corporate and Community Services' Briefing Report.

MOVED: Cr. Haase

SECONDED: Cr. Barns

CARRIED
RESOLUTION #21.6.2.DCCS
5/0

1

Financial Performance (Actual v Budget) for the period 1 July 2020 to 20 June 2021

EXECUTIVE SUMMARY

It is a statutory requirement under Section 204 of the Local Government Regulation 2012 that the Chief Executive Officer must present a Financial Report of its accounts to the Local Government at least monthly.

RESOLUTION

That Council:

Resolve to adopt the monthly Financial Report which incorporates the monthly statutory financial statements (Statement of Comprehensive Income, Statement of Financial Position & Statement of Cashflows) pursuant to and in accordance with Section 204 of the Local Government Regulation 2012 for the period ending 31 May 2021.

MOVED: Cr. Haase

SECONDED: Cr. Barns

CARRIED
RESOLUTION #21.6.3.DCCS
5/0

RESOLUTION

That Council resolve that the Argosy Freightliner prime mover be traded-in for a fit for purpose truck as a priority in the 2021/22 budget.

MOVED: Cr. Royes

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION #21.6.4.CEO
5/0

2

Etheridge Shire Council – Internal Audit Plan

EXECUTIVE SUMMARY

In accordance with S.207 of the Local Government Regulation 2012 a Local Government for each financial year must prepare:

- (i) An internal audit plan;

- (ii) Carry out an internal audit;
- (iii) Prepare a progress report for the internal audit plan;
- (iv) Assess compliance with the internal audit plan

Council has reviewed and updated its Internal Audit Plan with Council developing a three (3) year plan commencing from the 2020/21 financial year to the 2022/23 financial year, which has been developed around Councils Enterprise Risk Management Plan (Operating Risks)

Council has in place a three (3) year Internal Plan, which was approved by Council in April 2019.

RESOLUTION

That Council:

Resolve to adopt the Internal Audit dated April 2021 and the amendments to Etheridge Shire Council's Internal Audit Plan (2021-2023) pursuant to and in accordance with S.207 of the Local Government Regulation 2012.

MOVED: Cr. Haase

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION #21.6.5.DCCS
5/0

3

Review of Policy – Drug and Alcohol

EXECUTIVE SUMMARY

It is always sound governance to review existing policies to ensure that the policy is deliverable and easy to implement plus to investigate any changes that may need to be made to the existing policy.

RESOLUTION

That Council:

Resolve to adopt the reviewed Drug and Alcohol Policy and Procure.

MOVED: Cr. Barns

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION #21.6.6.DCCS
5/0

4

Smoking Policy

EXECUTIVE SUMMARY

It is always sound governance to review existing policies to ensure that the policy is deliverable and easy to implement plus to investigate any changes that may need to be made to the existing policy.

RESOLUTION

That Council:

Resolve to adopt the Smoking Policy as presented.

MOVED: Cr. Haase

SECONDED: Cr. Royes

CARRIED
RESOLUTION #21.6.7.DCCS
5/0

5

Mt Surprise Sport and Recreation Club

EXECUTIVE SUMMARY

Council has received an email from the Mt Surprise Sport and Recreation Club Committee requesting Council's assistance in the maintenance of the Recreation Grounds by way of maintenance grading of the road into the grounds.

The Committee also requests assistance with:

- The installation of replacement hot water donkeys at the bottom toilet/shower blocks,
- Repairs to the broken wire rope & rubber falling down in the rodeo arena
- Removal of old buildings (under the shed near the canteen & up on the hill towards the water tank),
- Removal of old grandstand
- Running of new water lines
- Replacement of bore pump
- Cover for the water tank &
- some man power whipper snipping around the arena, canteen & the spectators area that is over grown.

RESOLUTION

That Council:

Receive the email of request from the Mt Surprise Sport and Recreation Club Committee and furthermore supports the concept of the maintenance of the Recreation Grounds by way of maintaining the vehicular access road into the grounds only.

MOVED: Cr. Haase

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION #21.6.8.DCCS
5/0

6

Regional Biosecurity Plan

EXECUTIVE SUMMARY

Council has received a letter from Southern Gulf NRM advising Etheridge Shire Council of an update in the development of the NWQROC Regional Biosecurity Plan.

Council at its February 2021 General Meeting resolved:

That Council endorse and confirm its participation in the development of the NWQROC Regional Development Plan and furthermore agrees on its share of the cost of \$15,000

RESOLUTION

That Council:

Note and receive the officer's report and furthermore Council pays its \$15,000 contribution in the 2020/21 financial year.

MOVED: Cr. Royes

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION #21.6.9.DCCS
5/0

7

The Great Northern Clean Up

EXECUTIVE SUMMARY

Council has received an email from Clean Up Australia Ltd advising Etheridge Shire Council of the upcoming 2021 Great Northern Clean Up event.

RESOLUTION

That Council: notes and receives the officer's report and furthermore:

- a) Recommends that the Community Development & Events Officer investigate a suitable time and location to stage The Great Northern Clean Up event.

MOVED: Cr. Gallagher

SECONDED: Cr. Barns

CARRIED
RESOLUTION #21.6.10.DCCS
5/0

ADJOURNMENT

Council adjourn for lunch at 12:33pm

RESUMPTION

Council resumed the meeting at 1:12pm.

DIRECTOR ENGINEERING SERVICES

Briefing Report

RESOLUTION

Excluding the information surrounding the LCRI program that the remainder of the Engineering Briefing Report be received.

MOVED: Cr. Gallagher

SECONDED: Cr. Barns

CARRIED
RESOLUTION #21.6.11.DES
5/0

ATTENDANCE

Mr. Alan Parry entered the meeting at 2:18pm

Mr. Jake Bethel entered the meeting at 2:18pm

1

Supply and Delivery of Two Multi Tyre Rollers

EXECUTIVE SUMMARY

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The 2020/2021 budget provides for the procurement of Two New Multi Tyre Rollers. In accordance with relevant legislation and the Etheridge Shire Council's Procurement Policy, quotations for these items of plant were invited late April 2021 and closed late May 2021. Tenders for this plant were sourced through Local Buy tender and quotation arrangements NPN2.15.

The quotation evaluation process has been completed and the details of each quote are provided in this report.

RESOLUTION

That Council resolves to accept the following quote for supply of Two New Multi Tyre Rollers.

Plant #	Items for Trade	Recommended Tender	Purchase Price GST Excl
New	4058 PS300C	Hastings Deering	\$190,000
New	4068 PF300C	Hastings Deering	\$185,000

MOVED: Cr. Haase

SECONDED: Cr. Barns

CARRIED
RESOLUTION #21.6.12.DES
5/0

2

Supply and Delivery of Two Padfoot/Vibration Rollers

EXECUTIVE SUMMARY

The 2020/2021 budget provides for the procurement of two new Padfoot/Vibrating Rollers. In accordance with legislation and the Etheridge Shire Council Procurement Policy, quotations for this item of plant were invited in April 2021 and closed in May 2021. Tenders for this plant were sourced through Local Buy tender and quotation arrangements NPN2.15. The quotation evaluation process has been completed and the details of each quote are provided in this report.

RESOLUTION

That Council resolves to accept the following quote for supply of two new Padfoot/Vibrating Rollers.

Plant #	Items for Trade	Recommended Tender	Purchase Price GST Excl
New	4098 CS-663E2	Hastings Deering	\$190,000
New	4108 CS-663E2	Hastings Deering	\$190,000

MOVED: Cr. Gallagher

SECONDED: Cr. Royes

CARRIED
RESOLUTION #21.6.13.DES
5/0

3

New Wheeled Loader

EXECUTIVE SUMMARY

The 2020/2021 budget provides for the procurement of New Wheeled Loader. In accordance with relevant legislation and the Etheridge Shire Council Procurement Policy, Quotations for this item of plant were invited in late April 2021 and closed in late May 2021. Tenders for this plant were sourced through Local Buy tender and quotation arrangements NPN2.15-2 Plant Machinery Equipment.

The evaluation process has been completed and the details of each are provided in this report.

RESOLUTION

That Council resolves to accept the following quote for supply of a new Wheeled Loader.

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Plant #	Items for Trade	Recommended Tender	Purchase Price GST Excl
New	5058 950H	Hastings Deering	\$410,000

MOVED: Cr. Barns

SECONDED: Cr. Haase

CARRIED
RESOLUTION #21.6.14.DES
5/0

4

Supply and Delivery of Heavy Rigid Truck

EXECUTIVE SUMMARY

The 2020/2021 budget provides for the procurement of a Heavy Rigid Beaver Tail Truck. In accordance with relevant legislation and the Etheridge Shire Council Procurement Policy, Quotations for this item of plant were invited in late April 2021 and closed in late May 2021. Tenders for this plant were sourced through Local Buy tender and quotation arrangements NPN04.13 Trucks (Cab Chassis).

The Quotation evaluation process has been completed and the details of each quote are provided in this report.

RESOLUTION

That Council resolves to accept the following quote for supply of a Heavy Rigid Truck.

Plant #	Items for Trade	Recommended Tender	Purchase Price GST Excl
New	2199 Mitsubishi Fuso	UD Trucks (CW36390TAL)	\$263,163.64

MOVED: Cr. Barns

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION #21.6.15.DES.DES
5/0

ATTENDANCE

Mr. Jake Bethel left at 2:53pm

Mr. Alan Parry left the meeting at 2:53pm

CHIEF EXECUTIVE OFFICER

Briefing Report

RESOLUTION

That Council acknowledges and receives the Chief Executive Officer's Briefing Report.

MOVED: Cr. Barns

SECONDED: Cr. Royes

CARRIED
RESOLUTION #21.6.16.CEO
5/0

Late Report

EXECUTIVE SUMMARY

North West Queensland Regional Organisation of Councils, on behalf the participating Councils, have invited tenders from suitably qualified contractors for the supply (including design), installation, and commissioning of automatic flood warning infrastructure (95 assets at 65 sites) across the North West Queensland Region. The participating Councils are:

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- Boulia Shire Council (8 sites, 14 assets);
- Burke Shire Council (14 areas, 22 assets);
- Carpentaria Shire Council (12 sites, 13 assets);
- Cloncurry Shire Council (9 sites, 12 assets);
- Croydon Shire Council (1 site, 1 asset);
- Diamantina Shire Council (2 site, 4 assets);
- Etheridge Shire Council (3 sites, 5 assets);
- Flinders Shire Council (3 sites, 5 assets);
- Longreach Shire Council (3 sites, 3 assets);
- McKinlay Shire Council (4 sites, 7 assets);
- Richmond Shire Council (4 sites, 5 assets);
- Winton Shire Council (2 sites, 4 assets).

Whilst tenders are sought based on the aggregation of all Councils' requirements, a separate contract will be formed between the successful tenderer and each participating Council.

RESOLUTION

1. That NWQROC's recommendation is to receive and note the Tender Recommendation report prepared for the full scope of the project, which includes 12 Councils, and flood warning infrastructure (3 sites, 5 assets) across the North West Queensland Region
2. That NWQROC recommendation is to authorise the CEO to negotiate the terms and enter into a contract with the Qteq Pty Ltd to supply and install flood warning infrastructure within Etheridge Shire Council and advise Council once the final contract amount is confirmed.

MOVED: Cr. Gallagher

SECONDED: Cr. Haase

CARRIED
RESOLUTION #21.6.17.CEO
5/0

ADJOURNMENT

Council adjourn for afternoon tea at 3:34am

RESUMPTION

Council resumed the meeting at 3:46am.

GENERAL BUSINESS

Cr Gallagher

- Maintenance on shortcut road Einasleigh to GDR
- 1080 possible to do small quantities anytime of the year
- Need for firebreak around campsite at Cumberland Dam
- Stairs down near the river in Georgetown need more work done on them before the 150 years celebrations

Cr Barns

- At the meeting in Cloncurry this past January, The PM stated he was open to helping ESC provide land and housing parcels. He offered to bring Big 4 Banks in to Fund \$500k for housing in western towns. Can this be considered by council?
- Road Categories -When can council clearly define them finally?
- Gravel pits rehabilitation program to be presented to council- Has this been completed?
- High Beam warning signs for in towns main streets (St George Street Georgetown, CBD town areas, etc)
- Shire Wide Camping Policy, (what is ESCs policy, 20km radius no camping bylaw, if its a state or local law.)Could changes to this be considered when talking about the Charleston Rec area, RV Friendly towns, etc?
- Cul de sac, end of First Street Forsayth. Can measures be put in place so that it is placed in line for project designation?
- Talavera Airstrip Gilberton- To best of my knowledge this strip hasn't been included in council maintenance listings.

Cr Haase

- I think we need to have a discussion about the current state and usefulness of our community libraries in Mt Surprise, Forsyth and Einasleigh. Maybe they need some promotion, some revamping or thought given to their accessibility to make them more helpful to their communities.
- Costa the garden Gnome is coming to the region for Gulf Kids environment days through Northern Gulf, I wonder if there is an opportunity for us to capitalise in some way for the rest of our shire?
- Do we need to formalise a response to David Kempton's proposal in a resolution at a GM?
- Has my previous General business from last meeting relating to Mt Surprise hall lighting been followed up?
- I think we need new sign in sheets at the sports centre gym.. the old book is full up. Should we keep a COVID sign in barcode register down there?
- The Llynd Medical Centre

Cr Royes

- RADF program - detailed update on all proposed programs scheduled.
- Are we supporting ALL local businesses?
- Einasleigh Common water/bores

Cr Hughes

- Air service to include Georgetown and Croydon
- Retirement of Senior Finance Manager Warren Marlow

RESOLUTION

That Etheridge Shire Council acknowledges the unprecedented milestone of dedicated and professional service to Etheridge Shire Council by Senior Finance Manager Warren Marlow. And further that an appropriate gift be purchased to recognise such service.

MOVED: Cr. Hughes

SECONDED: Cr. Royes

CARRIED
RESOLUTION #21.6.18
5/0

CONCLUSION

There being no further business the Mayor declared the Meeting closed at 5:12pm.

These minutes will be confirmed by Council at the General Meeting held on the Wednesday the 21st July 2021.

B. C. Hughes
MAYOR

27.07.2021
DATE

