



Etheridge Shire Council

UNCONFIRMED MINUTES

GENERAL MEETING OF
ETHERIDGE SHIRE COUNCIL

HELD COUNCIL CHAMBERS,
GEORGETOWN

ON WEDNESDAY 20 JULY 2022

COMMENCING AT 10.42AM



ETHERIDGE SHIRE COUNCIL

MINUTES OF THE GENERAL MEETING

HELD AT COUNCIL CHAMBERS, GEORGETOWN

ON WEDNESDAY 20TH JULY 2022

COMMENCING AT 10.42AM

ATTENDANCE

Crs, Barry Hughes, Laurell Royes, Cameron Barns, Joe Haase and Tony Gallagher

OFFICERS PRESENT

Mr. Ken Timms, Chief Executive Officer
Mr. David Fletcher, Director of Engineering Services
Mr. Andrew McKenzie, Director of Corporate Services
Miss Logan Bethel, Executive Assistant

GALLERY

The Chair declared the meeting open at 10.42am and welcomed all in attendance.

ATTENDANCE

Mrs Renee Bester, Raters Officer entered the meeting at 10.42am.

ACKNOWLEDGEMENT TO COUNTRY

We would like to acknowledge the traditional owners of this land and pay our respects to the Elders past, present and future for they hold the history, cultural practice and traditions, of their people."

PRAYER

"We ask that today you give us wisdom to make good decisions to benefit our communities. Help us see what will benefit our shire and give us hearts to serve others. Amen".

DECLARATION OF CONFLICTS OF INTEREST

Cr Royes declared a prescribed interest for item 3 on the Closed Agenda regarding Gulf Developmental Road 92C CN – 18620 Supply and Deliver Concrete and Stabilized Sand. Cr Royes will leave the room during discussions on this matter and will not vote.

Cr Haase declared a Conflict of Interest for Item 5 on the Open Agenda regarding the RADF Advisory Committee Meeting. Cr Haase will leave the room during discussions on this matter and will not vote.

APOLOGIES, CONDOLENCES & CONGRATULATIONS

Council would like to congratulate Soonmin & Karen Kwon on the arrival of their baby girl Zia Brynn Kwon.

Council would like to congratulate Tye & Ashlyn Ryan on the arrival of their baby girl Spencer Lea Anna Ryan.

Council would like to congratulate Heath & Zane Bethel on their recent signing with the NRL's Canberra Raiders.

CONSIDERATION OF MINUTES

General Meeting Minutes – Wednesday 15th June 2022

Corrections:

Nil

RESOLUTION:

That the Minutes of the General Council Meeting held at Georgetown on Wednesday 15th June 22 be confirmed.

MOVED: Cr. Gallagher

SECONDED: Cr. Barns

CARRIED
RESOLUTION #22.07.01
5/0

BUSINESS ARISING FROM GENERAL MEETING MINUTES

Cr Royes-

Requested an update on the progress of the Einasleigh Common Yards.

Requested an update on the progress of Rural Addressing.

Requested an update on the Giveway and Speed Signage on the East and West entrances into Einasleigh.

Cr Barns-

Requested an update on the Waste Transfer Station at Forsayth and why funding for this project was unsuccessful. Cr Barns was advised there was funding in Council's budget.

22.04.07- Requested an update on Colleen Taylors request for funding for her research project.

Cr Haase-

22.06.20/22- Requested an update on Councils intent of purchasing 2 houses in Georgetown.

CONSIDERATION OF OPEN REPORTS

DIRECTOR CORPORATE SERVICES

Briefing Report

RESOLUTION

That Council acknowledges and receives the Director of Corporate and Community Services' Briefing Report.

MOVED: Cr. Gallagher

SECONDED: Cr. Barns

CARRIED
RESOLUTION #22.07.02DCS
5/0

1

Financial Report (Actual v Budget) for the period 1 July 2021 to 30 June 2022

EXECUTIVE SUMMARY

Section 204 of the Local Government Regulation 2012 requires the Chief Executive Officer to present a Financial Report of its accounts to the Local Government at least monthly.

RESOLUTION

That Council pursuant Section 204 of the Local Government Regulation 2012, resolve to adopt the monthly Financial Report the period ending 30th June 2022, as presented.

MOVED: Cr. Royes

SECONDED: Cr. Barns

CARRIED
RESOLUTION #22.07.03DCS
5/0

2

Etheridge Show Day Holiday

EXECUTIVE SUMMARY

Council has received correspondence from the Department of Industrial Relations seeking Council's nomination(s) for the Shire's Agricultural Show and / or Special Holidays for 2023.

Online publishing of special holiday dates occurs only after all applications from Councils have been received and approved by the minister and published in the Queensland Government Gazette. Closing date to nominate your special holiday for 2023 is 30 July 2022

RESOLUTION

That Council adopt Friday 4 August 2023 as Etheridge Special Holiday titled Etheridge Show Day.

MOVED: Cr. Haase

SECONDED: Cr. Barns

CARRIED
RESOLUTION #22.07.04DCS
5/0

3

Intent to Sell for Rate Arrears

EXECUTIVE SUMMARY

Council resolved to initiate sale proceedings for arrears of Rates against a number of properties at its February meeting. Having served the initial Notices of Intention to Sell, and waited the mandated period, Council is able to take the next step in progressing the sale process – setting the reserve price. Under legislation, Council has 2 options: -

1. Market value – which requires a valuation report prepared by a licensed valuer; or
2. The higher of the unimproved capital value or rate arrears.

Two properties (assessment #00254-20000-000 & #00265-17000-000) will be proceeding to auction.

RESOLUTION

That Council resolve to set the reserve price for both properties as the greater of the unimproved capital value or the outstanding rates & charges.

MOVED: Cr. Barns

SECONDED: Cr. Hughes

CARRIED
RESOLUTION #22.07.05DCS
5/0

4

Draft Town Common Policy

EXECUTIVE SUMMARY

Further to previous resolutions, a draft Town Common Policy has been prepared to guide the management of

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Council's Town Commons as well as managing agistment upon town commons.

RESOLUTION

That Council adopt the Town Common Policy as presented and grant agistees a period of six (6) months to phase in changes introduced by the Policy.

MOVED: Cr. Royes

SECONDED: Cr. Hughes

CARRIED
RESOLUTION #22.07.06DCS
5/0

ATTENDANCE

Cr Haase declared a Conflict of Interest for the RADF Committee Meeting report and left the meeting at 11.57am.

5

RADF Committee Meeting

EXECUTIVESUMMARY

Regional Arts Development Fund (RADF) held their first Advisory Committee meeting on 13 July 2022. A number of recommendations were made for Council's approval – see attached Unconfirmed Minutes.

RESOLUTION

That Council accept the minutes and recommendations that the RADF Advisory Committee have made at their meeting 13 July 2022.

MOVED: Cr. Barns

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION #22.07.07DCS
4/0

ATTENDANCE

Cr Haase returned to the meeting at 12.14pm.

ADJOURNMENT

Council adjourned for lunch at 12.14pm.

ATTENDANCE

Mrs Renee Bester, Rates Officer, left the meeting during adjournment for lunch.

RESUMPTION

Council resumed the meeting at 12.48pm.

CONSIDERATION OF OPEN SESSION REPORTS

DIRECTOR ENGINEERING SERVICES

Briefing Report

RESOLUTION

That Council acknowledges and receives the Director of Engineering Services' Briefing Report.

MOVED: Cr. Barns

SECONDED: Cr. Hughes

CARRIED
RESOLUTION #22.07.08DES
5/0

1

Shire Roads Provision of Sealing Operations

EXECUTIVESUMMARY

A tender was place with Local Buy for Supply and Delivery of Full Bitumen Service to reseal Georgetown/Forsayth Town Streets, Georgetown Airport, Forsayth to Einasleigh Road and Cobbold Gorge Road.

RPQ Pty Ltd were the only sealing company that supplied the line marking in their tender which provides the best option for these works.

Tenders were assessed and ranked by price and meeting the criteria in the tender.

RESOLUTION

That Council resolves to accept the tender provided by RPQ Mackay Pty Ltd for the Supply and Delivery of Full Bitumen Service to the value of \$1,086,739.88 Incl GST

MOVED: Cr. Haase

SECONDED: Cr. Barns

CARRIED
RESOLUTION #22.07.09DES
5/0

CONSIDERATION OF OPEN SESSION REPORTS

CHIEF EXECUTIVE OFFICER

Briefing Report

RESOLUTION

That Council acknowledges and receives the Chief Executive Officer's Briefing Report.

MOVED: Cr. Royes

SECONDED: Cr. Hughes

CARRIED
RESOLUTION #22.07.10CEO
5/0

EXECUTIVE SUMMARY

It has been arranged for a deputation of Mayors from FNQROC to go to Canberra to meet up with Federal Politician and Policy Makers. The Chief Executive Officer is seeking for Mayor Barry Hughes to attend the same.

RESOLUTION

That Council authorise the Mayor Barry Hughes attend the FNQROC deputation to Australian Parliament House, Canberra on behalf of the Etheridge Shire Council.

MOVED: Cr. Royes

SECONDED: Cr. Haase

CARRIED
RESOLUTION #22.07.11CEO
5/0

EXECUTIVE SUMMARY

The below motion has been proposed to be put forward from Etheridge Shire Council at the 2022 LGAQ Annual Conference.

RESOLUTION

That Etheridge Shire Council put forward the following motion at the 2022 LGAQ Annual Conference for consideration.

“The LGAQ calls on the State Government to dedicate long term funding arrangements for water and sewer network investment to allow more accurate long term financial forecasting and ensure regulated services meet minimum community standards.”

MOVED: Cr. Gallagher

SECONDED: Cr. Barns

CARRIED
RESOLUTION #22.07.12CEO
5/0

ATTENDANCE

Cr Barns left the meeting at 2.00pm and returned at 2.01pm.

EXECUTIVE SUMMARY

Further investigations have been undertaken in securing potential Cotton Gin. It is recommended that Council host a Round Table to confirm that there is interest in progressing this project.

RESOLUTION

That Council request Management organise a suitable forum to gain interest in the Etheridge Agriculture Precinct to establish a cotton gin within the Shire.

MOVED: Cr. Hughes

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION #22.07.13CEO
5/0

ATTENDANCE

Mr Andrew McKenzie left the meeting at 2.05pm and returned at 2.09pm.

1.

2022 Christmas Closure

EXECUTIVE SUMMARY

Each year council has closed the Shire operations over the Christmas and New Year period to allow staff to enjoy the festive season with family and friends, in appreciation of the dedication to Council throughout the year.

RESOLUTION

That Council:
Endorses the closure of;

- The Shire and Depot Administration Offices, Terrestrial Centre, Little Gems Children's Centre, Town Crew and Workshop from 22nd December 2022 to 8th January 2023 with return to work date being Monday 9th January 2023.
- The Road and RMPC Crews from Thursday 22nd December to 16th January 2023 with return to work being Tuesday 17th January 2023.

Subject to appropriate on call arrangements with senior staff being put in place for emergency matters.

MOVED: Cr Royes.

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION #22.07.14CEO
5/0

CONSIDERATION OF CLOSED SESSION REPORTS

DIRECTOR ENGINEERING SERVICES

RESOLUTION

That Council go into closed session at 2.23pm to discuss Tender Submissions under section 254J of the Local Government Regulation 2012 which states that

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.

MOVED: Cr. Haase

SECONDED: Cr. Barns

CARRIED
RESOLUTION #22.07.15
5/0

COMING OUT OF CLOSED SESSION

RESOLUTION

That Council come out of closed session at 2.42pm.

MOVED: Cr. Barns

SECONDED: Cr. Royes

CARRIED
RESOLUTION #22.07.16
5/0

CONSIDERATION OF CLOSED SESSION REPORTS

DIRECTOR ENGINEERING SERVICES

1.

Cobbold Gorge Road Culvert Base Installation and Culvert Installation

EXECUTIVE SUMMARY

With the tenders received there was a large price gap between the two tenders received. Whilst Durack Civil has not done any work for Etheridge Shire Council they do carry out works all over Queensland. NCH Civil have worked for Etheridge Shire Council on the Kennedy Developmental Road Project for the past three years doing all the drainage works with there labour under Council supervision.

NCH Civil have produced good standard of work on the Kennedy and would have no issue in carrying these works out to the standards and specifications called for in the tender documents.

There will be saving in this tendered price also with a reduction in the required amount of slopes and margins for the project. This will be determined on site, but it is envisaged that a reduction of 240k plus can be saved from these reductions.

RESOLUTION

That Council resolves to accept the following Tender from NCH Civil to the value of \$981,469.94 Excl GST

MOVED: Cr. Royes

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION #22.07.17DES
5/0

2.

Supply and Delivery of Light Vehicles

EXECUTIVE SUMMARY

The 2022/2023 budget provides for the procurement of 22 light vehicles in the plant replacement budget. Due to delays in delivery of plant a decision was made to tender for all the light vehicles which has bought forward the purchase of 12 light vehicles from the 23/24 and 24/25 financial years. This is due to delays in vehicle availability and to fact that a lot of these vehicles are going to start costing Council due to there age and the required maintenance to keep them in road worthy and safe condition.

In accordance with relevant legislation and the Etheridge Shire Council Procurement Policy, Tenders for these items of light vehicles were invited in late April 2022 and closed May 2022. Tenders for these light vehicles were sourced though Local Buy tender arrangements Motor Vehicles BUS233-1112. The tender evaluation process was completed and the detail of each Tender is provided in this report.

RESOLUTION

That Council resolves to accept the following Tenders from the three suppliers listed below;

1. Pacific Toyota for 11 4x4 dual cab Hilux' as listed below to the value of \$465,577.41
Plant ID No; 1015, 1025, 1077, 1086, 1098, 1117, 1135, 1216, 1237, 1247, 1258.
2. Mike Carney Toyota for 2 4x4 dual cab Hilux' and 3 Prados to the value of \$213,006.75.
Plant ID No; 1126, 1159, 1163, 1209, 1261.
3. Mareeba Mazda for 5 4x4 dual cab BT-50 to the value of \$250,500.00
Plant ID No; 1036, 1046, 1066, 1093, 1221.

MOVED: Cr. Hughes

SECONDED: Cr. Barns

CARRIED
RESOLUTION #22.07.18DES
5/0

ADJOURNMENT

Council adjourned at 2.44pm.

RESUMPTION

Council resumed the meeting at 2.48pm

CONSIDERATION OF CLOSED SESSION REPORTS

DIRECTOR ENGINEERING SERVICES

RESOLUTION

That Council go into closed session at 2.48pm to discuss Tender Submissions under section 254J of the Local Government Regulation 2012 which states that

(1) A local government may resolve that all or part of a meeting of the local government be closed to the public.

(2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.

MOVED: Cr. Royes

SECONDED: Cr. Barns

CARRIED
RESOLUTION #22.07.19
5/0

ATTENDANCE

Cr Royes declared a prescribed interest for item 3 in the Closed Agenda and left the meeting at 2.48pm.

COMING OUT OF CLOSED SESSION

RESOLUTION

That Council come out of closed session at 2.50pm.

MOVED: Cr. Barns

SECONDED: Cr. Haase

CARRIED
RESOLUTION #22.07.20
4/0

3.

Gulf Developmental Road 92C CN- 18620 Supply and Deliver Concrete and Stabilized Sand

EXECUTIVESUMMARY

Quotes were assessed and ranked by price and previous performance on past projects.

Bolwarra Enterprises have provided the best price. Due to the significant price difference between the two suppliers of \$114,012.25 Incl GST it would be hard to justify not using Bolwarra Enterprises for the project.

Only two quotes were called due to other suppliers not responding due to them not being competitive due to distances they have to supply from.

As seen above with the price difference, Kidner Contracting supply out of Ravenshoe which increases cost due to delivery distance and Bolwarra supply from Routh Quarry.

RESOLUTION

That Council resolves to accept the quote provided by Bolwarra Enterprises for the Supply and Delivery of Concrete and Stabilized Sand to the value of \$409,007.50 Incl GST

MOVED: Cr. Barns

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION #22.07.21DES
4/0

ATTENDANCE

Cr Royes returned to the meeting at 2.51pm.

Cr Gallagher left the meeting at 2.51pm and returned at 2.52pm.

GENERAL BUSINESS

Cr Gallagher

- Request for cattle proof fencing around Big Reef dam
- Picnic Tables and Seating for the Recreation Facilities at the Charleston Dam
- Do councillors think we could approach the State Government and say give us 10 Million dollars and we will take over all responsibility of this road. We could then use our TIDS funds on this road to complete the bitumen. As you are aware this is a major road to an award winning attraction and Charleston Dam which has untapped potential. I realise this includes the Main Street in Georgetown and we have funds allocated in the budget to enhance the street. Would this be a problem?

RESOLUTION

That Council request a comprehensive report outlining the pros and cons of de-maining the Georgetown-Forsyth road to be presented at a future General Meeting.

MOVED: Cr. Gallagher

SECONDED: Cr. Barns

CARRIED
RESOLUTION #22.07.22DES
5/0

Cr Barns

- School Bus issue in Mt Surprise- can council do something toward this issue? May lose child attendance numbers at school.
- Requested an update on Opening Grade for Oak Park/Kidston Gilberton Roads.
- Has council given further consideration for a contract town ranger for Forsyth, as well as an esc employee of town maintenance officer
- It has been mentioned at RADF meeting there is no mention of Arts and Crafts in corporate plan
- Barbecue blew fuse in park at Mt Surprise
- Update on Gravel pits

Cr Haase

Nil

Cr Royes

- Road Condition Alerts/Warning/Reports/Public advice - Request a full report on process/policy/procedure regarding the management system that exists.
- Snap/Send/Solve App - inquire into the suitability as a "customer service" tool to enable both residents and visitors in the shire to send real time info/requests to council.

Cr Hughes

- Notified Councillors that the Georgetown Dump was recently set alight.
- Presented a letter received from Sanjay Ram announcing his recent resignation from his position at the Department Transport Main Roads.
- Spoke about the Catholic Church 150 year Anniversary being held this weekend.

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- Gave an update on the recent attendance to the NWQROC Meeting in Mount Isa.

CONCLUSION

There being no further business the Mayor declared the Meeting closed at 3.45pm.

These minutes will be confirmed by Council at the General Meeting held on the Wednesday 17th August 2022.

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MAYOR

...../...../.....
DATE