



Etheridge Shire Council

NOTICE OF MEETING

- Meeting:** General Meeting
- Date:** Wednesday, 15 March 2023
- Location:** **Council Chambers,
Georgetown**
- Commencing:** **9.00am**
- Councillors:** Cr Hughes
Cr Royes
Cr Haase
Cr Gallagher
Cr Barns

Agenda Attached

Ken Timms
CHIEF EXECUTIVE OFFICER

Local Government Act 2009

The principles (s4(2)) of the Act are:

- Transparent and effective processes, and decision-making in the public interest
- Sustainable development and management of assets and infrastructure, and delivery of effective services
- Democratic representation, social inclusion and meaningful community engagement
- Good governance of, and by, local government
- Ethical and legal behavior of councillors and local government employees

S.275 – Local Government Regulation 2012

275 Closed meetings

- (1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss –
 - Appointment, dismissal or discipline of a CEO or a BCC senior executive employee
 - Legal advice obtained by the Council or legal proceedings involving the Council
 - Matters that may directly affect the health and safety of an individual or group
 - Negotiations relating to a commercial matter involving the Council
 - Negotiations relating to the taking of land by the Council under the *Acquisition of Land Act 1967*
 - A matter required to be kept confidential under a law of, or formal arrangement with, the Commonwealth or a State
 - Industrial matters affecting employees
 - The Council budget
 - Rating concessions
- (2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.
- (3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting.

Conflict of Interest Obligations

Reference is made to Section 150EL of the Local Government Act 2009. Specifically, the obligation of Councillors when they first become aware they have a conflict of interest to make the Chief Executive Officer aware in writing or if in a meeting, ensure they declare immediately.

AGENDA

1. OPENING OF THE MEETING AND SIGNING OF THE ATTENDANCE BOOK
2. ACKNOWLEDGEMENT TO COUNTRY
3. PRAYER
4. APOLOGIES, CONDOLENCES AND CONGRATULATIONS
5. CONFIRMATION OF GENERAL MEETING MINUTES
6. CONSIDERATION OF BUSINESS ARISING FROM GENERAL MEETING MINUTES
7. CONSIDERATION OF DCS OPEN SESSION REPORTS
8. CONSIDERATION OF DES OPEN SESSION REPORTS
9. CONSIDERATION OF CEO OPEN SESSION REPORTS
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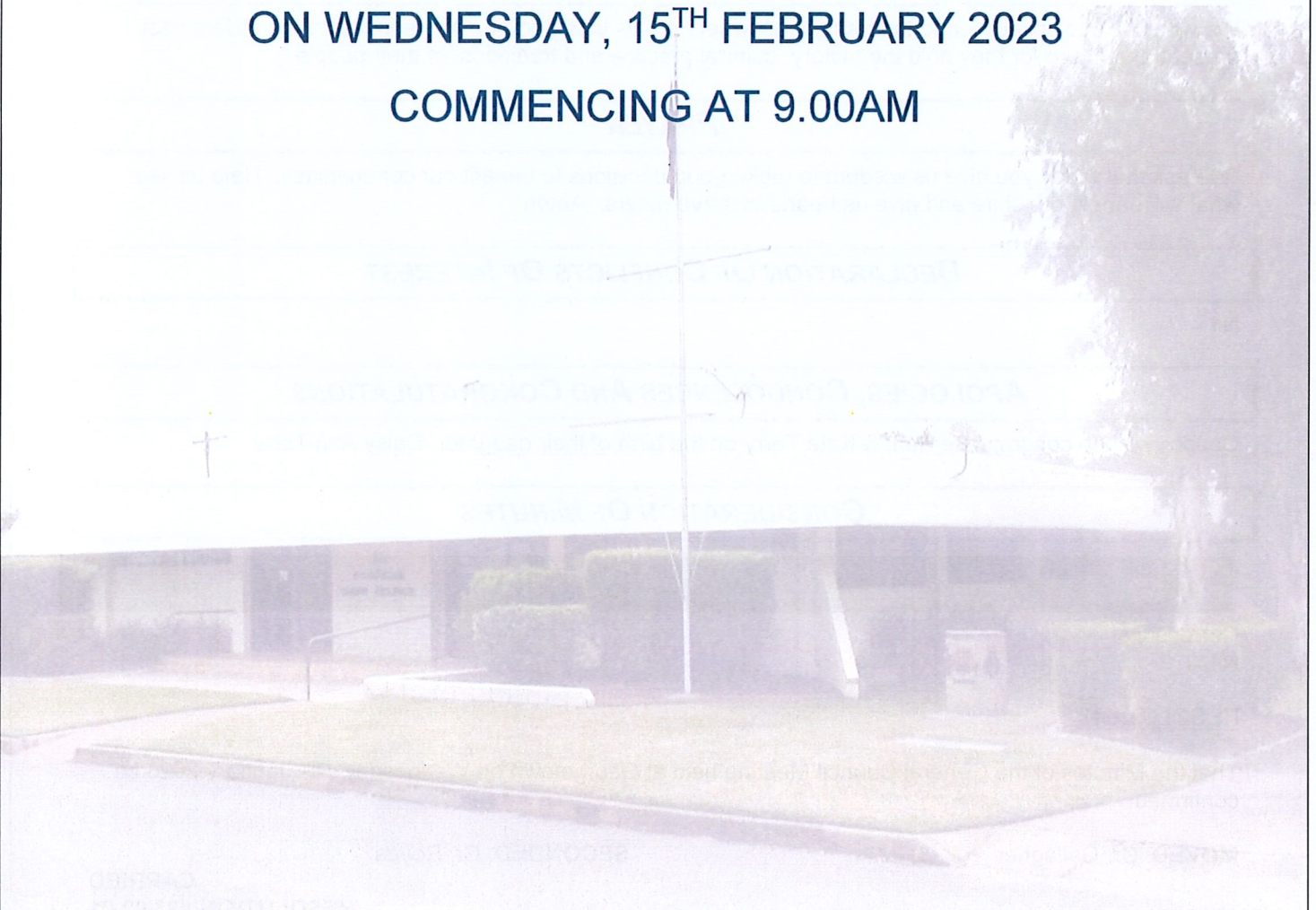
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Etheridge Shire Council

UNCONFIRMED MINUTES

GENERAL MEETING OF
ETHERIDGE SHIRE COUNCIL
HELD AT COUNCIL CHAMBERS, GEORGETOWN
ON WEDNESDAY, 15TH FEBRUARY 2023
COMMENCING AT 9.00AM



ETHERIDGE SHIRE COUNCIL

MINUTES OF THE GENERAL MEETING

HELD AT COUNCIL CHAMBERS, GEORGETOWN

ON WEDNESDAY 15TH FEBRUARY 2023

COMMENCING AT 9.00AM

ATTENDANCE

Cr. Barry Hughes
Cr. Laurell Royes,
Cr. Joe Haase
Cr. Tony Gallagher
Cr. Cameron Barns

OFFICERS PRESENT

Mr. Ken Timms, Chief Executive Officer
Mr. Andrew McKenzie, Director Corporate Services
Mr. David Fletcher, Director Engineering Services
Mrs Renee Bester, Executive Assistant

APOLOGIES

Nil

The Chair declared the meeting open at 9.09 am and welcomed all in attendance. Cr. Barns advised by phone that he would be arriving late due to wet weather.

ACKNOWLEDGEMENT TO COUNTRY

We would like to acknowledge the traditional owners of this land and pay our respects to the Elders past, present and future for they hold the history, cultural practice and traditions, of their people."

PRAYER

"We ask that today you give us wisdom to make good decisions to benefit our communities. Help us see what will benefit our shire and give us hearts to serve others. Amen".

DECLARATION OF CONFLICTS OF INTEREST

Nil

APOLOGIES, CONDOLENCES AND CONGRATULATIONS

Council wish to congratulate Sam & Kate Terry on the birth of their daughter, Daisy Ann Terry.

CONSIDERATION OF MINUTES

General Meeting Minutes – Wednesday 18th January 2023

Corrections:
Nil

RESOLUTION:

That the Minutes of the General Council Meeting held at Georgetown on Wednesday 18th January 2023 be confirmed.

MOVED: Cr. Gallagher

SECONDED: Cr. Royes

CARRIED
RESOLUTION #23.02.01
4/0

BUSINESS ARISING FROM GENERAL MINUTES

Cr. Royes - #23.01.14 Traffic signs – TMR have advised they would like to implement district wide.

Cr. Gallagher - #22.08.15 Trucks parking opposite BP Roadhouse on GDR – David Fletcher provided feedback that trucks are unable to park within 10 metres from a stop sign. Cr. Hughes suggested GDR is falling apart and may have success if included in the development approval.

Cr. Haase - #22.04.08 Georgetown Land use Survey – reinstated as Business Arising

Cr. Haase – #220620 Industrial Lots – Ken advised that he had made contact and although they advised they would provide feedback prior to the council meeting. Ken has not yet received

Cr. Haase - #221215 & #230114 Installation of video surveillance - How will the travelling around road closed signs progress transition with new engineer incoming. Do we require a local law to cover recording in a public place. David Fletcher suggested using different barriers that are unable to be driven through.

Cr. Gallagher - #230112 – Council accepted quote from Shepherds – David Fletcher advised this has been accepted.

CONSIDERATION OF OPEN SESSION REPORTS

Director Corporate Services

1. Briefing Report

RESOLUTION

That Council acknowledges and receives the Director of Corporate Services' Briefing Report.

MOVED: Cr. Haase

SECONDED: Cr. Royes

CARRIED
RESOLUTION #23.02.02DCS
4/0

ATTENDANCE

Cr. Barns joined the meeting at 10.12am.

ADJOURNMENT

Council adjourned the meeting for Morning Tea at 10.27am.

RESUMPTION

Council resumed the meeting at 10.51am.

2. Financial Performance (Actual vs. Budget) for the period 1 July 2022 to 31st January 2023

EXECUTIVE SUMMARY

Section 204 of the Local Government Regulation 2012 requires the Chief Executive Officer to present a Financial Report of its accounts to the Local Government at least monthly.

RESOLUTION

That Council pursuant Section 204 of the *Local Government Regulation 2012*, resolve to adopt the monthly Financial Report the period ending 31st January 2022, as presented.

MOVED: Cr. Hughes

SECONDED: Cr. Haase

CARRIED
RESOLUTION #23.02.03DCS
4/1

Cr. Royes requested her vote against this agenda item be recorded.

3. *Town Common Policy*

EXECUTIVE SUMMARY

Council adopted its Town Common Policy on the 20th of July 2022. The Policy introduced a number of changes to the rules for agisting cattle on town commons. Since its introduction, Council has received a number of submissions in respect of the changes which culminated in a meeting with Einasleigh Town Common agistees on the 14th of November 2022.

Following further deliberations at Council's workshop held 25th January 2023, a number of changes are proposed.

RESOLUTION

That Council adopted the amended Town Common Policy and allow current agistees through to 30th June 2023 to implement the Policies requirements.

MOVED: Cr. Barnes

SECONDED: Cr. Hughes

CARRIED
RESOLUTION #23.02.04DCS
5/0

CONSIDERATION OF OPEN ADDENDUM SESSION REPORTS

4. *Appointment to the Aged Care Advisory Committee*

EXECUTIVE SUMMARY

In January 2023, Council accepted a recommendation from the Aged Care Advisory Committee Meeting to call for expressions of interest to fill a vacancy on the Committee.

By the closing date for expressions of interest, only 1 submission had been received, that of Ms Valerie Gray of Forsayth.

RESOLUTION

That Council appoint Ms Valerie Gray to the Aged Care Advisory Committee.

MOVED: Cr. Barnes

SECONDED: Cr. Haase

CARRIED
RESOLUTION #23.02.05DCS
5/0

5. Independent Living Facility and Staff Housing Projects

EXECUTIVE SUMMARY

At its recent briefing Council received a progress update on the Georgetown Independent Living Facility for the Aged and Green Street Staff Housing project. Both projects have reached the point where Council must resolve to formally commit to the next stage for the projects and authorise the Chief Executive Officer to apply for loans to fund their construction.

RESOLUTION

That Council: -

1. Commit to the construction of: -
 - a. Stage 1 of the Georgetown Independent Living Facility for the Age (6 x 2-bedroom houses); and
 - b. Green Street Staff Housing Project (6 by 2 bedroom houses);At an estimate total project cost of \$6M.
2. Investigate and pursue funding sources for both projects to minimise the cost to ratepayers; and
3. Apply for loans through the Queensland Treasury Corporation to fund the balance of the construction costs.

MOVED: Cr. Haase

SECONDED: Cr. Royes

CARRIED
RESOLUTION #23.02.06DCS
3/2

Cr. Royes and Cr. Gallagher requested their votes be recorded against this agenda item.

6. Mosquito Control

EXECUTIVE SUMMARY

Council has investigated aerial treatment (fogging) as a means of mosquito control. Contacting the supplier that services Normanton & Croydon (Dana Quirk) the cost of a fogging service is \$2,200 per visit.

Further investigation has been completed into different methods of control.

RESOLUTION

1. That Council engage the services of Mr D Quirk to conduct a trial mosquito control program (fogging) in Georgetown comprising of 3 treatments in a fortnight.
2. Engage the services of a suitably qualified professional to develop an integrated mosquito management plan to guide Council's activities.

MOVED: Cr. Haase

SECONDED: Cr. Royes

CARRIED
RESOLUTION #23.02.07DCS
4/1

Cr. Gallagher requested his vote be recorded against this agenda item.

ATTENDANCE

David Fletcher left the meeting at 11.53am and returned at 11.55am.

CONSIDERATION OF CLOSED SESSION REPORTS

RESOLUTION

That Council go into closed session at 11.58am to discuss sale of land under section 254J of the Local Government Regulation 2012 which states that

(1) A local government may resolve that all or part of a meeting of the local government be closed to the public.

(2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.

(3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its Councillors or members consider it necessary to close the meeting to discuss the sale of land.

MOVED: Cr. Gallagher

SECONDED: Cr. Barnes

CARRIED
RESOLUTION #23.02.08DCS
5/0

RESOLUTION

Council resolve to come out of closed session at 12.05pm.

MOVED: Cr. Gallagher

SECONDED: Cr. Royes

CARRIED
RESOLUTION #23.02.09DCS
5/0

7. *Properties Outstanding Rates 3 Years Plus*

EXECUTIVE SUMMARY

Current Properties in Etheridge Shire which have outstanding rates 3 Years or more. Outstanding amount as of 15 February 2023.

Assessment No.	Property Description	Street Address	Amount
00104-00000-000	L1 MPH2281	First Street, Forsayth	\$6,860.75
00452-30231-000	L1 MLG30231	Forsayth Road, Forsayth	\$2,445.00
00452-30232-000	L1 MLG30232	Forsayth Road, Forsayth	\$4,480.87

RESOLUTION

That pursuant to section 140(2) of the *Local Government Regulation 2012*, Council resolve to commence proceedings to sell assessment no. 00104-00000, described as L1 MPH2281 for arrears of rates.

MOVED: Cr. Gallagher

SECONDED: Cr. Royes

CARRIED
RESOLUTION #23.02.10DCS
5/0

ATTENDANCE

Andrew McKenzie left the meeting at 12.07pm.

Ken Timms left the meeting at 12.07pm and returned at 12.08pm.

CONSIDERATION OF OPEN SESSION REPORTS

Director Of Engineering Services

8. Briefing Report

RESOLUTION

That Council acknowledges and receives the Director of Engineering Services' Briefing Report.

MOVED: Cr. Royes

SECONDED: Cr. Barnes

CARRIED
RESOLUTION #23.02.11DES
5/0

ADJOURNMENT

Council adjourned the meeting for Lunch at 12.41pm.

RESUMPTION

Council resumed the meeting at 1.20pm.

RESOLUTION

Following Councils review of the Shire Road Load Limit, any current permits for over 8T limit be revoked due to the current impending weather conditions and will be reviewed weekly each Wednesday.

MOVED: Cr. Hughes

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION #23.02.12DES
5/0

9. Supply & Delivery of Backhoe

EXECUTIVE SUMMARY

The 2022/2023 budget provides for the procurement of One New Backhoe Loader.

In accordance with relevant legislation and the Etheridge Shire Council Procurement Policy, Tenders for this item of plant were invited in December 2022 and closed January 2023. Tenders for this plant were sourced through Local Buy tender arrangements Heavy Plant Machinery Equipment NPN2.15-2.

Caterpillar is one of the world's leading brands, which has a reputation for its support services and parts availability. An important feature of the recommendation is that the workshop is geared up to maintain and service Cat equipment.

The tender evaluation process was completed and the details of each Tender is provided in this report.

RESOLUTION

That Council resolves to accept the following Tender from Hasting Deering for the supply and delivery of Option 1 - 432 Backhoe Loader and attachments.

Plant #	Items for Trade	Recommended Tender	Purchase Price GST Excl
New	5013 John Deere 315SK Backhoe Loader and attachments	Hastings Deering 432 Backhoe Loader and attachments (Option 1)	\$244,000.00

MOVED: Cr. Barnes

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION #23.02.13DES
5/0

Chief Executive Officer

10. Briefing Report

RESOLUTION

That Council acknowledges and receives the Chief Executive Officer's Briefing Report.

MOVED: Cr. Royes

SECONDED: Cr. Barnes

CARRIED
RESOLUTION #23.02.14CEO
5/0

RESOLUTION

The Council nominate Cr. Barry Hughes to attend the annual Mayor Delegation to Brisbane with FNQROC.

MOVED: Cr. Royes

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION #23.02.15CEO
5/0

RESOLUTION

That Council resolve to support the reestablishment of a training facility on what was formally known as the Longreach Pastoral College.

MOVED: Cr. Hughes

SECONDED: Cr. Royes

CARRIED
RESOLUTION #23.02.16CEO
5/0

GENERAL BUSINESS

Cr. Gallagher

- Does Council let residents know when flushing the water mains – David advised Shane can notify residents that will be affected
- Email from Colleen Henry – replied to verbally by the Officer and CEO to follow up with written correspondence to confirm plots
- Columbarium in Kidston – To be brought to 2023-2024 budget
- Are Council closing cemeteries? – There are no current plans to close cemeteries however and workshop to discuss cemeteries has been suggested.
- Signage around Georgetown – Crampton Road sign (TMR), School speed sign (School)

Cr. Barnes

- Curb side rubbish collection in Forsyth – tied in with Waste Transfer Station project
- Timing of the street scaping – Cr. Hughes advised it was in progress but currently no movement at this stage

Cr. Haase

- Register interest for future community battery programs
- Hostel to remain open on public holidays that fall midweek – DCS has advised this is not part of the Hostel Managers role
- Waste and water expenses are rising – should we be consulting officers in these areas.
- Employment Strategy – Upskilling current employees. CEO suggested workshopping opportunities

Cr. Royes

- Lynd Roadhouse parking/camping – Raised with TMR to look at parking and rest areas on the Kennedy Development Road
- Employment Strategy – register our interest particularly with boarding schools for work experience
- Shire Postal Service – Cr. Hughes spoke with Adam Williamson (Service Delivery Manager) regarding the glitches in their system and the impact on our communities regarding his planning, programming and communications.
- Monthly Departmental Profit & Loss – Level 3 Revenue & Expenditure Workshop
- Lynd medical clinic – Mowing maintenance, cattle in enclosure. CEO to follow up on maintenance budget and communications

UNCONFIRMED MINUTES – GENERAL MEETING, 15th FEBRUARY 2023

- Snap, send solve – Verbal responses not adequate.
- Mt Surprise Bike Park – Maintenance has been scheduled with David. Budget considerations for dressing up the bike park.
- Council road maintenance scheduling in conjunction with community events -
Cr. Hughes
- Forsayth Dump – pit is full with current levels above the top level of the pit

CONCLUSION

There being no further business the Mayor declared the Meeting closed at 3.57pm.

These minutes will be confirmed by Council at the General Meeting held on the Wednesday 15th March 2023.

B. G. Hughes 16 / 3 / 23

MAYOR DATE

Business Arising				
15th March 2023				
#	Resolution	Officer	Action Taken	Progress
Outstanding Business				
15th February 2023				
#	Resolution	Officer	Action Taken	Progress
23.02.04	That Council adopted the amended Town Common Policy and allow current agistees through to 30 th June 2023 to implement the Policies requirements.	DCS	Policy displayed on website. Letters sent to agistees advising of Policy review and giving 6 months implementation period to comply (no later than 2nd half yearly muster)	Complete
23.02.05	That Council appoint Ms Valerie Gray to the Aged Care Advisory Committee.	DCS	Ms Gray advised	Complete
23.02.06	That Council: - 1. Commit to the construction of: - a. Stage 1 of the Georgetown Independent Living Facility for the Age (6 x 2-bedroom houses); and b. Green Street Staff Housing Project (6 by 2 bedroom houses); At an estimate total project cost of \$6M. 2. Investigate and pursue funding sources for both projects to minimise the cost to ratepayers; and 3. Apply for loans through the Queensland Treasury Corporation to fund the balance of the construction costs.	DCS	Project Manager instructed to commence Town Planning & building approval applications, initiate procurement process. Finance Team working up Loan application & supporting information. Discussions continuing with Grant Writing team to identify funding sources and prepare applications. Work has commenced on a Housing Investment Fund Application.	In progress
23.02.07	1. That Council engage the services of Mr D Quirk to conduct a trial mosquito control program (fogging) in Georgetown comprising of 3 treatments in a fortnight. 2. Engage the services of a suitably qualified professional to develop an integrated mosquito management plan to guide Council's activities	DCS	D Quirk engaged. Timing of trial period is dependent on Norman River levels.	In progress
23.02.10	That pursuant to section 140(2) of the <i>Local Government Regulation 2012</i> , Council resolve to commence proceedings to sell assessment no. 00104-00000, described as L1 MPH2281 for arrears of rates.	DCS	Instructions issued to Preston Law. Notices have been / will shortly issue to registered owner(s)	In progress
23.02.12	Following Councils review of the Shire Road Load Limit, any current permits for over 8T limit be revoked due to the current impending weather conditions and will be reviewed weekly each Wednesday.	DES	Currently roads open to limit of 24t and pending weather conditions limits will be reviewed next Wednesday.	In progress
23.02.13	That Council resolves to accept the following Tender from Hasting Deering for the supply and delivery of Option 1 - 432 Backhoe Loader and attachments	DES	Order for purchase in progress	Complete
23.02.15	The Council nominate Cr. Barry Hughes to attend the annual Mayor Delegation to Brisbane with FNQROC.	CEO	Travel arrangements made	Complete
23.02.16	That Council resolve to support the reestablishment of a training facility on what was formally known as the Longreach Pastoral College.	CEO	Correspondence sent	Complete
Outstanding Business				
18th January 2023				
#	Resolution	Officer	Action Taken	Progress
23.01.14	Due to the recent declared disaster event including closure of roads throughout the region that Council resolve to lobby to Transport & Main Roads (TMR) for the installation of digital road condition signage similar to other TMR districts at strategic locations within the shire to warn travelling public of impending road conditions ahead.	DES	Raised with TMR, continue to discuss with them	In Progress
23.01.17	Upon completion of a successful annual CEO appraisal process, Council grant an incremental wage adjustment in line with the contractual arrangements per the CEO's employment schedule and furthermore that Council recognize that the package be adjusted accordingly.	CEO	Process signed off	Complete

14th December 2022				
#	Resolution	Officer	Action Taken	Progress
22.12.15	Due to the recent neglect to observe road closure signs on Council road improvements that Council consider installing video surveillance to manage same.	DES	No action taken, will discuss same with Acting DES	No action taken
16th November 2022				
#	Resolution	Officer	Action Taken	Progress
22.11.05	That Council resolve to implement the normal version Snap, Send Solve as a further avenue for residents and members of the public to lodge customer requests and report faults. With a review process to be undertaken 6 months after implementation.	DCS	Implemented. Pending review in June 2023. CEO undertaking a review of the workflow and procedures	In progress
22.11.07	That Council undertake a town planning compliance study of Mt Surprise to identify land use incompatible with Council's Planning Scheme and any non-compliant building works. In further, that the communities of Forsayth and Einasleigh will be taken through the same process when time permits.	DCS	Consulting Town Planner engaged. Prelim research completed. Inspection date still to be determined	In Progress
22.11.08	That Council resolve to proceed with this project by engaging Steven Ryan to construct same and amend the budget at the next review to cover the additional construction costs.	DCS	Contractor engaged. To be completed by end of March 2023	In Progress
22.11.24	That Council agrees in principle to support the development of the tourism proposal submitted by Finnegan's Rest subject to the necessary licences and approvals being put in place.	CEO	Applicant consulted and advised approval can be granted under ESC Local Law - subject to conditons	In progress
12th October 2022				
22.10.07	That pursuant to s149 of the Local Government Regulation 2012, Council resolve to initiate the acquisition of assessments 254/20000 (17 Crampton Road) and 265/17000 (22 Collins Street) for unpaid rates and charges, having failed to secure a sale of the properties under Division 3, Part 12, Chapter 4 of the Local Government Regulation 2012.	DCS	Instructions issued to Preston Law. Please note that there is a statutory process to follow that will take some time to complete.	In progress
14th September 2022				
22.09.17	That Council conduct further investigation into the flooding event at the Georgetown Student Hostel and depending on the outcome of the investigation any remedial works required be considered at the next Budget Review.	DCS	Order issued to R&R Constructions to improve stormwater drainage. Expected to be completed by 30th January '23. Drainage works completed	Complete
17th August 2022				
22.08.14	That Council commence activities to complete Rural Addressing as a matter of urgency.	DES	Estimates for numbering options being obtained for council's consideration. Purchase order has now been lodged.	In Progress
22.08.15	That Council contact Department Transport and Main Roads highlighting the issue and recommend a solution. (Parking for the Georgetown BP Roadhouse)	DES	Issue raised with TMR and they are investigating options.	In progress
15th June 2022				
22.07.22	That Council request a comprehensive report outlining the pros and cons of de-maining the Georgetown-Forsayth road to be presented at a future General Meeting.	DES	Report being prepared	In Progress
22.06.20	That the Chief Executive Officer and Mayor be delegated to consult with the 2 stakeholders and further negotiate suitable arrangements with TMR and DOR to freehold the land for the proposed Industrial Estate in Georgetown.	CEO	Report to this Council meeting to purchase same.	Complete
20th April 2022				
22.04.08	<ol style="list-style-type: none"> 1. Receive Mrs Taylor's Georgetown Land Use Survey, and note the contents therein; 2. That property owners that are listed in the recommendations be advised of their non-compliance, and further be advised that they have 12 months to inform council of their plans to rectify any anomalies regarding building and planning recommendations. 3. That the implementation of these recommendations be reviewed in 12 months. 	DCS	No action taken	No action taken
19th January 2022				

22.01.9	<p>That Council resolves to;</p> <ol style="list-style-type: none"> 1. Construct a pilot waste transfer station at Forsayth to conform with EPA recommendation for the future of the Forsayth Landfill operation and furthermore modernise the site for sustainable environmental practices. 2. Furthermore that council advise the community of Forsayth of the proposed changes to the waste disposal to the township. 3. Nominate the Forsayth transfer station for funding under the Regional and Remote Recycling Modernisation Fund, with a proposed council contribution of \$100,000 or 20%. 4. Should the funding application be unsuccessful, Council allocate \$50,000 in the 2022/23 budget for the design of transfer station to be funded in a future budget. 	DES	<p>Specifications and design for proposed Transfer Station are being drawn up. Funding has been applied for. Waiting for notification if EOI application has been successful. Grant unsuccessful. LRCI Phase 3 funding to fund project Planning and design to commenced</p>	<p>In progress</p>
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Etheridge Shire Council

DIRECTOR OF CORPORATE SERVICES

Briefing Report

1 Key Points of Interest

Summary of matters within the Department – presented 15th March 2023:

- Sale for Arrears of Rates: Council has retained Preston Law to prepare the Statutory Notices to commence the sale process.
- Student Hostel Management Tender: Shaun & China Hall visited Georgetown on 25 / 26 July.
- Peace Park: Please refer to CDEO's report. Plaques arrived in February and have been handed to Parks & Gardens for installation.
- Georgetown Walking Network Plan: Council workshopped the draft Plan to confirm priorities. Shepherds will finish the report in the near future
- Einasleigh Town Common Yards: RLO sought expressions of interest to assist in design of yards December 2022. At the time of writing this report, no response has been received from contacted parties.
- 150 Year Commemorative Brick Wall: Please refer CDEO's Report for update. Tentative completion date end of March 2023.
- MoU with QHealth: Further to my report to Council's December Meeting, I have had no further contact with CHHHS's Russell Perks despite making frequent attempts to contact him.
- Grant Application under Disaster Resilience Fund: I advise that Council was lucky enough to be given an opportunity to apply for funding under the DRF for a multi-purpose / multi-agency disaster coordination facility. The application (at this stage) is purely for the planning & design stage, not construction. I would like to acknowledge the assistance of Rob Jaggar & Warren Bridson.

2 Operational Matters

- Internal Audit: Pacifica conducted a review of Council's Recoverable Works system the week of 20th February 2023. I expect their audit report prior to the next Audit Committee Meeting.
- External Audit: Council has formally responded to the 2022 Closing Audit Report. Upon receipt, QAO will finalise the External Audit by writing to the Mayor outlining the Audit results. This is the formal trigger for the Audit Committee to meet. A date will be set once the Mayor receive QAO's correspondence. Further, I have met with my Finance Team to discuss the Audit Report, updated the Audit Register and focused collective attention to attend to outstanding entries.
- Snap Send Solve: Has been implemented with the 6 monthly review scheduled for 31st May 2023.
- NexGen implementation: Council has signed an agreement with LocalBuy to install Nex Gen. Implementation will likely occur in Q1, 2023.

- Aged Care Advisory Committee: Most recent meeting held 15th December 2022.
- Georgetown Independent Living Facility: Preston Law have submitted Council's application to QCAT. The Queensland Human Rights Commission has objected to the application. Council with the assistance of Preston Law are preparing a submission to respond to the HRC's objection. In addition, we have referred the ILF to Dr Sheila Parkes (grant writer attached to Griffith University). Dr Peakes is collaborating with DCS & PM to submit a grant to the States Housing Infrastructure Program, and other grant programs that arise.
- Biosecurity Plan: Please see Agenda Item.
- Town Common Policy: letters have been mailed to agistees advising of the recent review and adoption of the Policy. Agistees have been given 6 months to implement the Policy, with stock to be removed by no later than the second half-yearly muster.
- General Ledger re-write: The new Chart of accounts was rolled Wednesday 25th January. Council's budget has been entered – Councillors will now be able to compare actual to budget. A budget review will be conducted at the conclusion of the 3rd Quarter.
- Website review: With the assistance of our EA, CDEO & ICT officers, we have held a number of meetings to review our current website and scope the necessary changes. 7 principles are guiding the review: -
 - Architecture: goal is for information to be collated in a fashion it is intuitively navigable
 - Functionality: mobile friendly, end-user friendly
 - Support: training, ease of administration & maintenance, tech support
 - Content refresh
 - Branding: logo to use? Colour palette, version control
 - Security
 - Compliance

In addition, we have signed up to QIT+ to develop a disaster dashboard.

- Keyless Entry Project (MPSC & Pool): Project steering committee is comprised of DCS, PM, ICT & CDEO. We recently met with 2 suppliers capable of providing a keyless system. We will need to refine our RFQ (initial quotes were obtained to accompany the grant application) to determine exactly what we need. Both systems offer unlimited scalability (for future roll out across Council's facilities), multiple access devices (fobs, mobile phone), programmable automatic opening / locking of facilities and remote surveillance and integration to cctv & monitored alarm systems.
- Engagement of an EHO: We have engaged Mr Clive Eves as our new consulting EHO. Clive replaced Mr Jeremy Jenkins who elected not to renew his contract. Clive will be visiting Georgetown week of the 20th March. Clive's role has been expanded beyond Food Business Licensing, to include: business licensing, ERA compliance reporting, reports / returns and acquittals required by the State Govt, special projects (such as mosquito control program), as well as being on-call for advice and support.

Past Month:

- 15th February: Council Meeting
- 16th Feb: LGMA Whistleblower & complaints management training; website review project team meeting
- 17th Feb: t/c with Dr Sheila Parks; t/c with external auditors
- 20th – 23rd Feb: Internal Audit
- 21st Feb: Council workshop
- 22nd Feb: Keyless entry supplier meetings
- 24th Feb: Internal review of Snap Send Solve & work request system.
- 25th – 26th Feb: Orientation with Hostel Managers
- 2 – 3rd March: Tropical Financial Statements Workshop, Richmond (will be a panelist presenter)
- 14th March: LGAQ NRM Forum
- 15th March: Council Meeting

Next Month:

- 16th March: LGMA Whistleblower & complaints management training part 2
- 16th – 17th March: Finance Officer Network, Cairns
- 1st April: New Hostel Managers take up management of Hostel
- 5th April: Code of Conduct & WH&S Training
- 7th – 18th April: Easter & Annual Leave
- 19th April: Council Meeting

6**Other**

- Awaiting response to application submitted to Queensland Remembers Grant Program for a new cenotaph at Mt Surprise.
- Council has re-submitted its applications for funding (50/50) for Walking Path Network studies for Forsayth, Einasleigh and Mt Surprise.
- Awaiting response to Council's DRF application for multi-purpose / multi-agency disaster coordination centre.

Andrew McKenzie
Director of Corporate Services



Etheridge Shire Council

General Meeting	15 th March 2023
Subject	Financial Performance (Actual v Budget) for the period 1 July 2022 to 28 th February 2023
Classification	Open
Author	Andrew McKenzie, Director Corporate Services

EXECUTIVE SUMMARY

Section 204 of the Local Government Regulation 2012 requires the Chief Executive Officer to present a Financial Report of its accounts to the Local Government at least monthly.

RECOMMENDATION

That Council pursuant Section 204 of the *Local Government Regulation 2012*, resolve to adopt the monthly Financial Report the period ending 28th February 2023, as presented.

BACKGROUND

The monthly financial report of Council provides a “Snapshot” of Council's financial performance, financial position and cash flows for the reporting period.

LINK TO CORPORATE PLAN

Corporate Aim No. 5: Best practice corporate governance and organizational excellence.

Strategy No. 5.3.1: Ensure transparency of Council's financial operations and performance and promote awareness within the community of Council's financial management and other strategies.

BUDGET & RESOURCE CONSIDERATIONS

There are no Budget or Resource Considerations contained within this report.

CONSULTATION

NIL

LEGAL CONSIDERATIONS

Section 204 of the *Local Government Regulation 2012* requires the Chief Executive Officer to present a financial report to Council's monthly meeting. The financial report is to be as close to the last day of the month of the reporting period as practicable.

POLICY IMPLICATIONS

NIL

RISK ASSESSMENT

CONSEQUENCE					
LIKELIHOOD*	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E
C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

Risk	Person affected/ location	Risk Rating	Risk Control Measures	By who when	Notes
Failure to maintain financially sustainable.....	Council / Community	C3 – High	Council has in place various controls to monitor Councils position on month to month basis.	DCS	Council is audited annually by the QAO and Council also conducts various Internal Audits on Council
	Council / Community / Management	C3 – High	Council has in place various controls and also provides monthly reporting to Council to discuss the financial position of Council. Management will raise any concerns with Council as and when they may arise.	DCS	Council is audited annually by the QAO and Council also conducts various Internal Audits on Council

Report Prepared By:

Andrew McKenzie, Director Corporate Services

Date: 9th March 2023

Report Authorised By:

Ken Timms, Chief Executive Officer

Date:

ATTACHMENTS:

Financial Report as at 28th February 2023

**Mayor and Councillors
Etheridge Shire Council
Georgetown Qld 4871**

Highlights of this Month's Financial Report

Reporting Period:=

28-February-2023

Revenue:

Total Revenue of \$ 41.8 M representing 57.4% of YTD Original Budget of \$ 72.9 M

These statements are for the 8 months of the financial year and would generally represent 66.7 % of the overall budget.

Council is expecting finalisation of QRA payments due us for 22 Flood Damage. Final payments are expected to total approximately \$7-8m (inclusive of recent expenditures).

Expenditure:

Total expenditure of \$ 46.7 M for the same period represents 72% of the full year Expenditure Budget of \$ 64.8 M

Outcome:

The Cumulative Operating Result for the Report period is a Deficit of \$ -4.88 M

Capital Works

Refer attached Capital Funding report 2022-23 for details of Capital Projects and accompanying WIP report.

Etheridge Shire Council
Index of Attached Reports

Feb-23

Highlights

Index

1. Cash Position
2. Monthly Cash Flow Estimate
3. Comparative Data
4. Capital Funding Summary
5. Road Works Expenditure

Capital Funding Detail (WIP)

Rates Outstanding Balances

Rates Control Totals

PCS Revenue and Expenditure Budget (Lvl 3 No cents) (3 Pages)

PCS Balance Sheet Summary (Lvl 3, No cents) (3 Pages)

~~PCS Statement of Comprehensive Income~~

~~PCS Statement of Financial Position~~

~~PCS Statement of Cash Flow~~

Post Report Preparation Notes (Last three reports)

There is a mapping issue between PCS Standard Reports and Financial Statement Support Reports which is causing reporting differences. This is currently being investigated.

Cash At Bank

Operating Account					\$313,672
Cash Floats					\$1,500
Short Term Investments					
QTC Cash Fund					\$8,017,556
Total Cash at Bank					<u><u>\$8,332,728</u></u>

Available Working Capital

Cash at Bank					\$8,332,728
Less: Allowance for Cash backed Current Liabilities (Employee Entitlements AL, LSL, SL, RDO)					-\$769,758
Add: Receivables less: Payables	1,044,771	Less	-3,458,909		-\$2,414,138
Less: Council Constrained Cash					\$0
Available Working Capital					<u><u>\$5,148,832</u></u>

2. Monthly Cash Flow Estimate

Mar-2023

Receipts \$ 000's

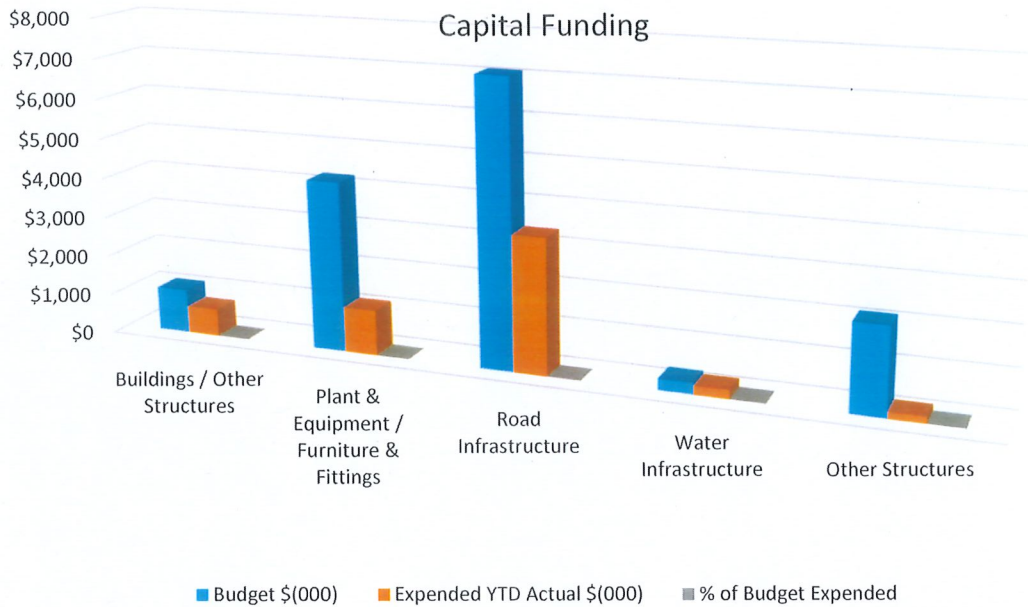
Expenditure \$ 000's

Rates	\$70	Payroll	\$400
Fees and Charges Billings	\$10	Operating and Contractor Payables (*)	\$2,900
Own Roads Program Recoveries	\$0	Capital Acq	\$0
Main Roads Invoiced Recoveries	\$580	Other	\$0
Grants Expected (**)	\$750		
	<u>\$1,410</u>		<u>\$3,300</u>

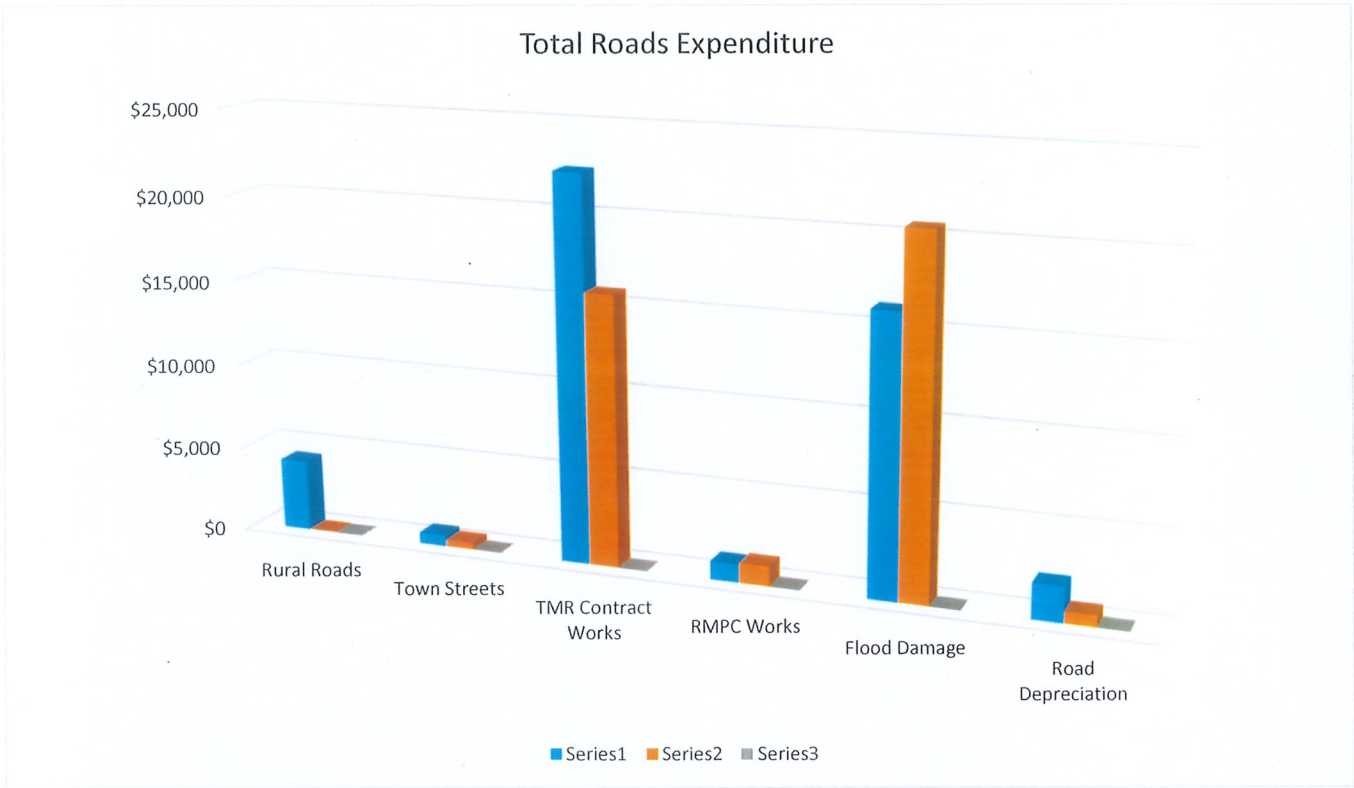
(*) Includes Contractor Retentions

(**) Includes best estimates for R2R, LRCI, RMPS (Engineering reports lodgement dependent)

Cash is expected to Decrease approximately \$-1,890 K during next period.
but increase after we have received QRA Finalisation of 22 Flood Damage event



		Budget \$(000)	Expended YTD Actual \$(000)	% of Budget Expended
	Total Capital Funding	\$16,978	\$5,534	32.60%
1	Land and Improvements	\$2,090	\$6	0.29%
2	Buildings / Other Structures	\$1,100	\$674	61.27%
3	Plant & Equipment / Furniture & Fittings	\$4,251	\$1,120	26.35%
4	Road Infrastructure	\$7,105	\$3,367	47.39%
5	Water Infrastructure	\$286	\$211	73.78%
6	Other Structures	\$2,146	\$156	7.27%



		Budget \$ 000's	Expended YTD Actual \$ 000's	% of Budget Expended \$ 000's
	Total Road Expenditure	\$46,624	\$38,674	83%
1	Rural Roads	\$4,213	\$31	1%
2	Town Streets	\$671	\$387	58%
3	TMR Contract Works	\$22,410	\$15,783	70%
4	RMPC Works	\$1,080	\$1,181	109%
5	Flood Damage	\$16,170	\$20,619	128%
6	Road Depreciation	\$2,080	\$673	32%

WIP February 2023		PREVIOUS YEARS (Opening balance)	YEAR TO DATE (ACTUALS)	TOTAL EXPENDITURE (ACTUALS)	BUDGET	% budget expended
0400-4150-0000	Work in Progress - Land & Land Improvements				\$2,090,000.00	1%
0410-4501-0000	Work in Progress - Land Sales - LJ & ACJ Barns (00083-00000-000)					
4500-4510-0001	Charleston Dam - Pipe water to rec area (Land & Other Improvements)					
			-\$ 9,090.91	-\$ 9,090.91		
			\$ 15,036.01	\$ 15,036.01		
			\$5,945.10	\$5,945.10		
0400-4250-0000	Work in Progress - Buildings				\$1,100,000.00	61%
3080-4501-0000	Aged Care Facilities -Advisory	\$9,674.86	\$46,429.89	\$56,104.75	\$ 590,000.00	
3100-4500-0001	Mobile Coolroom					
3100-4501-0001	Morgue Freezer		\$27,464.00	\$27,464.00		
3100-4502-0001	Einasleigh QR Shed Removal					
3140-2268-0001	Sport Centre - Car Park Lands & drainage - Design					
3220-4501-0001	Einasleigh Infrastructure - Halls & Public Facilities - Water Tank Upgrade (other structures)	\$11,463.27		\$11,463.27		
3280-4502-0000	Staff Housing	\$46,446.23	\$544,915.95	\$591,362.18	\$ 1,150,000.00	
3350-4502-0000	Depot - Cap improvements - Carpark & shade structure		\$2,763.63	\$2,763.63		
3410-4500-0002	W4Q Cap Grant - Information Sign - Lynd Community Building		\$28,181.82	\$33,957.94	\$ 50,000.00	
3410-4500-0003	W4Q Cap Grant - Beautification of Einasleigh Carpark	\$5,776.12				
3410-4500-0004	W4Q Cap Grant - Hard Roof Playground Shelters (Georgetown, Einasleigh & Forsyth)					
3410-4500-0005	W4Q Cap Grant - Fencing (Mt Surprise Cemetery & Mt Surprise Park)					
3410-4500-0006	W4Q Cap Grant - Shelter Shed & Seating @ Elizabeth Crk Mt Surprise					
3410-4500-0007	W4Q Cap Grant - Speed Warning Signs x 5 @ Georgetown and Forsyth	\$28,655.76		\$28,655.76		
3410-4500-0008	W4Q Cap Grant - Concrete Walkway from Forsyth Museum to town entrance		\$305.00	\$305.00		
3410-4500-0009	W4Q Cap Grant - Forsyth Sp & Rec Upgrade					
3410-4500-0010	W4Q Cap Grant - Bike Park - Mt Surprise					
3411-4500-0001	W4Q Capital Works (21/24) - Georgetown - Streetscaping (roads)				\$ 900,000.00	
3411-4500-0002	W4Q 21/24 Capital Works - Georgetown Sports Centre		\$10,205.79	\$10,205.79	\$ 300,000.00	
3411-4500-0003	W4Q Capital Works (21/24) - Einasleigh - Drainage Improvement (roads)				\$ 1,000,000.00	
3411-4500-0005	W4Q 21/24 Capital Works - Rural Addressing					
3411-4500-0006	W4Q 21/24 Capital Works - Forsyth Cemetery Fencing	\$27,908.96	\$12,965.00	\$40,873.96		
3412-4500-0001	Cap Imp - Terrestrial - Damage-bk steps/install wheel					
3610-4500-0001	Rec. & Res 21-23 Cap Works: Solar energy - Council Buildings	\$77,840.00		\$77,840.00		
4140-4504-0000	Wash Down Bay Shade Structure - Shade for plant adjacent wash down bay (other structures)	\$11,072.73	\$1,140.97	\$12,213.70	\$ 750,000.00	
5030-4500-0001	Cap Imp. Einasleigh Common - Upgrade Eins Common Stock Yrds (other structures)	\$12,540.00		\$12,540.00		
3350-4502-0001	Depot & Stores - Capital improvements - Depot - installation of generator (plant)					
3610-4500-0002	Recovery & Resilience Grant - North Head Rd - Install drainage & bitumen seal (roads)					
3610-4500-0003	Recovery & Resilience Grant - Georgetown Street scaping (roads)					

WIP February 2023

	PREVIOUS YEARS (Opening balance)	YEAR TO DATE (ACTUALS)	TOTAL EXPENDITURE (ACTUALS)	BUDGET	% budget expended
	\$231,377.93	\$674,372.05	\$905,749.98		
0400-4350-0000 Work in Progress - Other Structures				\$2,146,000.00	6%
3270-4500-0001 Shire Office - Cap Works - Car park shade structure		\$2,763.64	\$2,763.64		
4091-4501-0001 Capital Imp. Georgetown Aerodrome - Reseal of Airstrip runway				\$ 240,000.00	
4091-4501-0002 Capital Imp. Georgetown Aerodrome - Linemarking					
4077-4501-0001 WAQ Georgetown Infrastructure Projects at Costs - Shade and Seating Structures	\$4,980.00		\$4,980.00		
5070-4500-0001 Gtown landfill cap improv - Extend concrete slab		\$27,500.00	\$27,500.00		
5151-4503-0000 Georgetown Parks Capital - Heritage park play area upgrade		\$21,141.33	\$21,141.33		
5152-4502-0001 WIP Charleston Dam Rec. - Supply & Install Restroom	\$331,095.25		\$331,095.25		
5152-4502-0002 WIP Charleston Dam Rec. - Supply & Install Picnic Shelters	\$86,009.66	\$22,663.02	\$108,672.68		
5152-4502-0003 WIP Charleston Dam Rec. - Supply & Install View Platform					
5152-4502-0004 WIP Charleston Dam Rec. - Supply & Install BBQ's (Wood Fired)	\$33,754.84		\$33,754.84		
5152-4502-0005 WIP Charleston Dam Rec. - Supply & Install Boat Ramp	\$98,676.72	\$5.72	\$98,682.44	\$ 100,000.00	
5152-4502-0006 WIP Charleston Dam Rec. - Parking & Internal Roads	\$1,109,957.58		\$1,109,957.58		
5152-4502-0007 WIP Charleston Dam Rec. - Playground & Activity Area	\$45,201.39	\$979.09	\$46,180.48		
5152-4502-0008 WIP Charleston Dam Rec. - Supply & Install Walkways	\$9,658.31	\$1,575.60	\$11,233.91		
5152-4502-0009 WIP Charleston Dam Rec. - Landscaping (Trees/Shrubs)	\$84,813.99	\$3,876.83	\$88,690.82		
5152-4502-0010 WIP Charleston Dam Rec. - Supply & Install Entrance Monument & Various Signage		\$250.88	\$250.88		
5161-4500-0001 Georgetown Cemetery - fence replacement		\$10,573.95	\$10,573.95		
5165-4500-0001 Kidston Cemetery - Replace fence		\$36,995.00	\$36,995.00		
6010-4502-0001 Infrastructure at Cost Building Our Regions Grant Terrestrial Upgrade - Upgrade to Complex					
6010-4502-0002 Infrastructure at Cost Building Our Regions Grant Terrestrial Upgrade - Internal Fitout (Displays etc)		\$2,344.00	\$2,344.00		
6010-4502-0003 Infrastructure at Cost Building Our Regions Grant Terrestrial Upgrade - New carpet in collection area					
6010-4502-0004 Infrastructure at Cost Building Our Regions Grant Terrestrial Upgrade - Landscaping					
6010-4502-0005 Collection upgrade - John Towning - Topaz purchase		\$25,000.00	\$25,000.00		
6020-4502-0001 Cap Imp. Child Care Centre - Shade Structure					
	\$1,804,147.74	\$155,669.06	\$1,959,816.80		
0400-4450-0000 Work in Progress - Fleet Plant & Equipment				4,251,000.00	37%
4150-4500-0103 Plant Purchases - Genelite 66kVA Generator #1 (Plant 8843)	\$27,605.00		\$27,605.00		
4150-4500-0104 Plant Purchases - Genelite 66kVA Generator #1 (Plant 8844)	\$27,605.00		\$27,605.00		
4150-4500-1280 Hilux - Plant 1280		\$68,503.92	\$68,503.92		
4150-4500-1285 Hilux - Plant 1285		\$68,503.92	\$68,503.92		
4150-4500-1300 Hilux - Plant 1300		\$68,503.92	\$68,503.92		
4150-4500-1305 Hilux - Plant 1305		\$68,503.92	\$68,503.92		

WIP February 2023		PREVIOUS YEARS (Opening balance)	YEAR TO DATE (ACTUALS)	TOTAL EXPENDITURE (ACTUALS)	BUDGET	% budget expended
4150-4500-1315	Hilux - Plant 1315		\$68,503.92	\$68,503.92		
4150-4500-1325	Plant Purchases - Prado		\$65,136.89	\$65,136.89		
4150-4500-1345	Plant Purchases - BT-50 (Plant 1345)		\$75,909.09	\$75,909.09		
4150-4500-1350	Plant Purchases - BT-50 (Plant 1350)		\$75,909.09	\$75,909.09		
4150-4500-1355	Plant Purchases - BT-50 (Plant 1355)		\$75,909.09	\$75,909.09		
4150-4500-1360	Plant Purchases - BT-50 (Plant 1360)		\$75,909.09	\$75,909.09		
4150-4500-1365	Plant Purchases - BT-50 (Plant 1365)		\$75,909.09	\$75,909.09		
4150-4500-2620	Plant Purchases - Prime Mover (Plant 2620)		\$222,075.00	\$222,075.00		
4150-4500-5060	Plant Purchases - Skid Steer Loader (Plant 5060)		\$147,691.20	\$147,691.20		
4150-4500-6080	Plant Purchases - 2022 CAT Grader (Plant 6080)		\$504,721.60	\$504,721.60		
4150-4500-8848	Plant Purchases - Satellite Kit # 4		\$1,045.00	\$1,045.00		
4150-4500-8858	Plant Purchases - Satellite Kit # 5		\$8,579.10	\$8,579.10		
4150-4500-8859	Plant Purchases - Satellite Kit # 6		\$8,579.10	\$8,579.10		
4150-4500-8870	Plant Purchases - Generator (Plant 8870)		\$26,298.00	\$26,298.00		
4150-4502-0000	Plant Sales - 2011 Zero Turn Mower					
4150-4502-0000	Plant Sales - Plant 5027 - Loader Skid Steer Bobcat S205H		-\$2,727.27	-\$2,727.27		
4150-4502-0000	Plant Sales - Plant 6014 - Grader Caterpillar 140H		-\$25,000.00	-\$25,000.00		
4150-4502-0000	Plant Sales - Plant 1036,1046,1066,1093,1221 (Mareeba Mazda)		-\$115,000.00	-\$115,000.00		
4150-4502-0000	Plant Sales - Plant 1098, 1086, 1216, 1258, 1237 (Pacific Toyota)		-\$142,727.27	-\$142,727.27		
4150-4502-0001	Plant Sales - Plant 1247, 1025, 1117, 1015, 1077 (Pacific Toyota)		-\$166,363.63	-\$166,363.63		
			-\$134,545.46	-\$134,545.46		
		\$55,210.00	\$1,119,827.31	\$1,175,037.31		
0400-4550-0000	Work in Progress - Furniture & Other Equipment					
0400-4550-0000	Work in Progress - Roads Infrastructure				\$7,105,000.00	47%
4012-4500-0001	Work in progress - Roads & Streets - First Street Forsyth 22/23 Survey & Design		\$2,400.00	\$2,400.00		
4020-4500-0001	Capital Ip - Sealed Services - Forsyth - Einasleigh Rd Reseal		\$557.51	\$557.51	\$ 770,000.00	
4020-4521-0100	Road Improvements - TIDS 19/20 Infra. At Cost - Annual Contribution FNOROC					
4020-4524-0000	Sealed Surfaces Northhead					
4020-4525-0001	Road Improvements - Dst Seals - Oak Park Rd (Oak Park Station) Ch 23.84 to Ch 24.64					
4020-4526-0001	Road Improvements - Dust Seals - Oak Park Rd (Bagstowe Station) Ch 55.4 to Ch 55.7					
4020-4527-0001	Local Road & Community Infr. Program - Greenhills Road - 5 x Concrete causeways					
4020-4527-0002	Local Road & Community Infr. Program - Peryvale Road - 3 x Concrete causeways					
4020-4528-0002	Road Improvements - R2R 21/22 Infr. @ cost - North Head Road project	\$268,124.24		\$268,124.24		
4020-4529-0001	Road Improvements - R2R 21/22 Infr. @ cost - North Head Road project	\$3,134,715.11	\$3,329,474.09	\$6,464,189.20		
4020-4540-0000	Cap imp - Dump access rd - Upgrade & seal		\$23,376.43	\$23,376.43		
4020-4550-0000	Cap imp - Gtown Cemetery Road - Upgrade & seal		\$11,544.00	\$11,544.00		
4040-4512-0000						

WIP February 2023

	PREVIOUS YEARS (Opening balance)	YEAR TO DATE (ACTUALS)	TOTAL EXPENDITURE (ACTUALS)	BUDGET	% budget expended
4040-1009-0000	\$91,773.71		\$91,773.71		
4040-1051-0000					
4040-1057-0000	\$536.70		\$536.70		
4040-1059-0000	\$4,172.19		\$4,172.19		
4040-2028-0000					
4040-3009-0000	\$331,177.41		\$331,177.41		
4061-4504-0001				\$ 190,000.00	
4061-4504-0002					
4061-4504-0003					
4061-4504-0004					
4061-4504-0005					
4061-4504-0006					
4061-4504-0007					
4064-4504-0008					
4064-4504-0009					
4062-4500-0001				\$ 500,000.00	
4062-4500-0002					
4062-4500-0003					
4063-4500-0001					
4120-2337					
	\$3,830,499.36	\$3,367,352.03	\$7,197,851.39		
0400-4750-0000		-\$82,482.00	-\$82,482.00	\$285,500.00	-21%
3411-4500-0004					
4320-4500-0002	\$6,101.54		\$6,101.54		
4320-4500-0004	\$51.70	\$655.12	\$706.82		
4320-4501-0001	\$16,521.20		\$16,521.20	\$ 40,000.00	
4320-4501-0002		\$2,617.36	\$2,617.36		
4320-4501-0003	\$277,440.25	\$17.12	\$277,457.37		
4320-4501-0004	\$32,544.90		\$32,544.90		
4320-4506-0002					
4320-4507-0001		\$1,487.03	\$1,487.03		
4340-4500-0002					
4340-4500-0003	\$3,597.99		\$3,597.99		
4340-4502-0000					
		\$16,838.40	\$16,838.40		

WIP February 2023		PREVIOUS YEARS (Opening balance)	YEAR TO DATE (ACTUALS)	TOTAL EXPENDITURE (ACTUALS)	BUDGET	% budget expended
4340-4508-0001	Capital Imp. Forsayth Water Infrastructure - Supply & Install store Room & Slab					
4340-4503-0002	Capital Imp. Forsayth Water Infrastructure - Install Internal Work Room					
4340-4504-0001	Capital Imp - Forsayth Water Capital Imp. Res. To WTP - Connection of New Reservoir to WTP	\$84,963.75	\$659.70	\$85,623.45		
4340-4504-0002	Capital Imp - Forsayth Water Capital Imp. Res. To WTP - Security Fencing	\$17,194.60		\$17,194.60	\$ 12,500.00	
4340-4504-0003	Capital Imp - Forsayth Water Capital Imp. Res. To WTP - Install telemetry	\$7,080.00		\$7,080.00	\$ 40,000.00	
4500-4500-0000	Charleston Dam Project - Charleston Dam Support Design Etc	\$1,545,704.81	\$27,146.60	\$1,572,851.41		
4500-4501-0001	Construction of Fish Ladder & Spillways - Construction of Fish Ladder				\$ 40,000.00	
4500-4502-0001	Construction of Dam Wall & Pipes - Constr of Dam Wall & Pipes					
4500-4502-0002	Construction of Dam Wall & Pipes - Remedial works on top of dam wall (Replace gravel)					
4500-4502-0003	Construction of Dam Wall & Pipes - Install power to reservoir & pumps					
4500-4503-0001	Const Reticulation Dam Forsayth WTP - Const of Reticulation (Dam to Forsayth WTP)	\$1,146,033.82	\$2,964.00	\$1,148,997.82		
4500-4503-0002	Const Reticulation Dam Forsayth WTP- Mobilisation					
4500-4503-0003	Const Reticulation Dam Forsayth WTP- Design / Survey					
4500-4503-0004	Const Reticulation Dam Forsayth WTP - De-Mobilisation					
4500-4504-0001	Conts Reticulation Dam/Gtown - Const of Reticulation (Dam to Georgetown WTP)	\$3,165,269.06	\$13,089.06	\$3,178,358.12		
4500-4504-0002	Conts Reticulation Dam/Gtown - Mobilisation					
4500-4504-0003	Conts Reticulation Dam/Gtown - Design / Survey					
4500-4504-0004	Conts Reticulation Dam/Gtown - De-Mobilisation					
4500-4505-0001	Charleston Dam Infrastructure Cost - Floating Inlet	\$632,049.52	\$16,385.27	\$648,434.79		
4500-4506-0001	Charleston Dam Rec Area - Charleston Dam Rec Survey Des	\$85,373.23	\$43,141.82	\$128,515.05	\$ 475,000.00	
4500-4506-0002	Charleston Dam Rec Area - Fencing		\$97,487.87	\$97,487.87		
4500-4507-0001	Charleston Dam Infrastructure Cost - Charis Dam - Pump-housing Fsy water					
4500-4508-0001	Dam Water Supply & pipelines & Equipment - Dam Water Supply Item 1	\$40,519.03	\$67,426.09	\$107,945.12		
4500-4509-0001	Work in Progress - Water - Shed (Council Funded)	\$7,060,445.40	\$211,072.28	\$7,271,517.68		
		\$12,981,680.43	\$5,534,237.83	\$18,515,918.26		

FUND SUMMARY

FUND	366+ DAYS ARREARS	181-365 DAYS ARREARS	31-180 DAYS ARREARS	1-30 DAYS ARREARS	TOTAL
GENERAL	23468.14	1201.21	76517.50	525.55	101716.40
WATERS	7470.83	451.54	4039.67	64.36	12028.40
WASTE	222.56	21.47	253.47	9.48	498.98
WATER CONSUMPTION	807.45	35.97	1122.51	11.13	1977.06
WASTE MANAGEMENT	1613.04	85.29	8466.45	52.88	10217.66
Emergency Fire & Rescue Levy			6965.98		6965.98
CHARGE ON LAND					
FUND SUMMARY TOTAL	34208.97	1853.39	98523.05	667.40	135254.21

RATES CONTROL TOTALS

FUND	ARREARS	RATES	INTEREST	CR SUPP.	DR SUPP.	LEVIES	WATER	CR SUPP.	INTEREST	RECEIPTS	DISCOUNT	WRITE OFFS	GOVERNMENT	SUBSIDY	COUNCIL	UNALLOCATED	RECEIPTS	BALANCE
GENERAL	28005.99	6042.96	2301529.55	705018.09	709872.25	6063.07	1824617.49	282807.45	64.16	1767.48	19104.82	102336.01						
WATER	9319.46	2273.74	323779.10	6067.24	6067.27	730.25	273507.54	45538.15	1.22	1783.69	3169.39	1282.53						
CLEANING	1136.90	144.86	128022.85	2556.95	2728.47	122.57	109477.98	17918.41	1.27									
T.V.																		
MUNICIPAL GARBAGE	1826.95	215.82	5774.00	418.06	418.06	84.82	924.23	163.10										
WATER CONSUMPTION	1333.35	147.64	34405.26	1063.50	1596.57	114.33	62741.26	31685.63										
RURAL FIRE AREA 1																		
Emergency Fire & Res	2557.60	524.56	120030.40	2908.12	3084.13	622.22	113238.50											
CHARGE ON LAND																		
Unallocated Rates Receipts																		
FUND SUMMARY TOTAL	44180.25	9249.58	2662138.53	724997.94	723348.69	7737.26	2516192.63	346517.11	113.37	10175.34	23436.96	-28764.08	-28764.08	-28764.08	169971.22			

	28 Feb 2023	REVENUE	28 Feb 2023	EXPENDITURE	
	Actual	Original	Actual	Original	
		Budget	Budget	Budget	
0300-0001 ASSETS LIABILITIES & EQUITY					
0300-0002 CASH AND RECEIVABLES	0	0	0	0	0%
0400-0002 NON-CURRENT ASSETS	0	0	0	0	0%
0500-0002 CURRENT PAYABLES AND LIABILITIES	0	0	0	0	0%
0600-0002 LOANS & LIABILITIES NON-CURRENT	0	0	0	0	0%
0700-0002 SHIRE CAPITAL & RESERVES	0	0	0	0	0%
0300-0001 ASSETS LIABILITIES & EQUITY TOTAL	0	0	0	0	0%
1000-0001 Governance					
1000-0002 Elected Members	0	0	220,598	400,500	82%
1010-0002 Governance	0	0	0	898,750	--%
1020-0002 Economic Development	137,620	328,000	260,790	122,500	-53%
1030-0002 Civic Receptions and Events	0	2,000	0	30,000	--%
1040-0002 Regulatory Services	0	50,000	0	40,000	--%
1040-0003 Town Planning	6,225	5,000	0	5,000	-20%
1041-0003 Building Control	(315)	5,000	5,637	7,500	<999%
1042-0003 Environmental Health	0	0	0	10,000	33%
1043-0003 Local Laws	0	0	0	0	--%
1040-0002 Regulatory Services TOTAL	5,910	60,000	5,637	62,500	>999%
1050-0002 Disaster Management	(347)	21,000	22,948	36,000	57%
1060-0002 WH&S	0	0	133,416	304,000	128%
1000-0001 Governance TOTAL	143,183	411,000	643,390	1,854,250	188%
2000-0001 Corporate					
2000-0002 General Rates	2,302,119	1,965,500	302,066	0	-100%
2010-0002 General Administration	1,374,439	5,286,500	2,473,694	1,764,005	-29%
2020-0002 Employee Services	524,964	2,300,000	1,118,648	1,622,500	45%
2030-0002 ICT	0	0	194,200	355,000	83%
2040-0002 Broadcasting Services	0	0	17,172	11,250	-34%
2000-0001 Corporate TOTAL	4,201,521	9,552,000	4,105,780	3,752,755	-9%
3000-0001 Community					
3000-0002 Commercial Rental Properties	81,905	166,000	135,936	385,000	183%
3000-0003 Staff housing					

	REVENUE		EXPENDITURE		28 Feb 2023 Actual	28 Feb 2023 Actual	%	%
	28 Feb 2023 Actual	Original Budget	Original Budget	Original Budget				
3001-0003 Other Residuals	2,000	0	0	0	0	-100%	0%	
3002-0003 Savannah House	2,600	8,000	65,000	65,000	16,508	208%	294%	
3003-0003 Demountable Office (Mary St)	34,000	48,000	5,000	5,000	0	41%	0%	
3004-0003 Aged Care	20,000	100,000	0	0	0	400%	0%	
3000-0002 Commercial Rental Properties TOTAL	140,505	322,000	455,000	455,000	152,443	129%	198%	
3010-0002 Libraries	5,958	6,000	34,500	34,500	10,037	1%	244%	
3020-0002 Community Development	31,000	24,000	130,000	130,000	56,000	-23%	132%	
3030-0002 Sport & Recreation	103,254	302,500	456,000	456,000	325,790	193%	40%	
3040-0002 Halls	1,855	5,000	262,500	262,500	146,826	170%	79%	
3050-0002 Medical Centres	0	0	35,000	35,000	14,753	0%	137%	
3060-0002 Aerodromes	0	240,000	272,250	272,250	172,003	-77%	58%	
3070-0002 Terrestrial Centre	485,392	113,000	399,000	399,000	269,614	6%	48%	
3080-0002 Little Gems Child Care Centre	212,163	225,000	426,500	426,500	217,517	62%	96%	
3090-0002 Georgetown Student Hostel	58,666	95,000	231,250	231,250	153,049	>999%	51%	
3100-0002 Cemeteries	30	45,000	35,000	35,000	9,887	33%	254%	
3000-0001 Community TOTAL	1,038,822	1,377,500	2,737,000	2,737,000	1,527,920	33%	79%	
4000-0001 Infrastructure Services								
4000-0002 Parks Gardens Reserves and Grounds	0	37,500	913,000	913,000	261,110	---	250%	
4010-0002 Rural Lands Protection	20,631	20,000	313,000	313,000	67,735	-3%	362%	
4020-0002 Street Lighting	0	0	10,000	10,000	7,124	0%	40%	
4030-0002 Roads	2,331,594	6,361,000	3,231,750	3,231,750	163,591	173%	>999%	
4030-0003 Shire Roads	0	950,000	350,000	350,000	387,430	---	-10%	
4031-0003 Town Streets	14,616,289	28,220,000	28,220,000	28,220,000	19,893,983	93%	42%	
4032-0003 Flood Damage								
4030-0002 Roads TOTAL	16,947,883	35,531,000	31,801,750	31,801,750	20,445,004	110%	56%	
4040-0002 Depot and Stores	85,000	310,000	875,500	875,500	304,691	265%	187%	
4050-0002 Recoverable Works								
4050-0003 Private Works	103,381	40,000	36,000	36,000	101,434	-61%	-65%	
4051-0003 DTMR	13,456,411	17,800,000	16,000,000	16,000,000	15,782,668	32%	1%	
4050-0002 Recoverable Works TOTAL	13,559,793	17,840,000	16,036,000	16,036,000	15,884,102	32%	1%	
4060-0002 Plant Operations	5,190,863	6,680,000	4,995,000	4,995,000	2,530,039	29%	97%	
4000-0001 Infrastructure Services TOTAL	35,804,170	60,418,500	54,944,250	54,944,250	39,499,806	69%	39%	
5000-0001 Utilities								
5000-0002 Water Supply	347,879	342,220	715,000	715,000	366,957	-2%	95%	
5000-0003 Georgetown WTP & Reticulation								

	REVENUE		EXPENDITURE		
	28 Feb 2023 Actual	Original Budget	28 Feb 2023 Actual	Original Budget	
5001-0003 Forsayth WTP & Reticulation	100,455	126,100	213,748	437,000	104%
5002-0003 Charleston Dam	0	0	144,849	200,000	38%
5000-0002 Water Supply TOTAL	448,334	468,320	725,554	1,352,000	86%
5010-0002 Waste Management	129,050	113,000	150,125	139,500	-7%
5010-0003 Georgetown	13,650	513,850	7,267	17,500	141%
5011-0003 Forsayth	9,800	10,300	10,666	17,500	64%
5012-0003 Einasleigh	10,524	9,750	6,361	12,500	97%
5013-0003 Mt Surprise	163,024	646,900	174,419	187,000	7%
5010-0002 Waste Management TOTAL	611,358	1,115,220	899,973	1,539,000	71%
5000-0001 Utilities TOTAL	41,799,054	72,874,220	46,676,868	64,827,255	39%
TOTAL REVENUE AND EXPENDITURE					

	OPENING BALANCE	YEAR TO DATE 28 Feb 2023	%	BUDGET 28 Feb 2023	CURRENT BALANCE 28 Feb 2023	%	BUDGET
CURRENT ASSETS							
ASSETS LIABILITIES & EQUITY							
0300-0001 ASSETS LIABILITIES & EQUITY							
0300-0002 CASH AND RECEIVABLES	22,947,363	(12,843,014)	---	0	10,104,349	54%	18,629,912
0300-0001 ASSETS LIABILITIES & EQUITY TOTAL	22,947,363	(12,843,014)	---	0	10,104,349	54%	18,629,912
TOTAL CURRENT ASSETS	22,947,363	(12,843,014)	---	0	10,104,349	54%	18,629,912
NON-CURRENT ASSETS							
ASSETS LIABILITIES & EQUITY							
0300-0001 ASSETS LIABILITIES & EQUITY							
0400-0002 NON-CURRENT ASSETS	256,327,754	4,082,526	---	0	260,410,280	108%	240,857,075
0300-0001 ASSETS LIABILITIES & EQUITY TOTAL	256,327,754	4,082,526	---	0	260,410,280	108%	240,857,075
TOTAL NON-CURRENT ASSETS	256,327,754	4,082,526	---	0	260,410,280	108%	240,857,075
TOTAL ASSETS	279,275,117	(8,760,488)	---	0	270,514,629	104%	259,486,987

	OPENING	YEAR TO DATE	BUDGET	28 Feb 2023	CURRENT BALANCE	BUDGET
	BALANCE	28 Feb 2023	28 Feb 2023	28 Feb 2023	28 Feb 2023	BUDGET
CURRENT LIABILITIES						
ASSETS LIABILITIES & EQUITY						
0300-0001						
0500-0002	7,941,360	(3,924,689)	---	4,016,671	128%	3,141,965
0300-0001	7,941,360	(3,924,689)	---	4,016,671	128%	3,141,965
TOTAL CURRENT LIABILITIES	7,941,360	(3,924,689)	---	4,016,671	128%	3,141,965
NON-CURRENT LIABILITIES						
0300-0001						
0600-0002	2,270,985	42,015	---	2,313,000	266%	867,987
0300-0001	2,270,985	42,015	---	2,313,000	266%	867,987
TOTAL NON-CURRENT LIABILITIES	2,270,985	42,015	---	2,313,000	266%	867,987
TOTAL LIABILITIES	10,212,345	(3,882,674)	---	6,329,671	158%	4,009,952
NETT ASSETS/(LIABILITIES)	269,062,772	(4,877,814)	---	264,184,958	103%	255,477,035

	OPENING BALANCE	YEAR TO DATE	BUDGET	CURRENT BALANCE	BUDGET
	28 Feb 2023	28 Feb 2023	28 Feb 2023	28 Feb 2023	BUDGET
COMMUNITY EQUITY					
ASSETS LIABILITIES & EQUITY					
0300-0001					
0700-0002	269,062,772	(4,877,814)	8,046,970	264,184,958	100% 263,526,305
0300-0001	269,062,772	(4,877,814)	8,046,970	264,184,958	100% 263,526,305
TOTAL COMMUNITY EQUITY	269,062,772	(4,877,814)	8,046,970	264,184,958	100% 263,526,305



Etheridge Shire Council

General Meeting	15 th March 2023
Subject	The Hon Bob Katter – request for 2023/24 Commonwealth Budget Submissions
Classification	Open
Author	Andrew McKenzie, director Corporate Services

EXECUTIVE SUMMARY

By way of letter dates 21st February 2023, The Hon. Bob Katter, Member for Kennedy is inviting local Councils in the Kennedy Electorate to nominate Council's top three (3) funding priorities for consideration in the development of the 2023/24 Commonwealth Budget.

RECOMMENDATION

That Council nominate the following funding priorities for the Etheridge Shire Council: -

1. Increase in Commonwealth allocations to the Financial Assistance Grants;
2. Increase in Commonwealth funding for Road Infrastructure throughout the Etheridge Shire, in particular, the Gulf Development Road and Kennedy Development Road;
3. Co-funding for the identification and implementation of the Etheridge Agriculture Precinct.

BACKGROUND

The Commonwealth Government usually hand down the Federal Budget in May. As our local Member, The Hon Katter is seeking key stakeholders' submission to distribution of budget allocations.

The nominated top three funding priorities align with the strategic intent of Council's aspiration to seal and widen the Kennedy Development Road, widen the Gulf Development Road and achieve the designation of the Etheridge Agricultural Precinct – all key economic drivers for the Shire, Gulf Region and the Kennedy Electorate, as well as growth in Council's FAGS grant that can be applied toward defraying Council's operational costs from Ratepayers.

LINK TO CORPORATE PLAN

Corporate Aim No. 1: A sustainable transport network that meets community needs.

Corporate Aim No. 3: A diversified economic development ensures a prosperous Shire.

BUDGET & RESOURCE CONSIDERATIONS

It is hoped that inclusion of these priorities, or redistribution of committed allocations to projects in the Kennedy Electorate will translate to increase revenue to the Shire – whether as untied grants, or direct allocations to road projects or contributions to RDA to pursue the designation of the Etheridge Ag Precinct.

CONSULTATION

Council is being consulted.

LEGAL CONSIDERATIONS

Nil

POLICY IMPLICATIONS

Nil

RISK ASSESSMENT

CONSEQUENCE					
LIKELIHOOD*	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E
C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

OUTCOME

Risk is assessed as Low: Rare Likelihood of insignificant consequence of corporate risk.

Report Prepared By:

Report Authorised By:

Andrew McKenzie, Director Corporate Services

Ken Timms, Chief Executive Officer

Date: 26th February 2023

Date:



20230221 - Budget
Submission Request L



Etheridge Shire Council

General Meeting	15 th March 2023
Subject	QAO Management Letter on the conduct of Council 2021/22 audit
Classification	Open
Author	Andrew McKenzie, Director of Corporate Services

EXECUTIVE SUMMARY

At the conclusion of each annual financial reporting cycle, Queensland Audit Office writes to Councils' Mayors to provide a report on the conduct of their audit of the local authority's annual general purpose financial statements. Mayor, Cr Hughes received QAO's report on Thursday 9th March 2023. In accordance with s213 of the *Local Government Regulation 2012*, the report is tabled for Council's receipt.

RECOMMENDATION

That in accordance with s211 of the *Local Government Regulation 2012*, Council receive the Queensland Audit Office Report dated 9th March 2023 and refer the report to Council's Audit Committee for further review.

BACKGROUND

Queensland Audit Office engaged BDO as its contract audit to complete the audit of Council's 2021/22 annual general purpose finance statements. As is usual practice, BDO conducted an interim audit in May and a final audit mid-September 2022.

As previously reported to Council, Audit completion was delayed for a number of reasons, with Council requesting an extension of time from the Minister in which to complete its audit. QAO subsequently signed off on Council's general purpose financial statements mid-December 2022 (presented and adopted by Council with its 2021/22 Annual Report in January 2023). Council also received the closing audit report around this time, but due to the Office Christmas closedown and natural disasters, was unable to finalise its response to audit observations / recommendations until February 2023. Having received Council's response to audit observations / recommendations, QAO has been able to finalise their report, and sent it to the Mayor to table at the next Council meeting.

Further to the above, section 211 of the *Local Government Regulation* requires a Council's Audit Committee to meet to review the matters contained in the auditor-general's report. The Regulation also states that the Committee must give the local government a written report about the matters reviewed at the meeting and the Committee's recommendation about the matters. In light of this, a date claimer has been circulated to the Audit Committee Members & attendees, nominating the 23rd March as a possible meeting date.

Given the statutory role the Audit Committee has to review the QAO report, and provide recommendations to Council, it is appropriate for Council to receive the Report and refer the matter to the Committee for detailed review of the audit's findings. In addition, the Audit Committee will also receive for review and adoption the proposed Internal Audit Plan, and an update on the first internal audit project.

LINK TO CORPORATE PLAN

Corporate Aim No. 5: Best Practice governance and organisational excellence.

Outcome No. 5.1: Council provides community leadership through financial sustainability and an open and accountable governance structure.

BUDGET & RESOURCE CONSIDERATIONS

Council budgets for External and Internal Audit Fees.

CONSULTATION

Not applicable – this is a statutory function performed by QAO. QAO is an independent arm of the State Government.

LEGAL CONSIDERATIONS

Please refer to the background.

POLICY IMPLICATIONS

External and Internal audit findings (observations and recommendations) have been entered into an Audit Register. Entries in the Audit Register have been assigned to responsible officers for completion. The Audit Register will be tabled at each Audit Committee meeting, to provide the Committee with oversight (and hopefully assurance) on progress to improving internal financial system controls. Given QAO, contract external and internal auditors are attendees at Committee meetings, Committee Members will have direct access to auditors to review audit findings and assess the adequacy of management's implementation of recommendations.

RISK ASSESSMENT

CONSEQUENCE					
LIKELIHOOD*	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E
C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

OUTCOME

Enterprise Risk is assessed as Moderate: likelihood is unlikely, consequence may be moderate.

Report Prepared By:

Andrew McKenzie, Director Corporate Services

Date: 9th March 2023

Report Authorised By:

Ken Timms, Chief Executive Officer

Date:



2022 FINAL MANAGEMENT LETTER

Etheridge Shire Council

9 March 2023

9 March 2023

Councillor Barry Hughes, Mayor
Etheridge Shire Council
41 St George Street
GEORGETOWN QLD 4871

Dear Cr Hughes,

Final management report for Etheridge Shire Council

We have completed our 2022 financial audit for Etheridge Shire Council. The Auditor-General has issued an unmodified audit opinion on your financial statements.

The purpose of this letter is to update you on any matters that have arisen since we presented our closing report to you on 13 December 2022.

Reporting on issues identified after the closing report

I can confirm that we have not identified significant issues since the presentation of our closing report. The issues and other matters we have formally reported to management and an update on management's actions taken to resolve these issues is included as Appendix A.

Please note that under section 213 of the Local Government Regulation 2012, you must present a copy of this report at your Council's next ordinary meeting.

Report to parliament

Each year we report the results of all financial audits and significant issues to parliament.

We intend to include the results of our audit of Etheridge Shire Council in our report to parliament *Local Government 2022*. We will comment on the results of our audit of your financial report, any significant internal control issues we identified, and the overall results of the sector including major transactions and events. We will discuss the proposed content of our report with your Executive Team and continue to consult as we draft our report. Formally, you will have an opportunity to comment on our report, and for these comments to be included in the final version tabled in parliament.

Audit fee

The final audit fee for this year is \$87,550 exclusive of GST (2021: \$79,000). This fee is higher than the \$66,500 estimated in our external audit plan. We have discussed the key factors contributing to the fee variation with your Director of Corporate Services and Chief Executive Officer. In summary these matters were the change in the chart of accounts, significant rework on financial statements, errors in comprehensive revaluation and insufficient year-end workpapers for contract assets and liabilities.

We would like to thank you and your staff for their engagement in the audit this year and look forward to working with your team again next year.

If you have any questions about this letter or would like to discuss any matters regarding our services and engagement, please do not hesitate to contact me on 4046 0051.

Yours sincerely,



Margaret Dewhurst
Director, BDO Audit (NTH QLD) Pty Ltd

Appendix A1 – Status of issues

This section provides an update on the significant control deficiencies, control deficiencies and financial reporting issues we have identified. It includes a response from management.

Our risk ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: www.qao.qld.gov.au/information-internal-controls or scan the QR code.



Internal control issues			Financial reporting issues		
Significant deficiency	Deficiency	Other matter	High	Medium	Low

Significant Deficiency

22CR-1 Chart of accounts

Information and communication

Observation

During the year, the Council engaged a consultant to amend the chart of accounts. The revision to the chart of accounts required significant manual journals to move existing transactions into the new chart. This process was not fully completed, resulting in the two charts both carrying transactions coming into the year-end close, and management were unable to accurately and reliably identify which accounts related to each other.

Implication

The current chart of accounts and job codes do not enable Council to accurately track and record grant revenue and capitalised expenditure, and this resulted in multiple corrected and uncorrected misstatements to these associated accounts, which then impacted the calculation of contract assets and contract liabilities as at 30 June.

Further, management was unable to accurately prepare financial statements due to the difficulty in mapping the new accounts to the same locations as existing accounts of the same nature.

Substantial revision to the classification of expenditure was required between the initial draft and final draft of the financial statements including material adjustments between expenditure categories.

System reports such as the Property, plant and equipment reconciliation note, and the statement of cash flows were unable to be produced accurately which resulted in material errors in the draft financial statements.

This resulted in a significant increase in the difficulty of preparing the financial statements, preparing acquittal statements, relying on job-cost reporting and various other issues.

Material adjustments were required which are summarised in the closing report.

QAO recommendation

Our recommendation is to establish a clear pattern for job-costing where each project is assigned a job code, a capitalised expenditure account and a contract asset/liability account to allow more accurate tracking of revenue and expenditure associated with each project or funding type.

If further changes are planned to the chart of accounts, we recommend doing so in a test environment to minimise disruption to the live accounting system.

If future errors are identified these should be corrected prior to audit.



Significant Deficiency (cont.)

22CR-1 Chart of accounts (cont.)

Information and communication

Management response

Council thanks Audit for its recommendation. Council has since engaged the services of another consultant to develop, in consultation with Civica (suppliers of the Practical Plus FMIS) a streamlined Chart of Accounts for General Ledger. Council provided Audit a copy of the old to new Chart of Account mapping document at the time of the final visit. Working with Civica, Council and its consultant tested the conversion of the Chart of Accounts in a test environment and upon successful testing, went live Wednesday 26 January 2023. As this conversion was performed within the FMIS, no manual journals were required to move amounts between accounts. In addition, Job Costing has remained unchanged. Council is confident that this audit observation has been resolved.

Responsible officer: Director of Corporate Services

Status: Resolved pending audit clearance

Action date: 26 January 2023



Deficiency

22CR-2 Lack of compliance with procurement policy

Control activities

Observation

We identified three instances out of a sample of 14 tested where the purchase order was dated after the invoice date. Further instance was identified during our review of payments after year end. We also identified four instances in our review of payments after year end where no purchase order was attached to the invoice.

In addition, we note that the procurement policy requires two written quotes to be obtained where the purchase is between \$1,500 and less than \$15,000. For one invoice selected for testing, no evidence of written quotes could not be provided.

In addition, during our review of large contracts, Council could not locate the supporting documentation for a tender over \$200,000.

Implication

Non-compliance with Council's procurement policy could lead to purchases not being approved appropriately increasing the risk of invalid expenditure. Lack of appropriate quotes could result in Council not receiving best value for money.

QAO recommendation

We recommend that all employees involved in the procurement process are reminded of the requirements to complete purchase orders and have these appropriately approved before committing to a purchase and to obtain the appropriate number of quotes.

Management response

Council thanks Audit for its recommendation. Council acknowledges the need for a review and staff re-induction of its Procurement Policy to ensure more stringent compliance with its legislative and policy requirements.

Responsible officer: Director of Corporate Services

Status: Work in progress

Action date: 30 June 2023



Deficiency

22CR-3 Contract over \$200,000 not disclosed on Council website

Information and communication

Observation

We reviewed transactions with suppliers over \$200,000 and identified payments totalling over \$200,000 that appeared to be for single contracts, however the arrangements were not disclosed on Council's website.

Implication

Council has not complied with Local Government Regulation 2012 paragraph 237.

QAO recommendation

We recommend that Council disclose this arrangement on its website. We also recommend that Council review its processes for capturing all arrangements that would require disclosure on the website.

Management response

Council thanks Audit for its recommendation. Council will conduct a review of its Creditor system (FMIS) and publish details of contractual arrangements where the total expected value of all procurements with the supplier exceeds \$200,000 (excl. GST) per s224(4) of the *Local Government Regulation*.

Responsible officer: Director of Corporate Services

Status: Work in progress

Action date: 30 June 2023



Deficiency

22-CR4 Review of users with general journal access

Control activities

Observation

During our review of PCS user access, we noted that there are 12 users that have access to post general journals – three of these are generic accounts.

Implication

General journals may be utilised to hide fraudulent transactions and access should be limited to limit the number of users.

QAO recommendation

We recommend that the listing of users with general journal access is reviewed and should be restricted to users based on their role requirements. Where generic user accounts are provided, they should be given read only access only.



Deficiency (continued)

Management response

Council thanks Audit for its recommendation. Council will conduct a comprehensive review of user access and permissions to restrict access and permissions to role requirements.

Responsible officer: Director of Corporate Services

Status: Work in progress

Action date: 30 June 2023



Deficiency

22-CR5 Management of fixed assets register and capital WIP

Control activities

Observation

We noted during review of work in progress (WIP) balances, that there were material write-offs of WIP to profit and loss which were made in error. We also noted that there were significant delays in capitalising assets from WIP which required adjustments to depreciation in the 2022 year.

Implication

When assets are not capitalised on a timely basis, this can cause errors in the financial statements due to understatement of depreciation expense.

QAO recommendation

We recommend a comprehensive review of capitalisation processes to ensure that appropriate and timely communication occurs between engineering and finance. This could include the introduction of an asset capitalisation form to be completed by the engineering team on project completion which can then be utilised by the finance team to capitalise the asset in the general ledger.

Further we recommend implementation of a formal disposal procedure, including independent approval, for capital work in progress to ensure write-offs are appropriate.

Management response

Council thanks Audit for its recommendation. The write-off and subsequent re-capitalisation were made in error. Council has re-iterated the AASB definition of an asset to its engineering team and consultant asset management/valuer to minimise the potential for future errors. Further, Council will review WIP accounts to capitalise completed assets earlier than year end.

Responsible officer: Director of Corporate Services

Status: Work in progress

Action date: 30 June 2023



Deficiency

22-CR6 Plant hire rates

Information and communication

Observation

We note that the plant hire rates applied in PCS have not been reviewed or updated in a number of years. Council has been unable to provide calculations to support the hire rates applicable to the 2022 period.

There is evidence to suggest that plant hire rates may not accurately represent the running costs of the equipment, particularly given costs have significantly changed in recent years. Note that Council applies these costs to grant-funded projects and acquits these costs, therefore there should be evidence to support them.

Implication

As plant is used in grant funded projects, grant expenditure may be misstated.

QAO recommendation

We recommend an immediate and comprehensive review of plant hire costs to ensure they are reasonable.

A regular process should be implemented to review plant hire costs at least annually to ensure they accurately reflect council costs.

Management response

Council thanks Audit for its recommendation. Council will conduct a comprehensive review of its plant hire rates in 2022/23.

Responsible officer: Director Corporate Services

Status: Work in progress

Action date: 30 June 2023



Other matter

22-CR7 Out of date policies on Council website

Information and communication

Observation

We noted a number of policies published on the Council's website which appear to be out of date and have passed the review date. The following were identified:

- Acquisition of Goods & Services and the Carrying out of the Procurement Principles (due for review 31 January 2021)
- Fraud and Corruption Policy and Plan (due for review 30 June 2018)
- Risk Management Policy (due for review 15 April 2021)
- Community Town Infrastructure Policy (due for review 30 June 2019)
- Register of Delegations from Council to the CEO (last reviewed December 2017)
- Public Interest Disclosure Policy & Procedures (due for review 21 August 2021)
- Employee Code of Conduct Policies and Procedures Handbook (last reviewed 14 February 2018).

Other matter (cont.)

22-CR7 Out of date policies on Council website (cont.)

Information and communication

QAO recommendation

We recommend a comprehensive review of the policies published on the website is performed to ensure these are reflective of Council's current obligations under the Local Government Act and Regulations and Council's processes and procedures.

Management response

Council thanks Audit for its recommendation. Council is undertaking a review of its website content, which among other outcomes, will assess Council's compliance against the Department of State Development, Local Government and Planning's publication checklist, and then attend to policy review and publication.

Responsible officer: Director Corporate Services

Status: Work in progress

Action date: 30 June 2023

Other matter

22-CR8 Reimbursement of relocation expenses

Observation

During the year, payments in relation to reimbursement of relocation expenses were made to executive management. We note that these costs were not covered in the employment contracts and the Council does not currently have a policy regarding such payments.

Implication

The lack of a formal policy or documented evidence increases the risk that reimbursements are made for amounts that have not been approved

QAO recommendation

We recommend that details of reimbursements are included in employment agreements detailing amounts and type of expenses to be reimbursed.

Management response

Council thanks Audit for its recommendation. Council will develop a Policy to guide the offer and reimbursement of relocation to employees.

Responsible officer: Director of Corporate Services

Status: Work in progress

Action date: 30 June 2023

Other matter

22-CR9 Lack of physical security over cash

Observation

During our final visit, it was observed that the cash till in the front of the office had its key left in it during the day and overnight.

Implication

This increases the risk of misappropriation of cash.

QAO recommendation

It is recommended that stricter controls be maintained over the storage of cash in the Council office.

Management response

Council thanks Audit for its recommendation. Council takes cash security seriously. The till is located in the front office and is visible by up to four (4) staff at any one time. Further, Council has strict daily procedures around daily banking and till balancing prior to close of business. Cash is secured in its strongroom overnight.

All four (4) front office staff members are expected to serve customers and receipt cash payments. It is impractical to secure the cash drawer and/or key given operational need and the degree of visibility.

Responsible officer: Director of Corporate Services

Status: Resolved pending audit clearance

Action date: 30 June 2023

Other matter

22-CR10 Internal audit function

Observation

Local government Regulation 2012 section 207 requires a local government to prepare an internal audit plan and carry out an internal audit. During the year, the council appointed Pacifica Accountants as Council's internal auditors, but no internal audit work has been completed.

Implication

Council is not complying with the Local Government Regulation.

QAO recommendation

Management should finalise an internal audit plan as soon as possible. Amongst other matters, the internal audit plan should include project(s) to respond to Council's assessed risks, including fraud risks.

Management response

Council thanks Audit for its recommendation. As noted, Council appointed Pacifica Chartered Accountants as its internal auditor in February 2022. At the same time, Council also re-established an Internal Audit Committee as well as adopted a new Internal Audit Policy. Between appointment to year-end (30 June 2022), Council and Pacifica had developed a draft Internal Audit Plan with the intention of having the Audit Committee consider the draft Internal Audit Plan and recommend its ratification by Council. The Internal Audit Committee did not meet until 2022/23 – meaning the Internal Audit Plan remained in draft.

Other matter (cont.)

22-CR10 Internal audit function (cont.)

Since then, Council has arranged for the first Internal Audit Review to commence in Q1 2023.

Responsible officer: Director of Corporate Services

Status: Resolved pending audit clearance

Action date: 30 June 2023

Financial Reporting Matter – Medium Risk

22-CR11 Landfill and terrestrial collection valuation

Observation

During the year, the landfill capital asset was disposed of as part of the initial valuation. Following audit queries, it was restated back to the original value but in a new asset class and therefore has not been included in the asset valuation. The mineral collection held at the terrestrial centre has not undergone a valuation since 2014/15.

Implication

The Council's accounting policy is to revalue at least every five years. Assets may not be appropriately valued if they are not included in the valuation process.

QAO recommendation

We recommend that the above assets are included in the next valuation performed by Council.

Management response

Council thanks Audit for its recommendation. Council will include the Ted Elliot Minera Collection in its next valuation consultancy.

Responsible officer: Director of Corporate Services

Status: Work in progress

Action date: 30 June 2023

Financial Reporting Matter - Low risk

22-CR12 Write-offs and renewals of capital assets

Observation

We noted during review of asset additions, that some significant projects were capitalised on top of existing assets without any corresponding write-offs. Further, we note that Council has not segregated additions and renewals for the purposes of financial reporting.

Implication

The effect is that there may be unrecorded disposals where upgrades of existing assets have decreased the value or removed components of existing assets. Similarly, not classifying additions into renewals impacts the asset sustainability ratios.

Financial Reporting Matter - Low risk (continued)

22-CR12 Write-offs and renewals of capital assets (cont.)

QAO recommendation

We recommend implementing a process to review existing assets for loss or significant change. Council should segregate capital works into additions and renewals and consider whether a renewal indicates that a write-off of the existing asset should occur to offset the increase in capital value.

Management response

Council thanks Audit for its recommendation. Audit has identified a number of areas Council can improve upon its asset management. As such, Council will conduct a detailed review of its asset management/asset accounting processes to address Audit observations, including distinguishing renewals and replacements from new assets, writing-off replaced components, point in time & timeliness of capitalisation, valuation and depreciation (including review of residual risk and impairment).

Responsible officer: Director of Corporate Services

Status: Work in progress

Action date: 30 June 2023

Financial Reporting Matter - Low risk

22-CR13 Management of excessive leave balances

Observation

We identified that there are no processes to review excessive employee leave balances. We identified 12 employees that had annual leave accrued in excess of six weeks and eight employees who had in excess of 10 weeks long service leave accrued.

Implication

If annual leave is not managed effectively, this could affect the well-being of employees and can have an associated financial impact where annual leave is required to be paid out at higher rates than it was accrued.

QAO recommendation

We recommend that leave balances be reviewed, and the appropriate steps be taken to encourage the reduction of excessive leave balances.

Management response

Council thanks Audit for its recommendation. Council's management review Annual Leave, Long Service Leave, Accrued RDOs and Accrued Time in Lieu monthly. Managers discuss accrued balances with their staff and look at means to reduce accrued balances as well as review workloads/work practices leading to the accrual of time. Executive Management maintains oversight of accrued balances. Council will endeavour to do a better to reduce excessive leave balances.

Responsible officer: Director of Corporate Services

Status: Work in progress

Action date: 30 June 2023

Financial Reporting Matter - Low risk

22-CR14 Plant assets – residual values

Observation

We noted that there are residual values applied to significant plant items, however our discussions with management indicate that these residual values are not reviewed on an annual basis as required by AASB 116 *Property, Plant and Equipment* s56.

Implication

The effect is that PPE balances and depreciation charges may be misstated.

QAO recommendation

We recommend the annual review of the fixed asset register include a specific review on the validity of depreciation rates, useful lives and residual values.

Management response

Council thanks Audit for its recommendation. Audit has identified a number of areas Council can improve upon its asset management. As such, Council will conduct a detailed review of its asset management/asset accounting processes to address Audit observations, including distinguishing renewals and replacements from new assets, writing-off replaced components, point in time & timeliness of capitalisation, valuation, and depreciation (including review of residual risk and impairment).

Responsible officer: Director of Corporate Services

Status: Work in progress






Action date: 30 June 2023






Appendix A2 – Matters previously reported

The following table summarises all control deficiencies, financial reporting issues and other matters that have previously been raised but are not yet resolved. The listing includes issues from our report this year and those issues raised in prior years.

Internal control issues			Financial reporting issues		
					
Significant deficiency	Deficiency	Other matter	High	Medium	Low

Internal Control Issues

Ref.	Rating	Issue	Status
21CR-1		<p>Lack of review of users in Windows and PC's Control activities</p> <p>Lack of review over user accounts to determine if users still require access and appropriateness of the access levels provided.</p> <p><i>Update: No formal review of user accounts</i></p>	<p>Work in progress</p> <p>Responsible officer: Director of Corporate & Community Services</p> <p>Action date: 30 June 2022</p> <p>Updated action date: 31 March 2023</p>
21CR-2		<p>Management of capital grants Control activities</p> <p>No comprehensive grants register detailing relevant details including recognition method applicable to the funding. Errors identified in PY and CY financial statements were material.</p>	<p>Work in progress</p> <p>Responsible officer: Director of Corporate & Community Services</p> <p>Action date: 30 June 2022</p> <p>Updated action date: 31 March 2023</p>
21CR-3		<p>Job costing and chart of accounts Information and communication</p> <p>The structure of the chart of accounts makes it difficult to determine whether each contract and sub-contract generated a surplus or a loss.</p> <p><i>Update: Refer also 22-CR1</i></p>	<p>Unresolved</p> <p>Responsible officer: Director of Corporate & Community Services</p> <p>Action date: 30 June 2022</p> <p>Updated action date: 31 March 2023</p>
21CR-4		<p>IT general controls and policies Information and communication</p> <p>A number of IT policies were outdated or did not include key elements to ensure adequate management of the IT environment.</p> <p><i>Update: Computer, Email and Internet Policy in draft at date of audit visit.</i></p>	<p>Work in progress</p> <p>Responsible officer: Director of Corporate & Community Services</p> <p>Action date: 30 June 2022</p> <p>Updated action date: 30 June 2023</p>
21CR-5		<p>Procurement – Tender process and retention of documentation Information and communication</p> <p>Practice was inconsistent with Council policy – conflict of interest declaration forms were not being prepared consistently.</p> <p><i>Update: Evidence of advertisement process was not retained and for one tender selected no documentation could be located.</i></p>	<p>Work in progress</p> <p>Responsible officer: Director of Corporate & Community Services</p> <p>Action date: 30 June 2022</p> <p>Updated action date: 28 February 2023</p>

Ref.	Rating	Issue	Status
21CR-6		<p>Registers of interest Information and communication</p> <p>Identified instances where registers of interests were incomplete.</p> <p><i>Update: Instances noted where Register of interest Forms disclosed on website were not the most up-to-date versions. Register of Interest Forms not completed by all executive management.</i></p>	<p>Work in progress</p> <p>Responsible officer: Director of Corporate & Community Services Action date: 30 June 2022 Updated action date: 30 June 2023</p>
21CR-7		<p>Stocktake procedures Control activities</p> <p>Stock items were identified as counted on count sheets but not physically located in stores indicating a process deficiency.</p> <p><i>Update: Further deficiencies identified in current year no records of counts of material items such as fuel at year end.</i></p>	<p>Work in progress</p> <p>Responsible officer: Director of Corporate & Community Services Action date: 30 June 2022 Updated action date: 30 June 2023</p>
21CR-9		<p>Review of asset revaluations Control activities</p> <p>Insufficient evidence of management's review and scrutiny of the asset valuations.</p> <p><i>Update: Errors were identified during audit review that were corrected by valuer prior to amounts being entered into the system.</i></p>	<p>Work in progress</p> <p>Responsible officer: Director of Corporate & Community Services Action date: 30 June 2022 Updated action date: 31 May 2023</p>
21CR-11		<p>Non-compliance with LGA and LGR – Policies and documentation</p> <p>A number of items required to be published on Council website were unable to be located, as well as a number of required manuals and policies do not appear to exist.</p> <p><i>Update: Majority of items still outstanding at 2022.</i></p>	<p>Work in progress</p> <p>Responsible officer: Director of Corporate & Community Services Action date: 31 December 2022 Updated action date: 30 June 2023</p>
21CR-12		<p>Inadequate review of draft financial statements</p> <p>Significant changes were required to the disclosure and presentation of financial statements for the year ended 30 June 2021, indicating inadequate review prior to audit.</p> <p><i>Update: Significant changes required in current year - refer Section 7.</i></p>	<p>Work in progress</p> <p>Responsible officer: Director of Corporate & Community Services Action date: 30 June 2022 Updated action date: 31 May 2023</p>



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Etheridge Shire Council

General Meeting	15 th March 2023
Subject	North West Queensland regional Biosecurity Plan
Classification	Open
Author	Andrew McKenzie, Director Corporate Services

EXECUTIVE SUMMARY

On the 3rd December 2022, Southern Gulf NRM released the North West Regional Biosecurity Plan to members of NWQROC for formal adoption.

RECOMMENDATION

That Council adopt the North West Regional Biosecurity Plan developed by Southern Gulf NRM for and on behalf of NWQROC.

BACKGROUND

NWQROC commissioned Southern Gulf NRM to write a Regional Biosecurity Plan. Throughout 2022, Southern Gulf NRM conducted community consultation meetings to inform the content of the Regional Plan. Council constituted its Biosecurity Planning Advisory Committee to assist in ESC's contribution to the Regional Plan.

Southern Gulf NRM presented the final draft to NWQROC at its November 2022 meeting, where it was ultimately adopted, with a recommendation that member councils subsequently adopt the plan.

A copy of the Regional Biosecurity Plan was distributed to Councillors in the Information Pack for the December 2022 meeting.

LINK TO CORPORATE PLAN

Corporate Plan:

Aim: A sustainable Environment of natural assets, water, waste water and waste management.

Outcome: 2.3 Best practice natural environment and pest management.

Strategy: 2.3.1 Develop Council's Biosecurity Plan in consultation with landowners and other stakeholders to reduce the impact of existing and emerging pests.

BUDGET & RESOURCE CONSIDERATIONS

Absorbed into current year budget.

CONSULTATION

Council constituted its Biosecurity Planning Advisory Committee to provide feedback to Southern Gulf NRM.

With the adoption of the Regional Plan, Council will need to develop its local implementation plan. Southern Gulf have been contacted to determine their capacity & willingness to assist Council. Negotiations are continuing.

LEGAL CONSIDERATIONS

Adoption of the Regional Biosecurity Plan will satisfy Council's statutory requirement for a Biosecurity Plan.

POLICY IMPLICATIONS

Adoption of the Regional Biosecurity Plan will provide strong guidance for the development of Council's annual implementation plans and budgets.

RISK ASSESSMENT

CONSEQUENCE					
LIKELIHOOD*	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E
C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

OUTCOME

Risk is assessed as low: Rare Likelihood with minor consequences.

Report Prepared By:

Report Authorised By:

Andrew McKenzie, Director Corporate Services

Ken Timms, Chief Executive Officer

Date: 23rd February 2023

Date:



Etheridge Shire Council

General Meeting	15 March 2023
Subject	Endorsement of RADF Advisory Decisions regarding Community Applications for RADF funding.
Classification	Open
Author	Cheryl Portch - Community Development & Events Officer

EXECUTIVE SUMMARY

RADF community applications closed 23 February. Four applications were received and were adjudicated accordingly by the RADF Committee at their meeting on Tuesday 28 February 2023. Results are as follows:

Successful	Shannon Zohl	Shannon Zohl	Silver Smithing	Chelsea Smith Little Paerlers	21/4//23 to 24/4/23	Mt Surprise	\$ 5,568.00	\$ 5,000.00
Successful	Reneee Bester	Reneee Bester	Silver Smithing	Isabelle Wykes Eleuramarkings	1/6/23 to 1/12/24	Georgetown	\$ 1,500.00	\$ 1,500.00
Successful	Einasleigh Sports Club	Kelly Bethel	Live Music	Mothers Second Choice	14/7 to 16/7	Einasleigh	\$ 5,000.00	\$ 4,000.00
Successful	BushEd Aus.	Lyn French	Live music	Brad Butcher	30/06/2023	Einasleigh	\$ 8,000.00	\$ 8,000.00

RECOMMENDATION

That Council adopt the RADF Advisory Committee's recommendation to approve funding for the following applications: -

- 1) Shannon Zohl – Silver smithing – Successful - \$5,000
- 2) Renee Bester – Silver smithing – Successful - \$1,500
- 3) Einasleigh Sports Club - Live Music – Successful - \$4,000
- 4) BushEd – Live Music – Successful - \$8,000 (allocated from 23/24 funding)

BACKGROUND

RADF Committee was formed to ensure that all of Etheridge Shire had representation in deciding where RADF funds were to be spent. The Committee has five members with Cr Barn being the chair.

Council applies for RADF funding annually and this year we have received \$24,000 with Council's contribution of \$2,700.

The RADF Committee allocates funds for community applications, this year we had two Community rounds. Remaining money was allocated to stage shows that were touring in our area. Most of these shows need commitment at least a year in advance as they get subsidised by applying for Arts Funding. Following is a breakup of this year's funding.

- Round 1 – Allocated \$10,925
- Round 2 – Allocated \$10,500
- Touring Shows - allocated \$5,000;
- \$8,000 allocated to come out of 23/24 Funding.

[LINK TO CORPORATE PLAN](#)

Aim No.4: Quality social infrastructure makes the shire a desirable place to live

Outcome 4.3: A culturally aware community

BUDGET & RESOURCE CONSIDERATIONS

Costs will be covered by RADF Funding

CONSULTATION

Consultation with applicants and various interested community members

LEGAL CONSIDERATIONS

n/a

POLICY IMPLICATIONS

New policy is in place.

RISK ASSESSMENT

CONSEQUENCE					
LIKELIHOOD*	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E
C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

OUTCOME

Low Risk

Report Prepared By:

Cheryl Portch

Date: 6 March 2023

Report Authorised By:

Ken Timms, Chief Executive Officer

Date:

ATTACHMENTS

1) Minutes of RADF Meeting



Etheridge Shire Council

General Meeting	15 March 2023
Subject	Endorsement of RADF Advisory Decisions regarding new Committee member.
Classification	Open
Author	Cheryl Portch - Community Development & Events Officer

EXECUTIVE SUMMARY

The RADF Advisory Committee would like to invite another member of the Community to join the RADF Advisory Committee. Currently there is a Chair and four members. The Terms of Reference state that the Committee will be comprised of a Chair and 5 Committee Members.

RECOMMENDATION

Council endorses the Secretary to contact the following people to be invited in the order of preference, to join the RADF Committee –

- 1). Jennay Delacourt – Mt Surprise
- 2). Lyn French - Einasleigh
- 3). Irene Dempsey - Forsayth

Moved: Cameron Barnes

Seconded: Shannon Zohl

BACKGROUND

Initially Council selected five community members to be invited to be a member of the RADF Advisory Committee. One invitee (Nicole Bush) declined the invitation due to other commitments, leaving the committee with four members and a chairperson.

The Committee has found it hard to get a quorum due to the busy schedule of the committee members. Having another member will make it easier to obtain a quorum and will ensure that scheduled meetings are more likely to go ahead on the planned date.

LINK TO CORPORATE PLAN

Aim No.4: Quality social infrastructure makes the shire a desirable place to live

Outcome 4.3: A culturally aware community

BUDGET & RESOURCE CONSIDERATIONS

n/a

CONSULTATION

Consultation with RADF Advisory Committee

LEGAL CONSIDERATIONS

n/a

POLICY IMPLICATIONS

New policy is in place.

RISK ASSESSMENT

CONSEQUENCE					
LIKELIHOOD*	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E
C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

OUTCOME

Low Risk

Report Prepared By:

Report Authorised By:

Cheryl Portch

Ken Timms, Chief Executive Officer

Date: 6 March 2023

Date:

ATTACHMENTS

1) Minutes of RADF Meeting February 28

ADVISORY COMMITTEE MEETING Regional Arts Development Fund (RADF)
HELD IN GEORGETOWN Tuesday 28 February 2023
GEORGETOWN COUNCIL CHAMBERS

UNCONFIRMED MINUTES

Cr Barnes opened the meeting at 4:15pm.

ACKNOWLEDGEMENT OF COUNTRY EWAMIAN PEOPLE

“We would like to acknowledge the traditional owners of this land and pay our respects to the Elders past, present and future for they hold the history, cultural practice and traditions, of their people.”

DECLARATIONS

Nil

ATTENDANCE

Members: Cr Barnes (Chair); Rebekah Haase, Lucy Elgey, Shannon Zohl, Nardeen Hayden (phone)
Secretary – Cheryl Portch

APOLOGIES

Nil

CONFIRMATION OF MINUTES

Recommendation

MOVED: Rebekah

SECONDED: Lucy

The Minutes of the Advisory Committee (RADF) Meeting held at Georgetown on 6 October 2022 be confirmed.

CONDOLENCES

Nil

BUSINESS ARISING FROM PREVIOUS MEETING MINUTES AND GENERAL BUSINESS

Committee agreed that they will stay as an Advisory Committee and for the Terms of Reference remain as is.

COUNCIL CORRESPONDENCE & NEWS

Council wishes to develop a Strategic Plan for Etheridge Arts & Culture that aligns with their Corporate & Operational Plan

ARTS QUEENSLAND CORRESPONDENCE & NEWS

RDANT will be holding Grant workshops on the 3 & 4 of April in Georgetown, Forsyth & Mount Surprise. We are no longer aligned with the SWAT trail the boundaries have been changed and we will now be under RADNT which is Georgetown to Cairns & Cape. From Croydon back to Mt Isa will be under TOPOLOGY.

GENERAL BUSINESS

- Four Applications have been received. It was agreed to use up all of remaining 22/23 funds to contribute to the four applicants.
All applications have been reviewed and critiqued – recommendation as following-

Declaration of Conflict of Interest: Shannon Zohl declared a conflict of interest with the next item of business. Shannon remained in the room during the Committee's deliberation but did not take part in the adjudication process pertaining to her application.

Recommendation

Moved: Rebekah Haase

Seconded: Lucy Elgey

The committee recommends to Council that applicants be awarded according to the following schedule.

- 1) Shannon Zohl – Mt Surprise - Silver smithing - Requested \$5568 – Granted \$5,000
- 2) Einasleigh Sports Assoc. - Requested \$5,000 – Granted \$4,000
- 3) BushEd – Einasleigh – Requested \$8,000 – Granted \$8,000 – allocated from 2023/24 funding
- 4) Renee Bester - Georgetown – Silversmith – requested \$1500 - Granted \$1500

-
- Secretary to submit report to Council requesting to approve a new member for the RADF Committee. Terms and Reference state there can be six members and currently there are five. Committee put forward names as following in order of preference 1) Jennay Delacourt 2) Lyn French; 3) Irene Dempsey.

Recommendation

Moved: Cameron Barnes

Seconded: Shannon Zohl

The committee recommends that Council endorse a new member to be selected and that the following people be invited in the following order of preference.

- 1) Jennay Delacourt
- 2) Lyn French
- 3) Irene Dempsey

-
- Discussed whether we need to form a Community Art group and was decided the RADF Committee could manage it.
 - Committee will work on working towards developing a strategic plan as per Council's vision. Shannon and Cameron to use their contacts to seek other Councils Art & Culture Plans and to forward content to Nardeen. Nardeen to put a list of questions together and send to Secretary to create a community survey. Secretary will take these surveys to the RDATN grant workshops in April.
 - Round 1 for Community Funding 23/24 will be advertised 30 June with closing date of 30 August 2023, for \$10,000

Next Meeting

The next meeting will be scheduled at a date to be decided.

CONCLUSION

Cr Barnes closed the meeting at 6.45pm



Etheridge Shire Council

General Meeting

15 March 2023

Subject

TMR Pit Endorsement

Classification

Open

Author

David Fletcher – Director Engineering Services

EXECUTIVE SUMMARY

In late 2022, TMR approached Council enquiring whether Council was interested in taking over some of their pits.

RECOMMENDATION

That Council resolves to submit an Expression of Interest (EIO) to Transport & Main Roads for the transfer of selected gravel pits to Council's ownership.

BACKGROUND

TMR are in a process of rationalising their gravel pits, and as part of this process have approached Council to whether we would be interested in taking over some of these pits. Once our selection is made, TMR will assess these pits to their own requirements and if they are surplus then the process to transfer ownership to Council will continue. TMR have all their pits licensed to 100,000 ton/annum, which would complement councils pits both small (current) and large (being approved). Of all the pits offered the following have been selected to register our interest in. These have been selected due to their location in relation to our local road network, providing good quality material to those areas. Each of these has been inspected to ensure they contain both sufficient quantity but also the required quality of material. The attached document shows the plan view of each of these pits.

Road Name	Location
Georgetown Forsayth Road	Ch 6.75 km
	Ch 37.3km
Forsayth Einasleigh Road	1.5 (approx. from Forsayth)
Gulf Developmental Road (west)	Rockyview, near Gilbert River crossing
	Inorunie
	Mt Turner
Gulf Developmental Road (east)	Mistletoe
	Landing Ground
	Yellow Gate
Gregory Developmental Road	KDR intersection
	Silica Mine
	Rod's Ridge
	Carpenteria Downs
	AK's
Kennedy Developmental Road	Oak Park

	Pines
	Flinders Boundary

LINK TO CORPORATE PLAN

Corporate Aim No. 1 – A sustainable transport network that meets community needs.

Strategy No.	Strategy	Performance Measure
1.1.1	An asset management strategy to support the monitoring, maintenance, replacement, and enhancement of council's road assets.	Asset management strategy adopted
1.2.1	Maintain relationship with the Department of Transport and Main Roads to undertake road construction and maintenance (Road Train Corridors).	% of works program completed

BUDGET & RESOURCE CONSIDERATIONS

This report and the recommendation contained with will have no impact on the budget.

LEGAL CONSIDERATIONS

Local Government Act 2009.

Environmental Act 1994

POLICY IMPLICATIONS

The procurement process conducted in accordance with Council's Procurement Policy

RISK ASSESSMENT

CONSEQUENCE					
LIKELIHOOD*	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E
C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

OUTCOME

Low (E2)

Report Prepared By:

Report Authorised By:

David Fletcher – Director Engineering Services

Ken Timms, Chief Executive Officer

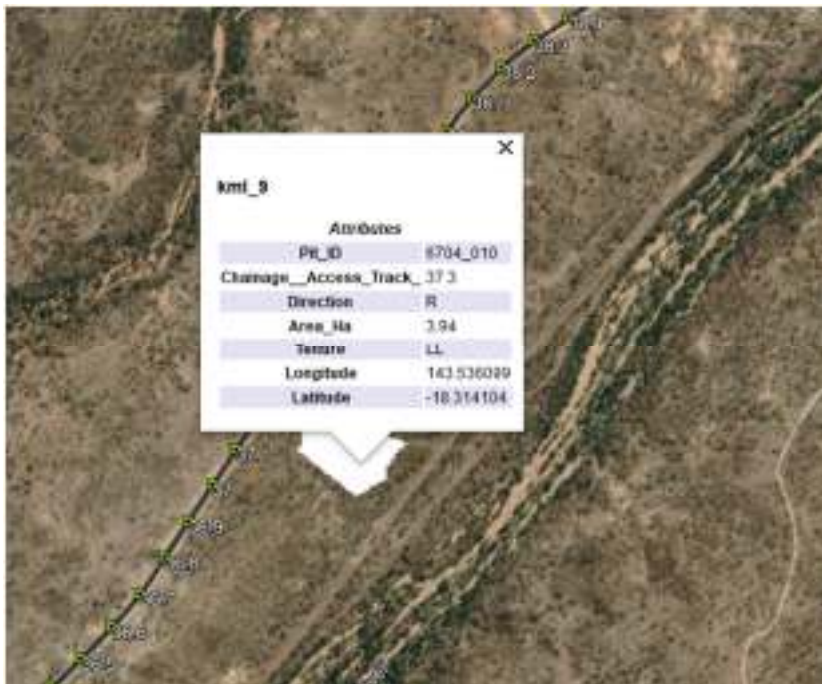
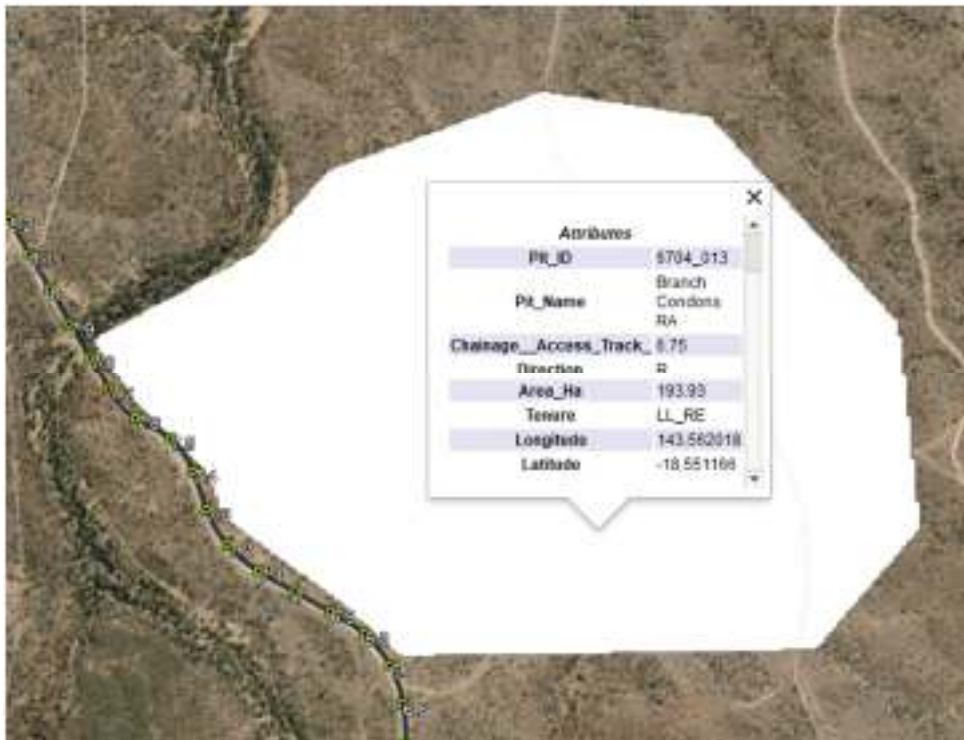
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Date: 24/02/2023

ATTACHMENTS

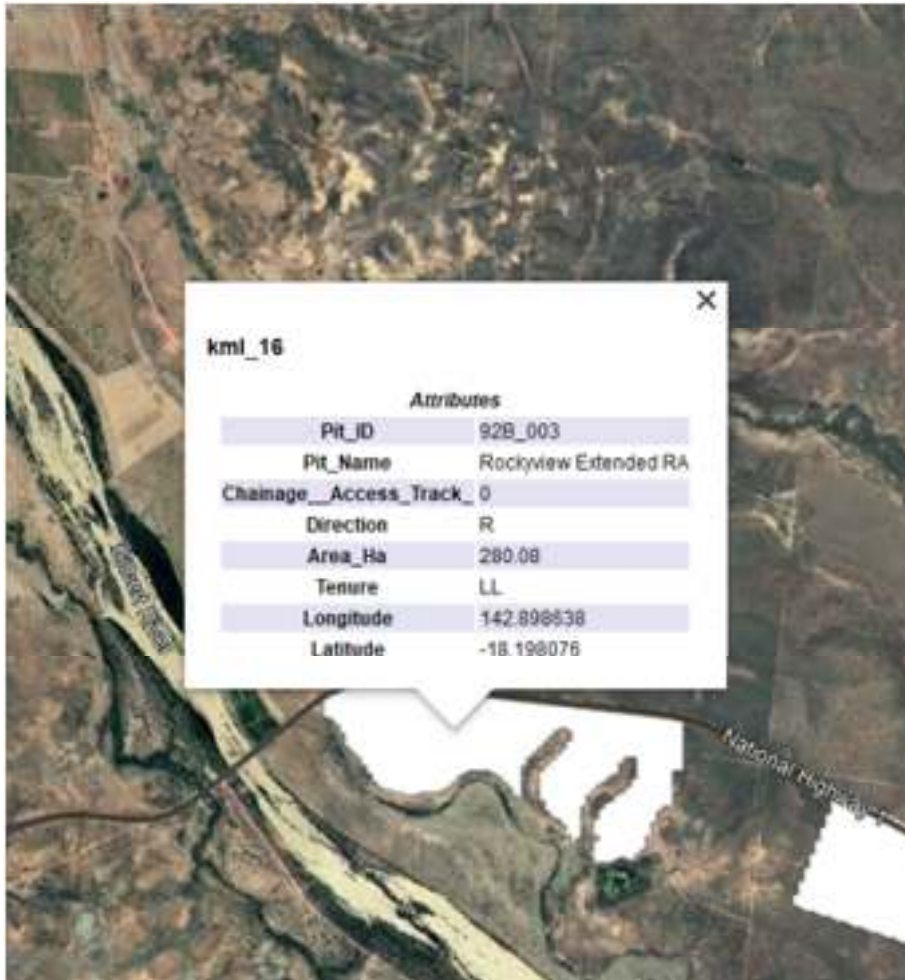
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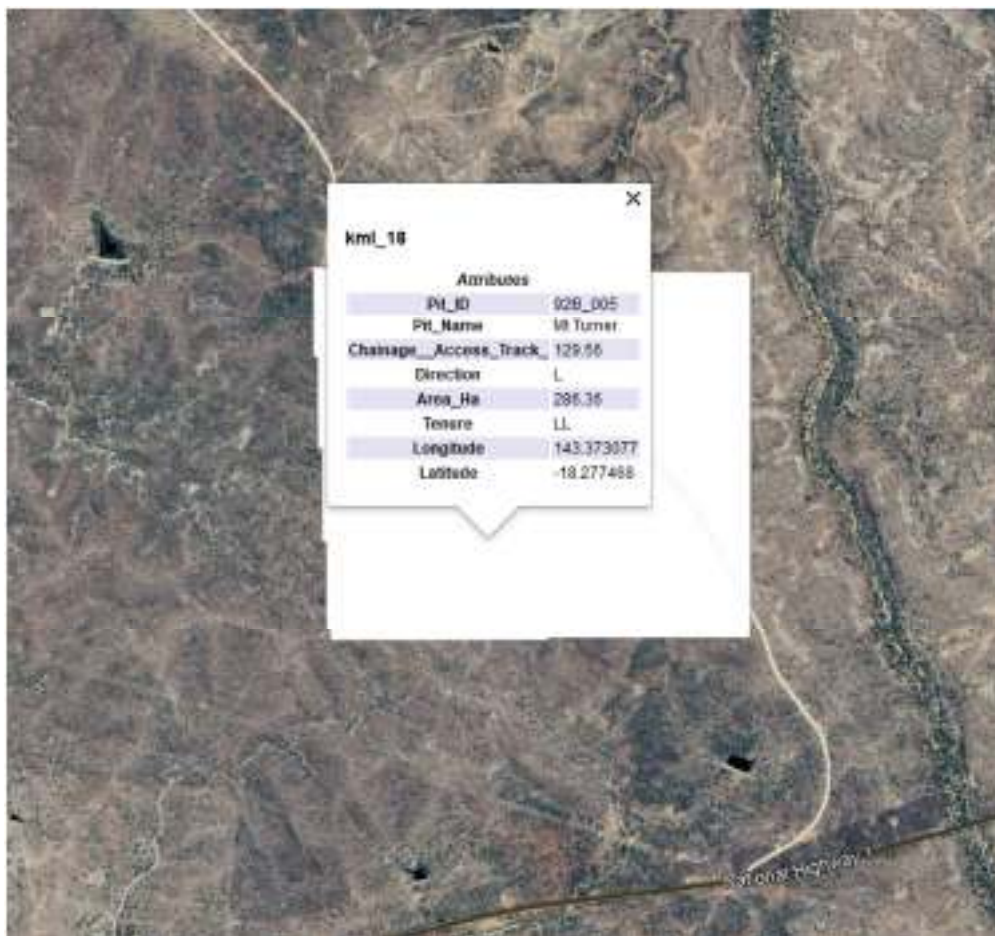
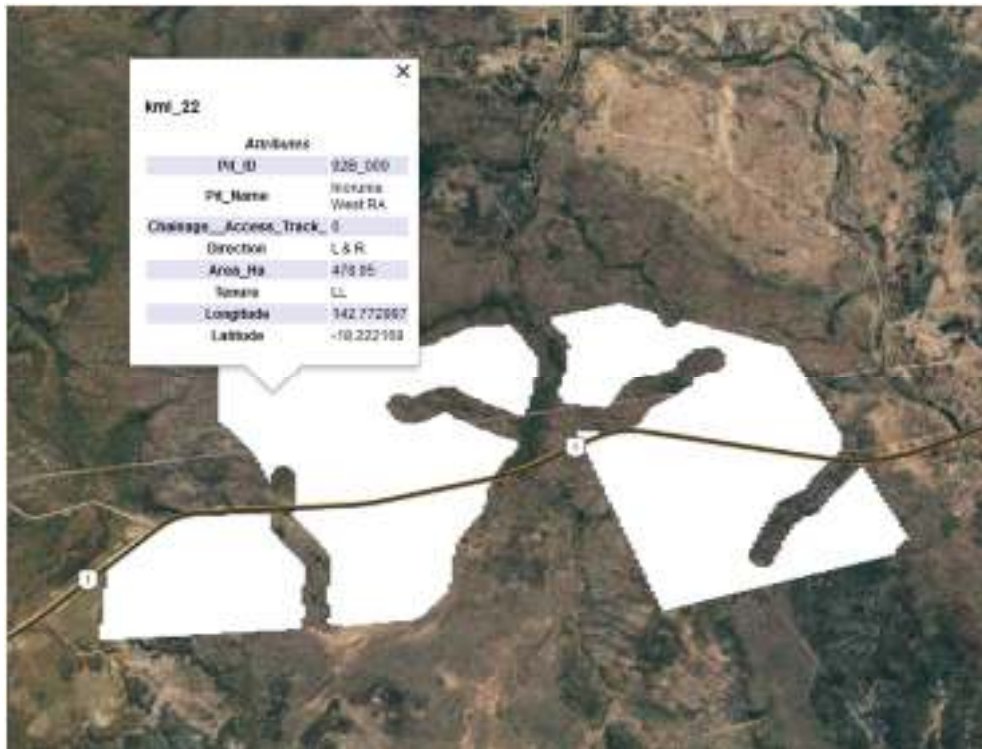
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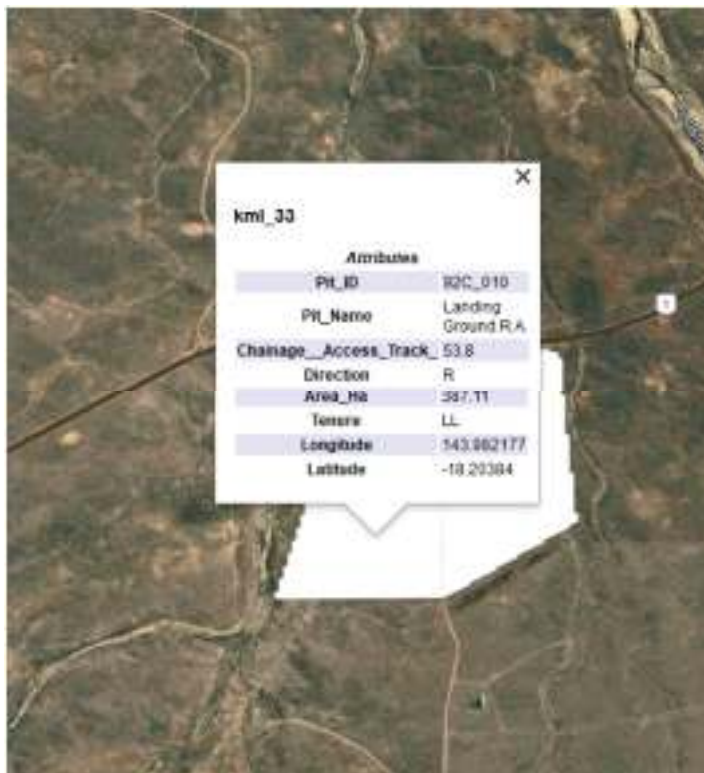


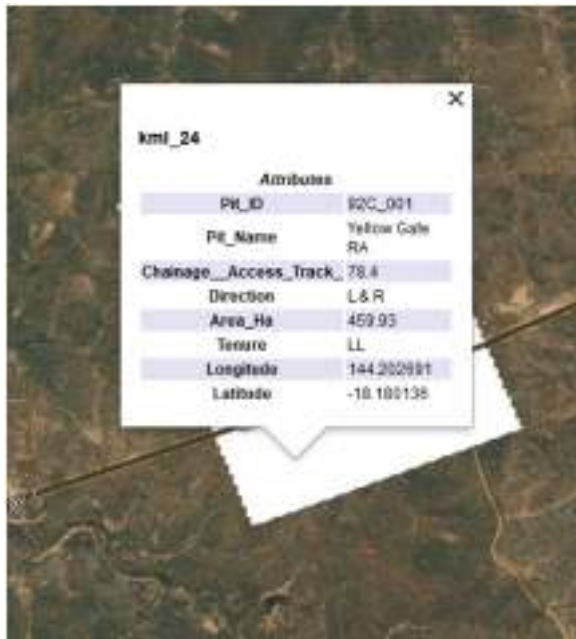


Gulf Developmental Road 92B and 92C







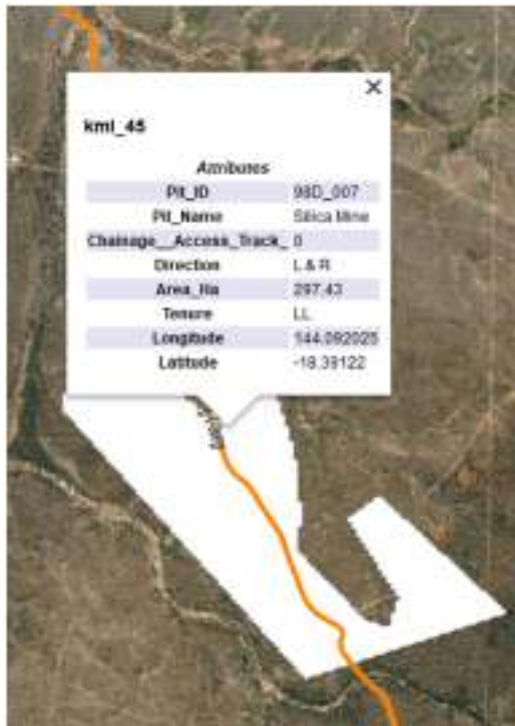


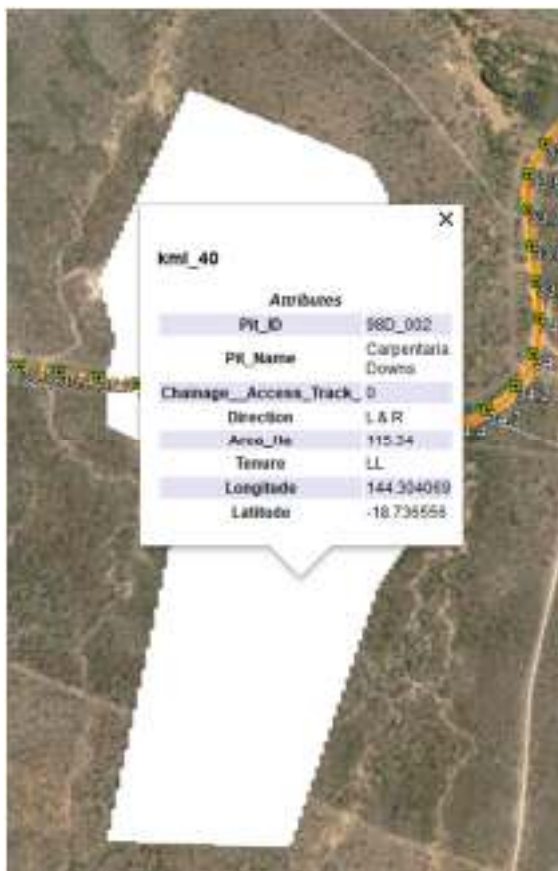
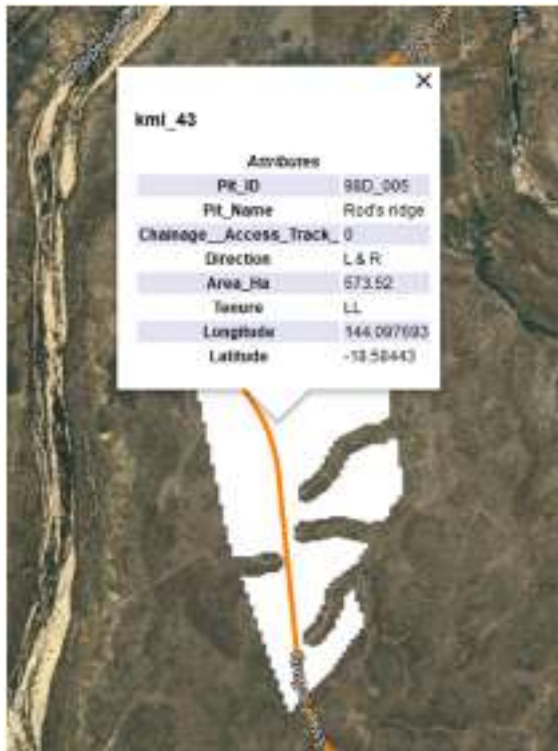
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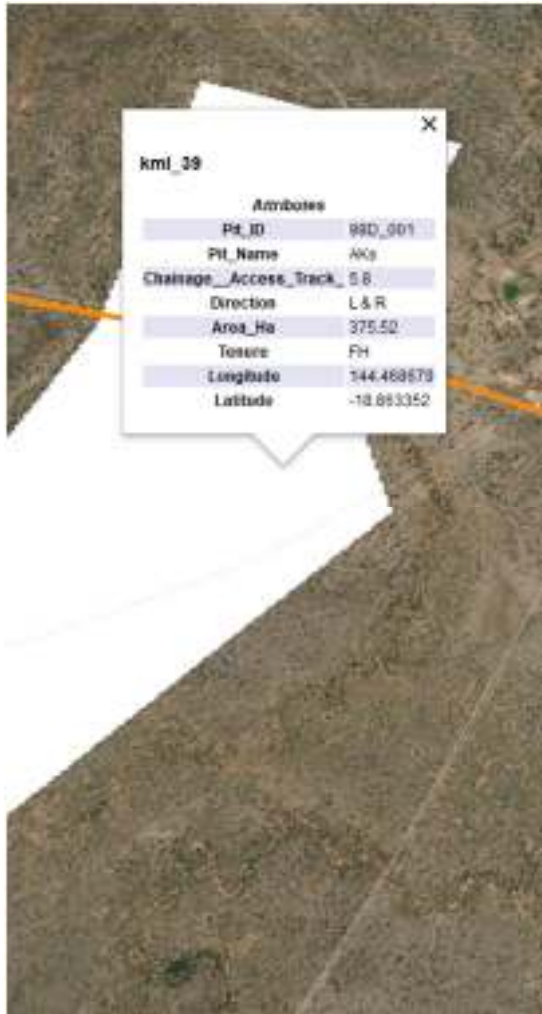
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PK_ID	600_001
Plt_Name	Yellow Gale RA
Chainage...Access_Track	78.4
Direction	L & R
Area_Ha	459.93
Tenure	LL
Longitude	144.202881
Latitude	-18.100138

98D Lynd to 92C





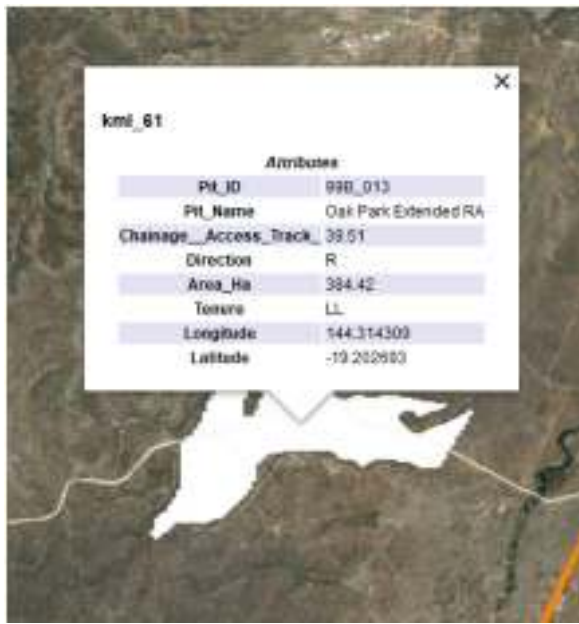


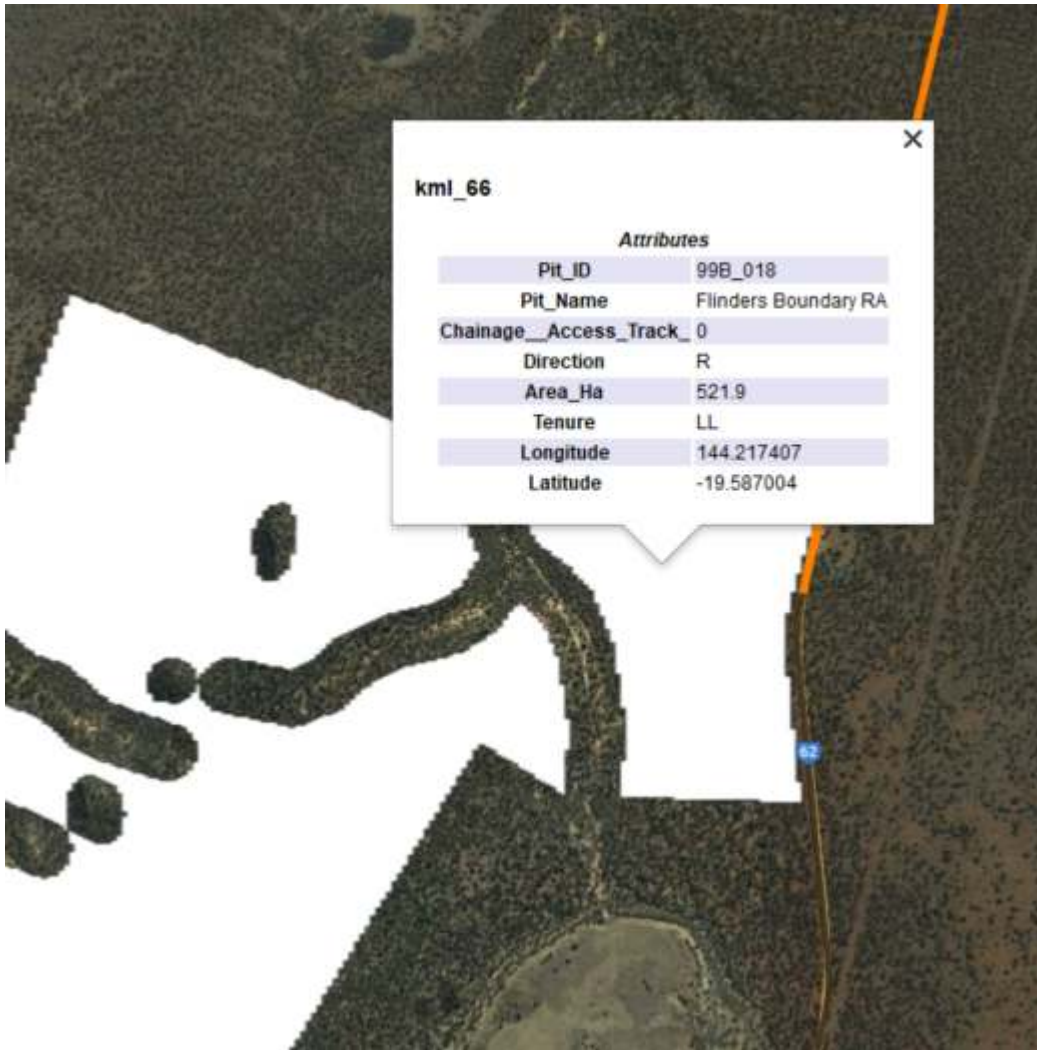
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Attributes

Pt_ID	99D_001
Pt_Name	AK3
Chainage_Access_Track	5.6
Direction	L & R
Area_Ha	375.52
Tonnes	FH
Longitude	144.468679
Latitude	-18.683352

99B Lynd to Hughenden Road





kmi_66

Attributes

Pit_ID	99B_018
Pit_Name	Flinders Boundary RA
Chainage	Access_Track_0
Direction	R
Area_Ha	521.9
Tenure	LL
Longitude	144.217407
Latitude	-19.587004



Etheridge Shire Council

General Meeting	15 March 2023
Subject	2023 DFRA Delivery
Classification	Open
Author	David Fletcher – Director Engineering Services

EXECUTIVE SUMMARY

Following the declaration of the January 2023 rain event, a quote was sort from Shepherd Services for the delivery of the flood damage restoration works.

RECOMMENDATION

That Council resolves to accept the quoted unit rates provided by Shepherd Services for the delivery of the 2023 DFRA event under Local Buy LB279.

BACKGROUND

With the damage sustained on Council's road network during the January 2023 rain event, Council applied for disaster declaration from QRA which was forth coming. From this, Shepherd Services being pre-approved through local buy (LB 279) were engaged to carry out the collection, assessment and submission of all the damage across council's public assets. The next stage of the project is the delivery of the DFRA program which under the terms of the funding, Council has to June 2025 to complete this project. For this, Council has its own staff, preferred suppliers and external contractors to provide the delivery of these works. To provide the site set out, compliance and reporting functions, Shepherds Services have provided this service to Council to a very high level for the 2021 Cyclone Imogen event. The reasons for staying with Shepherds Services are as follows:

- Already set up in the region
- Have very good knowledge of the region and understanding of the challenges in carrying out works
- Have built very good working relationships with Council staff, and the processes how we do our work.
- Have the flexibility to provide staff on varying work rosters to cover Council's 9 on 5 off roster or a 6 on 1 off roster that may be used by external contractors

LINK TO CORPORATE PLAN

Corporate Aim No. 1 – A sustainable transport network that meets community needs.

Strategy No.	Strategy	Performance Measure
1.1.1	An asset management strategy to support the monitoring, maintenance, replacement, and enhancement of council's road assets.	Asset management strategy adopted

1.2.1	Maintain relationship with the Department of Transport and Main Roads to undertake road construction and maintenance (Road Train Corridors).	% of works program completed
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BUDGET & RESOURCE CONSIDERATIONS

This report and the recommendation contained with will have no impact on the 22/23 to 24/25 budget.

LEGAL CONSIDERATIONS

Local Government Act 2009.

Environmental Act 1994

POLICY IMPLICATIONS

The procurement process conducted in accordance with Council's Procurement Policy

RISK ASSESSMENT

CONSEQUENCE					
LIKELIHOOD*	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (Almost certain)	H	H	E	E	E
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C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

OUTCOME

Low (E2)

Report Prepared By:	Report Authorised By:
David Fletcher – Director Engineering Services	Ken Timms, Chief Executive Officer
Date: 22/02/2023	Date:

ATTACHMENTS

A. Shepherds Submission



Etheridge Shire Council

Request for Project Management Services –Flood Recovery

February 2023



shepherdservices.com.au





Etheridge Shire Council

Request for Project Management Services – Flood Recovery

February 2023

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About Us

Shepherd Services Pty Ltd has been assisting local governments nationally since 2008 with Natural Disaster Relief and Recovery Arrangements (NDRRA) and providing specialist project management services for 20 years. We are proud of our outstanding reputation for delivering flood recovery programs as well as major civil works projects for councils, and our ability to assist with all related disaster recovery and project management tasks.

Our qualified and dedicated team have a wealth of experience working and reporting within current guidelines to ensure compliance with both the Disaster Recovery Funding Arrangements (DRFA) and Queensland Reconstruction Authority (QRA). The team is well versed in using QRA systems and processes, including the MARS Portal.

The SHEPHERD Team also have experience with CMDG, AustRoads, DTMR and Australian Standards and specifications; and are experienced in delivering major RMPC and RPC contracts for TMR whilst working in Local Government.

SHEPHERD has an excellent working relationship with QRA and has successfully delivered NDRRA projects from \$3M to \$330M – on time and within specification, scope and extent.

Our core services relevant to Etheridge Shire Council request for Project Management Services to support the delivery of 2021 DRFA Data Capture and Delivery of Approved Restoration Works include:

- Compliance and Risk-based Project Management;
- Developing scope of works, schedules and specifications;
- Oversee procurement and contract administration;
- Project scheduling and milestone reporting;
- Damage survey and data capture using Council's specified system or our own Road Asset Condition Assessment System ([RACAS](#));
- Onsite technical inspection and engineering assessment of works in progress;
- Contractor liaison and performance management;
- Budget oversight to ensure value for money delivery;
- Preparation and submission of Process Claims;
- Relationship management and liaison with DRFA and QRA;
- Establishing collaborative working relationship with Council;
- Prepare technical specifications;
- Environmental assessment and Management Plans;
- Performance and data integrity reporting to Council; and
- Audit and acquittal of the event (Project Closeout).

At SHEPHERD we stand by the quality of work delivered by our experienced team and warrant the service you will receive. If there is a problem - we will solve it, if an error is ours - we will fix it.

Our quality management system is third party assessed and we have attained our Quality Assurance ISO 9001:2015 certification.





Project Understanding

Etheridge Shire Council seeks the services of a suitably qualified consultant to provide support in the management of the delivery of works associated with its 2021 Flood Restoration Project. The program of works includes Counter Disaster Operations (CDO), Emergency Works (EW), Immediate Reconstruction Works (IRW) and Restoration of Essential Public Works Assets (REPA). The works will be delivered by Council day labour and external contractors where required and must be acquitted to QRA by 30 June 2023.

A full range of Project Management Services is required to assist Council in the delivery of the restoration works, including:

- Initial data capture of 1656km of road network and detailed capture of damaged road assets associated with drainage and access such as 575 culverts, 1063 floodway's, 7 road bridges and 2 pedestrian bridges.
- Data Management, submission building in MARS, management of the in-field assessment with QRA and client lodgement of approved submissions.
- Project Delivery including Project Management and Inspectorate Services to ensure compliance-based outcomes.
- Attendance at the QRA field audit and
- Facilitate the efficient close out and review of the program including acquittal process through QRA.
- Provide regular performance reporting to Council on the project, process progress claims, invoicing and monthly reporting to QRA via the MARS portal.

SHEPHERD has an excellent understanding Etheridge Shire Council's objective for its 2021 Flood Restoration Project as we have an intimate knowledge of the road infrastructure that has sustained damage in this 2021 event.

SHEPHERD has a long-standing working relationship with Council and a demonstrated track record of delivering projects within specification and budget.

SHEPHERD guarantees that it will deliver the project within the approved 10% allowance for Project Management and our submission to Council's request for quotation is fully conforming.



Relevant Experience

SHEPHERD has an outstanding reputation as industry specialists delivering disaster recovery programs for councils that are completed on time and to specification. Specialising in Natural Disaster Restoration Projects, the SHEPHERD Team have a wealth of experience working and reporting within current guidelines to ensure regulatory compliance and are experienced users of the Recover and MARS systems.

Recent projects include:

2020

- Isaac Regional Council – Project Manage Galilee Basin Infrastructure Projects (2020- 2022)
- Murweh Shire Council – Flood Restoration Project Management
- Balonne Shire Council – Flood Restoration Project Management
- Livingstone Shire Council – Project Manage Delivery of Infrastructure Projects

2019

- Central Highlands Regional Council – NDRRA Project (2018-2019)

2018

- West Wimmera Shire Council – NDRRA Project (2016-2018)
- Murweh Shire Council – NDRRA Project (2016-2018)

2017

- Livingstone Shire Council – NDRRA Flood Damage Submission
- Mackay Regional Council – Flood Damage Management
- Central Highlands Regional Council – Flood Mapping
- South Burnett Regional Council – Flood Damage Assessment

2016

- VicRoads – Flood Damage Data Capture
- Banana Shire Council – Flood Acquittal and Data Capture Systems
- Southern Grampians Shire Council – Data Capture and Submission
- Temora Shire Council – Temora Airport NDRRA Restoration
- Rockhampton Regional Council – Flood Recovery Services Managing Cyclone Marcia NDRRA Event

Innovations in Recent Projects

Examples of SHEPHERD innovations implemented on recent projects include:

- **Systems implemented** – SHEPHERD implemented a fully customised bespoke system for Central Highlands Regional Council (CHRC) on a Fulcrum platform which managed the delivery through to acquittal including variations.
- **Project Induction** - SHEPHERD implemented a comprehensive project induction for CHRC which covered the scope, treatment, safety, environment and all aspects of a compliance based project, this resulted in a greater understanding of the project and the importance of process and controls.

Overcoming Project Issues

Examples of how SHEPHERD overcame problems that arose on recent projects include:

- **Variations Systems** – The CHRC variation approval process was laborious and time consuming there was not the opportunity to implement our recommended streamlined process due to internal procurement approval processes.
- **Technical Specifications** - Technical specifications were complicated on the CHRC project as they were a mixture of Austroads and TMR standard specifications and often contradictory. SHEPHERD worked around this with open communication and highly experienced inspectors onsite to assist contractors with interpretation of the specification.

Value Add

Examples of how SHEPHERD added value to recent projects include:

- **Delivered within Timeframes** - The CHRC project was in trouble when SHEPHERD was handed the task to deliver \$40M in 10 months, QRA had serious concerns that the task could be completed in this short timeframe. SHEPHERD delivered this project within timeframe, under budget and fully compliant with a seamless acquittal process.
- **Seamless Acquittals** - Systems and communication protocols implemented upfront formed the cornerstone for delivery of a successful and compliant project at CHRC. SHEPHERD spent the time upfront with contractors and day labour teams to train them in requirements of systems and processes that drive compliance based projects.

Referees

Government Agency: Queensland Reconstruction Authority

Council: Central Highlands Regional Council
Project: \$40M NDRRA Flood Restoration Project
Duration: July 2018 to June 2019
Contact: Kym Downey, Infrastructure Project Manager P: 07 4982 8345

Council: West Wimmera Shire, Victoria
Project: \$30M Flood Recovery Project
Duration: 2016 to 2018
Contact: David Leahy, CEO P: 03 5585 9913





Project Methodology

Our project delivery methodology is aligned to the core objectives set out in Council's Scope of Works and is aimed at achieving compliance within specified timeframes whilst maximising local content. SHEPHERD aims to successfully and cost-effectively assist Etheridge Shire Council to deliver its 2021 DFRA REPA Project by following these five key stages:

1. Pre-Project Planning and Mobilisation
2. Procurement of Resources;
3. Contracts Start-up and Delivery;
4. Inspection, Assessment, and Reporting; and
5. Audit and Acquittal.

Stage 1. Pre-Project Planning and Mobilisation

This initial stage includes a Project Pre-Execution Meeting with Council and its representatives to determine current project status, confirm the project scope, refine the project plan and identify any risks and opportunities associated with project delivery.

The outcome of this meeting will be an agreed Project Plan as approved by Council.

Les Edmestone will be the Project Manager for this project.

Stage 2. Procurement of Resources

At this stage, any procurement required outside of local labour resources will be developed in accordance with Australian Standards AS4120 and Council's Procurement Policy, through either local pre-qualified panel arrangements or advertised through Council approved media outlets for open and competitive tenders.

During this stage mandatory onsite contractor briefing sessions will be held prior to tenders closing dates. On receipt and assessment of tenders, liaison and reporting to Council with recommendations for awarding the tendered work packages will occur. Followed by notification to successful panel provider or tenderer and confirming availability to commence and deliver works within prescribed timeframes. All contracts will be based on AS2124 or AS4000 modified contract documents supplied by Council and prepared by SHEPHERD.

Estimated completion would be scheduled well before the legislative completion timeframes, enabling some slack to be built into the program for contingencies.

Key contacts and working relationships are also established during this stage to open the lines of communication and ensure all parties are kept well informed.

SHEPHERD will also work closely with Council's Finance Department to ensure general ledger cost and account structures are implemented to enable compliance-based site level reporting.

The next step is to update estimated project costs with the regulator and apply for advanced payment to ensure the project does not adversely impact Council's cashflow whilst implementing the project delivery.



Stage 3 – Project Start-Up and Delivery

All approved submissions will be imported into Councils preferred system i.e. Recover system under events created for each of the predefined delivery areas for ease of allocation of work packages.

Delivery teams will be required to undertake a Project Induction which will detail the compliance aspects of the project and consequences of performing unapproved works outside of approved scope.

Onsite confirmation of scope and extent will be agreed onsite between the Inspector and the delivery team to ensure compliance.

Stage 4 – Inspection, Assessment, and Reporting

Delivery of the work packages, specification, design and construction standards, quality, environment and safety management requirements will be covered in detail in the Project induction, site documentation and reviewed for compliance during site inspection and assessment.

SHEPHERD will work closely with QRA as well as Council to ensure seamless project delivery of this compliance-based project, reporting fortnightly and monthly as specified by Council and submitting claims monthly to QRA through the MARS Portal.

Each month SHEPHERD will process any contractor claims which will be confirmed by measure up, reviewed against the contract and payment certificates and recommendations issued to Council.

At completion of each work package or delivery area practical completion (PC) and commencement of defect liability period will be issued following inspection/confirmation onsite between the delivery team and Inspector.

At which stage SHEPHERD will recommend to Council release of part of the Bank Guarantee or retention monies depending on the contract structure for any contract works required.



Stage 5 - Audit and Acquittal

This stage will be completed in part in conjunction with Stage 4, with exception to the final audit and acquittal stages. As a work package is completed it will be audited and acquitted at which stage project records will be filed with records in accordance with legislative requirements in preparation for final audit.

It is common for QRA to conduct several site visits including onsite confirmation of works and towards the end of the project they will conduct an onsite infield audit of a selected sample of works.

Completed works will not commence defect liability period until the entirety of works under contact (WUC) is completed. As per the awarded AS2124 or AS4000 modified contracts SHEPHERD will make arrangements with Council for off defect liability inspections and release of any bank guarantees or retention monies as per contracts.

This stage also includes project finalisation and assistance with funding audit requirements prior to final acquittal and closure of the project.

SHEPHERD QRA Process

This section covers the entirety of the QRA process and SHEPHERD acknowledges that some of these steps are not relevant to this project however are included for completeness. QRA have very specific requirements largely driven by their internal management system MARS Portal. The MARS Portal manages the entire process from draft submission, In field Assessment, validations, lodgements, approvals, status/ progress reporting, completions and acquittals.

There are essentially five steps to delivering these types of compliance based projects;

Step 1 Data Capture

Data capture in the field via Council's nominated system, such as Recover or Fulcrum based systems which SHEPHERD can supply if needed. Data capture is the cornerstone to successful submissions and well worth investing in to ensure consistent and quality data is captured which assists through the entire process.

Step 2: Submissions via MARS Portal, In Field Assessment and Validation

QRA MARS Portal processes start with exporting the data capture into QRA's latest Form 4's. Once this process is complete and signed off by the client, SHEPHERD will import the Form 4's into the MARS Portal together with all imagery and supporting evidence. At this stage, the system will highlight validation errors to be resolved prior to In Field Assessment by QRA compliance and value for money teams. Following the In Field Assessment with QRA, SHEPHERD will review and accept In Field recommendations with any changes throwing further validation to resolve prior to lodgement by the client through the MARS Portal systems. At this stage, the submissions flow through to approval.

Step 3: Procurement and Delivery of Approved Works

Delivery of approved works will commence once the submissions have been approved by QRA in the MARS Portal. SHEPHERD extracts the submission data as approved and uploads into the client's data capture to be utilised for delivery of works. This data is also used to package works and formulate contract schedules for insertion into AS2124 or AS4000 type contracts to be offered





to current prequalified panel providers or tendered to the open and competitive market.

This procurement stage can take considerable time to prepare documentation , advertise, field questions from prospective tenderers, assessment and awarding. Once the successful tenderers have been mobilised, this triggers the status and progress reporting to the QRA through their MARS Portal which is normally completed monthly.

SHEPHERD provides an end-to-end service hence our project management team including inspectors will ensure the appointed contractors and or day labour staff deliver a compliant outcome for Council.

Step 4 – Practical Completion

Completion of works or practical completion triggers the defect liability period which SHEPHERD will draft the formal correspondence for sending by the client. This will also trigger a QRA In Field Audit to validate what was approved versus what has been delivered followed by a formal QRA acquittal process which is completed in the MARS Portal.

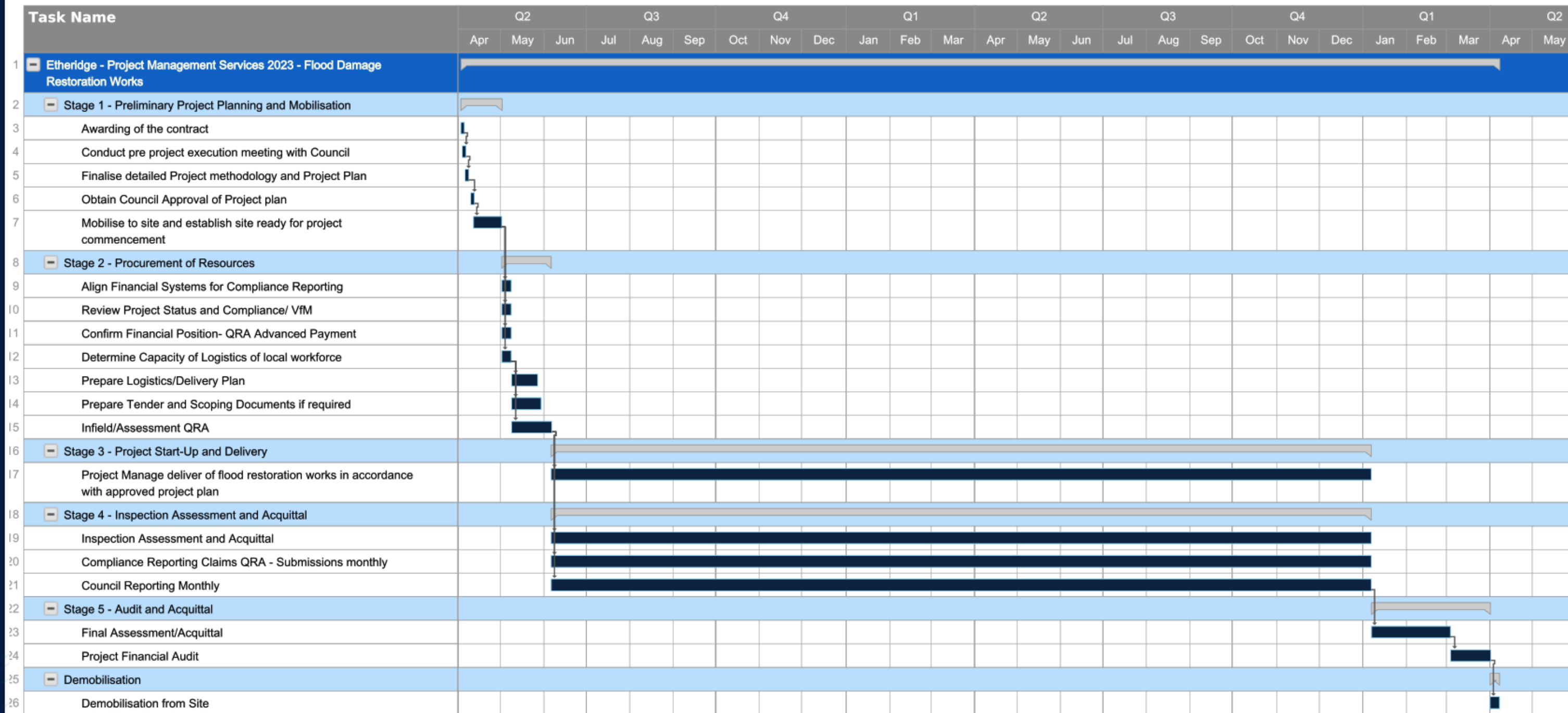
Stage 5 – Formal Completion

Off defect liability inspection and formal correspondence signifies the formal completion and acceptance of works by the client. This will also trigger the release of any bank guarantees and or retention moneys held by the client.



Program

The SHEPHERD Project Team are available for immediate mobilisation onsite to commence delivery of Etheridge Shire Council in accordance with our proposed program which aligns with our Project Methodology as detailed earlier. The following program is presented as Gantt Chart but can also be provided to Council electronically as a Smartsheet. Please note that allocated resources and total estimated hours per task are provided in the Fee Schedule section, refer to Schedule 1.





Quotation – Schedule of Unit Rates

SHEPHERD’s indicative Schedule of Unit Rates to carry out Etheridge Shire Council’s 2023 DRFA Project in accordance with our project methodology is provided in the prescribed format on the following pages. Please note that although this is indicative pricing, we guarantee to deliver the project within the approved 10% QRA allowance for Project Management.

Quote No. 2816

Ken Timms
Etheridge Shire Council
PO Box 12
GEORGETOWN
Qld 4871
Australia



Shepherd Services Pty Ltd
ABN 55 611 140 946
GPO Box 422 Brisbane Q 4001
info@shepherdservices.com.au
Phone (07) 49112716

Quoted By: Stephen Hegedus

Quote

QUOTE DATE	QUOTE TOTAL	VALID TO
22-02-23	1,187,358.70	24-08-23

Unit Rates - Project Management Services 2023 Flood Damage Restoration Works

The following unit rates are submitted for Flood Management Restoration Services under Local Buy Local Government Procurement Contract LB279.

Along with our unit rates submission we also over a guarantee that SHEPHERD will not charge Council above 10% of the approved Total Project Restoration Works.

PLEASE NOTE: The no of hours nominated is for quotation purposes only, actually hours charged as per unit rates below, as unable to foreshadow extent of total work involved over 2 year period.

NOTE: A 3.5% CPI increase will be applied at 1 July each year during the duration of the project.

	QTY	RATE	AMOUNT
Schedule of Unit Rates			
Senior Project Manager Experienced in major flood projects from \$1M - \$330M >10 Years Experience.	1000:00	172.20	172,200.00
Civil Inspector Data Capture, Project Delivery and Compliance.>10 Years Experience.	3000:00	145.00	435,000.00





Technical Support Specialists Data Management, MARS specialist, submission building and In-Field Processing. Contracts and Compliance Specialist, GIS Analysis.	1000:00	183.75	183,750.00
RPEQ Senior Engineer Registered Professional Engineer Queensland (RPEQ)	100:00	190.00	19,000.00
Administration Support General Administration Support	300:00	78.75	23,625.00
Project Management Required Project Management costs relating to Quality Assurance and Safety	300:00	145.00	43,500.00
Travel Time Discounted Travel Time that is restricted to travel within NQ no charge for travel outside of NQ.	500:30	84.00	42,042.00
Vehicle Expenses Daily charge of \$250/day including fuel for the first 300km	400:00	250.00	100,000.00
Vehicle Kilometer Charge Vehicle kilometer charge for km above the 300km daily allowance only	10000:00	0.78	7,800.00
Meal and Incidentals Allowances Daily per person allowance of \$105 per day	500:00	105.00	52,500.00
Accommodation at cost SHEPHERD long term intention would be to rent a furnished house to accommodate staff. Charged at cost	1:00	0.00	0.00
Flights Fortnightly flights charged at cost during project delivery phase.	1:00	0.00	0.00
Rent on Shepherd Office Building At cost	1.00	0.00	0.00
Rent on Georgetown House At cost	1.00	0.00	0.00

Subtotal	1,079,417.00
Tax 10.00%	107,941.70
Total AUD\$	1,187,358.70





Available Resources

SHEPHERD has the following highly qualified and experienced personnel available to provide project management and specialist engineering services to deliver Etheridge Shire Council's 2023 QRA Flood Restoration Works programs.





Shepherd Services Pty Ltd ACN 611 140 946
GPO Box 422 Brisbane Q 4001

P: (07) 4911 2716

E: info@shepherdservices.com.au

shepherdservices.com.au



Les Edmestone

Curriculum Vitae

Les Edmestone is an executive management professional with over 35 years' experience in State and Local Government within Queensland and the Northern Territory. As Partner/General Manager Civil Operations at SHEPHERD, Les brings his comprehensive knowledge of all facets of the local government industry, including operational, capital and compliance. Les understands the needs and expectations of clients, especially with respect to project delivery and sustainable asset management.

KEY EXPERIENCE

Management skills in all infrastructure asset classes, with expertise in:

- Extensive experience in delivery of major NDRRA compliance-based projects and capital works including:
 - Central Highlands Regional Council – 2018 -2019 NDRRA \$40M Project, Consultant Project Manager
 - West Wimmera Shire Council – 2016 - 2017 NDRRA \$18.7M Project, Consultant Project Manager
 - Blackall-Tambo Regional Council – 2011-2012 NDRRA Projects, Director/Project Manager Acquittal
 - Blackall-Tambo Regional Council – 2011 NDRRA \$33M Project, Director/Project Manager Restoration Delivery
 - Mackay Regional Council – NDRRA Projects (\$330M) Project Manager Delivery/ Compliance 2008 to 2011
 - Etheridge Shire Council – 2009 NDRRA \$30M Project CEO/Project Manager Delivery/Compliance
 - Jabiru Town Council – 2007 NDRRA \$10M Project Director/ Project Manager – Recovery/Delivery/ Compliance
- Extensive experience in the management and delivery of major DTMR projects including:
 - Design and Construct the \$18M Einasleigh Bridge
 - Reconstruction of the Gulf Development Road
 - Manage the \$10M Auslink Alliance with DTMR

EDUCATION AND PROFESSIONAL STATUS

- Dip LGA Finance and Administration
- Member Local Government Managers Australia LGMA
- Fellow Member, Institute of Public Works Engineering Australia

OTHER ACHIEVEMENTS

- 2013 Awarded Fellow of IPWEAQ
- National Building Projects Winner
- 2011 Articles Published in Public Works Magazine





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Brett Fulloon

Curriculum Vitae

Brett Fulloon is an experienced Civil Construction Project Manager with a 30-year career managing high profile projects for various contractors including various international projects and State Road authorities including DTMR and RoadTek.

Brett has strong affiliations within the industry as a representative for organisations including AUSTSTAB (Stabilising Industry Leaders), Standards Australia (Pavement Review Committee Member), DTMR (Queensland Working Group Task Force Member ARROB), and the National Building Specification (Review Committee Member).

Brett is a consultative leader with the proven ability to deliver complex construction projects while finding new ways to improve operational methodologies and achieve value for money results.

As a qualified and highly skilled heavy machinery operator, Brett approaches tasks with practical and pragmatic confidence.

KEY EXPERIENCE

Management of Civil Construction Works, including:

- Jackson to Magnani overpass, Port Moresby water and sewer crossing \$18.5M
- Gladstone to Boyne Island rial overpass replacement water 300NB to 450NB \$9.8M
- Isaac Regional Shire – \$2.5M Overlay and Widening Package, Stabilise, Drainage, Kerb Replacement, Two Coat Seal
- Project management and delivery of Fiji (natural disaster) mains water trunk line replacement Togonaluva to Suva, Suva Port mains to treatment plant \$21.8M
- TMR - \$35M Landsborough Highway Natural Disaster Road Recovery Project, Subgrade Repairs and Lift, 100mm Base Coarse, Two Coat Seal
- Port Moresby CBD sewer upgrade project management replacement existing undergrounds to new 600NB including port development mains \$26M
- Calliope State High School (Green field project) project management and delivery of new installation water mains, sewer mains trunk connection and fire ring mains, building connections install fire mains pump station
- Gladstone base hospital (greenfield project) delivery of new mains and fire ring mains and sewer connect to existing
- Townsville city replacement mains water trunk line upgrade \$6.2 million

QUALIFICATIONS

- Diploma of Project Management
- Diploma Civil Construction Management
- Certificate IV in Civil Construction
- Certificate IV in Training and Assessment
- Certificate III in Civil Construction Plant Operations
- Certificate III in Civil Construction Road Construction and Maintenance
- Traffic Management Implementation Level 2
- OH&S General Induction Construction Industry – White Card





Nathan Roth

Curriculum Vitae

Nathan Roth is an experienced Civil Construction Supervisor with over 22 years' experience in Local Government. Nathan has supervised a range of civil construction and Main Roads projects during his time working for regional councils.

He is a goal oriented and self-driven professional who enjoys working in a fast-paced work environment and delivering excellent results.

Nathan is also a certified plant and machinery operator.

KEY EXPERIENCE AND SKILLS

Civil Construction Supervisory Skills, including:

- Excellent interpersonal skills with the ability to contribute to a cohesive team environment whilst maintaining positive relationships with internal and external stakeholders
- Ability to provide advice in relation to contemporary works construction and maintenance practices and principles
- Lead and supervise a team, manage time, plan and prioritise own work and that of others to achieve defined outcomes
- Strong attention to detail and perform work with a high level of accuracy
- Proficient in the use of Microsoft Office Suite (Word, Excel, Outlook, Publisher, PowerPoint) and management systems Magic, MapInfo, Intramaps, Assetic, RACAS AMMS Reflect and Recover
- Exercise sound judgement and a high degree of initiative
- Experience with Work Safe Procedures and development of Safe Work Method Statements
- Demonstrated ability to develop works programs

QUALIFICATIONS/LICENCES

- Diploma of Management
- Diploma of Civil Construction Management
- Certificate 4 in Supervision
- Certificate 2 & 3 in Civil Construction
- Certificate 3 & 4 Agriculture
- Construction Blue card
- Traffic Management Implementation Program
- Grader Cert No 01565058
- Front End Loader Capacity Cert No 0139686
- Skid Steer Engine Capacity of more the 2L Cert No 01481012
- LB Backhoe Front End Loader, Cert No 01565056
- LR Road Roller Engine Capacity of more than 2L Cert No 01565060

Shepherd Services Pty Ltd ACN 611 140 946
GPO Box 422 Brisbane Q 4001

P: (07) 4911 2716

E: info@shepherdservices.com.au

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Steven Forbes

Curriculum Vitae

Steven Forbes is a qualified Civil Engineer and holds the position of General Manager Asset Services with SHEPHERD. Steven has over 29 years' experience in the construction industry, 22 years of that within the local government environment. Throughout his career he has held the positions of Civil Design Coordinator, Design Manager and Acting Technical Services Manager which has enabled Steven to obtain extensive experience in Asset Management and Project Management from different strategic levels within an organisation.

KEY EXPERIENCE

Asset Management skills in all infrastructure asset classes, with expertise in:

- Bridge Inspector Level 1 and 2
- Road Pavement and Surface Condition Inspector
- Project Scoping and briefing
- Civil Engineering Surveying
- Civil Design for roads, drainage and services
- First Principle Estimating for Asset Valuation modelling
- Project Management and supervision
- Operational and management background in infrastructure assets construction and maintenance
- Useful and remaining lives determinations
- Estimating unit rate development for replacement asset values
- Vast knowledge of local government projects and processes
- Asset Register development.
- Asset Management Plans development and implementation
- Budgeting and programming renewals works
- Financial Modeling for road renewals
- Council Planning Codes and Approval process
- Construction Tendering, Contract Management and Supervision

EDUCATION AND PROFESSIONAL STATUS

- Masters of Engineering Practice – Public Works & Infrastructure, (USQ)
- Bachelor of Engineering Technology - Civil, (USQ)
- Registered Professional Engineer of Queensland, RPEQ 27665
- MIEAust CPEng NER
- Registered Professional Engineer VIC
- Diploma of Management, LGAQ
- Builder – Low Rise, QBCC
- Member, Institute of Public Works Engineering Australia
- Level 1 and 2 Bridge Inspector





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Mark Howe

Curriculum Vitae

Mark Howe is a proven Civil Construction Supervisor and Inspector with over 30 years' local government experience in infrastructure construction and maintenance including the oversight of parks and gardens, and road works.

Mark has a wealth of demonstrated technical ability and a thorough knowledge of TMR construction and maintenance requirements. He is practiced at coordinating all resources for civil construction projects – human, plant, equipment and materials – to ensure compliance with safety, environment and project plans.

Mark is a leader who enjoys working closely with his team on the ground, building trust and rapport to achieve the end goal. He has excellent computer skills and is a confident user of the Microsoft Office Suite and GIS applications such as Reflect, Recover, QITPlus and Assnlt.

KEY EXPERIENCE

Supervision of Civil Construction Works, including:

- Construction of subdivisions including earthworks, water and sewer mains installation, kerb/channel and pavement
- Oversight of multiple road construction and drainage projects for Main Roads
- Preparation works for Main Roads Reseals
- Supervision of infrastructure projects from the installation of traffic lights to the sealing of aerodromes
- Supervision of contractors, contract management and performance management
- Ability to build excellent working relationships with external contractors, Main Roads Inspectors and the client

QUALIFICATIONS

- Certificate III in Civil Construction Plant Operations (RII90815)
- Diploma in Project Management
- Certificate IV in Civil Construction Supervision (RII40206)
- Certificate IV in Frontline Management (BSB40807)
- Certificate III in Civil Works (CNN11)
- General Safety Induction (Construction Industry)





Jeff Torr

Curriculum Vitae

Jeff Torr is a highly experienced Civil Construction Supervisor and Inspector with over 40 years' experience across large-scale infrastructure projects. Jeff has specialist knowledge of the construction and maintenance of water and sewerage systems as well as road and stormwater drainage construction.

He has delivered multiple water and sewer upgrades; water and bore drain replacements; NDRRA restoration works and DTMR road projects.

Jeff has strong project management experience and the proven ability to lead a cohesive team to manage major capital projects successfully and safely. His skillset includes contract management, key stakeholder engagement, financial management, negotiation, and team building. He is also a qualified heavy plant and equipment operator.

KEY EXPERIENCE

Civil Construction Supervisory Skills, including:

- Site Works Manager
- Senior Site Inspector/Auditor
- Contract Site Management
- Construction drawings / specifications / documentation
- OHS knowledge of recognised standards including AUS-SPEC, TMR, MUTCD, WSAA water and sewer
- Construction and maintenance of water and sewerage systems including pumps and pumping stations; bore systems; pipelines and pipe systems; water distribution/reticulation; effluent management; drainage; chlorination plants; and reservoirs
- Road construction as per AUS-SPEC / TMR standard drawings for subgrade
- Construction of stormwater drainage
- Completion of NDRRA Restoration Works
- Road maintenance pickups for several councils

QUALIFICATIONS, TRAINING, AND ACHIEVEMENTS

- Certified Level IV in Water/Sewer System Process
- Blue Card of Construction Industry
- Critical Incident Management
- WHS Officer
- OHS Officer
- Senior First Aid
- Traffic Control
- Confined Space Ticket
- Outstanding Service Award – Critical Incident Management of Natural Disaster within Northern Suburbs – NSW State Government

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ISO Quality & WHS Certification of Accreditation

CERTIFICATE OF REGISTRATION

Shepherd Services Pty Ltd

1/111 Musgrave Street, Berserker, QLD 4701, Australia
Shepherds Flood Recovery Project Administration Office, Mary Street, Georgetown, QLD 4871, Australia

Has been assessed and certified by Compass Assurance Services to the following management systems, standards and guidelines:

ISO 9001:2015

QUALITY MANAGEMENT SYSTEMS

ISO 45001:2018

OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT SYSTEMS

The scope of the certification covers the following activities:

An engineering services company providing integrated asset management, project management and GIS solutions to local and state government.

Managing Director



CERTIFICATION DATE:
9 July 2018

DATE OF ISSUE:
15 December

EXPIRY DATE:
9 July 2024

CERTIFICATE #:
3135-1455-02



Compass Assurance Services Pty Ltd
Level 1, 135 Queen Street, Cleveland, 4163 QLD
1300 495 855 | www.cas.com.au

Compass Assurance Services is accredited by The Joint Accreditation System of Australia and New Zealand (www.jas-anz.org/register) - accreditation number: M3310713AD





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www.racas.com.au



Etheridge Shire Council

General Meeting	16 March 2023
Subject	Supply and Delivery Three 8 x 4 Tipper Trucks and One Prime Mover Truck
Classification	Open
Author	Allan Parry Infrastructure Services Operations Manager

EXECUTIVE SUMMARY

The 20222023 budget provides for the procurement of Three 8 x 4 Tipper Trucks and One Prime Mover Truck.

In accordance with relevant legislation and the Etheridge Shire Council Procurement Policy, Tenders for these items of plant were invited in December 2022 and closed January 2023. Tenders for this plant were sourced though Local Buy tender arrangements Trucks (Cab Chassis) – NPN04.13.

The tender evaluation process was completed, and the detail of each Tender is provided in this report.

RECOMMENDATION

That Council resolves to accept the following Tender from RGM Maintenance for the purchase of three 8 x 4 tippers one with a water tank fitted and One Prime Mover

Items for Trade	Recommended Tender	Purchase Price GST Excl
Three 8 x4 Tippers and One Prime Mover	RGM Maintenance Fuso Trucks	\$1,007,412.34

That Council resolves to accept the purchase of a new poly tank when a suitable capacity and option is found to the value of \$70,000.00.

BACKGROUND

Tender documentation as per Local Buy NPN04-13 Trucks (Cab Chassis) was sent to 15 firms as per attached RFX Summary Report. Only one response was received back through vendor panel from Fuso Trucks and Bus (RGM Maintenance) for the purchase of three 8 x 4 Tripper Trucks and One Prime Mover. Due to only receiving one quote Council went back to the market for other quotes and only received one back from Western Truck Group which gave Council a comparison to work with.

Council has three body trucks of varying ages and conditions two are 8 x 4 Fuso Mitsubishi's purchased 2012 and 2007. One of the tippers has a steel water tank that is nearing the end of its usable life this tanks was purchased 09/2007 without spending large amount of money replacing the floor and half of the side walls due to extensive rust and corrosion. This truck was tendered to have a replacement slip in poly tank. During the tendering process the replacement tanks were found to be under sized 12,000 to 13,000 litres for what Council specified in the tender of 17,000 litres. It was discussed that due to these trucks not being ready until late November, December 2023 that the purchases of the trucks be made this would give Council more time source a suitable slip-on poly tank similar to the picture below. The estimated cost of a new tanks will be between \$50,000.00 to \$70,000.00.



The other body truck is a 6 x 4 Isuzu Giga tipper purchased 2014 that has a crane that is out of service due to its age and requires extensive repairs to bring it back into service in line with the crane regulations it also comes with a tag along float that has a specialized hitch that can only be towed with this truck. It was discussed that due to this the tag along float could not be utilized with all three trucks limiting the flexibility and versatility required in Councils fleet. As part of the tendering process we also allowed this unit to be traded as a full unit with the thought moving forward that a drop deck float and dolly be purchased in the next plant budget that could be utilize behind all of Council's five trucks. The tender allowed for these three by 8 x 4 truck to be road train rated to allow for towing trailers as required. Also Council has a tri axle tipping dog trailer with a water tank in it that has not been used for approximately five years there is nothing wrong with this trailer apart from the dolly lock pin not working which is a minor fix and due to it sitting for so long it needs to be run through the workshop to check brakes, bearings and a general spruce up and it can be put to work behind any one of the 8 x 4 tipper trucks carting water or gravel this is underway.

Council has a UD prime mover that was purchased second hand in 2018 it currently has 442,424 kilometres on it. While it has been a very good truck for Council there are issues with the truck starting to become more unreliable and due to age, it will be getting close to requiring an engine rebuild or other major components requiring rebuilds.

Tenders Received for Prime Mover Truck

Company Name	Quoted Cost Excl GST	Trade Offer Excl GST	Total Change Over Price Excl GST
Western Truck Group Pty Ltd Three 8 x 4 Volvo's	\$ 1,345,476.74	\$131,818.18	\$ 1,213,658.56
Western Truck Group Pty Ltd One Volvo Prime Mover	\$375,000.00	\$22,727.27	\$352,272.73
		Total Excl GST	\$1,565,931.29
Fuso Trucks - RGM Maintenance Three 8 x 4 Fuso Mitsubishi's	\$ 981,064.17	\$213,636.35	\$ 767,427.82
Fuso Trucks - RGM Maintenance One Prime Mover	\$261,266.39	\$22,727.27	\$239,984.52
		Total Excl GST	\$1,007,412.34

Tender Assessment

The Assessment of tenders was in accordance with the principles set out in the Local Government Act 2009, which requires Council to accept the tender that is the most advantageous to it, having regard to the following principles outlined in the 'Conditions of Tender for Goods and Services' with reference to s104 (8).

- 9.1 *Tenders will be evaluated by reference to the sound contracting principles in section 104 (3) of the Local Government Act 2009, namely:*
- (a) *value for money; and*
 - (b) *open and effective competition; and*
 - (c) *the development of competitive local business and industry; and*
 - (d) *environmental protection; and*
 - (e) *ethical behaviour and fair dealing.*
- 9.2 *Each Tender will be evaluated using the information provided in the Tender Response.*
- 9.3 *If a Tender Response for a Tender is not fully completed or does not include all supporting documents and materials required by the Conditions of Tender or the Tender Response, the Tender may be rejected.*

Western Truck Group: provided Volvo trucks as their option whilst they met all the criteria in the tender their price was very high. Council have never owned Volvo truck so this would be uncharted waters for Council to go down this line. The workshop staff has limited experience with Volvo trucks, they would need to tool up and receive training in the diagnostics of these trucks.

The estimated delivery for these trucks would not be until June 2024

Fuso Trucks – RGM Maintenance: have supplied all required specifications the price has been the difference. Council also currently own two Fuso Mitsubishi 8 x 4 trucks which have served Council well and the workshop are well equipped to service these trucks. The trucks tendered are more than adequate to service Councils needs now and into the future.

The three 8 x 4 tipper delivery would be November or December 2023

The prime mover is currently in stock and the turn around for the prime mover should see this delivered before the end of April 2023

All trucks could not supply a steel bull bar all stated alloy bull bars.

LINK TO CORPORATE PLAN

Corporate Objective No. 1 – *Developing a resilient transport infrastructure and connectivity to support current and future industry.*

Strategy No.	Strategy	Measure
1.1.2	Review and update the comprehensive asset management strategy to support the maintenance, replacement and enhancement of Council's Road and air services assets	Asset management plan reviewed and updated

BUDGET & RESOURCE CONSIDERATIONS

This report and the recommendation contained with will have no impact on the 20/21 budget.

LEGAL CONSIDERATIONS

Local Government Act 2009.

POLICY IMPLICATIONS

The procurement process conducted in accordance with Council's Procurement Policy

RISK ASSESSMENT

CONSEQUENCE

LIKELIHOOD*	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E
C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

OUTCOME

Low (D2)

Report Prepared By:

Report Authorised By:

Allan Parry Infrastructure Services Operations Manager

Ken Timms, Chief Executive Officer

Date: 04/03/2023

Date:

ATTACHMENTS

- A. RFX Summary Report
- B. Response Docs



REQUEST FOR QUOTATION

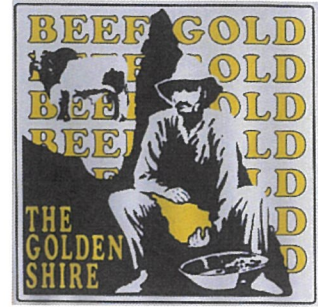
Supply and Delivery 3 Heavy Rigid 8 x 4 Trucks and 1 Prime Mover

Contract No.: VP336723

Request for Quotation

PART 1 – PREAMBLE	
Etheridge Shire Council invites Quotations from suitably qualified respondents Supply and delivery of 3 x heavy rigid 8 x 4 Trucks and 1 Prime Mover as described in more detail in Part 2 Specifications.	
PART 2 – GENERAL INFORMATION	
1. Contract details	Supply and delivery of 3 x Heavy Rigid 8 x 4 Trucks and 1 Prime Mover - Trucks – NPN 04-13
2. Communications by Respondents:	Communications regarding the Procurement Process must be submitted to Vender Panel no later than 7 calendar days prior to the time stated in item 3 (as extended if at all, pursuant to the Procurement Process Conditions)
3. Submission of Quotation:	Responses must be submitted at Vender Panel by no later than 12pm on 30 December 2022 <i>Note// Adequate time must be allowed for the Quotation and all supporting documents) to be uploaded or received by this time.</i>
4. Quotation to be valid for:	90 calendar days after the time stated in Item 3 (as extended if at all, pursuant to the Procurement Process Conditions)
5. Complaints:	Complaints regarding Procurement Process to be directed to: David Fletcher at david.fletcher@etheridge.qld.gov.au
PART 3 – PROCUREMENT PROCESS CONDITIONS	
The Procurement Process is governed by, and this Request for Quotation is to be read in conjunction with, the Procurement Process Conditions:	
<input checked="" type="checkbox"/> attached to or provided with this Request for Quotation;	
<input type="checkbox"/> available for viewing or download from [INSERT LINK TO WEBSITE ON WHICH CONDITIONS STORED]	
PART 4 – CONTRACT	
<input type="checkbox"/> The contract with the successful Respondent shall substantially be in the form attached to or provided with this Request for Quotations and identified as [INSERT FILE NAME OF CONTRACT. CAN ATTACH ANY CONTRACT E.G. CONSTRUCT ONLY - MINOR WORKS, CONTRACT - GOODS AND SERVICES, DESIGN AND CONSTRUCT - STANDARD RISK]	
<input type="checkbox"/> The contract with the successful Respondent shall comprise the documents identified as forming the contract in clause 4 of the Principal's standard terms and conditions which can be found at [INSERT HYPERLINK TO WEBSITE];	
<input checked="" type="checkbox"/> The contract with the successful Respondent shall be made pursuant to and on the terms and conditions of Local Buy contract Trucks NPN 04-13	
<input type="checkbox"/> The Respondent must request a copy of the form of contract from the Principal.	
PART 5 – SCOPE	
<input checked="" type="checkbox"/> The Scope is described in the document(s) attached to or provided with this Request for Quotation and identified as Part 2 Specification	
<input type="checkbox"/> The Scope is as follows: [DETAIL THE REQUIRED SCOPE]	
PART 6 – RESPONSE SCHEDULES	
<input type="checkbox"/>	The Quotation must be submitted in the form provided in the Response Schedules attached to or provided with this Request for Quotation and identified as INSERT THE FILE NAME(S) OF THE DOCUMENTS COMPRISING THE RESPONSE SCHEDULES]
<input type="checkbox"/>	The Respondent must provide the following information: [DETAIL THE INFORMATION REQUIRED FROM RESPONDENT]
<input checked="" type="checkbox"/>	The Respondent must submit a Response in the form of the Response Schedules attached below:

<p>The Respondent submits a Quotation for contract to Supply and deliver 3 x Heavy Rigid 8 x 4 Trucks and 1 Prime Mover in accordance with the Request for Quotation and Part 3 response forms. By submitting the Quotation, the Respondent acknowledges that the Quotation will remain valid and open for acceptance for the period stated in Part 2 – General Information of the Request for Quotation and that the Respondent has read and understood the terms of the contract referenced in Part 4 of the Request for Quotation.</p>	
Signature of authorised representative of Respondent:	
Name of authorised representative of Respondent:	
Date:	
Response Form 1 - General details	
Respondent's company or other legal entity name:	
Trading name:	
ABN:	
ACN <i>Leave blank if the Respondent is not a company</i>	
Address:	
Contact Person (if different):	
Telephone:	
Email:	
Full name of each director: <i>Leave blank if Respondent is not a company</i>	
Full name of each partner <i>Leave blank if Respondent is not a partnership</i>	
Bank account into which payments are to be made:	Bank: Name of Account: BSB: Account number:
Part 2 Specifications	
Supply and Delivery of 3 x Heavy Rigid 8 x 4 Trucks and 1 Prime Mover	
Part 3 Response Form	
Supply and Delivery of 3 x Heavy Rigid 8 x 4 Trucks and 1 Prime Mover	



REQUEST FOR QUOTATION

Supply and Delivery 3 Heavy Rigid 8 x 4 Trucks and 1 Prime Mover

Contract No.: VP336723

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PART 3 – PROCUREMENT PROCESS CONDITIONS	
The Procurement Process is governed by, and this Request for Quotation is to be read in conjunction with, the Procurement Process Conditions:	
<input checked="" type="checkbox"/> attached to or provided with this Request for Quotation; <input type="checkbox"/> available for viewing or download from [INSERT LINK TO WEBSITE ON WHICH CONDITIONS STORED]	
PART 4 – CONTRACT	
<input type="checkbox"/> The contract with the successful Respondent shall substantially be in the form attached to or provided with this Request for Quotations and identified as [INSERT FILE NAME OF CONTRACT. CAN ATTACH ANY CONTRACT E.G. CONSTRUCT ONLY - MINOR WORKS, CONTRACT - GOODS AND SERVICES, DESIGN AND CONSTRUCT - STANDARD RISK]	
<input type="checkbox"/> The contract with the successful Respondent shall comprise the documents identified as forming the contract in clause 4 of the Principal's standard terms and conditions which can be found at [INSERT HYPERLINK TO WEBSITE];	
<input checked="" type="checkbox"/> The contract with the successful Respondent shall be made pursuant to and on the terms and conditions of Local Buy contract Trucks NPN 04-13	
<input type="checkbox"/> The Respondent must request a copy of the form of contract from the Principal.	
PART 5 – SCOPE	
<input checked="" type="checkbox"/> The Scope is described in the document(s) attached to or provided with this Request for Quotation and identified as Part 2 Specification	
<input type="checkbox"/> The Scope is as follows: [DETAIL THE REQUIRED SCOPE]	
PART 6 – RESPONSE SCHEDULES	
<input type="checkbox"/>	The Quotation must be submitted in the form provided in the Response Schedules attached to or provided with this Request for Quotation and identified as INSERT THE FILE NAME(S) OF THE DOCUMENTS COMPRISING THE RESPONSE SCHEDULES]
<input type="checkbox"/>	The Respondent must provide the following information: [DETAIL THE INFORMATION REQUIRED FROM RESPONDENT]
<input checked="" type="checkbox"/>	The Respondent must submit a Response in the form of the Response Schedules attached below:

The Respondent submits a Quotation for contract to Supply and deliver 3 x Heavy Rigid 8 x 4 Trucks and 1 Prime Mover in accordance with the Request for Quotation and Part 3 response forms. By submitting the Quotation, the Respondent acknowledges that the Quotation will remain valid and open for acceptance for the period stated in Part 2 – General Information of the Request for Quotation and that the Respondent has read and understood the terms of the contract referenced in Part 4 of the Request for Quotation.	
Signature of authorised representative of Respondent:	
Name of authorised representative of Respondent:	Dvaid John Ward
Date:	23/12/2022
Response Form 1 - General details	
Respondent's company or other legal entity name:	RGM Maintenance Pty Ltd
Trading name:	RGM Maintenance
ABN:	18 100 509 484
ACN <i>Leave blank if the Respondent is not a company</i>	100 509 484
Address:	63-67 Aumuller Street Portsmith, Cairns QLD 4870
Contact Person (if different):	As Above, David John Ward
Telephone:	07 4080 7500 mobile 0418 791 501
Email:	davidw@rgmmaintenance.com.au
Full name of each director: <i>Leave blank if Respondent is not a company</i>	Gregory Bryan Jackson Russell Mark Newman
Full name of each partner <i>Leave blank if Respondent is not a partnership</i>	
Bank account into which payments are to be made:	Bank: Nationa Australia Bank Name of Account: RGM Maintenance BSB: 084970 Account number: 522420512
Part 2 Specifications	
Supply and Delivery of 3 x Heavy Rigid 8 x 4 Trucks and 1 Prime Mover	
Part 3 Response Form	
Supply and Delivery of 3 x Heavy Rigid 8 x 4 Trucks and 1 Prime Mover	

PART 3



RESPONSE FORM

**Supply Delivery 3 Heavy Rigid 8x4 Trucks and 1
Prime Mover**

TENDER NUMBER:	VP336723
CLOSING DATE:	30 December 2022
CLOSING TIME:	12:00 PM (AEST)



1. PRICE SCHEDULE

If my/our Tender is accepted, I/We do hereby agree to supply goods strictly in accordance with the Conditions applicable to this Invitation is stated.

NOTE TOTAL TENDER PRICES MUST INCLUDE GST

Truck 1	EX GST	GST	TOTAL
One Heavy Rigid 8 x 4 Truck (1) Delivered Price – Without Trade	\$ 327,021.39	\$ 32,702.14	\$ 359,723.53
Trade Offer – 2413 – 049TOV – Izuzu Giga 6 x 4	\$ 90,909.09	\$ 9,090.91	\$100,000.00
Net Changeover Price	\$ 236,112.30	\$ 23,611.23	\$ 259,723.53
Registration GST exempt	\$	\$	\$ 402.50
CTP Insurance (incl. GST)	\$	\$	\$ 1,187.45
CTP Insurance (no GST)	\$	\$	\$ 1,104.56
Truck 2		Total	\$
One Heavy Rigid 8 x 4 Truck (1) Delivered Price – Without Trade	\$ 327,021.39	\$ 32,702.14	\$ 359,723.53
Trade Offer – 2381 - 302RWP – Mitsubishi Twin Steer 8 x 4 and Tank	\$ 68,181.81	\$ 6,818.19	\$ 75,000.00
Net Changeover Price	\$ 258,839.59	\$ 25,883.94	\$ 284,723.53
Registration GST exempt	\$	\$	\$ 402.50
CTP Insurance (incl. GST)	\$	\$	\$ 1,187.45
CTP Insurance (no GST)	\$	\$	\$ 1,104.56
Truck 3		Total	\$
One Heavy Rigid 8 x 4 Truck (1) Delivered Price – Without Trade	\$ 327,021.39	\$ 32,702.14	\$ 359,723.53
Trade Offer - 2146 – 757JYU - Mitsubishi Twin Steer Tipper 8 x 4	\$ 54,545.45	\$ 5,484.55	\$ 60,000.00
Net Changeover Price	\$ 272,475.94	\$ 27,247.59	\$ 299,723.53
Registration GST exempt	\$	\$	\$ 402.50
CTP Insurance (incl. GST)	\$	\$	\$ 1,187.45
CTP Insurance (no GST)	\$	\$	\$ 1,104.56
Truck 4		Total	\$
One Day Cab Prime Mover Delivered Price – Without Trade	\$ 261,266.39	\$ 26,126.64	\$ 287,393.03
Trade Offer - 2488 – 049XYH – UD Prime Mover GW470	\$ 22,727.27	\$ 2,272.73	\$ 25,000.00
Net Changeover Price	\$ 239,984.52	\$ 23,998.46	\$ 263,982.98
Registration GST exempt	\$	\$	\$ 402.50
CTP Insurance (incl. GST)	\$	\$	\$ 1,187.45
CTP Insurance (no GST)	\$	\$	\$ 1,104.56
		Total	\$

Pricing schedule is to be provided with tender submission if not tender will be deemed non-conforming



Etheridge Shire Council

Request for :

Supply and Delivery of 3 heavy Rigid 8 x 4 Trucks and 1 Prime Mover

Request type : Internal Lists

VP reference Number : VP336723

Buyer reference Number : VP336723

Opens 21/Nov/22 : Closes 30/Dec/22 12:00 PM E. Australia Standard Time

Cut-off date for supplier queries : Friday 16/Dec/22 12:00 PM E. Australia Standard Time

This request is not finalized.

3 Supplier responses as of the 31/Jan/23 07:39 AM

Request created by:

Allan Parry (allan.parry@etheridge.qld.gov.au)

You have attached 7 documents to this request. You can find them in this zip file under '/RFXDocs/'

[Local Buy Panel Arrangements](#)

Details of the request

Supply and Delivery of 3 heavy Rigid 8 x 4 Trucks and 1 Prime Mover

Estimated Value \$500,000 to 1M (hidden from suppliers)
Budgeted Value Unknown

Buyer Details

Business: Etheridge Shire Council
Location: Mary St
Georgetown
4871, Queensland Australia
Web Site: <http://www.etheridge.qld.gov.au>
Business Overview: Etheridge Shire Council
Contact:
Contact Name: Allan Parry
Position: Infrastructure Services Operations Manager
Main Phone: 0740799010
Mobile Phone: 0400250912
Email: allan.parry@etheridge.qld.gov.au
Local Group: Etheridge Shire Council

Dates:

Can be responded between: 21/Nov/22 and 30/Dec/22 12:00 PM E. Australia Standard Time
Supplier query cut-off: Friday 16/Dec/22 12:00 PM (E. Australia Standard Time)
Decision Date: 28/Feb/23

What's required

As per attached Doc's

The following supplier lists were selected

1. Trucks (Cab Chassis) - NPN04.13 (Type: Pre-Qualified Suppliers, Contract Name/Number: NPN04.13 - (Local Buy))

The following categories were selected

- Trucks - NPN 04-13

- 1.3. Rigid - Heavy
- 2.4. Prime Mover

Suppliers notified of this request

1 : DAIMLER TRUCK AND BUS AUSTRALIA PACIFIC PTY LTD via Trucks (Cab Chassis) - NPN04.13

Local Buy Supplier	Pre-Qualified Supplier
	Pre-Qualified Supplier
	Pre-Qualified Supplier

ISO 14001 Environmental Management	Certified
------------------------------------	-----------

Modern Slavery Statement	View to validate statement
--------------------------	----------------------------

Supplier Engagement	Active
---------------------	--------

Success History	Historically Successful
-----------------	-------------------------

2 : DENNIS EAGLE TRUCKS (Dist. by Penske Australia) via Trucks (Cab Chassis) - NPN04.13

Modern Slavery Statement	View to validate statement
--------------------------	----------------------------

3 : Fuso Truck and Bus via Trucks (Cab Chassis) - NPN04.13 (has responded)

Local Buy Supplier	Pre-Qualified Supplier
	Pre-Qualified Supplier
	Pre-Qualified Supplier

ISO 14001 Environmental Management	Certified
------------------------------------	-----------

Modern Slavery Statement	View to validate statement
--------------------------	----------------------------

Supplier Engagement	Active
---------------------	--------

Success History	Historically Successful
-----------------	-------------------------

4 : Hino Motor Sales Australia Pty Ltd via Trucks (Cab Chassis) - NPN04.13

Local Buy Supplier	Pre-Qualified Supplier
--------------------	------------------------

Modern Slavery Statement	View to validate statement
--------------------------	----------------------------

Supplier Engagement	Active
---------------------	--------

Success History	Historically Successful
-----------------	-------------------------

5 : Isuzu Australia Limited via Trucks (Cab Chassis) - NPN04.13

Local Buy Supplier	Pre-Qualified Supplier
--------------------	------------------------

Modern Slavery Statement	View to validate statement
--------------------------	----------------------------

Supplier Engagement	Active
---------------------	--------

Success History	Historically Successful
-----------------	-------------------------

6 : IVECO Trucks Australia via Trucks (Cab Chassis) - NPN04.13

Local Buy Supplier	Pre-Qualified Supplier
--------------------	------------------------

Modern Slavery Statement	View to validate statement
--------------------------	----------------------------

Success History	Historically Successful
-----------------	-------------------------

7 : Mack Trucks via Trucks (Cab Chassis) - NPN04.13

Local Buy Supplier	Pre-Qualified Supplier
	Pre-Qualified Supplier
	Pre-Qualified Supplier

Modern Slavery Statement	View to validate statement
--------------------------	----------------------------

Supplier Engagement	Active
Success History	Historically Successful

8 : MAN Trucks (Distributed by Penske Australia) via Trucks (Cab Chassis) - NPN04.13

Local Buy Supplier	Pre-Qualified Supplier Pre-Qualified Supplier Pre-Qualified Supplier Pre-Qualified Supplier
ISO 14001 Environmental Management	Certified
Modern Slavery Statement	View to validate statement

9 : Mercedes-Benz Trucks via Trucks (Cab Chassis) - NPN04.13

Local Buy Supplier	Pre-Qualified Supplier Pre-Qualified Supplier Pre-Qualified Supplier
ISO 14001 Environmental Management	Certified
Modern Slavery Statement	View to validate statement

Supplier Engagement	Active
Success History	Historically Successful

10 : PACCAR DAF via Trucks (Cab Chassis) - NPN04.13

Local Buy Supplier	Pre-Qualified Supplier Pre-Qualified Supplier
ISO 14001 Environmental Management	Certified
Modern Slavery Statement	View to validate statement

Supplier Engagement	Active
---------------------	--------

11 : PACCAR Kenworth via Trucks (Cab Chassis) - NPN04.13

Local Buy Supplier	Pre-Qualified Supplier Pre-Qualified Supplier
ISO 14001 Environmental Management	Certified
Modern Slavery Statement	View to validate statement

Supplier Engagement	Active
---------------------	--------

12 : Penske Australia P/L { Western Star Trucks Aust.} via Trucks (Cab Chassis) - NPN04.13

Local Buy Supplier	Pre-Qualified Supplier Pre-Qualified Supplier Pre-Qualified Supplier Pre-Qualified Supplier
ISO 14001 Environmental Management	Certified
Modern Slavery Statement	View to validate statement

13 : Scania Australia via Trucks (Cab Chassis) - NPN04.13

Local Buy Supplier	Pre-Qualified Supplier
Success History	Historically Successful

14 : UD TRUCKS a division of Volvo Group Australia via Trucks (Cab Chassis) - NPN04.13

Local Buy Supplier	Pre-Qualified Supplier
	Pre-Qualified Supplier
	Pre-Qualified Supplier
Modern Slavery Statement	View to validate statement
Supplier Engagement	Active
Success History	Historically Successful

15 : Volvo Trucks via Trucks (Cab Chassis) - NPN04.13

Local Buy Supplier	Pre-Qualified Supplier
	Pre-Qualified Supplier
	Pre-Qualified Supplier
Modern Slavery Statement	View to validate statement
Supplier Engagement	Active
Success History	Historically Successful

Information requested by others

None...

Updates made to this request

None...

Response from:

Response ID: VPR579880

Created Date: Friday 23/Dec/22 08:45 AM

Posted Date: Friday 23/Dec/22 08:48 AM

Response reference: PLEASE DISREGARD THIS RESPONSE WRONG FILES SELECTED

Response via: Trucks (Cab Chassis) - NPN04.13

Contract name/number: NPN04.13 - (Local Buy)

Expiry date: 30/09/2023

Business: **Fuso Truck and Bus**

Validated Business Name: DAIMLER TRUCK AUSTRALIA PACIFIC PTY LTD

ABN **86 618 413 282**

Location: 63-67 Aumuller Street Portsmith QLD 4870
Portsmith
4870, Queensland Australia

Contact: *Contact Name:* Dave Ward
Position: Branch Manager
Main Phone: 07 4080 7500
Mobile Phone: 0418 791 501
Email: davidw@rgmmaintenance.com.au

Web Site: <http://www.fuso.com.au>

Description: Fuso is a large, well established, truly global truck and bus brand. Fuso trucks and buses are manufactured in Japan by Mitsubishi Fuso Truck and Bus Corporation (MFTBC) and distributed in Australia by Daimler Truck & Bus Australia/Pacific Pty. Ltd.

Docs attached by the list admin to this supplier: The following document(s) have been linked to this supplier by the Trucks (Cab Chassis) - NPN04.13 panel administrator.

- Mercedes Benz - NPN 04-13 - Part 4 - GCCs Marked Up.pdf
- Mercedes Benz - NPN04-13 Part 5 - PCC's Marked Up.pdf
- national fleet gov pricing 1-01-21 to 31-12-21.pdf
- fuso - regional representation august 2021.xls

Document(s) listed above NOT INCLUDED in this zip file for this supplier can be accessed by logging into VendorPanel and viewing the details for Fuso Truck and Bus on the Trucks (Cab Chassis) - NPN04.13 list of suppliers.



Compliance Details: Type: Product Liability Insurance
Policy/Doc #: 99-0010645-LCP
Coverage Value \$: 37,361,998
Issued by : Allianz Australia Insurance Ltd
Expiry: 01/Jul/23
Comments: Not provided

Type: Public Liability Insurance
Policy/Doc #: 99-0010645-LCP
Coverage Value \$: 37,361,998
Issued by : Allianz Australia Insurance Ltd
Expiry: 01/Jul/23
Comments: Not provided

Type: Workers Compensation Insurance
Policy/Doc #: 15146784
Coverage Value \$: Not provided
Issued by : EML VIC Pty Ltd
Expiry: Not applicable
Comments: Not provided

Local Buy Supplier	Pre-Qualified Supplier	This supplier is a Local Buy Pre-Qualified Supplier. Please release your Quotation via the "Use Local Buy Lists" option.
	Pre-Qualified Supplier	This supplier is a Local Buy Pre-Qualified Supplier. Please release your Quotation via the "Use Local Buy Lists" option.
	Pre-Qualified Supplier	This supplier is a Local Buy Pre-Qualified Supplier. Please release your Quotation via the "Use Local Buy Lists" option.
ISO 14001 Environmental Management	Certified	This business is ISO 14001 certified
Modern Slavery Statement	View to validate statement	This company has submitted their Modern Slavery Statement. Click on 'View Details' to link to the register to review and...
Supplier Engagement	Active	In the past 12 months, this supplier has responded 15 times, and been successful 3 times with buyers from Local Buy.
Success History	Historically Successful	This supplier has been successful with buyers from the Local Buy.

Selection Status:

Your decision Undecided

Your personal notes:

None added

Your attachments to this response

None provided

Suppliers response:

PDISREGARD THIS RESPONSE. THE WRONG FILES WERE ENTERED AND THE SYSTEM WONT ALLOW ME TO DELETE AND START AGAIN

Supplier provided pricing

Price EXCLUDING Tax: \$ 20.00 AUD

Tax component: \$ 0.00 AUD

TOTAL PRICE: \$ 20.00 AUD

These prices are: Estimated

Comments: PLEASE DISREGARD THIS SUBMISSION AS I HEVE ENTERED THE WRONG FILES

Invoicing Details

If successful, the supplier will invoice with the following details

Business Name: DAIMLER TRUCK AUSTRALIA PACIFIC PTY LTD

Business Number: 86 618 413 282 (ABN)

Suppliers Attachments

The supplier has attached 4 documents to this response. You can find them in this zip file under
'/Responses/Fuso_Truck_and_Bus/VPR579880/Response Docs/'

Response from:

Response ID: VPR579894

Created Date: Friday 23/Dec/22 08:49 AM

Posted Date: Friday 23/Dec/22 09:08 AM

Response reference: Please find attached, RGM Maintenance's response to request VP336723

Response via: Trucks (Cab Chassis) - NPN04.13

Contract name/number: NPN04.13 - (Local Buy)

Expiry date: 30/09/2023

Business: **Fuso Truck and Bus**

Validated Business Name: DAIMLER TRUCK AUSTRALIA PACIFIC PTY LTD

ABN **86 618 413 282**

Location: 63-67 Aumuller Street Portsmith QLD 4870
Portsmith
4870, Queensland Australia

Contact: *Contact Name:* Dave Ward
Position: Branch Manager
Main Phone: 07 4080 7500
Mobile Phone: 0418 791 501
Email: davidw@rgmmaintenance.com.au

Web Site: <http://www.fuso.com.au>

Description: Fuso is a large, well established, truly global truck and bus brand. Fuso trucks and buses are manufactured in Japan by Mitsubishi Fuso Truck and Bus Corporation (MFTBC) and distributed in Australia by Daimler Truck & Bus Australia/Pacific Pty. Ltd.

Docs attached by the list admin to this supplier: The following document(s) have been linked to this supplier by the Trucks (Cab Chassis) - NPN04.13 panel administrator.

- Mercedes Benz - NPN 04-13 - Part 4 - GCCs Marked Up.pdf
- Mercedes Benz - NPN04-13 Part 5 - PCC's Marked Up.pdf
- national fleet gov pricing 1-01-21 to 31-12-21.pdf
- fuso - regional representation august 2021.xls

Document(s) listed above NOT INCLUDED in this zip file for this supplier can be accessed by logging into VendorPanel and viewing the details for Fuso Truck and Bus on the Trucks (Cab Chassis) - NPN04.13 list of suppliers.



Compliance Details: *Type:* Product Liability Insurance
 Policy/Doc #: 99-0010645-LCP
 Coverage Value 37,361,998
 \$:
 Issued by : Allianz Australia Insurance Ltd
 Expiry: 01/Jul/23
 Comments: Not provided

Type: Public Liability Insurance
Policy/Doc #: 99-0010645-LCP
Coverage Value 37,361,998
\$:
Issued by : Allianz Australia Insurance Ltd
Expiry: 01/Jul/23
Comments: Not provided

Type: Workers Compensation Insurance
Policy/Doc #: 15146784
Coverage Value Not provided
\$:
Issued by : EML VIC Pty Ltd
Expiry: Not applicable
Comments: Not provided

Local Buy Supplier	Pre-Qualified Supplier	This supplier is a Local Buy Pre-Qualified Supplier. Please release your Quotation via the "Use Local Buy Lists" option.
	Pre-Qualified Supplier	This supplier is a Local Buy Pre-Qualified Supplier. Please release your Quotation via the "Use Local Buy Lists" option.
	Pre-Qualified Supplier	This supplier is a Local Buy Pre-Qualified Supplier. Please release your Quotation via the "Use Local Buy Lists" option.
ISO 14001 Environmental Management	Certified	This business is ISO 14001 certified
Modern Slavery Statement	View to validate statement	This company has submitted their Modern Slavery Statement. Click on 'View Details' to link to the register to review and...
Supplier Engagement	Active	In the past 12 months, this supplier has responded 15 times, and been successful 3 times with buyers from Local Buy.
Success History	Historically Successful	This supplier has been successful with buyers from the Local Buy.

Selection Status:

Your decision Undecided

Your personal notes:

None added

Your attachments to this response

None provided

Suppliers response:

Proposal for the purchase of 3 x Fuso Shogun FS72 8x4 AMT Mechanical Suspension 455HP STD Roof (FS72HS4VFAA) Complete with heavy duty Tipper Body, 6,200mm long x 2490mm wide x 1,065mm high, with Bullbar, Ring Feeder and Hydraulics, plus all items listed in your request VP336723. See itemised and costed summary included in this submission. This response does not include the requested quote for Prime Mover, which will be forwarded separately.

Proposed delivery time of the three 8 x 4 Fuso Shoguns is February 2024

Supplier provided pricing

Price EXCLUDING Tax: \$ 327,021.39 AUD

Tax component: \$ 32,702.14 AUD

TOTAL PRICE: \$ 359,723.53 AUD

These prices are: Estimated

Comments: The price quoted above doesn't include the On Road component of \$1,589.95 which will change at time of delivery in line with Councils Common Due Date.

The price above doesn't reflect trade prices which are included in seperate documents in this submission

Invoicing Details

If successful, the supplier will invoice with the following details

Business Name: DAIMLER TRUCK AUSTRALIA PACIFIC PTY LTD

Business Number: 86 618 413 282 (ABN)

Suppliers Attachments

The supplier has attached 13 documents to this response. You can find them in this zip file under '/Responses/Fuso_Truck_and_Bus/VPR579894/Response Docs/'

Response from:

Response ID: VPR579952

Created Date: Friday 23/Dec/22 02:09 PM

Posted Date: Friday 23/Dec/22 02:29 PM

Response reference: RGM Maintenance response VP336724 Fuso Shogun Prime Mover

Response via: Trucks (Cab Chassis) - NPN04.13

Contract name/number: NPN04.13 - (Local Buy)

Expiry date: 30/09/2023

Business: **Fuso Truck and Bus**

Validated Business Name: DAIMLER TRUCK AUSTRALIA PACIFIC PTY LTD

ABN **86 618 413 282**

Location: 63-67 Aumuller Street Portsmith QLD 4870
Portsmith
4870, Queensland Australia

Contact: *Contact Name:* Dave Ward
Position: Branch Manager
Main Phone: 07 4080 7500
Mobile Phone: 0418 791 501
Email: davidw@rgmmaintenance.com.au

Web Site: <http://www.fuso.com.au>

Description: Fuso is a large, well established, truly global truck and bus brand. Fuso trucks and buses are manufactured in Japan by Mitsubishi Fuso Truck and Bus Corporation (MFTBC) and distributed in Australia by Daimler Truck & Bus Australia/Pacific Pty. Ltd.

Docs attached by the list admin to this supplier: The following document(s) have been linked to this supplier by the Trucks (Cab Chassis) - NPN04.13 panel administrator.

- Mercedes Benz - NPN 04-13 - Part 4 - GCCs Marked Up.pdf
- Mercedes Benz - NPN04-13 Part 5 - PCC's Marked Up.pdf
- national fleet gov pricing 1-01-21 to 31-12-21.pdf
- fuso - regional representation august 2021.xls

Document(s) listed above NOT INCLUDED in this zip file for this supplier can be accessed by logging into VendorPanel and viewing the details for Fuso Truck and Bus on the Trucks (Cab Chassis) - NPN04.13 list of suppliers.



Compliance Details: Type: Product Liability Insurance
Policy/Doc #: 99-0010645-LCP
Coverage Value \$: 37,361,998
Issued by : Allianz Australia Insurance Ltd
Expiry: 01/Jul/23
Comments: Not provided

Type: Public Liability Insurance
Policy/Doc #: 99-0010645-LCP
Coverage Value \$: 37,361,998
Issued by : Allianz Australia Insurance Ltd
Expiry: 01/Jul/23
Comments: Not provided

Type: Workers Compensation Insurance
Policy/Doc #: 15146784
Coverage Value \$: Not provided
Issued by : EML VIC Pty Ltd
Expiry: Not applicable
Comments: Not provided

Local Buy Supplier Pre-Qualified Supplier This supplier is a Local Buy Pre-Qualified Supplier. Please release your Quotation via the "Use Local Buy Lists" option.
Pre-Qualified Supplier This supplier is a Local Buy Pre-Qualified Supplier. Please release your Quotation via the "Use Local Buy Lists" option.
Pre-Qualified Supplier This supplier is a Local Buy Pre-Qualified Supplier. Please release your Quotation via the "Use Local Buy Lists" option.

ISO 14001 Environmental Management Certified This business is ISO 14001 certified

Modern Slavery Statement View to validate statement This company has submitted their Modern Slavery Statement. Click on 'View Details' to link to the register to review and...

Supplier Engagement Active In the past 12 months, this supplier has responded 15 times, and been successful 3 times with buyers from Local Buy.

Success History Historically Successful This supplier has been successful with buyers from the Local Buy.

Selection Status:

Your decision Undecided

Your personal notes:

None added

Your attachments to this response

None provided

Suppliers response:

Proposal for the purchase of a Fuso Shogun 6x4 12 Spd. Air Suspension STD Roof Prime Mover (FV74VJR9VFAA) Prime Mover complete with all requirements listed in your request VP336723 which are listed in this submission.

We currently have this unit, in Stock and after build up can deliver by February 21st 2023

Supplier provided pricing

Price EXCLUDING Tax: \$ 261,266.39 AUD

Tax component: \$ 26,126.64 AUD

TOTAL PRICE: \$ 287,393.03 AUD

These prices are: Estimated

Comments: The figure shown above does not the on road costs of \$1,589.95 as this figure will change at time of delivery in line with Councils Common Due Rego Date

After inclusion of On Road Costs the Total Sale Price is \$288,982.98, Less Trade In value of \$25,000.00 including GST..

Drive away price \$263,982.98

Invoicing Details

If successful, the supplier will invoice with the following details

Business Name: DAIMLER TRUCK AUSTRALIA PACIFIC PTY LTD

Business Number: 86 618 413 282 (ABN)

Additional Supplier Comments:

Although your specification required Steel Suspension, our prime mover range comes only in Air Suspension

Steel bull bars are no longer being manufactured, there for I have quoted the Alloy Version.

Suppliers Attachments

The supplier has attached 11 documents to this response. You can find them in this zip file under '/Responses/Fuso_Truck_and_Bus/VPR579952/Response Docs/'



Etheridge Shire Council

General Meeting	16 March 2023
Subject	Supply and Delivery of Two Zero Turn Mowers
Classification	Open
Author	Allan Parry Infrastructure Services Operations Manager

EXECUTIVE SUMMARY

The 2022/2023 budget provides for the procurement of two ride on mowers.

In accordance with relevant legislation and the Etheridge Shire Council Procurement Policy, Tenders for this item of plant were invited in December 2022 and closed January 2023. Tenders for this plant were sourced through Local Buy tender arrangements Tractors, Mowers, General Powered Equipment LB282.

The tender evaluation process was completed, the detail of each Tender is provided in this report.

RECOMMENDATION

That Council resolves to accept the following Tender from Cole Motor Group for the purchase of two Ferris Zero Turn Mowers

Items for Trade	Recommended Tender	Purchase Price GST Excl
3136 John Deere Zero Turn Mower	Ferris IS 6200 72 Inch Zero Turn Mower	\$61,993.82
Nil	Ferris 400S 48 Inch Zero Turn Mower	\$15,091.91
	Total Excl GST	\$77,085.73

BACKGROUND

Tender documentation as per Local Buy LB282 Tractors, Mowers and General Powered Equipment sent to Briggs and Stratton Pty Ltd, Clark Equipment Sales Pty Ltd, Deutz Kioti Versatile Tractors and AG Machinery, Farm and Garden Products PTY LTD, Husqvarna Australia Pty Ltd, JAK Outdoor Power Equipment, John Deere Limited, KC Equipment, KC Farm Equip, KC Turf Equip, Kubota Australia PTY LTD, Littleton's Mowers & Machinery, Powerup Lawncare Products, RDO Equipment, The Boss Shop, Toro Australia Group Sales PTY LTD. Three responses were received back from Cole Motor Group (Ferris), Toro Australia and Honeycombes (John Deere)

Council currently has a John Deere zero turn mower in the fleet which whilst it has serviced Council's needs to date there have been occasions where the mower has had break downs which have caused delays due to parts not being available. Their reliability, service, parts back up is not up to the standard that is expected in today's market.

There is also three Ferris Zero Turn in Council's current fleet one in Forsyth and two in Georgetown the small Ferris mower is up for replacement, this mower is used for all the smaller areas like the pool grounds, main office area's and any where the bigger mowers can not access. This mower is still in good condition with the trade in given of \$909.09

Excl GST it has been decided to keep this mower and place it at Forsyth to do the smaller park areas and such which currently get whipper snipped by hand which takes up a lot of time and manpower. This mower will allow this work to be done in half the time.

There was a discussion around different options of mowers when tenders are called for next time to include a look at a folding deck mower these mowers can be used for open area mowing which Council does a lot of with a 72-inch deck which takes quite a lot of time and resource hours. These folding deck mowers are all hydraulic driven there are no belts pullies which require constant maintenance these mowers can be utilized as a 60-inch mower for the smaller areas or you have the option of using either of folding decks or both which give you two decks of 44 inches for a total mowing width of 137 Inches or 3.5m. This would give Council a lot more options when mowing large parks or airports as they can cover 5.6 Hectares and hour. This would reduce man and machine hours considerably to allow for other works/projects to be done.

Tenders Received

Company Name/Model of Zero Turn Mower	Quoted Cost Excl GST	Trade Offer Excl GST	Total Change Over Price Excl GST
<i>Ferris IS 6200 72 Inch Zero Turn Mower</i>	\$64,266.55	\$2,272.73	\$61,993.82
<i>Ferris 400S 48 Inch Zero Turn Mower</i>	\$15,091.91	Nil	\$15,091.91
Toro Australia (NQ Area) 96 Inch Zero Turn Mower	\$64,421.45	\$5,000	\$59,421.45
Toro Australia (NQ Area)	Nil	Nil	Nil
Honeycombes John Deere Z997R 72 Inch Zero Turn Mower	\$49,179.09	\$7,272.72	\$41,906.36
Honeycombes John Deere Z930R with 54 Inch Zero Turn Mower	\$35,336.36	\$1,363.63	\$33,972.72

Tender Assessment

The Assessment of tenders was in accordance with the principles set out in the Local Government Act 2009, which requires Council to accept the tender that is the most advantageous to it, having regard to the following principles outlined in the 'Conditions of Tender for Goods and Services' with reference to s104 (8).

- 9.1 *Tenders will be evaluated by reference to the sound contracting principles in section 104 (3) of the Local Government Act 2009, namely:*
- (a) *value for money; and*
 - (b) *open and effective competition; and*
- 9.2
- (a) *the development of competitive local business and industry; and*
 - (b) *environmental protection; and*
 - (c) *ethical behaviour and fair dealing.*
- 9.3 *Each Tender will be evaluated using the information provided in the Tender Response.*
- 9.4 *If a Tender Response for a Tender is not fully completed or does not include all supporting documents and materials required by the Conditions of Tender or the Tender Response, the Tender may be rejected.*

The assessment of the tenders was done with the Town Manager, Workshop Supervisor and Infrastructure Services Operations Manager.

The consensus was that the Ferris mowers that Council currently have in the fleet are tried and tested. Service and parts are easily accessible out of Atherton.

LINK TO CORPORATE PLAN

Corporate Objective No. 1 – *Developing a resilient transport infrastructure and connectivity to support current and future industry.*

Strategy No.	Strategy	Measure
1.1.2	Review and update the comprehensive asset management strategy to support the maintenance, replacement and enhancement of Council's Road and air services assets	Asset management plan reviewed and updated

BUDGET & RESOURCE CONSIDERATIONS

This report and the recommendation contained within will have no impact on the 22/23 budget.

LEGAL CONSIDERATIONS

Local Government Act 2009.

POLICY IMPLICATIONS

The procurement process conducted in accordance with Council's Procurement Policy

RISK ASSESSMENT

CONSEQUENCE					
LIKELIHOOD*	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E
C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

OUTCOME

Low (D2)

Report Prepared By:

Report Authorised By:

Allan Parry Infrastructure Services Operations Manager

Ken Timms, Chief Executive Officer

Date: 4/03/2023

Date:

ATTACHMENTS

- A. RFX Summary Report
- B. Response Docs

Allan (Jack) Parry

From: Haley Robinson <Haley@honeycombes.com.au>
Sent: Monday, 6 March 2023 9:15 AM
To: Allan (Jack) Parry
Subject: RE: Re Quote
Attachments: Quote_Plant #3083 Replacement_Z930R PETROL_6.03.2023.pdf; VP336922_Part 2 Specifications Goods and Services_2 x Ride On Mowers.pdf; VP336922_Part 3 Tender Response_2 x Ride On Mowers.pdf

Hey Allan,

Knowing this information, I would recommend considering out Z930R Zero-Turn Option with a 54 Inch Deck.

Please see attached amended Tender and Pricing, less Sun Shade Canopy.

Thanks,
Haley



Click here to watch our Corporate profile video -> https://youtu.be/CDSHo_1yNEM



Haley Robinson
Sales Consultant – Ag

0427 159 259
Office: (07) 4034 6419

Find us on social media



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From: Allan (Jack) Parry <Allan.Parry@etheridge.qld.gov.au>
Sent: Saturday, 4 March 2023 1:28 PM
To: Haley Robinson <Haley@honeycombes.com.au>
Subject: RE: Re Quote

Hi Haley,

I made a mistake with the sizes should be between 40 to 50 inch deck thanks.



Regards

Allan (Jack) Parry

Infrastructure Services Operations Manager

Etheridge Shire Council

PO Box 12 | St George Street | Georgetown Q 4871

Phone: 07 4079 9090 | **Dir:** 07 4079 9010

Mobile: 0418 621 235 | **Email:** Allan.Parry@etheridge.qld.gov.au | **Web:** www.etheridge.qld.gov.au

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JAS-ANZ



WWW.JAS-ANZ.ORG/REGISTER



From: Allan (Jack) Parry

Sent: Saturday, 4 March 2023 1:06 PM

To: 'haleyr@honeycombes.com.au' <haleyr@honeycombes.com.au>

Subject: RE: Re Quote

Hi Haley,

Etheridge Shire Council called tenders for two mowers recently through Local Buy VP 336922 due to budget constraints Council would like to request a quote for a smaller zero turn mower around 30-40-inch deck. With all the requirements in the tender except for the canopy.



If you interested in quoting, can you please advise as we would require this by 12 PM Monday 6 2023.

Regards

Allan (Jack) Parry

Infrastructure Services Operations Manager

Etheridge Shire Council

PO Box 12 | St George Street | Georgetown Q 4871

Phone: 07 4079 9090 | **Dir:** 07 4079 9010

Mobile: 0418 621 235 | **Email:** Allan.Parry@etheridge.qld.gov.au | **Web:** www.etheridge.qld.gov.au

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Prepared For ETHERIDGE SHIRE
COUNCIL
1 ST GEORGE ST
GEORGETOWN, QLD 4871

Prepared By Haley Robinson
23 Supply Road
Phone: 0740346400
haley@honeycombes.com.au

Quote ID 603112
Created On 05-Dec-2022
Expiration Date 13-Mar-2023



Prepared For ETHERIDGE SHIRE
COUNCIL
1 ST GEORGE ST
GEORGETOWN, QLD 4871

Prepared By Haley Robinson
23 Supply Road

Phone: 0740346400
haleyr@honeycombes.com.au

Quote ID 603112
Created On 05-Dec-2022
Expiration Date 13-Mar-2023

Quote Summary

(Pricing Displayed Includes 10.00% GST except where stated)

Equipment Summary	Selling Price	Qty	Extended
Z930R ZTrak	38,870.00	1	38,870.00

Equipment Total			\$38,870.00
GST			\$3,533.64
Equipment Total (Exc GST)			\$35,336.36

Trade In Summary	Each	Qty	Extended
2016 Ferris Zero-Turn Mower	\$1,500.00	1	\$1,500.00
Pay-out			0.00
Equity in Trade (Inc GST)			\$1,500.00

Quote Summary			
Equipment Less Trade/s			\$37,370.00
GST			\$3,397.28
Plus Trade Payout			\$0.00
Balance Due			\$37,370.00

* Not applicable for GST

Salesperson : X _____

Accepted By : X _____

Selling Equipment

Quote Id 603112

Customer ETHERIDGE SHIRE COUNCIL

Z930R ZTrak

Equipment Notes

Hours

Serial Number

Stock Number

Description	Qty
Z930R ZTrak	1

Standard Options - Per Unit

Australia/New Zealand	1
54 In. Mulch On Demand Mower Deck	1
Fully Adjustable Suspension Seat with Armrests (24" High Back)	1
24x12N12 Michelin X Tweel Turf for 54 In. and 60 In. Decks	1

Additional Equipment or Attachments

Supply and Fit Low Profile (SLIM) Amber Light to Roof and Indicators (Road Legal)	1
Supply A, B, E Fire Extinguisher	1
Supply Canvas Seat Cover	1
Supply First 3 sets of Genuine Service Filters	1
Supply First 3 sets of Genuine Blades	1
Paper Copy Spare Parts and Workshop Manual	1
Registration	1
Delivery to Cooktown Workshop	1



Trade In

Quote Id 603112
Customer ETHERIDGE SHIRE COUNCIL

2016 Ferris Zero-Turn Mower

Serial Number 2016167726
Stock Number

Description	Net Trade Value
2016 Ferris Zero-Turn Mower	\$1,500.00
Payout	\$0.00
Total	\$1,500.00

John Deere Limited Privacy Statement

Volume 3, Issue 2/ 05 July 2018



You have provided personal information to John Deere Limited (hereinafter "JDL"), a JDL Dealer, or a JDL representative. Your personal information may be disclosed to and used by JDL, JDL's parent Deere & Company (a company incorporated in the United States of America), any direct or indirect wholly or partially owned subsidiary of Deere & Company, or any person acting on behalf of any of them (together, the "Deere Group"). Your personal information may also be disclosed to Deere Group dealers. Deere Group members may change from time to time.

Purposes for which your personal information may be used by a Deere Group member may include:

- providing you with information about products and services
- conducting product and service research
- providing improved customer service, statistical analysis and report production
- marketing products and services offered by a Deere Group member
- keeping your personal information up to date and complete, which may involve reviewing & collecting your personal information from publically available lists or other lists and sources as allowed by law.

Your personal information is important to us and JDL will take all reasonable steps to protect your personal information from unauthorised use and disclosure. Your personal information:

- a. Will not be disclosed to any person other than a Deere Group member or dealer, unless authorised by you or if an exception to disclosure applies (see below)
- b. May be accessed by you upon reasonable notice to JDL and upon payment of JDL's reasonable expenses relating to your access (e.g., photocopying charges and administration costs). No application fee for access will be charged.

Machine Data

Some products may be equipped with telematics hardware and software ("Telematics") that transmit data to JDL or a JDL Dealer. Machine data will only be used in accordance with John Deere's Machine Data Policy, located at www.JohnDeere.com/MachineDataPolicy. Machine data may be transmitted out of the country where it is generated, including to the U.S.A.

Permitted disclosure

A Deere Group member may disclose your personal information without your authorisation:

- If disclosure is required by law or by lawful authority (e.g. Police force or a Court)
- For the purpose of obtaining legal or other professional advice;
- To a third party purchaser if all or part of the business, undertaking or assets of any Deere Group member is sold.

If you have any questions regarding the way JDL will handle your personal information, or you wish to gain access to your personal information that JDL holds, JDL can be contacted using the Contact Details below.

If you do not wish JDL to use or disclose your personal information for the purposes set out in this statement, please provide written notice to this effect to JDL using the Contact Details below.

JDL reserve the right to change and/or update this statement from time to time without notice.

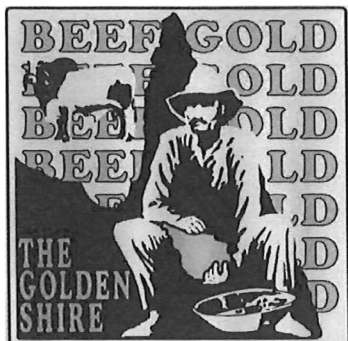
Contact Details: PO Box 1545
Browns Plains BC QLD 4118

Tel: +61 7 3802 3222
Web: www.JohnDeere.com.au

166-170 Magnesium Drive
Crestmead QLD 4132

Fax: +61 7 3803 6555
Email: 23Privacy@JohnDeere.com

PART 3



RESPONSE FORM

Supply Delivery Two Ride on Mowers

TENDER NUMBER:	VP336922
CLOSING DATE:	30 December 2022
CLOSING TIME:	12:00 PM (AEST)



1. PRICE SCHEDULE

If my/our Tender is accepted, I/We do hereby agree to supply goods strictly in accordance with the Conditions applicable to this Invitation is stated.			
NOTE TOTAL TENDER PRICES MUST INCLUDE GST			
Mower 1 – Option 1: John Deere 1580 Front Mower with 72 Inch Deck	EX GST	GST	TOTAL
One Ride on Mower (1) Delivered Price – Without Trade	\$59,000.00	\$5,900.00	\$64,900.00
Trade Offer – 3136 – 55128C – John Deere Zero Turn Mower	\$7,272.72	\$727.28	\$8,000.00
Net Changeover Price	\$51,727.27	\$5,172.73	\$56,900.00
Registration GST exempt	\$ included	\$included	\$included
CTP Insurance (incl. GST)	\$ included	\$included	\$included
CTP Insurance (no GST)	\$ included	\$included	\$included
		Total	\$56,900.00
Mower 1 – Option 2: John Deere Z997R Zero-Turn with 72 Inch Deck			
One Ride on Mower (1) Delivered Price – Without Trade	\$49,179.09	\$4,917.91	\$54,097.00
Trade Offer – 3136 – 55128C – John Deere Zero Turn Mower	\$7,272.72	\$727.28	\$8,000.00
Net Changeover Price	\$ 41,906.36	\$4,190.64	\$46,097.00
Registration GST exempt	\$ included	\$included	\$included
CTP Insurance (incl. GST)	\$ included	\$included	\$included
CTP Insurance (no GST)	\$ included	\$included	\$included
		Total	\$46,097.00
Mower 2 – Option 1: John Deere Z930R with 54 Inch Deck.			
One Ride on Mower (1) Delivered Price – Without Trade	\$35,336.36	3,533.64	\$38,870.00
Trade Offer – 3038 - 09028C – Ferris Zero Turn Mower	\$1,363.63	\$136.37	\$1,500.00
Net Changeover Price	\$33,972.72	\$3,397.28	\$37,370.00
Registration GST exempt	\$ included	\$included	\$included
CTP Insurance (incl. GST)	\$ included	\$included	\$included
CTP Insurance (no GST)	\$ included	\$included	\$included
		Total	\$37,370.00
Mower 2 – John Deere Z994R with a 60 Inch Deck.			
One Ride on Mower (1) Delivered Price – Without Trade	\$37,963.64	\$3,796.36	\$41,760.00
Trade Offer – 3038 - 09028C – Ferris Zero Turn Mower	\$1,363.63	\$136.37	\$1,500.00
Net Changeover Price	\$36,600.00	\$3,660.00	\$40,260.00
Registration GST exempt	\$ included	\$included	\$included
CTP Insurance (incl. GST)	\$ included	\$included	\$included
CTP Insurance (no GST)	\$ included	\$included	\$included
		Total	\$40,260.00

Tenderer can provide several options for each mower if they have multiple options.

Tenderer must provide an expected delivery date to Council. – Listed on Specifications



Etheridge Shire Council

Part 3 - Response Forms

Pricing schedule is to be provided with tender submission if not tender will be deemed non-conforming

Allan (Jack) Parry

From: Shayne Vit <shayne.vit@colemotorgroup.com.au>
Sent: Monday, 6 March 2023 11:59 AM
To: Allan (Jack) Parry
Subject: RE: Re Quote

Hi Allan,

Please find attached. Please note Revolving Amber light can not be attached as there is no ROPS or Canopy. Puncture proof wheels are not available for this machine.

Shayne Vit

Mowers Sales Consultant

Cnr Vernon and Louise Street, Atherton, QLD 4883

t 07 4030 5400 | m 0438 921 800

e shayne.vit@colemotorgroup.com.au



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From: Allan (Jack) Parry <Allan.Parry@etheridge.qld.gov.au>
Sent: Saturday, 4 March 2023 1:37 PM
To: Shayne Vit <shayne.vit@colemotorgroup.com.au>
Subject: RE: Re Quote

Hi Shayne,

That's fine did have a look at the Ferris 400S which is a 48 inch on the web which would be a suitable machine thanks.



Regards

Allan (Jack) Parry

Infrastructure Services Operations Manager

Etheridge Shire Council

PO Box 12 | St George Street | Georgetown Q 4871

Phone: 07 4079 9090 | **Dir:** 07 4079 9010

Mobile: 0418 621 235 | **Email:** Allan.Parry@etheridge.qld.gov.au | **Web:** www.etheridge.qld.gov.au

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From: Shayne Vit <shayne.vit@colemotorgroup.com.au>
Sent: Saturday, 4 March 2023 1:34 PM
To: Allan (Jack) Parry <Allan.Parry@etheridge.qld.gov.au>
Subject: Re: Re Quote

Hi Allan ,

Can do you a quote Monday however it would be a Petrol powered as Diesel don't come in 30 to 50 inch cut.

Regards,
Shayne Vit

Get [Outlook for Android](#)

From: Allan (Jack) Parry <Allan.Parry@etheridge.qld.gov.au>
Sent: Saturday, March 4, 2023 1:20:51 PM
To: Shayne Vit <shayne.vit@colemotorgroup.com.au>
Subject: RE: Re Quote

Hi Shayne,

Etheridge Shire Council called tenders for two mowers recently through Local Buy VP 336922 due to budget constraints Council would like to request a quote for a smaller zero turn mower around 30-50 inch deck. With all the requirements in the tender except for the canopy.

If you interested in quoting, can you please advise as we would require this by 12 PM Monday 6 2023.

Regards



Allan (Jack) Parry

Infrastructure Services Operations Manager

Etheridge Shire Council

PO Box 12 | St George Street | Georgetown Q 4871

Phone: 07 4079 9090 | **Dir:** 07 4079 9010

Mobile: 0418 621 235 | **Email:** Allan.Parry@etheridge.qld.gov.au | **Web:** www.etheridge.qld.gov.au

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Shayne Vit

Mowers Sales Consultant

Cnr Vernon and Louise Street, Atherton, QLD 4883

t 07 4030 5400 | m 0438 921 800

e shayne.vit@colemotorgroup.com.au



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1. PRICE SCHEDULE

If my/our Tender is accepted, I/We do hereby agree to supply goods strictly in accordance with the Conditions applicable to this Invitation is stated.			
<i>*NOTE TOTAL TENDER PRICES MUST INCLUDE GST*</i>			
Mower 1	EX GST	GST	TOTAL
One Ride on Mower (1) Delivered Price – Without Trade	\$	\$	\$
Trade Offer – 3136 – 55128C – John Deere Zero Turn Mower	\$	\$	\$
Net Changeover Price	\$	\$	\$
Registration GST exempt	\$	\$	\$
CTP Insurance (incl. GST)	\$	\$	\$
CTP Insurance (no GST)	\$		\$
Mower 2		Total	\$
One Ride on Mower (1) Delivered Price – Without Trade	\$ 1372.73	\$ 1372.27	\$ 15095
Trade Offer – 3038 - 09028C – Ferris Zero Turn Mower	\$	\$	\$
Net Changeover Price	\$	\$	\$
Registration GST exempt	\$	\$	\$ 311.25
CTP Insurance (incl. GST)	\$	\$	\$
CTP Insurance (no GST)	\$		\$
		Total	\$

Tenderer can provide several options for each mower if they have multiple options.

Tenderer must provide an expected delivery date to Council.

Pricing schedule is to be provided with tender submission if not tender will be deemed non-conforming

TOTAL \$15,091.91 EXCL GST.



Australia Group Sales

A.B.N 39 111 042 301

A wholly owned subsidiary of Toro Australia Pty Ltd

Etheridge Shire Council
41 St George St,
Georgetown QLD 4871

December 15, 2022
Quote No: RPL-EQ-0250



Thank you for the opportunity to quote on the **Toro Z Master 7500 D 60" Rear Discharge**

Looking for a workhorse mower that's easy to operate and gets the job done faster? Check out the Toro® Z Master® 7500-D. Maximum productivity with a rear discharge 152.4 cm (60") commercial cutting deck. It delivers all the speed and maneuverability of a zero-turn, along with the superior quality of cut you expect from Toro. Powerful 25 HP 1267cc Yanmar® Diesel Engine. 152.4cm (60") Rear Discharge TURBO FORCE® deck. Mow smarter with Horizon™ Technology that lets you choose the right operating mode for the conditions, saving fuel costs while maintaining top-level performance. Deluxe suspension seat with iso-mounts to reduce operator fatigue and vibration.

Price	\$44,858.59 (inc GST)
Price	\$40,780.54 (ex GST)

Includes 5 year Warranty Standard

Price includes : Canopy
LED Beacon
Qld Registration
Delivery

Please let me know if you have any questions or require any further information regarding this quote.

Kind Regards,

Rod

Rod Pelling
NQ Area Sales Manager | Commercial Equipment
Toro Australia
0487 579 930 | Rod.Pelling@toro.com



- **South Australia**
53 Howards Road
Beverley, SA 5009
Phone (08) 8300 3633
Fax (08) 8243 2940
- **Victoria**
Unit 1/13 Downard Street
Braeside, Vic 3195
Phone (03) 9580 7355
Fax (03) 9580 7399
- **New South Wales**
20-21 Sleigh Place
Wetherill Park, NSW 2164
Phone (02) 8787 4100
Fax (02) 9725 5171
- **Queensland**
10 Buchanan Road
Banyo, QLD 4014
Phone (07) 3292 4888
Fax (07) 3267 0000
- **Western Australia**
75 Prestige Parade
Wangara, WA 6065
Phone (08) 9301 7588
Fax (08) 6305 0070



Etheridge Shire Council

Request for :

Supply and Delivery of 2 x Ride on Mowers

Request type : Internal Lists

VP reference Number : VP336922

Buyer reference Number : VP336922

Opens 29/Nov/22 : Closes 30/Dec/22 12:00 PM E. Australia Standard Time

Cut-off date for supplier queries : Wednesday 21/Dec/22 12:00 PM E. Australia Standard Time

This request is not finalized.

3 Supplier responses as of the 31/Jan/23 06:50 AM

Request created by:

Allan Parry (allan.parry@etheridge.qld.gov.au)

You have attached 6 documents to this request. You can find them in this zip file under '/RFXDocs/'

[Local Buy Panel Arrangements](#)

Details of the request

Supply and Delivery of 2 x Ride on Mowers

Estimated Value \$50,000 to 100,000 (hidden from suppliers)
Budgeted Value Unknown

Buyer Details

Business: Etheridge Shire Council
Location: Mary St
Georgetown
4871, Queensland Australia
Web Site: <http://www.etheridge.qld.gov.au>
Business Overview: Etheridge Shire Council
Contact:
Contact Name: Allan Parry
Position: Infrastructure Services Operations Manager
Main Phone: 0740799010
Mobile Phone: 0400250912
Email: allan.parry@etheridge.qld.gov.au
Local Group: Etheridge Shire Council

Dates:

Can be responded between: 29/Nov/22 and 30/Dec/22 12:00 PM E. Australia Standard Time
Supplier query cut-off: Wednesday 21/Dec/22 12:00 PM (E. Australia Standard Time)
Decision Date: 28/Feb/23

What's required

As Per attached Documents

The following supplier lists were selected

1. Tractors, Mowers & General Powered Equipment LB282 (Type: Pre-Qualified Suppliers, Contract Name/Number: LB282 (Local Buy))

The following categories were selected

- Tractors, Mowers & General Powered Equipment LB282

1. General Powered Equipment
2. Mowers
3. Turf Plant & Machinery

Suppliers notified of this request

- 1 : Briggs and Stratton Pty Ltd via Tractors, Mowers & General Powered Equipment LB282 (has responded)

	Local Buy Supplier	Pre-Qualified Supplier
	Modern Slavery Statement	View to validate statement
	Supplier Engagement	Active
2 :	Clark Equipment Sales Pty Ltd via Tractors, Mowers & General Powered Equipment LB282	
	Local Buy Supplier	Pre-Qualified Supplier
	Modern Slavery Statement	Statement submitted
	Supplier Engagement	Active
	Success History	Historically Successful
3 :	Deutz Kioti Versatile Tractors and AG machinery via Tractors, Mowers & General Powered Equipment LB282	
	Local Buy Supplier	Pre-Qualified Supplier
	Success History	Historically Successful
4 :	FARM AND GARDEN PRODUCTS PTY LTD via Tractors, Mowers & General Powered Equipment LB282	
	Local Buy Supplier	Pre-Qualified Supplier
5 :	Husqvarna Australia Pty Ltd via Tractors, Mowers & General Powered Equipment LB282	
	Local Buy Supplier	Pre-Qualified Supplier
	Modern Slavery Statement	View to validate statement
6 :	JAK Outdoor Power Equipment via Tractors, Mowers & General Powered Equipment LB282	
	Local Buy Supplier	Pre-Qualified Supplier
	Supplier Engagement	Active
7 :	John Deere Limited via Tractors, Mowers & General Powered Equipment LB282 (has responded)	
	Local Buy Supplier	Pre-Qualified Supplier
	Modern Slavery Statement	View to validate statement
	Supplier Engagement	Active
	Success History	Historically Successful
8 :	KC Equipment, KC Farm Equip, KC Turf Equip via Tractors, Mowers & General Powered Equipment LB282	
	Local Buy Supplier	Pre-Qualified Supplier
	Success History	Historically Successful
9 :	KUBOTA AUSTRALIA PTY LTD (KAU) via Tractors, Mowers & General Powered Equipment LB282	
	Local Buy Supplier	Pre-Qualified Supplier
	Modern Slavery Statement	View to validate statement
	Supplier Engagement	Active
	Success History	Historically Successful
10 :	Littletons Mowers& Machinery via Tractors, Mowers & General Powered Equipment LB282	
	Local Buy Supplier	Pre-Qualified Supplier
11 :	Powerup Lawncare Products via Tractors, Mowers & General Powered Equipment LB282	
	Local Buy Supplier	Pre-Qualified Supplier
	Supplier Engagement	Active
	Success History	Historically Successful
12 :	RDO Equipment (Vermeer and John Deere equipment) via Tractors, Mowers & General Powered Equipment LB282	

Local Buy Supplier Pre-Qualified Supplier

Supplier Engagement Active

Success History Historically Successful

13 : THE BOSS SHOP via Tractors, Mowers & General Powered Equipment LB282

Local Buy Supplier Pre-Qualified Supplier

14 : Toro Australia Group Sales PTY LTD via Tractors, Mowers & General Powered Equipment LB282 (has responded)

Local Buy Supplier Pre-Qualified Supplier

Supplier Engagement Active

Success History Historically Successful

Information requested by others

None...

Updates made to this request

None...

Response from:

Response ID: VPR578171

Created Date: Thursday 15/Dec/22 02:48 PM

Posted Date: Thursday 15/Dec/22 02:50 PM

Response reference: None provided

Response via: Tractors, Mowers & General Powered Equipment LB282

Contract name/number: LB282 (Local Buy)

Expiry date: 30/10/2023

Business: **John Deere Limited**

ABN **21 008 671 725**

Location: 23 supply Rd Bentley Park
Cairns
4870, Queensland Australia



Contact: *Contact Name:* John Obern
Position: Sales Manager
Main Phone: 0417377188
Mobile Phone: None Provided
Email: johno@honeycombes.com.au

Web Site: <http://www.honeycombes.com.au>

Description: Manufacturer of machinery with a range that includes from mowing equipment through to tractors.

Docs attached by the list admin to this supplier: The following document(s) have been linked to this supplier by the Tractors, Mowers & General Powered Equipment LB282 panel administrator.

- lb282 - gccs_marked up_john deere.pdf (included)
- lb282 - default pccs_marked up_john deere.pdf (included)
- john deere ltd register of sub contractors & distributors lb282.xls (included)
- John Deere LB282 Price Schedule - Updated November 2022.xlsx

Document(s) listed above that ARE INCLUDED in this zip file for this supplier can be found in the /Support Docs/ folder for this response.

Document(s) listed above NOT INCLUDED in this zip file for this supplier can be accessed by logging into VendorPanel and viewing the details for John Deere Limited on the Tractors, Mowers & General Powered Equipment LB282 list of suppliers.

Compliance Details:

Type: Product Liability Insurance
Policy/Doc #: XEU G27908949 008
Coverage Value \$: 15,000,000
Issued by : ACE Property & Casualty Ins. Co.
Expiry: 01/Nov/23
Comments: Please note that the insurance is written in US dollars. This certificate contains both Product and public liability. The legal team here at John Deere would like to inform Local Buy that the twenty million dollar Public and Product liability coverage respectively, is subject to a US\$2,000,000 self-insured retention. This means that Local Buy has to rely upon the financial strength of John Deere to respond to claims falling within this retention rather than insurance proceeds. We see no reason as to why this should cause concern for this contract but once again have been advised to inform you. If you have any questions, please contact me.

Type: Public Liability Insurance
Policy/Doc #: XEU G27908949 008
Coverage Value \$: 15,000,000
Issued by : ACE Property & Casualty Ins. Co.
Expiry: 01/Nov/23
Comments: Please see the comments attached to the Product Liability certificate as they relate also to the Public liability as the insurances are contained on the one certificate.

Type: Workers Compensation Insurance
Policy/Doc #: WBA850695285
Coverage Value \$: Not provided
Issued by : Work Cover Queensland
Expiry: 30/Jun/23
Comments: Not provided

Local Buy Supplier	Pre-Qualified Supplier	This supplier is a Local Buy Pre-Qualified Supplier. Please release your Quotation via the "Use Local Buy Lists" option.
Modern Slavery Statement	View to validate statement	This company has submitted their Modern Slavery Statement. Click on 'View Details' to link to the register to review and...
Supplier Engagement	Active	In the past 12 months, this supplier has responded 17 times, and been successful 7 times with buyers from Local Buy.
Success History	Historically Successful	This supplier has been successful with buyers from the Local Buy.

Selection Status:

Your decision Undecided

Your personal notes:

None added

Your attachments to this response

None provided

Suppliers response:

Please refer to Attachments for Requirements/Specification meet on your tender request.

Note: We have supplied two options per Plant ID.

Supplier provided pricing

Price EXCLUDING Tax:	\$ 59,000.00 AUD
Tax component:	\$ 5,900.00 AUD
TOTAL PRICE:	\$ 64,900.00 AUD
These prices are:	Estimated
Comments:	Please refer to Quotes in Attachments

Invoicing Details

If successful, the supplier will invoice with the following details

Business Name:	JOHN DEERE LIMITED
Business Number:	21 008 671 725 (ABN)

Suppliers Attachments

The supplier has attached 7 documents to this response. You can find them in this zip file under
'Responses/John_Deere_Limited/VPR578171/Response Docs/'

Response from:

Response ID: VPR578234

Created Date: Friday 16/Dec/22 12:21 PM

Posted Date: Friday 16/Dec/22 12:31 PM

Response reference: Toro Australia Group Sales

Response via: Tractors, Mowers & General Powered Equipment LB282

Contract name/number: LB282 (Local Buy)

Expiry date: 30/10/2023

Business: Toro Australia Group Sales PTY LTD

ABN 39 111 042 301

Location: Reward Ct
Bohle
4818, Queensland Australia

Contact: *Contact Name:* Rod Pelling
Position: NQ Sales Manager
Main Phone: 0487579930
Mobile Phone: 0487579930
Email: rod.pelling@toro.com

Web Site: <http://toro.com.au>

Description: Toro Australia is a wholly owned subsidiary of The Toro Company, a New York Stock Exchange listed company established in 1914 with a global presence that extends to more than 140 countries. Today Toro Australia is a leading supplier of equipment to the golf, sports field, municipal, professional landscape contractor, residential, construction and hire & rental markets. Toro Australia is also a leading supplier of irrigation products to the landscape, agricultural, turf care and domestic garden markets.

Toro products are used at many renowned sites and events around Australia and the world, including Adelaide Oval, Sydney Cricket Ground, Suncorp Stadium, Bradman Oval, Melbourne Cricket Ground, ANZ Stadium, Royal Melbourne and Barnbougle Dunes Golf Courses, Ascot and Royal Randwick Racecourses, Crown Casino, St Andrews Links in Scotland (site of the 2010 Open Championship), Wimbledon and Walt Disney World Resort just to mention a few.

Toro Australia is part of a worldwide network of more than 5000 employees who are committed to providing consistent innovation and exceptional customer care.

Docs attached by the list admin to this supplier: The following document(s) have been linked to this supplier by the Tractors, Mowers & General Powered Equipment LB282 panel administrator.

- lb282 - default pccs_marked up_toro.pdf
- Toro australia register of sub contractors distributors lb282 13 Sept 2022.xls
- LB282 - Pricing Schedule Toro Australia from November 2022.xlsx

Document(s) listed above NOT INCLUDED in this zip file for this supplier can be accessed by logging into VendorPanel and viewing the details for Toro Australia Group Sales PTY LTD on the Tractors, Mowers & General Powered Equipment LB282 list of suppliers.



37 hp Yanmar® 1.6 litres 1642cc diesel

The highly productive 243.8 cm (96") deck design folds up neatly for easy transport, then folds down to handle your biggest jobs — in half the time of comparable mowers. It delivers all the speed and manoeuvrability of a zero turn, along with the superior quality of cut you expect from Toro.

Also the ZMaster 7500 60"

Powerful 25 HP 1267cc Yanmar® Diesel Engine.

152.4cm (60") Rear Discharge TURBO FORCE® deck.

Mow smarter with Horizon™ Technology that lets you choose the right operating mode for the conditions, saving fuel costs while maintaining top-level performance.

Deluxe suspension seat with iso-mounts to reduce operator fatigue and vibration.

Supplier provided pricing

Price EXCLUDING Tax: \$ 105,611.08 AUD

Tax component: \$ 10,561.11 AUD

TOTAL PRICE: \$ 116,172.19 AUD

These prices are: Fixed

Comments: Price quoted includes Canopy, LED Beacon, Fire Extinguisher, Seat Cover + Specified Extras Registration, CTP Insurance and Delivery. Price does not include trade in... This information is in the attached Price Schedule - Part 3 Response Form
Delivery timeframe of 6 months is accurate at the time of submission but can change due to factors out of Toro's Control.

Invoicing Details

If successful, the supplier will invoice with the following details

Business Name: TORO AUSTRALIA GROUP SALES PTY LTD

Business Number: 39 111 042 301 (ABN)

Additional Supplier Comments:

Based upon the information available, a delivery timeframe of 6 months is offered for the 2 machines. This is accurate at the time of submission but can be changed by factors out of our control. Pricing tendered is inclusive of the standard Vendor Panel discount.

Suppliers Attachments

The supplier has attached 7 documents to this response. You can find them in this zip file under `'/Responses/Toro_Australia_Group_Sales_PTY_LTD/VPR578234/Response Docs/'`

Response from:

Response ID: VPR580049

Created Date: Thursday 29/Dec/22 04:22 PM

Posted Date: Thursday 29/Dec/22 04:37 PM

Response reference: Ferris Commercial Diesel ZTR quotations

Response via: Tractors, Mowers & General Powered Equipment LB282

Contract name/number: LB282 (Local Buy)

Expiry date: 30/10/2023

Business: **Briggs and Stratton Pty Ltd**

Validated Business Name: BRIGGS & STRATTON AUSTRALIA PTY LTD

ABN **13 006 576 656**

Location: 3 Imperata Cl
Kemps Creek
2178, New South Wales Australia

Contact: *Contact Name:* Robert Mellor
Position: National Business Development Manager
Main Phone: (+61) 2 8778-5583
Mobile Phone: None Provided
Email: mellor.robert@briggsandstratton.com.au

Web Site: <http://www.victa.com>

Description: Briggs & Stratton, headquartered in Milwaukee, Wisconsin, is the world's largest producer of gasoline engines for outdoor power equipment. Its wholly owned subsidiaries include North America's number one marketer of portable generators, pressure washers and turf care products, and it is a leading designer, manufacturer and marketer of lawn and garden, turf care and job site products through its Victa®, Ferris®, Simplicity®, and Allmand™ brands. Briggs & Stratton products are designed, manufactured, marketed and serviced in over 100 countries on six continents. We also distribute Shindaiwa™, Echo™ and Oregon™ through Australia, New Zealand and SEA

Docs attached by the list admin to this supplier: The following document(s) have been linked to this supplier by the Tractors, Mowers & General Powered Equipment LB282 panel administrator.

- briggs register of sub contractors & distributors lb282.xls (included)
- briggs lb282 price schedule_localbuy_fy22 140721.xlsx (included)

Document(s) listed above that ARE INCLUDED in this zip file for this supplier can be found in the /Support Docs/ folder for this response.



Compliance Details: Type: Product Liability Insurance
Policy/Doc #: 02CL444492
Coverage Value \$: 20,000,000
Issued by : AON
Expiry: 21/Sep/23
Comments: Not provided

Type: Public Liability Insurance
Policy/Doc #: CSUSA2005330
Coverage Value \$: 20,000,000
Issued by : AON
Expiry: 21/Sep/23
Comments: Not provided

Type: Workers Compensation Insurance
Policy/Doc #: 112677501
Coverage Value \$: 8328873
Issued by : icare Workers Insurance
Expiry: 30/Jun/23
Comments: Not provided

Local Buy Supplier Pre-Qualified Supplier This supplier is a Local Buy Pre-Qualified Supplier. Please release your Quotation via the "Use Local Buy Lists" option.

Modern Slavery Statement View to validate statement This company has submitted their Modern Slavery Statement. Click on 'View Details' to link to the register to review and...

Supplier Engagement Active In the past 12 months, this supplier has responded 1 times, and been successful 0 times with buyers from Local Buy.

Selection Status:

Your decision Undecided

Your personal notes:

None added

Your attachments to this response

None provided

Suppliers response:

Ferris IS6200Z Available Approx March 2023 latest estimate. This unit is a 72 inch cut that will do a finishing cut (due to WH&S friendly suspension allowing a ground following deck) or roadside and slashing - multi purpose unit. In other council demonstrations we have proved that this unit will cut a sports field as clean and QUICKER than a 96 inch Toro wing mower, but allows for a multi purpose unit that can do a sports field as well as rough or roadside work. The best

mower on the market today bar none.... 8000 hour engine life expectancy.

Ferris IS2600Z is a 61 inch unit powered by a Yanmar 24.5hp Diesel. Still fitted with WH&S friendly suspension) to allow multiple use cuts. Available for immediate delivery, in stock at Atherton QLD.

Sales Sheet attached for both units

Includes trade, delivery and all requirements as per tender

2 years unlimited

Supplier provided pricing

Price EXCLUDING Tax: \$ 95,400.00 AUD

Tax component: \$ 9,540.00 AUD

TOTAL PRICE: \$ 104,940.00 AUD

These prices are: Estimated

Comments: This is for the options show on quotation for one of each model. This can be changed as required depending on requirements and budget

Included pre delivery, initial service, delivery and trades

Invoicing Details

If successful, the supplier will invoice with the following details

Business Name: COLE MOTOR GROUP PTY LTD

Business Number: 77 617 019 226 (ABN)

Additional Supplier Comments:

Both Machines are covered by 2 year Limited Manufacturers Warranty.

Machines are Covered by 2+2 Year Limited Warranty, 48 months or 500hrs which ever occurs first, with unlimited hours in the first 2 years

IS6200Z is covered by a 3 year/400 hour twin deck belt warranty (parts and labour for year one, parts only for year 2 and 3) up to 400 hours commercial use.

Suppliers Attachments

The supplier has attached 6 documents to this response. You can find them in this zip file under '/Responses/Briggs_and_Stratton_Pty_Ltd/VPR580049/Response Docs/'

Minutes of the 76th FNQ Regional Roads and Transport Group

Meeting No	76
Meeting Name	FNQ Regional Roads and Transport Group
Date	2 February 2023
Time	9.30am to 10.30am
Venue	Cairns Regional Council, Civic Reception Room

REPRESENTATIVES

CHAIR

Cr Mark Nolan	Cassowary Coast Regional Council
Cr Peter Scott, Mayor	Cook Shire Council
Cr Trevor Pickering (online)	Croydon Shire Council
Cr Barry Hughes, Mayor	Etheridge Shire Council
Cr Kevin Davies, Deputy Mayor	Mareeba Shire Council
Mr Ross Hodgman, District Director	Department of Transport and Main Roads
Cr Rod Marti	Tablelands Regional Council

DEPUTY CHAIR

Cr Ross Andrews, Mayor	Yarrabah Aboriginal Shire Council
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OBSERVERS

Mr Andrew Graffen	Cassowary Coast Regional Council
Mr Brian Joiner	Cook Shire Council
Ms Jacqui Cresswell (online)	Croydon Shire Council
Mr Ken Timms	Etheridge Shire Council
Mr Richard Wright	Yarrabah Aboriginal Shire Council
Ms Tanya Lindenberg	RAPT, DMTR

Delia Atkinson	LGAQ (online)
Lucy Greene	LGAQ

FNQROC STAFF

Ms Darlene Irvine	Executive Officer
Ms Amanda Hancock	Regional Strategic Infrastructure Coordinator

358 WELCOME & ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The meeting commenced at 9.35am.

The Chair welcomed everyone to the meeting and acknowledged the Traditional Owners of the land on which we meet today and paid respects to Elders past, present and emerging.

359 APOLOGIES

Cr Michael Kerr	Douglas Shire Council
Cr Annette Haydon	Tablelands Regional Council

403 PRESENTATIONS

Ross Hodgman - District Director (Far North), North Queensland Region, Program Delivery and Operations, Infrastructure Management Delivery, Department of Transport and Main Roads

Cape York Region Package (CYRP) 2014-15 to 2018-19

Ross provided an overview of the CYRP program. The presentation has been provided with the minutes.

Comments:

- D Irvine asked if we could get a copy of the Social, Environmental and Economic Impact Assessment (SEEIA) study currently being finalised by TMR. She noted that no such study could be found in Australia and it would be extremely beneficial.
- Mayor Pickering expressed his disappointment that TMR would not support an application to NEMA for the Gilbert River Bridge.

404 CONFIRMATION OF PREVIOUS MINUTES

MOVED: Cr Rod Marti

SECOND: Cr Mark Nolan

"That the minutes of the 75th FNQ Regional Roads and Transport Group Meeting held on 2 December 2022 be confirmed."

CARRIED

Minute Number	Action	Responsible Person(s)	Status
396	Mr Ross Hodgman to present on the progression of works on the Peninsula Developmental Road at the next FNQ RRTG meeting in February	Mr Ross Hodgman	Completed 2 Feb 2023

405 MINUTES & RECOMMENDATIONS OF RRTG TECHNICAL COMMITTEE MEETINGS

Recommendations to the RRTG Board from Technical Committee meeting 125, 20 January 2023

6.2.1 – Recommended amendment to FNQ RRTG Works Program Development and Management process to include “projects at practical completion to be considered before projects in outer years come forward” in the allocation of current year underspend.

MOVED: Cr Rod Marti
SECOND: Cr Mark Nolan

“That the FNQRRTG amend the FNQ RRTG Works Program Development and Management process to include “projects at practical completion to be considered before projects in outer years come forward”

MOVED: Cr Rob Marti
SECOND: Cr Peter Scott

CARRIED

406 WORKS PROGRAM UPDATE

- D Irvine was excited to advise that there were no changes to the program for the FNQ RRTG to consider and that we were 72% expended with approximately \$800,000 in future year projects ready to take the underspend should this occur.

407 ROADS AND TRANSPORT ALLIANCE UPDATE

RTA TIDS Expenditure

- State-wide expenditure is currently at 38% which is up from 30% last month.
- FNQ RRTG expenditure is at 72% which is 3rd on the leader board.
- This reflects good planning and is helpful to manage any potential delays ahead of the upcoming wet season. It is also very pleasing to see that there are no changes to the program.
- The new 4 year works program (2023-24 to 2026-27) should be submitted to the district office by the end of February for including in the QTRIP publication development

Aboriginal and Torres Strait Islander TIDS

- RRTG TIDS 2022-23 program includes 6 projects across participating ASCs with expenditure from Wujal Wujal (100% spent).
- Applications for 2023-24 are open now. Closing date is 15 February 2023.

SCDF

- \$79,096 has been approved for the FNQ Regional Aerodrome Operational Business Plan project. TMR are awaiting advice regarding a variation after the withdrawal of some councils.
- A mid-year review will be conducted in February and any unallocated SCDF funds are generally redistributed to ASCs with the capacity to deliver.

Roads and Transport Alliance governance

- All Roads and Transport Alliance governance documents have now been updated to reflect the changes from the Accord which sets out the principles of a continued working relationship between TMR and local governments.
- Governance arrangements reflect the dissolution of the Roads and Transport Alliance Board and joint TMR/LGAQ RTAPT which is now just TMR RTAPT.

RTA Annual Progress Report

- The 2021-22 Annual Progress Report has now been printed. Copies were provided to Cr Scott, RRTG Chair and Darlene Irvine, Technical Coordinator.
- Thanks to all councils who contributed.

TMR Road Safety Roundtable

- Following a tragic year on Queensland roads, TMR hosted a Road Safety Roundtable last week (24 January 2023)
- Experts and industry leaders from Queensland Police Service, RACQ, Safer Australian Roads and Highways Group, Centre for Accident Research and Road Safety Queensland and LGAQ were in attendance.
- The roundtable explored trends (in addition to the fatal 5) which contributed to the number of lives lost including increased motorcycle registrations and extreme weather.

408 LGAQ UPDATE

Delia Atkinson, LGAQ, Lead Transport and Logistics

Ministerial Road Safety Roundtable

- In the new year, Minister Bailey announced a Ministerial Road Safety Roundtable which was held on 24 January 2023.
- In response to this, a special road safety RTAG meeting was convened Friday 13 January 2023. The LGAQ RTAG members provided their local road safety challenges and discussed possible solutions in reducing the number of fatal and serious injury road crashes. Thank you to all who participated, and the input was invaluable in preparing for the Ministerial session and subsequent submission.
- The LGAQ's CEO Alison Smith and Delia Atkinson (Lead – Transport and Logistics) attended, and it was a great opportunity to talk about road safety with a range of representatives from organisations such as Queensland Police Service, DTMR, Jamieson Trauma Institute, IPWEAQ, NHVR, Queensland Trucking Association, Australian College of Road Safety, QUT CARRS-Q, RACQ and community organisations such as Queensland Walks, Bicycle Queensland, Queenslanders with Disability Network, National Seniors Australia, road safety advocates and motorcycle clubs/associations
- The LGAQ proposed 3 themes for the discussion: Infrastructure funding, Planning, education and awareness, Rural road safety including floods and heavy vehicles.
- The LGAQ also has made a submission to the Minister, including road safety-related LGAQ Annual Conference motions, and policy statements.

- On receipt of Transport and Main Roads Minister Mark Bailey's response to the LGAQ submission as well as the road safety roundtable minutes and further communiques, the LGAQ will provide a further update to councils.

LGAQ 2022 Conference Resolutions

- 130 motions carried at October's 2022 Conference, with 10 of these roads and transport related (see below if asked).
- The LGAQ formally presented resolutions to the respective Ministers/DGs in December last year.
- Mike and Delia are progressing motions at the officer level, so please contact them if you have any questions or input.

Roads and Transport Coordination Accord

- Under the new Roads and Transport Coordination Accord there is a commitment to quarterly meetings between LGAQ and TMR to discuss road and transport challenges.
- The first of these meetings between LGAQ CEO Alison Smith and TMR DG Neil Scales will be held mid-February (13 Feb 2023), with Delia Atkinson LGAQ attending also.
- LGAQ CEO Alison Smith is attending on the 8 February 2023, TMR's session being chaired by DG Scales "Improving Resilience in Transport Infrastructure"

Cleaner Roads Run-off Project

Megan Forrest (Project Manager) has provided the following project update:

- Cassowary Coast Regional Council is involved in the project (acknowledging their fantastic team!) with a study site established on Granadilla Road, El Arish.
- CCRC's study site currently has 7 segments testing 7 different drainage treatment types.
- Currently waiting to collect samples in this wet season from Cassowary Coast site.
- Very early sediment results (from the study as a whole) seem to suggest that large volumes of fine sediment are being generated from unsealed roads. The **Average TSS was 7,358mg/L**.
- We have developed a draft design guideline to act as an initial review point with all Reef Catchment Councils
- Megan Forrest is requesting 1-on-1 meetings with representatives from all the councils to better understand what could be useful for them (I have a QR code they can scan in the deck).
(Megan_Forrest@lgaq.asn.au; p: +61 7 3000 2292)

409 LGAQ ADVOCACY UPDATE

Lucy Greene, LGAQ, Lead – Intergovernmental Relations

- The LGAQ has recently submitted both its Federal and State pre-budget submissions.
- The Federal submission includes an ask to make the LRCIP ongoing and permanent.
- The State submission has an ask of \$110 million/year towards TIDS.
- The LGAQ will be in Canberra in March prior to the budget to meet with Ministers and Shadow Ministers and has secured a meeting with Transport and Infrastructure Minister, Catherine King MP.

410 JOINT PURCHASING AND RESOURCES SHARING

Nil

411 ROAD SAFETY

Nil

412 GENERAL BUSINESS

- Bitumen Reseal – going well, still challenges with supplies.

413 NEXT RRTG TECHNICAL COMMITTEE MEETING NO. 126

- Thursday 17 March 2023 – Cairns Regional Council, McKenzie Room

414 NEXT FNQ RRTG MEETING NO. 77

- Thursday 6 April 2023 – Mission Beach (venue to be advised)

415 CONCLUSION

The Chair thanked members for their contribution. There being no further business the Chair declared the meeting closed at 10.40am.

AGREED ACTION ITEMS

Thursday 2 February 2022

Minute Number	Action	Responsible Person(s)	Status
NO ACTION ITEMS			

.....
Cr Peter Scott

FNQ RRTG Chair

		PREVIOUS YEARS (Opening balance)	YEAR TO DATE (ACTUALS)	TOTAL EXPENDITURE (ACTUALS)	BUDGET	% budget expended
0400-4150-0000	Work in Progress - Land & Land Improvements				\$2,090,000.00	1%
0410-4501-0000	Work in Progress - Land Sales - LJ & ACJ Barns (00083-00000-000)		-\$ 9,090.91	-\$ 9,090.91		
4500-4510-0001	Charleston Dam - Pipe water to rec area (Land & Other improvements)		\$ 15,036.01	\$ 15,036.01		
			\$5,945.10	\$5,945.10		
0400-4250-0000	Work in Progress - Buildings				\$1,100,000.00	61%
3080-4501-0000	Aged Care Facilities -Advisory	\$9,674.86	\$46,429.89	\$56,104.75	\$ 590,000.00	
3100-4500-0001	Mobile Coolroom					
3100-4501-0001	Morgue Freezer		\$27,464.00	\$27,464.00		
3100-4502-0001	Einasleigh QR Shed Removal					
3140-2268-0001	Sport Centre - Car Park Lands & drainage - Design					
3220-4501-0001	Einasleigh Infrastructure - Halls & Public Facilities - Water Tank Upgrade (other structures)	\$11,463.27		\$11,463.27		
3280-4502-0000	Staff Housing	\$46,446.23	\$544,915.95	\$591,362.18	\$ 1,150,000.00	
3350-4502-0000	Depot - Cap improvements - Carpark & shade structure		\$2,763.63	\$2,763.63		
3410-4500-0002	W4Q Cap Grant - Information Sign - Lynd Community Building	\$5,776.12	\$28,181.82	\$33,957.94	\$ 50,000.00	
3410-4500-0003	W4Q Cap Grant - Beautification of Einasleigh Carpark					
3410-4500-0004	W4Q Cap Grant - Hard Roof Playground Shelters (Georgetown, Einasleigh & Forsayth)				\$ 35,000.00	
3410-4500-0005	W4Q Cap Grant - Fencing (Mt Surprise Cemetery & Mt Surprise Park)					
3410-4500-0006	W4Q Cap Grant - Shelter Shed & Seating @ Elizabeth Crk Mt Surprise					
3410-4500-0007	W4Q Cap Grant - Speed Warning Signs x 5 @ Georgetown and Forsayth	\$28,655.76		\$28,655.76		
3410-4500-0008	W4Q Cap Grant - Concrete Walkway from Forsayth Museum to town entrance					
3410-4500-0009	W4Q Cap Grant - Forsayth Sp & Rec Upgrade		\$305.00	\$305.00		
3410-4500-0010	W4Q Cap Grant - Bike Park - Mt Surprise					
3411-4500-0001	W4Q Capital Works (21/24) - Georgetown - Streetscaping (roads)				\$ 900,000.00	
3411-4500-0002	W4Q 21/24 Capital Works - Georgetown Sports Centre		\$10,205.79	\$10,205.79	\$ 300,000.00	
3411-4500-0003	W4Q Capital Works (21/24) - Einasleigh - Drainage improvement (roads)				\$ 1,000,000.00	
3411-4500-0005	W4Q 21/24 Capital Works - Rural Addressing					
3411-4500-0006	W4Q 21/24 Capital Works - Forsayth Cemetery Fencing	\$27,908.96	\$12,965.00	\$40,873.96		
3412-4500-0001	Cap Imp - Terrestrial - Damage-bk steps/install wheel					
3610-4500-0001	Rec. & Res 21-23 Cap Works: Solar energy - Council Buildings	\$77,840.00		\$77,840.00		
4140-4504-0000	Wash Down Bay Shade Structure - Shade for plant adjacent wash down bay (other structures)	\$11,072.73	\$1,140.97	\$12,213.70	\$ 750,000.00	
5030-4500-0001	Cap Imp. Einasleigh Common - Upgrade Eins Common Stock Yrds (other structures)	\$12,540.00		\$12,540.00		
3350-4502-0001	Depot & Stores - Capital improvements - Depot - installation of generator (plant)				-	
3610-4500-0002	Recovery & Resilience Grant - North Head Rd - Install drainage & bitumen seal (roads)					
3610-4500-0003	Recovery & Resilience Grant - Georgetown Street scaping (roads)					
				-		
		\$231,377.93	\$674,372.05	\$905,749.98		
0400-4350-0000	Work in Progress - Other Structures				\$2,146,000.00	6%
3270-4500-0001	Shire Office - Cap Works - Car park shade structure		\$2,763.64	\$2,763.64		
4091-4501-0001	Capital Imp. Georgetown Aerodrome - Reseal of Airstrip runway				\$ 240,000.00	
4091-4501-0002	Capital Imp. Georgetown Aerodrome - Linemarking					
4077-4501-0001	W4Q Georgetown Infrastructure Projects at Costs - Shade and Seating Structures	\$4,980.00		\$4,980.00		

		PREVIOUS YEARS (Opening balance)	YEAR TO DATE (ACTUALS)	TOTAL EXPENDITURE (ACTUALS)	BUDGET	% budget expended
5070-4500-0001	Gtown landfill cap improv - Extend concrete slab		\$27,500.00	\$27,500.00		
5151-4503-0000	Georgetown Parks Capital - Heritage park play area upgrade		\$21,141.33	\$21,141.33		
5152-4502-0001	WIP Charleston Dam Rec. - Supply & Install Restroom	\$331,095.25		\$331,095.25		
5152-4502-0002	WIP Charleston Dam Rec. - Supply & Install Picnic Shelters	\$86,009.66	\$22,663.02	\$108,672.68		
5152-4502-0003	WIP Charleston Dam Rec. - Supply & Install View Platform					
5152-4502-0004	WIP Charleston Dam Rec. - Supply & Install BBQ's (Wood Fired)	\$33,754.84		\$33,754.84		
5152-4502-0005	WIP Charleston Dam Rec. - Suppy & Install Boat Ramp	\$98,676.72	\$5.72	\$98,682.44	\$	100,000.00
5152-4502-0006	WIP Charleston Dam Rec. - Parking & Internal Roads	\$1,109,957.58		\$1,109,957.58		
5152-4502-0007	WIP Charleston Dam Rec. - Playground & Activity Area	\$45,201.39	\$979.09	\$46,180.48		
5152-4502-0008	WIP Charleston Dam Rec. - Supply & Install Walkways	\$9,658.31	\$1,575.60	\$11,233.91		
5152-4502-0009	WIP Charleston Dam Rec. - Landscaping (Trees/Shrubs)	\$84,813.99	\$3,876.83	\$88,690.82		
5152-4502-0010	WIP Charleston Dam Rec. - Supply & Install Entrance Monument & Various Signage		\$250.88	\$250.88		
5161-4500-0001	Georgetown Cemetery - fence replacement		\$10,573.95	\$10,573.95		
5165-4500-0001	Kidston Cemetary - Replace fence		\$36,995.00	\$36,995.00		
6010-4502-0001	Infrastructure at Cost Building Our Regions Grant Terrestrial Upgrade - Upgrade to Complex		\$2,344.00	\$2,344.00		
6010-4502-0002	Infrastructure at Cost Building Our Regions Grant Terrestrial Upgrade - Internal Fitout (Displays etc)					
6010-4502-0003	Infrastructure at Cost Building Our Regions Grant Terrestrial Upgrade - New carpet in collection area					
6010-4502-0004	Infrastructure at Cost Building Our Regions Grant Terrestrial Upgrade - Landscaping					
6010-4502-0005	Collection upgrade - John Tawning - Topaz purchase		\$25,000.00	\$25,000.00		
6020-4502-0001	Cap Imp. Child Care Centre - Shade Structure					
		\$1,804,147.74	\$155,669.06	\$1,959,816.80		
0400-4450-0000	Work in Progress - Fleet Plant & Equipment				4,251,000.00	37%
4150-4500-0103	Plant Purchases - Genelite 66kVA Generator #1 (Plant 8843)	\$27,605.00		\$27,605.00		
4150-4500-0104	Plant Purchases - Genelite 66kVA Generator #1 (Plant 8844)	\$27,605.00		\$27,605.00		
4150-4500-1280	Hilux - Plant 1280		\$68,503.92	\$68,503.92		
4150-4500-1285	Hilux - Plant 1285		\$68,503.92	\$68,503.92		
4150-4500-1300	Hilux - Plant 1300		\$68,503.92	\$68,503.92		
4150-4500-1305	Hilux - Plant 1305		\$68,503.92	\$68,503.92		
4150-4500-1315	Hilux - Plant 1315		\$68,503.92	\$68,503.92		
4150-4500-1325	Plant Purchases - Prado		\$65,136.89	\$65,136.89		
4150-4500-1345	Plant Purchases - BT-50 (Plant 1345)		\$75,909.09	\$75,909.09		
4150-4500-1350	Plant Purchases - BT-50 (Plant 1350)		\$75,909.09	\$75,909.09		
4150-4500-1355	Plant Purchases - BT-50 (Plant 1355)		\$75,909.09	\$75,909.09		
4150-4500-1360	Plant Purchases - BT-50 (Plant 1360)		\$75,909.09	\$75,909.09		
4150-4500-1365	Plant Purchases - BT-50 (Plant 1365)		\$75,909.09	\$75,909.09		
4150-4500-2620	Plant Purchases - Prime Mover (Plant 2620)		\$222,075.00	\$222,075.00		
4150-4500-5060	Plant Purchases - Skid Steer Loader (Plant 5060)		\$147,691.20	\$147,691.20		
4150-4500-6080	Plant Purchases - 2022 CAT Grader (Plant 6080)		\$504,721.60	\$504,721.60		
4150-4500-8848	Plant Purchases - Satellite Kit # 4		\$1,045.00	\$1,045.00		
4150-4500-8858	Plant Purchases - Satellite Kit # 5		\$8,579.10	\$8,579.10		
4150-4500-8859	Plant Purchases - Satellite Kit # 6		\$8,579.10	\$8,579.10		
4150-4500-8870	Plant Purchases - Generator (Plant 8870)		\$26,298.00	\$26,298.00		
4150-4502-0000	Plant Sales - 2011 Zero Turn Mower		-\$2,727.27	-\$2,727.27		
4150-4502-0000	Plant Sales - Plant 5027 - Loader Skid Steer Bobcat S205H		-\$25,000.00	-\$25,000.00		
4150-4502-0000	Plant Sales - Plant 6014 - Grader Caterpillar 140H		-\$115,000.00	-\$115,000.00		
4150-4502-0000	Plant Sales - Plant 1036,1046,1066,1093,1221 (Mareeba Mazda)		-\$142,727.27	-\$142,727.27		
4150-4502-0000	Plant Sales - Plant 1098, 1086, 1216, 1258, 1237 (Pacific Toyota)		-\$166,363.63	-\$166,363.63		
4150-4502-0001	Plant Sales - Plant 1247, 1025, 1117, 1015, 1077 (Pacific Toyota)		-\$134,545.46	-\$134,545.46		
		\$55,210.00	\$1,119,827.31	\$1,175,037.31		
0400-4550-0000	Work in Progress - Furniture & Other Equipment					

		PREVIOUS YEARS (Opening balance)	YEAR TO DATE (ACTUALS)	TOTAL EXPENDITURE (ACTUALS)	BUDGET	% budget expended
0400-4650-0000	Work in Progress - Roads Infrastructure				\$7,105,000.00	47%
4012-4500-0001	Work In progress -Roads & Streets - First Street Forsayth 22/23 Survey & Design		\$2,400.00	\$2,400.00		
4020-4500-0001	Capital Ip - Sealed Services - Forsayth - Einasleigh Rd Reseal		\$557.51	\$557.51	\$ 770,000.00	
4020-4521-0100	Road Improvements - TIDS 19/20 Infra. At Cost - Annual Contribution FNQROC					
4020-4524-0000	Sealed Surfaces Northhead					
4020-4525-0001	Road Improvements - Dst Seals - Oak Park Rd (Oak Park Station) Ch 23.84 to Ch 24.64					
4020-4526-0001	Road Improvements - Dust Seals - Oak Park Rd (Bagstowe Station) Ch 55.4 to Ch 55.7					
4020-4527-0001	Local Road & Community Infr. Program - Greenhills Road - 5 x Concrete causeways					
4020-4527-0002	Local Road & Community Infr. Program - Perryvale Road - 3 x Concrete causeways					
4020-4528-0002	Road Improvements - R2R 21/22 Infr. @ cost - North Head Road project	\$268,124.24		\$268,124.24		
4020-4529-0001	Road Improvements - R2R 21/22 Infr. @ cost - North Head Road project	\$3,134,715.11	\$3,329,474.09	\$6,464,189.20		
4020-4540-0000	Cap imp - Dump access rd - Upgrade & seal		\$23,376.43	\$23,376.43		
4020-4550-0000	Cap imp - Gtown Cemetery Road - Upgrade & seal		\$11,544.00	\$11,544.00		
4040-4512-0000						
4040-1009-0000	Drainage Construction Works - LRCIP - LRIG Paddys Road	\$91,773.71		\$91,773.71		
4040-1051-0000	Drainage Construction Works - LRCIP - LRIG Vanlee Road					
4040-1057-0000	Drainage Construction Works - LRCIP - LRIG North Heads Road	\$536.70		\$536.70		
4040-1059-0000	Drainage Construction Works - LRCIP - LRI Grant Agate Creek	\$4,172.19		\$4,172.19		
4040-2028-0000	Drainage Construction Works - LRCIP - LRIG O'Briens Creek Road					
4040-3009-0000	Drainage Construction Works - LRCIP - LRIG Gilberton Road	\$331,177.41		\$331,177.41		
4061-4504-0001	Town Streets Imp. Capital Imp. Street Reseals Georgetown - Cumberland St, Low St to High St				\$ 190,000.00	
4061-4504-0002	Town Streets Imp. Capital Imp. Street Reseals Georgetown - Normanton St, High St to Causeway					
4061-4504-0003	Town Streets Imp. Capital Imp. Street Reseals Georgetown - South St, High St to Haldane St					
4061-4504-0004	Town Streets Imp. Capital Imp. Street Reseals Georgetown - Low St, St George St to Cumberland St					
4061-4504-0005	Town Streets Imp. Capital Imp. Street Reseals Georgetown - High St, Short St to Cumberland St, South St to Crampton Rd					
4061-4504-0006	Town Streets Imp. Capital Imp. Street Reseals Georgetown - Haldane St, North St to End					
4061-4504-0007	Town Streets Imp. Capital Imp. Street Reseals Georgetown - Haldane Lane					
4064-4504-0008	Town Streets Imp. Capital Imp. Street Reseals Georgetown - South St, High St to Haldane St					
4064-4504-0009	Town Streets Imp. Capital Imp. Street Reseals Georgetown - Collins St					
4062-4500-0001	Capital Imp - Street Reseals Forsayth - First St				\$ 500,000.00	
4062-4500-0002	Capital Imp - Street Reseals Forsayth - Second St					
4062-4500-0003	Capital Imp - Street Reseals Forsayth - Eighth St					
4063-4500-0001	Capital Imp. Street Reseals Einasleigh - Forsayth Rd					
4120-2337	Contractor services - not capital					
		\$3,830,499.36	\$3,367,352.03	\$7,197,851.39		
0400-4750-0000	Work in Progress - Water Infrastructure		-\$82,482.00	-\$82,482.00	\$285,500.00	-21%
3411-4500-0004	W4Q Capital Works (21/24) - Forsayth/Georgetown - Water Telemetry					
4320-4500-0002	Capital Imp. Georgetown Water Plant & Equipment at cost - Replacement of Meters	\$6,101.54		\$6,101.54		
4320-4500-0004	Capital Imp. Georgetown Water Plant & Equipment at cost - New Water Connections	\$51.70	\$655.12	\$706.82		

		PREVIOUS YEARS (Opening balance)	YEAR TO DATE (ACTUALS)	TOTAL EXPENDITURE (ACTUALS)	BUDGET	% budget expended
4320-4501-0001	Capital Imp. Georgetown Water Infra - Install telemetry	\$16,521.20		\$16,521.20	\$ 40,000.00	
4320-4501-0002	Capital Imp. Georgetown Water Infra - Valve replacement		\$2,617.36	\$2,617.36		
4320-4501-0003	Capital Imp. Georgetown Water Infra - Raw Water reservoir & Main to Treatment Plant	\$277,440.25	\$17.12	\$277,457.37		
4320-4501-0004	Capital Imp. Georgetown Water Infra - Replace water main to racecourse	\$32,544.90		\$32,544.90		
4320-4506-0002	Infrastructure at cost Georgetown Water - Install Valves & Hydrants					
4320-4507-0001	Water Supply Gtown - Infrastructure at cost - Replace water main (St George St & South St)		\$1,487.03	\$1,487.03		
4340-4500-0002	Capital Imp. Forsyth Water PPE - Replacement of meters	\$3,597.99		\$3,597.99		
4340-4500-0003	Capital Imp. Forsyth Water PPE - New Water Connection					
4340-4502-0000	Forsyth WTP - Infrastructure		\$16,838.40	\$16,838.40		
4340-4503-0001	Capital Imp. Forsyth Water Infrastructure - Supply & Install store Room & Slab					
4340-4503-0002	Capital Imp. Forsyth Water Infrastructure - Install Internal Work Room					
4340-4504-0001	Capital Imp - Forsyth Water Capital Imp. Res. To WTP - Connection of New Reservoir to WTP	\$84,963.75	\$659.70	\$85,623.45		
4340-4504-0002	Capital Imp - Forsyth Water Capital Imp. Res. To WTP - Security Fencing	\$17,194.60		\$17,194.60	\$ 12,500.00	
4340-4504-0003	Capital Imp - Forsyth Water Capital Imp. Res. To WTP - Install telemetry	\$7,080.00		\$7,080.00	\$ 40,000.00	
4500-4500-0000	Charleston Dam Project - Charleston Dam Support Design Etc	\$1,545,704.81	\$27,146.60	\$1,572,851.41		
4500-4501-0001	Construction of Fish Ladder & Spillways - Construction of Fish Ladder				\$ 40,000.00	
4500-4502-0001	Construction of Dam Wall & Pipes - Constr of Dam Wall & Pipes					
4500-4502-0002	Construction of Dam Wall & Pipes - Remedial works on top of dam wall (Replace gravel)					
4500-4502-0003	Construction of Dam Wall & Pipes - Install power to reservoir & pumps					
4500-4503-0001	Const Reticulation Dam Forsyth WTP- Const of Reticulation (Dam to Forsyth WTP)	\$1,146,033.82	\$2,964.00	\$1,148,997.82		
4500-4503-0002	Const Reticulation Dam Forsyth WTP- Mobilisation					
4500-4503-0003	Const Reticulation Dam Forsyth WTP- Design / Survey					
4500-4503-0004	Const Reticulation Dam Forsyth WTP- De-Mobilisation					
4500-4504-0001	Conts Reticulation Dam/Gtown - Const of Reticulation (Dam to Georgetown WTP)	\$3,165,269.06	\$13,089.06	\$3,178,358.12		
4500-4504-0002	Conts Reticulation Dam/Gtown - Mobilisation					
4500-4504-0003	Conts Reticulation Dam/Gtown - Design / Survey					
4500-4504-0004	Conts Reticulation Dam/Gtown - De-Mobilisation					
4500-4505-0001	Charleston Dam Infrastructure Cost - Floating Inlet	\$632,049.52	\$16,385.27	\$648,434.79		
4500-4506-0001	Charleston Dam Rec Area - Charleston Dam Rec Survey Des	\$85,373.23	\$43,141.82	\$128,515.05	\$ 475,000.00	
4500-4506-0002	Charleston Dam Rec Area - Fencing		\$97,487.87	\$97,487.87		
4500-4507-0001	Charleston Dam Infrastructure Cost - Charls Dam - Pump-housing Fsy water					
4500-4508-0001	Dam Water Supply & pipelines & Equipment - Dam Water Supply Item 1	\$40,519.03	\$67,426.09	\$107,945.12		
4500-4509-0001	Work in Progress - Water - Shed (Council Funded)		\$3,638.84	\$3,638.84		
		\$7,060,445.40	\$211,072.28	\$7,271,517.68		
		\$12,981,680.43	\$5,534,237.83	\$18,515,918.26		
	Other additions					
	Renewals					

Council Meeting Report

	Budget \$(000)	Expended YTD Act \$(000)
Total capital funding	\$16,977,500.00	\$5,534,237.83
Buildings & Other Structures	\$1,100,000.00	\$674,372.05
Plant & Equipment/Furniture & Fittings	\$4,251,000.00	\$1,119,827.31
Road Infrastructure	\$7,105,000.00	\$3,367,352.03
Water Infrastructure	\$285,500.00	\$211,072.28
Other Structures	\$2,146,000.00	\$155,669.06
Land & Other Improvements	\$2,090,000.00	\$5,945.10

% Budget expended
33%
61%
26%
47%
74%
7%
0%



Etheridge Shire Council

**FOR YOUR
INFORMATION**



Queensland Housing Strategy 2021–2025

Local Housing Action Plan

Etheridge Shire Council

www.etheridge.qld.gov.au

13 February 2023



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Introduction

Introduction

This Local Housing Action Plan (the Plan) is developed through a joint initiative involving the Queensland Government*, Etheridge Shire Council (Council) and the Western Queensland Alliance of Councils (WQAC) to respond to a range of immediate, emerging, and longer-term housing challenges in the Shire.

This is an iterative process that does not intend to duplicate existing actions of Council or the actions under The Queensland Housing Strategy Action Plan 2021-2025. It seeks to identify opportunities, consider an agreed response, develop targeted actions on key priorities and enable ongoing review of effort to adapt and respond to changing need.

The Plan aims to:

1. **develop agreed priority actions** to respond to housing need,
2. **establish strong foundations for longer-term housing responses** to assist housing and homelessness outcomes in the Etheridge Shire into the future.
3. **incorporate existing information and plans** that assist with developing responses to housing need and acknowledge work already completed by the Council, State Agencies, private and not-for-profit organisations.
4. **facilitate targeted interaction between all parties through agreed actions** to ensure a focus on deliverables and projects that can improve housing responses in the short and longer-term.



Approach and methodology

The plan provides an overview of key community and housing characteristics, and emerging issues related to housing in the community and identifies a targeted initial set of priority actions to respond to housing need. It has been developed through a review of a range of supporting documentation including:

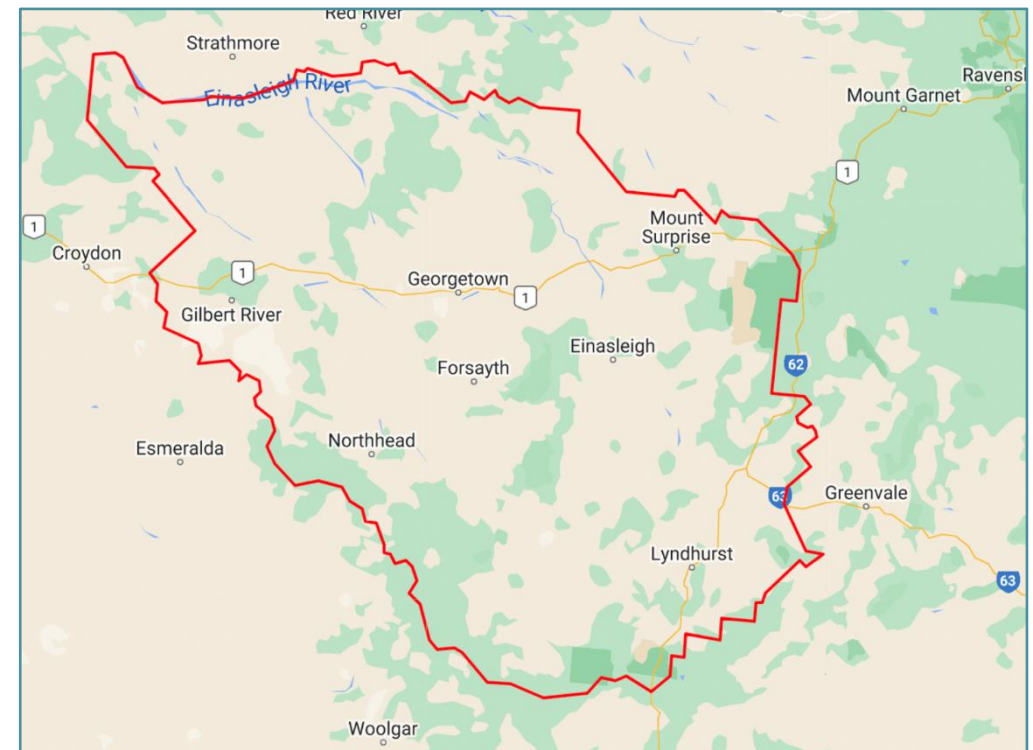
- Regional Infrastructure plans
- Council's Planning Scheme
- Relevant Council strategy reports and plans
- Statistical data via the Queensland Government Statisticians Office, including Census and other data sets such as building approvals, rental market data, housing approvals
- Housing needs data from the Department of Communities, Housing and Digital Economy and other state agencies as required
- *The Queensland Housing Strategy 2017-2027* and the *Housing and Homelessness Action Plan 2021-2025*.
- Other local data and information such as RAI reports

Emerging issues and opportunities, key challenges, and potential responses have been developed from the review of a range of data sets, anecdotal feedback, and preceding engagement opportunities with Council and other stakeholders.

* The Queensland Housing Strategy Action Plan 2021-2025

Etheridge Shire Council key details

- Etheridge Shire is situated in the Savannah Gulf region of Queensland. Its economy is based on cattle grazing and mining.
- It covers an area of 39,332.3km² and has existed as a local government entity since 1882.
- Georgetown is the administrative headquarters of the Shire, with nearby towns including Mount Surprise, Forsayth and Einasleigh.
- The Etheridge River was the site of a gold rush in the 1870s; the town of Georgetown was established on the site of the diggings. By 1900 grazing had replaced gold mining as the region's primary source of income.
- Etheridge has a rich cultural heritage and is proud to recognise the Traditional Owners of the region, the Ewamian and the Tagalaka Peoples
- Etheridge Shire boasts several iconic, must-do Queensland tourism experiences including the Undara Lava Tubes and Cobbold Gorge and gem fossicking.





Key Community Characteristics

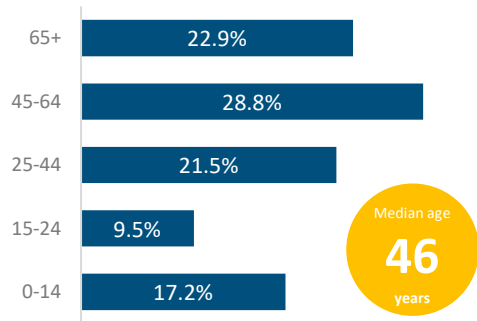


Key Demographic Characteristics

Estimated resident population is **714** and is projected to increase to **774** by 2041 (8.06 %)

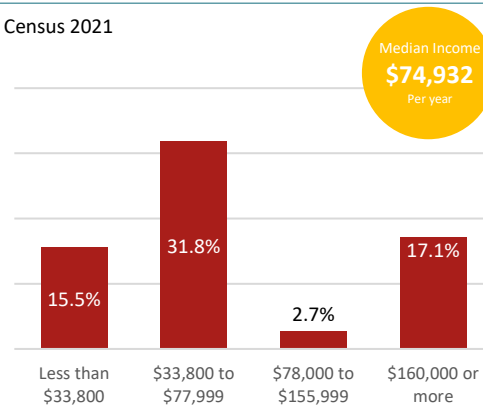
Age

Census 2021



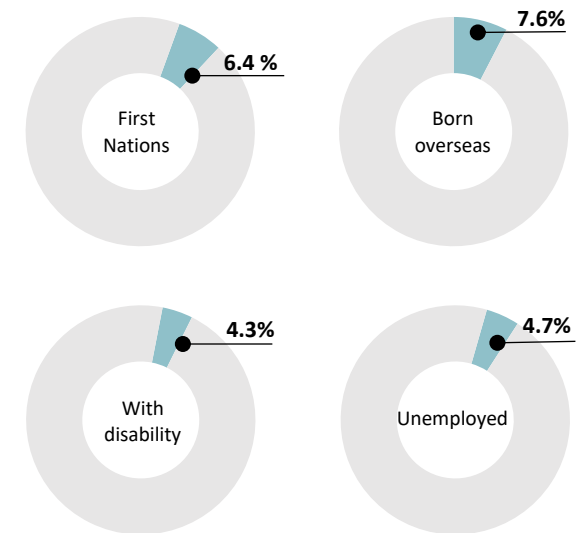
Family Income

Census 2021



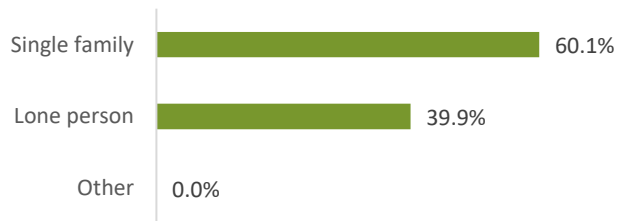
Other characteristics

Census 2021



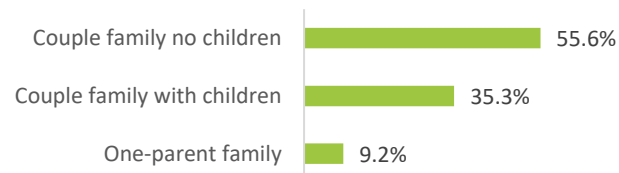
Household composition

Census 2021



Family composition

Census 2021



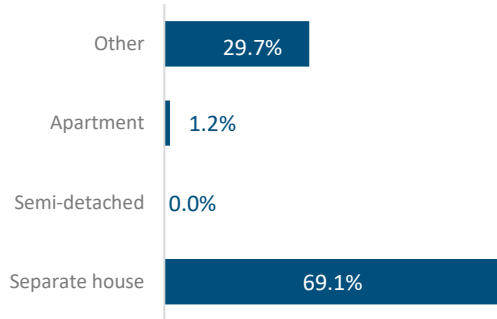


Key Housing Characteristics

Total Occupied dwellings (2021) **260**

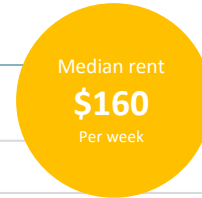
Dwellings by Structure

Census 2021



Median rent

Census 2021 / QHPW



N/A	N/A	N/A	N/A
1 bedroom flat/unit	2 bedroom flat/unit	3 bedroom house	4 bedroom house

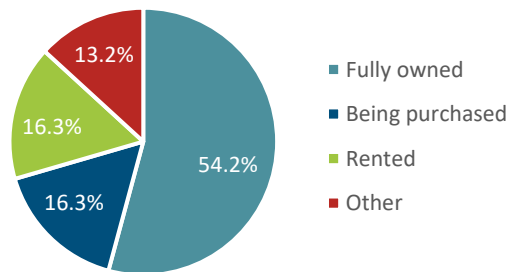
Building approvals

12 months to 30/06/22 - QHPW

New Other	0
New Houses	0

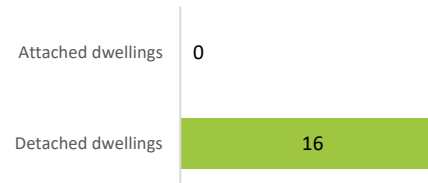
Dwellings by Tenure

Census 2021



Number of sales

12 months to 30/06/22 - QHPW



Median Sales Price

12 months to 30/06/22 - QHPW





Key focus areas identified

Areas of emerging concern have been determined through a review of existing data and engagement with stakeholders as identified in the methodology. These concerns will be considered when identifying and prioritising shared actions.

1. Housing Availability

Georgetown is the main population centre in Etheridge Shire with a population of 222. The Indigenous population proportion is of the order of 15%. Georgetown is a major tourist destination with access to TerrEstrial Visitors Centre, The Ted Elliot Mineral Collection, Cobbold Gorge, Undara lava Tubes, Copperfield Gorge, and fossicking areas. It is also a major service centre for tourists and freight travelling to and from the Northern territory and Queensland on the Savannah Way. Etheridge Shire takes in part of the traditional lands of the Ewamian people

The housing market in Georgetown is very tight with a major need for more stock – there are currently no properties for sale. There have been two sales in the last 4 years at around \$170,000 and also one 1500m2 block of land for \$12,000. There are no real estate agents in town, and they are real estate needs are generally serviced, when necessary, by agents from outside the region. Little or no data exists of historic activity or price trends. There has been no new stock and the bank requirements of up to 60% deposit is a major impediment for potential purchasers.

Current housing stock situation

There are some 167 total dwellings in Georgetown – this includes all types of accommodation also. The total number of private dwellings is 149 (it is assumed this number also includes private short stay accommodation) with an average number of people per household of 2.2. (census 2021). Occupancy rate at the time of the census was 88% - 12% unoccupied. The private dwellings are estimated to be 70% owner occupied and 30% rented. A breakdown of the dwelling ownership and type is:

- 74 private dwellings – 65 houses and 9 units
- 5 - Social Housing
- 4 – Ewamian social housing
- 5 – GEH (houses)
- 23 – Council staff properties (17 - 3 bed houses and 6 – 2 bed units)
- Council is using 2 Caravans and 3 single bed dongas to house short term staff and contractors.
- A student hostel of 8 beds for remote primary school children (total numbers now 50).
- other short -term accommodation in the caravan park, roadhouse and motel are not captured separately – a mix of ensuite, self-contained and shared accommodation.
- Other State government departmental operational accommodation is not captured.
- The stock is generally aged.

Future Council Housing stock needs

Council is struggling to hire staff due to a lack of suitable housing. Cairns and the Tablelands are 3 – 5 hours away and this also limits staff employment attractiveness. There may be options for weekly accommodation and DIDO on weekends or fortnightly.

Relocating an employee’s family away from more populated areas creates stress, therefore, availability of good standard housing assists in the transition and performance. Council provides houses for staff – these are leased with a variety of subsidy levels, generally depending on the negotiations to attract the right staff at a reasonable cost. Increasingly, the need is to provide free or heavily subsidised rental arrangements. Council needs new stock to ensure that it can accommodate its current and future staff needs to ensure that appropriate levels of service are offered to its community.

The area is experiencing some major opportunities that will increase the need generally, for more accommodation in the shire and to employ more staff to be able to deliver the expected increase in Council services for the expanded community. Some of these new opportunities are:

- A new Gold mine has commenced operations – the company has bought the roadhouse – around 20 caravan sites and 6 cabins (estimated) to house their workers – it is expected this will be expanded. It removes stock from the town that was available for contractors, staff, and tourists.
- The Kidston pumped hydro project is to proceed providing more opportunities for the Shire.
- Large numbers of tourist buses use the Latara Motel, and the accommodation is already booked out often due to the number of contractors staying there whilst they do work in the Shire. Latara is proceeding to expand with some further 16 self-contained units planned.
- Tourism is expanding as covid restrictions are lifted and the trend to visit areas like Etheridge is increasing.

Council is hoping to be able to develop a further **6 dwellings** (6 – 2 bed units or duplexes) to accommodate 6 additional staff.

Council has serviced land available for new housing development – 3 lots in town and 17 rural residential lots near town. Further unserviced land is available for future needs.

Response opportunities

- Council proceed to investigate funding for the development of a further 6 dwellings (6 – 2 bed units or duplexes).
- Council commence planning for development of further lot including funding options for new infrastructure.
- Council encourage more self-contained, short-term accommodation options in unit blocks, motels, and caravan/cabin type accommodation and sustainable housing options that can underpin the economic development of the region.
- Council in conjunction with State Government, Investigate use of Courthouse lands for future development.
- The Western Queensland Alliance of Councils (WQAC) and State Government consider development of a major marketing strategy to highlight the housing affordability and other lifestyle and employment advantages and opportunities offered by the regions.
- Engage the State Government on the issue of home ownership in remote locations and the difficulty associated with obtaining finance through the normal means because of banking industry regulations specifically related to the deposit required to support a loan application.


2. Private Rental Market

Almost all Local Government Areas (LGAs) in Queensland are considered to have 'tight' rental markets (characterised by a vacancy rate under 2.5%). Over three quarters of Queensland LGAs (77%) have vacancy rates under 1% as at March 2022. The current rental vacancy rate (as of August 2022) in the Shire is near 0.0%.

There are no properties currently for rent – historically, there is no data, but anecdotal indications are that property is tightly held and rarely available for market. Tradesmen and contractors rely on self-contained accommodation at the motel, and caravan park but at times this is very hard to find.

Census data shows that 11% of private dwellings are unoccupied.

Some 20% of private properties are rented at an average rent of around \$200/week. At these rental levels, new construction for private rental to increase supply is not financially viable. due to the current challenges with material supply and construction cost increases plus the limited numbers of builders and tradespersons.



In addition, these rental returns and increasing construction costs limit the viability of private investors undertaking major renovations of existing stock to improve the housing standards.

Council age pensioner units are rented at a subsidised rate. Low income and supported individuals and families have limited entry into the private rental market. Their only option is to seek access to social housing alternatives. Social housing development provides additional options for those most susceptible to private market challenges and reduces demand on lower-priced private properties.

As the demand for employee rentals increases for transient fixed contract staff, local community rental demand is challenged. Anecdotally it was noted this situation results in increased rental prices for houses, if any were available, with reasonable liveability quality. The cost of delivery of employee housing adds to the cost of delivering services which is difficult to pass on to already financially struggling communities. Federal Government assistance to support employers in these situations maybe one of the options for consideration.

Response opportunities

- Consideration be given to bringing forward any proposed social housing projects to increase the rental stock and free up lower cost rentals for market availability.
- Council proceed to facilitate development options as discussed previously in the Housing availability section.
- Support for service provider employers to construct employee housing to reduce transient employees monopolising higher quality housing at higher rental which limits community rental access.
- Encourage new private development to cater for new mining and infrastructure projects.

3. Social Housing Supply

There is a high demand for social housing across Queensland and allocations are focussed on supporting households with the highest need. Weekly median household incomes in Georgetown 1,386 compared to the Queensland median of \$1,675.

There are currently 5 social housing dwellings in Georgetown (5 – 3 bed houses).

It is understood that the registered social housing demand with Georgetown as a first preference is zero (refer Social Housing register). Interviews with local stakeholders indicates that some community members may have withdrawn from making application for social housing until they are aware of houses becoming available.

Overcrowding and “couch surfing” has been raised in a number of interviews. The interviewees consider that these situations aggravate social issues that cause other unintended consequences such as family and domestic violence. Also, the limited availability of housing may be resulting in persons relocating from the region.

Council estimates that there is a need for a further **4 Social housing dwellings** (4 - 3 bed houses).

Response opportunities

- Investigate partnerships with social housing providers for development of private facilities on Council land.
 - Research what type of product is best suited for Indigenous Housing i.e., more of a community style development with sleeping separate from outdoor cooking and meeting areas.
-

4. Aged Housing and Care

Council does not provide aged pensioner housing in the area. With the aged population increasing there is likely to be a need for additional accommodation. More research is needed in this area.

Council estimates that it needs a further **6 dwellings** (6 – 2 bed units).

Response opportunities

- Undertake a needs assessment to determine the future needs for aged accommodation.
-

5. State Government Employee Housing

In order to employ appropriately skilled and suitable employees, employers are required to prioritise attraction and retention incentives such as housing when housing stock is limited, and the standards do not match accommodation expectations.

Relocating an employee's family away from more populated areas creates stress, therefore, availability of good standard housing assists in the transition and performance.

The State Government supplies housing for its employees under 3 systems. GEH provides a range of housing types for government employees in government owned dwellings. The majority are provided for Police, Health, and Education. In addition, these departments provide "operational housing" for staff located on operational sites e.g., police stations, hospitals, and schools. They also rent housing in the private market. Stock in the last 2 systems is not accounted for in this study.

Currently GEH has 5 houses for government employees in Georgetown. Recent advice from **GEH indicates that they currently have no plans to provide any further accommodation in Georgetown – Council estimates that there is a need for 10 new dwellings for GEH staff.**

Response opportunities

- Council to discuss with GEH the difference in their assessment of future needs and GEH's.
-

6. Cohort Specific Housing

The following cohort specific housing has been identified as being required to be investigated:

- Domestic and family violence
- Disability
- Youth homelessness
- Family homelessness
- Sleeping rough

There are no facilities for any of these needs in Georgetown.

Council believes there is a need for 2 new facilities to assist with domestic violence needs.

Further assessments of the other areas are required to determine whether those needs are being addressed satisfactorily. Homelessness does not appear to be an issue generally but there would be overcrowding problems instead.

Response opportunities

- Undertake investigation into crisis housing for victims of domestic and family violence to identify specific needs for such housing.
- NDIS housing requirements should also be investigated.



Response Opportunities

Response opportunities

A local housing action plan enables engagement across all levels of government, and benefits from partnerships between private and not-for-profit organisations.

An initial set of tactical actions has been developed, enabling refinement through an ongoing iterative process. These actions provide for a targeted response and outcomes that will seek to either create immediate benefit or establish a foundation for the next phase of actions. More specific responses can then be determined that provide flexibility in delivery and support each of the broad areas identified.



Actions

The Council with the support of the Queensland Government through the Queensland Housing and Homelessness Action Plan 2021-2025 is committed to engage in the delivery of its initial Local Housing Action Plan through this set of actions, developed to target immediate to longer term housing responses. This is an iterative process, and these actions and target outcomes will seek to either create immediate benefit or to establish foundations that help respond to ongoing housing need.

1	Land and Development	Timeline <small>Starting in March 2023 (months)</small>
1.1	Conduct a detailed assessment of current Council and State-owned residential land and buildings to support immediate development of temporary housing provision including repurposing of existing buildings to address the present housing crisis.	6
1.2	Review other land holdings (vacant or disused buildings) to identify lots that would be suitable for permanent development and/or redevelopment/repurposing to support short and longer-term housing outcomes.	12
1.3	Council encourage more self-contained, short-term accommodation options in unit blocks, motels, and caravan /cabin type accommodation and sustainable housing options that can underpin the economic development of the region.	Immediate
1.4	As new stock is developed, WQAC and State Government consider development of a major marketing strategy to highlight the housing affordability advantages and other lifestyle and employment opportunities offered by the regions.	8
1.5	Engage the State Government on the issue of home ownership in remote locations and the difficulty associated with obtaining finance through the normal means because of banking industry regulations specifically related to the deposit required to support a loan application	12
1.6	Research what type of product is best suited for Indigenous Housing i.e., more of a community style development with sleeping separate from outdoor cooking and meeting areas.	18
1.7	Council proceed to investigate funding for the development of a further 6 dwellings (6 – 2 bed units or duplexes).	Immediate
1.8	Council commence planning for development of further lot including funding options for new infrastructure.	12-24
1.9	Council in conjunction with Sate Government, Investigate use of Courthouse lands for future development.	12-24

2 Planning		
2.1	Undertake, in conjunction with the Queensland Treasury Corporation (QTC) and WQAC, an analysis of the LHAP Data Collection for Council to assist in the assessment of housing needs and the identification of opportunities in relation to local density aspirations, opportunities for secondary dwellings on existing blocks, mixed use development options, repurposing unused commercial space, types of construction permitted and any other specific initiatives to address future housing need for both public and private sectors..	6
2.2	Prepare a draft Council Housing Strategy with targeted action for the next 10 years in consultation with the community, business sector and government agencies and informed by other policy settings such as, infrastructure and servicing, transport, economic development, and environmental management.	12
2.3	Council to discuss with GEH the difference in their assessment of future needs and GEH's.	6-12

3 Optimisation		
3.1	Council and the State Government investigate and coordinate options to develop under-utilised sites in partnership with the not-for-profit sector, private sector including employer housing providers and with Federal Government assistance, having regard to the assessment of underutilised land and buildings and the housing needs assessment.	12
3.2	Assess use of possible lease, purchase, new for old land exchange, redevelopment, change of use or renovation of existing buildings to optimise community outcomes that support housing need.	12
3.3	Investigate partnerships with social housing providers for development of private facilities on Council land.	12-24

4 Master planning		
4.1	Consider master planning of identified options for future devilmnt, future development should be resilient and meet the community expectation of how its town acknowledges its heritage. The planning may be at allotment, street, or locality level.	12-24
4.2	Undertake Master Planning as part of preparation of any new Council Planning Scheme.	6

5 Supports		
5.1	Federal Governments provide programs/funding/incentives to encourage and assist local youth to take on trades in the local building industry.	12-24
5.2	State and Federal Governments provide financial assistance in grants for rural and remote LGA's to support provision of employee housing to reduce the financial burden on communities of meeting these additional costs and obtaining equitable access to essential services.	12
5.3	State Government to consider providing interest free loans to councils for the development of serviced land for sale.	12
5.4	State Government ensure there is sufficient housing of an acceptable standard in rural and remote LGA's for State Government agency and service staff to minimise the impact on the general housing markets.	5 years

6 People in need		
6.1	Consider how Specialist Disability Accommodation (SDA) can be incorporated into existing where required and future developments.	12-24
6.2	Undertake a detailed needs assessment, having regard to the Data Collection findings, and identify necessary action for any specific cohorts. Where necessary, seek to assist young people, individuals, and households in response to domestic and family violence situations by way of immediate support for crisis housing on a temporary or more permanent basis.	12-24

7 Construction		
7.1	Identify opportunities to enable housing construction in the private market and social housing sector including the use of non-traditional housing options in response to emergent needs, however, in the longer-term the built form needs to be reflective of the traditional housing character but using more sustainable and resilient materials.	12-24
7.2	Encourage housing development which may repurpose existing commercial properties for specific cohorts to address emerging needs.	12

8	Capital solutions	
8.1	Develop capital solutions in partnership with the State and Federal Governments through land provision and funding partnerships to construct and manage delivery of current and future housing needs having regard to the recommendations of the RAI-WQAC Western Queensland Housing Solutions Report – September 2021.	12-24
8.2	Develop funding partnerships with not-for-profit social housing providers to deliver short term outcomes for specific cohorts in the interim with longer term arrangements being incorporated in the arrangements	12-24
8.3	Engage with private land owners and developers with land opportunities to maximise use of existing underutilised land.	12-24
8.4	Consider incentives to encourage rent to buy options for housing sales.	12-24
8.5	Engage the State Government on the issue of home ownership in remote locations and the difficulty associated with obtaining finance through the normal means because of banking industry regulations specifically related to the deposit required to support a loan application.	12-24



Next steps

Establish a Local Housing Action Plan Working Group of key representatives from Council, relevant State agencies, and community organisations, to oversee and progress actions, review findings, report quarterly on progress and further develop the LHAP in an open partnership to address and ultimately resolve the housing challenge.

Alison Alexander

Food Consultant

6 February 2023

To:

The Mayor, Deputy Mayor and Councillors of Etheridge Shire,

Thank you for inviting me to the Etheridge Shire as your Australia Day Ambassador for 2023. Whilst the visit was short I was delighted to meet so many of the local residents and hear their story. I learned about your region through conversations on cattle grazing, natural wonders, the climatic difference, agriculture, tourism and much more. My companion Ros Sutton and I appreciate the effort that was put into making our visit memorable and we both are now left with a longing to return.

I always enjoy handing out the community awards at the Australia Day ceremony and it is clear there is a strong commitment to keep these communities vibrant. In particular, I was impressed with the efforts to look after the needs of the elderly people.

Thank you for making it possible for us to visit the Terrestrial Information Centre. From the contemporary design of the building through to the varied exhibits, this building shows the diversity of the shire and the way the story is told was a delight to see. It had appeal to all ages and I was able to tell my ABC Radio Brisbane audience about my visit following my return to Brisbane.

Thank you also for the gifts as a memento of my visit.
With my best wishes for the future growth of the Etheridge Shire,



Alison Alexander OAM

ETHERIDGE SHIRE COUNCIL GEORGETOWN
21 FEB 2023
RECEIVED
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FYI <u>CDO CEO</u>
<u>Terrestrial, Mayor, PCS</u>
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ETHERIDGE SHIRE COUNCIL
GEORGETOWN

17 FEB 2023

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Review of the *Public Records Act* 2002

Local government councillors

Why is the Act being reviewed?

The *Public Records Act 2002* (PRA) is being reviewed to make sure it is contemporary and reflects community expectations. The PRA has not been reviewed since its commencement in 2002. The Queensland Government recognises the need to modernise the legislative framework that governs public authority recordkeeping. An updated framework should reflect developments in technology and maintain proper information management and recordkeeping practices.

What is the proposed change?

The proposed reforms to the PRA about local government councillors are:

- Amend the definition of 'public authority' in the Public Records Act 2002 (PRA) to include local government councillors
- Add a definition of 'record of a councillor' to the PRA, ensuring that the definition excludes records related to a councillor's personal or party-political activities.

The proposed reforms will provide local governments with a consistent approach to their management of public records, aligned with the approach applied for other government officers such as Ministers and Assistant Ministers.

These reforms will align local government councillors with how Queensland Government Ministers and Assistant Ministers are recognised under the PRA.

Why is this important?

A local government is a public authority to which the PRA applies, and CEO's must ensure that the local government complies with obligations under the PRA.

Currently, the CEO of a local government is responsible for the proceedings, accounts or transactions of the local government or its committees as well as for documents owned or held by the local government. This includes public records created by local government councillors.

Local government councillors are not currently included in the definition of public authority under the PRA. Accordingly, the recordkeeping obligations under the PRA do not currently apply to them. However, they are obligated to ensure the local government meets its PRA requirements through the *Local Government Act 2009* and *Code of Conduct for Councillors in Queensland*.

This means that while local government councillors create and receive public records, there is confusion about the extent and nature of their responsibilities to those records.

The proposed reforms will aim to minimise any confusion regarding the recordkeeping obligations of local government councillors.

How to have your say

We would like to understand your thoughts on the proposed reforms to the PRA about local government councillors.

Consultation about the proposed reforms is open until 5pm on Monday 20 March 2023.

If you have any questions or would like to provide feedback about the proposed reforms, you can do so by emailing praris@chde.qld.gov.au or by writing to GPO Box 806, Brisbane, QLD, 4000.

