



# Etheridge Shire Council

## NOTICE OF MEETING

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**Meeting:** General Meeting

**Date:** Wednesday, 13<sup>th</sup> September 2023

**Location:** Sports Centre, Georgetown

**Commencing:** 9.00am

**Councillors:** Cr Hughes  
Cr Royes  
Cr Haase  
Cr Gallagher  
Cr Barns

## Agenda Attached

Ken Timms PSM  
CHIEF EXECUTIVE OFFICER

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**CONFIDENTIAL**

## Local Government Act 2009

The principles (s4(2)) of the Act are:

- Transparent and effective processes, and decision-making in the public interest
- Sustainable development and management of assets and infrastructure, and delivery of effective services
- Democratic representation, social inclusion and meaningful community engagement
- Good governance of, and by, local government
- Ethical and legal behavior of councilors and local government employees

## S.275 – Local Government Regulation 2012

### 275 Closed meetings

- (1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss –
  - Appointment, dismissal or discipline of a CEO or a BCC senior executive employee
  - Legal advice obtained by the Council or legal proceedings involving the Council
  - Matters that may directly affect the health and safety of an individual or group
  - Negotiations relating to a commercial matter involving the Council
  - Negotiations relating to the taking of land by the Council under the *Acquisition of Land Act 1967*
  - A matter required to be kept confidential under a law of, or formal arrangement with, the Commonwealth or a State
  - Industrial matters affecting employees
  - The Council budget
  - Rating concessions
- (2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.
- (3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting.

### Conflict of Interest Obligations

Reference is made to Section 150EL of the Local Government Act 2009. Specifically, the obligation of Councillors when they first become aware they have a conflict of interest to make the Chief Executive Officer aware in writing or if in a meeting, ensure they declare immediately.

## AGENDA

1. OPENING OF THE MEETING AND SIGNING OF THE ATTENDANCE BOOK
2. ACKNOWLEDGEMENT TO COUNTRY
3. PRAYER
4. APOLOGIES, CONDOLENCES AND CONGRATULATIONS
5. CONFIRMATION OF GENERAL MEETING MINUTES
6. CONSIDERATION OF BUSINESS ARISING FROM GENERAL MEETING MINUTES
7. CONSIDERATION OF DCS OPEN SESSION REPORTS
8. CONSIDERATION OF DES OPEN SESSION REPORTS
9. CONSIDERATION OF CEO OPEN SESSION REPORTS
10. CONSIDERATION OF OPEN ADDENDUM REPORTS
11. CONSIDERATION OF GENERAL BUSINESS
12. CONCLUSION

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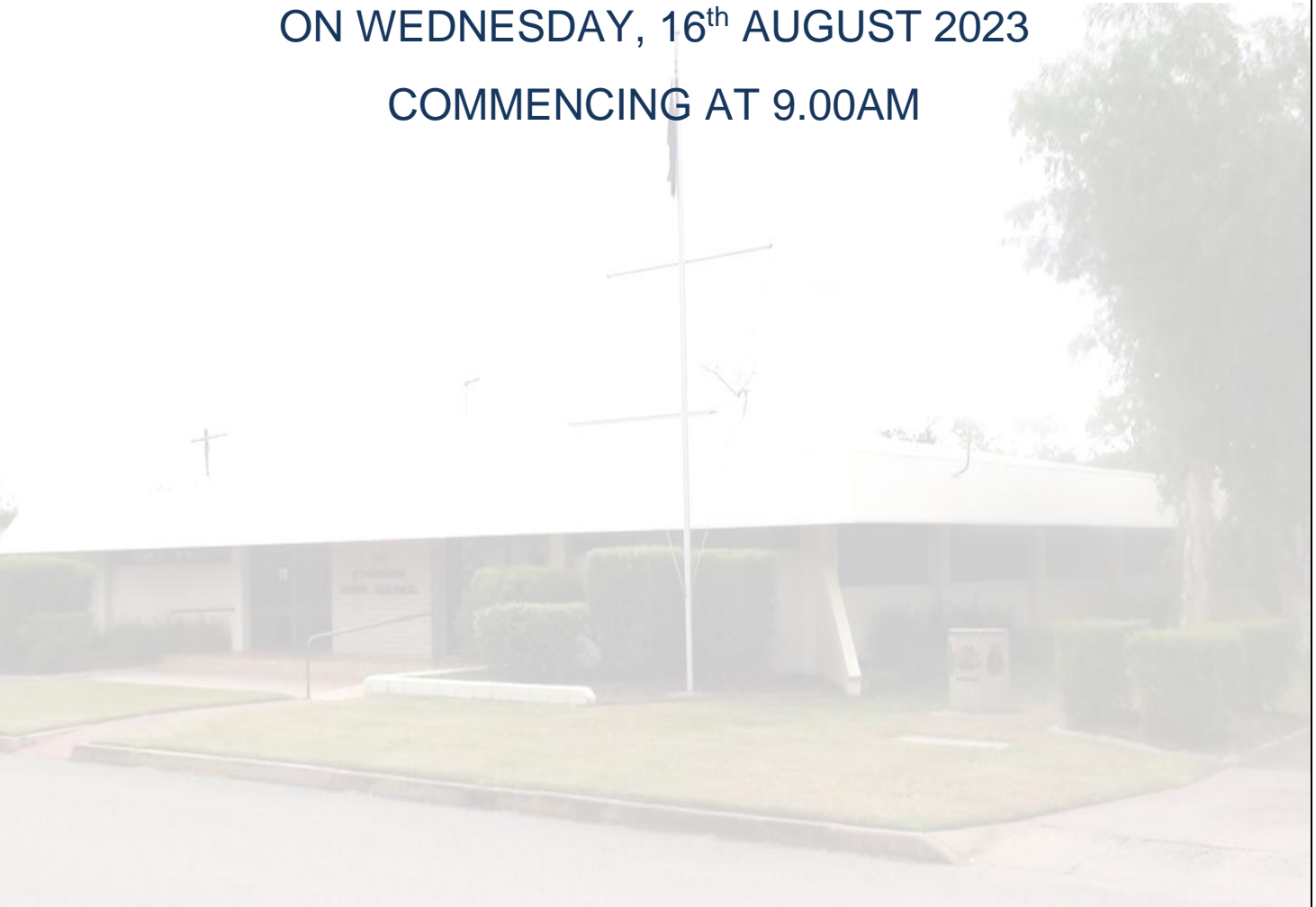
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# Etheridge Shire Council

## UNCONFIRMED MINUTES

GENERAL MEETING OF  
ETHERIDGE SHIRE COUNCIL  
HELD AT COUNCIL CHAMBERS, GEORGETOWN  
ON WEDNESDAY, 16<sup>th</sup> AUGUST 2023  
COMMENCING AT 9.00AM



**ETHERIDGE SHIRE COUNCIL  
MINUTES OF THE GENERAL MEETING  
HELD AT COUNCIL CHAMBERS, GEORGETOWN  
ON WEDNESDAY 16<sup>th</sup> AUGUST 2023  
COMMENCING AT 9.00AM**

**ATTENDANCE**

Cr. Barry Hughes  
Cr. Laurell Royes  
Cr. Joe Haase  
Cr. Tony Gallagher

**OFFICERS PRESENT**

Mr. Ken Timms, Chief Executive Officer  
Mr. Andrew McKenzie, Director Corporate Services  
Mrs. Renee Bester, Executive Assistant

**APOLOGIES**

Cr. Cameron Barns

The Chair declared the meeting open at 9.07am and welcomed all in attendance.

***ACKNOWLEDGEMENT TO COUNTRY***

“We would like to acknowledge the traditional owners of this land and pay our respects to the Elders past, present and future for they hold the history, cultural practice, and traditions, of their people.”

***PRAYER***

“We ask that today you give us wisdom to make good decisions to benefit our communities. Help us see what will benefit our shire and give us hearts to serve others. Amen”.

***DECLARATION OF CONFLICTS OF INTEREST***

Cr Haase has a declarable interest with agenda item 9.  
Cr Gallagher has a declarable interest with agenda item 9.  
Ken Timms has a prescribed interest with agenda item 9.

***APOLOGIES, CONDOLENCES AND CONGRATULATIONS***

**Apologies** – Cr Barns sends his apologies being unable to attend the meeting.

**Condolences** – Council wishes to extend their condolences to the families of Salvatore Finocchiaro & Jason Ned.

**Congratulations** – Council wishes to congratulate Wayne & Ashton Fitzgerald on the birth of their baby boy, Angus.

**CONSIDERATION OF MINUTES**

**Special General Meeting Minutes – Wednesday 28<sup>th</sup> June 2023**

Corrections:  
Nil

**RESOLUTION:**

That the Minutes of the Special General Council Meeting held at Georgetown on Wednesday 28<sup>th</sup> June 2023 be confirmed.

**MOVED:** Cr. Royes

**SECONDED:** Cr. Hughes

**CARRIED**  
**RESOLUTION #23.08.01**  
**4/0**

**General Meeting Minutes – Wednesday 19<sup>th</sup> July 2023**

Corrections:  
Nil

**RESOLUTION:**

That the Minutes of the Special General Council Meeting held at Georgetown on Wednesday 19<sup>th</sup> July 2023 be confirmed.

**MOVED:** Cr. Haase

**SECONDED:** Cr. Gallagher

**CARRIED**  
**RESOLUTION #23.08.02**  
**4/0**

**Special General Meeting Minutes – Wednesday 26<sup>th</sup> July 2023**

Corrections:  
Nil

**RESOLUTION:**

That the Minutes of the Special General Council Meeting held at Georgetown on Wednesday 26<sup>th</sup> July 2023 be confirmed.

**MOVED:** Cr. Royes

**SECONDED:** Cr. Haase

**CARRIED**  
**RESOLUTION #23.08.03**  
**4/0**

**BUSINESS ARISING FROM GENERAL MINUTES**

Cr. Royes      #23.07.14 – Tender for Zone 3 advertising  
                    #23.05.13 - Rodeo Grounds, letter sent, meeting has been held  
                    #22.11.08 – 150yr Brick Wall update

**CONSIDERATION OF OPEN SESSION REPORTS**

**Director Corporate Services**

**1. Briefing Report**

RESOLUTION

That Council acknowledges and receives the Director of Corporate Services' Briefing Report.

**MOVED:** Cr. Gallagher

**SECONDED:** Cr. Royes

**CARRIED**  
**RESOLUTION #23.08.04**  
**4/0**

**2. Financial Performance (Actual vs. Budget) for the period 1 July 2022 to 31 July 2023**

EXECUTIVE SUMMARY

Section 204 of the Local Government Regulation 2012 requires the Chief Executive Officer to present a Financial Report of its accounts to the Local Government at least monthly.

RESOLUTION

That Council pursuant Section 204 of the *Local Government Regulation 2012*, resolve to adopt the monthly Financial Report the period ending 31<sup>st</sup> July 2023, as presented.

**MOVED:** Cr. Haase

**SECONDED:** Cr. Royes

**CARRIED**  
**RESOLUTION #23.08.05**  
**4/0**

**3. Audit Committee Meeting Minutes**

EXECUTIVE SUMMARY

In February 2022, Council reconstituted an Audit Committee. Since then, the Audit Committee has met several times, the most recent being 13th July 2023.

A copy of the Minutes of the Audit Committee meeting held 13th July 2023 is presented for Council's consideration.

RESOLUTION

That Council receive the minutes of the Audit Committee Meeting held 13th July 2023, and note the contents therein.

**MOVED:** Cr. Hughes

**SECONDED:** Cr. Royes

**CARRIED**  
**RESOLUTION #23.08.06**  
**4/0**

**4. Review of Administrative Action Complaint Policy**

EXECUTIVE SUMMARY

A review of Council's Administrative Action Complaint Policy has been completed. No changes are proposed.

RESOLUTION



That Council note the completion of a review into the Administrative Action Complaint Policy, and re-adopt the reviewed version.

**MOVED:** Cr. Gallagher

**SECONDED:** Cr. Hughes

**CARRIED**  
**RESOLUTION #23.08.07**  
**4/0**

RESOLUTION

That Council go into closed session at 10.07am to discuss negotiations relating to legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government under section 254J of the Local Government Regulation 2012 which states that:

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its Councillors or members consider it necessary to close the meeting to discuss the sale of land.

**MOVED:** Cr. Royes

**SECONDED:** Cr. Haase

**CARRIED**  
**RESOLUTION #23.08.08**  
**4/0**

RESOLUTION

Council resolve to come out of closed session at 10.33am.

**MOVED:** Cr. Royes

**SECONDED:** Cr. Gallagher

**CARRIED**  
**RESOLUTION #23.08.09**  
**4/0**

RESOLUTION

That Council receive the investigating officers' report into the administration action complaint against Council submitted by J & J Jorgensen and note the contents there in.

**MOVED:** Cr. Hughes

**SECONDED:** Cr. Gallagher

**CARRIED**  
**RESOLUTION #23.08.10**  
**4/0**

**ADJOURNMENT**

Council adjourned the meeting for Morning Tea at 10:35am.

**ATTENDANCE**

Brett Fulloon (Shepherd Services) entered the meeting at 10.40am.

**RESUMPTION**

Council resumed the meeting at 10.58am.

**CONSIDERATION OF ADDENDUM OPEN SESSION REPORTS**

**5. Tender ESC2023-001 Zone 2 Restoration Works**

EXECUTIVE SUMMARY

UNCONFIRMED MINUTES – GENERAL MEETING, 16<sup>th</sup> AUGUST 2023

The Northern and Central Queensland Monsoon and Flooding project was offered to the market via LG Tender box as an open tender.

The sourcing exercise was open to the market from 3/07/2023 and closed on 28/07/2023 and received 5 compliant responses and 1 non-compliant response.

The Evaluation Panel have determined that the best option for Council on this occasion, is to award the contract to Renick and Sons P/L ABN;98158355643 of 58 Pyrites Road Charters Towers with Local office at Lornevale Station Forsyth Qld 4820, for the amount of \$ 8,086,366.01 (exclusive of GST).

The Evaluation Panel are making this recommendation based on; commencement completion dates achievable, provided works for ESC in past successfully, local contractor, value for money, know region of work well

RESOLUTION

That Council resolves to accept the following tender from:

1. Renick and Sons P/L ABN 98158355643 of 58 Pyrites Road Charters Towers with Local office at Lornevale Station Forsyth Qld 4820, for the amount of \$ 8,086,366.01 (exclusive of GST).

**MOVED:** Cr. Royes

**SECONDED:** Cr. Haase

**CARRIED**  
**RESOLUTION #23.08.11**  
**4/0**

ATTENDANCE

Brett Fulloon (Shepherd Services) left the meeting at 12.02pm.

**CONSIDERATION OF OPEN SESSION REPORTS**

**6. Land Use Study – Mt Surprise**

EXECUTIVE SUMMARY

Council commissioned its consulting Town Planner to conduct a land use compliance study in the Township of Mt Surprise. Council's planner conducted an inspection of Mt Surprise and has produced an initial report for Council's consideration.

RESOLUTION

That Council receive Ms Taylor's Mt Surprise Land Use Survey Report, and adopt the following recommendations made therein, specifically: -

1. The recommendations for Category 1, Category 2, Category 3, Category 4, Category 5, Category 6 and Category 7, outlined in the report, where appropriate; and
2. Council make enquiries with the State government in relation to Lot 11 SP252513, area 3.58 hectares, Reserve for Township and Trucking with Council as Trustee, to determine if the Occupation Lease (352OL454) can be cancelled and the lot transferred to Council as freehold land, to facilitate future development opportunities afforded by the Industrial Precinct designation of the lot, which was supported by the State, when preparing the 2020 Planning Scheme for the Shire.

**MOVED:** Cr. Hughes

**SECONDED:** Cr. Royes

**CARRIED**  
**RESOLUTION #23.08.12**  
**4/0**

**7. Snap Send Solve**

EXECUTIVE SUMMARY

Council resolved to trial Snap Send Solve late 2022, with a review to be conducted after a 6-month period. Accordingly, this report has been prepared to assist with Council's review of the implementation of Snap Send Solve.

#### RESOLUTION

That Council receive the report and note management's recommendation to retain Snap Send Solve as a reporting channel for customer requests and to improve the functionality of its existing corporate eDRMS (InfoXpert) to better manage customer service requests (regardless of the communication medium) and provide further training to staff in InfoXpert's use.

**MOVED:** Cr. Haase

**SECONDED:** Cr. Hughes

**CARRIED**  
**RESOLUTION #23.08.13**  
**4/0**

### ***Director Of Engineering Services***

#### **8. Preferred Supplier Plant Hire**

##### EXECUTIVE SUMMARY

The preferred suppliers plant hire tender is an important part of Councils operations there needs to be an emphasis on the contractual, workplace health and safety and fatigue management areas of this contract.

Consideration of a two-year contract with construction industry rate increase on the second year would be beneficial to Councils resources as this would free up staff over the two-year period.

Fatigue Management is a legislated requirement to work any sort of roster over 6-day period the paperwork required to be collected collated and checked against the seven elements of the advanced fatigue management is quite onerous on Councils resources.

##### RESOLUTION

That Council resolves to accept the following.

1. Preferred Suppliers Plant Hire Tender is a two-year tender
2. Second year Construction Industry Standard rate increase is implemented in the tender
3. Review fatigue management system responsibilities is it Councils or the tenderers responsibility to implement

**MOVED:** Cr. Gallagher

**SECONDED:** Cr. Royes

**CARRIED**  
**RESOLUTION #23.08.14**  
**4/0**

##### **ADJOURNMENT**

Council adjourned the meeting for Lunch at 12.33pm.

##### **RESUMPTION**

Council resumed the meeting at 1:03pm.

##### **ATTENDANCE**

Griffith University representatives entered the meeting at 1.05pm to make a presentation on the Tourism Master Plan and gave an update on current projects.

Cr. Royes left the room at 1.19pm and returned at 1.22pm.

Griffith University left the meeting at 2.17pm

Ken Timms has a prescribed interest in the next agenda item and left the room at 2.22pm.

Cr Gallagher and Cr Haase have a declarable interest in the following agenda item.

The quorum has decided (casting vote) that both Cr Haase and Cr Gallagher can remain in the room, participate in the discussion and vote on the agenda item in the public best interest.

**CONSIDERATION OF ADDENDUM OPEN SESSION REPORTS**

**9. Expressions of Interest for the Sale of Toyota Landcruiser Troop Carrier**

EXECUTIVE SUMMARY

Etheridge Shire Council received seven submitted expressions of interests for the 2000 Toyota Landcruiser Troop Carrier. Russell & Janell Zahner submitted the best EOI for the 2000 Toyota Landcruiser Troop Carrier of \$31,800 + GST.

The expression of interest was well above the reserve set and the trade value that we received.

RESOLUTION

That Council resolves to accept the following expression of interest from:

1. Russell and Janelle Zahner for the sum of \$31,800 exclusive of GST for the Toyota Landcruiser Troop Carrier.

**MOVED:** Cr. Hughes

**SECONDED:** Cr. Royes

**CARRIED**  
**RESOLUTION #23.08.15**  
**4/0**

ATTENDANCE

Ken Timms returned to the meeting at 2.27pm

**10. Director of Engineering Services Briefing Report**

RESOLUTION

That Council acknowledges and receives the Director of Engineering Services' Briefing Report.

**MOVED:** Cr. Hughes

**SECONDED:** Cr. Gallagher

**CARRIED**  
**RESOLUTION #23.08.16**  
**4/0**

**11. Chief Executive Officer Briefing Report**

RESOLUTION

That Council acknowledges and receives the Chief Executive Officers Briefing Report.

**MOVED:** Cr. Haase

**SECONDED:** Cr. Gallagher

**CARRIED**  
**RESOLUTION #23.08.17**  
**4/0**

RESOLUTION

That Council resolve to move the September General Council Meeting as per s254B (4) of the Local Government Regulations 2012 to Wednesday 13<sup>th</sup> September 2023 and be held at the Sports Centre, Georgetown.

**MOVED:** Cr. Gallagher

**SECONDED:** Cr. Haase

**CARRIED**  
**RESOLUTION #23.08.18**  
**4/0**

ADJOURNMENT

UNCONFIRMED MINUTES – GENERAL MEETING, 16<sup>th</sup> AUGUST 2023

Council suspend standing orders at 3.24pm to receive an update from Department of Resources via Teams on protocols for advice on possible land tenure changes.

**MOVED:** Cr. Gallagher

**SECONDED:** Cr. Haase

**CARRIED**  
**RESOLUTION #23.08.19**  
**4/0**

**ATTENDANCE**

Karen McGrath, Rates Officer, entered the meeting at 3.25pm and left the meeting at 4.39pm.

Cr Haase left the meeting at 4.03pm and returned at 4.11pm.

Cr Gallagher left the meeting at 4.38pm and returned at 4.40pm.

**RESUMPTION**

Council resume standing orders at 4.41pm.

**MOVED:** Cr. Hughes

**SECONDED:** Cr. Royes

**CARRIED**  
**RESOLUTION #23.08.20**  
**4/0**

**ATTENDANCE**

Cr Haase left the meeting at 4.46pm.

**GENERAL BUSINESS**

**Cr Haase** - Would Council be interested in engaging in <https://www.bluetreeproject.com.au/>

**Cr Gallagher** - Intersection of High Street and GDR has a plant obstructing Give Way sign on Northern side

**Cr Gallagher** - Are there any consequences for landholders removing gravel from a Council pit or protected site.

**Cr Royes & Cr Haase** - Concerns raised by Einasleigh residents regarding future planned event BushEd to be held in the township

**Cr Royes** - Discuss strategy to increase public attendance at General Meetings

**Cr Hughes** - Ask Council that a letter be forwarded to TMR Cairns requesting that the Georgetown/Forsyth Road be renamed "John Smith Way". Ross Hodgeman and the family of John Smith are in support of this request.

**Cr Hughes** - Ask Council to consider the Charleston Dam Access Road be renamed Noelene Ikin Dr.

**RESOLUTION**

That Council resolve to complete a community survey seeking feedback for the renaming of the following roads:

- Georgetown Forsyth Road be renamed John Smith Way
- Cemetery Road, Forsyth be renamed Noelene Ikin Drive

**MOVED:** Cr. Hughes

**SECONDED:** Cr. Gallagher

**CARRIED**  
**RESOLUTION #23.08.21**  
**3/0**

**CONCLUSION**

There being no further business the Mayor declared the meeting closed at 5.26pm. These minutes will be confirmed by Council at the General Meeting held on Wednesday 13<sup>th</sup> September 2023.

...../...../.....  
MAYOR                      DATE

Business Arising				
#	Resolution	Officer	Action Taken	Progress
<b>16th August 2023</b>				
23.08.06	That Council receive the minutes of the Audit Committee Meeting held 13th July 2023, and note the contents therein.	DCS	No action required beyond what is already underway	Complete
23.08.07	That Council note the completion of a review into the Administrative Action Complaint Policy, and re-adopt the reviewed version.	DCS	Policy updated and displayed on website	Complete
23.08.10	That Council receive the investigating officers' report into the administration action complaint against Council submitted by J & J Jorgensen and note the contents there in.	DCS	Complainants advised	Complete
23.08.11	That Council resolves to accept the following tender from: 1.Renick and Sons P/L ABN 98158355643 of 58 Pyrites Road Charters Towers with Local office at Lornevale Station Forsyth Qld 4820, for the amount of \$ 8,086,366.01 (exclusive of GST).	ISOM	Order for works approved	Complete
23.08.12	That Council receive Ms Taylor's Mt Surprise Land Use Survey Report, and adopt the following recommendations made therein, specifically: - 1.The recommendations for Category 1, Category 2, Category 3, Category 4, Category 5, Category 6 and Category 7, outlined in the report, where appropriate; and 2.Council make enquiries with the State government in relation to Lot 11 SP252513, area 3.58 hectares, Reserve for Township and Trucking with Council as Trustee, to determine if the Occupation Lease (352OL454) can be cancelled and the lot transferred to Council as freehold land, to facilitate future development opportunities afforded by the Industrial Precinct designation of the lot, which was supported by the State, when preparing the 2020 Planning Scheme for the Shire.	DCS	Referred to consulting Town Planner for action	In progress
23.08.13	That Council receive the report and note management's recommendation to retain Snap Send Solve as a reporting channel for customer requests and to improve the functionality of its existing corporate eDRMS (InfoXpert) to better manage customer service requests (regardless of the communication medium) and provide further training to staff in InfoXpert's use.	DCS	Retained MagiQ to provide system admin & end user training to improve functionality of InfoXpert	In progress
23.08.14	That Council resolves to accept the following: 1.Preferred Suppliers Plant Hire Tender is a two-year tender 2.Second year Construction Industry Standard rate increase is implemented in the tender 3.Review fatigue management system responsibilities is it Councils or the tenderers responsibility to implement	CEO	Tender has been advertised.	Complete
23.08.15	That Council resolves to accept the following expression of interest from: 1. Russell and Janelle Zahner for the sum of \$31,800 exclusive of GST for the Toyota Landcruiser Troop Carrier.	CEO	Successful tender advised	Complete
23.08.18	That Council resolve to move the September General Council Meeting as per s254B (4) of the Local Government Regulations 2012 to Wednesday 13th September 2023 and be held at the Sports Centre, Georgetown.	CEO	Change of date advertised	Complete
23.08.21	That Council resolve to complete a community survey seeking feedback for the renaming of the following roads: -Georgetown Forsyth Road be renamed John Smith Way -Cemetery Road, Forsyth be renamed Noelene Ikin Drive	CEO	Survey undersay	In progress
<b>26th July 2023</b>				
SP23.07.01	Pursuant to sections 169 and 170 of the Local Government Regulation 2012, Council's Budget for the 2023 - 2024 financial year, incorporating: i.The statements of income and expenditure ii.The statements of financial position; iii.The statements of cash flow; iv.The statements of changes in equity; v.The long-term financial forecast; vi.The revenue statement; vii.The revenue policy; viii.The relevant measures of financial sustainability; and ix.The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget, as tabled, be adopted.	DCS	Budget Document has been posted on Council's website.	Complete
SP23.07.02	That Council: Adopt the proposed Etheridge Shire Council Operational Plan 2023 - 2024 in accordance with Section 174 of the Local Government Regulation 2012.	DCS	Operational Plan has been posted on Council's website	Complete
SP23.07.03	That Council: Notes the 2023 - 2024 Revenue Policy developed in accordance with and pursuant to Sections 169 and 193 of the Local Government Regulation 2012 was adopted at its June 2023 Meeting.	DCS	No action required	Complete
SP23.07.04	That Council: Adopt the Revenue Statement 2023 - 2024 prepared in accordance with Section 172 of the Local Government Regulation 2012.	DCS	Revenue Statement has been posted on Council's website	Complete
SP23.07.05	That Council: - (a)in accordance with section 81 of the Local Government Regulation 2012, categorise rateable land into the following rating categories according to description for each proposed rate category: - (b)Council delegates to the Chief Executive Officer the power, pursuant to sections 81(4) and 81(5) of the Local Government Regulation 2012, to identify the rating category to which each parcel of rateable land belongs.	DCS	completed	Complete
SP23.07.06	That in accordance with section 80 of the Local Government Regulation 2012, Council resolve to levy the following differential general rates upon the associated rate category: -	DCS	Rates Notices to issue late August	Complete
SP23.07.07	In accordance with section 77 of the Local Government Regulation 2012, Council set the minimum general rate for the following rate categories: -	DCS	Rates Notices to issue late August	Complete

SP23.07.08	<p>That Council:</p> <p>Pursuant to section 94 of the Local Government Act 2009 and section 94 of the Local Government Regulation 2012, Council make and levy a special charge (to be known as the "Waste Management Special Charge") of \$210.00, on all rateable land to which the overall plan applies, to fund the provision of maintenance and operations of all waste management facilities for the towns of Einasleigh, Mt Surprise and Forsyth. The overall plan for the services, facilities and activities in respect of which the waste management special charge is made and levied shall be identified as follows:</p> <ul style="list-style-type: none"> <li>The rateable land to which the waste management special charge applies is land within each of the benefited areas described in the town area maps 'Planning Maps – Einasleigh, Mt Surprise and Forsyth. Where a parcel of rateable land includes two or more lots, the charge will be levied on each lot.</li> <li>The service facility or activity for which the waste management special charge is made is for the provision of maintenance and operations of all waste management facilities for the towns of Einasleigh, Mt Surprise and Forsyth. The waste management special charge will substantially fund the activity, however Council may determine to subsidise the service in view of the high costs of this service provision and the undue hardship that may result if full cost recovery was sought from the special charge.</li> <li>Council considers that land contained within the defined areas receives an equal special benefit from access to the waste management facilities. Council also considers that the benefit is shared equally by all parcels of land regardless of the value of such land.</li> <li>The service facility or activity for which the waste management special charge is made is for the provision of waste management facilities as set out in the expenditure item in the budget document for the Shire of Etheridge for 2023-24.</li> <li>The time for implementing the overall plan is one (1) year ending 30 June 2024. However, provision of waste management facilities is an ongoing activity, and further waste management special charges are expected to be made in future years.</li> <li>The works and services specified in the overall plan will be carried out or provided during the year ending on 30 June 2024.</li> </ul> <p>The estimated cost of implementing the overall plan (being the cost of the planned works and replacement of capital items for 2023-24) is \$</p>	DCS	Rates Notices to issue late August	Complete
SP23.07.09	<p>(a)That in accordance with section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council make and levy water utility charges, for the supply of water services, as follows:</p> <p>(b)That in accordance with section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council make and levy a \$0.495 / kilolitre consumption charge, for the supply of raw water to the following rate assessments:</p> <p>Assessment/Lot on Plan</p> <p>501-50000L53 on Plan SP242966</p> <p>420-01354L1 on Plan MPH2268</p> <p>522-50000L5306 on Plan SP287760</p> <p>541-00000L196 on Plan OL 149</p> <p>(c)Pursuant to section 102(2) of the Local Government Regulation 2012, a water meter is taken to have been read during the period that starts 2 weeks before, and ends 2 weeks after, the day on which the meter is actually read."</p>	DCS	Rates Notices to issue late August	Complete
SP23.07.10	That in accordance with section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council make and levy cleansing utility charges, for the supply of waste management services by the Council.	DCS	Rates Notices to issue late August	Complete
SP23.07.11	<p>That Council:</p> <p>Pursuant to section 130 of the Local Government Regulation 2012, the differential general rates, water utility charges and cleansing utility charges made and levied shall be subject to a discount of 15% if paid within the discount period of 45 days of the date of issue of the rate notice provided that:</p> <p>(a)all of the aforementioned rates and charges are paid within 45 days of the date of issue of the rate notice;</p> <p>(b)all other rates and charges appearing on the rate notice (that are not subject to a discount) are paid within 45 days after the date of issue of the rate notice; and</p> <p>(c)all other overdue rates and charges relating to the rateable assessment are paid within 45 days of the date of issue of the rate notice.</p>	DCS	Rates Notices to issue late August	Complete
SP23.07.12	That in accordance with section 133 of the Local Government Regulation 2012, compound interest at the rate of 11.64% per annum is to be charged on all overdue rates or charges that remain unpaid after the appointed date for payment (i.e. the date on which the discount period closes) and includes assessments which are making payments of outstanding rates by instalment.	DCS	Interest rate has been updated	Complete
SP23.07.13	<p>That Council pursuant to section 105 of the Local Government Regulation 2012 and section 114 of the Fire and Emergency Services Act 1990, Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy be levied:</p> <p>(a)for the full year 1 July 2023 to 30 June 2024 - in August/September;</p> <p>(b)Pursuant to section 118 of the Local Government Regulation 2012, that Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy, be paid within 45 days of the date of the issue of the rate notice.</p>	DCS	Rates Notices to issue late August	Complete
SP23.07.14	<p>That Council:</p> <p>(a)Pursuant to section 104 of the Local Government Regulation 2012, Council will issue a rates notice to the owner of the land on which a rate or charge has been applied and furthermore Rates notices shall include the date the notice was issued, the date by which time the rate must be paid and any discounts, rebates or concessions applied.</p> <p>(b)Council will issue notices on a yearly basis during the periods 01 July to 30 June in the respective financial year.</p>	DCS	Rates Notices to issue late August	Complete
SP23.07.15	<p>That Council:</p> <p>(a)Pursuant to sections 120, 121 and 122 of the Local Government Regulation 2012, a rebate upon the differential general rate, cleansing charge, water base access charge and waste management special charge of \$250.00 per annum above the state government pensioner remission shall be granted to all ratepayers who are pensioners and who are eligible for the State Government pensioner remission and subject to the following conditions:</p> <p>(i)Concessions are only available to approved pensioners who are in receipt of a pension from the Commonwealth Government.</p> <p>(ii)An approved pensioner is one who is and remains an eligible holder of a Queensland 'Pensioner Concession Card' issued by the Department of Social Security or the Department of Veterans' Affairs, or a Queensland 'Repatriation Health Card – For all or specific conditions' issued by the Department of Veterans' Affairs.</p> <p>(iii)The approved pensioner must be the owner / joint owner or life tenant of the property that is his/her principal place of residence. In the cases of co-ownership, the Council subsidy will apply to the full share of the gross rates and charges regardless if only one of the owners are entitled to an approved pension.</p> <p>(iv)The claimant must be a resident of the shire on the first day in July in the financial year in which the benefit is being claimed. Pensioners taking residence after that date will be eligible for a pro-rata concession based on the number of day's resident.</p> <p>(v)The concession is only available to claimant's who reside in a structure which has been approved by Council to be a habitable dwelling, and/or are in receipt of Council services.</p> <p>(vi)A pensioner's eligibility shall be confirmed through the Centralist Customer Confirmation a Service in all circumstances.</p>	DCS	Rates Notices to issue late August	Complete
SP23.07.16	That Council: <p>(a)Pursuant to sections 120, 121 and 122 of the Local Government Regulation 2012, Council will approve the following rating concession to the following Associations as shown within the table below:</p>	DCS	Rates Notices to issue late August	Complete
SP23.07.17	That Council: <p>Resolve to adopt the Etheridge Shire Council - Budget Policy 2023 - 2024</p>	DCS	Budget Policy has been displayed on Council's website	Complete



SP23.07.18	That in accordance with section 205 of the Local Government Regulation 2012, the statement of the financial operations and financial position of Etheridge Shire Council in respect of the previous financial year ("the Statement of Estimated Financial Position") be received and its contents noted.	DCS	Budget Statements have been posted on Council's website	Complete
SP23.07.19	That in accordance with section 191 of the Local Government Regulation 2012, Council adopt the Investment Policy 2023 - 2024 as presented.	DCS	Investment Policy has been displayed on Council's website	Complete
SP23.07.20	That in accordance with Section 192 of the Local Government Regulation 2012 Council adopt Etheridge the Borrowing Policy 2023 - 2024 as presented.	DCS	Borrowing Policy has been displayed on Council's website	Complete
<b>19th July 2023</b>				
23.07.05	That in accordance with s198 of the Local Government Regulation 2012, Council adopt the reviewed Procurement Policy, as presented.	DCS	Procurement delegations have been implemented.	Complete
23.07.06	That Council receive the unconfirmed minutes of the RADF Advisory Committee meeting held 11 July 2023.	DCS	No action required	Complete
23.07.09	That Council resolve to receive the update provided by the Director of Corporate Services regarding matters pertaining to operations at the student hostel.	DCS	No action required	Complete
23.07.12	That Council resolve to schedule a Special Meeting - 2023/24 Budget at 9.00am on Wednesday 26th July 2023.	CEO	Organised	Complete
23.07.13	That Council resolve to delegate Mayor Barry Hughes to attend the FNQROC Federal Delegation in Canberra from 31st July - 3 August 2023.	CEO	Organised	Complete
23.07.14	That Council resolve to tender for Queensland Restoration works for Zone 3.	DES	Advertised	Complete
23.07.15	That Council adopt the following documents as presented: - Sustainability Policy - The Sustainable Destinations Communications Plan - Etheridge Shire Council Communications Plan	CEO	Griffith advised of same and put on the web page	Complete
23.07.16	That Council formally receive the correspondence and advise Mt Surprise State School that in this instance Council I unable to fund the purchase of a Community Bus for Mt Surprise, however is more than willing to advocate on behalf of the Mt Surprise State School to Education Queensland for greater assistance so the school can transport students to much needed learning activities.	CEO	Responded to Mt Surprise State School advising same	Complete
23.07.17	That Council Propose the following motion at the Annual LGAQ Conference:- That the LGAQ calls on the State Government to give greater priority to finding solutions to the unrealistic demands and high costs being imposed on councils renewing Quarry Sales Permits by the Department of Agriculture and Fisheries (DAF) interpretation of the Native Title Act 1993 (NTA) and future action requirements.	CEO	Motion has been sent to LGAQ for consideration	Complete
23.07.18	That Council formally receive the correspondence for the Annual Valuation Project to be undertaken by the Department of Resources effective 30 June 2024 and advise the Valuer-General, Department of Resources that Council has no objections to the project.	CEO	Correspondence sent	Complete
23.07.19	That Council formally accept and approve the Grid Application as presented to be located on the Mount Little Road, Gilbert River on the Littleton National Park Boundary subject to the following conditions (included in application): - Agreement to urgent maintenance work - Agreement to remove grid and make good	DES	Correspondence sent	Complete
23.07.20	That Council resolve to tender for the sale of the 2000 Toyota Landcruiser Troop Carrier (VIN JTERB71J200005066).	DES	Part of the August Council meeting	Complete
23.07.21	That Council resolve that the Chief Executive Officer and Director of Corporate Services be delegated to consult with stakeholders and further negotiate the sale of a block of Industrial Land.	CEO	Negotiations have commenced.	In progress
<b>Outstanding Business</b>				
<b>#</b>	<b>Resolution</b>	<b>Officer</b>	<b>Action Taken</b>	<b>Progress</b>
<b>28th June 2023</b>				
SP23.06.01	That in accordance with s170(3) of the Local Government Regulation 2012, Council amend its 2022/23 budget as per the attached list of proposed amendments.	DCS	Implemented	Complete
SP23.06.02	That Council write-off unaccounted stock items to the value of \$37,572 as per the list presented.	DCS	Stock written off	Complete
SP23.06.03	That Council adopt the proposed 2023/24 Revenue Policy	DCS	Policy guided development of 23/24 Budget	Complete
SP23.06.04	That in accordance with Section 97 of the Local Government Act 2009, Council adopt the 2023/2024 Schedule of Fees and Charges	DCS	New fees have been implemented	Complete
SP23.06.05	That Council resolves to accept the quote provided by Terry Family Developments for the Screening of Gravel for the 2023 Flood Damage Event to the value of \$986,500.00 Excl GST.	DES	Purchase order raised	Complete
SP23.06.06	That Council resolves to accept the following tender from Hastings Deering Rental Store for Supply of Dry Hire Rollers for the next 18 months.	DES	Purchase order raised	Complete
SP23.06.07	That Council resolves to accept the quote provided by NCH Civil Construction for Installation of Pipes and Associated Concrete Works on the Kennedy Development Road CN19040 to the value of \$307,976.60 excl GST	DES	Purchase order raised	Complete
<b>21st June 2023</b>				
23.06.10	That Council hold further consideration of this matter over to its next available workshop, to benefit from the advice of its consulting Town Planner.	DCS	Refer to August Meeting Report	Complete
<b>17th May 2023</b>				
23.05.13	That Council resolve to: a)Receive and accept correspondence from the Georgetown Horse & Pony Club Inc (ABN 63 056 246 281) also known as Georgetown Campdraft to relinquish the shire lease that they currently hold over Lot 18 on Plan CP850073 described as the Rodeo Grounds, Hayman Street, Georgetown. b)Relinquish the lease as of 17th May 2023 and Council resume responsibility for the Georgetown Equestrian Grounds located at Hayman Street (Lot 18 on Plan CP850073) c)Consult the affected clubs with regard to the future use of the Georgetown Equestrian Grounds.	CEO	Letter sent and meeting held.	Complete
<b>5th May 2023 - Special Meeting</b>				
23.05.04SP	That Council resolves to accept the following Tender from Bay Investments Pty Ltd trading as Oly Homes for Six (6) x 2 Bedroom Modular Homes, Mandatory Inclusions for the Independent Living Facility Stage 1. Lot 5 Racecourse Road. Oly homes to Build Deliver Install and Complete the Six homes by end of March 2024.  Address Recommended Tender Purchase Price GST Excl Lot 5 Racecourse Road Bay Investments QLD P/L, T/A Oly Homes \$1,703,263.32	DCS	No action taken until confirmation of funding sources (grants / loans). Applications for both have been submitted and are under assessment by the funding bodies. Refer to DCS briefing report for latest update.	In progress

23.05.05SP	That Council resolves to accept the following Tender from Bay Investments Pty Ltd trading as Oly Homes for Six (6) x 2 Bedroom Modular Homes, Mandatory Inclusions for the Staff Housing Project at 8 Green Street. (Lot 105 on SP295139) Oly homes to Build Deliver Install and Complete the Six homes by end of March 2024.  Address                      Recommended Tender                      Purchase Price GST Excl 8 Green Street      Bay Investments QLD P/L, T/A Oly Homes                      \$1,556,077.32	DCS	No action taken until confirmation of funding sources (loans). Loan application has been submitted and is under assessment by the Department	In progress
<b>15th March 2023</b>				
23.03.10	Council resolves to let the matter lay on the table until the next Council meeting. (TMR Pit Endorsement)	DES	Council advised TMR that it will not take up pits	Complete
<b>16th November 2022</b>				
22.11.05	That Council resolve to implement the normal version Snap, Send Solve as a further avenue for residents and members of the public to lodge customer requests and report faults. With a review process to be undertaken 6 months after implementation.	DCS	Refer to August Meeting Report	Complete
22.11.08	That Council resolve to proceed with this project by engaging Steven Ryan to construct same and amend the budget at the next review to cover the additional construction costs.	DCS	Project re-scoped. Contractor engaged to lay path by no later than 31 December 2023	In Progress
<b>19th January 2022</b>				
22.01.9	That Council resolves to: 1. Construct a pilot waste transfer station at Forsyth to conform with EPA recommendation for the future of the Forsyth Landfill operation and furthermore modernise the site for sustainable environmental practices. 2. Furthermore that council advise the community of Forsyth of the proposed changes to the waste disposal to the township. 3. Nominate the Forsyth transfer station for funding under the Regional and Remote Recycling Modernisation Fund, with a proposed council contribution of \$100,000 or 20%. 4. Should the funding application be unsuccessful, Council allocate \$50,000 in the 2022/23 budget for the design of transfer station to be funded in a future budget.	DES	Specifications and design for proposed Transfer Station are being drawn up. Funding has been applied for. Waiting for notification if EOI application has been successful. Grant unsuccessful. LRCI Phase 3 funding to fund project Planning and design to commenced	In progress



# Etheridge Shire Council

## DIRECTOR OF CORPORATE SERVICES

### Briefing Report

#### 1 Key Points of Interest

Summary of matters within the Department – presented 13<sup>th</sup> September 2023:

- Sale for Arrears of Rates: The next review of rate assessments eligible for sale for arrears will occur in October / November, once outstanding assessments from the forthcoming levy fall into arrears.
- MoU with QHealth: I remain in contact with CHHS for the development of the proposed MoU, although a draft MoU is yet to materialize. My last request for an update was via email sent 28<sup>th</sup> August, which follows an earlier request late June.
- DSDILGP / KPMG liquidity and sustainability framework review: DSDILGP have terminated the project. A project debrief has been scheduled week of 18<sup>th</sup> September 2023.
- WCF & Loan Application: Per Council's February resolution to finance the Independent Living Facility and Staff Housing Project from funds (to be offset with grants), Council's application was submitted on 27<sup>th</sup> April. On Friday 19<sup>th</sup> May, I was informed by the Dept that consideration of our loan application would be held over until July, however they would continue to assess our application for a working capital facility. I have recently engaged Mead Perry to update our long term financial model and cash flow forecast. Once done, I will be in a position to submit a new application.
- Mt Surprise Water: As previously advised, ongoing monitoring of the Mt Surprise Hall bore continues. An observable layer of petroleum contaminants remains. A water tank has been plumbed to the Hall kitchen and toilets, allowing the Hall to be open for community use. DES continue with their investigation into the source of contamination.
- Rates Notices were issued 1<sup>st</sup> September 2023. Discount closes 18<sup>th</sup> October 2023.

#### 2 Operational Matters

- Internal Audit: The Audit Committee is considering an amendment to the Internal Audit Plan, bringing forward a subsequent year internal audit project. Please refer to the later agenda item bringing the minutes of the Audit Committee before the September 2023 Council meeting.
- External Audit: Council forwarded its draft financial statements to QAO on 28<sup>th</sup> August – the date agreed between QAO, BDO and Council in the External Audit Plan. The final audit visit is scheduled for week commencing 11<sup>th</sup> September.
- Audit Committee: Council's Audit Committee met on Friday 25<sup>th</sup> August to receive the final draft Annual General Purpose Financial Statements for year ended 30<sup>th</sup> June 2023. Please refer to the separate agenda item bringing the minutes before Council.
- NexGen implementation: Council has signed an agreement with LocalBuy to install Nex Gen. We are still arranging mutually convenient dates for its implementation.

#### 3 Projects

- **Georgetown Independent Living Facility:**
  - Legals: This element is nearing completion. Preston Law are finalizing the Special Conditions (to the standard REIQ tenancy lease), following a teleconference involving ACAC Chair, Greg Ryan and myself, together with Dept of Housing social housing requirements (invoked by the Housing Investment Grant guidelines).
  - Project Delivery: Council accepted the Tender submission from Oly Homes at its Special Meeting held 5<sup>th</sup> May 2023. Orders have not yet been released, pending confirmation of funding.
  - HIF Grant Application: Council's application was shortlisted for further consideration. We have received the Dept's information request for the next stage of the grant application process and are developing our response. The Department have scheduled 3 milestone Teams meetings over the next 2 months to workshop the detail underpinning our application. The first workshop is on planning approvals and project delivery (1<sup>st</sup> September 2023), the next on the project's financials (mid-September) and the last on governance (mid-October). The Dept have pushed back grant announcements now to the end of November.
  - Civil design: I understand that the civil designs have been completed.
- **Biosecurity Plan:** Further to Council's request at the August Meeting, I have sought an update from SGNRM on their ability to write our local Biosecurity Action Plan – either as a grant funded project or a fee for service consultancy.
- **Town Common Policy:** Council has given a direction to cease implementing the Town Common Policy but have stopped short of rescinding it. Letters have been sent to agistees advising the policy remains under consideration, and no active effort will be made to implement the current version of the Policy. Further to Council's discussion at the August meeting, Council will workshop this matter in the near future.
- **General Ledger re-write:** The new Chart of accounts was rolled Wednesday 25<sup>th</sup> January. Council's budget has been entered. Coding to AAS 27 reports has been completed. We are now tidying the reporting between Job costing to General Ledger. Once done, this project will be fully complete.
- **Website review:** Work has resumed on reviewing Council's website. Please note that the proposed Budget allocation for a full overhaul of the website was cut from the Budget. The review will effectively result in a refresh rather than a full overhaul.
- **Disaster Dashboard:** Is now live and accessible from Council's website. This project is now complete.
- **Keyless Entry Project (MPSC & Pool):** An order has been issued to North Queensland Video Surveillance (NQVS) to install a key-less entry system. We remain on track to deliver this project within the required timeframe (31/12/2023). Our supplier started installation week of 14<sup>th</sup> August.
- **Land Use Compliance Reviews:**
  - Georgetown: letters addressing identified non-compliances are being issued.
  - Mt Surprise: Council's consulting town planner has been retained to prepare letters to the respective parties per Council's resolution.

**Past Month:**

- 17<sup>th</sup> August: Teleconference with Greg Ryan & Preston Law RE: Independent Living Facility
- 17<sup>th</sup> August: Teleconference with Rob Jaggard on Housing Projects
- 23<sup>rd</sup> August: Councillors Workshop
- 24<sup>th</sup> August: Teams Meeting with BDO (External Auditors)
- 24<sup>th</sup> August: HIF Detailed Response Overview teleconference with HIF Assessment Team.
- 25<sup>th</sup> August: Audit Committee Meeting
- 25<sup>th</sup> August: High St Housing Project review
- 25<sup>th</sup> August: LGAQ Webinar – Qld Renewable Energy Zone Roadmap and Windfarm State Code 23.
- 29<sup>th</sup> August: DRFA Meeting (Council, Shepherds & QRA)
- 1<sup>st</sup> September: Rates Notices issued
- 1<sup>st</sup> September: HIF Teams Meeting No. 1 (Design / Development Approvals)
- 13<sup>th</sup> September: Council Meeting

**Next Month:**

- 19<sup>th</sup> September: DSDILGP Liquidity Review Presentation
- 25<sup>th</sup> September: HIF Cost Estimate Presentation
- 2<sup>nd</sup> October: Public Holiday
- 3<sup>rd</sup> – 6<sup>th</sup> October: leave
- 10<sup>th</sup> October: HIF Contract presentation
- 11<sup>th</sup> October: Council Meeting
- 18<sup>th</sup> October: Last day for rates discount
- 18<sup>th</sup> October: HIF Governance Presentation
- 23<sup>rd</sup> October: Tentative date for next Audit Committee meeting.
- 28<sup>th</sup> October: Lodgment date for HIF Detailed Response.

6

Other

- Council has re-submitted its applications for funding (50/50) for Walking Path Network studies for Forsyth, Einasleigh and Mt Surprise. Council has not budgeted for its co-contribution in the 23/24 budget, and will need to consider whether to proceed or not if any of the applications are successful.
- Student Hostel Capital Grant: Council was successful in its application for \$50,000 (toward a project cost) of \$120,000 to refurbish parts of the Student Hostel (bathrooms & fire safety). Work is planned for either the September 2023 mid-semester school holidays or end of year holidays.
- NWMP Stage 2: Council has received \$30,000 as the advance payment under the North West Mineral Province Building Sustainable Communities Program to commence stage 1 of the development of the Riverwalk.

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Andrew McKenzie  
**Director of Corporate Services**



# Etheridge Shire Council

<b>General Meeting</b>	13 <sup>th</sup> September 2023
<b>Subject</b>	Financial Performance (Actual v Budget) for the period 1 July 2022 to 31 <sup>st</sup> August 2023
<b>Classification</b>	Open
<b>Author</b>	Renee Bester, Executive Assistant

**EXECUTIVE SUMMARY**

Section 204 of the Local Government Regulation 2012 requires the Chief Executive Officer to present a Financial Report of its accounts to the Local Government at least monthly.

**RECOMMENDATION**

That Council pursuant Section 204 of the *Local Government Regulation 2012*, resolve to adopt the monthly Financial Report the period ending 31<sup>st</sup> August 2023, as presented.

**BACKGROUND**

The monthly financial report of Council provides a “Snapshot” of Council’s financial performance, financial position and cash flows for the reporting period.

**LINK TO CORPORATE PLAN**

Corporate Aim No. 5: Best practice corporate governance and organizational excellence.  
 Strategy No. 5.3.1: Ensure transparency of Council’s financial operations and performance and promote awareness within the community of Council’s financial management and other strategies.

**BUDGET & RESOURCE CONSIDERATIONS**

There are no Budget or Resource Considerations contained within this report.

**CONSULTATION**

NIL

**LEGAL CONSIDERATIONS**

Section 204 of the *Local Government Regulation 2012* requires the Chief Executive Officer to present a financial report to Council’s monthly meeting. The financial report is to be as close to the last day of the month of the reporting period as practicable.

**POLICY IMPLICATIONS**

NIL

**RISK ASSESSMENT**

<b>CONSEQUENCE</b>					
<b>LIKELIHOOD*</b>	<b>Insignificant 1</b>	<b>Minor 2</b>	<b>Moderate 3</b>	<b>Major 4</b>	<b>Catastrophic 5</b>
A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E
C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

Risk	Person affected/ location	Risk Rating	Risk Control Measures	By who when	Notes
Failure to maintain financially sustainable.....	Council / Community	C3 – High	Council has in place various controls to monitor Councils position on month to month basis.	DCS	Council is audited annually by the QAO and Council also conducts various Internal Audits on Council
	Council / Community / Management	C3 – High	Council has in place various controls and also provides monthly reporting to Council to discuss the financial position of Council. Management will raise any concerns with Council as and when they may arise.	DCS	Council is audited annually by the QAO and Council also conducts various Internal Audits on Council

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**Report Prepared By:**

Renee Bester, Executive Assistant

Date: 8<sup>th</sup> August 2023

**Report Authorised By:**

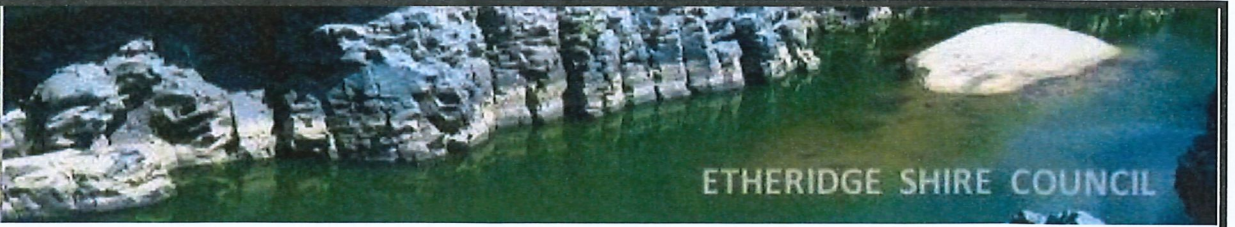
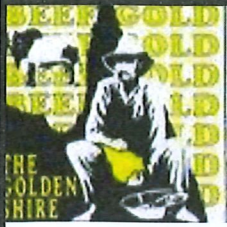
Ken Timms, Chief Executive Officer

Date:

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**ATTACHMENTS:**

Financial Report as at 31<sup>st</sup> August 2023



ETHERIDGE SHIRE COUNCIL

# *Etheridge Shire Council*

*August 31  
Financial Reports  
Council Meeting  
September 2023*



**Etheridge Shire Council**  
**Index of Attached Reports**

**Jun-23**

Highlights

Index

1. Cash Position
2. Monthly Cash Flow Estimate
3. Comparative Data
4. Capital Funding Summary

Capital Funding Detail (WIP)

Rates Outstanding Balances

Rates Control Totals

PCS Revenue and Expenditure Budget (Lvl 3 No cents) (3 Pages)

PCS Balance Sheet Summary (Lvl 3, No cents) (3 Pages)

PCS Statement of Financial Position

PCS Statement of Cash Flow

**Mayor and Councillors  
Etheridge Shire Council  
Georgetown Qld 4871**

## **Highlights of this Month's Financial Report**

**Reporting Period:=-**

**31-August-2023**

### **Revenue**

Total revenue of \$ 6.5 M. representing 9.4% of YTD Council adopted of \$ 69.2 M.

These statements are for 2 months of the financial year and generally would represent 17 % of the overall budget.

### **Expenditure**

Expenditure incurred was \$ 7.4 M for the same period and representing 11.3 % of full year budgeted expenditure of \$ 65.7 M. compared with 17% for expected period expenditure.

### **Outcome**

The Operating Result for the report period is a Loss of \$.895M

Etheridge Shire Council

2022-2023

August

CASH AT BANK			
Operating Account			34,692
Cash and Floats on Hand			1,500
SHORT TERM INVESTMENTS			
QTC Cash Fund			14,602,858
		<b>Total</b>	<b>\$ 14,639,050</b>
The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors.			
Cash backed <b>Current Liabilities</b> (AL,LSL,SL,RDO)			922,695
Restricted cash - grants received not acquitted/spent less grants receivable			0
			<b>\$ 922,695</b>
Balance of estimated rates/other <b>debtors</b> - estimated <b>creditors</b> :			
	( 3,597,488	-	760,776 )
			\$ 2,836,712
Plus cash surplus	\$ 14,639,050	-	\$ 922,695
			<b>\$ 13,716,355</b>
Working Capital		<b>Total</b>	<b>\$ 16,553,067</b>

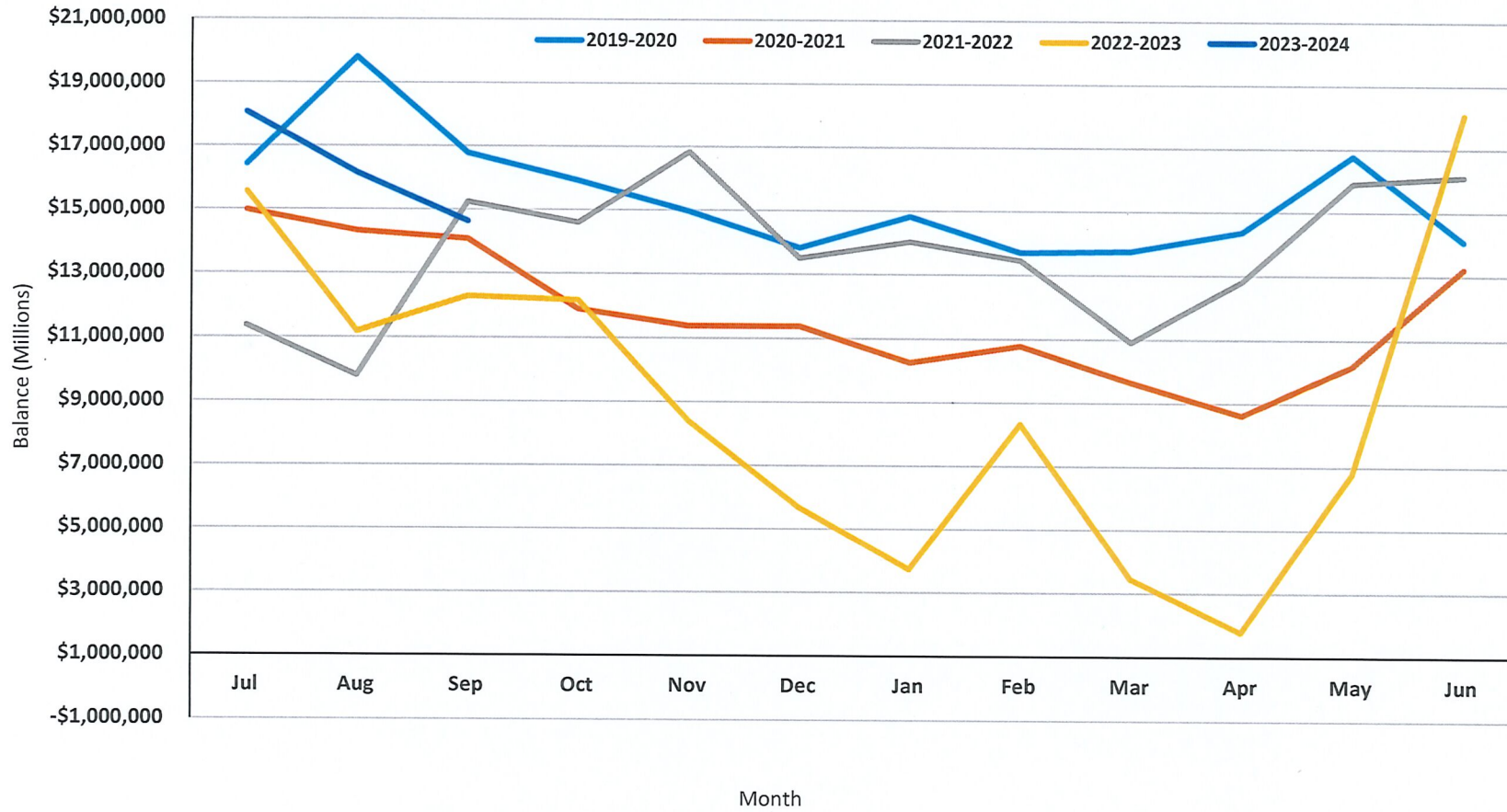
### Cash Flow Estimate To 31 August

Receipts		Expenditure	
Rates	\$10,000	Payroll	\$459,552
Fees & Charges	\$30,000	Creditor Payments	\$2,000,000
Debtors	\$35,462	Loan Payments	\$0
Grants/Claims	\$0	Lease Payments	\$0
<b>Total</b>	<b>\$75,462</b>	<b>Total</b>	<b>\$2,459,552</b>

**Therefore cash is expected to decrease by \$2,384,090 in the period.**

Best Estimate of Next months cash flow

### Etheridge Shire Council Cash Position



		PREVIOUS YEARS (Opening balance)	YEAR TO DATE (ACTUALS)	TOTAL EXPENDITURE (ACTUALS)	BUDGET	% budget expended	% actually completed	Project Manager
0400-4150-0000	Work in Progress - Land & Land Improvements				\$500,000.00			
0410-4501-0000	Work in Progress - Land Sales - LJ & ACJ Barns (00083-00000-000)	-\$ 9,090.91		-\$ 9,090.91			100%	
3630-4500-0001	Purchase of industrial land	\$ 331,272.17		\$ 331,272.17				
		\$322,181.26		\$322,181.26				
0400-4250-0000	Work in Progress - Buildings				\$8,729,750.00	1%		
3080-4501-0000	Aged Care Facilities -Advisory	\$80,323.22		\$80,323.22			1%	DCS
3280-4502-0000	Staff Housing	\$239,924.63	\$32,589.40	\$272,514.03			5%	CEO
3280-4503-0000	Staff housing - HSH		\$9,546.92	\$9,546.92				
3280-4504-0000	Staff housing - SHP							
3280-4505-0000	Staff housing - ILF (Independent Living Facility)	\$5,885.00	\$3,232.75	\$9,117.75				
3295-4500-0000	Demoutable office - Relocation		\$2,602.27	\$2,602.27				
3350-4502-0000	Depot - Cap improvements - Carpark & shade structure	\$2,763.63		\$2,763.63				
3411-4500-0001	W4Q Capital Works (21/24) - Georgetown - Streetscaping (roads)							DES
3411-4500-0002	W4Q Capital Works (21/24) - Georgetown Sports Centre	\$47,560.52		\$47,560.52				
3411-4500-0003	W4Q Capital Works (21/24) - Einasleigh - Drainage improvement (roads)		\$8,500.00	\$8,500.00				DES
3411-4500-0004	W4Q Capital Works (21/24) - Fors/Gtown - Water Telemetry							
3411-4500-0005	W4Q Capital Works (21/24) - Rural Addressing							DES
3411-4500-0006	W4Q Capital Works (21/24) - Forsyth Cemetery Fencing							DES
4140-4504-0003	Cap Imp. Depot - workshop hoist	\$25,277.05		\$25,277.05				
5030-4500-0001	Cap Imp. Einasleigh Common - Upgrade Eins Common Stock Yrds (other structures)	\$12,540.00		\$12,540.00				DCS
3610-4500-0002	Recovery & Resilience Grant - North Head Rd - Install drainage & bitumen seal (roads)							DES
3610-4500-0003	Recovery & Resilience Grant - Georgetown Street scaping (roads)							DES
3620-4500-0001	LRCI Phase 3 - Forsyth Transfer Station	\$22,500.00	\$2,400.00	\$24,900.00				
3620-4500-0002	LRCI Phase 3 - Gtown Sports center (Parking & drainage)	\$18,763.24		\$18,763.24				
3620-4500-0003	LRCI Phase 3 - Reseals 2							
3620-4500-0004	LRCI Phase 3 -Industrial estate							
5151-4505-0000	Mt Surprise Bike Park - Stage 2							
		\$455,537.29	\$58,871.34	\$514,408.63				
0400-4350-0000	Work in Progress - Other Structures				\$7,145,154.00			
3270-4500-0001	Shire Office - Cap Works - Car park shade structure	\$2,763.64		\$2,763.64				
5151-4503-0000	Georgetown Parks Capital - Heritage park play area upgrade	\$33,397.90		\$33,397.90			100%	
6010-4502-0001	Infrastructure at Cost Building Our Regions Grant Terrestrial Upgrade - Security upgrade	\$2,344.00		\$2,344.00				
6010-4502-0005	Collection upgrade - John Towing - Topaz purchase	\$25,000.00		\$25,000.00			100%	
		\$63,505.54		\$63,505.54				
0400-4450-00000	Work in Progress - Fleet Plant & Equipment				\$8,889,273.00	0%		
4150-4500-6080	Plant Purchases - 2022 CAT Grader Trimble	\$76,547.00		\$76,547.00				
4150-4500-3160	Plant Purchase - Ferris Mower (Plant 3160)	\$14,860.56		\$14,860.56				
4150-4500-1340	Plant Purchase - Prado (Plant 1340)	\$82,758.09		\$82,758.09				
4150-4500-1335	Plant Purchase - Prado (Plant 1335)	\$82,758.09		\$82,758.09				
4150-4500-1300	Plant Purchase - Hilux (Plant 1300)	\$75,201.14		\$75,201.14				
4150-4500-1320	Plant Purchase - Hilux (Plant 1320)	\$75,201.14		\$75,201.14				
4150-4500-5105	Plant Purchase - Backhoe Loader (Plant 5105) (WIP August 2023)	\$287,835.80		\$287,835.80				







Etheridge Shire Council

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FUND SUMMARY  
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FUND	366+ DAYS ARREARS	181-365 DAYS ARREARS	31-180 DAYS ARREARS	1-30 DAYS ARREARS	TOTAL
GENERAL	16000.78	74196.53	3623.00	934.31	94754.62
WATER	2712.81	2653.43	396.82	58.96	5822.02
CLEANSING	658.06	1178.66	64.53	18.88	1920.13
WATER CONSUMPTION	43.91	234.55	3993.36		4271.82
WASTE MANAGEMENT	192.67	681.51	30.86	8.98	914.02
Emergency Fire & Rescue Levy	1000.02	8195.19	339.16	94.69	9629.06
CHARGE ON LAND		3334.84			3334.84
<b>FUND SUMMARY TOTAL</b>	<b>20608.25</b>	<b>90474.71</b>	<b>8447.73</b>	<b>1115.82</b>	<b>120646.51</b>

ASSESSMENT	NAME	1st LEVY	THIS YEAR			ARREARS					INTEREST UNALLOC REC	TOTAL	LAST PAYMENT DATE			
			2nd	SUPP.	LEVIES	WATER LEVIES	1 YEAR	2 YEARS	3 YEARS	4 YEARS				5 YEARS	5+ YEARS	
00001-00001-000		21824.00											21824.00	16631.80	01-09-2022	
00002-00000-000		12770.40											12770.40	711.20	17-03-2023	
00002-00001-000		747.00											747.00	8.69	17-03-2023	
00002-00002-000		1533.83											1533.83	76.20	17-03-2023	
00017-00000-000		1009.00											1009.00	833.45	30-09-2022	
00018-00000-000		210.00											210.00	194.38	01-09-2022	
00019-00000-000		210.00											210.00	194.38	01-09-2022	
00021-00000-000		297.60											297.60	279.58	01-09-2022	
00021-50000-000		1024.20											1024.20	815.48	10-10-2022	
00021-80000-000		1024.20											1024.20	821.18	05-09-2022	
00021-90000-000		1113.99											1113.99	8.00	04-10-2022	
00022-00000-000		1024.20											1024.20	821.18	05-10-2022	
00023-00000-000		1053.40											1053.40	849.58	04-10-2022	
00024-00000-000		239.20											239.20	222.78	01-09-2022	
00025-00000-000		1053.40											1053.40	849.58	25-08-2022	
00026-00000-000		1114.00											1114.00	494.86	07-09-2022	
00027-00000-000		1014.00											1014.00	862.93	22-09-2022	
00028-00000-000		1024.20											1024.20	821.18	15-09-2022	
00029-00000-000		1114.00											1114.00	1013.58	06-10-2022	
00030-00000-000		268.40											268.40	251.18	01-09-2022	
00032-00000-000		1014.00											1014.00	862.93	23-09-2022	
00032-10000-000		534.23											534.23	936.38	23-09-2022	
00034-00000-000		1013.99											1013.99	862.94	04-10-2022	
00035-00000-000		1043.20											1043.20	109.74	29-06-2023	
00035-20000-000		1014.00											1014.00	862.93	21-09-2022	
00036-00000-000		1024.20											1024.20	821.18	23-09-2022	
00036-30000-000		1013.99											1013.99	862.94	04-10-2022	
00036-40000-000		1024.20											1024.20	821.18	21-09-2022	
00038-00000-000		239.20											239.20	222.78	01-09-2022	
00039-00000-000		2662.80										2189.92	239.20	222.78	01-09-2022	
00040-00000-000		210.00											5027.55	2115.97	22-10-2021	
00045-40000-000		1177.83											210.00	194.38	07-09-2022	
00048-10000-000		8146.00											1177.83	948.08	12-09-2022	
00051-00000-000		29.20											8146.00	6612.60	12-09-2022	
00051-50000-000		1174.00											29.20	28.40	06-09-2022	
00054-00000-000		2300.00											88.80	2375.38	971.47	22-10-2021
00058-10000-000													2300.00	1793.71	04-10-2022	
00062-00000-000		1013.99											-1003.45	100.00	04-04-2023	
00063-00000-000		1057.63											1013.99	271.17	04-10-2022	
00064-00000-000		919.20											840.50	30-09-2022		
00066-00000-000		1114.00											919.20	746.65	30-09-2022	
00066-10000-000		1145.55											1114.00	907.98	05-10-2022	
00067-00000-000		1014.00											1145.55	975.37	29-09-2022	
00068-20000-000		363.70											1014.00	862.93	22-09-2022	
00068-50000-000		1014.00											363.70	248.12	22-08-2022	
00068-60000-000		363.70											1014.00	862.93	03-10-2022	
00070-00000-000		1391.42											363.70	248.12	31-08-2022	
00071-00000-000		867.22											1391.42	1183.93	22-08-2022	
00072-01563-000		2182.80											867.22	862.93	12-09-2022	
00072-01623-000		363.70											2182.80	2256.51	05-09-2022	
00072-01641-000		1024.20											363.70	248.12	31-08-2022	
00072-01726-000		363.70											1024.20	821.18	21-09-2022	
00072-01756-000		363.70											363.70	369.96	20-10-2022	
00072-01757-000		363.70											363.70	346.85	20-10-2022	
00072-01758-000		1024.20											1024.20	821.18	21-09-2022	
00072-01759-500		239.20											239.20	222.78	06-09-2022	
00072-01760-000		1024.20											1024.20	821.18	21-09-2022	
00072-10000-000		2778.04											2778.04	201.16	17-03-2023	
00072-20000-000		1008.08											1008.08	110.00	20-11-2022	
00072-81768-000		1014.00											1014.00	862.93	20-09-2022	
00072-81771-000		1141.62											1141.62	986.29	07-09-2022	
00075-00000-000		387.76											387.76	35.46	15-03-2023	
00075-00001-000		833.72											833.72	117.58	17-03-2023	
00075-10000-000		1836.35											1836.35	19.11	18-04-2023	
00076-00000-000		2273.58											2273.58	1810.14	21-09-2022	
00077-10000-000		1796.60											1796.60	1445.60	03-10-2022	
00077-20000-000		1072.42											1072.42	912.67	01-09-2022	
00078-10000-000		1846.38											1846.38	123.44	14-03-2023	
00078-20000-000		2078.80											2078.80	863.32	02-04-2023	
00078-25000-000		1127.25											1127.25	64.12	07-03-2023	
00078-30000-000		1100.71											1100.71	49.56	29-03-2023	
00078-40000-000		1899.23											1899.23	45.00	17-04-2023	
00078-50000-000		2069.15											2069.15	75.00	17-04-2023	
00078-60000-000		1776.89											1776.89	500.00	17-03-2023	
00078-80000-000		1011.60											1011.60	847.20	01-09-2022	
00079-00000-000		1942.92											1942.92	324.50	11-04-2023	
00080-00000-000		2652.45										509.84	3180.31	2368.74	03-10-2022	
00081-00000-000		5919.95											5919.95	4832.36	21-09-2022	
00081-50000-000		2710.60											2710.60	2329.40	25-09-2022	
00081-51000-000		1984.77											1984.77	50.00	15-03-2023	
00081-60000-000		1362.04											1362.04	100.00	01-09-2023	
00081-70000-000		1291.32											1291.32	96.72	26-03-2023	
00085-00000-000		6308.97											6308.97	712.31	30-03-2023	
00086-00000-000		1535.17											1535.17	1271.67	31-03-2023	
00087-00000-000		610.80											610.80	520.79	01-09-2022	
00088-00000-000		3054.38											3054.38	222.08	06-03-2023	
00089-10000-000		2227.60											2227.60	222.08	06-03-2023	
00089-20000-000		1274.06											1274.06	3015.62	1431.58	01-10-2022
00093-00000-000		967.37											967.37	1274.06	157.87	10-03-2023
00094-50000-000		1952.28											1952.28	967.37	114.86	03-03-2023
00094-51000-000		1114.00											1114.00	292.63	07-05-2023	
00094-52000-000		1395.80											1395.80	907.98	06-09-2022	
00094-52500-000		1254.92											1395.80	1119.19	30-08-2022	
00094-53000-000		1395.80											1254.92	140.89	30-03-2023	
00096-00000-000		8968.32											8968.32	1119.19	04-10-2022	
00096-00002-000		1908.54											8968.32	5714.41	17-03-2023	
00097-00000-000		1850.81											1908.54	3.12	10-03-2023	
00098-00000-000		2024.68											1850.81	100.00	31-07-2023	
													2024.68	263.82	24-03-2023	



Etheridge Shire Council

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ASSESSMENT	NAME	1st LEVY	2nd LEVY	SUPP. LEVIES	WATER LEVIES	---ARREARS---					INTEREST UNALLOC REC	TOTAL	---LAST PAYMENT---		
						1 YEAR	2 YEARS	3 YEARS	4 YEARS	5 YEARS	5+ YEARS			AMOUNT	DATE
00201-00000-000		1653.91											1653.91	279.66	17-03-2023
00202-00000-000		2309.53											2309.53	108.62	06-04-2023
00203-00000-000		2209.22				52.79							2263.89	0.14	04-10-2022
00204-00000-000		375.68										1.88	375.68	298.75	16-09-2022
00205-00000-000		4004.87											4004.87	310.42	28-02-2023
00206-00000-000		4474.65											4474.65	414.29	07-03-2023
00207-00000-000		1432.14											1432.14	26.03	31-03-2023
00208-00000-000		1378.54											1378.54	154.67	03-03-2023
00208-10000-000		1365.88											1365.88	3.18	17-03-2023
00209-00000-000		4510.46											4510.46	367.88	27-03-2023
00210-00000-000		2240.76											2240.76	120.85	27-03-2023
00211-00000-000		3992.22											3992.22	209.89	11-04-2023
00212-00000-000		1547.72											1547.72	99.85	28-03-2023
00213-00000-000		2443.98											2443.98	301.03	21-04-2023
00214-00000-000													-172.62	120.00	09-11-2018
00215-00000-000		772.40											772.40	624.42	01-09-2022
00216-00000-000		2128.71											2128.71	1729.11	21-09-2022
00217-00000-000		400.80											400.80	326.41	01-09-2022
00218-00000-000		2005.38											2005.38	214.69	29-03-2023
00222-00000-000		950.35											950.35	89.20	17-03-2023
00224-00000-000		4426.60											4426.60	170.11	17-03-2023
00225-00000-000		1202.40											1202.40	979.23	01-09-2022
00228-00000-000		2180.14											2180.14	30.75	11-04-2023
00229-00000-000		10178.36											10178.36	637.02	17-03-2023
00230-00000-000		1866.81											1866.81	93.90	17-03-2023
00231-00000-000		1498.87											1498.87	47.83	17-03-2023
00232-00000-000		2246.82											2246.82	142.88	28-03-2023
00233-00000-000													-555.16	200.00	07-03-2023
00234-00000-000													265.34	100.00	22-08-2023
00235-00000-000		2324.09											2324.09	256.53	06-04-2023
00235-50000-000		400.89											400.89	326.41	01-09-2022
00237-10000-000		264.30											264.30	238.92	17-03-2023
00237-20000-000		1712.32											1712.32	72.53	17-03-2023
00238-00000-000		1737.80											1737.80	100.00	22-08-2023
00239-10000-000		2551.25											2551.25	147.10	10-03-2023
00241-00000-000		2703.14											2703.14	200.07	21-04-2023
00241-01500-000		1902.93											1902.93	1542.43	01-12-2022
00241-05000-000		3983.20											3983.20	60.20	10-03-2023
00241-10000-000		2141.74											2141.74	150.00	30-08-2022
00243-00000-000		8476.07											8476.07	657.61	19-03-2023
00244-00000-000		36933.76											36933.76	84.79	06-04-2023
00245-00000-000		2166.36											2166.36	13.55	07-03-2023
00246-00000-000		2171.61											2171.61	20.71	07-03-2023
00247-00000-000		2146.55											2146.55	19.21	10-03-2023
00248-00000-000		876.35											876.35	596.02	15-09-2022
00248-90000-000		2141.27											2141.27	1735.89	02-10-2022
00249-00000-000		813.59											813.59	150.00	22-08-2023
00250-00000-000		2807.09											2807.09	88.86	12-04-2023
00251-00000-000		1388.65											1388.65	2036.01	29-09-2022
00251-10000-000		315.62											315.62	80.00	22-08-2023
00251-10100-000		1185.80											1185.80	924.81	27-09-2022
00251-10200-000		1185.80											1185.80	1098.45	07-10-2022
00251-10300-000		4482.51											4482.51	0.23	05-10-2022
00251-10800-000		1012.27											1012.27	1307.35	28-09-2022
00251-10900-000		1185.80				569.69							1771.02	0.00	
00251-20200-000		762.52											762.52	1692.64	26-11-2021
00251-21000-000		1185.80											1185.80	924.81	03-10-2022
00251-22000-000		1186.32											1186.32	924.81	03-10-2022
00251-25000-000		2166.19											2166.19	13.04	17-03-2023
00251-25100-000		119.00											119.00	115.20	01-09-2022
00251-25200-000		2616.75											2616.75	256.30	03-04-2023
00251-25300-000		1185.80											1185.80	924.81	29-09-2022
00251-25400-000		2372.22											2372.22	198.88	22-03-2023
00251-25450-000		400.80											400.80	326.41	01-09-2022
00251-25500-000		2394.76											2533.65	1841.34	21-09-2022
00251-42000-000		581.95				134.15							581.95	100.82	17-03-2023
00251-49000-000		400.80											400.80	326.41	01-09-2022
00251-51000-000		400.80											400.80	326.41	01-09-2022
00251-60000-000		2143.30											2151.37	1793.73	28-09-2022
00252-00000-000		2640.93											2640.93	26.06	07-03-2023
00252-10000-000		859.90											859.90	65.00	24-08-2023
00253-00000-000		2302.73											2302.73	53.70	26-03-2023
00253-01000-000		1965.71											1965.71	2000.00	01-09-2022
00253-01100-000		2163.41											2330.37	1799.54	02-09-2022
00253-01300-000		772.40											772.40	624.42	01-09-2022
00253-01700-000		1733.37											1733.37	307.53	17-03-2023
00254-00000-000		554.42											554.42	1700.00	02-08-2023
00254-20000-000													-32.41	13300.29	17-08-2023
00255-00000-000		14165.87											14165.87	8008.65	17-03-2023
00257-00000-000		3449.72											3449.72	227.88	06-04-2023
00257-10000-000		2820.73											2820.73	45.10	12-03-2023
00259-00000-000		477.38											477.38	100.00	22-08-2023
00259-10000-000		2250.85											2250.85	149.96	23-04-2023
00260-10000-000		3724.66											3724.66	338.88	22-03-2023
00262-10000-000		1901.67											1901.67	40.00	22-08-2023
00263-10000-000		1500.21											1500.21	60.89	17-03-2023
00264-10000-000		2256.96				49.05							2307.74	1840.55	27-09-2022
00265-00000-000															



Etheridge Shire Council

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ASSESSMENT	NAME	---THIS YEAR---				---ARREARS---					INTEREST UNALLOC REC	TOTAL	---LAST PAYMENT---	
		1st LEVY	2nd LEVY	SUPP. LEVIES	WATER LEVIES	1 YEAR	2 YEARS	3 YEARS	4 YEARS	5 YEARS			5+ YEARS	AMOUNT
00353-40000-000		2241.60										2241.60	1736.91	24-08-2022
00353-50000-000		1347.80										1347.80	1160.13	02-09-2022
00353-70000-000		210.00										210.00	194.38	01-09-2022
00353-80000-000		1857.92										1857.92	1552.05	02-09-2022
00353-90000-000		210.00										210.00	194.38	07-03-2022
00354-00000-000		1490.98										1490.98	1236.13	23-09-2022
00354-08900-000		210.00										210.00	194.38	01-09-2022
00354-09000-000		1909.89										1909.89	1524.43	06-09-2022
00354-09100-000		29.20										29.20	28.40	06-09-2022
00354-10000-000		621.72										621.72	423.73	27-08-2022
00354-40000-000		3681.20										3681.20	2636.75	02-09-2022
00355-05000-000		1116.35										1116.35	1059.45	06-10-2022
00355-05100-000		383.10										383.10	988.03	06-10-2022
00355-05190-000		517.54										517.54	357.05	05-10-2022
00355-05410-000		592.52										592.52	395.33	04-10-2022
00355-05420-000		1472.56										1472.56	1184.81	05-10-2022
00355-05430-000		1405.47										1405.47	1105.24	04-10-2022
00355-05440-000		1490.98										1490.98	1236.13	06-09-2022
00355-05500-000		1266.32										1266.32	1068.37	20-09-2022
00355-05561-000		1405.47										1405.47	1294.45	04-10-2022
00355-05600-000		413.09										413.09	370.06	19-10-2022
00355-06000-000		3026.40										3026.40	2181.58	25-08-2022
00355-06300-000		1240.62										1240.62	1033.46	21-09-2022
00355-06400-000		335.49										335.49	257.03	06-03-2023
00355-06500-000		1490.98										1490.98	1236.13	04-10-2022
00355-71300-000		76729.84				10330.56						88186.24	34480.44	27-10-2022
00356-21000-000		1048.20										1048.20	852.90	05-09-2022
00357-10000-000		8146.00										8146.00	6612.60	12-09-2022
00359-00000-000		1048.20										1048.20	852.90	26-09-2022
00359-10003-000		1009.00										1009.00	-184.55	20.00
00359-10005-000		919.20										919.20	833.45	07-08-2023
00359-10011-000		1009.00										1009.00	833.45	30-08-2022
00359-10012-000		1219.00										1219.00	939.20	31-08-2022
00359-10015-000		1009.00				960.20						960.20	746.65	31-08-2022
00359-10016-000		1009.00										1009.00	833.45	23-09-2022
00359-10526-000		818.00										818.00	680.45	05-10-2022
00359-10924-000		7882.60										7882.60	5625.69	03-10-2022
00359-30206-000		7285.40										7285.40	5702.76	02-09-2022
00360-00000-000		11627.24										11627.24	11817.65	04-10-2022
00360-10000-000		1138.00										1138.00	939.70	28-09-2022
00361-00000-000		1223.70										1223.70	1200.00	23-06-2022
00364-00000-000		2052.15										2052.15	1679.96	28-09-2022
00365-50000-000		3089.45										3089.45	429.35	09-11-2022
00365-95000-000		1910.70										1910.70	260.37	09-11-2022
00369-00000-000		1009.00										1009.00	833.45	10-10-2022
00369-50000-000		1138.00										1138.00	939.70	12-09-2022
00370-00000-000		1138.00										1138.00	939.70	10-10-2022
00373-00000-000		8479.80										8479.80	6594.02	24-08-2022
00375-20000-000		29.20										29.20	28.40	01-09-2022
00375-30000-000		29.20										29.20	28.40	01-09-2022
00376-00000-000		628.16										628.16	509.84	31-03-2023
00383-01449-000		1138.00										1138.00	1.61	23-03-2023
00383-01702-000		675.53										675.53	50.00	12-07-2023
00384-10000-000		11517.27										11517.27	9342.37	12-09-2022
00385-00880-000		3616.20										3616.20	3517.37	14-11-2022
00385-01169-000		1671.40										1671.40	1605.60	04-11-2022
00385-01170-000		1715.12										1715.12	1615.80	04-11-2022
00385-01171-000		728.20										728.20	593.65	05-09-2022
00385-03589-000		771.92										771.92	602.32	31-08-2022
00385-04200-000		728.20										728.20	593.65	21-09-2022
00385-09610-000		1009.00										1009.00	833.45	26-09-2022
00385-09618-000		1009.00										1009.00	833.45	23-09-2022
00385-10001-100		771.92										771.92	602.32	03-10-2022
00385-10011-700		2494.92										2494.92	2268.52	21-09-2022
00385-30216-000		771.92										771.92	602.32	20-09-2022
00385-36000-000		8146.00										8146.00	6612.60	12-09-2022
00385-85000-000		728.20										728.20	593.65	29-08-2022
00389-00000-000		919.20										919.20	746.65	23-09-2022
00391-10000-000		14153.20										14153.20	11057.50	12-09-2022
00391-90000-000		8146.00										8146.00	6612.60	12-09-2022
00391-95000-000		1019.00										1019.00	824.50	16-09-2022
00392-10000-000		1138.00										1138.00	1091.54	01-11-2022
00394-00000-000		919.20										919.20	746.65	28-09-2022
00404-00000-000		919.20										919.20	746.65	22-09-2022
00405-00961-000		728.20										728.20	593.65	03-10-2022
00405-01283-000		728.20										728.20	593.65	30-09-2022
00405-01313-000		2353.86										2353.86	2215.73	14-11-2022
00405-01569-000		1217.04										1217.04	952.11	26-09-2022
00405-01582-000		2851.03										2851.03	2214.74	26-09-2022
00405-03487-000		771.92										771.92	602.32	26-09-2022
00405-06721-000		1187.84										1187.84	923.71	03-10-2022
00405-10002-000		818.00										818.00	680.45	26-09-2022
00405-30017-000		818.00										818.00	680.45	26-09-2022
00405-30019-000		728.20										728.20	593.65	26-09-2022
00405-30084-000		1054.15										1054.15	820.41	26-09-2022
00405-30091-000		728.20										728.20	593.65	26-09-2022
00405-30148-000		2457.84										2457.84	2311.09	14-11-2022
00405-30203-000		2494.92										2494.92	2369.80	04-11-2022
00405-30226-000		3817.07										3817.07	2955.39	03-10-2022
00405-30227-000		818.00										818.00	680.45	03-10-2022
00405-30240-000		728.20										728.20	593.65	03-10-2022
00405-30241-000		1715.12										1715.12	1514.52	03-10-2022
00405-30252-000		771.92										771.92	602.32	03-10-2022
00405-30254-000		8146.00										8146.00	6612.60	12-09-2022
00407-00000-000		1285.96										1285.96	1059.79	04-10-2022
00408-10000-000		1138.00										1138.00	913.55	23-09-2022

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ASSESSMENT	NAME	THIS YEAR			ARREARS						INTEREST UNALLOEC REC	TOTAL	---LAST PAYMENT--- AMOUNT DATE	
		1st LEVY	2nd LEVY	SUPP. LEVIES	WATER LEVIES	1 YEAR	2 YEARS	3 YEARS	4 YEARS	5 YEARS				5+ YEARS
00409-00000-000		1890.09										1890.09	7.72	08-03-2023
00409-05000-000		9146.00										9146.00	6612.60	12-09-2022
00409-10000-000		1311.80										1311.80	1107.70	18-09-2022
00409-15000-000		22419.97										22419.97	18168.36	09-09-2022
00409-30000-000		1009.00										1009.00	145.02	19-12-2022
00409-40000-000		1138.00										1138.00	939.70	18-09-2022
00409-50000-000		1048.20										1048.20	852.90	05-09-2022
00409-70000-000		9146.00										9146.00	6612.60	12-09-2022
00411-00001-000		318.91				337.69						668.53	314.76	15-09-2022
00412-00000-000		1365.00									11.93	1365.00	33.71	17-03-2023
00420-01354-000		1048.20										1048.20	852.90	22-09-2022
00420-01387-000		919.20										919.20	746.65	12-09-2022
00420-01547-000		1769.86										1769.86	190.13	07-03-2023
00420-11499-000		786.60										786.60	757.97	21-11-2022
00420-11644-000		8933.23										8933.23	8363.61	14-11-2022
00421-00000-000		1009.00										1009.00	833.45	05-09-2022
00421-11606-000		1752.31										1752.31	1359.89	06-09-2022
00421-11636-000		1187.84										1187.84	763.95	06-09-2022
00421-13577-000		728.20										728.20	593.65	06-09-2022
00421-13578-000		771.92										771.92	602.32	06-09-2022
00421-30223-000		2494.92										2494.92	7.48	15-11-2022
00422-40000-000		8146.00										8146.00	6612.60	12-09-2022
00422-51000-000		6091.00										6091.00	1.23	05-10-2022
00422-90000-000		8146.00										8146.00	6612.60	12-09-2022
00424-02000-000		728.20										728.20	593.65	26-09-2022
00431-20000-000		8146.00										8146.00	6612.60	12-09-2022
00433-03548-000		1671.40										1671.40	1619.68	14-11-2022
00433-30031-000		728.20										728.20	593.65	30-09-2022
00433-30192-000		2457.84										2457.84	2311.09	14-11-2022
00433-30193-000		1671.40										1671.40	1619.68	14-11-2022
00433-30195-000		2086.48										2086.48	1970.52	14-11-2022
00433-30196-000		1671.40										1671.40	1619.68	14-11-2022
00433-30201-000		1671.40										1671.40	1619.68	14-11-2022
00433-41664-000		771.92										771.92	602.32	30-09-2022
00435-00000-000		1138.00										1138.00	1173.35	03-10-2022
00435-10000-000		1274.18										1274.18	525.23	25-08-2022
00436-00000-000		3969.40										3969.40	2910.69	12-09-2022
00439-00000-000		29.20										29.20	28.40	06-09-2022
00440-00000-000		1019.00										1019.00	824.50	09-09-2022
00441-00000-000		57645.32				7728.14						66216.91	25000.00	27-10-2022
00441-70000-000		62173.40				8400.15						71889.90	25000.00	27-10-2022
00441-71000-000		65991.80										65991.80	25614.25	23-09-2022
00441-72000-000		8146.00										8146.00	6612.60	09-09-2022
00441-75000-000		8146.00										8146.00	6612.60	12-09-2022
00451-00913-000		728.20										728.20	593.65	03-10-2022
00451-21337-000		1671.40										1671.40	1619.68	14-11-2022
00451-21339-000		728.20										728.20	593.65	03-10-2022
00451-30021-000		728.20										728.20	593.65	03-10-2022
00451-30103-000		728.20										728.20	593.65	03-10-2022
00451-30182-000		1671.40										1671.40	1505.85	20-09-2022
00451-30199-000		719.53										1671.40	1505.85	03-10-2022
00451-30205-000		1671.40										1671.40	602.32	01-09-2022
00451-40000-000		8146.00										8146.00	6612.60	12-09-2022
00451-50000-000		8146.00										8146.00	6612.60	12-09-2022
00451-55000-000		728.20										728.20	593.65	26-09-2022
00451-56000-000		728.20										728.20	593.65	26-09-2022
00452-00900-000		45839.44				41875.60	5611.42					4282.24	97608.70	22-10-2021
00452-10000-000		8146.00										8146.00	6612.60	12-09-2022
00452-11347-000		3445.71										3445.71	3161.79	14-11-2022
00452-11420-000		2687.52										2687.52	2659.70	20-10-2022
00452-16779-000		1759.68										1759.68	1656.31	04-11-2022
00452-30100-000		728.20										728.20	565.85	06-10-2021
00452-30231-000		29.20				703.60	660.80	641.40	63.12			2592.53	577.88	14-07-2021
00452-30232-000		29.20				693.40	660.80	641.40	641.00	628.60	234.17	4726.94	959.00	05-06-2017
00452-50139-000		712.46										712.46	709.14	10-11-2022
00452-60000-000		8146.00										8146.00	6612.60	12-09-2022
00452-65000-000		290.36										290.36	149.47	05-09-2022
00453-00000-000		13543.00										13543.00	10488.60	21-09-2022
00453-10000-000		8146.00										8146.00	6612.60	12-09-2022
00455-30209-000		1706.05										1706.05	1624.87	31-10-2022
00456-10003-000		14982.20										14982.20	2018.50	16-11-2022
00456-21191-000		757.40										757.40	622.05	16-09-2022
00457-00000-000		14750.40										14750.40	11523.13	05-09-2022
00458-00000-000		13556.00										13556.00	10591.88	09-09-2022
00459-00000-000		15049.00										15049.00	11755.95	06-09-2022
00459-10000-000		1048.20										1048.20	1852.90	06-09-2022
00460-00000-000		15049.00										15049.00	11755.95	05-09-2022
00461-20000-000		1311.80										1311.80	1107.70	03-10-2022
00461-30000-000		9146.00										9146.00	6612.60	09-09-2022
00462-50000-000		843.64										843.64	1201.75	14-09-2022
00464-10000-000		15806.88										15806.88	12814.91	12-09-2022
00464-10060-000		8146.00										8146.00	6612.60	12-09-2022
00464-11000-000		29.20										29.20	28.40	01-09-2022
00465-00000-000		15347.60										15347.60	11988.76	05-09-2022
00466-00000-000		16172.80										16172.80	12660.44	30-09-2022
00467-10000-000		17139.20										17139.20	13385.66	05-09-2022
00467-11000-000		1580.65										1580.65	1298.31	05-09-2022
00470-00000-000		68806.50										68806.50	27383.85	16-09-2022
00471-00000-000		10187.00										10187.00	7895.25	23-08-2022
00472-00000-000		1328.33										1328.33	1058.10	02-10-2022
00472-50000-000		9972.80										9972.80	7798.09	31-08-2022
00472-60000-000		3164.50										3164.50	2472.96	31-08-2022
00473-00000-000		9972.80										9972.80	7798.09	26-09-2022
00473-50000-000		3761.70										3761.70	2938.59	20-09-2022
00474-00000-000		9851.40										9851.40	7635.91	03-10-2022
00475-00000-000		4747.30										4747.30	3723.93	01-10-2022
00476-00000-000		7285.40										7285.40	5702.76	02-09-2022
00476-10000-000		1443.70										1443.70	812.35	21-10-2021
00476-60000-000		24953.40										24953.40	9653.49	03-10-2022

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ASSESSMENT	NAME	THIS YEAR	ARREARS	INTEREST UNALLOC REC					TOTAL	LAST PAYMENT--		
ASSESSMENT	NAME	1st LEVY	2nd LEVY SUPP. LEVIES WATER LEVIES	1 YEAR	2 YEARS	3 YEARS	4 YEARS	5 YEARS	5+ YEARS	TOTAL	AMOUNT	DATE
00477-00000-000		16792.19								16792.19	14378.63	30-09-2022
00479-30000-000		14562.70								14562.70	11774.65	05-09-2022
00479-50000-000		13219.10								13219.10	10690.05	03-10-2022
00479-90000-000		13890.90								13890.90	11232.35	30-09-2022
00480-00000-000		12361.60								12361.60	11454.82	18-11-2022
00481-00000-000		119831.50								119831.50	95208.10	05-09-2022
00481-50000-000		3851.50								3851.50	3025.39	04-10-2022
00481-80000-000		68978.50								68978.50	40000.00	16-11-2022
00482-00000-000		20944.80								20944.80	16926.50	29-08-2022
00483-00000-000		3851.50								3851.50	3025.39	03-10-2022
00484-00000-000		6986.80								6986.80	5469.95	12-09-2022
00485-10000-000		16563.40								16563.40	12822.62	29-08-2022
00486-00000-000		20273.00								20273.00	16384.20	03-10-2022
00488-00000-000		8146.00								8146.00	6612.60	12-09-2022
00488-60000-000		10570.00								10570.00	7900.78	27-09-2022
00489-00000-000		1138.00								1138.00	939.70	11-09-2022
00490-00000-000		15347.60								15347.60	11988.76	02-09-2022
00491-05000-000		25983.30								25983.30	20993.75	24-08-2022
00491-10000-000		5824.20								5824.20	5308.71	13-09-2022
00493-00000-000		15221.00								15221.00	11773.87	22-09-2022
00494-60000-000		9180.20								9180.20	7117.24	31-08-2022
00494-70000-000		4222.80								4222.80	3167.20	04-10-2022
00495-00000-000		1671.72								1671.72	1325.84	09-09-2022
00495-50000-000		12200.60								12200.60	1663.10	17-11-2022
00496-00000-000		4299.40								4299.40	3374.61	29-08-2022
00497-00000-000		1910.60								1910.60	1209.17	01-09-2022
00498-00000-000		5045.90								5045.90	3000.00	29-09-2022
00498-05000-000		13219.10								13219.10	10690.05	20-09-2022
00498-10000-000		8988.40								8988.40	1202.72	17-11-2022
00498-50000-000		17570.20								17570.20	13600.62	03-10-2022
00499-00000-000		6495.40								6495.40	5042.56	09-09-2022
00499-04000-000		9077.00								9077.00	7099.65	05-09-2022
00499-10000-000		25289.00								25289.00	19565.32	30-09-2022
00499-30000-000		9077.00								9077.00	7099.65	23-09-2022
00499-40000-000		4896.60								4896.60	3840.24	14-09-2022
00500-00000-000		10858.20								10858.20	8413.92	03-09-2022
00501-00000-000		14057.48								14057.48	8602.10	20-09-2022
00501-50000-000		25983.30								25983.30	20993.75	20-09-2022
00502-00000-000		1048.20								1048.20	148.65	30-11-2022
00503-00000-000		9524.20								9524.20	7707.40	13-09-2022
00504-20000-000		5792.40								5792.40	4538.68	03-10-2022
00505-00000-000		5643.10								5643.10	4422.28	02-10-2022
00505-95000-000		8056.20								8056.20	6525.80	09-09-2022
00505-95100-000		88669.50								88669.50	30000.00	03-10-2022
00508-00000-000		1731.44								1731.44	1372.40	01-10-2022
00509-00000-000		24975.60								24975.60	20180.30	29-09-2022
00513-00000-000		6986.80								6986.80	5469.95	26-08-2022
00515-00000-000		23611.00								23611.00	18268.65	12-09-2022
00517-00000-000		9158.73								9158.73	9158.08	04-10-2022
00518-00000-000		9851.40								9851.40	7635.91	20-09-2022
00518-10000-000		2597.38								2597.38	2047.56	14-09-2022
00520-00000-000		16578.10								16578.10	6700.77	26-09-2022
00520-10000-000		12211.40								12211.40	9876.60	28-08-2022
00520-20000-000		5282.75								5282.75	4295.29	14-09-2022
00521-00000-000		16242.20								16242.20	13130.40	12-09-2022
00522-00000-000		5045.90								5045.90	3956.65	20-09-2022
00522-50000-000		17570.20								17570.20	13600.62	22-09-2022
00523-00000-000		4448.70								4448.70	599.19	30-10-2022
00524-00000-000		13108.20								13108.20	10887.35	06-09-2022
00526-00000-000		3105.00								3105.00	2672.20	09-12-2022
00527-00000-000		7285.40								7285.40	5702.76	29-08-2022
00528-00000-000		1432.84								1432.84	1071.52	12-09-2022
00530-00000-000		28309.40								28309.40	21899.34	05-09-2022
00531-00000-000		8689.80								8689.80	6828.40	04-10-2022
00532-00000-000		5045.90								5045.90	3956.65	17-09-2022
00533-00000-000		65666.50								65666.50	30000.00	05-09-2022
00534-00000-000		8181.20								8181.20	6401.20	30-09-2022
00535-05000-000		1791.16								1791.16	354.43	04-10-2022
00535-10000-000		4819.56								4819.56	3025.39	01-10-2022
00535-90000-000		7584.00								7584.00	5429.13	30-09-2022
00537-00000-000		1821.02								1821.02	1442.25	05-10-2022
00539-00000-000		6986.80								6986.80	5469.95	10-09-2022
00540-00000-000		7882.60								7882.60	6168.39	22-09-2022
00540-10000-000		1745.68								1745.68	896.95	21-10-2021
00541-00000-000		2379.97								2379.97	36.83	10-03-2022
00542-00000-000		2089.76								2089.76	1651.78	17-09-2022
00544-20000-000		11529.40								11529.40	8932.59	05-09-2022
00545-00000-000		3089.45								3089.45	2394.81	29-09-2022
00545-10000-000		1138.00								1138.00	939.70	15-09-2022
00552-00000-000		3702.20								3702.20	2908.98	02-10-2022
00554-00000-000		1138.00								1138.00	939.70	30-09-2022
00556-00000-000		12063.00								12063.00	11155.77	23-11-2022
00557-00000-000		24639.70								24639.70	19909.15	30-09-2022
00559-00000-000		1138.00								1138.00	939.70	26-08-2022
01005-00000-000		233.20								233.20	29.71	26-10-2022
01015-00000-000		233.20								233.20	193.30	25-08-2022
01442-00000-000		233.20								233.20	193.30	28-09-2022
02415-00000-000		233.20								233.20	193.29	30-08-2022
02829-00000-000		233.20								233.20	193.30	26-09-2022
30023-00000-000		233.19								233.19	0.01	06-09-2022
30027-00000-000		233.20								233.20	193.30	04-10-2022
30031-00000-000		232.75								232.75	35.00	16-12-2022
30032-00000-000		233.20								233.20	193.30	23-09-2022
30034-00000-000		233.20								233.20	193.30	26-08-2022
3086833.82				90341.75	10128.57	2391.43	1672.12	1578.20	1161.77	13572.91	4249.38	3203431.19

41.06

37.37



Etheridge Shire Council

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ASSESSMENT	NAME	-----THIS YEAR-----				-----ARREARS-----						INTEREST UNALLOC REC	TOTAL	---LAST PAYMENT---	
		1st LEVY	2nd LEVY	SUPP. LEVIES	WATER LEVIES	1 YEAR	2 YEARS	3 YEARS	4 YEARS	5 YEARS	5+ YEARS			AMOUNT	DATE
NOTE: PENDING RATES RECEIPTS JOURNAL TOTAL \$3888.84															

		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)	
		31 Aug 2023	Budget	31 Aug 2023	Budget	31 Aug 2023	Budget
1000-0001	Governance						
1000-0002	Elected Members						
1000-2000	Councillor Allowances			30,255	8%	365,000	
1000-2102	Councillor Conference & Deputations			5,527	---	0	
1000-2174	Sundry Expense			4,913	---	0	
1000-0002	Elected Members	0	0%	40,695	11%	365,000	(40,695) 11% (365,000)
1010-0002	Governance						
1010-0002	Governance	0	0%	0	0%	0	0 0% 0
1020-0002	Economic Development						
1020-2100	Operating Expenses			78,593	---	0	
1020-0002	Economic Development	0	0%	78,593	---	0	(78,593) ---% 0
1030-0002	Civic Receptions and Events						
1030-0002	Civic Receptions and Events	0	0%	0	0%	0	0 0% 0
1040-0002	Regulatory Services						
1040-0003	Town Planning						
1040-1300	Fees & Charges Town Planning	5,950	---	0			
1040-2100	Operating Expenses Town Planning			5,950	---	0	
1040-0003	Town Planning	5,950	---	0	5,950 ---%	0	0 0% 0
1041-0003	Building Control						
1041-0003	Building Control	0	0%	0	0%	0	0 0% 0
1042-0003	Environmental Health						
1042-1300	Fees & Charges Environmental Health	4,950	---	0			
1042-0003	Environmental Health	4,950	---	0	0 0%	0	4,950 ---% 0
1043-0003	Local Laws						
1043-0003	Local Laws	0	0%	0	0%	0	0 0% 0

		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)	
		31 Aug 2023	Budget	31 Aug 2023	Budget	31 Aug 2023	Budget
1040-0002	Regulatory Services	10,900	0	5,950	0	4,950	0
1050-0002	Disaster Management						
1050-2100	Operating Expenses			885	0		
1050-0002	Disaster Management	0	0	885	0	(885)	0
1060-0002	WH&S						
1060-2000	Staff Salaries and Wages			57	0		
1060-2176	Other Operating Expenses			91,660	0		
1060-0002	WH&S	0	0	91,718	0	(91,718)	0
1000-0001	Governance	10,900	0	217,841	365,000	(206,941)	(365,000)
2000-0001	Corporate						
2000-0002	General Rates						
2000-1000	General Rates - Urban	514,811	0				
2000-1010	General Rates - Rural	1,771,995	0				
2000-1020	General Rates - Mining	192,928	0				
2000-1600	Interest on Arrears	1,660	0				
2000-2180	Rates Discount			1,251	0		
2000-2182	Pensioner Rebates			19,202	0		
2000-2182-0100	Pensioner Rebates State			19,202	0		
2000-0002	General Rates	2,481,394	0	20,453	0	2,460,942	0
2010-0002	General Administration						
2010-1100	Operating Grants	58,522	0				
2010-1100-0200	Financial Assistance Grant FAG	58,522	0				
2010-1200	TraineeState Subsidy	1,364	0				
2010-1600	Interest Revenue	153,401	0				
2010-1600-0010	Interest Bank	63	0				
2010-1600-0020	Interest Investment-QTC Cash Fund	153,338	0				
2010-1900	Sundry Receipts	5,580	0				
2010-1900-0010	Sundry Receipts No GST	1,922	0				
2010-1900-0020	Sundry Receipts GST	3,658	0				
2010-2000	Staff Salaries and Wages			228,408	0		
2010-2118	Advertising			3,963	0		
2010-2122	Communications			25,125	0		
2010-2124	Insurances			195,064	0		
2010-2126	Land Valuation Fees			7,593	0		
2010-2128	Legal Expenses			98	0		
2010-2132	Printing and Stationery			8,746	0		
2010-2134	Professional Fees			95,504	0		
2010-2136	Recruitment Expenses			2,442	0		

(Accounts: 0300-0001-0000 to 5014-2400-0000. All report groups. 17% of year elapsed. To Details. Excludes committed costs)

Etheridge Shire Council (Budget for full year)

Financial Year Ending 2024

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		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)	
		31 Aug 2023	Budget	31 Aug 2023	Budget	31 Aug 2023	Budget
2010-2138	Staff Uniforms			3,166	---	0	
2010-2140	Training and Development			8,810	---	0	
2010-2142	Administration Other Expenses			64,196	---	0	
2010-2300	Bank Charges			4,331	---	0	
2010-2300-0010	Bank Charges No GST			2,579	---	0	
2010-2300-0020	Bank Charges GST			1,752	---	0	
2010-2320	Odd Cents Rounding			(1)	---	0	
2010-2400	Maintenance Expenses			5,134	7%	75,000	
-----		-----		-----		-----	
2010-0002	General Administration	218,867	---	652,578	870%	(433,712)	578%
			0				(75,000)
2020-0002	Employee Services						
2020-1940	Oncost recovery	196,697	---				
2020-2010	Superannuation		0	84,350	---	0	
2020-2030	Public Holidays			19,942	---	0	
2020-2040	Sick Leave			28,641	---	0	
2020-2050	Long Service Leave			9,115	---	0	
2020-2060	Workers Compensation			60,583	---	0	
2020-2070	Annual Leave			86,161	---	0	
-----		-----		-----		-----	
2020-0002	Employee Services	196,697	---	288,792	---	(92,095)	---
			0				0
2030-0002	ICT						
2030-2100	Operating Expenses			63,602	---	0	
-----		-----		-----		-----	
2030-0002	ICT	0	0%	63,602	---	(63,602)	---
			0				0
2040-0002	Broadcasting Services						
2040-2100	Operating Expenses			1,892	---	0	
-----		-----		-----		-----	
2040-0002	Broadcasting Services	0	0%	1,892	---	(1,892)	---
			0				0
2000-0001	Corporate	2,896,958	---	1,027,317	>999%	1,869,641	<999%
			0				(75,000)
3000-0001	Community						
3000-0002	Commercial Rental Properties						
3000-0003	Staff housing						
3000-1400	Rental Income	20,638	---				
3000-2000	Staff Salaries and Wages		0	737	---	0	
3000-2100	Operating Expenses			7,063	---	0	
3000-2400	Maintenance Expenses			643	---	0	
-----		-----		-----		-----	
3000-0003	Staff housing	20,638	---	8,443	---	12,194	---
			0				0

(Accounts: 0300-0001-0000 to 5014-2400-0000. All report groups. 17% of year elapsed. To Details. Excludes committed costs)

Etheridge Shire Council (Budget for full year)

Financial Year Ending 2024

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	REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)	
	31 Aug 2023	Budget	31 Aug 2023	Budget	31 Aug 2023	Budget
3001-0003 Other Residentials						
3001-0003 Other Residentials	0	0%	0	0%	0	0%
3002-0003 Savannah House						
3002-1400 Rental Income	650	---				
3002-0003 Savannah House	650	---	0	0%	650	---
3003-0003 Demountable Office (Mary St)						
3003-1400 Rental Income - Commercial	8,714	---				
3003-0003 Demountable Office (Mary St)	8,714	---	0	0%	8,714	---
3004-0003 Aged Care						
3004-0003 Aged Care	0	0%	0	0%	0	0%
3000-0002 Commercial Rental Properties	30,002	---	8,443	---	21,559	---
3010-0002 Libraries						
3010-2100 Operating Expenses			1,496	---		
3010-2400 Maintenance Expenses			3,300	---		
3010-0002 Libraries	0	0%	4,796	---	(4,796)	---
3020-0002 Community Development						
3020-2100 Operating Expenses			347	---		
3020-2146 RADF Expenses			44	---		
3020-2200 Community Assistance Grants			8,712	---		
3020-0002 Community Development	0	0%	9,103	---	(9,103)	---
3030-0002 Sport & Recreation						
3030-1300 Hire Fees	48	---				
3030-1800 Capital Grant	90,000	---				
3030-1800-0100 Capital Grant - State	90,000	---				
3030-2000 Staff Salaries and Wages			15,314	---		
3030-2100 Operating Expenses			4,275	---		
3030-2400 Maintenance Expenses			10,479	---		
3030-0002 Sport & Recreation	90,048	---	30,068	---	59,979	---
3040-0002 Halls						
3040-2000 Staff Salaries and Wages			2,535	---		
3040-2100 Operating Expenses			4,024	---		
3040-0002 Halls	0	0%	6,558	---	(6,558)	---

(Accounts: 0300-0001-0000 to 5014-2400-0000. All report groups. 17% of year elapsed. To Details. Excludes committed costs)

Etheridge Shire Council (Budget for full year)

Financial Year Ending 2024

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		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)	
		31 Aug 2023	Budget	31 Aug 2023	Budget	31 Aug 2023	Budget
3050-0002	Medical Centres						
3050-2000	Staff Salaries and Wages			987	0		
3050-2100	Operating Expenses			3,638	0		
		-----	-----	-----	-----	-----	-----
3050-0002	Medical Centres	0	0%	4,625	0	(4,625)	0
3060-0002	Aerodromes						
3060-2000	Staff Salaries and Wages			209	0		
3060-2100	Operating Expenses			240	0		
3060-2400	Maintenance Expenses			10,060	0		
		-----	-----	-----	-----	-----	-----
3060-0002	Aerodromes	0	0%	10,509	0	(10,509)	0
3070-0002	Terrestrial Centre						
3070-1300	Admission Fees	21,069	---		0		
3070-1500	Sales	33,918	---		0		
3070-1950	Commission	234	---		0		
3070-1960	Other Income	1,501	---		0		
3070-2000	Staff Salaries and Wages			47,716	0		
3070-2100	Operating Expenses			16,864	0		
3070-2400	Maintenance Expenses			2,583	0		
		-----	-----	-----	-----	-----	-----
3070-0002	Terrestrial Centre	56,721	---	67,163	0	(10,442)	0
3080-0002	Little Gems Child Care Centre						
3080-1200	Child Care Subsidy	73,333	---		0		
3080-1200-0100	Child CareState Subsidy	73,333	---		0		
3080-1300	Child Care Fees	21,879	---		0		
3080-2000	Staff Salaries and Wages			54,883	0		
3080-2100	Operating Expenses			3,836	0		
3080-2400	Maintenance Expenses			167	0		
		-----	-----	-----	-----	-----	-----
3080-0002	Little Gems Child Care Centre	95,212	---	58,885	0	36,327	0
3090-0002	Georgetown Student Hostel						
3090-2000	Staff Salaries and Wages			53	0		
3090-2100	Operating Expenses			9,245	0		
3090-2400	Maintenance Expenses			407	0		
		-----	-----	-----	-----	-----	-----
3090-0002	Georgetown Student Hostel	0	0%	9,705	0	(9,705)	0
3100-0002	Cemeteries						
3100-2400	Maintenance Expenses			451	0		
		-----	-----	-----	-----	-----	-----
3100-0002	Cemeteries	0	0%	451	0	(451)	0
		-----	-----	-----	-----	-----	-----
3000-0001	Community	271,983	---	210,308	0	61,675	0

(Accounts: 0300-0001-0000 to 5014-2400-0000. All report groups. 17% of year elapsed. To Details. Excludes committed costs)

Etheridge Shire Council (Budget for full year)

Financial Year Ending 2024

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		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)	
		31 Aug 2023	Budget	31 Aug 2023	Budget	31 Aug 2023	Budget
4000-0001	Infrastructure Services						
4000-0002	Parks Gardens Reserves and Grounds						
4000-1200	Donation and Subsidy	1,652	0				
4000-2400	Maintenance Expenses			63,600	0		
		-----	-----	-----	-----	-----	-----
4000-0002	Parks Gardens Reserves and Grounds	1,652	0	63,600	0	(61,948)	0
4010-0002	Rural Lands Protection						
4010-1300	Agistment Fees	5,630	0				
4010-2000	Staff Salaries and Wages			748	0		
4010-2154	Pest Management Control			140	0		
4010-2162	Noxious Weeds			1,288	0		
4010-2400	Maintenance Expenses			2,957	0		
		-----	-----	-----	-----	-----	-----
4010-0002	Rural Lands Protection	5,630	0	5,133	0	497	0
4020-0002	Street Lighting						
4020-2400	Maintenance Expenses			2,034	0		
		-----	-----	-----	-----	-----	-----
4020-0002	Street Lighting	0	0	2,034	0	(2,034)	0
4030-0002	Roads						
4030-0003	Shire Roads						
4030-1100	FAGS Roads	17,519	0				
4030-2430	Maintenance Expenses Shire Roads			82,081	0		
		-----	-----	-----	-----	-----	-----
4030-0003	Shire Roads	17,519	0	82,081	0	(64,562)	0
4031-0003	Town Streets						
4031-2440	Maintenance Expenses Street			171,355	0		
		-----	-----	-----	-----	-----	-----
4031-0003	Town Streets	0	0	171,355	0	(171,355)	0
4032-0003	Flood Damage						
4032-2450	Maintenance ExpensesNDRRA			3,553,259	0		
		-----	-----	-----	-----	-----	-----
4032-0003	Flood Damage	0	0	3,553,259	0	(3,553,259)	0
		-----	-----	-----	-----	-----	-----
4030-0002	Roads	17,519	0	3,806,696	0	(3,789,177)	0
4040-0002	Depot and Stores						
4040-1950	Stores on Costs	11,700	0				
4040-2000	Staff Salaries and Wages			19,748	0		
4040-2001	Depot Salaries and Wages			606	0		
4040-2100	Operating Expenses			39,495	0		

(Accounts: 0300-0001-0000 to 5014-2400-0000. All report groups. 17% of year elapsed. To Details. Excludes committed costs)  
 Etheridge Shire Council (Budget for full year) Financial Year Ending 2024 Printed(LAURIEH): 05-09-2023 10:28:04 AM

		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)	
		31 Aug 2023	Budget	31 Aug 2023	Budget	31 Aug 2023	Budget
4040-2164	Stores Write Offs			(1,097) ---%	0		
4040-2400	Maintenance Expenses			160 ---%	0		
4040-0002	Depot and Stores	11,700 ---%	0	58,912 ---%	0	(47,212) ---%	0
4050-0002	Recoverable Works						
4050-0003	Private Works						
4050-1700	Revenue Private Works - GST	14,576 ---%	0				
4050-1750	Private Works - No GST	4,642 ---%	0				
4050-2166	Expense Private Works			53,317 ---%	0		
4050-0003	Private Works	19,219 ---%	0	53,317 ---%	0	(34,098) ---%	0
4051-0003	DTMR						
4051-1700	Revenue DTMR	1,476,501 ---%	0				
4051-2168	Expense DTMR			1,516,343 ---%	0		
4051-0003	DTMR	1,476,501 ---%	0	1,516,343 ---%	0	(39,841) ---%	0
4050-0002	Recoverable Works	1,495,720 ---%	0	1,569,660 ---%	0	(73,940) ---%	0
4060-0002	Plant Operations						
4060-1970	Fuel Rebates	8,569 ---%	0				
4060-1990	Plant Hire Revenue	1,201,730 ---%	0				
4060-1990-0020	Plant Hire Revenue External	1,201,730 ---%	0				
4060-2000	Salaries and Wages			11,670 ---%	0		
4060-2100	Operating Expenses			106,010 ---%	0		
4060-2400	Maintenance Expenses			142,144 ---%	0		
4060-2450	Floating Plant and Loose Tools			8,307 ---%	0		
4060-0002	Plant Operations	1,210,299 ---%	0	268,131 ---%	0	942,168 ---%	0
4000-0001	Infrastructure Services	2,742,521 ---%	0	5,774,167 ---%	0	(3,031,646) ---%	0
5000-0001	Utilities						
5000-0002	Water Supply						
5000-0003	Georgetown WTP & Reticulation						
5000-1000	Water ChargesGeorgetown	275,913 ---%	0				
5000-1010	Consumption ChargesGeorgetown	36,715 ---%	0				
5000-1300	Connection Fees Georgetown	1,575 ---%	0				
5000-1600	Interest on Arrears Georgetown	166 ---%	0				
5000-2100	Operating Expenses Georgetown			36,229 ---%	0		
5000-2180	Rates Discount Georgetown			446 ---%	0		
5000-2184	Concessions and Remissions			1,133 ---%	0		
5000-0003	Georgetown WTP & Reticulation	314,369 ---%	0	37,807 ---%	0	276,562 ---%	0



(Accounts: 0300-0001-0000 to 5014-2400-0000. All report groups. 17% of year elapsed. To Details. Excludes committed costs)

Etheridge Shire Council (Budget for full year)

Financial Year Ending 2024

Printed(LAURIEH): 05-09-2023 10:28:04 AM

		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)	
		31 Aug 2023	Budget	31 Aug 2023	Budget	31 Aug 2023	Budget
5001-0003	Forsayth WTP & Reticulation						
5001-1000	Water ChargesForsayth	67,631	---	0			
5001-1010	Consumption ChargesForsayth	17,314	---	0			
5001-1600	Interest on Arrears Forsayth	35	---	0			
5001-2100	Operating Expenses Forsayth			36,041	---	0	
5001-2180	Rates Discount Forsayth			223	---	0	
5001-2184	Concessions and Remissions			1,510	---	0	
5001-0003	Forsayth WTP & Reticulation	84,980	---	37,774	---	47,207	---
5002-0003	Charleston Dam						
5002-2100	Operating Expenses Charleston Dam			1,392	---	0	
5002-0003	Charleston Dam	0	0%	1,392	---	(1,392)	---
5000-0002	Water Supply	399,349	---	76,972	---	322,377	---
5010-0002	Waste Management						
5010-0003	Georgetown						
5010-1000	Cleansing Charges	140,474	---	0			
5010-1600	Interest on Arrears	32	---	0			
5010-2000	Staff Salaries and Wages			2,848	---	0	
5010-2100	Operating Expenses			5,385	---	0	
5010-2172	Refuse Tip Expenses			71,394	---	0	
5010-2180	Rates Discount			356	---	0	
5010-2400	Maintenance Expenses			229	---	0	
5010-0003	Georgetown	140,506	---	80,213	---	60,293	---
5011-0003	Forsayth						
5011-1010	Sanitary Dump Charges	14,700	---	0			
5011-1600	Interest on Arrears	1	---	0			
5011-2000	Staff Salaries and Wages			1,219	---	0	
5011-2400	Maintenance Expenses			465	---	0	
5011-0003	Forsayth	14,701	---	1,684	---	13,017	---
5012-0003	Einasleigh						
5012-1010	Sanitary Dump Charges	10,500	---	0			
5012-1600	Interest on Arrears	7	---	0			
5012-2100	Operating Expenses			2,393	---	0	
5012-2184	Concessions and Remissions			630	---	0	
5012-0003	Einasleigh	10,507	---	3,023	---	7,484	---
5013-0003	Mt Surprise						
5013-1020	Waste Management Charges	11,340	---	0			
5013-1600	Interest on Arrears	7	---	0			

(Accounts: 0300-0001-0000 to 5014-2400-0000. All report groups. 17% of year elapsed. To Details. Excludes committed costs)

Etheridge Shire Council (Budget for full year)

Financial Year Ending 2024

Printed(LAURIEH): 05-09-2023 10:28:04 AM

	REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)	
	31 Aug 2023	Budget	31 Aug 2023	Budget	31 Aug 2023	Budget
5013-2100 Operating Expenses			2,310 ---%	0		
5013-2184 Concessions and Remissions			396 ---%	0		
5013-0003 Mt Surprise	11,347 ---%	0	2,706 ---%	0	8,641 ---%	0
5014-0003 Kidston						
5014-0003 Kidston	0 0%	0	0 0%	0	0 0%	0
5010-0002 Waste Management	177,062 ---%	0	87,625 ---%	0	89,436 ---%	0
5000-0001 Utilities	576,411 ---%	0	164,598 ---%	0	411,813 ---%	0
<b>TOTAL REVENUE AND EXPENDITURE</b>	<b>6,498,773 ---%</b>	<b>0</b>	<b>7,394,231 &gt;999%</b>	<b>440,000</b>	<b>(895,458) 204%</b>	<b>(440,000)</b>

# Etheridge Shire Council

## Statement of Comprehensive Income

For the Year Ended Jun 30 2024

	<u>Notes</u>	<u>2024 Actual</u>	<u>Amend. 23/24</u>
<b>Income</b>			
<b>Revenue</b>			
<b>Recurrent revenue</b>			
Rates, levies and charges	3	3,030,918	0
Fees and charges	3	61,101	0
Interest Income	7	153,401	0
Other income	3	7,481	0
Rental Income	8	30,002	0
Sales revenue	3	1,529,638	0
Grants, subsidies, contributions and donations	4	160,959	0
<b>Total recurrent revenue</b>		<b>4,973,499</b>	<b>0</b>
<b>Capital revenue</b>			
Grants, subsidies, contributions and donations	4	90,000	0
<b>Total capital revenue</b>		<b>90,000</b>	<b>0</b>
<b>Expenses</b>			
<b>Recurrent expenses</b>			
Employee benefits		(913,104)	(6,100,500)
Materials and services		(5,045,247)	(50,504,750)
<b>Total recurrent expenses</b>	6 7	<b>(5,958,351)</b>	<b>(56,605,250)</b>
<b>Net Operating Result</b>		<b>(894,852)</b>	<b>(56,605,250)</b>
<b>Other Expenses</b>			
<b>Total other expenses</b>		<b>0</b>	<b>0</b>
<b>Net Capital result</b>		<b>(894,852)</b>	<b>(56,605,250)</b>
<b>Other comprehensive income</b>			
<b>Total other comprehensive income for the year</b>		<b>0</b>	<b>0</b>
<b>WIP Cap Exp</b>			
<b>Total WIP (Tsf to Fin Postn)</b>		<b>0</b>	<b>0</b>
<b>Total comprehensive income for the year</b>		<b>(894,852)</b>	<b>(56,605,250)</b>

The above Statement should be read in conjunction with the accompanying notes and the Summary of Significant Accounting Policies.

# Etheridge Shire Council

## Statement of Financial Position

For the Year Ended Jun 30 2024

	<u>Notes</u>	<u>2024 Actual</u>	<u>Amend. 23/24</u>
<b>Current Assets</b>			
Cash and cash equivalents	3	14,639,050	13,215,227
Receivables	12	3,597,488	366,691
Contract Assets		4,271,297	4,570,296
Other Current Assets		70,206	0
Inventories	13	599,930	477,698
		<b>23,177,971</b>	<b>18,629,912</b>
<b>Total current assets</b>	<b>2</b>	<b>23,177,971</b>	<b>18,629,912</b>
<b>Non-current Assets</b>			
Property Plant & Equipmt - WIP		2,677,157	47,625,901
Property, plant and equipment	15 7	279,350,940	210,208,674
<b>Total non-current assets</b>	<b>2</b>	<b>282,028,097</b>	<b>257,834,575</b>
<b>TOTAL ASSETS</b>		<b>305,206,068</b>	<b>276,464,487</b>
<b>Current Liabilities</b>			
Payables	17	1,282,272	2,135,049
Contract Liabilities		6,815,514	651,567
Borrowings	21	13,510	15,000
Provisions	18	264,379	340,349
<b>Total current liabilities</b>		<b>8,375,675</b>	<b>3,141,965</b>
<b>Non-current Liabilities</b>			
Borrowings	21	16,251	41,377
Provisions	18	2,111,638	826,610
<b>Total non-current liabilities</b>		<b>2,127,889</b>	<b>867,987</b>
<b>TOTAL LIABILITIES</b>		<b>10,503,564</b>	<b>4,009,952</b>
<b>NET COMMUNITY ASSETS</b>		<b>294,702,504</b>	<b>272,454,535</b>
<b>Community Equity</b>			
Asset revaluation reserve	25	197,249,239	155,723,118
Shire Capital		39,500,666	39,500,666
Current Surplus		(895,458)	(440,000)
Retained surplus/(deficiency)		49,387,257	58,841,730
Reserves		9,460,800	9,460,800
<b>TOTAL COMMUNITY EQUITY</b>		<b>294,702,504</b>	<b>263,086,314</b>

The above Statement should be read in conjunction with the accompanying notes and the Summary of Significant Accounting Policies.

# Etheridge Shire Council

## Statement of Cash Flows

For the Year Ended Jun 30 2024

	<u>Notes</u>	<u>2024 Actual</u>	<u>Amend. 23/24</u>
<b>Cash flows from operating activities:</b>			
Receipts from customers		2,485,161	0
Payments to suppliers and employees		(8,564,608)	(440,000)
Interest received		155,311	0
Rental income		30,002	0
Non-capital grants and contributions		20,535	0
<b>Net cash - operating activities</b>	23	<b>(5,873,600)</b>	<b>(440,000)</b>
<b>Cash flows from investing activities:</b>			
Grants, subsidies, contributions and donations		213,143	0
Payments for property, plant and equipment		(100,737)	0
<b>Net cash - from investing activities</b>		<b>112,406</b>	<b>0</b>
<b>Cash flows from financing activities</b>			
<b>Net cash flow - financing activities</b>		<b>0</b>	<b>0</b>
<b>Net increase/(decrease) in cash held</b>		<b>(5,761,194)</b>	<b>(440,000)</b>
Add cash and cash equivalents - beginning of year		18,070,155	13,215,227
<b>Cash and cash equivalents - closing</b>	3	<b>14,639,050</b>	<b>13,215,227</b>

The above Statement should be read in conjunction with the accompanying notes and the Summary of Significant Accounting Policies.



# Etheridge Shire Council

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<b>General Meeting</b>	13 <sup>th</sup> September 2023
<b>Subject</b>	Audit Committee Meeting Minutes – 25 <sup>th</sup> August 2023
<b>Classification</b>	Open
<b>Author</b>	Andrew McKenzie, Director Corporate Services

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## EXECUTIVE SUMMARY

In February 2022, Council reconstituted an Audit Committee.

The Audit Committee met on the 25<sup>th</sup> August to receive and consider Council's Annual General Purpose Financial Statements. A copy of the Minutes of the Audit Committee meeting is presented for Council's consideration.

## RECOMMENDATION

That Council receive the minutes of the Audit Committee Meeting held 25<sup>th</sup> August 2023, and note the contents therein.

---

## BACKGROUND

As noted above, Council constituted its Audit Committee in February 2022. It met on the 25<sup>th</sup> August 2023 to receive and consider Council 2022/23 Annual General Purpose Financial Statements.

Under the LG Act & Reg, Council must table its final draft annual financial statements at its Audit Committee before forwarding the statements to Audit. Under the External Audit Plan, Council agreed with QAO to have its financial statements to Audit by Monday 28<sup>th</sup> August. We have achieved this timeframe.

## LINK TO CORPORATE PLAN

Corporate Aim No. 5: Best practice corporate governance and organisational excellence.

Outcome 5.1: Council provides community leadership through financial sustainability and an open and accountable governance structure.

## BUDGET & RESOURCE CONSIDERATIONS

An allocation has been made in this year's budget for internal and external audit fees.

## CONSULTATION

Both External and Internal Plans have been negotiated with the respective Audit parties and tabled at Council meetings as part of the attachments to prior Audit Committee Meeting Minutes.

## LEGAL CONSIDERATIONS

Nil – arising out of this meeting. The External Audit Plan is the legislative trigger for the presentation date of Council's final draft annual financial statements to QAO & external auditor.

## POLICY IMPLICATIONS

Nil

## RISK ASSESSMENT

<b>CONSEQUENCE</b>					
<b>LIKELIHOOD*</b>	<b>Insignificant 1</b>	<b>Minor 2</b>	<b>Moderate 3</b>	<b>Major 4</b>	<b>Catastrophic 5</b>
A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E
C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

## OUTCOME

Risk is assessed as Low. The governance framework around the Audit Committee is seen as a significant risk management strategy.

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**Report Prepared By:**

**Report Authorised By:**

Andrew McKenzie, Director Corporate Services

Ken Timms, Chief Executive Officer

Date: 25<sup>th</sup> August 2023

Date:

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**AUDIT COMMITTEE MEETING**  
**HELD IN GEORGETOWN THURSDAY 25<sup>th</sup> AUGUST 2023**  
**GEORGETOWN COUNCIL CHAMBERS**

**UNCONFIRMED MINUTES**

Chair, Cr Barry Hughes opened the meeting at 11.05am.

**ACKNOWLEDGEMENT OF COUNTRY EWAMIAN PEOPLE**

*“We would like to acknowledge the traditional owners of this land and pay our respects to the Elders past, present and future for they hold the history, cultural practice and traditions, of their people.”*

**DECLARATIONS**

Nil

**ATTENDANCE**

Members: Cr Barry Hughes (Chair), Cr Laurell Royes, Mr Jason Ritchie (via Teams)

Advisors:

Mr Andrew McKenzie, DCS, Etheridge Shire Council  
Mrs Margaret Dewhurst, BDO (via Teams)  
Mr Luke Cecolini, BDO (via Teams)  
Mr Wil Cunningham (QAO) (via Teams)  
Mr Irshad Wahab, (QAO) (via Teams)  
Mr Andy Smith, Pacifica Chartered Accountants (via Teams)

**APOLOGIES**

That the apologies of the following Committee Members / participants be received, and leave of absence granted: -

- Mr Ken Timms, CEO, Etheridge Shire Council
- Mr Laurie Hawker, Acting Finance Manager, Etheridge Shire Council
- Mrs Carolyn Eagle, Pacifica Chartered Accountants
- Megan Alexanderson, Snr Finance Officer, Etheridge Shire Council

**CONFIRMATION OF MINUTES**

**MOVED: Mr Ritchie**

**SECONDED: Cr Royes**

That:

The Minutes of the Audit Committee Meeting held 13<sup>th</sup> July 2023 be confirmed.

**CARRIED**



## BUSINESS ARISING FROM PREVIOUS MEETING MINUTES

Mr Ritchie welcomed the Business Arising schedule, and wished for further improvement such as the inclusion of columns to track target completion date and actual completion date.

## NEW MATTERS

### 1. Reception of 2022/23 Annual General Purpose Financial Statements

Mr McKenzie, presented the draft 22/23 Annual General Purpose Financial Statements noting that Council is required to prepare Annual General Purpose Financial Statements in accordance with applicable legislation and Australian Accounting Standards.

The Financial Statements are audited by the Queensland Audit Office.

Where a Council has an Audit Committee, the draft General Purpose Financial Statements must be reviewed by the Audit Committee prior to being forward to QAO.

**MOVED: Cr Hughes**

**SECONDED: Mr Ritchie**

That the Audit Committee receive the 2022/23 Annual General Purpose Financial Statements, noting the corrections to be made prior to submission to External Auditors.

**CARRIED**

### SUSPENSION OF STANDING ORDERS

**MOVED: Cr Royes**

**SECONDED: Mr Ritchie**

That the Committee suspend Standing Orders to bring forward General Business.

**CARRIED**

## GENERAL BUSINESS

Cr Royes: - Nil

Mr Ritchie - Nil

Mrs Dewhurst - Nil

Mr Cecolini: - Nil

Mr Cunningham – Nil

Mr Wahab - Nil

Mr McKenzie: - Nil

Cr Hughes: - Nil

Andy Smith - Nil

### ATTENDANCE

The following observers left the meeting: Mrs Margaret Dewhurst (BDO), Mr Luke Cecolini (BDO), Mr Wil Cunningham (QAO), Mr Wahab (QAO)

### RESUMPTION OF STANDING ORDERS

2. Amendment to the Internal Audit Plan

Upon the Audit Committee's recommendation at its March 2023 meeting, Council adopted Pacifica's proposed Internal Audit Plan for 2023-2025. The Internal Audit Plan identified 2 projects for 2023: Meta Review of previous years' audit findings / recommendation and Recoverable Works / Job Costing.

Given operational need, priority was given to commissioning the recoverable works internal audit project – report presented to the Committee's July meeting. The Committee noted prioritising an internal audit project reviewing Project Management. Pacifica have provided the attached project scope.

**MOVED:** Cr Royes

**SECONDED:** Cr Hughes

That the matter lay on the table pending further consideration.

**CARRIED**

<b>NEXT MEETING</b>
---------------------

Next meeting is tentatively set for 23<sup>rd</sup> October 2023 to receive the External Closing Audit Report and 2022/23 Annual Financial Statements

<b>CONCLUSION</b>
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Cr Hughes closed the meeting at 12.15pm.



# Etheridge Shire Council

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<b>General Meeting</b>	20 <sup>th</sup> September 2023
<b>Subject</b>	Adoption of Little Gems Sun Protection Policy
<b>Classification</b>	Open
<b>Author</b>	Amanda Butler, Director Little Gems Children's Centre

## EXECUTIVE SUMMARY

A new Sun Protection Policy has been created for Little Gems, in order to comply with the requirements of Cancer Council Queensland.

## RECOMMENDATION

That Council approve and adopt the new Sun Protection Policy for Little Gems Children's Centre.

---

## BACKGROUND

The Sun Protection policy has been developed to ensure all children, employees and visitors attending our service are protected from UV.

The policy provides guidelines to:

- ensure all children, educators and staff are protected from over-exposure to UV radiation;
- ensure the outdoor environment provides shade for children, educators and staff;
- ensure children are encouraged and supported to develop independent sun protection skills;
- support duty of care and regulatory requirements; and
- support appropriate WH&S strategies to minimise UV risk and associated harms for educators, staff and visitors.

## LINK TO CORPORATE PLAN

4.2.2: Ensure that services to the community for child care; youth hostel and aged care are provided.

## BUDGET & RESOURCE CONSIDERATIONS

N/A

## CONSULTATION

N/A

## LEGAL CONSIDERATIONS

Education and Care Services National Law Act 2010: Section 167: Protection from harm and hazards  
Education and Care Services National Regulations 2011

Part 4.2: Children's health and safety	
Reg 100	Risk assessment must be conducted before excursions
Part 4.3: Physical Environment	
Reg 113	Outdoor space: natural environment
Reg 114	Outdoor space: shade
Part 4.7: Leadership and service management	
Reg 168 (2)(a)(ii)	Policies and procedures: Sun protection
Reg 170	Policies and procedures to be followed
Reg 171	Policies and procedures to be kept available
Reg 172	Notification of change to policies or procedures

## POLICY IMPLICATIONS

The Centre's current Sun Protection Policy is not sufficient in providing information and relevant legislation has been updated.

## RISK ASSESSMENT

CONSEQUENCE					
LIKELIHOOD*	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E
C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

## OUTCOME

Risk is assessed as Low.

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**Report Prepared By:**

**Report Authorised By:**

Amanda Butler, Director Little Gems Children's Centre

Ken Timms, Chief Executive Officer

Date: 22/08/2023

Date:



## LITTLE GEMS SUN PROTECTION POLICY

This policy applies to all service events on and off-site.

### Purpose

Our Sun Protection policy has been developed to ensure all children, employees and visitors attending our service are protected from UV.

This policy provides guidelines to:

- ensure all children, educators and staff are protected from over-exposure to UV radiation;
- ensure the outdoor environment provides shade for children, educators and staff;
- ensure children are encouraged and supported to develop independent sun protection skills;
- support duty of care and regulatory requirements; and
- support appropriate WH&S strategies to minimise UV risk and associated harms for educators, staff and visitors.

### Background

The sun's ultraviolet (UV) radiation can't be seen or felt and is most intense during the middle of the day. Whatever the weather, it's important for people of all skin types to use sun protection whenever UV levels are three or higher.

Too much of the sun's UV can cause sunburn, skin and eye damage and skin cancer. Australia has one of the highest rates of skin cancer in the world, with two in three Australians developing some form of skin cancer before age 70. Infants and toddlers up to four years of age are particularly vulnerable to UV damage due to lower levels of melanin and a thinner stratum corneum (the outermost layer of skin). UV damage accumulated during childhood and adolescence is strongly associated with an increased risk of skin cancer later in life.

By teaching sensible sun protection habits from an early age and implementing sun protection measures, early childhood services can play a significant role in reducing skin cancer risk.

### Legislation and Standards

[Education and Care Services National Law Act 2010](#): Section 167: Protection from harm and hazards  
[Education and Care Services National Regulations 2011](#)

Part 4.2: Children's health and safety	
Reg 100	Risk assessment must be conducted before excursions
Part 4.3: Physical Environment	
Reg 113	Outdoor space: natural environment
Reg 114	Outdoor space: shade
Part 4.7: Leadership and service management	
Reg 168 (2)(a)(ii)	Policies and procedures: Sun protection
Reg 170	Policies and procedures to be followed
Reg 171	Policies and procedures to be kept available
Reg 172	Notification of change to policies or procedures

### Special note regarding infants

SunSmart practices consider the special needs of infants. All babies under 12 months are kept out of direct sun when UV levels are 3 or higher. The best sun protection can be achieved when a

combination of physical sun protection measures such as shade, clothing and hats are used. For those small areas of exposed skin not protected by clothing or hats, apply sunscreen to infants six months and older. The widespread use of sunscreen on babies under 6 months old is not recommended.

### **Procedures**

To assist with the implementation of this policy, educators and children are encouraged to access and display the daily local sun protection times (available from the SunSmart widget on the service's website, the free SunSmart app, myUV.com.au or at Bureau of Meteorology).

*The sun protection times are a forecast from the Bureau of Meteorology for the time of day UV levels are forecast to reach three and above.*

### **Sun protection times**

UV levels vary across Australia and throughout the year. This listing highlights when UV is typically three and above in each state / territory. There may be times UV levels are three and above outside these periods.

*Please check the daily local sun protection times and UV levels to be sure you are using sun protection when it is required for your location.*

- **QLD**  
All year.  
Wherever practicable, outdoor activities should take place before 10am and after 3pm, when UV levels are lower.

The sun protection measures listed are used for all outdoor activities **during the daily local sun protection times**.

A combination of sun protection measures are considered when planning all outdoor activities such as excursions and water play.

#### **1. Seek shade**

- Management makes sure there is a sufficient number of shelters and trees providing shade in the outdoor area particularly in high-use areas.
- The availability of shade is considered when planning all outdoor activities.
- Children are encouraged to choose and use available areas of shade when outside.
- Play activities will be set up in the shade and moved throughout the day to take advantage of shade patterns.
- Children who do not have appropriate hats or outdoor clothing are asked to choose a shady play space or a suitable area protected from the sun.
- In consultation with the service's committee, shade provision is considered in future plans and upgrades.
- A shade assessment is conducted regularly to determine the current availability and quality of shade.

#### **2. Slip on sun-protective clothing**

- Children are required to wear loose-fitting clothing that covers as much skin as possible. Clothing made from cool, densely woven fabric is recommended. Families are asked to choose tops with elbow-length sleeves, higher necklines (or collars) and knee-length or longer style shorts, skirts and dresses for their child. If a child is wearing a singlet top or shoestring dress, they will be asked to choose a t-shirt/shirt to wear over this before going outdoors.

#### **3. Slap on a hat**

- All children and educators are required to wear hats that protect their face, neck and ears (legionnaire, broad-brimmed or bucket style). Peak caps and visors are not considered a suitable alternative.
- Children without a sun protective hat are provided with one where possible.

#### 4. Slop on sunscreen

- SPF30 (or higher) broad-spectrum, water-resistant sunscreen is supplied by the service and/or families.
- Sunscreen is applied in accordance with the manufacturer's directions (which state to apply at least 20 minutes before going outdoors and reapply every two hours (or after sweating, towel drying or swimming).
- To help develop independent skills ready for school, children from three years of age are given opportunities to apply their own sunscreen under supervision of staff and are encouraged to do so.
- Sunscreen is stored in a supervised, cool place, out of the sun and the expiry date is monitored.
- Where children have allergies or [sensitivities to sunscreen](#), parents are asked to provide an alternative sunscreen or children are encouraged to play in the shade.
- Cancer Council recommends a [usage test](#) before applying a new sunscreen.

#### 5. Slide on sunglasses [if practical]

- Where practical, children are encouraged to wear close-fitting, wrap-around sunglasses that meet the Australian Standard 1067 (Sunglasses: Category 2, 3 or 4) and cover as much of the eye area as possible.

#### Learning and skills

- Sun protection is incorporated into the learning and development program.
- The Sun Protection policy is reinforced by educators and through children's activities and displays.
- Educators are encouraged to complete Cancer Council's free [Generation SunSmart](#) online learning modules.
- Children are encouraged to be involved in initiatives to promote and model sun protection measures at the service including taking leadership roles in managing sun protection e.g. accessing daily UV levels and sun protection times, hat reminders and management of sunscreen.

#### Engaging children, educators, staff and families

- Educators, staff and families are provided with information about sun protection through noticeboards and emails.
- When enrolling their child, families are:
  - informed of the service's Sun Protection policy;
  - asked to provide a suitable sun protective hat, covering clothing and sunscreen for their child;
  - required to give permission for educators to apply sunscreen to their child; and
  - encouraged to use SunSmart measures themselves when at the service.

#### WH&S

As part of WH&S UV risk controls and role-modelling, educators, staff and visitors:

- wear a suitable sun-protective hat, covering clothing and, if practical, sunglasses;
- apply sunscreen; and
- seek shade whenever possible.

#### Monitoring and review

- All staff, including management and educators, monitor and review the effectiveness of the Sun Protection policy and revise the policy when required (at least once every three years) by completing a policy review and membership renewal with CCQLD/ SunSmart at <https://cancerqld.org.au/cancer-prevention/programs-resources/national-sunsmart-program/sunsmart-centre-membership-form/>.
- Sun Protection policy updates and requirements will be made available to educators, staff, families and visitors.

Next policy review:

#### Relevant documents / links

- [Belonging, Being and Becoming – The Early Years Learning Framework](#) (July 2009)

- [Australian Professional Standards for Teachers \(APST\)](#) – Standard 4.4 and 7.2
- ARPANSA [Radiation Protection Standard for Occupational Exposure to Ultraviolet Radiation](#) (2006)
- Safe Work Australia: [Guide on exposure to solar ultraviolet radiation \(UVR\)](#) (2019)
- AS 4174:2018 Knitted and woven shade fabrics
- AS/NZS 1067.1:2016, Eye and face protection - Sunglasses and fashion spectacles
- AS/NZS 4399:2020, Sun protective clothing - Evaluation and classification
- AS/NZS 2604:2012 Sunscreen products - Evaluation and classification
- Australian Government Therapeutics Goods Administration (TGA) – Australian regulatory guidelines for sunscreens: [4. Labelling and advertising – directions for use of the product](#)
- AS/NZS 4685.0:2017, Playground equipment and surfacing - Development, installation, inspection, maintenance and operation.6.2.1 General considerations, 6.3.9 Shade and sun protection, Appendix A Shade and sun protection

### [National Quality Standards](#)

#### Quality Area (QA) / Standard (S) / Element (E)

<b>QA 1</b>	<b>Educational program and practice</b>
<b>S 1.1 Program</b>	<b>The Educational program enhances each child's learning and development.</b>
E 1.1.1	Curriculum decision making contributes to each child's learning and development outcomes in relation to their identity, connection with community, wellbeing, confidence as learners and effectiveness as communicators.
E 1.1.3	All aspects of the program, including routines, are organised in ways that maximise opportunities for each child's learning.
<b>S 1.2 Practice</b>	<b>Educators facilitate and extend each child's learning and development.</b>
E 1.2.2	Educators respond to children's ideas and play and extend children's learning through open-ended questions, interactions and feedback.
E 1.2.3	Each child's agency is promoted, enabling them to make choices and decisions that influence events and their world.
<b>QA 2</b>	<b>Children's health and safety</b>
<b>S 2.1 Health</b>	<b>Each child's health and physical activity is supported and promoted</b>
E 2.1.1	Each child's wellbeing and comfort is provided for, including appropriate opportunities to meet each child's need for sleep, rest and relaxation.
E 2.1.2	Effective illness and injury management and hygiene practices are promoted and implemented.
E 2.1.3	Healthy eating and physical activity are promoted and appropriate for each child.
<b>S 2.2 Safety</b>	<b>Each Child is protected</b>
E 2.2.1	At all times, reasonable precautions and adequate supervision ensure children are protected from harm and hazard.
<b>QA 3</b>	<b>Physical environment</b>
<b>S 3.1 Design</b>	<b>The design of the facilities is appropriate for the operations of a service</b>
E 3.1.1	Outdoor and indoor spaces, buildings, fixtures and fittings are suitable for their purpose, including supporting the access of every child.
<b>S 3.2 Use</b>	<b>The service environment is inclusive, promotes competence and supports exploration and play-based learning.</b>
E 3.2.1	Outdoor and indoor spaces are organised and adapted to support every child's participation and to engage every child in quality experiences in both built and natural environments.
<b>QA 5</b>	<b>Relationships with children</b>
<b>S 5.2 Relationships between children</b>	<b>Each child is supported to build and maintain sensitive and responsive relationships</b>
E 5.2.1 Collaborative learning	Children are supported to collaborate, learn from and help each other.
<b>QA 6</b>	<b>Collaborative partnerships with families and communities</b>
<b>S 6.1 Supportive relationships with families</b>	<b>Respectful relationships with families are developed and maintained and families are supported in their parenting role.</b>
E 6.1.2	The expertise, culture, values and beliefs of families are respected, and families share in decision-making about their child's learning and wellbeing.



E 6.1.3	Current information is available to families about the service and relevant community services and resources to support parenting and family wellbeing.
<b>S 6.2 Collaborative partnerships</b>	<b>Collaborative partnerships enhance children’s inclusion, learning and wellbeing.</b>
<b>QA 7</b>	<b>Governance and Leadership</b>
<b>S 7.1 Governance</b>	<b>Governance supports the operations of a quality service.</b>
E 7.1.2	Systems are in place to manage risk and enable the effective management and operation of a quality service

## APPROVAL TABLE

<b>Approved by Council</b>	<b>Meeting number and date</b>	
	<b>Resolution number</b>	
<b>Approval by CEO</b>		
<b>Effective date</b>	<b>Review date</b>	
<b>Policy Author</b>		
<b>Current incumbent</b>		
<b>Implementation Officer</b>		
<b>Current incumbent</b>	<b>Contact number</b>	<b>Official file no.</b>



# Etheridge Shire Council

<b>General Meeting</b>	13 September 2023
<b>Subject</b>	Civil Works for High Street Houses
<b>Classification</b>	Open
<b>Author</b>	Robert Jaggard, Project Manager Construction.

## EXECUTIVE SUMMARY

To meet the needs of housing and short term accommodation in particular for visitors and guests, Council initiated the High Street Housing (HSH) project to establish 3 x 1 bedroom cabins. The project comprised the repurposing of an existing cabin, together with the purchase of 2 additional cabins, and associated building, civil and landscaping works.

In accordance with relevant legislation and the Etheridge Shire Council Procurement Policy. Tenders for the finishing building & civil works were advertised in our local and regional newspapers as well as our website. The tender period commenced on Monday 31<sup>st</sup> July 2023 and closed Tuesday 22<sup>nd</sup> August 2023.

Compliant submissions were received by two contractors, Baguley Build Pty Ltd. and A & RJ Wieland trading as Wieland Contracting.

## RECOMMENDATION

That Council resolves to accept the following Tender from A&RJ Wieland trading as Wieland Contracting the Civil and associated building works 51 High Street. (Lot 6 on SP194675) Wieland Contracting to supply and install patios carports driveways electrical, plumbing, drainage and stormwater to complete the High Street Housing project. Landscaping to be carried out by council.

<b>Address</b>	<b>Recommended Tender</b>	<b>Purchase Price GST Excl</b>
<b>51 High Street</b>	<b>A &amp; RJ Wieland, T/A Wieland Contracting</b>	<b>\$351,729.09</b>

## BACKGROUND

Tender documentation was based on the requirements of the recently approved Development Approval 2023-MCU-2, dated 21 April 2023 and the Civil and Electrical plans for the 3 x 1-bedroom dwellings at 51 High Street. Both tenderers were contacted shortly after the closing date to confirm their scope of work and methodology of the tender submissions. Both tenderers submitted revised tender prices to council's "Tender Portal", the figures are listed below.

## Tenders Received

<b>Company Name/Submission Description</b>	<b>Quoted Cost Excl GST</b>
<b>A&amp;RJ Wieland T/A Wieland Contracting</b>	<b>\$351,729.09</b>
<b>Baguley Build Pty Ltd</b>	<b>\$395,641.32</b>

The Response Schedule from each tenderer is included in Attachment 1. Complete Submissions in Attachment 4

**Tender Assessment**

The Assessment of tenders was in accordance with the principles set out in the Local Government Act 2009, which requires Council to accept the tender that is the most advantageous to it, having regard to the following principles outlined in the ‘Conditions of Tender for Goods and Services’ with reference to s104 (8).

- 9.1 *Tenders will be evaluated by reference to the sound contracting principles in section 104 (3) of the Local Government Act 2009, namely:*
  - (a) *value for money; and*
  - (b) *open and effective competition; and*
  - (c) *the development of competitive local business and industry; and*
  - (d) *environmental protection; and*
  - (e) *ethical behaviour and fair dealing.*
- 9.2 *Each Tender will be evaluated using the information provided in the Tender Response.*
- 9.3 *If a Tender Response for a Tender is not fully completed or does not include all supporting documents and materials required by the Conditions of Tender or the Tender Response, the Tender may be rejected.*

The assessment is attached as Appendix 3.

**LINK TO CORPORATE PLAN**

Corporate Aim No. 4 – Quality social infrastructure makes the shire a desirable place to live

**BUDGET & RESOURCE CONSIDERATIONS**

This building project is fully funded by Council – it is not being funded by grants or loans. As such, Council allocated \$550,000 in its 2023/24 Budget to fund the project.

Now that we have tested the market to complete building works the project cost estimate has been updated, and attached.

The estimated shortfall to complete the project is approximately \$60,000. There is some certainty that this figure will be sufficient to complete the project as the majority of the items have either been allocated and or invoiced. Further information is contained in attachment 3 – Assessment including Budget.

**CONSULTATION**

Contract Project Manager Construction. QBCC – Licence 70938 Builder Open

The complete submissions from each tenderer is included in Attachment 4.

The RFQ is included in Attachment 5.

**LEGAL CONSIDERATIONS**

Local Government Act 2009, the contractual arrangement is councils Contract (Construct Only: Standard Risk).

**POLICY IMPLICATIONS**

The procurement process conducted in accordance with Council’s Procurement Policy

**RISK ASSESSMENT**

CONSEQUENCE					
LIKELIHOOD*	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E

C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

OUTCOME

C3, High.

Likelihood Rating 3 Possible

Consequence: 3- Moderate – A significant event which can be managed under normal circumstances.

<b>Report Prepared By:</b>	<b>Report Authorised By:</b>
Rob Jaggard, Project Manager Construction.	Ken Timms, Chief Executive Officer
Date: 4 Sept 2023	Date: 8 Sept 2023

ATTACHMENTS

- 1 Response Schedules
- 2 Plans and elevations
- 3 Assessment – including Budget
- 4 Complete submissions
- 5 ESC RFQ

Attachment 1 – Quotations

# HSH Assessment



## Recommendation

- It should be noted that both tenders submitted quality submissions.
- All items were included, costed and found to be in order and competitive against each other.
- Both suppliers can deliver on time.
- Wieland Contracting submitted the most cost-effective option.
- Wieland Contracting is the recommended supplier

## Background

- The purpose of this development is to provide short term accommodation for guests and consultants to the shire on council business.
- Currently we have allocated a budget of approximately \$550,000.
- Council has repurposed an existing cabin, another 2 were recently purchased by the same manufacturer.
- The DA was approved 19<sup>th</sup> April 2023
- Civil and Electrical plans were then developed for construction.
- Public tenders were advertised 31<sup>st</sup> July 2023, Closed 22<sup>nd</sup> August 2023, 2 suitable tenders were received.

## Scope – All Civil and associated building works except furniture and landscaping.

- The scope below is an overview of the contract, the detailed scope is in the appendix 6 (Tender Request)
- The work that will be delivered with this contract is the following:
  1. Concrete driveway from the street to each carport,
  2. Concrete patio with insulated roof's, and open carports,
  3. Water supply to each unit.
  4. Hot water system to each unit. (Cabins supplier does not supply because they are installed externally and would need a plumber to travel to Georgetown just for this)
  5. Stormwater management.
  6. Electrical supply to each unit, one meter at the main switch board
  7. The septic drainage system installed complete.



## Submissions - Comparisons

Builder	Civil and building works
Wieland Contracting	\$351,729.09
Baguley Build	\$395,641.32

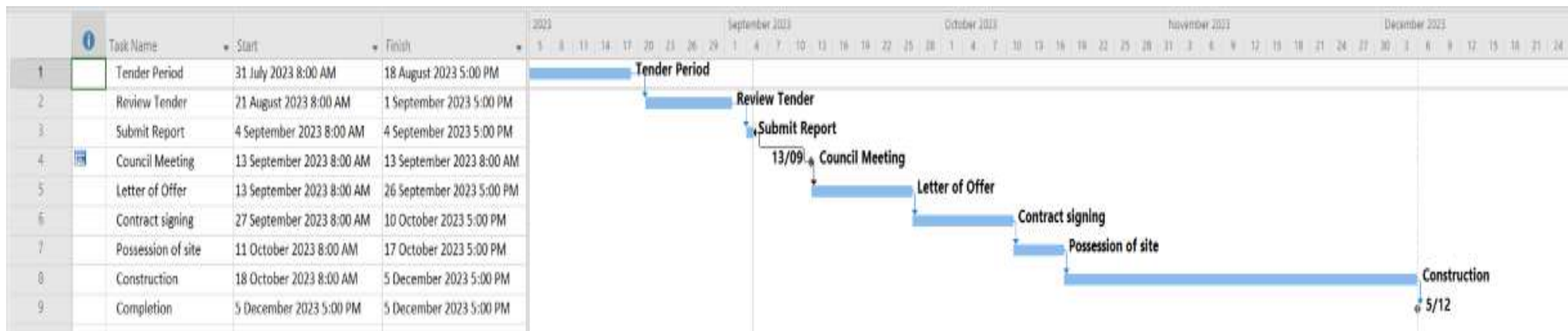
## Submissions – Quotation Excerpt – Wieland Contracting

Quoted Items	Costs, excl GST
Labour	\$88,181
Materials	\$88,961
Travel	\$10,909
Accommodation	\$26,364
Machinery	\$14,773
Subcontractors	\$122,541
<i>TOTAL</i>	<i>\$351,729</i>

## Submissions – Quotation Excerpt – Baguley Build

Quoted Items	Costs excl.GST
Site Establishment	\$47,760
Civils	\$35,760
Footings	\$34,970
Driveway	\$55,833
Carports, Deck Roofing	\$95,844
Deck and carport slabs	\$51,605
Electrical	\$19,044
Plumbing	\$54,825
<i>TOTAL</i>	<i>\$395,641</i>

## Program for the High Street Houses – Civil and Building Works.



## Budget for the High Street Houses – Budget and costs to date.

Note: the majority of costs have been allocated with only the fit-out furniture to be confirmed. Because of this there should be minor changes to this budget.

Description	Costs
<b><i>PRELIMINARIES COSTS</i></b>	
<b>INSURANCES SECURITIES &amp; FEES</b>	
Q-Leave	\$ 2,018.00
<b>WATER CONNECTION ESC.</b>	
Temp Services (Power Water )	\$ 2,500.00
<b>CONSULTANTS</b>	
Civil Engineer	\$ 7,000.00
Geotech report incl travel	\$ 1,500.00
Electrical Engineer	\$ 3,900.00
Surveyor	\$ 4,500.00
As-Constructed Drawings	\$ 2,500.00
Building Certification	\$ 2,775.00
Project Management	\$ 18,000.00
<b>DEVELOPMENT FEES</b>	
Local Authority (Council)	\$ 5,700.00
<b><i>BUILDING WORKS</i></b>	
Concrete Paths etc	\$ 351,729.00
Carports	
Patios	
Plumbing	
El ectrical	
<b>CABINS</b>	
Supply 2 new cabins	\$ 168,535.00
<b>JOINERY</b>	
Fit-Out furniture	\$ 33,000.00
<b>Total Excl GST</b>	<b>\$ 603,657.00</b>



# Etheridge Shire Council

<b>General Meeting</b>	13 September 2023
<b>Subject</b>	Shire Roads Provision of Sealing Operations
<b>Classification</b>	Open
<b>Author</b>	Allan Parry Infrastructure Services Operations Manager

## EXECUTIVE SUMMARY

A tender was placed with Local Buy for Supply and Delivery of Full Bitumen Service to reseal Georgetown/Mt Surprise/Einasleigh Town Streets, Oak Park Road, Forsayth to Einasleigh Road and Kennedy Developmental Road CN19040.

Stabilized Pavements Australia Pty LTD were the best on price and also confirmed they would be able to meet Councils requirements to do all sealing works in the last shift of November.

Tenders were assessed and ranked by price and meeting the criteria in the tender.

## RECOMMENDATION

That Council resolves to accept the tender provided by Stabilized Pavements Australia Pty Ltd for the Supply and Delivery of Full Bitumen Service to the value of \$1,213,235.69 Incl GST

## BACKGROUND

Resealing works for the shire roads network is a necessity to keep the road network to a good standard. Resealing of roads is required between the 10 to 15 years as part of asset management process to keep sealed roads in a good operational order. Tenders were called through Local Buy Roads, Water, Sewerage & Civil Works BUS 270 (Road Resurfacing).

The following are the areas were identified through asset management assessments as requiring seals due to oxidation and age of the old seals.

<b>Georgetown Streets</b>	<b>Area m2</b>
Haldane Street	378
High Street	8100
Low Street	8400
Short Street	1512
South Street	660
South St - (High St to Haldane St)	4916
St George Street	3616
Terrestrial Centre Carpark	825
<b>Mt Surprise Streets</b>	<b>Area m2</b>
Cox Lane	376
Garnet Street	1350

<b>Einasleigh Streets</b>	<b>Area m2</b>
Baroota Street	6582
Cemetery Road	492
Third Street	826
<b>Forsayth to Einasleigh Road</b>	<b>Area m2</b>
Ch 0.00 to 9480 = 9480 km total	75840
<b>Oak Park Road</b>	<b>Area m2</b>
Ch7.45 to 7.64 and Ch 24.65 to 25.50	3900
<b>Kennedy Developmental Road CN19040</b>	<b>Area m2</b>
Chainage 68.087 to 73.011	

The seven suppliers were notified through Local Buy only 3 responded as per below;

- 1 : Pioneer North Queensland Pty Ltd via Road, Water, Sewerage & Civil Works - BUS270  
Local Buy Supplier Pre-Qualified Supplier
- 2 : fgf Bitumen Pty Ltd via Road, Water, Sewerage & Civil Works - BUS270  
Local Buy Supplier Pre-Qualified Supplier
- 3 : Koppen Construction Pty Ltd via Road, Water, Sewerage & Civil Works - BUS270  
Local Buy Supplier Pre-Qualified Supplier
- 4 : Fulton Hogan via Road, Water, Sewerage & Civil Works - BUS270  
Local Buy Supplier Pre-Qualified Supplier
- 5 : RPQ Mackay Pty Ltd via Road, Water, Sewerage & Civil Works - BUS270 (has responded)  
Local Buy Supplier Pre-Qualified Supplier
- 6 : Boral Resources (Qld) Pty Ltd via Road, Water, Sewerage & Civil Works - BUS270 (has responded)  
Local Buy Supplier Pre-Qualified Supplier
- 7 : Stabilised Pavements of Australia Pty Ltd via Road, Water, Sewerage & Civil Works - BUS270 (has responded)  
Local Buy Supplier Pre-Qualified Supplier

<b>Tenderer</b>	<b>Total \$ Incl GST</b>
Stabilized Pavements Australia	\$1,213,235.69
RPQ Mackay Pty Ltd	\$1,260,633.71
Boral Resources (Qld) Pty Ltd	\$1,429,391.85
FGF Bitumen Pty Ltd	Did not respond
Koppen Construction Pty Ltd	Did not respond
Pioneer North Queensland Pty Ltd	Did not respond
Fulton Hogan	Did not respond

Initial responses were over budget for the Forsayth to Einasleigh Road so Council went back to the three respondents to request a reduction of scope of 1.48 Km this reduction has bought two respondents back to being under budget which are reflected in the above prices except for Boral Resources.

This is reflected in the difference seen in the RFX summary report and the above prices in the new attached pricing schedules.

#### LINK TO CORPORATE PLAN

Corporate Objective No. 1 – *Developing a resilient transport infrastructure and connectivity to support current and future industry.*

Strategy No.	Strategy	Measure
1.1.2	Review and update the comprehensive asset management strategy to support the maintenance, replacement and enhancement of Council's road and air services assets	Asset management plan reviewed and updated

#### BUDGET & RESOURCE CONSIDERATIONS

This report and the recommendation contained within will have no impact on the 23/24 budget.

#### LEGAL CONSIDERATIONS

Local Government Act 2009.

## POLICY IMPLICATIONS

The procurement process conducted in accordance with Council's Procurement Policy

## RISK ASSESSMENT

<b>CONSEQUENCE</b>					
<b>LIKELIHOOD*</b>	<b>Insignificant 1</b>	<b>Minor 2</b>	<b>Moderate 3</b>	<b>Major 4</b>	<b>Catastrophic 5</b>
A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E
C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

## OUTCOME

Moderate (D2)

---

**Report Prepared By:**

**Report Authorised By:**

Allan Parry Infrastructure Services Operations Manager

Ken Timms, Chief Executive Officer

Date: 04/09/2023

Date:

---

## ATTACHMENTS

- A. RFX Summary Report
- B. Pricing Schedules





## Etheridge Shire Council

### Request for :

---

#### **Reseal Various Shire Road and Kennedy Developmental Road (Lynd to Hughenden)**

Request type : Internal Lists

VP reference Number : VP375653

Buyer reference Number : VP375653

Opens 18/Aug/2023 : Closes 04/Sep/2023 12:00 PM E. Australia Standard Time

Cut-off date for supplier queries : Tuesday 29 August 2023 12:00 PM E. Australia Standard Time

This Request is not finalized.

3 Supplier responses as of the 04/Sep/2023 01:29 PM

Request created by:

Allan Parry (allan.parry@etheridge.qld.gov.au)

You have attached 9 documents to this Request. You can find them in this zip file under '/RequestDocs/'

[Local Buy Panel Arrangements](#)

## Details of the Request

---

### Reseal Various Shire Road and Kennedy Developmental Road (Lynd to Hughenden)

**Estimated Value** \$500,000 to 1M (hidden from suppliers)  
**Budgeted Value** Unknown

#### Buyer Details

**Business:** Etheridge Shire Council  
**Location:** Mary St  
Georgetown  
4871, Queensland Australia  
**Web Site:** <http://www.etheridge.qld.gov.au>  
**Business Overview:** Etheridge Shire Council  
**Contact:**  
*Contact Name:* Allan Parry  
*Position:* Infrastructure Services Operations Manager  
*Main Phone:* 0740799010  
*Mobile Phone:* 0400250912  
*Email:* [allan.parry@etheridge.qld.gov.au](mailto:allan.parry@etheridge.qld.gov.au)  
*Local Group:* Etheridge Shire Council

#### Dates:

**Can be responded between:** 18/Aug/2023 and 04/Sep/2023 12:00 PM E. Australia Standard Time  
**Supplier query cut-off:** Tuesday 29 August 2023 12:00 PM (E. Australia Standard Time)  
**Decision Date:** 02/Oct/2023

## What's required

Bitumen reseals Georgetown, Mt Surprise, Einasleigh and Full-Service Kennedy Developmental Road and reseal Oak Park Road.

All works to be completed between 21st and 30th November 2023 as per attached documents.

#### The following supplier lists were selected

1. Road, Water, Sewerage & Civil Works - BUS270 Type: Pre-Qualified Suppliers, Contract Name/Number: BUS270 (Local Buy)

#### The following categories were selected

- Road, Water, Sewerage, Civil Works - BUS270

1. Road Resurfacing

#### Suppliers notified of this Request

1 : Pioneer North Queensland Pty Ltd via Road, Water, Sewerage & Civil Works - BUS270

Local Buy Supplier	Pre-Qualified Supplier
2 : fgf Bitumen Pty Ltd via Road, Water, Sewerage & Civil Works - BUS270	
Local Buy Supplier	Pre-Qualified Supplier
3 : Koppin Construction Pty Ltd via Road, Water, Sewerage & Civil Works - BUS270	
Local Buy Supplier	Pre-Qualified Supplier
4 : Fulton Hogan via Road, Water, Sewerage & Civil Works - BUS270	
Local Buy Supplier	Pre-Qualified Supplier
	Pre-Qualified Supplier
5 : RPQ Mackay Pty Ltd via Road, Water, Sewerage & Civil Works - BUS270 (has responded)	
Local Buy Supplier	Pre-Qualified Supplier
6 : Boral Resources (Qld) Pty Ltd via Road, Water, Sewerage & Civil Works - BUS270 (has responded)	
Local Buy Supplier	Pre-Qualified Supplier
	Pre-Qualified Supplier
	Pre-Qualified Supplier
Modern Slavery Statement	View to validate statement
7 : Stabilised Pavements of Australia Pty Ltd via Road, Water, Sewerage & Civil Works - BUS270 (has responded)	
Local Buy Supplier	Pre-Qualified Supplier
ISO 14001 Environmental Management	Certified

### Information requested by others

QUESTION (from Brett Gartner : bgartner@stabilis.com.au | 0427919511) on 28/Aug/2023 11:01 AM : HI

Can you please provide Chainages for Kennedy DEV rd works?

Confirm 2 schedules for Sealing works Georgetown & Forsyth?

Confirm breakdown of areas between Georgetown & Forsyth?

ANSWER (Public) on 29/Aug/2023 12:29 PM : Kennedy Developmental Road Ch 68.08 to 73.01

There is a mistake with the schedule header and chainage location has been added to the Kennedy Developmental Road new schedule has been uploaded.

All areas for roads are in the schedule.

### Updates made to this Request

29/Aug/2023 12:38 PM (30 supplier staff notified of these changes) : Changes to Tender Schedule only updated headers and chainage for Kennedy Developmental Road no quantities have been changed.

## Response from:

---

Response ID: VPR644197

Created Date: Monday 04 September 2023 10:19 AM

Posted Date: Monday 04 September 2023 10:24 AM

Response reference: None provided

Response via: Road, Water, Sewerage & Civil Works - BUS270

Contract name/number: BUS270 (Local Buy)

Expiry date: 30/Jun/2024

---

**Business:** **RPQ Mackay Pty Ltd**  
**ABN** **74 093 593 616**  
**Location:** 181 Enterprise St  
Bohle  
4818, Queensland Australia

**Contact:** *Contact Name:* Susan Meredith  
*Position:* Operations Coordinator  
*Main Phone:* +61 07 4774 4400  
*Mobile Phone:* 0418777152  
*Email:* susan.meredith@rpq.com.au

**Web Site:** <https://www.rpq.com.au>

**Description:** Bitumen Surfacing  
Asphalt Production & Paving

(Formerly known as Rock n Road Bitumen)

**Docs attached by the list admin to this supplier:** None...

**Compliance Details:** *Type:* Workplace Health & Safety (OHS/HSE) Policy  
*Policy/Doc #:* Not provided  
*Coverage Value \$:* Not provided  
*Issued by :* TQCSI  
*Expiry:* 13/Sep/2024  
*Comments:* Not provided

*Type:* Product Liability Insurance  
*Status:* Not yet compliant...

*Type:* Public Liability Insurance  
*Status:* Not yet compliant...

*Type:* Workers Compensation Insurance  
*Status:* Not yet compliant...

**Local Buy Supplier** Pre-Qualified Supplier This supplier is a Local Buy Pre-Qualified Supplier. Please release your Quotation via the "Use Local Buy Lists" option.

---

## Selection Status:

Your decision

Undecided

## Your personal notes:

None added

## Your attachments to this response

None provided

## Suppliers response:

RPQ Spray Seal Response

## Supplier provided pricing

Price EXCLUDING Tax:	\$ 1,213,550.88 AUD
Tax component:	\$ 121,355.09 AUD
TOTAL PRICE:	\$ 1,334,905.97 AUD
These prices are:	Estimated
Comments:	Not provided.

## Invoicing Details

If successful, the supplier will invoice with the following details

Business Name:	RPQ SPRAY SEAL PTY. LTD.
Business Number:	30 113 612 098 (ABN)

## Suppliers Attachments

The supplier has attached 1 document to this response. You can find it in this zip file under  
'Responses/RPQ\_Mackay\_Pty\_Ltd/VPR644197/Response Docs/'

## Response from:

---

Response ID: VPR644264

Created Date: Monday 04 September 2023 11:38 AM

Posted Date: Monday 04 September 2023 11:39 AM

Response reference: None provided

Response via: Road, Water, Sewerage & Civil Works - BUS270

Contract name/number: BUS270 (Local Buy)

Expiry date: 30/Jun/2024

---

**Business:** **Stabilised Pavements of Australia Pty Ltd**  
**Validated Business Name:** STABILISED PAVEMENTS OF AUSTRALIA PTY. LIMITED  
**ABN** **90 002 900 736**  
**Location:** 17 Titanium Pl  
Mount St John  
4818, Queensland Australia  
**Contact:** *Contact Name:* Brett Gartner  
*Position:* Sealing Coordinator  
*Main Phone:* 0427919511  
*Mobile Phone:* 0427919511  
*Email:* bgartner@stabilis.com.au  
**Web Site:** <http://www.stabilisedpavements.com.au/>  
**Description:** We specialise in in situ stabilisation, profiling, civil construction, bitumen sealing & concreting. We have internal design capabilities to help service client's needs  
**Docs attached by the list admin to this supplier:** None...



**Compliance Details:**

<i>Type:</i>	Product Liability Insurance
<i>Policy/Doc #:</i>	47-ZCA-311017-04
<i>Coverage Value \$:</i>	30000000
<i>Issued by :</i>	Berkshire Hathaway Specialty Insurance
<i>Expiry:</i>	31/May/2024
<i>Comments:</i>	Not provided
<i>Type:</i>	Public Liability Insurance
<i>Policy/Doc #:</i>	47-ZCA-311017-04
<i>Coverage Value \$:</i>	30000000
<i>Issued by :</i>	Berkshire Hathaway Specialty Insurance
<i>Expiry:</i>	31/May/2024
<i>Comments:</i>	Not provided
<i>Type:</i>	Workers Compensation Insurance
<i>Policy/Doc #:</i>	WBA950723924
<i>Coverage Value \$:</i>	Not provided
<i>Issued by :</i>	Workcover Qld
<i>Expiry:</i>	30/Sep/2023
<i>Comments:</i>	Not provided
<i>Type:</i>	Workplace Health & Safety (OHS/HSE) Policy
<i>Policy/Doc #:</i>	Not provided
<i>Coverage Value \$:</i>	Not provided
<i>Issued by :</i>	Stabilised Pavements of Australia
<i>Expiry:</i>	Not applicable
<i>Comments:</i>	Not provided

<b>Local Buy Supplier</b>	Pre-Qualified Supplier	This supplier is a Local Buy Pre-Qualified Supplier. Please release your Quotation via the "Use Local Buy Lists" option.
<b>ISO 14001 Environmental Management</b>	Certified	This business is ISO 14001 certified

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**Selection Status:**

Your decision                      Undecided

**Your personal notes:**

None added

**Your attachments to this response**

None provided

**Suppliers response:**

### Supplier provided pricing

Price EXCLUDING Tax:	\$ 1,176,245.73 AUD
Tax component:	\$ 130,693.98 AUD
TOTAL PRICE:	\$ 1,306,939.71 AUD
These prices are:	Estimated
Comments:	Not provided.

### Invoicing Details

If successful, the supplier will invoice with the following details

Business Name:	STABILISED PAVEMENTS OF AUSTRALIA PTY. LIMITED
Business Number:	90 002 900 736 (ABN)

### Suppliers Attachments

The supplier has attached 4 documents to this response. You can find them in this zip file under  
'/Responses/Stabilised\_Pavements\_of\_Australia\_Pty\_Ltd/VPR644264/Response Docs/'



## Response from:

---

Response ID: VPR644268

Created Date: Monday 04 September 2023 11:43 AM

Posted Date: Monday 04 September 2023 11:51 AM

Response reference: None provided

Response via: Road, Water, Sewerage & Civil Works - BUS270

Contract name/number: BUS270 (Local Buy)

Expiry date: 30/Jun/2024

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**Business:** **Boral Resources (Qld) Pty Ltd**

**Validated Business Name:** BORAL ASPHALT

**ABN** **46 009 671 809**

**Location:** 616 Ingham Road  
Mount Louisa  
4814, Queensland Australia

**Contact:** *Contact Name:* Leesa Roy  
*Position:* Estimator  
*Main Phone:* 0407124872  
*Mobile Phone:* None Provided  
*Email:* leesa.roy@boral.com.au

**Web Site:** None provided

**Description:** Asphalt laying, Spray Sealing ETC

**Docs attached by the list admin to this supplier:** None...



**Compliance Details:** Type: Product Liability Insurance  
Policy/Doc #: 7041512  
Coverage Value \$: 20,000,000  
Issued by : Zurich Insurance Company PLC  
Expiry: 30/Jun/2024  
Comments: Not provided

Type: Public Liability Insurance  
Policy/Doc #: 7041512  
Coverage Value \$: 20,000,000  
Issued by : Zurich Insurance Company PLC  
Expiry: 30/Jun/2024  
Comments: Not provided

Type: Workers Compensation Insurance  
Policy/Doc #: WAA000715586  
Coverage Value \$: Not provided  
Issued by : Work Cover Queensland  
Expiry: 30/Sep/2023  
Comments: Not provided

Type: Workplace Health & Safety (OHS/HSE) Policy  
Policy/Doc #: POL-HSEQ-01  
Coverage Value \$: Not provided  
Issued by : Zlatko Todorcevski  
Expiry: Not applicable  
Comments: Not provided

**Local Buy Supplier** Pre-Qualified Supplier This supplier is a Local Buy Pre-Qualified Supplier. Please release your Quotation via the "Use Local Buy Lists" option.  
Pre-Qualified Supplier This supplier is a Local Buy Pre-Qualified Supplier. Please release your Quotation via the "Use Local Buy Lists" option.  
Pre-Qualified Supplier This supplier is a Local Buy Pre-Qualified Supplier. Please release your Quotation via the "Use Local Buy Lists" option.

**Modern Slavery Statement** View to validate statement This company has submitted their Modern Slavery Statement. Click on 'View Details' to link to the register to review and...

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### Selection Status:

Your decision Undecided

### Your personal notes:

None added

### Your attachments to this response

None provided

### **Suppliers response:**

Boral Asphalt Submission

### **Supplier provided pricing**

Price EXCLUDING Tax:	\$ 1,382,499.14 AUD
Tax component:	\$ 138,249.91 AUD
TOTAL PRICE:	\$ 1,520,749.05 AUD
These prices are:	Estimated
Comments:	Not provided.

### **Invoicing Details**

If successful, the supplier will invoice with the following details

Business Name:	BORAL ASPHALT
Business Number:	46 009 671 809 (ABN)

### **Additional Supplier Comments:**

Due to no line for Provison of Traffic - Traffic has been included in the mobilisation costs

### **Suppliers Attachments**

The supplier has attached 1 document to this response. You can find it in this zip file under '[Responses/Boral\\_Resources\\_\(Qld\)\\_Pty\\_Ltd/VPR644268/Response Docs/](#)'



<b>Forsyth to Einasleigh Road</b>					
	<b>10mm 1m3/90m2 - 1.9L/m2 PMB S35E</b>	<b>Area m2</b>			
	Ch 1.48 to 9.48 = 8000	64000			
	<b>Total m2</b>	<b>64000</b>			
<b>Sealing Works Georgetown and Forsyth Streets</b>					
		Unit	Qty	Unit Rate (Incl GST)	Cost (Incl GST)
2	Reseal, S35E PMB, 1.9 l/m2	Litre	127680	\$0.10	\$12,768.00
3	Spreading Cover Aggregate, 10mm (90m2/m3)	m3	711	\$53.96	\$38,371.56
4	Supply of Bituminous Material, Polymodified Binder SO3b	Litre	127680	\$1.57	\$200,457.60
5	Transport of Bituminous Material, Polymodified Binder	Litre	127680	\$0.19	\$24,259.20
6	Supply & Transport of Adhesion Agent	Litre	383	\$6.45	\$2,470.61
<b>Aggregate Supply</b>					
8	Supply and Delivery of Cover Aggregate, 10mm	m3	711	\$241.14	\$171,477.33
				<b>Total Incl GST</b>	<b>\$449,804.30</b>
<b>Mobilisation/Demobilisation</b>					
		Unit	Qty	Unit Rate (Incl GST)	Cost (Incl GST)
	Mobilisation/Demobilisation	LS	1	\$ 16,500.00	\$ 16,500.00

<b>Kennedy Developmental Road</b>					
<b>SPRAYED BITUMINOUS SURFACING (EXCLUDING EMULSION)</b>					
40702.01	Primerseal, grade AMC7, spray rate 1.9 l/m2, including supply of binder, full width (MRS11 Jul 17)	litre	76477	\$1.62	\$123,892.74
40703.01	Seal, class [CI170], spray rate [1.3 l/m2], [including] supply of binder, [Full Area] (MRS11 Jul 17)	litre	54919	\$1.48	\$81,280.12
40707.01P	Supply and addition of adhesion agent (Provisional Quantity) (MRS11 Jul 17)	litre	561	\$7.45	\$4,179.45
40711.01P	Supply and addition of cutter oil (Provisional Quantity) (MRS11 Jul 17)	litre	2605	\$2.20	\$5,731.00
40716.01	Spreading cover aggregate [14mm], [90 m2/m3], [Full Area] (MRS11 Jul 17)	m3	445	\$77.71	\$34,580.95
40716.02	Spreading cover aggregate [10mm], [130 m2/m3], [Full Area] (MRS11 Jul 17)	m3	308	\$64.26	\$19,792.08
40718.01	Transport of bituminous material supplied by the Principal (bulk bitumen CI170) from Townsville (MRS11 Jul 17)	litre	52093	\$0.19	\$9,897.67
<b>MRS22 Jul 20</b>					
<b>SUPPLY OF COVER AGGREGATE</b>					
41001.01	Supply of cover aggregate [precoated], [14] mm nominal size (MRS22 Jul 17)	m3	445	\$237.16	\$105,536.20
41001.02	Supply of cover aggregate [precoated], [10] mm nominal size (MRS22 Jul 17)	m3	308	\$237.16	\$73,045.28
	Mobilisation/Demobilisation	LS	3	\$16,500.00	\$16,500.00
				<b>Total Incl GST</b>	<b>\$474,435.49</b>

<b>Total Incl GST</b>	<b>\$1,260,633.71</b>
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**Tenderers Company Name;**

RPQ Spray Seal Pty Ltd

**Signature of Tenderer;**



**Date; 04/09/2023 (Revised schedule at 14.30pm)**

# Etheridge Shire Council Reseal Program 23\_24

Item No.	Item	Unit	Qty	Unit Rate (Incl GST)	Cost (Incl GST)
<b><u>Georgetown Streets Reseal</u></b>					
	10mm 1m3/90m2 - 1.9L/m2 PMB S35E	Area m2			
	Haldane St		378		
	High Street		8100		
	Low Street		8400		
	Short Street		1512		
	South Street		4916		
	St George Street		3616		
	Terrestrial Centre Carpark		825		
	<b>Total m2</b>		<b>27747</b>		
<b><u>Mt Surprise Street Reseal</u></b>					
	10mm 1m3/90m2 - 1.9L/m2 PMB S35E	Area m2			
	Cox Lane		376		
	Garnet Street		1350		
	<b>Total m2</b>		<b>1726</b>		
<b><u>Einasleigh Street Reseal</u></b>					
	10mm 1m3/90m2 - 1.9L/m2 PMB S35E	Area m2			
	Baroota St		6582		
	Cemetery Road (Einasleigh)		492		
	Third St		826		
	<b>Total m2</b>		<b>7900</b>		
<b><u>Oak Park Road Reseal</u></b>					
	10mm 1m3/90m2 - 1.9L/m2 PMB S35E	Area m2			
	Oak Park Road		3900		
	<b>Total m2</b>		<b>3900</b>		
<b>Sealing Works Georgetown, Mt Surprise, Einasleigh and Oak Park Roads</b>					
	2 Reseal, S35E PMB, 1.9 l/m2	Litre	82340	\$0.19	\$15,397.58
	3 Spreading Cover Aggregate, 10mm (90m2/m3)	m3	459	\$105.83	\$48,576.43
	4 Supply of Bituminous Material, Polymodified Binder S35E	Litre	82340	\$1.69	\$139,483.96
	5 Transport of Bituminous Material, Polymodified Binder	Litre	82340	\$0.18	\$14,491.84
	6 Supply & Transport of Adhesion Agent	Litre	247	\$9.70	\$2,396.39
	<b>Aggregate Supply</b>				
	8 Supply and Delivery of Cover Aggregate, 10mm	m3	459	\$259.82	\$119,257.38
	<b>Total Incl GST</b>				<b>\$339,603.58</b>
<b><u>Forsayth to Einasleigh Road</u></b>					
	10mm 1m3/90m2 - 1.9L/m2 PMB S35E	Area m2			
	Ch 0.00 to 9.48 = 9480		75840		
	<b>Total m2</b>		<b>75840</b>		
<b>Sealing Works Forsayth to Einasleigh Road</b>					
	2 Reseal, S35E PMB, 1.9 l/m2	Litre	121600	\$0.11	\$13,376.00
	3 Spreading Cover Aggregate, 10mm (90m2/m3)	m3	712	\$75.27	\$53,594.38
	4 Supply of Bituminous Material, Polymodified Binder SO3b	Litre	121600	\$1.68	\$204,652.80
	5 Transport of Bituminous Material, Polymodified Binder	Litre	121600	\$0.18	\$21,401.60
	6 Supply & Transport of Adhesion Agent	Litre	454	\$9.70	\$4,404.71
	<b>Aggregate Supply</b>				
	8 Supply and Delivery of Cover Aggregate, 10mm	m3	712	\$276.49	\$196,857.32
	<b>Total Incl GST</b>				<b>\$494,286.80</b>
		Unit	Qty	Unit Rate (Incl GST)	Cost (Incl GST)
	Mobilisation/Demobilisation	LS	1	\$ 53,807.00	\$53,807.00
<b><u>Kennedy Developmental Road Ch 68.087 to 73.011</u></b>					
<b>SPRAYED BITUMINOUS SURFACING (EXCLUDING EMULSION)</b>					
40702.01	Primerseal, grade AMC7, spray rate 1.9 l/m2, including supply of binder, full width (MRS11 Jul 17)	litre	76477	\$1.77	\$135,440.77
40703.01	Seal, class [C1170], spray rate [1.3 l/m2], [including] supply of binder, [Full Area] (MRS11 Jul 17)	litre	54919	\$1.44	\$79,138.28
40707.01P	Supply and addition of adhesion agent (Provisional Quantity) (MRS11 Jul 17)	litre	561	\$9.70	\$5,442.82
40711.01P	Supply and addition of cutter oil (Provisional Quantity) (MRS11 Jul 17)	litre	2605	\$2.19	\$5,702.35
40716.01	Spreading cover aggregate [14mm], [90 m2/m3], [Full Area] (MRS11 Jul 17)	m3	445	\$76.86	\$34,201.37
40716.02	Spreading cover aggregate [10mm], [130 m2/m3], [Full Area] (MRS11 Jul 17)	m3	308	\$64.59	\$19,894.34
40718.01	Transport of bituminous material supplied by the Principal (bulk bitumen C1170) from Townsville (MRS11 Jul 17)	litre	52093	\$0.17	\$8,595.35
<b>MRS22 Jul 20</b>					
<b>SUPPLY OF COVER AGGREGATE</b>					
41001.01	Supply of cover aggregate [precoated], [14] mm nominal size (MRS22 Jul 17)	m3	445	\$221.36	\$98,506.98
41001.02	Supply of cover aggregate [precoated], [10] mm nominal size (MRS22 Jul 17)	m3	308	\$231.28	\$71,232.70
	Mobilisation/Demobilisation	LS	3	\$27,846.51	\$83,539.53
	<b>Total Incl GST</b>				<b>\$541,694.47</b>

**Total Incl GST \$1,429,391.85**

Tenderers Company Name;  
Boral Resources (QLD) Pty Limited  
Signature of Tenderer;



Date;

# Etheridge Shire Council Reseal Program 23\_24

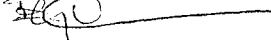
Item No.	Item	Unit	Qty	Unit Rate (Incl GST)	Cost (Incl GST)
<b><i>Georgetown Streets Reseal</i></b>					
	10mm 1m3/90m2 - 1.9L/m2 PMB S35E	Area m2			
	Haldane St		378		
	High Street		8100		
	Low Street		8400		
	Short Street		1512		
	South Street		4916		
	St George Street		3616		
	Terrestrial Centre Carpark		825		
	<b>Total m2</b>		<b>27747</b>		
<b><i>Mt Surprise Street Reseal</i></b>					
	10mm 1m3/90m2 - 1.9L/m2 PMB S35E	Area m2			
	Cox Lane		376		
	Garnet Street		1350		
	<b>Total m2</b>		<b>1726</b>		
<b><i>Einasleigh Street Reseal</i></b>					
	10mm 1m3/90m2 - 1.9L/m2 PMB S35E	Area m2			
	Baroota St		6582		
	Cemetery Road (Einasleigh)		492		
	Third St		826		
	<b>Total m2</b>		<b>7900</b>		
<b><i>Oak Park Road Reseal</i></b>					
	10mm 1m3/90m2 - 1.9L/m2 PMB S35E	Area m2			
	Oak Park Road		3900		
	<b>Total m2</b>		<b>3900</b>		
<b>Sealing Works Georgetown, Mt Surprise, Einasleigh and Oak Park Roads</b>					
2	Reseal, S35E PMB, 1.9 l/m2	Litre	82340	\$0.11	\$9,057.36
3	Spreading Cover Aggregate, 10mm (90m2/m3)	m3	459	\$107.37	\$49,238.69
4	Supply of Bituminous Material, Polymodified Binder S35E	Litre	82340	\$1.78	\$146,564.55
5	Transport of Bituminous Material, Polymodified Binder	Litre	82340	\$0.11	\$9,057.36
6	Supply & Transport of Adhesion Agent	Litre	247	\$10.45	\$2,581.35
<b>Aggregate Supply</b>					
8	Supply and Delivery of Cover Aggregate, 10mm	m3	459	\$224.64	\$103,017.41
<b>Total Incl GST</b>					<b>\$319,516.71</b>

<b>Forsayth to Einasleigh Road</b>					
	10mm 1m3/90m2 - 1.9L/m2 PMB S35E	Area m2			
	Ch 0.00 to 9.48 = 9480	75840			
	<b>Total m2</b>	<b>75840</b>			
<b>Sealing Works Forsayth to Einasleigh Road</b>					
		Unit	Qty	Unit Rate (Incl GST)	Cost (Incl GST)
2	Reseal, S35E PMB, 1.9 l/m2	Litre	121600	\$0.07	\$8,512.00
3	Spreading Cover Aggregate, 10mm (90m2/m3)	m3	711	\$69.61	\$49,500.44
4	Supply of Bituminous Material, Polymodified Binder SO3b	Litre	121600	\$1.69	\$205,504.00
5	Transport of Bituminous Material, Polymodified Binder	Litre	121600	\$0.11	\$13,376.00
6	Supply & Transport of Adhesion Agent	Litre	365	\$9.50	\$3,465.60
<b>Aggregate Supply</b>					
8	Supply and Delivery of Cover Aggregate, 10mm	m3	711	\$214.05	\$152,213.33
				<b>Total Incl GST</b>	<b>\$432,571.38</b>
<b>Mobilisation/Demobilisation</b>					
		Unit	Qty	Unit Rate (Incl GST)	Cost (Incl GST)
	Mobilisation/Demobilisation	LS	1	\$ 5,390.00	\$ 5,390.00

<b>Kennedy Developmental Road Ch 68.087 to 73.011</b>					
<b>SPRAYED BITUMINOUS SURFACING (EXCLUDING EMULSION)</b>					
40702.01	Primerseal, grade AMC7, spray rate 1.9 l/m2, including supply of binder, full width (MRS11 Jul 17)	litre	76477	\$1.76	\$134,599.52
40703.01	Seal, class [CI170], spray rate [1.3 l/m2], [including] supply of binder, [Full Area] (MRS11 Jul 17)	litre	54919	\$1.75	\$96,108.25
40707.01P	Supply and addition of adhesion agent (Provisional Quantity) (MRS11 Jul 17)	litre	561	\$10.45	\$5,862.45
40711.01P	Supply and addition of cutter oil (Provisional Quantity) (MRS11 Jul 17)	litre	2605	\$1.98	\$5,157.90
40716.01	Spreading cover aggregate [14mm], [90 m2/m3], [Full Area] (MRS11 Jul 17)	m3	445	\$39.28	\$17,479.60
40716.02	Spreading cover aggregate [10mm], [130 m2/m3], [Full Area] (MRS11 Jul 17)	m3	308	\$79.86	\$24,596.88
40718.01	Transport of bituminous material supplied by the Principal (bulk bitumen CI170) from Townsville (MRS11 Jul 17)	litre	52093	\$0.11	\$5,730.23
<b>MRS22 Jul 20</b>					
<b>SUPPLY OF COVER AGGREGATE</b>					
41001.01	Supply of cover aggregate [precoated], [14] mm nominal size (MRS22 Jul 17)	m3	445	\$193.69	\$86,192.05
41001.02	Supply of cover aggregate [precoated], [10] mm nominal size (MRS22 Jul 17)	m3	308	\$207.34	\$63,860.72
	Mobilisation/Demobilisation	LS	3	\$5,390.00	\$16,170.00
				<b>Total Incl GST</b>	<b>\$455,757.60</b>

<b>Total Incl GST</b>	<b>\$1,213,235.69</b>
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Tenderers Company Name; Stabilised Pvements of Australia

Signature of Tenderer: 

Date; 04/09/2023 Revision 1





# Etheridge Shire Council

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<b>General Meeting</b>	13 September 2023
<b>Subject</b>	Multi-Purpose Sports Centre Tender
<b>Classification</b>	Open
<b>Author</b>	Allan Parry Infrastructure Services Operations Manager

## EXECUTIVE SUMMARY

Whilst Council has not used 3D Civil before they have been recommended as a good company with good practices and a common-sense approach to civil construction with a focus on saving money for the client if there are options to do so. Their company profile also shows they have a good reputation in the construction industry.

Tenders were assessed and ranked by price and meeting the criteria set out and being able to meet Council's deadline of completing all these works by the end of November 2023.

## RECOMMENDATION

That Council resolves to accept the tender provided by 3D Civil for the construction of the car park and drainage at the Georgetown Multi-Purpose Sports Centre to the value of \$447,427.00 Excl GST

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## BACKGROUND

Quotes were called for the construction of the car park, drainage, and ancillary works for the Georgetown Multi-Purpose Sports Centre. Two suitably qualified contractors submitted quotes for the works.

These were 3D Civil and NCH Construction. Whilst Council has not had any dealings with 3D Civil, they come highly recommended as having good systems and very good quality work. Council has worked with NCH, but this has only been in concreting works and pipe laying, whilst the majority of these works are concrete works and drainage, their price is a little high.

1. 3D Civil quoted \$447,427.00 Excl Gst
2. NCH Construction Quoted \$502,747.75 Excl Gst

Whilst only two quotes were received, both quotes are comparatively close and based on or the original budget estimate produced in 2020, which is attached. These quotes reflect the current construction price rises that have been experienced in the last three years.

Council's budget for the works is \$580,000 of 2019 QRA Resilience Funding for street beautification and landscaping to enhance tourism.

## LINK TO CORPORATE PLAN

Corporate Objective No. 1 – *Developing a resilient transport infrastructure and connectivity to support current and future industry.*

Strategy No.	Strategy	Measure
1.1.2	Review and update the comprehensive asset management strategy to support the maintenance, replacement and enhancement of Council's road and air services assets	Asset management plan reviewed and updated

#### BUDGET & RESOURCE CONSIDERATIONS

This report and the recommendation contained with will have no impact on the 23/24 budget.

#### LEGAL CONSIDERATIONS

Local Government Act 2009.

#### POLICY IMPLICATIONS

The procurement process conducted in accordance with Council's Procurement Policy

#### RISK ASSESSMENT

CONSEQUENCE					
LIKELIHOOD*	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E
C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

#### OUTCOME

Moderate (D2)

**Report Prepared By:**

**Report Authorised By:**

Allan Parry Infrastructure Services Operations Manager

Ken Timms, Chief Executive Officer

Date: 04/09/2023

Date:

#### ATTACHMENTS

- A. Pricing Schedules
- B. Councils Estimate 2020

**Project: Georgetown Multi-Purpose Hall External Works**

**Client: Etheridge Shire Council**

**Project No. 1419**

**Preliminary Cost Schedule**

**Revision No. 0**

**Note: All Rates and Amounts are Exclusive of GST**

Description	Amount \$
<b>SUMMARY OF TENDER PRICES</b>	
1 PRELIMINARIES	\$ 26,000.00
2 EROSION AND SEDIMENT CONTROL	\$ 7,650.00
3 EARTHWORKS (ST GEORGE STREET)	\$ 10,000.00
4 ROADWORKS (ST GEORGE STREET)	\$ 58,340.00
5 CARPARK (STAGE 1)	\$ 68,888.00
6 STORMWATER DRAINAGE	\$ 120,840.00
7 WATER SUPPLY RETICULATION	\$ 2,320.00
8 MISCELLANEOUS ITEMS	\$ 29,000.00
<b>TOTAL VALUE OF WORK (Excluding GST)</b>	<b>\$ 323,038.00</b>
<b>GST</b>	<b>\$ 32,303.80</b>
<b>TOTAL VALUE OF WORK (Including GST)</b>	<b>\$ 355,341.80</b>

**IMPORTANT NOTE:**

This Preliminary Cost Schedule is provided on the following basis:

It is a preliminary indication of costs only, prepared to assist in determining whether to proceed to have the project costed by a quantity surveyor. The Preliminary Costs Schedule cannot be used for any other purpose including, without limitation, determining to proceed with the project, to obtain finance or for sale purposes.

It has been prepared based on certain assumptions. We have not independently verified the assumptions made in the Preliminary Costs Schedule nor have we verified the completeness or accuracy of the information provided to us by you or other parties.

It is intended for use only by the client under the agreed Terms of Engagement and may not be relied on by any other person.

Trinity Engineering and Consulting, its employees, contractors and partners are released from any liability, action or demand due to any damage or loss (including consequential loss) occurring or arising directly or indirectly from non-compliance with the above conditions.

Tenderer Signature:.....

Witness:.....

Witness Name (Printed):.....

Project: **Georgetown Multi-Purpose Hall External Works**

Client: **Etheridge Shire Council**

Project No. 1419

**Preliminary Cost Schedule**

Revision No. 0

Note: All Rates and Amounts are Exclusive of GST

Item	Description	Qty	Unit	Rate \$	Amount \$
<b>1</b>	<b>PRELIMINARIES</b>				
1.02	Audit Testing as directed by Superintendent	1	PS	\$ 1,000.00	\$ 1,000.00
1.03	"As-built" Survey and provision of as-constructed drawings to Council format	1	Item	\$ 5,000.00	\$ 5,000.00
1.04	Quality Testing (including soil and concrete)	1	Item	\$ 2,000.00	\$ 2,000.00
1.05	Locating existing services	1	Item	\$ 2,000.00	\$ 2,000.00
1.06	Traffic Management Plan & Traffic Control	1	Item	\$10,000.00	\$ 5,000.00
1.07	Setting out works	1	Item	\$10,000.00	\$ 5,000.00
1.09	Project sign and public notification	1	Item	\$ 1,000.00	\$ 1,000.00
1.10	Site establishment and disestablishment	1	Item	\$10,000.00	\$ 5,000.00
	<b>PRELIMINARIES TOTAL</b>				<b>26,000.00</b>

Item	Description	Qty	Unit	Rate \$	Amount \$
<b>2</b>	<b>EROSION AND SEDIMENT CONTROL</b>				
2.01	Construction of stabilised entry / rock shaker	1	No.	\$ 2,000.00	\$ 2,000.00
2.02	Construction of sediment fence	100	m	\$ 5.00	\$ 500.00
2.03	Sand bag kerb inlet pits	2	No.	\$ 100.00	\$ 200.00
2.04	Drill seeding of footpaths	350	m <sup>2</sup>	\$ 5.00	\$ 1,750.00
2.05	Provision of Turf Strips to back of kerb 800 mm wide with returns to property boundaries at 10 m intervals	150	m <sup>2</sup>	\$ 8.00	\$ 1,200.00
2.06	Maintenance of erosion and sediment control measures	1	Item	\$ 2,000.00	\$ 2,000.00
	<b>EROSION AND SEDIMENT CONTROL TOTAL</b>				<b>\$ 7,650.00</b>

Item	Description	Qty	Unit	Rate \$	Amount \$
<b>3</b>	<b>EARTHWORKS (ST GEORGE STREET)</b>				
3.01	Clear, grub and strip (150mm depth) and respreading as directed by the Superintendent	70	m <sup>3</sup>	\$ 50.00	\$ 3,500.00
3.02	Earthworks: (a) Cut to fill (Provisional Quantity only)	50	m <sup>3</sup>	\$ 50.00	\$ 2,500.00
3.03	Remove unsuitable material, dispose of on the Principal's property where directed and reinstate with acceptable materials from the Principal's property (Provisional Quantity only)	10	m <sup>3</sup>	\$ 50.00	\$ 500.00
3.04	Final trim and grade to footpaths	350	m <sup>2</sup>	\$ 10.00	\$ 3,500.00
	<b>EARTHWORKS TOTAL</b>				<b>10,000.00</b>

Tenderer Signature:.....

Witness:.....

Witness Name (Printed):.....

**Project: Georgetown Multi-Purpose Hall External Works**

**Client: Etheridge Shire Council**

**Project No. 1419**

**Preliminary Cost Schedule**

**Revision No. 0**

**Note: All Rates and Amounts are Exclusive of GST**

Item	Description	Qty	Unit	Rate \$	Amount \$
<b>4</b>	<b>ROADWORKS (ST GEORGE STREET)</b>				
4.01	Remove and dispose of existing bitumen seal	260	m <sup>2</sup>	\$ 5.00	\$ 1,300.00
4.02	Grade and trim pavement box	720	m <sup>2</sup>	\$ 10.00	\$ 7,200.00
	Construction of kerbs complete with subbase bedding as detailed on the drawings:				
	(a) FNQROC Barrier kerb	140	ln	\$ 140.00	\$ 19,600.00
4.03	Supply, load, cart, spread and compact Type 2.3 CBR 45, Grading C or D subbase course material (compacted volume) 100 thick	72	m <sup>3</sup>	\$ 150.00	\$ 10,800.00
4.04	Supply, load, cart, spread and compact Type 2.2 CBR 60, Grading C or D base course material (compacted volume) 100mm thick	72	m <sup>3</sup>	\$ 150.00	\$ 10,800.00
4.05	2 coat bitumen seal:				
	(a) 14mm / 7mm	720	m <sup>2</sup>	\$ 12.00	\$ 8,640.00
	<b>ROADWORKS TOTAL</b>				<b>58,340.00</b>

Item	Description	Qty	Unit	Rate \$	Amount \$
<b>5</b>	<b>CARPARK (STAGE 1)</b>				
5.01	Clear, grub and strip (150mm depth) and respreading as directed by the Superintendent	80	m <sup>3</sup>	\$ 50.00	\$ 4,000.00
5.02	Earthworks:				\$ -
	(a) Cut to fill (Provisional Quantity only)	200	m <sup>3</sup>	\$ 50.00	\$ 10,000.00
5.03	Remove unsuitable material, dispose of on the Principal's property where directed and reinstate with acceptable materials from the Principal's property (Provisional Quantity only)	10	m <sup>3</sup>	\$ 50.00	\$ 500.00
5.04	Grade and trim pavement box	530	m <sup>2</sup>	\$ 10.00	\$ 5,300.00
5.05	Supply, load, cart, spread and compact Type 2.2 CBR 60, Grading C or D base course material (compacted volume) 150mm thick	80	m <sup>3</sup>	\$ 150.00	\$ 12,000.00
5.06	2 coat bitumen seal:				
	(a) 14mm / 7mm	530	m <sup>2</sup>	\$ 12.00	\$ 6,360.00
5.07	Construction of kerbs complete with subbase bedding as detailed on the drawings:				
	(a) FNQROC Barrier kerb	90	ln	\$ 140.00	\$ 12,600.00
5.08	Access crossover (commercial) 6m wide in accordance with FNQROC Std Drg S1015	1	No.	\$ 7,000.00	\$ 7,000.00
5.09	Supply and install bollard between disabled carparks	1	No.	\$ 300.00	\$ 300.00
5.10	Linemarking:				
	(a) Parking Bay Lines	76	m	\$ 3.00	\$ 228.00
5.11	Pavement Markings:				
	(a) Disable parking symbol	2	No.	\$ 300.00	\$ 600.00
5.12	Retaining wall (nom. 800mm high)	50	m	\$ 200.00	\$ 10,000.00
	<b>ROADWORKS TOTAL</b>				<b>68,888.00</b>

Tenderer Signature:.....

Witness:.....

Witness Name (Printed):.....

**Project: Georgetown Multi-Purpose Hall External Works**

**Client: Etheridge Shire Council**

**Project No. 1419**

**Preliminary Cost Schedule**

**Revision No. 0**

**Note: All Rates and Amounts are Exclusive of GST**

Item	Description	Qty	Unit	Rate \$	Amount \$
<b>6</b>	<b>STORMWATER DRAINAGE</b>				
6.01	Demolish, take up and dispose of existing concrete barrier kerb & channel	88	m	\$ 30.00	\$ 2,640.00
6.02	Construction of kerbs complete with subbase bedding as detailed on the drawings:				
	(a) FNQROC Barrier kerb and channel	180	lm	\$ 140.00	\$ 25,200.00
6.03	RCBC, excavate for, supply, lay, backfill, dispose of surplus material and construct base slabs complete:				
	(a) 450 x 300 RCBC	40	m	\$ 2,100.00	\$ 84,000.00
6.04	Construct kerb inlet pits complete:				
	(a) Kerb inlet pit Type KIP-S(M)	2	No.	\$ 2,000.00	\$ 4,000.00
6.05	Construct headwall complete to suit:				
	(a) 450 x 300 RCBC	1	No.	\$ 3,000.00	\$ 3,000.00
6.06	CCTV and associated report in accordance with FNQROC Development Manual	1	Item	\$ 2,000.00	\$ 2,000.00
	<b>STORMWATER DRAINAGE TOTAL</b>				<b>120,840.00</b>

Item	Description	Qty	Unit	Rate \$	Amount \$
<b>7</b>	<b>WATER SUPPLY RETICULATION</b>				
7.01	Excavate, supply all pipework for, lay, joint, test and backfill including all fittings:				
	(b) 100mm diameter uPVC Class 16	1	m	\$ 20.00	\$ 20.00
7.02	Supply and install Ductile Iron Water Fittings:				
	(e) 100mm hydrant complete	1	No.	\$ 100.00	\$ 100.00
7.03	Connect to existing water main complete:				
	(b) 100mm diameter uPVC Class 16	2	No.	\$ 100.00	\$ 200.00
7.04	Hydrostatic testing of water mains	1	Item	\$ 2,000.00	\$ 2,000.00
	<b>WATER SUPPLY RETICULATION TOTAL</b>				<b>2,320.00</b>

Item	Description	Qty	Unit	Rate \$	Amount \$
<b>8</b>	<b>MISCELLANEOUS ITEMS</b>				
8.01	Kerb ramps	3	No.	\$ 2,000.00	\$ 6,000.00
8.02	Concrete pathways (100mm thick per FNQROC Standard Drawing S1035)	115	m <sup>2</sup>	\$ 200.00	\$ 23,000.00
	<b>MISCELLANEOUS ITEMS TOTAL</b>				<b>29,000.00</b>

Tenderer Signature:.....

Witness:.....

Witness Name (Printed):.....

Project: **Georgetown Multi-Purpose Hall External Works**

Client: **Etheridge Shire Council**

**Project No. 1419**

**Preliminary Cost Schedule**

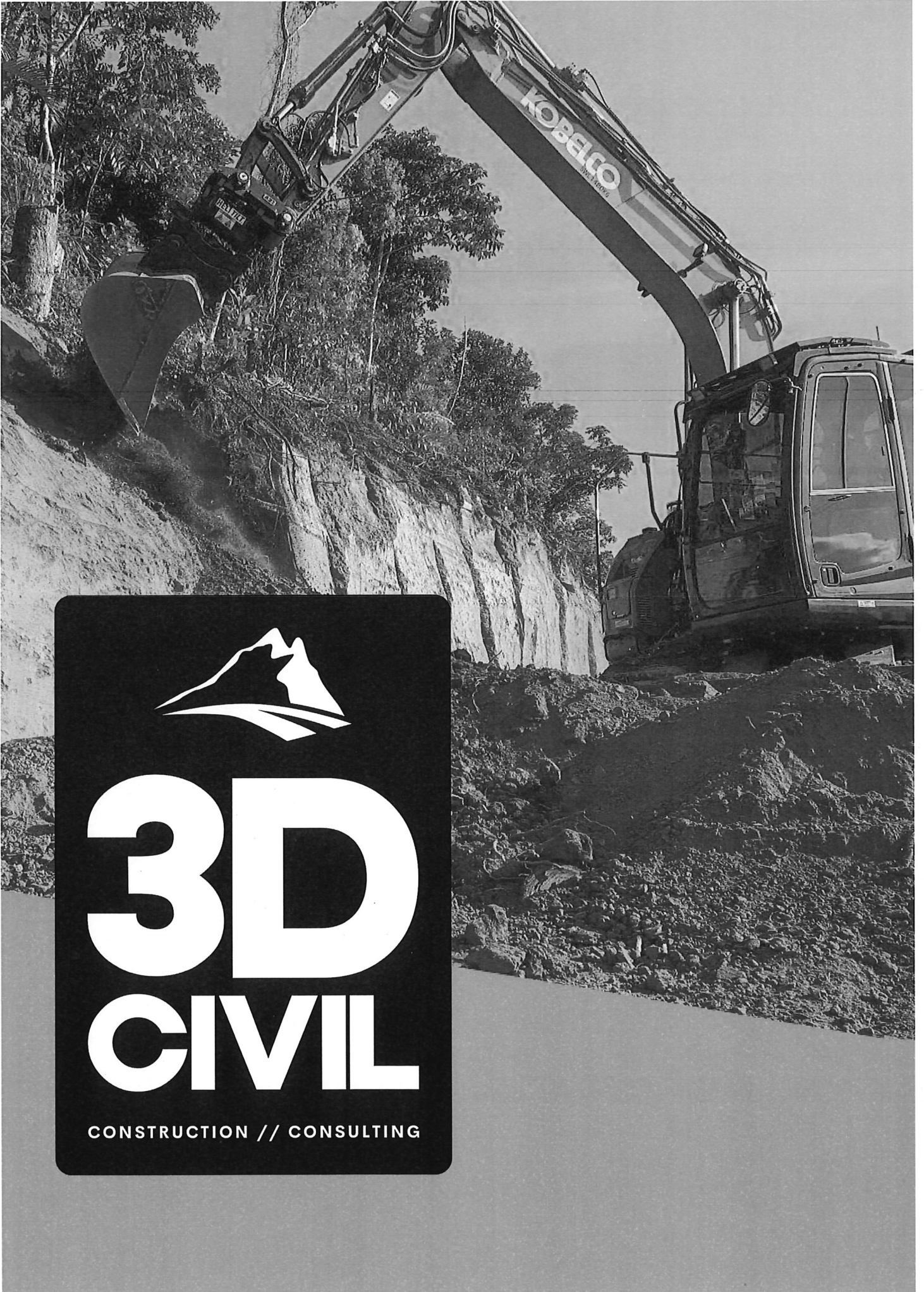
Revision No. 0

Note: All Rates and Amounts are Exclusive of GST

Tenderer Signature:.....

Witness:.....

Witness Name (Printed):.....



# 3D CIVIL

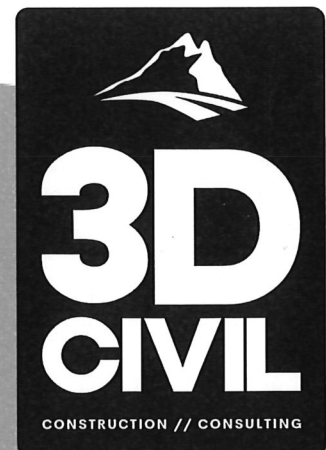
CONSTRUCTION // CONSULTING



# Company Profile

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3D Civil Pty Ltd  
67 657 830 254

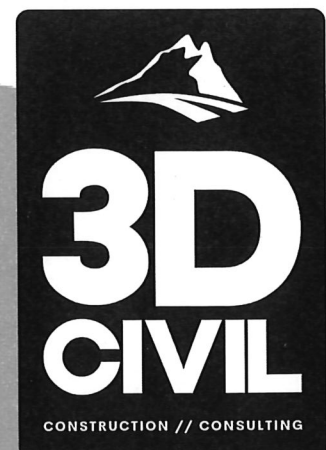


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## Introduction

3D Civil Pty Ltd was formed in 2022 when our company Sudi Investments Pty Ltd which had been operating since 2016 required the services of Greg Davis as a director and hence the change in name. Greg comes with a high understanding of roadworks as He was a Supervisor/ Consulting for the local council in Cairns. 3D Civils other director Wayne Davis has many years in the earthmoving industry being a director/owner of Northern Civil Earthworks and then Sudi Investments. 3D Civil are currently finishing a large subdivision in Mareeba and currently tendering other works. We are a family based business with many local sub-contractors that perform a high quality of work standards which we require from them. Our main works are subdivisions, Carparks, Drainage and Roadworks. Our many years in the Earthmoving industry has given us a good understanding of all the needs of our clients which include local government bodies and Main Roads. We have QA policy in place for all the contract needs and standards which we apply to our works. Being a small business we are able to be hands on in the work place to maintain a high standard of works. 3D Civil pride ourselves on a good client relationship and a high standard of workmanship

Wayne Davis.  
Manager Director



# Key Personnel Profile



## Greg Davis - Director

Dip. (Information Technology) Cert IV (Work Health & Safety) Cert. III (Spatial Information Systems)

### Relevant Employment Summary

Year	Role (s)	Company
2022	Director	3D Civil Pty Ltd
2019 - 2022	Senior Construction Supervisor	Cairns Regional Council
2007 - 2019	Project Manager / Contract Administrator / Construction Surveyor	Northern Civil Earthworks Pty Ltd

### Relevant Project History

Project Name	Personnel Role in Project	Amount of Contract (\$AUD)	Client Name and Contact Details
Residential Subdivision at 18 Devlex Ct, Machans Beach (2022)	Project Management, Construction, Supervision, Quantity Surveying / Cost Management, Construction Surveying, Construction Digital Design Data Preparation	\$250,000	Craig Kaplick craig@5kf.com.au
Slope Stabilisation Earthworks at Lot 41 Jarda St, Smithfield	Project Management, Construction Supervision, Quantity Surveying / Cost Management, Construction Surveying, Construction Digital Design Data Preparation	\$20,000	Steve Ford, Geo Construct Steve.Ford@geo-group.com.au
Dalton Road Landslip Remediation (2021)	Construction Supervision	\$2,000,000.00	Martin Perkowicz (CRC) m.perkowicz@cairns.qld.gov.au
CBD Footpath Renewal Program (2019 - 2022)	Construction Supervision	Various	Rick Thompson (CRC) r.thompson@cairns.qld.gov.au
Culvert Replacement Program (2019-2022)	Construction Supervision	Various	Iain Brown (CRC) i.brown2@cairns.qld.gov.au
Cairns Performing Arts Centre Site Preparation, Bulk Excavation. & Detail Excavation works (2016)	Project Management, Contract Administration, Quantity Surveying / Cost Management, Construction Surveying, Construction Digital Design Data Preparation	\$1,000,000	Daniel Suchanek Daniel.Suchanek@fkg.com.au
Ocean Breeze Estate (multiple stages) (2014-2016)	Project Management, Contract Administration, Quantity Surveying / Cost Management, Construction Surveying, Construction Digital Design Data Preparation	Various	Jim Papas admin@jpced.com.au
Millhouse Estate (multiple stages) (2015)	Project Management, Contract Administration, Quantity Surveying / Cost Management, Construction Surveying, Construction Digital Design Data Preparation	Various	Cardno (Cairns) (07) 4034 0500

# Key Personnel Profile

## Wayne Davis - Director

0447 410 088

wayne@3dcivil.com.au



### Relevant Employment Summary

Year	Role (s)	Company
2022	Director	3D Civil
2019 - 2022	Sole Director	Sudi Investments
2007 - 2019	Managing Director	Northern Civil Earthworks
2005 - 2007	Senior Supervisor	BMD
2002 - 2005	Senior Supervisor	Koppens Developments

### Relevant Project History

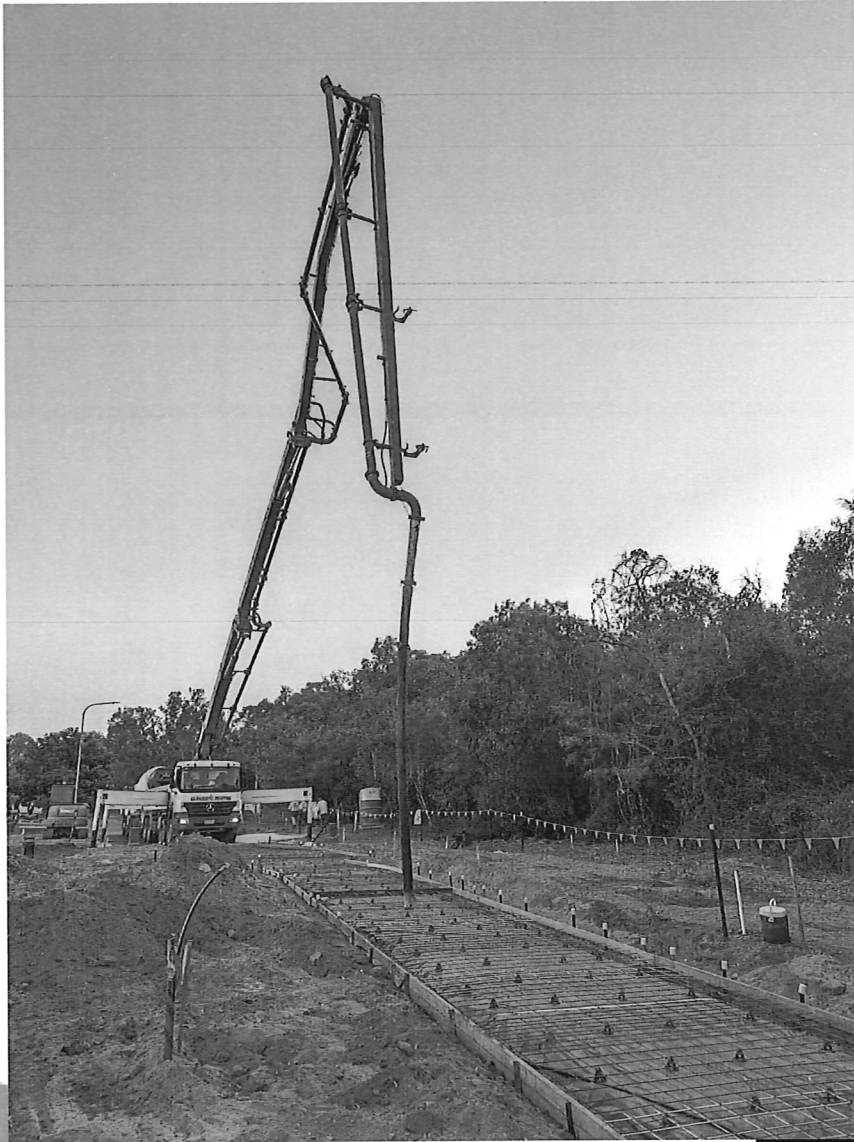
Project Name	Personnel Role in Project	Amount of Contract (\$AUD)	Client Name and Contact Details
Residential Subdivision at 18 Devlex Ct, Machans Beach (2022)	Project Management, Construction, Supervision, Quantity Surveying / Cost Management, Construction Surveying, Construction Digital Design Data Preparation	\$250,000	Craig Kaplick craig@5kf.com.au
Slope Stabilisation Earthworks at Lot 41 Jarda St, Smithfield	Project Management, Construction Supervision, Quantity Surveying / Cost Management, Construction Surveying, Construction Digital Design Data Preparation	\$20,000	Steve Ford, Geo Construct Steve.Ford@geo-group.com.au
McGregor Rd - Smithfield Bypass Connection	Construction Supervision	\$1,000,000	Martin Perkowicz (CRC) m.perkowicz@cairns.qld.gov.au
Magazine St Reconstruction	Construction Supervision	\$1,000,000	Martin Perkowicz (CRC) m.perkowicz@cairns.qld.gov.au
Aplin St Water Main Replacement	Construction Supervision	\$250,000	Martin Perkowicz (CRC) m.perkowicz@cairns.qld.gov.au
Cairns Performing Arts Centre Site Preparation, Bulk Excavation. & Detail Excavation works (2016)	Project Management, Contract Administration, Quantity Surveying / Cost Management, Construction Surveying, Construction Digital Design Data Preparation	\$1,000,000	Daniel Suchanek Daniel.Suchanek@fkg.com.au
Ocean Breeze Estate (multiple stages) (2014-2016)	Project Management, Contract Administration, Quantity Surveying / Cost Management, Construction Surveying, Construction Digital Design Data Preparation	Various	Jim Papas admin@jpced.com.au
Millhouse Estate (multiple stages) (2015)	Project Management, Contract Administration, Quantity Surveying / Cost Management, Construction Surveying, Construction Digital Design Data Preparation	Various	Cardno (Cairns) (07) 4034 0500

## Projects & Capabilities

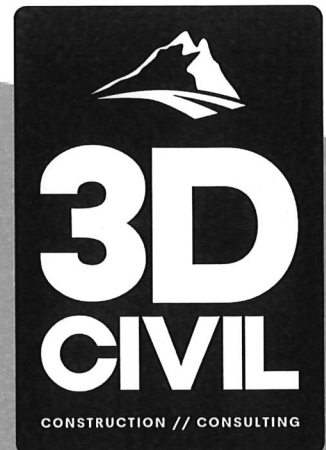
*Djarragun College Girls Boarding Extension Civil Works, Gordonvale*



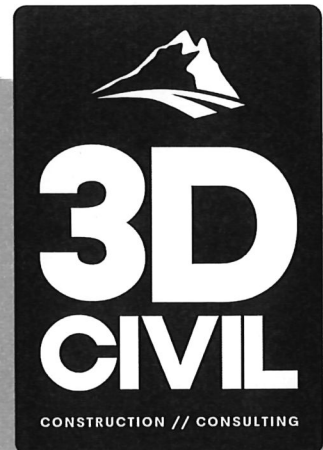
Subdivisional Civil Works at 18 Devlex Ct, Machans Beach



Use of modern site position positioning equipment & machine control

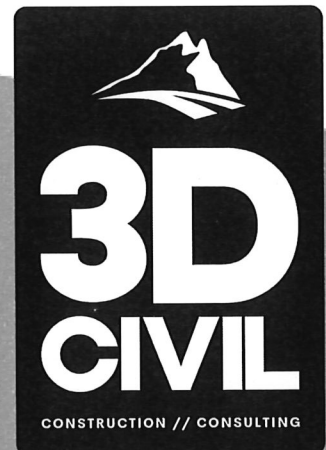
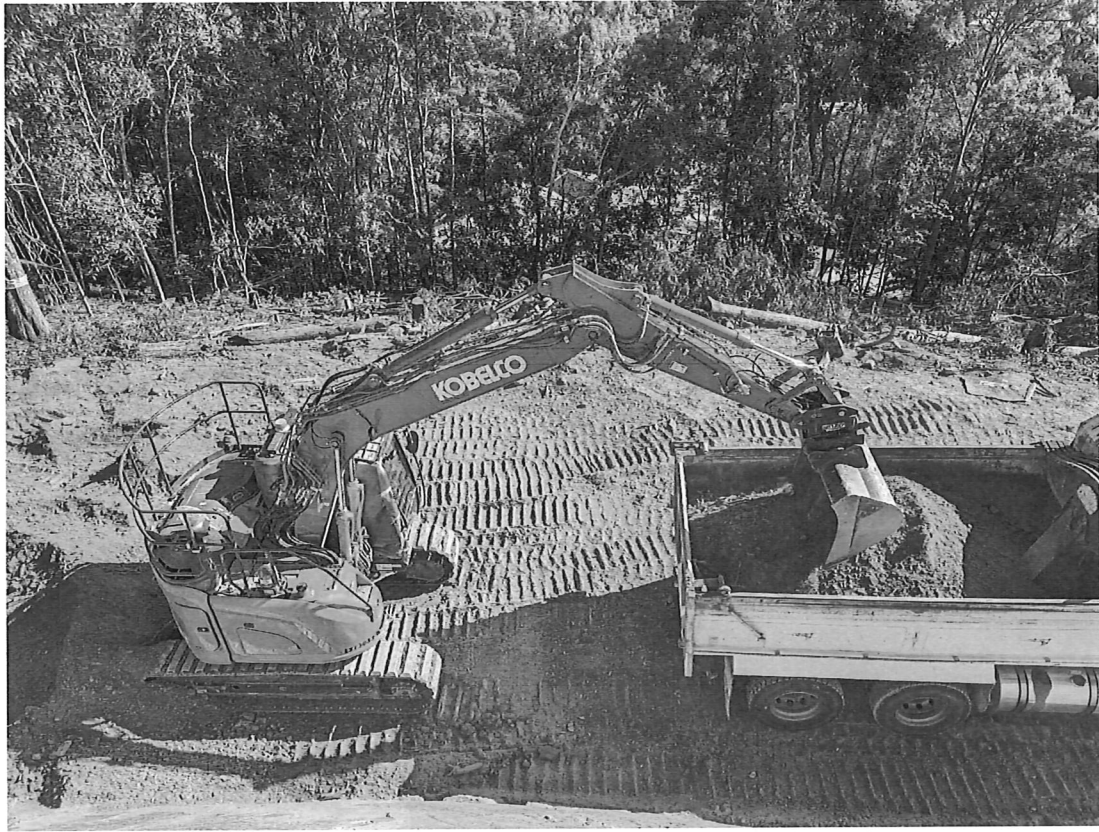


Prestige Gardens Estate Stages 1 - 6 Subdivisional Civil Works, Mareeba





Jarda St Access and Slope Stabilisation, Smithfield





# Tender Submission

Georgetown Multi-Purpose Hall  
External Civil Works

SEPTEMBER 2023

**ISSUED BY**

3D CIVIL PTY LTD

**REPRESENTATIVE**

WAYNE DAVIS

wayne@3dcivil.com.au

0447 41 00 88



## Letter of Offer

Thank you for the opportunity to tender for this project. Please find following our submission for the work as set out therein. The offer is for the items of work outlined in the Schedule of Rates only and is valid for ninety (90) days only after the date of submission.

The submission does not allow for work in rock or latent conditions that may exist but are not apparent at the time of inspection. Items excluded from the tender price and considered outside of the Contractors scope, unless included in the Schedule of Rates, include but are not limited to the following:

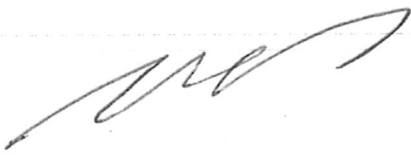
- alteration or removal of any existing gas, sewerage, electrical, communications or other services beyond the scope shown on project drawings;
- excavation, handling or removal of any contaminated or hazardous material, including but not limited to Potential Acid Sulphate or Actual Acid Sulphate soils;
- stand-down time or delays that may arise due to: failure of the Principal to, in a satisfactory and comprehensive manner, respond to a request by the Contractor for information, technical drawings or any other request; or any of the exclusions or other occurrences outside of the Contractor's control;
- other items, works, occurrences or circumstances not included within the Schedule and/or not specified as part of the scope of works;

Any occurrences of the above excluded items or circumstances may result in a claim for variation by the Contractor. This offer and any contracts entered or arising from this offer are subject to The Building and Construction Industry Payments Act 2004 (Queensland). This letter should be considered part of the submission and read in conjunction with the

attached Schedule. Acceptance of this offer shall be deemed as acceptance of all terms and conditions set out by the Contractor as part of this offer. All prices exclude GST, except where specified.

If you have any queries regarding this tender, please do not hesitate to contact me via my mobile: 0447 410 088 or via email: [wayne@3dcivil.com.au](mailto:wayne@3dcivil.com.au).

Yours sincerely,



Wayne Davis

Director - 3D Civil Pty Ltd

[wayne@3dcivil.com.au](mailto:wayne@3dcivil.com.au)

0447410088

**Project: Georgetown Multi-Purpose Hall**

**Client: Etheridge Shire Council**

**Note: All Rates and Amounts are Exclusive of GST**

Item	Description	Qty	Unit	Rate \$	Amount \$
<b>1</b>	<b>PRELIMINARIES</b>				
1.01	Building and Construction Industry Fee and Levy: (a) Portable Long Service Levy	1	Item		2,500.00
1.02	Audit Testing as directed by Superintendent	1	PS		500.00
1.03	"As-built" Survey and provision of as-constructed drawings to Council format	1	Item		8,700.00
1.04	Quality Testing (including soil <del>and concrete</del> )	1	Item		6,200.00
1.05	Locating existing services	1	Item		3,500.00
1.06	Traffic Management Plan & Traffic Control	1	PS		4,500.00
1.07	Setting out works	1	Item		8,500.00
1.08	Site establishment and disestablishment	1	Item		25,800.00
1.09	Erosion and sediment control	1	Item		2,400.00
					0.00
	<b>PRELIMINARIES TOTAL</b>				<b>62,600.00</b>

Item	Description	Qty	Unit	Rate \$	Amount \$
<b>2</b>	<b>EARTHWORKS</b>				
2.01	Earthworks (Provisional Quantity): (a) Cut to fill (solid in place fill volume)	50	m <sup>3</sup>	28.00	1,400.00
	(b) Cut to spoil (Solid cut volume)	150	m <sup>3</sup>	45.00	6,750.00
2.02	Cut, remove and dispose of existing bitumen seal and road base for construction of new cross road drainage pipes	15	m <sup>2</sup>	85.00	1,275.00
	<b>EARTHWORKS TOTAL</b>				<b>9,425.00</b>

Item	Description	Qty	Unit	Rate \$	Amount \$
<b>3</b>	<b>ROADWORKS</b>				
	<b>Carpark Roadworks: (Provisional Quantity)</b>				
3.01	Grade and trim pavement box	775	m <sup>2</sup>	4.50	3,487.50
3.02	Supply, load, cart, spread and compact Type 2.2 CBR 60, Grading C or D base course material (compacted volume)	116.5	m <sup>3</sup>	355.00	41,357.50
3.03	2 coat bitumen seal: (a) 14mm / 7mm	745	m <sup>2</sup>	35.00	26,075.00
3.04	Line marking: (a) parking bay line work (b) outline marking (Around Chevron)	115 8.5	m m	10.00 12.00	1,150.00 102.00
3.05	Pavement Markings: (a) Chevron	6	m <sup>2</sup>	450.00	2,700.00
	<b>Saint George Street Roadworks</b>				
3.06	Supply, load, cart, spread and compact Type 2.2 CBR 60, Grading C or D base course material (compacted volume)	50	m <sup>3</sup>	365.00	18,250.00
3.07	2 coat bitumen seal: (Provisional quantity) (a) 14mm / 7mm	250	m <sup>2</sup>	45.00	11,250.00
	<b>ROADWORKS TOTAL</b>				<b>104,372.00</b>

Item	Description	Qty	Unit	Rate \$	Amount \$
<b>4</b>	<b>STORMWATER DRAINAGE</b>				
4.01	Construction of kerbs complete with subbase bedding as detailed on the drawings:				
	(a) FNQROC Barrier kerb and channel	150	m	185.00	27,750.00
	(b) FNQROC Edge restraint	82	m	175.00	14,350.00
	(c) FNQROC Barrier kerb	47	m	165.00	7,755.00
	(d) FNQROC Concrete invert type 1	43	m	165.00	7,095.00
	Existing 375mm RCP culvert to be abandoned and removed (or decommissioned in place with suitable infill - sand grout mix to manufacturers specification)	1	item		2,500.00
	Remove and dispose of existing 375mm RCP culvert head walls.	2	item		2,100.00
4.02	Pipes (FJ), excavate for, supply, lay, backfill and dispose of surplus material:				0.00
	(a) 450mm diameter RCP Class 2	114	m	565.00	64,410.00
4.03	Construct kerb inlet pits complete:				0.00
	(f) Kerb inlet pit Type KIP-S(M)	2	No.	Council Supplied	
4.04	Construct field inlet pits complete:				0.00
	(b) FNQROC Type B	1	No.	Council Supplied	
4.05	Construct headwall complete to suit:				0.00
	(a) 450mm diameter RCP Class 2	1	No.	2,400.00	2,400.00
4.06	Construct subsoil drains complete including trenching, geofabric, drainage pipes, filter material and clean out details all as detailed ( <b><i>If ordered</i></b> )	307	m	75.00	23,025.00
4.07	Cast in-situ drainage channel with trench grate and frame class D - "Gatic" GM321T4512B or approved equivalent. As per details on drg 1419-009.	16	m	2,100.00	33,600.00
4.08	Rock protection	3.1	m <sup>3</sup>	450.00	1,395.00
4.09	CCTV and associated report in accordance with FNQROC Development Manual ( <b><i>if ordered by Council</i></b> )	1	Item		4,670.00
<b>STORMWATER DRAINAGE TOTAL</b>					<b>191,050.00</b>

Item	Description	Qty	Unit	Rate \$	Amount \$
<b>6</b>	<b>MISCELLANEOUS ITEMS</b>				
6.01	Pedestrian Kerb ramps	2	No.	1,650.00	3,300.00
6.02	Concrete pathways (2.0m wide per FNQROC Standard Drawings)	80	m	425.00	34,000.00
6.03	Any other item necessary for the completion of the Works not included above, which, in the opinion of the Tenderer, requires pricing (Tenderer to provide details)	1	Item		21,340.00
<b>MISCELLANEOUS ITEMS TOTAL</b>					<b>58,640.00</b>

Miscellaneous Cost Breakdown

Total Excl GST	426087.00
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**Stormwater pits:** Excavation & installation and bacckfill  
**Accomodation:** 5 men x 25 days

\$4870 +gst  
\$16,470 +gst

**Price for works is what is in BOQ only**

# QUOTE 016NCH - 1



Ethridge Shire Council  
PO Box 12  
Georgetown QLD  
Email - info@etheridge.qld.gov.au  
Contact - Allen (Jack) Parry

NCH Civil Construction and Mining Pty Ltd  
101 Rankine Dr  
Tolga 4880, QLD  
ABN - 87 659 302 977

Quote Issue Date: 31-August-2023

Valid Until 7-Sep-23

## Georgetown Multipurpose Hall

Description	Cost	GST	Total Cost
Preliminaries Total	\$230,772.00	\$ 23,077.20	\$ 253,849.20
Earthworks Total	\$ 11,450.00	\$ 1,145.00	\$ 12,595.00
Roadworks Total	\$109,209.50	\$ 10,920.95	\$ 120,130.45
Stormwater Drainage Total	\$117,636.25	\$ 11,763.63	\$ 129,399.88
Miscellaneous Items Total	\$ 33,680.00	\$ 3,368.00	\$ 37,048.00

NCH Civil Construction and Mining Pty Ltd  
Bank Account Details  
BSB: 034 - 160  
Acc No: 349354

Sub Total \$ 502,747.75  
GST \$ 50,274.78  
Total Cost \$ 553,022.53  
Less Paid \$ -  
Amount Owing \$ -

\*GST Charged 10%\*

**Project: Georgetown Multi-Purpose Hall**

**Client: Etheridge Shire Council**

**Note: All Rates and Amounts are Exclusive of GST**

Tenderer Signature:.....

Witness:.....

Witness Name (Printed):.....

File:  
Printed:



Project: **Georgetown Multi-Purpose Hall**

Client: **Etheridge Shire Council**

Note: All Rates and Amounts are Exclusive of GST

Item	Description	Qty	Unit	Rate \$	Amount \$
<b>1</b>	<b>PRELIMINARIES</b>				
1.01	Building and Construction Industry Fee and Levy: (a) Portable Long Service Levy	1	Item		5,772.00
1.02	Audit Testing as directed by Superintendent	1	PS		5,000.00
1.03	"As-built" Survey and provision of as-constructed drawings to Council format	1	Item		8,500.00
1.04	Quality Testing (including soil and concrete)	1	Item		20,000.00
1.05	Locating existing services	1	Item		5,000.00
1.06	Traffic Management Plan & Traffic Control	1	Item		5,000.00
1.07	Setting out works	1	Item		15,000.00
1.08	Site establishment and disestablishment	1	Item		165,000.00
1.09	Erosion and sediment control	1	Item		1,500.00
	<b>PRELIMINARIES TOTAL</b>				<b>230,772.00</b>

Item	Description	Qty	Unit	Rate \$	Amount \$
<b>2</b>	<b>EARTHWORKS</b>				
2.01	Earthworks (Provisional Quantity): (a) Cut to fill (solid in place fill volume) Primarily form road boxing from within St George St, new driveway and car park footprint with placement of selected higher quality soil material as batter material and behind new kerb on St George Street (in front of building)	50	m <sup>3</sup> (PQ)		5,000.00
	(b) Cut to spoil (Solid cut volume) Primarily as road boxing (solid volume) from within St George St, new driveway and car park footprint and placement as spread material on vacant lot north from Building	150	m <sup>3</sup> (PQ)		5,550.00
2.02	Cut, remove and dispose of existing bitumen seal and road base for construction of new cross road drainage pipes	15	m <sup>2</sup>		900.00
	<b>EARTHWORKS TOTAL</b>				<b>11,450.00</b>

Tenderer Signature:.....

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Project: **Georgetown Multi-Purpose Hall**

Client: **Etheridge Shire Council**

Note: All Rates and Amounts are Exclusive of GST

Item	Description	Qty	Unit	Rate \$	Amount \$
<b>3</b>	<b>ROADWORKS</b>				
	<b>Carpark Roadworks: (Provisional Quantity)</b>				
3.01	Grade and trim pavement box	775	m <sup>2</sup>		5,037.50
3.02	Supply, load, cart, spread and compact Type 2.2 CBR 60, Grading C or D base course material (compacted volume)	116.5	m <sup>3</sup>		14,562.00
3.03	2 coat bitumen seal: (a) 14mm / 7mm	745	m <sup>2</sup>		55,875.00
3.04	Line marking: (a) parking bay line work (b) outline marking (Around Chevron)	115 8.5	m m		6,325.00 680.00
3.05	Pavement Markings: (a) Chevron	6	m <sup>2</sup>		480.00
	<b>Saint George Street Roadworks</b>				
3.06	Supply, load, cart, spread and compact Type 2.2 CBR 60, Grading C or D base course material (compacted volume)	50	m <sup>3</sup>		7,500.00
3.07	2 coat bitumen seal: (Provisional quantity) (a) 14mm / 7mm	250	m <sup>2</sup> (PQ)		18,750.00
	<b>ROADWORKS TOTAL</b>				<b>109,209.50</b>

Item	Description	Qty	Unit	Rate \$	Amount \$
<b>4</b>	<b>STORMWATER DRAINAGE</b>				
4.01	Construction of kerbs complete with subbase bedding as detailed on the drawings: (a) FNQROC Barrier kerb and channel (b) FNQROC Edge restraint (c) FNQROC Barrier kerb (d) FNQROC Concrete invert type 1	150 82 47 43	m m m m	154.37 140.44 112.25 140.44	23,155.50 11,516.08 5,275.75 6,038.92
	Existing 375mm RCP culvert to be abandoned and removed (or decommissioned in place with suitable infill - sand grout mix to manufacturers specification)	1	item	6,500.00	6,500.00
	Remove and dispose of existing 375mm RCP culvert head walls.	2	item	450.00	900.00
4.02	Pipes (FJ), excavate for, supply, lay, backfill and dispose of surplus material: (a) 450mm diameter RCP Class 2	114	m	275.00	39,900.00
4.03	Construct kerb inlet pits complete: (f) Kerb inlet pit Type KIP-S(M)	2	No.	4,000.00	
4.04	Construct field inlet pits complete: (b) FNQROC Type B	1	No.	4,000.00	
4.05	Construct headwall complete to suit: (a) 450mm diameter RCP Class 2	1	No.		3,750.00
4.06	Construct subsoil drains complete including trenching, geofabric, drainage pipes, filter material and clean out details all as detailed ( <b>If ordered</b> )	307	m		

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**Project: Georgetown Multi-Purpose Hall**

**Client: Etheridge Shire Council**

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4.07	Cast in-situ drainage channel with trench grate and frame class D - "Gatic" GM321T4512B or approved equivalent. As per details on drg 1419-009.	16	m	400.00	6,400.00
4.08	Rock protection	3.1	m <sup>3</sup>	387.00	1,200.00
4.09	CCTV and associated report in accordance with FNQROC Development Manual ( <i>if ordered by Council</i> )	1	Item		5,000.00
<b>STORMWATER DRAINAGE TOTAL</b>					<b>117,636.25</b>

Item	Description	Qty	Unit	Rate \$	Amount \$
<b>6</b>	<b>MISCELLANEOUS ITEMS</b>				
6.01	Pedestrian Kerb ramps	2	No.	840.00	1,680.00
6.02	Concrete pathways (2.0m wide per FNQROC Standard Drawings)	80	m		32,000.00
6.03	Any other item necessary for the completion of the Works not included above, which, in the opinion of the Tenderer, requires pricing (Tenderer to provide details)	1	Item		
<b>MISCELLANEOUS ITEMS TOTAL</b>					<b>33,680.00</b>

Total Excl GST	502747.75
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