



# NOTICE OF MEETING

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- Meeting:** General Meeting
- Date:** Wednesday, 15<sup>th</sup> May 2024
- Location:** Council Chambers,  
Georgetown
- Commencing:** 9.00am
- Councillors:** Cr Hughes  
Cr Royes  
Cr Tincknell  
Cr Ryan  
Cr Carroll

## Agenda Attached

Ken Timms PSM  
CHIEF EXECUTIVE OFFICER

## **Local Government Act Qld 2009**

Section 4(2) of the *Local Government Act Qld 2009* state that the local government principles are:

- a) Transparent and effective processes, and decision-making in the public interest
- b) Sustainable development and management of assets and infrastructure, and delivery of effective services
- c) Democratic representation, social inclusion and meaningful community engagement
- d) Good governance of, and by, local government
- e) Ethical and legal behavior of councilors and local government employees

## **Local Government Regulation 2012**

Section 254(J) Closed meetings:

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its Councillors or members consider it necessary to close the meeting to discuss one or more of the following matters –
  - a) The appointment, dismissal or discipline of a chief executive officer
  - b) Industrial matters affecting employees
  - c) The local government's budget
  - d) Rating concessions
  - e) Legal advice obtained by the Council or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government
  - f) Matters that may directly affect the health and safety of an individual or group of individuals
  - g) Negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government
  - h) Negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*
  - i) A matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State
  - j) An investigation report given to the local government under chapter 5A, part 3, division 5 of the Act.
- (4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in section 150ER(2), 150ES(3) or 150EU(2) of the Act will be considered, discussed, voted on or made to be closed.
- (5) A resolution that a local government meeting be closed must –
  - a) State the matter mentioned in subsection (3) that is to be discussed; and
  - b) Include an overview of what is to be discussed while the meeting is closed. meeting be closed must state the nature of the matters to be considered while the
  - c) meeting is closed.
- (6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

## OPEN SESSION AGENDA

1. OPENING OF THE MEETING AND SIGNING OF THE ATTENDANCE BOOK
2. ACKNOWLEDGEMENT TO COUNTRY
3. PRAYER
4. APOLOGIES, CONDOLENCES AND CONGRATULATIONS
5. CONFIRMATION OF GENERAL MEETING MINUTES
6. CONSIDERATION OF BUSINESS ARISING FROM GENERAL MEETING MINUTES
7. CONSIDERATION OF DCS OPEN SESSION REPORTS
8. CONSIDERATION OF DES OPEN SESSION REPORTS
9. CONSIDERATION OF CEO OPEN SESSION REPORTS
10. CONSIDERATION OF CLOSED SESSION REPORTS
11. CONSIDERATION OF OPEN ADDENDUM REPORTS
12. CONSIDERATION OF GENERAL BUSINESS
13. CONCLUSION

## **TABLE OF CONTENTS**

### **CONFIRMATION OF MEETING MINUTES**

General Meeting – 24<sup>th</sup> April 2024

**5 - 14**

### **CONSIDERATION OF BUSINESS ARISING**

Business Arising

**15**

### **DIRECTOR CORPORATE SERVICES – OPEN SESSION REPORTS**

**Briefing Report**

**16**

**1**

Financial Performance (Actual v Budget) for the period 1 July 2023 to 30<sup>th</sup> April 2024

**17 – 37**

### **DIRECTOR ENGINEERING SERVICES – OPEN SESSION REPORTS**

**Briefing Report**

**38 – 41**

### **CHIEF EXECUTIVE OFFICER – OPEN SESSION REPORTS**

**Briefing Report**

**42 - 50**

### **FOR YOUR INFORMATION**

**For Your Information**

**51**

Letter – Office of the Director-General: Notice of mandatory councillor training

Letter – Advance Cairns: Advance Cairns Roadmap 2034 A Framework to Strengthen FNQ

Letter – NWQROC: Proposed Injection of CO2 into the Great Artesian Basin by CTSCo

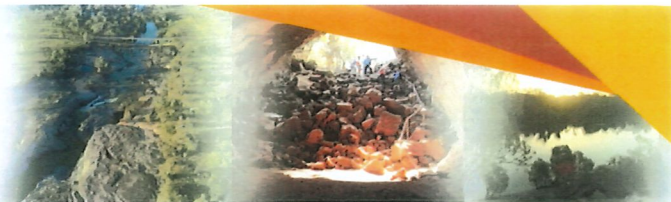
Letter – Tourism Tropical North Queensland

Letter – Office of the Director-General: 2024 Bike Riding Encouragement Program Community Grants

Letter – LGAQ: District 11 North West representative on the Association's Policy Executive

Email – Department of Agriculture & Fisheries: Queensland Invasive Plants and Animals Strategy





# **UNCONFIRMED MINUTES**

**GENERAL MEETING OF  
ETHERIDGE SHIRE COUNCIL  
HELD AT COUNCIL CHAMBERS, GEORGETOWN  
ON WEDNESDAY, 24<sup>th</sup> APRIL 2024  
COMMENCING AT 9.00AM**

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**ETHERIDGE SHIRE COUNCIL  
MINUTES OF THE GENERAL MEETING  
HELD AT COUNCIL CHAMBERS, GEORGETOWN  
ON WEDNESDAY, 24<sup>TH</sup> APRIL 2024  
COMMENCING AT 9.00AM**

**ATTENDANCE**

Mayor Barry Hughes  
Cr. Ian Carroll  
Cr. Laurell Royes  
Cr. Seven Ryan  
Cr. Ian Tincknell

**OFFICERS PRESENT**

Mr. Ken Timms, Chief Executive Officer  
Mr. Raju Ranjit, Director of Engineering Services  
Mrs. Renee Bester, Executive Assistant

**OPEN GALLERY**

Ms Tammy McLeod, Gulf Civil

The Chief Executive Officer declared the meeting open at 9.01am and welcomed all in attendance.

***ACKNOWLEDGEMENT TO COUNTRY***

"We would like to acknowledge the traditional owners of this land and pay our respects to the Elders past, present and future for they hold the history, cultural practice, and traditions, of their people."

***PRAYER***

"We ask that today you give us wisdom to make good decisions to benefit our communities. Help us see what will benefit our shire and give us hearts to serve others. Amen".

***DECLARATION OF CONFLICTS OF INTEREST***

Nil

***APOLOGIES, CONDOLENCES AND CONGRATULATIONS***

**Condolences:**

Council wish to extend their condolences to the families of Marge Warnick & Barry Keough.

**Congratulations:**

Council wish to congratulate the recipients of the 2024 Australia Day Awards.

**Apologies:**

Nil

***CONSIDERATION OF MINUTES***

**1. General Meeting Minutes – Wednesday 13<sup>th</sup> March 2024**

Corrections:

Nil

**RESOLUTION:**

That the Minutes of the General Council Meeting held at Georgetown on Wednesday 13<sup>th</sup> March 2024 be confirmed.

MOVED: Cr. Royes

SECONDED: Cr. Hughes

CARRIED  
RESOLUTION #24.04.01  
5/0

2. Statutory Post Election Meeting Minutes – Thursday 28<sup>th</sup> March 2024

Corrections:  
Nil

RESOLUTION:

That the Minutes of the Statutory Post Election Meeting held at Georgetown on Thursday 28<sup>th</sup> March 2024 be confirmed.

MOVED: Cr. Ryan

SECONDED: Cr. Tincknell

CARRIED  
RESOLUTION #24.04.02  
5/0

3. Special Meeting Minutes – Wednesday 3<sup>rd</sup> April 2024

Corrections:  
Nil

RESOLUTION:

That the Minutes of the Special Meeting held at Georgetown on Wednesday 3<sup>rd</sup> April 2024 be confirmed.

MOVED: Cr. Carroll

SECONDED: Cr. Royes

CARRIED  
RESOLUTION #24.04.03  
5/0

**BUSINESS ARISING FROM GENERAL MINUTES**

**Cr Royes**

- #24.02.09 – Confirmation of details within correspondence sent. CEO to follow up.
- #23.11.25 – Perimeter fence around Lynd Medical Centre

**CONSIDERATION OF OPEN SESSION REPORTS**

**Director of Corporate Services**

**1. Director of Corporate Services Briefing Report**

RESOLUTION

That Council acknowledges and receives the Director of Corporate Services' Briefing Report.

MOVED: Cr. Royes

SECONDED: Cr. Ryan

CARRIED  
RESOLUTION #24.04.04  
5/0

ATTENDANCE

Laurie Hawker entered the meeting at 9.24am.

**2. Financial performance for the period 1<sup>st</sup> July 2023 to 31<sup>st</sup> March 2024**

EXECUTIVE SUMMARY



Third quarter End of Month report for March 2024, Section 204 of the Local Government Regulation 2012 requires the Chief Executive Officer to present a financial report of its accounts to the Local Government at least monthly.

RESOLUTION

That Council pursuant to Section 204 of the Local Government Regulation 2012, resolve to adopt the monthly financial report for the period ending 31st March 2024, as presented.

**MOVED:** Cr. Tincknell

**SECONDED:** Cr. Carroll

**CARRIED**  
**RESOLUTION #24.04.05**  
**5/0**

ATTENDANCE

Laurie Hawker left the meeting at 10.18am.

ADJOURNMENT

Council adjourned the meeting for Morning Tea at 10.19am.

RESUMPTION

Council resumed the meeting at 10.43am.

**3. *Third quarter 2023/24 Operational Plan Progress Report***

EXECUTIVE SUMMARY

In accordance with s174(3) of the Local Government Regulation 2012, tabled for Council's reception is the Chief Executive Officer's third quarter (1st January – 31st March 2024) progress report on implementing Council's 2023/24 Operational Plan.

RESOLUTION

That Council receive the third quarterly progress report on Council's progress toward implementing its 2023 / 24 Operational Plan.

**MOVED:** Cr. Royes

**SECONDED:** Cr. Tincknell

**CARRIED**  
**RESOLUTION #24.04.06**  
**5/0**

**4. *Update of RADF Terms of Reference***

EXECUTIVE SUMMARY

Upon completion of the 2024 Local Government Elections, Cr Ian Tincknell was appointed as Chair of the RADF Advisory Committee at the Statutory Post Election Meeting held 28<sup>th</sup> March 2024. The Chair, along with current committee members have advised of changes required to the Terms of Reference for the RADF Advisory Committee. Council have reviewed the Terms of Reference and made the appropriate changes.

RESOLUTION

That Council resolve to adopt the reviewed RADF Advisory Committee Terms of Reference as presented.

**MOVED:** Cr. Tincknell

**SECONDED:** Cr. Ryan

**CARRIED**  
**RESOLUTION #24.04.07**  
**5/0**

**5. *Review of Councillor Remuneration Policy***

EXECUTIVE SUMMARY

Council are currently undertaking a Policy Review to ensure of their governance compliance. As part of this review, Council have developed and/or reviewed policies and suggested appropriate changes. A review of the Councillor Policy: ESC – C056 Councillor Remuneration Policy is required to provide guidance on the payment of Councillors to ensure Councillors are paid in accordance with the Local Government Remuneration Commission.

RESOLUTION

That Council note the completion of the review of the ESC – C056 Councillor Remuneration Policy, and re-adopt the reviewed version.

**MOVED:** Cr. Tincknell

**SECONDED:** Cr. Ryan

**CARRIED**  
**RESOLUTION #24.04.08**  
**5/0**

ATTENDANCE

Raju Ranjit entered the meeting at 11.27am.

**CONSIDERATION OF OPEN SESSION REPORTS**

**Director of Engineering Services**

**6. Director of Engineering Services Briefing Report**

RESOLUTION

That Council acknowledges and receives the Director of Engineering Services' Briefing Report.

**MOVED:** Cr. Carroll

**SECONDED:** Cr. Tincknell

**CARRIED**  
**RESOLUTION #24.04.09**  
**5/0**

ATTENDANCE

Ken Timms left the meeting at 11.54am and returned to the meeting at 11.57am.

**7. Strategic Plan to Upgrade Floodways (betterment)**

EXECUTIVE SUMMARY

Etheridge Shire Council has approximately 1085 floodways and get damaged significantly by heavy rain fall every year. This leads to closed roads for safety reasons and impacts to all road users in their day-to-day life.

RESOLUTION

That Council resolves that prior to accepting the strategic plan to upgrade the existing floodway as presented, that the matter be deferred to a future workshop.

**MOVED:** Cr. Carroll

**SECONDED:** Cr. Hughes

**CARRIED**  
**RESOLUTION #24.04.10**  
**5/0**

ADJOURNMENT

Council adjourned the meeting for Lunch at 12.22pm.

RESUMPTION

Council resumed the meeting at 12.59pm.

**8. 10 year AC water Main Pipes Replacement Program**

EXECUTIVE SUMMARY

Etheridge Shire Council has approximately 20759 m of water mains. Out of which 6923 m of Asbestos Concrete ( AC) pipes installed in around 1980s.



RESOLUTION

That Council resolves to accept the 10 year AC pipe replacement program.

**MOVED:** Cr. Royes

**SECONDED:** Cr. Tincknell

**CARRIED**  
**RESOLUTION #24.04.11**  
**5/0**

**9. Review of ESC-C031 – Gates and Grids Policy 2014 (Reviewed 2021)**

EXECUTIVE SUMMARY

The purpose of this policy is to ensure uniform standards are applied to applications for gates and grids on Council managed roads within our region without causing adverse impact on road users.

RESOLUTION

That Council note completion of the review and re-adopted the ESC - 031 – Gates and Grids Policy 2014 (Reviewed 2021).

**MOVED:** Cr. Hughes

**SECONDED:** Cr. Carroll

**LOST**  
**RESOLUTION #LOST**  
**0/5**

RESOLUTION

That Council resolve to defer the above matter (review and re-adoption of the ESC - C031 – Gates and Grids Policy) to a future meeting of Council.

**MOVED:** Cr. Ryan

**SECONDED:** Cr. Royes

**CARRIED**  
**RESOLUTION #24.04.12**  
**5/0**

**CONSIDERATION OF ADDENDUM SESSION REPORTS**

**Chief Executive Officer**

**10. Chief Executive Officers' Briefing Report**

RESOLUTION

That Council acknowledges and receives the Chief Executive Officer's Briefing Report.

**MOVED:** Cr. Royes

**SECONDED:** Cr. Carroll

**CARRIED**  
**RESOLUTION #24.04.13**  
**5/0**

**11. Offer for issue of a Deed of Grant over part of Lot 4 on Crown Plan CD35**

EXECUTIVE SUMMARY

Council received an offer for issue of a Deed of Grant over part of Lot 4 on Crown Plan CD35 from the Department of Resources on 2<sup>nd</sup> April 2024. This land is currently leased by Council for the operation of the Lynd Medical Centre. The Department of Resources requires a response by 1<sup>st</sup> May or the offer lapses.

RESOLUTION

That Council resolve to:

- Respond to Department of Resources by 1<sup>st</sup> May 2024 accepting the Offer of Issue of Deed for part of Lot 4 on Crown plan CD35
- Pay the prescribed purchase amount of \$17550.34

**MOVED:** Cr. Royes

**SECONDED:** Cr. Carroll

**CARRIED**  
**RESOLUTION #24.04.14**  
**5/0**

## **12. Sun Smart Policy**

### EXECUTIVE SUMMARY

Council are currently undertaking a Policy Review to ensure of their governance compliance. As part of this review, Council have developed and/or reviewed policies and suggested appropriate changes. Furthermore, Queensland Government and Cancer Council Queensland are partnering with local government leadership for Sun Safety.

Council have developed a Sun Smart Policy as best practice to inform and provide guidance to employees and associated persons (contractors etc.) of appropriate standards and responsibilities.

### RESOLUTION

That Council resolve to adopt the Sun Smart Policy as presented.

**MOVED:** Cr. Ryan

**SECONDED:** Cr. Tincknell

**CARRIED**  
**RESOLUTION #24.04.15**  
**5/0**

### ATTENDANCE

Tammy McLeod left the meeting at 2.21pm.

### RESOLUTION

That Council go into closed session at 2.22pm to discuss (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government under section 254J of the Local Government Regulation 2012 which states that:

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its Councillors or members consider it necessary to close the meeting to discuss the sale of land.

**MOVED:** Cr. Royes

**SECONDED:** Cr. Tincknell

**CARRIED**  
**RESOLUTION #24.04.16**  
**5/0**

### ATTENDANCE

Laurie Hawker entered the meeting at 2.26pm.

Raju Ranjit left the meeting at 2.37pm.

Renee Bester left the meeting at 2.50pm and returned at 3.27pm.

### RESOLUTION

Council resolve to come out of closed session at 3.28pm.

**MOVED:** Cr. Royes

**SECONDED:** Cr. Ryan



CARRIED  
RESOLUTION #24.04.17  
5/0

**CONSIDERATION OF CLOSED SESSION REPORTS**

**13. Operations on L28-30 on SP217469**

EXECUTIVE SUMMARY

Council is currently undergoing communications with Town Planner, Liz Taylor and the owner of Lot 28-30 on SP217469 regarding the operations taking place on the parcel and outstanding conditions.

RESOLUTION

Council received the update on operations at L28-30 on SP217469.

MOVED: Cr. Tincknell

SECONDED: Cr. Royes

CARRIED  
RESOLUTION #24.04.18  
5/0

ATTENDANCE

Raju Ranjit entered the meeting at 3.31pm.

**Director of Corporate Services**

**14. Write-off Accounts Receivables Debtors**

EXECUTIVE SUMMARY

Council has undertaken a review of the outstanding debts greater than 90 days and has identified several debtors that are in arrears and are potentially doubtful debts totaling \$7,325.46.

RESOLUTION

That Council resolve to write off debtors outstanding balances including part paid invoices 12049,12083, and 11641.

MOVED: Cr. Tincknell

SECONDED: Cr. Carroll

CARRIED  
RESOLUTION #24.04.19  
5/0

**Director of Engineering Services**

**15. Kennedy Development Road Pavement Rehabilitation Project**

EXECUTIVE SUMMARY

This report is to inform Council that Council invited two pre-approved contractors to submit their prices for the Kennedy Development Road Pavement rehabilitation project

The quotations were assessed based on the experience, previous performance, and prices.

RESOLUTION

That Council resolves to accept the quote (Unit rates EX.GST) provided by Robinson Civil Construction (RCG) for the KDR Pavement rehabilitation project subject to the accommodation and meals not exceeding \$18,000. The quoted unit rates are:

1. Wirtgen W240 or W2400 2.4 m width x 300 mm depth  
Daily Hire (Day Rate) =\$ 3600 per day  
Mobilisation to and from site = 210 per hour



**UNCONFIRMED MINUTES – GENERAL MEETING 24<sup>TH</sup> APRIL 2024**

- Operator Establishment and travel = 80 per hour
- 2. Streamster Spreader Truck- 16 m3 or 20 m3  
Day hire = \$ 1600 per day  
Mobilisation to and from site = 1600 per day  
Operator Establishment and travel = 80 per hour
- 3. ISO Containers and Compressor  
Day hire = \$ 1250 per day  
Mobilisation to and from site = 12621 (Lump Sum)
- 4. Gb Cement Delivered to site = \$ 450 per tonne

The Estimated cost for the pavement stabilisation works that will be carried out by RCG is \$ 277,019 (Ex.GST)

**MOVED:** Cr. Tincknell

**SECONDED:** Cr. Carroll

**CARRIED  
RESOLUTION #24.04.20  
4/1**

**VOTE**

Cr. Ryan voted against the above agenda item.

**GENERAL BUSINESS**

**ATTENDANCE**

Cr Barry Hughes left the meeting at 5.23pm and returned at 5.25pm.

Cr Ryan	Amendment to Local Law - Community & Environment Management Local Law & Subordinate Local Law to reflect the declaration of: Rubbervine, Neem Tree, Grader Grass
Cr Ryan	Building acquisition and approval enquiry - Shepherd Services Shopfront, St George St, Georgetown
Cr Ryan	Snap Send Solve - Motion to purchase and implement the entire tech suite to remove the adhoc system of job allocation, lack of accountability and lack of job / action follow up
Cr Ryan	Speed notification signage - Forsayth-Einasleigh entrance (at Einasleigh) / Lynd-Einasleigh entrance (at Einasleigh)
Cr Ryan	Forsayth Town Maintenance
Cr Ryan	Dust pad - Lynd-Einasleigh entrance (eastern side of Big Joe bridge)
Cr Ryan	Finish of the Big Joe bridge (final seal) Einasleigh
Cr Ryan	Disaster coordination centre - away from St George St, Georgetown
Cr Ryan	Explanation / Location of Gravel Superpits and remaining licensed 5000T pits
Cr Ryan	Trees as part of the future beautification of St George St (Georgetown)
Cr Ryan	Changes to the application of the purchasing policy at a local level - ie request for quotes on nominal purchases such as bolts / handyman consumables
Cr Ryan	Consultation on renaming of Agate Ck Rd/ North Head Rd to Cobbold Gorge Road (I acknowledge I have a perceived conflict of interest in this issue) Moving forward I believe that I can manage this perceived conflict enough to raise the discussion as I do not foresee any movement to rescind the decision. Seeking background approval / discussion information on how the decision came about.
Cr Tincknell	This council requests the CEO to prepare reports as listed below and to be completed and delivered at the next council meeting dated 15/05/24. 1. Explain selection process for wet and dry hire. 2. Give break down on wet and dry hire equipment engaged for 2024. 3. Give overview on initial costings and final costs of bitumen seal job from Forsayth air strip to Long Gully. 4. Give overview on bitumen seal job Forsayth to Einasleigh Road on expenditure to date and completed works. 5. Damage to council equipment from flood at Sandy ck and council depot 2024. 6. Dirt rill on Kidston dam road. Date tipped out, distance of rill, funding source.
Cr Carroll	Etheridge Shire Council's concerns surrounding pending closure of Forsayth Police Station.



**UNCONFIRMED MINUTES – GENERAL MEETING 24<sup>TH</sup> APRIL 2024**

Cr Carroll	DES mentioned that the open drain which runs through Laurie Baron's place in Forsayth was in progress. The open drain commences at the top of Fourth St around Helen Pezzotti's residence and runs down the road before it enters into fifth st and then into Laurie's property. The cleaning of the entire drain especially near the school fence is needing to be done to facilitate a good flow of water during the wet season and prevent it from being dammed by debris and silt.
Cr Carroll	Forsayth ground maintenance has long been an issue with Water Supervisor usually being the only person completing maintenance once his duties with water treatment have been completed. I am keen to have the relevant officer consider tasking the Georgetown grounds maintenance crew to Forsayth on a regular (fortnightly) basis or, as you hinted, the employment of a dedicated grounds person. Forsayth has long suffered through a lack of ground maintenance and has seen NO opportunity for improvements in this space. The Charleston cemetery was recently in-part mowed by a resident to facilitate a visit to a family member's grave.
Cr Royes	A4 Map (location) of proposed gravel super pits.
Cr Royes	Public concern over the release of contaminated water into the Copperfield River. (Confirmation of Environmental Compliance)
Cr Royes	ALL Council Tenders to be advertised to local community (Inform, Enews letter, Facebook, Website) as opposed to invite only process.
Cr Royes	Oak Park Homestead (Dust suppression reseal) 4 years overdue! (Recent council works causing further issue) Urgent plan to action the previously committed works
Cr Royes	Closure Of Gulf Development Road 7th May - 4th June 2024 Urgent advocacy/ action to ensure Shire businesses, individuals and families are not adversely affected by TMR works
Cr Royes	Request written acknowledgement to the concerns raised over the Flat Creek Road (Mr P Henry) Expressing Councils' commitment to repair any damage to its previous state.
Cr Royes	Tourism Pavillion Issues (Location, seating, significant errors in information)
Cr Royes	Concerns over bulk fuel storage on public land Forsayth (Cobbold Gorge Road/adjacent to Landfill)
Cr Royes	Request a "Works Program" schedule (as requested previously) Only way councillors can accurately inform residents of Councils' intentions (when, where, what will be done) in their area!
Cr Royes	Request Workshop Agenda Items (Proposed Motions) a. Discussion/investigate the planting of suitable shade trees in St Gorge Street b. Electronic Community Notice Boards in each Township c. Urgent MOU with Qld Health - A meeting involving all councillors and all relevant stakeholders d. Stocktake of all Health service buildings (to ensure the repairs can be included in operation budget planning) e. Strategic Re-evaluation of Town Maintenance Service Levels and expectations f. Re-appointment of a Common Ranger (Einasleigh) g. Review of all commercial rental arrangements/agreements (BEFORE EXSISTING AGREEMENTS ARE ROLLED OVER) h. Investigate Councils' Strategy to ensure adequate drainage structures/planning are considered on ALL shire roads (as it is not included in flood damage works) i. Implementation of a procedure to ensure LOCAL knowledge is at least "consulted" when proposing/carryout roadworks etc across the Shire. (Graziers/road users etc) j. Definitive Project Proposal (Budget Allocation) to ensure the development of the "Mt Surprise Bike Park"
Cr Royes	A written reply to Mr & Mrs Zabels letter concerning drainage on their road. (Councils intended solution and approximate timeline for work).

**CONCLUSION**

There being no further business the Mayor declared the meeting closed 5.43pm. These minutes will be confirmed by Council at the General Meeting held on Wednesday 15<sup>th</sup> May 2024.

.....*B. Edgington*..... 29.1.24.....  
MAYOR DATE

Business Arising				
#	Resolution	Officer	Action Taken	Progress
<b>24th April 2024 - General Meeting</b>				
24.04.07	That Council resolve to adopt the reviewed RADF Advisory Committee Terms of Reference as presented.	DCS	Noted	Complete
24.04.08	That Council note the completion of the review of the ESC – C056 Councillor Remuneration Policy, and re-adopt the reviewed version.	DCS	Noted and Policy register updated	Complete
24.04.10	That Council resolves that prior to accepting the strategic plan to upgrade the existing floodway as presented, that the matter be deferred to a future workshop.	DES	The strategy plan to upgrade the existing floodway will be presented after road register workshop	In progress
24.04.11	That Council resolves to accept the 10 year AC pipe replacement program.	DES	Annula budget will be prepared based on the 10 year AC replacment program	Complete
24.04.12	That Council resolve to defer the above matter (review and re-adoption of the ESC - C031 – Gates and Grids Policy) to a future meeting of Council.	DES	The Policy will be presented after the road register workshop	In progress
24.04.14	That Council resolve to: -Respond to Department of Resources by 1st May 2024 accepting the Offer of Issue of Deed for part of Lot 4 on Crown plan CD35 -Pay the prescribed purchase amount of \$17550.34	CEO	Offer has been accepted.	Complete
24.04.15	That Council resolve to adopt the Sun Smart Policy as presented.	CEO	Noted and Policy register updated	Complete
24.04.18	Council received the update on operations at L28-30 on SP217469.	CEO	Noted and awaiting confirmation from the Ombudsmen Office	Complete
24.04.19	That Council resolve to write off debtors outstanding balances including part paid invoices 12049,12083, and 11641.	DCS	Noted and records amended	Complete
24.04.20	That Council resolves to accept the quote (Unit rates EX.GST) provided by Robinson Civil Construction (RCG) for the KDR Pavement rehabilitation project subject to the accommodation and meals not exceeding \$18,000. The quoted unit rates are:  1.Wirtgen W240 or W2400 2.4 m width x 300 mm depth Daily Hire (Day Rate) = \$ 3600 per day Mobilisation to and from site = 210 per hour Operator Establishment and travel = 80 per hour 2.Streumster Spreader Truck- 16 m3 or 20 m3 Day hire = \$ 1600 per day Mobilisation to and from site = 1600 per day Operator Establishment and travel = 80 per hour 3.ISO Containers and Compressor Day hire = \$ 1250 per day Mobilisation to and from site = 12621 (Lump Sum) 4.Gb Cement Delivered to site = \$ 450 per tonne  The Estimated cost for the pavement stabilisation works that will be carried out by RCG is \$ 277,019 (Ex.GST)	DES	PO will be raised before commencing the works	In progress
<b>Outstanding Business</b>				
<b>3rd April 2024 - Special Meeting</b>				
SP24.04.04	That Council resolves to accept the quote provided by Cann Concrete Pty Ltd to construct footpath and kerb. Gutter along the Saint George Street in Georgetown to the value of \$377,513.40 Incl GST	DES	PO raised.	Complete
<b>21st February 2024</b>				
24.02.16	That Council receive the report on the Georgetown Student Hostel and instruct the CEO to present a report to strategically addressed issues to the next Council Meeting.	CEO	Commenced planning	In progress
<b>15th November 2023</b>				
23.11.22	That Council resolve to consider water connection to the Georgetown Cemetery.	DES	Will be considered for 24/25 budget	For budget consideration
23.11.25	That Council resolve to urgently seek costings for the erection of perimeter fence and remedial work at the Lynd Medical Centre.	DES	Quotes are being sought and land tenure being secured	For budget consideration
<b>16th August 2023</b>				
23.08.12	That Council receive Ms Taylor's Mt Surprise Land Use Survey Report, and adopt the following recommendations made therein, specifically: - 1.The recommendations for Category 1, Category 2, Category 3, Category 4, Category 5, Category 6 and Category 7, outlined in the report, where appropriate; and 2.Council make enquiries with the State government in relation to Lot 11 SP252513, area 3.58 hectares, Reserve for Township and Trucking with Council as Trustee, to determine if the Occupation Lease (3520L454) can be cancelled and the lot transferred to Council as freehold land, to facilitate future development opportunities afforded by the Industrial Precinct designation of the lot, which was supported by the State, when preparing the 2020 Planning Scheme for the Shire.	DCS	Referred to consulting Town Planner for action	In progress



## ACTING DIRECTOR OF CORPORATE SERVICES – BRIEFING REPORT

**GENERAL MEETING:** May 2024

Mayor and Councillors  
Etheridge Shire Council  
PO Box 12  
Georgetown, QLD 4871

Councillors

I present my report for the period of: April 2024

### **Cultural Easement-Ewamian People**

The matter is ongoing. The survey has been completed and Council's Legal Representative in this matter Andrew Kerr will lodge the necessary documentation with the Department of Natural Resources(Lands)-Title Office.

### **Depot Operations-L28-30 on SP 217469-Reed Fisher**

The required response updating the Ombudsman on progress in respect of adherence of the Landowner to the conditions imposed by Council within the original Planning Decision Notice has been provided.

Council's Consulting Planner Liz Taylor is continuing to follow up on outstanding matters.

### **Council Facility Keyless Entry System**

Council's IT Manager Jason Karsten is lead on this project. Jason has been communicating regularly with the technicians to ensure the transition to operational is as smooth and efficient as possible.

### **Housing Infrastructure Grant-Affordable Housing**

Council's Solicitor Preston Law is conducting a review of the Draft Delivery Deed, Mortgage Terms and Covenant. Once the review is received any proposed amendments will be discussed with myself and Preston Law will liaise with the Department of Housing to ensure the documents are fit for execution by Council.

### **North West Queensland Economic Development Strategy-Grant Application-Upgrade Casey's Rest**

The submission has been completed and lodged. Evidence of likely financial support from QPS has also been provided under separate cover. No further information has been requested so I'm assuming advice of success or otherwise will be received in due course and all going well, in the short term.

I am currently off-site in Highfields and am scheduled to be back in the office on Monday 27<sup>th</sup> May for a period of approximately 2 weeks. As and when available I'm providing periodic support from my home office in the interim.

Regards  
Neil J. Crotty  
Acting Director of Corporate Services





**General Meeting      15th May 2024**

<b>Subject</b>	Financial performance for the period 1st July 2023 to April 30
<b>Classification</b>	Open
<b>Author</b>	Laurie Hawker Finance Manager

EXECUTIVE SUMMARY

Tenth month End of Month report for April 2024, Section 204 of the local Government Regulation 2012 requires the Chief Executive Officer to present a financial report of its accounts to the Local Government at least monthly.

RECOMMENDATION

That Council pursuant to Section 204 of the Local Government Regulation 2012 receive the report.

BACKGROUND

The monthly financial report of Council provides a snapshot of Councils financial performance (Profit and Loss), financial position (Balance Sheet) and cash flow for the reporting period.

LINK TO CORPORATE PLAN

Corporate aim No 5 :Best practice corporate governance and organisational excellence.

Strategy No 5.3.1 ensure transparency of Council’s financial operations and performance and promote awareness within the community of councils financial management and other strategies.

BUDGET & RESOURCE CONSIDERATIONS

There are no Budget or resource Considerations contained within this report.

LEGAL CONSIDERATIONS

Section 204 of the Local Government Regulation 2012 requires the Chief Executive Officer to present a financial report to the Councils monthly meeting. The financial report is to be as close the last day of the month of the reporting period as possible.

POLICY IMPLICATIONS

Advice if called.

CONSULTATION

Please consult Council’s Community Engagement Policy in conjunction with the IAP2 Spectrum for guidance.

Consultation	Tick	Policy Consideration	Action
<b>No consultation required</b>	<input checked="" type="checkbox"/>	Click or tap here to enter text.	Click or tap here to enter text.
<b>Inform</b>	<input type="checkbox"/>		
<b>Consult</b>	<input type="checkbox"/>		
<b>Involve</b>	<input type="checkbox"/>		
<b>Collaborate</b>	<input type="checkbox"/>		
<b>Empower</b>	<input type="checkbox"/>		

RISK ASSESSMENT

Risk Assessment Outcome: Assess likelihood and consequence to calculate outcome (Low, Medium, High)

CONSEQUENCE					
LIKELIHOOD*	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E

C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

**Report Prepared By:**

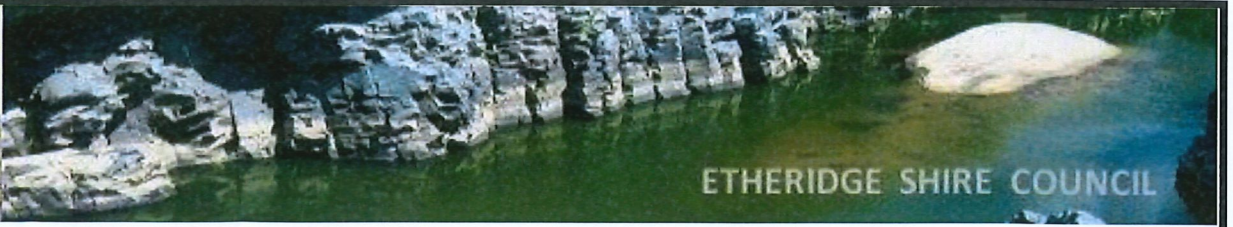
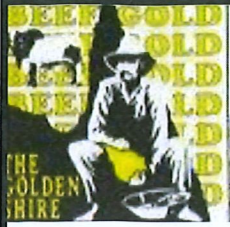
**Report Authorised By:**

<b>Laurie Hawker</b>	Ken Timms, Chief Executive Officer
<b>Date: 07/05/2024</b>	Date: 07/05/2024

ATTACHMENTS

Include attachments such as:

- Financial Report as at 30 April 2024



ETHERIDGE SHIRE COUNCIL

# *Etheridge Shire Council*

*Financial Report  
Council Meeting  
15 May 2024*

## **Index of Attached Reports**

- 1 Highlights
- 2 Cash Position
- 3 Monthly Cash Flow Estimate
- 4 Comparative Data
- 5 Capital Funding Budget Vs Actual
- 6 Road Works - Budget V's Actual

## **Standard reports**

Capital Funding Detail- WIP report  
Rates outstanding balance  
PCS Revenue and Expenditure Budget  
PCS Balance Sheet Summary  
PCS Statement of Comprehensive Income  
PCS Statement of Financial Position  
PCS Statement of Cash Flows



## **1 Highlights of this Month's Financial Report**

**Reporting Period:=-**

**30-April-2024**

### **Revenue**

Total revenue of \$ 30M. to 30-Apr-2024 representing 62 % of total budget of \$ 48.1 M.

These statements are for 10 months of the financial year and generally would represent 83 % of the overall budget.

The Recurrent revenue is \$29M reflecting \$17.02M of NDRRA flood revenue which is an increase of \$620,000 from the previous month DTMR revenue is \$7.75M, a minor change from the previous month. Roadworks are expected to be back to normal activity up until end of June

### **Expenditure**

Total expenditure of \$34.6M for the same period represents 64.3% of total budgeted expenditure of \$53.8 M.

Expenditure on NDRRA flood works totals \$17.023M Year to Date

The change from the previous month was \$4.3M, reflecting return to normal work rates.

Expenditure on DTMR works totals \$6.89M Year to Date, no significant change from previous month.

### **Surplus / Deficit**

The resultant Deficit Net Operating result is \$4,624,759

2 CASH POSITION

2023/2024

Apr-24

<b>CASH AT BANK</b>				
	Operating Account			23,576
<b>SHORT TERM INVESTMENTS</b>				
	QTC Cash Fund			14,424,056
		<b>Total</b>		<b>\$ 14,447,631</b>
<p>The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors.</p>				
	Cash backed <b>Current Liabilities</b> (AL,LSL,SL,RDO)			738,458
	Restricted cash - grants received not yet spent less grants receivable			8,580,894
				<b>\$ 9,319,352</b>
<p>Balance of estimated rates/other <b>debtors</b> - estimated <b>creditors</b>:</p>				
	(	406,949	-	191,605 )
				\$ 215,344
Plus cash surplus	\$	14,447,631	-	\$ 9,319,352
				\$ 5,128,279
<b>Working Capital</b>		<b>Total</b>		<b>\$ 5,343,624</b>

### 3. Monthly Cash Flow Estimate For Month of May 2024

Receipts \$ 000's		Expenditure \$ 000's	
Rates	40,000	Payroll	540,000
Fees and Charges Billings	27,000	Operating and Contractor Payables	4,000,000
Own Roads Program Recoveries	0	PAYG-W; GST	
Main Roads Invoiced Recoveries	270,000	Loan Payments	0
Grants Expected/Loan drawdown.	0	Capital Acq	0
Flood Damage NDRRA	3,000,000	Other	0
GST	280,138		
	<b>3,617,138</b>		<b>4,540,000</b>

Cash is therefore expected to decrease by approximately \$ 922,000 during the next period



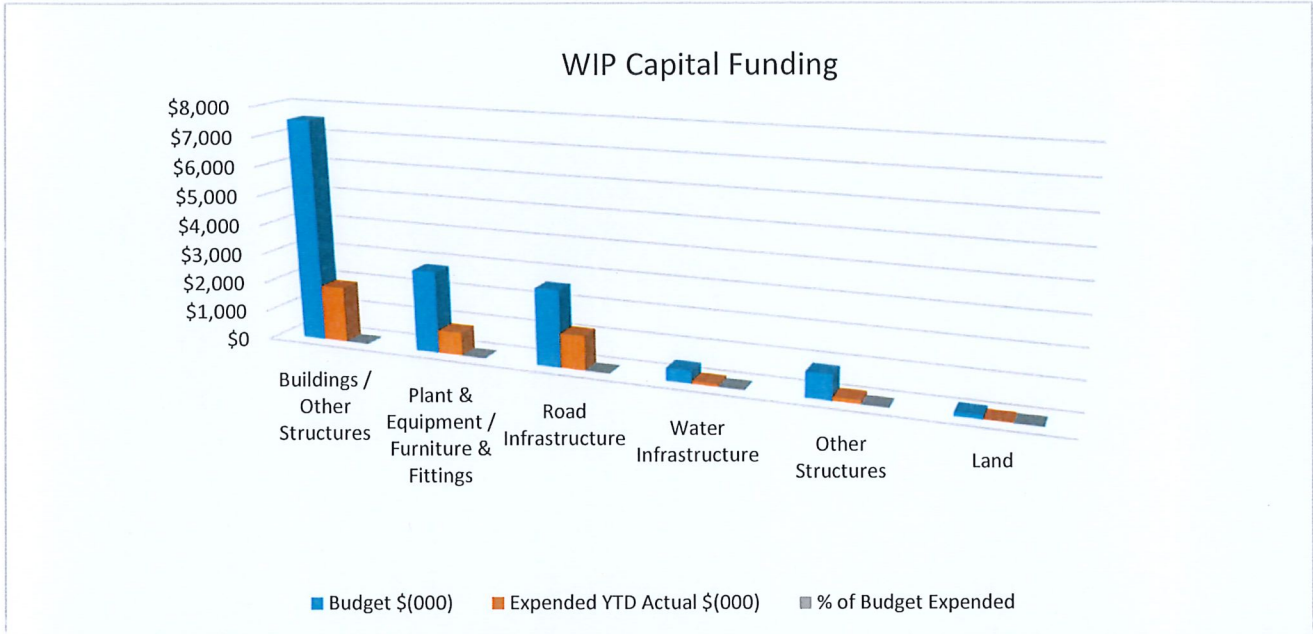
**Etheridge Shire Council****4. Comparative Data for****Apr-24**

	<b>2023-24</b>	<b>2022-23</b>	<b>2021-22</b>
<b>Cash Position</b>	<b>14,447,631</b>	<b>22,220,513</b>	<b>14,083,783</b>
<b>Working Capital</b>	<b>5,343,696</b>	<b>8,687,201</b>	<b>7,138,060</b>
<b>Rate Arrears</b>	<b>190,774</b>	<b>53,529</b>	<b>453,627</b>
<b>Outstanding Debtors</b>	<b>216,246</b>	<b>1,001,616</b>	<b>546,787</b>
<b>Current Creditors</b>	<b>129,095</b>	<b>1,136,657</b>	<b>220,507</b>
<b>Current Loan Payable</b>	<b>19,961</b>	<b>41,500</b>	<b>62,565</b>

**Etheridge Shire Council**

**5. Capital Funding**

**Apr-24**



		Budget \$(000)	Expended YTD Actual \$(000)	% of Budget Expended
	<b>Total Capital Funding</b>	<b>\$14,254</b>	<b>\$4,029</b>	28.27%
1	Buildings / Other Structures	\$7,550	\$1,882	24.93%
2	Plant & Equipment / Furniture & Fittings	\$2,772	\$774	27.92%
3	Road Infrastructure	\$2,581	\$1,150	44.56%
4	Water Infrastructure	\$406	\$80	19.70%
5	Other Structures	\$825	\$124	15.03%
6	Land	\$120	\$19	16.03%



	PREVIOUS YEARS (Opening balance)	YEAR TO DATE (ACTUALS)	TOTAL EXPENDITURE (ACTUALS)	BUDGET	Consecutive Number
<b>Work in Progress - Land &amp; Land Improvements</b>				<b>\$500,000.00</b>	
Work in Progress - Land Sales - LJ & ACJ Barns (00083-00000-000)	-\$ 9,090.91		-\$ 9,090.91		
Land purchase - Purchase of Lynd medical centre land		\$ 11,409.40	\$ 11,409.40		
Land purchase - Purchase of industrial land	\$ 331,272.17	\$ 7,831.20	\$ 339,103.37		
River Walk (Stage 1) (3)				\$120,000.00	3
	\$322,181.26	\$19,240.60	\$341,421.86	\$120,000.00	
<b>Work in Progress - Buildings</b>					
Cap Improvements (IT) - WIFI link Sports Centre to Terrestrial		\$16,204.56	\$16,204.56		
Aged Care Facilities -Advisory	\$80,323.22	\$6,474.90	\$86,798.12		
Staff Housing	\$239,924.63	\$3,441.42	\$243,366.05		
Staff housing - HSH		\$464,756.87	\$464,756.87	\$ 550,000.00	12
Staff housing - SHP		\$10,874.32	\$10,874.32	\$ 3,100,000.00	11
Staff housing - ILF (Independent Living Facility)	\$5,885.00	\$38,354.50	\$44,239.50	\$ 3,100,000.00	10
Demountable office - Relocation		\$3,251.19	\$3,251.19		
Depot - Cap improvements - Carpark & shade structure	\$2,763.63		\$2,763.63	\$ -	
W4Q Capital Works (21/24) - Georgetown - Streetscaping (roads)		\$1,004.00	\$1,004.00	\$ -	
W4Q Capital Works (21/24) - Georgetown Sports Centre	\$47,560.52	\$1,807.20	\$49,367.72		
W4Q Capital Works (21/24) - Einasleigh - Drainage improvement (roads)		\$202,886.05	\$202,886.05		
W4Q Capital Works (21/24) - Fors/Gtown - Water Telemetry		\$100,400.00	\$100,400.00		
W4Q Capital Works (21/24) - Rural Addressing		\$8,081.00	\$8,081.00		
W4Q Capital Works (21/24) - Forsayth Cemetery Fencing	\$0.00	\$0.00	\$0.00		
Recovery & Resilience Grant - North Head Rd - Install drainage & bitumen seal (roads)		\$0.00	\$0.00		
Recovery & Resilience Grant - Georgetown Street scaping (roads)		\$500,000.00	\$500,000.00		
LRCI Phase 3 - Forsayth Transfer Station	\$22,500.00	\$220,317.92	\$242,817.92	\$ 500,000.00	5
LRCI Phase 3 - Gtown Sports center (Parking & drainage) (2- See Land)	\$18,763.24	\$24,839.68	\$43,602.92	\$ 300,000.00	2
LRCI Phase 3 - Reseals 2			\$0.00		
LRCI Phase 3 -Industrial estate		\$6,024.00	\$6,024.00		
Cap Imp. Depot - workshop hoist	\$25,277.05	\$5,255.94	\$30,532.99		
Cap Imp. Einasleigh Common - Upgrade Eins Common Stock Yrds (other structures)	\$12,540.00	\$100,435.54	\$112,975.54		
Mt Surprise Bike Park - Stage 2			\$0.00		
Cap Imp Terrestrial - Ducted airconditioning replacement		\$34,305.68	\$34,305.68		
Hostel Cap Grant - Building upgrade		\$133,331.20	\$133,331.20		
	\$455,537.29	\$1,882,045.97	\$2,337,583.26	\$7,550,000.00	
<b>Work in Progress - Other Structures</b>					
Comm Devel - 150yr commemorative wall		\$11,454.73	\$11,454.73	\$25,000.00	6
Shire Office - Cap Works - Car park shade structure	\$2,763.64		\$2,763.64	\$25,000.00	13
Georgetown Parks Capital - Heritage park play area upgrade	\$33,397.90		\$33,397.90		
Cap Works - Wash down facility		\$41,698.18	\$41,698.18	750,000.00	7
Cap Works - PTIP Mt Surprise Bus Stop		\$15,994.72	\$15,994.72		
Infrastructure at Cost Building Our Regions Grant Terrestrial Upgrade - Security upgrade	\$2,344.00	\$34,463.48	\$36,807.48		
Collection upgrade - John Towing - Topaz purchase	\$25,000.00		\$25,000.00		
Cap Imp Depot - Self bunded Ad blue tank		\$20,730.77	\$20,730.77	25,000.00	14
	\$63,505.54	\$124,341.88	\$187,847.42	\$825,000.00	
<b>Work in Progress - Fleet Plant &amp; Equipment</b>					
Fuso Shogun 8 Wheeler - Tipper				\$362,000.00	15
Fuso Shogun 8 Wheeler - Truck				\$362,000.00	15
Fuso Shogun 8 Wheeler - Truck				\$362,000.00	15
Caravan compass GIS 21 ft				\$100,000.00	15
Caravan roadster vacationer				\$100,000.00	15
Caravan Industrial 2 Man				\$100,000.00	15
Caravan Traymark industrial				\$100,000.00	15
Caravan Traymark industrial				\$100,000.00	15
Water Tank				\$70,000.00	15
Fuso Prime Mover				\$289,000.00	15
Hilux Utilities x 2				\$168,000.00	15
Plant Purchases - 2022 CAT Grader Trimble	\$76,547.00		\$76,547.00		15
Plant Purchase - Ferris Mower (Plant 3160)	\$14,860.56		\$14,860.56		15
Plant Purchase - Prado (Plant 1340)	\$82,758.09		\$82,758.09		15
Plant Purchase - Prado (Plant 1335)	\$82,758.09		\$82,758.09		15
Plant Purchase - Hilux (Plant 1300)	\$75,201.14		\$75,201.14		15
Plant Purchase - Hilux (Plant 1320)	\$75,201.14		\$75,201.14		15
Plant Purchase - Backhoe Loader (Plant 5105)	\$287,835.80		\$287,835.80	288,000.00	15
Plant Purchase - Fuso Truck (Plant 2640)	\$261,266.38	\$1,122.41	\$262,388.79		15
Plant Purchase - 2400L diesel tank		\$13,435.63	\$13,435.63		15
Plant Purchase - 2023 Cat Grader		\$612,326.05	\$612,326.05	\$610,000.00	15
Plant Purchase - Mower Ferris 72 Inch Zero Turn		\$64,530.75	\$64,530.75		15
Plant Purchase - Water filled barrier		\$12,499.80	\$12,499.80		15
Plant Purchase - Mitsubishi Truck - concrete agitator		\$143,572.00	\$143,572.00	\$160,000.00	15
Plant Purchase - 8-10,000 litre self bunded tanks		\$48,739.81	\$48,739.81	\$45,000.00	15
Plant Purchase - Generator - Charleston Dam Pump Station		\$43,441.71	\$43,441.71	\$50,000.00	15
Plant Purchase - Adblue ute pack		\$4,738.31	\$4,738.31		15
Plant 2114 (Agitator)				- 10,000.00	15
Plant 2625 (Fuso Shotaun)				- 100,000.00	15
Plant 2630 (Fuso Shotaun)				- 75,000.00	15
Plant 2635 (Fuso Shotaun)				- 60,000.00	15
Plant 7168 (Caravan)				- 5,000.00	15
Plant 7178 (Caravan)				- 5,000.00	15





Etheridge Shire

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ASSESSMENT

ASSESSMENT	#NAME?	IS YEAR	SUPP. LEVI	WATER LEV	1 YEAR	2 YEARS	3 YEARS	4 YEARS	5 YEARS	5+ YEARS	INTEREST	UNALLOC	TOTAL	AMOUNT	#NAME?	PAYMENT---
1st LEVY	2nd LEVY														DATE	
00252-00000-000												0.04	-0.04		66.25	20/03/2024
00452-30231-000	29.2				703.6	660.8	641.4	63.12			702.82		2800.94		577.88	14/07/2021
00452-30232-000	29.2				693.4	660.8	641.4	641	628.6	234.17	1578.69		5107.26		959	5/06/2017
00249-00000-000				465.22							0.89		466.11		150	23/04/2024
00452-00900-000	45839.44				41875.6	5611.42					11393.46		104719.92		36149.01	22/10/2021
00452-11420-000	2687.52										172.4		2859.92		2659.7	20/10/2022
00452-50139-000	712.46										45.74		758.2		709.14	10/11/2022
00359-10012-000	1009				460.2						210.2		1679.4		500	31/01/2024
00265-56000-000											0.58		-0.58		1807.25	5/12/2023
00234-00000-000											1653.63		-1653.63		100	23/04/2024
00350-00000-000											3766.8		-3766.8		3766.8	20/10/2023
00203-00000-000				63.94							0.12		64.06		1960.56	18/09/2023
00265-27000-000				248.11							0.48		248.59		1569.32	16/11/2023
00251-60000-000				5.8							0.01		5.81		1848.14	12/10/2023
00353-30000-000	2352.76										353.16		2705.92		2000	22/04/2024
00281-00000-000											33.89		33.89		2627.61	9/04/2024
00264-10000-000				114.22							0.22		114.44		1990.16	17/10/2023
00253-01000-000											456.35		-456.35		250	21/03/2024
00275-00000-000											2682.31		-2682.31		200	23/04/2024
00097-00000-000											0.01		-0.01		149	4/04/2024
00251-10200-000	685.8										59.16		744.96		300	14/02/2024
00482-00000-000											1186.18		-1186.18		2186.05	28/10/2022
00251-00000-000				3.73							0.01		3.74		1029.58	16/10/2023
00205-00000-000											86.53		-86.53		600	12/03/2024
00405-30240-000											1057.55		-1057.55		713.15	17/10/2023
00405-30252-000											1877.28		-1877.28		938.64	9/04/2024
00145-00000-000	327.33			226.79							39.31		593.43		2521.04	9/11/2023
00103-00000-000				57.44							0.11		57.55		1627.97	29/09/2023
00534-00000-000											613.59		-813.59		6971.87	15/09/2023
00214-00000-000				620.96							1.19		622.15		120	9/11/2018
00146-00000-000				69.64							0.13		69.77		2202.79	12/10/2023
00535-05000-000											793.51		-793.51		1540.34	6/10/2023
00254-20000-000											32.41		-32.41		13300.29	17/08/2023
00106-10000-000											1073.59		-1073.59		60	25/04/2024
00251-10900-000	1185.8			84.93	569.69						138.89		1979.31		0	
00125-16700-000											870.72		-870.72		200	15/12/2023
00268-67000-000				243.42							0.47		243.89		5729.42	19/09/2023
00265-22000-000											300.83		-300.83		300	29/04/2024
00067-00000-000											0.03		-0.03		911.28	17/09/2023
00476-60000-000											2091.69		-2091.69		10614.12	16/10/2023
00058-10000-000											1083.45		-1083.45		100	4/04/2023
00183-00000-000											280.01		-280.01		443.39	21/03/2024
00086-00000-000				1533.94							2.94		1536.88		1535.17	25/10/2023
00355-05190-000											0.01		-0.01		388.2	7/09/2023
00291-00000-000											217.81		-217.81		50	5/04/2024
00265-33000-000											211.71		-211.71		100	24/04/2024
00481-50000-000											472.53		-472.53		3291.62	16/10/2023
00163-00000-000											76.86		-76.86		2273.54	11/09/2023
00265-53000-000	1475.35			5.28	1370.73	1263.84	168.23				794.07		5077.5		3744.73	21/10/2020
00153-00000-000				128.95							0.25		129.2		740.09	18/10/2023
30031-00000-000											17.18		-17.18		250	20/10/2023
00346-01596-000											1377.67		-1377.67		30	30/04/2024
00455-30209-000											2.53		-2.53		1715.12	31/10/2023
00262-10000-000											559.19		-559.19		40	23/04/2024
00405-01313-000	2353.86										151.03		2504.89		2215.73	14/11/2022
00420-11644-000	8933.23										573.05		9506.28		8363.61	14/11/2022
00433-03548-000	1671.4										107.24		1778.64		1619.68	14/11/2022
00452-11347-000	3445.71										221.09		3666.8		3161.79	14/11/2022
00405-30203-000	2457.84										157.69		2615.53		2311.09	14/11/2022





(Accounts: 1000-0001-0000 to 5014-2400-0000. All report groups. 84% of year elapsed. To Level 2. Excludes committed costs)  
 Etheridge Shire Council (Budget for full year) Financial Year Ending 2024 Printed(LAURIEH): 07-05-2024 11:22:51 AM

		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)				
		30 Apr 2024	Budget	30 Apr 2024	Budget	30 Apr 2024	Budget			
1000-0001	Governance									
1000-0002	Elected Members	0	0%	0	328,528	76%	432,500	(328,528)	76%	(432,500)
1010-0002	Governance	0	0%	0	521,218	51%	1,015,000	(521,218)	51%	(1,015,000)
1020-0002	Economic Development	569	---	0	385,905	257%	150,000	(385,335)	257%	(150,000)
1030-0002	Civic Receptions and Events	0	0%	0	0	0%	25,250	0	0%	(25,250)
1040-0002	Regulatory Services	14,606	30%	49,000	52,760	41%	130,000	(38,154)	47%	(81,000)
1050-0002	Disaster Management	114,034	543%	21,000	26,555	53%	49,750	87,479	-304%	(28,750)
1060-0002	WH&S	0	0%	0	317,850	108%	295,000	(317,850)	108%	(295,000)
1000-0001	Governance	129,210	185%	70,000	1,632,816	78%	2,097,500	(1,503,606)	74%	(2,027,500)
2000-0001	Corporate									
2000-0002	General Rates	2,488,144	115%	2,167,250	350,784	---	0	2,137,360	99%	2,167,250
2010-0002	General Administration	787,950	14%	5,685,000	2,495,320	112%	2,237,099	(1,707,370)	-50%	3,447,901
2020-0002	Employee Services	1,942,354	106%	1,840,000	1,618,676	87%	1,870,000	323,679	<999%	(30,000)
2030-0002	ICT	0	0%	0	305,922	70%	435,000	(305,922)	70%	(435,000)
2040-0002	Broadcasting Services	0	0%	0	5,808	21%	27,500	(5,808)	21%	(27,500)
2000-0001	Corporate	5,218,448	54%	9,692,250	4,776,509	105%	4,569,599	441,939	9%	5,122,651
3000-0001	Community									
3000-0002	Commercial Rental Properties	157,548	76%	208,500	221,024	38%	579,750	(63,476)	17%	(371,250)
3010-0002	Libraries	2,925	49%	6,000	20,021	37%	54,000	(17,096)	36%	(48,000)
3020-0002	Community Development	25,200	105%	24,000	100,021	27%	365,000	(74,821)	22%	(341,000)
3030-0002	Sport & Recreation	90,050	21%	427,500	339,188	64%	529,000	(249,138)	245%	(101,500)
3040-0002	Halls	3,602	72%	5,000	262,374	93%	283,500	(258,772)	93%	(278,500)
3050-0002	Medical Centres	0	0%	0	32,312	65%	50,000	(32,312)	65%	(50,000)
3060-0002	Aerodromes	0	0%	0	275,539	90%	306,000	(275,539)	90%	(306,000)
3070-0002	Terrestrial Centre	619,363	462%	134,000	386,090	56%	695,250	233,273	-42%	(561,250)
3080-0002	Little Gems Child Care Centre	242,384	89%	272,500	414,342	111%	373,750	(171,958)	170%	(101,250)
3090-0002	Georgetown Student Hostel	171,069	86%	200,000	238,058	64%	370,750	(66,989)	39%	(170,750)
3100-0002	Cemeteries	1,136	---	0	15,414	24%	65,000	(14,277)	22%	(65,000)
3000-0001	Community	1,313,277	103%	1,277,500	2,304,384	63%	3,672,000	(991,107)	41%	(2,394,500)
4000-0001	Infrastructure Services									
4000-0002	Parks Gardens Reserves and Grounds	2,365	2%	120,000	586,066	106%	553,250	(583,701)	135%	(433,250)
4010-0002	Rural Lands Protection	28,535	75%	38,000	153,608	25%	620,500	(125,073)	21%	(582,500)
4020-0002	Street Lighting	0	0%	0	9,617	59%	16,250	(9,617)	59%	(16,250)
4030-0002	Roads	16,933,241	65%	25,963,000	20,315,065	69%	29,454,000	(3,381,825)	97%	(3,491,000)
4040-0002	Depot and Stores	86,566	69%	125,000	871,521	95%	920,250	(784,955)	99%	(795,250)
4050-0002	Recoverable Works	7,949,466	68%	11,705,000	6,995,861	69%	10,180,000	953,604	63%	1,525,000



(Accounts: 1000-0001-0000 to 5014-2400-0000. All report groups. 84% of year elapsed. To Level 2. Excludes committed costs)  
 Etheridge Shire Council (Budget for full year) Financial Year Ending 2024 Printed(LAURIEH): 07-05-2024 11:22:51 AM

	REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)				
	30 Apr 2024	Budget	30 Apr 2024	Budget	30 Apr 2024	Budget			
4060-0002 Plant Operations	5,114,478	73%	7,000,000	2,984,131	73%	4,106,250	2,130,347	74%	2,893,750
4000-0001 Infrastructure Services	30,114,650	67%	44,951,000	31,915,869	70%	45,850,500	(1,801,219)	200%	(899,500)
5000-0001 Utilities									
5000-0002 Water Supply	499,740	117%	427,750	1,123,605	75%	1,491,000	(623,866)	59%	(1,063,250)
5010-0002 Waste Management	177,985	27%	656,450	324,886	107%	305,000	(146,900)	-42%	351,450
5000-0001 Utilities	677,725	63%	1,084,200	1,448,491	81%	1,796,000	(770,766)	108%	(711,800)
<b>TOTAL REVENUE AND EXPENDITURE</b>	<b>37,453,310</b>	<b>66%</b>	<b>57,074,950</b>	<b>42,078,069</b>	<b>73%</b>	<b>57,985,599</b>	<b>(4,624,759)</b>	<b>508%</b>	<b>(910,649)</b>

(Accounts: 0300-0001-0000 to 0700-7590-0000. All report groups. 84% of year elapsed. To Level 3. Excludes committed costs)

Etheridge Shire Council (Budget for full year)

Financial Year Ending 2024

Printed(LAURIEH): 07-05-2024 11:24:52 AM

	OPENING BALANCE	YEAR TO DATE 30 Apr 2024	BUDGET	CURRENT BALANCE 30 Apr 2024	BUDGET			
<u>CURRENT ASSETS</u>								
0300-0001	ASSETS LIABILITIES & EQUITY							
0300-0002	CASH AND RECEIVABLES	25,958,853	(5,767,095)	128%	(4,491,747)	20,191,758	96%	20,976,385
0300-0001	ASSETS LIABILITIES & EQUITY TOTAL	25,958,853	(5,767,095)	128%	(4,491,747)	20,191,758	96%	20,976,385
	TOTAL CURRENT ASSETS	25,958,853	(5,767,095)	128%	(4,491,747)	20,191,758	96%	20,976,385
<u>NON-CURRENT ASSETS</u>								
0300-0001	ASSETS LIABILITIES & EQUITY							
0400-0002	NON-CURRENT ASSETS	281,380,833	(1,061,705)	-11%	9,546,600	280,319,128	96%	291,473,959
0300-0001	ASSETS LIABILITIES & EQUITY TOTAL	281,380,833	(1,061,705)	-11%	9,546,600	280,319,128	96%	291,473,959
	TOTAL NON-CURRENT ASSETS	281,380,833	(1,061,705)	-11%	9,546,600	280,319,128	96%	291,473,959
	TOTAL ASSETS	307,339,686	(6,828,799)	-135%	5,054,853	300,510,886	96%	312,450,344

	OPENING BALANCE	YEAR TO DATE 30 Apr 2024	---	---	BUDGET	---	CURRENT BALANCE 30 Apr 2024	---	BUDGET
<u>CURRENT LIABILITIES</u>									
0300-0001	ASSETS LIABILITIES & EQUITY								
0500-0002	CURRENT PAYABLES AND LIABILITIES	14,718,040	(2,254,234)	---	0	---	12,463,806	129%	9,678,758
0300-0001	ASSETS LIABILITIES & EQUITY TOTAL	14,718,040	(2,254,234)	---	0	---	12,463,806	129%	9,678,758
	TOTAL CURRENT LIABILITIES	14,718,040	(2,254,234)	---	0	---	12,463,806	129%	9,678,758
<u>NON-CURRENT LIABILITIES</u>									
0300-0001	ASSETS LIABILITIES & EQUITY								
0600-0002	LOANS & LIABILITIES NON-CURRENT	2,118,773	50,193	1%	5,965,500	---	2,168,967	27%	8,084,274
0300-0001	ASSETS LIABILITIES & EQUITY TOTAL	2,118,773	50,193	1%	5,965,500	---	2,168,967	27%	8,084,274
	TOTAL NON-CURRENT LIABILITIES	2,118,773	50,193	1%	5,965,500	---	2,168,967	27%	8,084,274
	TOTAL LIABILITIES	16,836,813	(2,204,041)	-37%	5,965,500	---	14,632,772	82%	17,763,032
	NETT ASSETS/(LIABILITIES)	290,502,873	(4,624,759)	508%	(910,647)	---	285,878,114	97%	294,687,312



(Accounts: 0300-0001-0000 to 0700-7590-0000. All report groups. 84% of year elapsed. To Level 3. Excludes committed costs)  
 Etheridge Shire Council (Budget for full year) Financial Year Ending 2024 Printed(LAURIEH): 07-05-2024 11:24:52 AM

		OPENING	YEAR TO DATE		BUDGET	CURRENT BALANCE	
		BALANCE	30 Apr 2024			30 Apr 2024	BUDGET
COMMUNITY EQUITY							
=====							
0300-0001	ASSETS LIABILITIES & EQUITY						
0700-0002	SHIRE CAPITAL & RESERVES	290,502,873	(4,624,759)	508%	(910,649)	285,878,114	97% 294,687,312
		-----	-----		-----	-----	-----
0300-0001	ASSETS LIABILITIES & EQUITY TOTAL	290,502,873	(4,624,759)	508%	(910,649)	285,878,114	97% 294,687,312
		-----	-----		-----	-----	-----
	TOTAL COMMUNITY EQUITY	290,502,873	(4,624,759)	508%	(910,649)	285,878,114	97% 294,687,312

Etheridge Shire Council  
Statement of Comprehensive Income  
For the Year Ended Jun 30 2024

Notes	2024 Actual	Orig. 23/24
Income		
Revenue		
Recurrent revenue		
Rates, levies and charges	3 2,723,966.00	2,741,450.00
Fees and charges	3 251,765.00	347,000.00
Interest Income	3 583,879.00	231,000.00
	7	
Other income	3 52,330.00	18,000.00
Rental Income	3 157,548.00	208,500.00
	8	
Sales revenue	3 8,012,546.00	11,865,000.00
Grants, subsidies, contributions and donations	3 17,232,654.00	28,164,000.00
	4	
Total recurrent revenue	<u>29,014,688.00</u>	<u>43,574,950.00</u>
Capital revenue		
Grants, subsidies, contributions and donations	4 984,045.00	4,535,000.00
Total capital revenue	<u>984,045.00</u>	<u>4,535,000.00</u>
Expenses		
Recurrent expenses		
Employee benefits	-5,819,006.00	-6,100,500.00
Materials and services	-23,735,518.00	-42,812,847.00
Finance Interest Costs	0.00	-201,000.00
Depreciation and amortisation: PP&E	9 -5,068,969.00	-4,707,750.00
	6	
Total recurrent expenses	<u>-34,623,493.00</u>	<u>-53,822,097.00</u>
	7	
Net Operating Result	<u>-4,624,760.00</u>	<u>-5,712,147.00</u>
Other Expenses		
Total other expenses	0.00	0.00
Net Capital result	<u>-4,624,760.00</u>	<u>-5,712,147.00</u>
Other comprehensive income		
Total other comprehensive income for the year	0.00	0.00
WIP Cap Exp		
Total WIP (Tsf to Fin Postn)	0.00	0.00
Total comprehensive income for the year	<u>-4,624,760.00</u>	<u>-5,712,147.00</u>

The above Statement should be read in conjunction with the accompanying notes and the Summary of Significant Accounting Policies.

# Etheridge Shire Council

## Statement of Financial Position

For the Year Ended Jun 30 2024

	<u>Notes</u>	<u>2024 Actual</u>	<u>Prop. 23/24</u>
<b>Current Assets</b>			
Cash and cash equivalents	3	14,447,631	13,578,408
Receivables	12	406,949	2,650,286
Contract Assets		4,716,257	4,271,297
Other Current Assets		0	70,206
Inventories	13	620,922	406,188
		<u>20,191,758</u>	<u>20,976,385</u>
<b>Total current assets</b>	<b>2</b>	<u><b>20,191,758</b></u>	<u><b>20,976,385</b></u>
<b>Non-current Assets</b>			
Property Plant & Equipmt - WIP		6,602,047	16,830,770
Property, plant and equipment	7	273,713,331	274,643,189
<b>Total non-current assets</b>	<b>2</b>	<u><b>280,315,378</b></u>	<u><b>291,473,959</b></u>
<b>TOTAL ASSETS</b>		<u><b>300,507,136</b></u>	<u><b>312,450,344</b></u>
<b>Current Liabilities</b>			
Payables	17	(98,875)	2,041,707
Contract Liabilities		11,809,036	6,815,514
Borrowings	21	3,710	13,510
Provisions	18	746,185	808,027
<b>Total current liabilities</b>		<u><b>12,460,056</b></u>	<u><b>9,678,758</b></u>
<b>Non-current Liabilities</b>			
Borrowings	21	16,251	5,981,751
Provisions	18	2,152,716	2,102,523
<b>Total non-current liabilities</b>		<u><b>2,168,967</b></u>	<u><b>8,084,274</b></u>
<b>TOTAL LIABILITIES</b>		<u><b>14,629,022</b></u>	<u><b>17,763,032</b></u>
<b>NET COMMUNITY ASSETS</b>		<u><b>285,878,114</b></u>	<u><b>294,687,312</b></u>
<b>Community Equity</b>			
Asset revaluation reserve	25	197,211,129	197,249,238
Shire Capital		39,500,666	39,500,666
Retained surplus/(deficiency)		39,705,518	47,986,419
Reserves		9,460,800	9,460,800
<b>TOTAL COMMUNITY EQUITY</b>		<u><b>285,878,114</b></u>	<u><b>294,197,123</b></u>

The above Statement should be read in conjunction with the accompanying notes and the Summary of Significant Accounting Policies.



# Etheridge Shire Council

## Statement of Cash Flows

For the Year Ended Jun 30 2024

	<u>Notes</u>	<u>2024 Actual</u>	<u>Orig. 23/24</u>
<b>Cash flows from operating activities:</b>			
Receipts from customers		20,251,534	23,855,450
Payments to suppliers and employees		(38,626,264)	(60,658,750)
Interest received		584,954	232,000
Rental income		157,548	208,500
Non-capital grants and contributions		16,832,328	39,955,000
Borrowing costs		0	(201,000)
<b>Net cash - operating activities</b>	23	<b>(799,901)</b>	<b>3,391,200</b>
<b>Cash flows from investing activities:</b>			
Grants, subsidies, contributions and donations		1,134,509	4,611,000
Payments for property, plant and equipment		(2,380,769)	(12,708,350)
<b>Net cash - from investing activities</b>		<b>(1,246,260)</b>	<b>(8,097,350)</b>
<b>Cash flows from financing activities</b>			
Repayment of borrowings		(9,800)	5,965,500
<b>Net cash flow - financing activities</b>		<b>(9,800)</b>	<b>5,965,500</b>
<b>Net increase/(decrease) in cash held</b>		<b>(2,055,961)</b>	<b>1,259,350</b>
Add cash and cash equivalents - beginning of year		18,070,155	18,070,155
<b>Cash and cash equivalents - closing</b>	3	<b>14,447,631</b>	<b>17,923,505</b>

The above Statement should be read in conjunction with the accompanying notes and the Summary of Significant Accounting Policies.



## DIRECTOR OF ENGINEERING SERVICES – BRIEFING REPORT

**GENERAL MEETING:** May 2024

Mayor and Councillors  
Etheridge Shire Council  
PO Box 12  
Georgetown, QLD 4871

Councillors,

I present my report for the period of: April 2024

### 1. Transport Main Roads

- Bundock camera and gauge (Water height sensor) is not functioning and TMR is working on it .
- Permanent electronic road closure sign for Lynd Roadhouse that can be changed via 4G/5G networks and will be funded by the TMR
- Log Creek and Somerset Creek funding has been sourced for electronic warning signs. TMR is working on it.

### 2. Grants (LRCIP Round 3)

- Forsayth Transfer Station Construction project - Work in progress.
- Industrial estate – Work in progress
- Construction of spoon drain in Einasleigh – Completed
- Drainage upgrade Sports Centre - Completed
- Resealing program on Forsayth Einasleigh Road – Completed
- Construction of drainage works in Forsayth – Completed
- Resealing work in Terrestrial Carpark – Completed
- Resealing work in Baroota Street, Einasleigh – scheduled for June 2024
- Variation requests have been lodged to LRCIP approved.

### 3. Works for Queensland

- St George Street (main street in Georgetown) to create a visual aesthetic, such as alterations to parking arrangements, improvements to safety such as lighting, pedestrian access points to improve safety, plants – Work in progress.
- Additional structures for spectator safety and comfort shelter and shade - hip roof on north and south edges of sport play areas. – Contract has been awarded for design and preparation of construction drawing for the roof extension work. Waiting for structural engineer's report.
- Improved drainage to main street in Einasleigh – Major works completed except hand rails .
- In-line with the Disaster Management plan, installing identification and directional signage to for rural properties. – Work in progress

### 4. Passenger Transport Infrastructure Investment Program (PTIIP)

- Bus stop in Mount Surprise – Work in progress

### 5. Heavy Vehicle Safety Productivity Program (HVSPP)

- Georgetown washdown bay – Work in progress
- Georgetown Airstrip – Funding application has been lodged.

### 6. Bridge Renewal Program

- Queenslander Creek Box culvert, Forsayth – Tender is in progress,
- Application for the Gilbert River / Greens Road had been lodged and waiting for results .

## 7. **Transport Infrastructure Development Scheme**

- Forsayth – Einasleigh Road (27.77 km to 36.37 Km) – Works in progress

## 8. **Rural Addressing**

- Zone 1 – completed.
- Zone 2 – completed.
- Zone 5 – completed.
- Zone 3 and 4 – work in progress.

## 9. **Council Own Source**

### Forsayth

- Preparation of scope of work for tendering is in progress.

### Einasleigh

- Preparation of scope of work for tendering is in progress.

### Georgetown

- Preparation of scope of work for tendering is in progress.

### Mount Surprise

- Waiting for DRF approval for detail design the drainage network.
- Dump point sewer tank re installation – Completed.
- Preparation of scope of work for tendering is in progress

### Kidston

- Construction of columbarium wall completed except tile roof

## 10. **State of Queensland Affordable Housing Project**

The Work Progress of the ILH ( Independent Living Houses ) Project is as follows:

1. The boundary and road alignment has been set out on the site.
2. The Degrass Operation with the removal of topsoil has been arranged from 14<sup>th</sup> May 2024. Possibly it will take about 3 to 4 days.
3. The conflict of the existing electric pole with the new road design has been informed to the relevant parties (Ergon and ERSCON) to solve the problem.
4. The precast pipes with related materials for storm water have been requested for quotes prior to ordering.
5. The precise setting out has been arranged from 17<sup>th</sup> May 2024 after the Degrass Operation.

## 11. **North West Mineral Province Project**

Footpath (140 m x 2 m ) construction towards to the Golf Club is in progress

## 12. **Sealing / Resealing works for various works**

Tender for sealing and re- sealing works for following roads will be closed on 30<sup>th</sup> May 2024 at 12 noon. The out comes of the tender evaluation will be submitted by flying minutes in First week of June 2024 for comments / approval as the few sealing and resealing projects are required to complete by the end of June 2024.

### Sealing works:

- Kennedy Development Road (Lynd to Hughenden)
- Forsayth – Einasleigh Road
- Forsayth Transfer Satiation
- Georgetown Independent Living

### Re sealing

- Hayman Street – Georgetown
- Einasleigh Road (Ch.9 km to 18 km)



- Collins Street, Georgetown
- Crampton Street, Georgetown
- Cumberland Street, Georgetown
- Undara Road Mount Surprise

Regards

Raju Ranjit  
Director of Engineering Services

Capital - Projects - 2023/2024																				
Job Number	Project Description	Project title	Approved Budget	As of End of March 2024										Total Project cost	Actual year to date 2023-24	% of 2023-24 budget	Responsible Officer	Officers update, ie % of completion, what's been done, commitments, etc	Project Status (traffic lights)	
				WAQ4	Council own fund	LRCIP2	LRCIP3	LRCIP4	RTR	TIDS	BRP / HVSP	Recovery and Resilience	North West Mineral Provice ( round 2)							
3411-4500-0001	St George Street (main street in Georgetown) to create a visual aesthetic, such as alterations to parking arrangements, improvements to safety such as lighting, pedestrian access points to improve safety, plants.	Georgetown - Streetscaping in main street	\$ 700,000.00	400,000.00										\$ 570,000.00	\$ 1,004.00	0.25%	DES			
3411-4500-0002	Additional structures for spectator safety and comfort shelter and shade - hip roof on north and south edges of sport play areas.	Georgetown Sports Centre	\$ 512,439.00	270,000.00										\$ 270,000.00	\$ 56,094.00	20.78%	DES	5.12.2023 work in progress		
3411-4500-0003	Improved drainage to main street in Einasleigh - near hotel	Construction of spoon drain (200 m long x 700 mm wide), upgrade of one existing pipe culvert - Einasleigh	\$ 213,088.00	140,000.00			\$ 110,000.00							\$ 250,000.00	\$ 213,088.00	85.24%	DES	works completed except one additional item i.e hand rail		
3411-4500-0004	Water reticulation system for Forsyth and Georgetown	Water reticulation telemetry	\$ 100,000.00	100,000.00										\$ 100,400.00	\$ 100,400.00	100.40%	DES	5.12.2023- Purchase order has been issued.29.12.2023 works in progress		
3411-4500-0005	In-line with the Disaster Management plan, installing identification and directional signage to for rural properties.	Rural Addressing		100,000.00										\$ 100,000.00	\$ 8,081.00	8.08%	DES	5.12.2023 Work in progress		
3411-4500-0006	Fence to create security and aesthetics along side of the approach to the new Charleston Dam.	Forsyth Cemetery Fence		40,000.00										\$ 40,000.00	\$ 40,873.96	102.18%	DES			
3620-4500-0002	Improving drainage and off-street parking at the sports centre in Georgetown, to prevent erosion and improve runoff quality	Drainage Upgrade - Sports Centre***					\$ 45,602.00						\$ 500,000.00	\$ 243,602.00	\$ 243,602.00	100.00%	DES	Project completed on 2/11/2023		
3620-4500-0001	Construction of a new transfer station and close the old landfill site at Forsyth, which does not comply with current environmental conditions. The transfer station will be available for the public to use as is the current landfill site.	Forsyth Transfer Station					\$ 500,000.00							\$ 500,000.00	\$ 220,823.00	44.16%	DES	Work in Progress		
3620-4500-0003	Reseal on the Forsyth Einasleigh Road between chainage 1 - 8.7 km	Reseal Forsyth Einasleigh Road					\$ 400,000.00							\$ 400,000.00	\$ 399,739.30	99.93%	DES	completed		
3620-4500-0004	Development of industrial estate at Georgetown. Construction will involve providing upgrades to the industrial estate including upgrade to the intersection and trunk water main. Project will result in improved service to the community, and improve access, safety and potable water capacity to the area	Industrial Estate *****			\$ 682,888.00		\$ 40,000.00							\$ 722,888.00	\$ 6,024.00	0.83%	DES			
3620-4500-0005	Construction of storm water drainage (150 m x 450 mm diameter blackmix pipe) - Forsyth	Construction of storm water drainage (150 m x 450 mm diameter blackmix pipe) - Forsyth					\$ 240,000.00							\$ 240,000.00	\$ 234,369.00	97.65%	DES	Work in Progress		
3620-4500-0006	Re sealing work (1095 m x 6 m) in Baroota Street in Einasleigh	Re sealing work (1095 m x 6 m) in Baroota Street in Einasleigh					\$ 52,000.00							\$ 52,000.00	\$ -	0.00%	DES	Scheduled for June 2024		
3620-4500-0007	Re sealing work (25 m x30 m) in Terrestrial centre car park, Georgetown	Re sealing work (25 m x30 m) in Terrestrial centre car park, Georgetown					\$ 40,000.00							\$ 40,000.00	\$ 40,000.00	100.00%	DES	sealing work done on 24/4/2024		
4020-4500-0001	Reseal of the road between chainage 8.7 - 36.4km	Forsyth Einasleigh Road					\$ 286,549.00							\$ 413,935.54	\$ 543,936.00	144.46%	DES	10.11.2023 Job completed in 2022/2023		
4091-4501-0001	Reseal of the runway, taxiway and apron	Georgetown Aerodrome					\$ 240,000.00							\$ 137,341.00	\$ 513,741.00	57.23%	DES	10.11.2023 Job completed		
4020-4530-0001	Survey & Design																			
4020-4530-0002	Forsyth - Einasleigh Road (27.77 km to 30.07 km) upgrade unsealed road	Forsyth - Einasleigh Road (27.77 km to 30.07 km) upgrade unsealed road	\$ 450,000.00		\$ 253,790.00		\$ 89,510.00					\$ 343,300.00		\$ 686,600.00	\$ 143,451.25	20.89%	DES	Work in progress		
4020-4530-0002	Forsyth - Einasleigh Road (30.07 km to 32.37 km) upgrade unsealed road	Forsyth - Einasleigh Road (30.07 km to 32.37 km) upgrade unsealed road										\$ 343,300.00		\$ 686,600.00	\$ 150,000.00	21.85%	DES	Work in progress		
4020-4530-0002	Forsyth - Einasleigh Road (32.37 km to 34.37 km) upgrade unsealed road	Forsyth - Einasleigh Road (32.37 km to 34.37 km) upgrade unsealed road										\$ 394,589.00		\$ 789,178.00	\$ 85,000.00	10.77%	DES	Work in progress		
4020-4530-0002	Forsyth - Einasleigh Road (34.37 km to 36.37 km) upgrade unsealed road	Forsyth - Einasleigh Road (34.37 km to 36.37 km) upgrade unsealed road										\$ 291,411.00		\$ 582,822.00	\$ 80,000.00	13.73%	DES	Work in progress		
4020-4530-0002	Forsyth - Einasleigh Road (36.37 km to 37.10 km) upgrade unsealed road	Forsyth - Einasleigh Road (36.37 km to 37.10 km) upgrade unsealed road										\$ 291,411.00		\$ 582,822.00	\$ 5,000.00	0.86%	DES	Work in progress		
4012-4500-0001	First Street Forsyth Drainage (Survey+Design)	First Street Forsyth Drainage (Survey+Design)	\$ 50,000.00											\$ 10,718.90	\$ 10,718.90	100.00%	DES	Design completed		
4040-4500-0001	Bridge / Box culvert - Queenslander Creek - North Head Road, Forsyth	Bridge / Box culvert - Queenslander Creek - North Head Road, Forsyth	\$ 200,000.00										\$ 800,000.00	\$ 1,000,000.00	\$ 38,261.74	3.83%	DES	Tendering in progress		
5151-4504-0001	Washdown facility - Georgetown (Survey & Design)	Washdown facility - Georgetown (Survey & Design)	\$ 150,000.00											\$ 38,762.00	\$ 38,762.76	100.00%	DES	Design completed		
5151-4504-0002	Washdown facility - Georgetown (Clear)	Washdown facility - Georgetown (Clear)												\$ 412,000.00	\$ 2,424.66	0.59%	DES	Work in progress		
5151-4504-0003	Washdown facility - Georgetown (Construction)	Washdown facility - Georgetown (Construction)												\$ 299,237.00	\$ 510.76	0.17%	DES	Work in progress		
4064-4500-0002	Cemetery Road ( Einasleigh )	Cemetery Road ( Einasleigh )	\$ 4,000.00							\$ 4,000.00				\$ 4,000.00	\$ 0	0.00%	DES	Not done yet		
4064-4500-0003	Third Street	Third Street	\$ 6,750.00							\$ 6,750.00				\$ 6,750.00	\$ 0	0.00%	DES	Not done yet		
4061-4504-0001	Haldane Street	Resealing work starts from 0 to 234 m measured from GDR towards north end	\$ 13,000.00							\$ 13,000.00				\$ 13,000.00	\$ 513,000.00	100.00%	DES	Completed		
4061-4504-0002	High Street	Resealing work starts from 0 to 1094 m measured from Short Street	\$ 60,000.00							\$ 60,000.00				\$ 60,000.00	\$ 560,000.00	100.00%	DES	Completed		
4061-4504-0003	Low Street	Resealing work starts from 0 to 995 m measured from Short Street	\$ 58,750.00							\$ 60,000.00				\$ 58,750.00	\$ 558,750.00	100.00%	DES	Completed		
4061-4504-0004	Short Street	Resealing work starts from 0 to 252 m measured from Saint George Street	\$ 14,000.00							\$ 14,000.00				\$ 14,000.00	\$ 514,000.00	100.00%	DES	Completed		
4061-4504-0005	South Street	Resealing work starts from 0 to 678 m measured from Saint George Street	\$ 35,000.00							\$ 35,000.00				\$ 35,000.00	\$ 535,000.00	100.00%	DES	Completed		
4061-4504-0006	St George Street	Resealing work starts from 0 to 231 m measured from GDR to wards north	\$ 29,000.00							\$ 29,000.00				\$ 29,000.00	\$ 529,000.00	100.00%	DES	Completed		
4065-4500-0001	Oak Park Road	Resealing work starts from 0 to 650 m measured from KDR	\$ 45,000.00							\$ 45,000.00				\$ 45,000.00	\$ 0	0.00%	DES	Scheduled in June 2024		
4063-4500-0001	Cox lane	Resealing work starts from 0 to 94 m measured from GDR	\$ 4,000.00							\$ 4,000.00				\$ 4,000.00	\$ 4,000.00	100.00%	DES	Completed		
4063-4500-0002	Garnet Street	Resealing work starts from 0 to 225 m measured from GDR	\$ 11,000.00							\$ 11,000.00				\$ 11,000.00	\$ 11,000.00	100.00%	DES	Completed		
4061-4504-0008	Re sealing work in Hayman Street , Georgetown, work area starts from chainage 0 m and ends at chainage 319 m measure from Green street	Re sealing work in Hayman Street , Georgetown, work area starts from chainage 0 m and ends at chainage 319 m measure from Green street								\$ 17,000.00				\$ 17,000.00	\$ 0	0.00%	DES	Scheduled in June 2024		
4060-4500-0002	Floodway replacement - Agate Creek Road- Ch.16.833	Floodway replacement - Agate Creek Road- Ch.17831	\$ 60,000.00							\$ 60,000.00				\$ 60,000.00			DES	RFQ stage		
4060-4500-0003	Floodway replacement - Oakleigh Station Road - Ch 14700 ( 100 m x 4 m x 0.25 m reinforcement concrete works )	Floodway replacement - Oakleigh Station Road - Ch 14700	\$ 60,000.00							\$ 60,000.00				\$ 331,000.00			DES	RFQ stage		
4060-4500-0016	Culvert Replacement	Culvert Replacement																		
4060-4500-0016	Rowels plane	Rowels plane 1050 mm diameter angel row	\$ 36,249.53											\$ 36,249.53	\$ 14,890.00	100%	DES	Completed		
4060-4500-0014	North Head Road_ Ch 21.09km	North Head Road_ Ch 21.09km	\$ 9,500.00											\$ 9,500.00	\$ 2,587.00	27%	DES	Work in progress		
4060-4500-0011	Dulthera Station Road-Ch 45107	Dulthera Station Road-Ch 45108	\$ 8,000.00											\$ 8,000.00	\$ 0		DES	Scheduled in June 2024		
4060-4500-0001	Kidston Road ( old name Gilberton Road-ch.24680	Gilberton Road-ch.24680 ( Kidston Road, Kidston, The proposed pipe work is located at chainage 24679 m on the kidston Road measured from Gregory Development Road ( 1650 mm diameter x 3 cells )	\$ 107,500.00		\$ 47,526.00					\$ 59,974.00				\$ 107,500.00	\$ 1,260.00	1%	DES			
4020-4500-0002	Forsyth - Einasleigh Road, Forsyth. The re-sealing work area starts from chainage 0.00 m to 470 m and 530 m to 1310 m measured from First street.									\$ 50,000.00				\$ 50,000.00	\$ 50,000.00	100%	DES			
4060-4500-0015	Vanlee Station Road- ch 9459	Vanlee Station Road- ch 9460	\$ 8,000.00											\$ 8,000.00	\$ 2,290.00	29%	DES	Schedule for June		
4060-4500-0018	Gilberton Road- ch 81394	Gilberton Road- ch 81394	\$ 16,500.00											\$ 16,500.00	\$ 0	0%	DES	Schedule for June		
4060-4500-0013	Kidston Road- ch 26545	Kidston Road- ch 26546	\$ 16,750.00											\$ 16,750.00	\$ 0	0%	DES	Schedule for June		
4060-4500-0010	Dulthera Road- Ch. 38152	Dulthera Road- Ch. 38153	\$ 8,000.00											\$ 8,000.00	\$ 4,572.00	57%	DES	Schedule for June		

Job Number	Project Description	Project title	Approved Budget	Funding source								Total Project cost	Actual year to date 2023-24	% of 2023-24 budget	Responsible Officer	Officers update, ie % of completion, what's been done, commitments, etc	Project Status (traffic lights)	
4020-4540-0000	Signage - Einasleh Forsyth Road	Signage - Einasleh Forsyth Road	\$ 167,000.00									\$ 167,000.00	\$130,000	77.84%	DES	Work in Progress		
4011-4500-0001	Haym Street Drainage	Haym Street Drainage	\$ 100,000.00									\$ 100,000.00	\$3,413	3.41%	DES	Survey completed, design in progress		
5151-4507-0001	Bus Shelter- Mt. Surprise	Bus Shelter- Mt. Surprise	\$ 90,000.00									\$ 90,000.00	\$15,995	17.77%	DES			
4020-4550-0001	Percy Vale Road realinment	Percy Vale Road realinment	\$ 40,000.00									\$ 40,000.00			DES	Scheduled for site visit on 7/5/2024		
4320-4501-0008	Standpipe Georgetown landfill	Standpipe Georgetown landfill	\$ 15,000.00									\$ 15,000.00			DES	Completed		
5151-4500-0001	Footpath construction towards Golf Course	Footpath construction towards Golf Course	\$ 90,000.00									\$ 90,000.00	\$ 60,000.00		DES	Schedule for end of May 2024		
<b>Total Capital</b>			<b>3,028,526.53</b>	<b>1,050,000.00</b>	<b>984,204.00</b>	<b>526,549.00</b>	<b>1,517,112.00</b>	<b>0.00</b>	<b>528,724.00</b>	<b>1,664,011.00</b>	<b>1,400,000.00</b>	<b>500,000.00</b>	<b>90,000.00</b>	<b>11,019,906.73</b>	<b>3,419,261.28</b>			
		Approved budget	3,028,526.53															
		External fundings	7,141,876.00															
		Total Project cost	11,019,906.73															
		Gap	849,504.20															





## CHIEF EXECUTIVE OFFICER – BRIEFING REPORT

**GENERAL MEETING:** April 2024

Mayor and Councillors  
Etheridge Shire Council  
PO Box 12  
Georgetown, QLD 4871

Councillors

I present my report for the period of: May 2024

### 1. Update

Welcome to my May 2024 “Briefing” Report.

The weather has now dried up and everyone wants to use the roads. The Works Team is finalising the emergent works that has been identified. Approved emergent works is making the running surface trafficable and or signed for hazards. The Program / schedule for these works is available in the “Matters of Interest” monthly report and is also available on Council’s web page.

We have also been working closely with TMR to minimise any disruption/s with regard to their bridge repair works in our Shire. Of note, TMR will also be undertaking correction work on GDR between the Etheridge River Bridge and Sandy Creek Bridge (Township – Georgetown) at the same time.

Elsewhere in the Meeting reports is an update on QRA works.

### 2. Operational Plan Matters

Operationally Council has progressed well through the strategies set by Council.

Special projects are still being managed as follows.

1. Justin Fischer - remotely
  - a. Charleston Dam and fish ladder.
- There is still other auxiliary works being undertaken by specialist contractors.

### 3. Evolving Issues

Work Health & Safety scheme audit	Outcome
National Heavy Vehicle	Fatigue Management, possible change to 6/1
Charleston Dam audits	Outcome
Earth Check accreditation	Outcome and a new coordinator
Update on Federal Accreditation	TBA
Internal Audit	Pending outcome from Pacifica review
EOY Financial Audit	Planned for July and September

## 4. Projects

I am currently working on the following projects, and if you have any comments do not hesitate to ask.

- **Charleston Dam – Justin Fischer and DES**
  - Alterations of land tenure (actual water footprint) has Native Title considerations.
  - Regulator issues
    - Certification
      - Pending a Risk study
    - Planning for OMP and EAP annual reviews
    - An annual disaster exercise is planned for the 18<sup>th</sup> June
  - Reestablishment of the Fish ladder is also pending
- **Ewamian People**
  - Caught up with Andrew Kerr
    - Access to the cultural site has been surveyed, pending registration
      - Concerns have been raised about ownership
      - Also there may be a requirement for a “road opening”
    - Outcomes from the meeting held on the 10<sup>th</sup> April
      - It is becoming more evident that ESC will have to pay an additional amount.
- **Economic Development Plan – Belinda Down**
  - Status of an Economic Development Strategy
    - Working with State Development to develop a new Strategy for the shire
    - It will be presented to the new Council for consideration.
- **Road User Agreements**
  - Genex/wind farm
  - Savannah Goldfields / Cobbold Gorge
  - Quartz mine
- **QRA Flood Damage – Shepherd Services – Clinton Mervis**
  - **Gravel Pits**
    - Council is currently working through the new arrangements
    - Have received a further “please explain”
  - **Update of current and previous works**
    - 23 event - Program to finalise the schedule of works
    - The new 23/24 event
- **Developments – Liz Taylor**
  - FNQ Regional Plan
    - Currently working on same, with a view to finalise before October 24
  - FNQ Regional Infrastructure Plan
    - Finalising, delay subject to recent weather events
  - Industrial Subdivision
    - Working with RPS. This is proposed under an amendment to the planning scheme
    - Progressing well on transport and environment studies
  - Genex / Powerlink
    - Current Road User agreement and fulfilling conditions
    - Meeting with the Coordinator General of a proposal for a Wind Farm
  - Green Poly - Quartz Mine
    - Meeting with the Coordinator General, re Mt Surprise impacts
  - Future of other Gold / Mining exploration
  - Caravan park and industrial land in Mt Surprise
  - Extension to fuel outlet in Georgetown
  - Industrial block issues and link to the Ombudsman Office

- **LDMG**
  - Planned for Tuesday 18<sup>th</sup> June
    - it will be a meeting and a desk top exercise
    - Also have to fulfil a IGEM annual reporting process
    - The quarterly DDMG meeting was called off.
    - Fire Mitigation Plans are activated
      - Fire breaks
      - Fuel load reduction
- **Tourism Master Plan – Griffith, Brent Moyle and Co.**
  - Funded projects
    - Master Plan – Totems, Entrance Signs and Pavilions
      - planned for early July
    - Funding application for Growing Our Region
    - Building Bush Tourism application – Cumberland Bird Hides
    - Funding application submitted for Casey’s Rest
- **The Lynd Drop-in Centre**
  - Subject to acceptance of offer to purchase
  - From there Management will scope out works and arrange to undertake same.
- **Use of Council Land**
  - Cobbold Gorge use of Charleston Dam
  - This would be an application under Council’s Local Law
- **Rodeo and Camp Draft Grounds – Georgetown**
  - Land locked – limited options to improve situation.
- **Over grown allotments**
  - Council has been vigilant in ensuring residents are clearing vegetation (over grown allotments)
    - This is for not only for aesthetic reasons, but for vermin control
    - Residents are getting notices
- **W4Q**
  - Put your thinking caps on.
- **Housing**
  - Construction of the Independent Living Housing is under way as demonstrated by the attached photos
    - Land - Civil works has commenced.
  - Construction of the Staff housing has been brought forward

## 5. Calendar

### Over the past month

- |                                   |            |                    |
|-----------------------------------|------------|--------------------|
| • 24 <sup>th</sup>                | Board Room | Council Meeting    |
| • 25 <sup>th</sup>                | Various    | Anzac Day Services |
| • 30 <sup>th</sup>                | Depot      | Dam Audit          |
| • 1 <sup>st</sup>                 | Board Room | EMT                |
| • 1 <sup>st</sup>                 | Teams      | ResilientQ         |
| • 2 <sup>nd</sup>                 | Cairns     | Planning RPS       |
| • 2 <sup>nd</sup>                 | Cairns     | Moray & Agnew      |
| • 3 <sup>rd</sup>                 | Cairns     | Preston Law        |
| • 3 <sup>rd</sup>                 | Cairns     | Doctor             |
| • 8 <sup>th</sup> 9 <sup>th</sup> | Cloncurry  | FWIN               |
| • 8 <sup>th</sup> 9 <sup>th</sup> | Cloncurry  | NWQROC             |



- 13<sup>th</sup> Teams Advance Cairns and GSD
- 14<sup>th</sup> Teams QRA
- 14<sup>th</sup> Sports Centre LGAQ Rural Futures
- 15<sup>th</sup> Board Room Council Meeting

**Next month**

- 16<sup>th</sup> Board Room WH&S Meeting
- 20<sup>th</sup> 24<sup>th</sup> Gold Coast LGAQ Civic Leaders
- 28<sup>th</sup> Teams Gulf Water Plan
- 29<sup>th</sup> Sports Centre Rates Workshop
- 30<sup>th</sup> Teams LRAP review
- 31<sup>st</sup> Teams LGMAQ connect
- 4<sup>th</sup> Sports Centre LG Training
- 5<sup>th</sup> 7<sup>th</sup> Cardwell FNQROC
- 10<sup>th</sup> 14<sup>th</sup> Various DestinationQ
- 11<sup>th</sup> Board Room GSD & TTNQ
- 18<sup>th</sup> Sport Centre LDMG
- 19<sup>th</sup> Board Room Council Meeting

Regards

Ken Timms PSM

CHIEF EXECUTIVE OFFICER













# FOR YOUR INFORMATION



Our reference: DGBN24/118

18 April 2024

Mr Ken Timms  
Chief Executive Officer  
Etheridge Shire Council  
Ken.Timms@etheridge.qld.gov.au



Office of the  
**Director-General**

Department of  
**Housing, Local Government,  
Planning and Public Works**

Dear Mr Timms

I write regarding the commencement of the new council term and to alert you of your obligations as Chief Executive Officer and to the obligations of your councillors.

*Notice of mandatory councillor training*

All councillors must complete approved councillor training about the responsibilities of councillors. This requirement came into force in November 2023.

The approved councillor training that all councillors must complete is the Compliance (Mandatory) module of the LG Leaders Program, which covers the following three topics:

- 49. Code of Conduct
- 50. Registers of Interests
- 51. Conflicts of Interests.

This approved training must be completed in the period ending 6 months after the conclusion of the local government election. Etheridge Shire Council councillors must complete the mandatory training modules by 27 September 2024. Serious penalties may apply for non-compliance including suspension and dismissal as outlined in sections 120 and 122 of the *Local Government Act 2009* (LGA). The Department of Housing, Local Government, Planning and Public Work's (the department) chief executive may extend the prescribed period if they are satisfied it would be appropriate in the circumstances.

To access the LG Leaders Program and complete the mandatory training, councillors must log in to [LG Central](#). The system will identify each councillor who starts the training and will record when the training has been completed.

More information about LG Central is provided later in this letter. New councillors or mayors will have received an email inviting them to set up a LG Central account. Returning councillors and mayors hold accounts already and will have received an email to remind them of their account details.

If councillors experience difficulties accessing LG Central or the LG Leaders Program, including the mandatory training modules, they should contact [lqcentral@dSDLGP.qld.gov.au](mailto:lqcentral@dSDLGP.qld.gov.au) or 3452 7148.

This notice is issued in accordance with section 169A(5)(a) of the LGA and the *City of Brisbane Act 2010* (CoBA), section 254AA of the Local Government Regulation 2012 and section 242AA of the City of Brisbane Regulation 2012.

### **Inductions**

At the start of each new council term, the department offers an induction to all mayors and councillors. Your council may have arranged a time and date with our departmental Regional Advisors for that induction to occur.

The topics explored in the department's induction are:

- Considering what it takes to be an LG Leader, and how to be effective in the role.
- Councillor obligations – registers of interests, conflicts of interest and the code of conduct.
- Councillors focus on strategic issues and plans; council staff deal with operational matters.
- Preparing for and attending council meetings.
- The obligations of a councillor.
- Using the LG Leaders Program to support councillors and council staff.

It will provide the opportunity to ask questions about key obligations and establish contact with Regional Advisors, who as always, will be available on an ongoing basis to provide support and assistance to mayors, councillors and council staff.

### **LG Central**

[LG Central](#) houses much more than the LG Leaders program. It is the online local government knowledge centre that provides councillors, council staff and departmental staff with access to resources such as online training, policies, and procedures. The portal is designed to support councils and includes topics on governance, finance, and compliance to provide information on local laws, meeting procedures, reporting and much more. A reminder that if you have any issues accessing LG Central, please email [lgcentral@dasilgp.qld.gov.au](mailto:lgcentral@dasilgp.qld.gov.au).

### **Post-election checklist**

The department has created a post-election checklist as a resource to assist councillors and councils with post-election processes. The checklist covers mandatory legislative requirements and administrative actions necessary during the initial period of a new council term. The post-election checklist can be accessed on [LG Central](#).

### **Registers of interest**

Under section 201A(2) of the LGA and section 198A(2) of the CoBA, councillors must inform their CEO of interests that must be recorded in a register of interests for the councillor and a person who is related to the councillor, within **30 days** after the day the councillor's term starts. Councillor advisors must also comply with this requirement within 30 days after the advisor is appointed. Contravention of this section by a councillor is misconduct that may result in disciplinary action.

### **Election summary returns**

All election participants must lodge an election summary return before **1 July 2024**. An election summary return is a return given after an election that summarises the total expenditure incurred by an election participant and total gifts and loans received or made by an election participant. If your councillors do not lodge their election summary return by the due date, they will be immediately removed from office. An election summary return must be lodged even if no electoral expenditure was incurred, and no gifts or loans were received.

Election summary returns can be lodged online via ECQ's [Electronic Disclosure System \(EDS\)](#). For more information, please see ECQ's [election summary returns factsheet](#) or contact ECQ by phone at 1300 881 665 or email at [fad@ecq.qld.gov.au](mailto:fad@ecq.qld.gov.au).

I look forward to working with you throughout the term.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'M. Cridland', is positioned above the printed name.

Mark Cridland  
**Director-General**



Monday, 29 April, 2024

Mayor Barry Hughes  
CEO Ken Timms  
Etheridge Shire Council  
PO Box 12,  
St George St  
Georgetown, Qld 4871

**Re: Advance Cairns Roadmap 2034**

Dear Mayor Hughes & Ken Timms,

I am writing to provide you with some background on the development of the **Advance Cairns Roadmap 2034: A Framework to Strengthen FNQ** and seek your input into the formation of this important project.

**About the Framework:**

The *Roadmap 2034: A Framework to Strengthen FNQ* (The Framework) is a ten-year vision for Far North Queensland. It is an Advance Cairns' Framework informed by stakeholders and sector experts. It will contain key actions to achieve the vision.

The Framework will focus on five key integrated themes of:

1. **Liveability**
2. **Our Place in the Region**
3. **Sustainability**
4. **Diversification and Innovation**
5. **Jobs and Skills.**

This will provide a high-level roadmap to Advance Cairns and our members to pursue a collective ten-year vision to achieve the region's ambition and build a sustainable and bright future for Far North Queensland. Importantly, it will also identify our role in achieving this goal.

The project milestones are:

- Feedback on the Draft Framework July-October 2024
- Final Framework to be launched in early 2025.

**Consistency with other reviews and plans:**

As you are no doubt aware, there are several reviews and plans occurring across our region including:

- Defence Strategic Review
- The State review of the Statutory Land Use Plan for FNQ and the Cape
- The State Infrastructure Plan for FNQ
- Towards 2050 by Cairns Regional Council (and a number of other regional councils have conducted/are conducting Economic Development Strategies)
- Queensland Jobs and Energy Plan and a raft of engagements arising from the energy transition not least being the REZ
- Federal Government review of Infrastructure

- Initial engagement on the Northern Australian White Paper

The **Advance Cairns Roadmap 2034: A Framework to Strengthen FNQ** will consider these plans in its development to ensure consistency with key themes and directions.

**Engagement undertaken to date:**

Significant focus is being given to input from members and stakeholders in forming the framework.

The engagement to date includes:

- Two large group sessions facilitated by Allan Dale Professor of Tropical Regional Development at The Cairns Institute, James Cook University and the Chief Scientist for the Cooperative Research Centre for Developing Northern Australia (CRCNA).
- Formation of workgroups for each of the themes. These small workgroups have met to define their workgroup goal and develop goals and objectives for the framework. The workgroups are made up of Advance Cairns members and subject matter experts.
- Engagement with key identified stakeholders.

**Local Government Consultation:**

Now that the Local Government elections have taken place, Advance Cairns is seeking feedback from the Local Governments across our footprint.

Specifically, we would like to invite Mayor Eden and CEO, Mica to a virtual small group workshop with other Council areas to gain your feedback.

**Attached** is a table with each of the Councils in the Advance Cairns Footprint allocated to a small group. We want to collectively seek feedback from you, via these small workgroups. From the engagement work to date, participant feedback has highlighted the value of hearing others' opinions and the development of ideas that come from broader conversations.

**Appointment of Consultant Anne Pleash to facilitate the engagement and develop the framework:**

To develop the framework we have engaged Anne Pleash, from Mission Consulting Solutions to develop the strategic plan.

Anne has her own consultancy providing strategic planning, government relations, communications and stakeholder engagement services. She was Chief of Staff to the Federal Member for Kennedy, Bob Katter MP for 6.5 years where she worked with all sides of politics in hung and minority parliaments. Prior to this, Anne worked in local government in the Gulf of Carpentaria and then with a Fortune 500 consultancy firm providing specialised stakeholder engagement and communications services on a variety of projects including infrastructure planning/construction, feasibility studies and town planning. Anne has won a number of national awards for her engagement work, particularly with Indigenous communities.

Importantly, Anne is a member of the Advance Cairns Advisory Council and has been engaged in this process from the outset as a stakeholder.

**NEXT STEPS:**

We would like to invite Mayor Hughes & Ken Timms to a virtual workshop to contribute in more depth to the framework.

We have also extended invitations for the following councils to attend this workshop:

- Doomadgee Aboriginal Shire Council

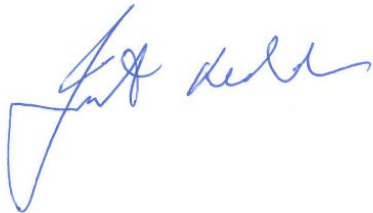
- Mornington Shire Council
- Burke Shire Council
- Carpentaria Shire Council
- Croydon Shire Council

Our office manager, Bridey Walsh, will engage with your CEO via a poll to seek preferred dates and times for this one-hour virtual workshop between the two weeks of 13-24<sup>th</sup> May 2024. Thank you in advance for selecting as many times as possible to participate in the workshop; I'm sure you can appreciate coordinating so many stakeholders' availability is difficult, but we are very keen to get your feedback.

Thank you in advance for your contribution and Anne and I look forward to seeing you at the workshop. Please don't hesitate to call me if you have any questions prior.

This framework is only as good your engagement and insight and we are grateful to you for contributing your time.

Best Regards



Jacinta Reddan  
**CEO**  
Advance Cairns

Cc: Nick Trompf – Chair, Advance Cairns



6 December 2023

The Hon Leanne Linard MP  
Minister for the Environment and the Great Barrier Reef, Minister for Science and Minister for  
Multicultural Affairs  
1 William Street  
BRISBANE QLD 4000

Dear Minister

Proposed Injection of CO<sub>2</sub> into the Great Artesian Basin by CTSCo

I write to you on behalf of the 11 member councils of the North West Queensland Regional Organisation of Councils Inc. (NWQROC). At our meeting in Burketown on 30 November 2024 the following motion was passed unanimously:

*“That the NWQROC advise the Queensland and Australian governments of its complete opposition to the proposal by CTSCo to undertake an injection test of 330,000 tonnes of liquid carbon dioxide (CO<sub>2</sub>) over three (3) years into the Great Artesian Basin (GAB) west of Moonie in Southern Queensland.”*

Members expressed alarm that such a proposal could even be considered.

Councils of the North West are acutely aware of the international, Australian and State based initiatives to achieve net zero targets by 2050 and are actively engaged in Queensland’s Energy and Jobs Plan. We are also aware of trials and feasibility studies into [carbon capture and storage \(CCS\) projects](#) across the nation’s mainland states and the Northern Territory. At this time, one is operational in Western Australia, one has taken a final investment decision and 17 are at feasibility stage including CTSCo and one other in Queensland.

Glencore documents indicate the [CTSCo Project](#) is seeking approval to injection test up to 330,000 tonnes of carbon dioxide into a high-fluoride, brackish water sandstone aquifer at a depth of 2.3 kilometres and claims the water in that aquifer is non-potable and that it is geologically isolated from shallower aquifers used by the agricultural community. Glencore claims the project will have no impact on current or potential groundwater users of the GAB and that this view is shared by the Australian Government Independent Expert Scientific Committee (IESC) in a report commissioned by the Queensland Government.

Conversely, the proposed CTSCo Project has drawn strong criticism from concerned property owners in the area of the proposed test and rural sector peak bodies such as the [Queensland Farmers Federation \(QFF\)](#), Agforce, Australian Lot Feeder's Association and Cotton Australia. They dispute the CTSCo claim that it will not adversely affect water in other aquifers in the GAB and that the aquifer they propose to inject the CO<sub>2</sub> into is not suitable for agricultural use with one property owner having a licence to drill into that aquifer.

The QFF have detailed the significance of the [GAB](#) contributing approximately \$13 billion to the national economy each year and being a vital resource to 180,00 people, 7,600 businesses and 120 towns. Whilst acknowledging the CCS processes are emerging globally as a potential tool to lower emissions, QFF claims research shows that its application within a usable water resource is unprecedented and that its use is usually in conjunction with poor quality, heavily saline formations and depleted oil and gas reservoirs.

The QFF also claims the injection of “industrial waste” into a usable water resource such as the GAB is extremely alarming given its significance to vast areas of rural and remote Queensland - its economy and communities.

In the circumstances of the contested science and the extreme risks and potential consequences to the GAB and those who rely on it, the NWQROC fully supports the calls of these organisations and landholders for the State Government not to grant approval to CTSCo to proceed with the three-year trial. To do so would at least be irresponsible and perhaps even fool hardy. Such an action is not worth the risk with one of Queensland and Australia’s most significant natural and economic assets no less important than the Great Barrier Reef.

For further information please contact Greg Hoffman PSM, Executive Officer of the NWQROC at E: [nwqroc@carpentaria.qld.gov.au](mailto:nwqroc@carpentaria.qld.gov.au) or M: 0418 756 005.

Yours sincerely



Cr Jack Bawden  
Mayor, Carpentaria Shire Council, and  
Chair, North West Queensland Regional Organisation of Councils Inc.

Cc Hon Glenn Butcher MP, Minister for Regional Development and Manufacturing, and Minister for Water.  
Hon Scott Stewart, Minister for Resources

26 April 2024

Cr Barry Hughes  
Mayor  
Etheridge Shire Council  
PO Box 12  
Georgetown QLD 4871  
*via: mayor@etheridge.qld.gov.au*

Dear Mayor Hughes

Firstly, congratulations on being elected Mayor of Etheridge Shire Council. A great achievement and recognition of the great passion and drive you have shown to ensure your constituents are heard and their key priorities are delivered.

From our many engagements with Council through the Savannah Way, working with Griffith University and with Gulf Savannah Development, you are no doubt aware that the visitor economy makes a significant contribution to our region, supporting one in five jobs, generating \$1.4B in tax revenue per annum, funding infrastructure and boosting community pride. As the Regional Tourism Organisation, Tourism Tropical North Queensland is responsible for driving the value and long-term benefits of the visitor economy to our communities in partnership with industry and the community, through the support of Local Government.

TTNQ congratulates you and your new Councillor colleagues on their election and both my Chair, John O'Sullivan and I would very much welcome the opportunity in due course, to meet with you and Gulf Savannah Development, and discuss with your Councillors, tourism and its future role in supporting a prosperous community for Etheridge Shire.

The support of our community is vital to the future success of the visitor economy. The visitor economy is more than just those coming on holidays, it also includes our visiting friends and relatives, international students, working holiday makers and those coming to the region for business events.

The TTNQ Board, Team and I look forward to working with you and your Council to ensure the community, the environment and the economy can continue to benefit from a thriving visitor economy.

Best regards



Mark Olsen  
Chief Executive Officer

*cc: Ken Timms, CEO  
Neil O'Brien, CEO, Gulf Savannah Development*





Queensland  
Government

Office of the  
Director-General

Department of  
Transport and Main Roads

Our ref: DG46185

2 MAY 2024

Mr Ken Timms  
Chief Executive Officer  
Etheridge Shire Council  
ken.timms@etheridge.qld.gov.au

Dear Mr Timms

I am pleased to advise applications are now open for the Department of Transport and Main Roads' (TMR) 2024 Bike Riding Encouragement Program (BREP) Community Grants.

The BREP Community Grants aim to support innovative community-led ideas to encourage more people to ride bikes for transport, recreation and wellbeing.

Eligible organisations can receive up to \$25,000 in funding to help bring their bike riding encouragement idea to life and contribute to the Queensland Government's vision for 'more cycling, more often'.

The grants are open to local government authorities partnering with community organisations, for-profit organisations, not-for-profit organisations and community groups. TMR is keen to receive a diverse range of applications from across the state, including applications for initiatives that focus on encouraging more bike riding in regional and remote communities.

To learn more about the grants, including how to apply and links to previously funded grant projects such as online bike route mapping delivered by local governments, please visit <https://www.tmr.qld.gov.au/bikeridinggrants>.

Applications close on Friday 24 May 2024.

I encourage Etheridge Shire Council to consider applying for a grant and would also appreciate your support in promoting the BREP Community Grants to eligible organisations in your communities.

Should you require further information, please contact the BREP Grants project team by email at [TMR.BREP.Grants@tmr.qld.gov.au](mailto:TMR.BREP.Grants@tmr.qld.gov.au).

Yours sincerely

Sally Stannard  
**Director-General**  
**Department of Transport and Main Roads**

1 William Street Brisbane  
GPO Box 1549 Brisbane  
Queensland 4001 Australia

Telephone +61 7 3066 7316  
Website [www.tmr.qld.gov.au](http://www.tmr.qld.gov.au)  
ABN 39 407 690 291



2 May 2024

Ken Timms  
Chief Executive Officer  
Etheridge Shire Council

Email: [ken.timms@etheridge.qld.gov.au](mailto:ken.timms@etheridge.qld.gov.au)

Dear Ken,

I am writing to confirm that at close of nominations we have received a single nomination for the District 11 - North West representative on the Association's Policy Executive for the 2024-2028 quadrennium.

As a result, no ballot will be required, and I can advise that Cr Greg Campbell has been appointed as the Policy Executive representative for District 11 to be effective from 14 June 2024.

Thank you for assisting the LGAQ with this important process and if you have any queries, please do not hesitate to contact me on 0438 787 038, or Darren Leckenby on 0488 725 098.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Alison Smith', written in a cursive style.

Alison Smith  
CHIEF EXECUTIVE OFFICER

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**From:** Craig Hunter <[Craig.Hunter@daf.qld.gov.au](mailto:Craig.Hunter@daf.qld.gov.au)>

**Sent:** Monday, 29 April 2024 2:08 PM

**To:** Ken Timms <[Ken.Timms@etheridge.qld.gov.au](mailto:Ken.Timms@etheridge.qld.gov.au)>

**Subject:** Invitation to comment on the Draft Queensland Invasive Plants and Animals Strategy 2025-2030

You don't often get email from [craig\\_hunter@daf.qld.gov.au](mailto:craig_hunter@daf.qld.gov.au). [Learn why this is important](#)

Mr Ken Timms  
Chief Executive Officer  
Etheridge Shire Council

Dear Mr Timms

The Minister for Agriculture and Fisheries has released the draft Queensland Invasive Plants and Animals Strategy 2025 - 2030 (the draft strategy) for consultation. This letter is to formally invite your organisation to comment on the draft strategy.

The draft strategy can be downloaded from the following website - <https://daf.engagementhub.com.au/invasive-plants-animals-consultation>.

Please also be aware that you can download and fill in the [Template - feedback matrix](#) with input.

As invasive plant and animal management is a shared responsibility, the success of the strategy relies on the willingness and ability of all those involved in invasive plant and animal management to actively contribute to implementing the strategic actions listed in the draft strategy.

Submissions close 31 May 2024, and once comments are received, a final document will be produced for ratification by stakeholder representatives prior to publication.

If you require further information, please contact Craig Hunter on telephone 0428 584 908 or email [craig.hunter@daf.qld.gov.au](mailto:craig.hunter@daf.qld.gov.au) .

Yours sincerely

Dr Enrico Perotti  
General Manager  
Invasive Plants and Animals  
Queensland Department of Agriculture and Fisheries



Elevate your board's performance, together.

## Company Directors Course™

World-class governance education, in-house.

### Strong governance creates strong boards.

It's never been more important for boards to extend their skills and knowledge to meet the challenges of tomorrow. It makes sense that current, relevant learning unlocks your board's potential and inspires more critical perspectives on governance for performance.

For more than 40 years, the AICD's Company Directors Course has been the benchmark in Australian governance education. It is delivered in-house through Board Advance™, a specialist initiative from the AICD providing organisations with ongoing board performance assessment and in-house governance education.

By undertaking the Company Directors Course in-house, your governing team of directors and senior executives are provided with innovative opportunities to build their governance knowledge together.

Interactive learning is structured to promote understanding of contemporary governance topics relevant to your organisation's operating context and to equip leaders with the skills to be more confident and effective.

### MEANINGFUL CONTRIBUTION AND REAL ADVANCEMENT.

It's well-established that high performing boards contribute more significantly to society in the areas of social equity and economic prosperity.

Through its courses, the AICD provides critical governance knowledge that underpins improved board productivity and performance.

Improved governance understanding leads to better outcomes, no matter the size or stage of your organisation.

The in-house Company Directors Course is designed to improve your board's performance in three important ways.

### STRENGTHENING YOUR BOARD'S GOVERNANCE CAPABILITY.

Understanding of governance may differ between individual board directors, so this course sharpens the focus on consistent and confident decision making. Learning promotes the board and governing team's alignment to a core set of good governance principles and practices which underpin board productivity and performance.

### FOSTERING YOUR GOVERNING TEAM'S COHESIVE GROWTH.

Building your governance understanding together improves board cohesion and performance. Developing a shared understanding of good governance through discussion of core governance principles and practical, relevant examples improves learning outcomes and growth as a governing team.

### BOOSTING YOUR BOARD'S SECTOR-SPECIFIC EXPERTISE.

Your organisation's specific governance requirements originate from its operating context. Board Advance matches course facilitators with your organisation to ensure a meaningful learning experience, with relevant insights and case studies.

With a dynamic and contextualised approach, your team gains a real edge in governing for performance.





## Key Course Themes

The Company Directors Course is delivered in-house through Board Advance, with your organisation's selected participants completing five core content themes in flexible delivery formats.

1

### GOVERNANCE AND THE PRACTICE OF DIRECTORSHIP

Understand the duties and practices of directorship, and a board's functions and responsibilities.

2

### THE LEGAL ENVIRONMENT

Analyse the responsibilities and functions of directors and officers and consider the impacts of a changing legal environment on board decision making.

3

### RISK AND STRATEGY

Examine the board's role in developing a culture appropriate for the risk tolerance of the organisation and explore the board's roles in developing and executing strategy.

4

### FINANCIAL LITERACY AND PERFORMANCE

Focus on financial literacy for directors and evaluate the board's explicit role in driving organisational performance.

5

### ACHIEVING BOARD EFFECTIVENESS

Investigate effective decision making, board dynamics, the impact of individual and collective performance and how a constructive board culture can create significant value for an organisation.

### FLEXIBLE, IN-HOUSE DELIVERY.

The delivery of in-house governance education through Board Advance is structured to meet your organisation's requirements, while maintaining the integrity of the learning experience.

The learning approach consists of a series of facilitated discussions and interactive case studies that can augment understanding.

The Board Advance Team selects expert facilitators based on their directorship experience in a similar organisation, sector or industry, as well as their ability to engage and connect with participants.

The Company Directors Course will be delivered in a five-day intensive format (Monday to Friday), with each theme taking a full day to complete.

It is essential that all participants commit to the necessary background reading to get the most out of the team learning experience. We also recommend that participants complete the optional individual assessment to consolidate their knowledge.

## COURSE INFORMATION

**LOCATION:** Local Government Association of Queensland (LGAQ)  
25 Evelyn Street, Newstead Qld 4006

**WHEN:** Monday 10 June to Friday 14 June 2024

**PARTICIPANT COURSE COST:** \$8,280.00 + GST per participant

**ENQUIRIES:** Christina Fenton, AICD, +617 3222 5511

**DPD UNITS:** This event will earn you 50 DPD points

**REGISTRATION:** email [LGAQregistrations@aicd.com.au](mailto:LGAQregistrations@aicd.com.au)

## AICD MEMBERSHIP

All registered participants for this course are offered complimentary 12 months membership with AICD.

If you are interested in finding out more about AICD membership, please contact Christina Fenton, or access the [AICD website here](#).