

## **RESPONSE SCHEDULES**

Sealing Works

CONTRACT NO: ESC2024-021

### Response Overview and Checklist

#### **Response Overview and Checklist**

The Respondent is to attach this checklist and all of the documents and information stated in the table below, to its Response. Except where a Response Schedule provides otherwise, a Response which does not include this checklist and all of the information below may be treated as a Non-Conforming Response.

Item	Included – Yes	Included – No
Tender Form		
Schedule A – Respondent's Details, Conflict of Interest and Legal Matters		
Schedule A1 – Respondent's Details		
Schedule A2 – Respondent's Further Details		
Schedule A3 – Conflict of Interest		
Schedule A4 – Legal Matters		
Schedule B – Solvency and Financial Details		
Schedule B1 – Solvency of Respondent		
Schedule C – Insurances		
Schedule C1 - Insurances		
Schedule D – Business Profile (Local Content, Employment and Environmental)		
Schedule D1 – Local Content		
Schedule E – Experience and Capability of Respondent		
Schedule E1 – Similar Engagements Currently Underway		
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Schedule E3 – Resources		
Schedule F – Experience and Capability of Respondent's Key Personnel, Subcontractors, Suppliers and Consultants		
Schedule F1 – Key Personnel		
Schedule F2 – Subcontractors, Suppliers and Consultants		
Schedule G – Management Systems		
Schedule G1 – Work Health and Safety		
Schedule G2 – Environmental Management		
Schedule G3 – Quality Management		
Schedule H - Methodology		
Schedule I – Program		
Schedule J – Pricing, Cash Flow and Variation Rates		
Schedule J1 – Pricing		
Schedule J2 – Cash Flow Projection	Projection	
Schedule J3 – Variation Rates		
Schedule K – Additional Information		
Schedule L – Australian Government Work Health and Safety Accreditation Scheme		

Response Overview and Checklist	
Schedule M – Queensland Code of Practice for the Building and Construction Industry	

#### Tender Form

Contract: ESC2024-002

[TENDERER TO INSERT CORRECT LEGAL ENTITY OF RESPONDENT] (Respondent):

- offers to carry out and complete the work described in the Request for Tender in accordance with the Request for Tender incorporating:
- the Request for Tender Parts 1 to 6; and (a)
- (b) Addenda numbered [INSERT] to [INSERT]

2. for the sum of:

> (a) Price in figures (excluding GST): \$[RESPONDENT TO COMPLETE]

> GST in figures: (b) \$[RESPONDENT TO COMPLETE]

> (c) Price in figures (including GST): \$[RESPONDENT TO COMPLETE]

('the Price');

3. agrees that it will complete the Works

*[RESPONDENT TO INSERT NUMBER OF CALENDAR]* DAYS OR WEEKS] of the date of acceptance of the

Response;

- 4. acknowledges that it has read and understood the Request for Tender and in particular all of its obligations under, warranties given or to be given in, and representations made or to be made in, the Request for Tender or any part of it;
- 5. warrants and represents that all information provided by the Respondent in the Response is true and correct; and
- 6. acknowledges that this Response remains valid and open for acceptance until the end of the Response Validity Period.

Signed for and on behalf of the Respondent by the person identified below, who warrants by signing that they are duly authorised to sign for and on behalf of the Respondent:

Name:	[RESPONDENT TO INSERT NAME OF SIGNATORY]
Position:	[RESPONDENT TO INSERT POSITION OF SIGNATORY]
Signature:	[RESPONDENT TO SIGN]
Date:	[RESPONDENT TO INSERT DATE]

Note: The Tender Form is to be signed by a person or persons having full authority to bind the Respondent for the purposes of the Response and evidence of such authority must be provided on request.

#### Collection, use and disclosure of information

The Principal collects personal information and non-personal information in the Response so that it can properly conduct the procurement process and otherwise carry out its functions as a local government authority. The Principal is authorised to collect this information under the Local Government Act 2009 (Qld) and the Local Government Regulation 2012 (Qld). The information in the Respondent's Response will be accessible by employees of the Principal and third-party personnel engaged to assist the Principal in conducting the procurement process or otherwise carrying out the functions of the Principal. Information in the Response may also be disclosed in accordance with the Procurement Process Conditions and as required by law, including the Local Government Regulation 2012 (Qld) and the Right to Information Act 2009 (Qld).

# Schedule A – Respondent's Details, Conflict of Interest and Legal Matters

-	Schedule A1 – Respondent's Details (All Respondents to complete)		
Details of Respondent	Name of Respondent:  Company or other legal entity name		
	Trading name:		
	ABN:		
	ACN: Leave blank if the Respondent is not a company		
Details of Respondent's	Name of Representative:		
representative during the Procurement	Office Number:		
Process	Mobile Number:		
	Email Address:		
	Postal Address:		

Schedule A2 – Respondent's Further Details (Not required for existing Suppliers of the Principal)		
Respondent's office details	Head Office Address:	
uetalis	Local Branch Office Address:	
	Contact Person:	
	Telephone:	
	Email:	
Respondent's QBCC Licence details	Contractor's Licence No:	
Leave blank if Respondent does not have a QBCC licence	Licence Category (list all relevant):	
Corporation details  Leave blank if	Full name of each director:	
Respondent is not a company	Name of Parent Company (if any):	
	Names of other Related Bodies Corporate, as defined in the Corporations Act 2001 (Cth) (if any):	
Partnership details	Full name of each partner:	
Leave blank if Respondent is not a partnership		
Trust Details  Leave blank if	Name of Trust:	
Respondent providing its Response in its capacity as a trustee	Names and addresses of all of beneficiaries:	
Bank account into	Bank:	
which payments are to be made	Name of Account:	
	BSB:	
	Account Number:	

Schedu	ule A3 - Conflict of Interest				
Item	Item			Yes or No	
1.	The Respondent acknowled			Yes □	No □
	interest or relatio	of interest exists where the Responship which will conflict with the I Principal in connection with this Re	Respondent's		
	or relationship which	of interest exists where the Respondent ch could in the future conflict with the rincipal in connection with this Respons	Respondent's		
	that the Responden Respondent's obliga	t of interest exists where it may appear t has an interest or relationship which co ations to the Principal in connection with dent considers that no actual conflict ex	onflicts with the this Response		
2.	Will any actual or potential conflict of interest in the performance of the Respondent's obligations exist if the Respondent's Response is successful, or are any such conflicts of interest likely to arise during the life of the Contract?			Yes □	No □
If yes, provide details of the conflict of interest and the way in which the Respondent proposes to manage it below:					
Schedu	ıle A4 – Legal Matters				
		ant outstanding legal matters affecting the control or determined in the last three controls.		or any signific	cant
N	Nature of legal matter Status of legal matter Date resolved (if resolved		ved)		
Note: 7	his is a mandatory schedule	If there are no legal matters to note ple	ase indicate "Not	t Annlicable"	

## Schedule B – Solvency and Financial Details

Sched	lule B1 -	Solvency of Respondent			
Item			Yes o	r No	
1.		Respondent currently, or has the Respondent at any time in the last 5 been, unable to pay its debts as and when they become due and payable?	Yes □	No □	
2.	Respo	Is a liquidator or provisional liquidator currently appointed in respect of the Respondent or has one been appointed in respect of the Respondent in the last 5 years?		No □	
3.	receive	Is, or at any time in the last 5 years has, a controller, manager, trustee, receiver, receiver and manager, administrator or similar officer been appointed to the Respondent or any asset of the Respondent?			
4.	withdra	last 5 years, has any application (not being an application stayed, awn or dismissed within 14 days) been made to a court for an order, or has er been made, a meeting convened or a resolution passed, for the purpose	Yes □	No □	
	(a)	appointing a person referred to in paragraphs 2 or 3;			
	(b)	winding up or de-registering a party; or			
	(c)	proposing or implementing a scheme of arrangement.			
5.	In the last 5 years has any application (not being an application stayed, withdrawn or dismissed within 14 days) been made to a court for an order, or has an order been made, a meeting is convened, a resolution is passed or any negotiations commenced, for the purpose of implementing or agreeing:		Yes □	No □	
	(a)	a moratorium of debts of any party;			
	(b)	any other assignment, composition or arrangement (formal or informal) with a party's creditors;			
	(c)	any similar proceeding or arrangement by which the assets of a party are subjected conditionally or unconditionally to the control of that party's creditors or a trustee; or			
	(d)	any agreement or other arrangement of the type referred to in this paragraph 5 been ordered, declared or agreed.			

## Schedule C – Insurances

Schedule C1 - Insurances			
The Respondent is to provide details of its insurances and attach certificates of insurance for the following:			
Workers Compensation			
Policy Number:			
Expiry Date:			
Public Liability			
Insurance Company:			
Policy Number:			
Expiry Date:			
Indemnified amount for any one occurrence:			
Any Limit of Indemnity:			
Professional Indemnity			
Insurance Company:			
Policy Number:			
Expiry Date:			
Indemnified amount for any one occurrence:			
Any Limit of Indemnity:			
Contract Works Insurance			
Insurance Company:			
Policy Number:			
Expiry Date:			
Indemnified amount for any one occurrence:			
Any Limit of Indemnity:			

# Schedule D – Business Profile (Local Content, Employment and Environmental)

Schedu	ule D1 – Local Content				
	The Respondent must verify the responses noted in this Schedule by providing with its Response copies of relevant policies, procedures or other documentary evidence.				
Item			Yes o	r No	
1.	Does the Respondent have a place of business locate government area?	ed within the Principal's local	Yes □	No □	
2.	If yes, is the premises the Respondent's principal plac	e of business?	Yes □	No □	
3.	If the Respondent has answered yes to Question 1, pr	ovide the details below:			
	Address:				
	Is the premises permanent or temporary?				
	How many full-time equivalent employees are permanently based at the premises?				
	What activities are undertaken at the premises?				
Outline any initiatives which the Respondent currently implements, or proposes to implement if the Respondent's Response is successful, to support the development of competitive local business and industry within the Principal's local government area:					
2.	Outline any initiatives which the Respondent curren Respondent's Response is successful, to support government area:				
3.	Outline the Respondent's understanding of the Prin operations of the Principal (as relevant to this Response		generally	and the	

Note: in assessing the Respondent's responses provided under this Schedule, the Principal may also take into account the extent to which the subcontractors, suppliers and consultants identified in Schedule F2 – Subcontractors, Suppliers and Consultants are local suppliers within the meaning of the Principal's procurement policy.

## Schedule E – Experience and Capability of Respondent

Schedule E1 – Similar Engagements Currently Underway				
Provide details of work similar	to that identified in the Scop	pe currently under	way by the Respon	dent:
Project Name	Work Performed Relevant to this Contract	Amount of Contract (\$AUD)	Start Date	Anticipated Completion Date
		\$		
		\$		
		\$		

Schedule E2 – Past Similar Engagements			
Provide details of work sir	nilar to that identified in the	Scope by the Resp	condent in the last 5 years:
Project Name	Work Performed Relevant to this Contract (\$AUD)  Client Name and Contact Details  Contract		
		\$	
		\$	
		\$	

Schedule E3 – Resources
Provide details of plant, equipment and materials which it will use in performing its obligations under the Contract. List contingency measures/back up of resources for plant, equipment and materials.

# Schedule F – Experience and Capability of Respondent's Key Personnel, Subcontractors, Suppliers and Consultants

Schedule F1 – Key Personnel				
For all Key Personnel to be involved in this Contract, provide the following information and a one page curriculum vitae which lists previous projects, role undertaken, qualifications/certifications held, and memberships of any professional or business associations.  (insert additional rows if required)				
Role/functions	Name	Period of the Contract for which the person will be available*	Detail experience and capability of performance of the works and delivery of similar projects	Curriculum vitae attached Tick if attached:
Contractor's Representative:				Yes □ No □
Project Manager:				Yes □ No □
Site Foreman:				Yes □ No □
				Yes □ No □
				Yes □ No □

<sup>\*</sup>if nothing stated, until the end of the last Defects Liability Period to expire

#### **Schedule F2 – Subcontractors, Suppliers and Consultants**

The Respondent is to complete the following to describe those parts of WUC that the Respondent proposes to subcontract. (insert additional rows if required)

Part of WUC	Name and address of Subcontractor, Supplier or Consultant*	Expected value of subcontract (excluding GST)*	Relevant Experience
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	

<sup>\*</sup> This information will be taken into account in assessing the Respondent's responses under Schedule D1 – Local Content.

## Schedule G – Management Systems

Schedule G1 – Work Health and Safety				
Schedu	le G1.1 – Work Health and Safety Systems			
policies	spondent must verify the responses noted in this Schedule by providing with its Response, procedures, certificates etc. that provides evidence of its ability and capacity to effects sponsibilities for the Contract.			
Item		Yes o	r No	
1.	Does the Respondent have third party certification for work health and safety, e.g. to AS/NZS 4801, ISO45001:2018 or other?	Yes □	No □	
	If yes, state third party certifier and certificate number:			
2.	Does the Respondent have a random drug and alcohol Policy?	Yes □	No □	
	PONDENT HAS ANSWERED 'YES' TO QUESTIONS 1 AND 2, RESPONDENT IS NO LETE QUESTIONS 3 TO 9.	T REQUIF	RED TO	
3.	Does the Respondent have an internal work health and safety management system or plan ( <b>not</b> third party certified)?	Yes □	No □	
4.	Does the Respondent have documented safe work methods statements (SWMS) and other procedures for all identified high-risk work?	Yes □	No □	
5.	Does the Respondent have appropriate systems and/or documented procedures for reporting of incidents and hazards?	Yes □	No □	
6.	Is there a person appointed to look after health and safety in the workplace?  If yes, state the person's name and position:	Yes □	No □	
7.	Are all employees aware of their obligations for personal protective equipment (PPE)?	Yes □	No □	
8.	Does the Respondent have current and appropriate qualifications, licences to undertake each task?	Yes □	No □	
9.	Does the Respondent undertake appropriate on site induction and training relevant to each task?	Yes □	No □	
10.	Does the Respondent have a fatigue management plan for drivers of heavily vehicles?	Yes □	No □	

Schedule G1.2 – Workplace Health and Safety Record			Yes or No	
1.	Has the Respondent been issued any improvement, infringement or prohibition notices by any workplace health and safety regulator in the past two years?	Yes □	No □	
2.	Has the Respondent been prosecuted by any workplace health and safety regulator in the past 5 years.	Yes □	No □	
3.	Have any of the directors or partners of the Respondent or the Key Personnel listed in Schedule F1 been prosecuted by any workplace health and safety regulator in the past 5 years.	Yes □	No □	
4.	Is the Respondent currently the subject of an investigation by any workplace health and safety regulator as a result of the occurrence of a notifiable incident or has the Respondent been investigated by any workplace health and safety regulator in the past 5 years?	Yes □	No □	
5.	Are any of the directors or partners of the Respondent or the Key Personnel listed in Schedule F1 currently the subject of an investigation by any workplace health and safety regulator as a result of the occurrence of a notifiable incident or have any of them been investigated by any workplace health and safety regulator in the past 5 years?	Yes □	No □	
6.	In the last five years, have any fatalities occurred on a site where the Respondent was the head contractor?	Yes □	No □	

Schedule G2 – Environmental Management				
The Respondent must verify the responses noted in this Schedule by providing with its Response documentary evidence of the Respondent's environmental management system.  The Respondent must, if and when requested to do so by the Principal, verify the responses noted in this Schedule by providing copies of the project site specific environmental management plan, site-specific cultural heritage protection searches and any other documented evidence on request by the Principal.				
Item		Yes o	r No	
1.	Has the Respondent been third party certified for environmental management systems e.g. ISO 14000 series or other?	□ Yes	□ No	
	If yes, state third party certifier and certificate number:			
2.	Does the Respondent have an internal environmental management system?	☐ Yes	□ No	
3.	Is the Respondent aware of the relevant provisions within the Principal's environmental policy and will commit to the requirements of the environmental policy?	□ Yes	□ No	
4.	Is the Respondent aware of the environmental & cultural heritage protection requirements relevant to this project?	□ Yes	□ No	
5.	Is the Respondent aware of the biosecurity requirements relevant to this project?	□ Yes	□ No	
6.	Has the Respondent been issued any Penalty Infringement Notice or other fine relating to an environment or heritage matter in the last 2 years?	□ Yes	□ No	
7.	Has the Respondent been prosecuted by the Environmental Protection Agency or any other government regulator of environmental or heritage matters in the last 5 years?	□ Yes	□ No	
8.	Have any of the directors or partners of the Respondent or the Key Personnel listed in Schedule F1 been prosecuted by the Environmental Protection Agency or any other government regulator of environmental or heritage matters in the last 5 years?	□ Yes	□ No	
9.	Is the Respondent currently the subject of an investigation by an investigation by the Environmental Protection Agency or any other government regulator of environmental or heritage matters as a result of the occurrence of a notifiable incident or has the Respondent been investigated by any workplace an investigation by the Environmental Protection Agency or any other government regulator of environmental or heritage matters in the past 5 years?	□ Yes	□ No	

Schedu	Schedule G3 – Quality Management				
The Respondent must verify the responses noted in this Schedule by providing with its Response copies of relevant quality policies, procedures, certificates etc. that evidence its ability to meet the quality requirements of the Contract.					
Item		Yes or	· No		
1.	Does the Respondent have third party certification for Quality, e.g. to ISO 9001 series or other?	Yes □	No □		
	If yes, state third party certifier and certificate number:				
IF RESPONDENT HAS ANSWERED 'YES' TO QUESTION 1, RESPONDENT IS NOT REQUIRED TO COMPLETE QUESTIONS 2 TO 6.					
2.	Does the Respondent have an internal quality system or plan ( <b>not</b> third party certified)?	Yes □	No □		
3.	Does the Respondent have a quality policy?	Yes □	No □		
4.	Does the Respondent have documented quality procedures?	Yes □	No □		
5.	Are records of inspection, test and other quality assurance or quality control activities maintained and quality records kept for each specific project?	Yes □	No □		
6.	Does the Respondent undertake internal quality audits on a project or contract specific basis?	Yes □	No □		

### Schedule H – Methodology

#### Schedule H1 – Methodology

Provide a statement of the Respondent's proposed arrangements, procedures and methodologies for carrying out and completing WUC. This should include:

- a brief overview of the methodology proposed by the Respondent for the carrying out and completion of WUC;
- 2. an understanding of the project objectives and deliverables;
- 3. how it will identify potential problems that may arise during carrying out and completion of WUC;
- 4. how it will overcome any such problems. Provide potential solutions to those problems;
- 5. identify construction/project risks and strategies for management and mitigation of these risks;
- 6. comments on constructability;
- 7. commissioning and handover management proposed;
- 8. defect rectification management proposed;
- 9. provide a summary of any cost saving initiatives or opportunities that it has identified or recommends;
- 10. provide a summary of innovative work procedures or any other innovation that it recommends or offers during the course of carrying out and completion of WUC; and
- 11. details of how it proposes to co-ordinate and work with the Principal's staff and with other contractors which might be retained by the Principal on the same Site:
  - (a) for the duration of WUC; and
  - (b) in respect to any shut downs of the Principal's facilities which may occur during the course of carrying out and completing WUC.

### Schedule I – Program

#### Schedule I1 - Program

Provide as a separate attachment a program for WUC which:

- demonstrates that the Respondent could, if the Respondent's Response is successful, satisfactorily complete the Works by the date or within the period described in the Tender Form for completion;
- 2. complies with the requirements of a program stated in the General Specification or elsewhere in the Request for Tender:
- 3. takes account of any constraints to the program stated in the General Specification or elsewhere in the Request for Tender;
- 4. is in Microsoft Project format;
- 5. shows any relevant separable portions; and
- 6. shows how WUC will be carried out including but not limited to the Contract milestone dates, the commencement and completion dates of each trade and/or subcontract work activity, procurement activities and supply contract activity, with activities linked in a logical progression through a 'critical path' and identify any float based on a continuous cycle of work.

See separate attachment

### Schedule J - Pricing, Cash Flow and Variation Rates

#### Schedule J1 - Pricing

This Schedule is attached separately and is to be completed and returned in **Excel format** with the Response.

#### Schedule J2 - Cash Flow Projection

The Respondent is to provide a cash flow projection schedule which:

- provides anticipated monthly progress claims for the carrying out and completion of WUC inclusive of accumulative totals; and
- 2. is consistent with the Program in Schedule I.

## Schedule J3 - Variation Rates Schedule J3.1 - Labour **Labour Charges Per Hour (Excluding GST)** Role Time-and-a-Half **Double Time** Normal Project Manager Concreter Steel Fixer Pipe Fitter Plumber Electrician Manhole Builder Pipe Layer Labourer - Skilled - Unskilled Truck Driver Plant Operator Supervisor Foreman Surveyors Others (Respondent to list as required)

Schedule J3.2 - Plant				
Туре	Capacity	Plant Hire Per Hour Including Operator (excluding GST)  Standb Per Hou (excluding GST)		
Backhoe				
Truck				
Water Truck				
Mobile Crane				
Air compressor, hoses and tools				
Excavator				
Grader				
Bobcat				
Dozer				
Roller				
Welding Equipment				
Others (Respondent to list as required)				

## Schedule K – Additional Information

Schedule M1 – Additional Information		
The Respondent may add any additional information relevant to this Response in this Schedule.		

# Schedule L – Australian Government Work Health and Safety Accreditation Scheme

#### Schedule N1 - Details of accreditation status

It is a requirement of this project that the successful Respondent be accredited under the Work Health and Safety Accreditation Scheme (Scheme) established by the *Building and Construction Industry (Improving Productivity) Act 2016* (Cth), at the time of entering into the Contract for the Building Work and while the Building Work is being carried out.

Item		Yes or No	
1.	Is the Respondent accredited under the Australian Government Work Health and Safety Accreditation Scheme?  If yes, state date of accreditation:	□Yes	□ No
2.	Is business currently seeking accreditation?  If yes, provide evidence that accreditation is being sought	□ Yes	□ No
3.	If the Respondent is a joint venture, has the Respondent obtained consent under the Scheme to pursue this Response?  If yes, provide evidence that consent has been obtained	□ Yes	□ No

# Schedule M – Queensland Code of Practice for the Building and Construction Industry

#### Schedule O1 - Compliance Schedule

The Code of Practice for the Building and Construction Industry (Queensland Code) applies to this Contract. The Respondent's Response will not be accepted if the Principal reasonably considers that the Respondent is not compliant with the Queensland Code or is excluded from tendering for this Contract pursuant to the Queensland Code.

Note// Fulfilling the requirements in this Compliance Schedule does not automatically mean a party has complied with the Queensland Code, whereas a failure to fulfil a requirement in this Compliance Schedule is, prima facie, considered to be acting inconsistently with the Queensland Code.

#### 1. Primary acknowledgments and undertakings

- 1.1 By completing this Compliance Schedule and submitting a Response, the Respondent:
  - (a) acknowledges that the Queensland Government's Code of Practice for the Building and Construction Industry (Queensland Code) applies to the project the subject of this Response;
  - (b) undertakes that it, and its related entities, will comply with the Queensland Code on:
    - (i) the project the subject of this Response;
    - (ii) any privately and publicly funded building and construction work to which the Queensland Code applies, on and from the date of submitting this Response (if not already required to comply on such privately and publicly funded projects);
  - (c) confirms that it and its related entities have complied with:
    - the Queensland Code on all its other projects to which the Queensland Code applies or has been applied;
    - (ii) all applicable legislation, Court and Tribunal orders, directions and decisions, and industrial instruments; and
  - (d) confirms that neither it, nor any of its related entities, are subject to a sanction or other circumstance that would preclude the Respondent from submitting an expression of interest or tender response, or, if successful, being awarded the Contract.

#### 2. Sanctions for non-compliance

- 2.1 The Respondent acknowledges that where it, or a related entity, fails to comply with the Queensland Code, a sanction may be imposed on the Respondent or its related entity or both. The sanctions that can be imposed include, but are not limited to, one or more of the following:
  - (a) a formal warning that a further breach will lead to severe sanctions;
  - (b) referral of a complaint to the relevant industry organisation for assessment against its own professional code of conduct and appropriate action;
  - (c) reduction in tendering opportunities at either agency or government-wide level, for example, by exclusion of the breaching party from tendering for government work above a certain value, or for a specified period;
  - (d) reporting the breach to an appropriate statutory body; and
  - (e) publication of breach and identity of the party.

#### 3. **Disclosure of information**

- 3.1 The Respondent agrees and gives its consent (or reaffirms its consent), and confirms that its related entities agree and give their consent (or reaffirm their consent), to the disclosure of information concerning the Respondent's, and the Respondent's related entities', compliance with the Queensland Code, including disclosure of details of past conduct and whether or not sanctions have been imposed on the Respondent or its related entities.
- 3.2 The Respondent confirms that it has obtained, or will obtain, the consent of each subcontractor or consultant it proposes to use on the project, or that it will use if successful in the Response, to the disclosure of information concerning the subcontractor's and consultant's compliance with the Queensland

Code, and Federal Code including disclosure of details of past conduct and whether or not sanctions have been imposed on the subcontractor or consultant or its related entities.

- 3.3 The consent (or reaffirmation of consent) by the Respondent, its related entities and any proposed or subsequent subcontractors, is given to the State of Queensland, its agencies and Ministers for purposes including:
  - (a) the exercise of their statutory or portfolio responsibilities;
  - (b) investigating and checking claims and assertions made by the Respondent in any documents provided as part of its Response;
  - (c) monitoring, investigating and enforcing the Queensland Code, and
  - (d) ensuring, facilitating and promoting compliance with the Queensland Code.
- 3.4 The Respondent acknowledges that this consent is not limited to this Response, or this project, as parties are expected to comply with the Queensland Code on future projects to which they apply.

#### 4. Positive obligations

- 4.1 Without limiting the obligations and requirements in the Queensland Code, the Respondent acknowledges and undertakes to comply with its positive obligations under the Queensland Code, including to:
  - (a) allow Queensland Government authorised personnel to:
    - (i) access the project site and other premises;
    - (ii) monitor and investigate compliance with the Queensland Code;
    - (iii) inspect any work, material, machinery, appliance, article, or facility;
    - (iv) inspect and copy any record relevant to the project; and
    - (v) interview any person;

as is necessary to demonstrate compliance with the Queensland Code;

- (b) notify the Client Agency and the Principal of any alleged breaches of the Queensland Code and of voluntary remedial action taken, within 24 hours of becoming aware of the alleged breach;
- (c) (for principal contractors only) report any grievance or dispute relating to workplace relations or Workplace Health & Safety (WH&S) matters that may impact on project costs, related contracts or timelines to the Client Agency within 24 hours of becoming aware of the grievance or dispute and to provide regular updates on the grievance or dispute;
- (d) report any threatened or actual industrial action that may impact the project, project costs, related contracts or timelines to the Client Agency within 24 hours and provide regular updates about the steps being taken to resolve the threatened or actual industrial action;
- take all steps reasonably available to prevent, or resolve, industrial action which adversely affects, or has the potential to adversely affect, the delivery of the project or other related contracts on time and within budget; and
- (f) take all reasonably available steps to prevent, or bring to an end, unprotected industrial action occurring on, or affecting the project, including by pursuing legal action where possible. Any such legal action must be conducted (and where appropriate, concluded) in a manner consistent with the guiding principles and objectives of the Queensland Code, namely supporting outcomes of compliance with the law, productivity in delivering the project on time and within budget, maintaining a high standard of safety and protecting freedom of association.
- 4.2 Without limiting the obligations and requirements of the Queensland Code, the Respondent acknowledges its obligation to ensure, through contract, that subcontractors and consultants similarly do, or allow for, each of these applicable positive obligations.

#### 5. Privately funded work

- 5.1 The Respondent acknowledges and agrees that in respect of its privately funded building and construction work it, and its related entities, will:
  - (a) comply with the Queensland Code;
  - (b) maintain adequate records of compliance with the Queensland Code (including by contractors);
  - (c) allow Queensland Government authorised personnel to:
    - (i) access the sites and premises;
    - (ii) monitor and investigate compliance with the Queensland Code;

- (iii) inspect any work, material, machinery, appliance, article, or facility;
- (iv) inspect and copy any record relevant to the project; and
- (v) interview any person;

as is necessary to demonstrate compliance with the Queensland Code; and

(d) ensure contractors and consultants similarly do, or allow, for each of these obligations.

#### 6. Subcontractors and consultants

- 6.1 Where the Respondent proposes to subcontract a part of the project works, and it is authorised to do so, it agrees that it will ensure, through contract, that each subcontractor or consultant agrees to the above clauses:
  - (a) the items in Clauses 1 (Primary acknowledgments and undertakings) and 3 to 6 (Disclosure of information) in respect of the relevant subcontractor or consultant;
  - (b) comply with the applicable plans and policies on the project referred to in Clauses 7 and 8 (Positive obligations) and 9 (Privately funded work); and
  - (c) where a nominated subcontractor or consultant is proposed in the Response, that nominated party cooperates with Queensland Government authorised personnel during the Procurement Process for purposes outlined in Clause 2 (Sanctions for non-compliance).

#### 7. Declaration by Respondent and authorised representative

7.1 By signing this declaration on behalf of the Respondent, the authorised representative declares that they have full authority to execute it and have obtained any necessary consents and approvals to do so.

Name:	[RESPONDENT TO INSERT NAME OF SIGNATORY]
Position:	[RESPONDENT TO INSERT POSITION OF SIGNATORY]
Signature:	[RESPONDENT TO SIGN]
Date:	[RESPONDENT TO INSERT DATE]