



# NOTICE OF MEETING

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- Meeting:** General Meeting
- Date:** Wednesday, 16<sup>th</sup> October 2024
- Location:** **Council Chambers,  
Georgetown**
- Commencing:** **9.00am**
- Councillors:** Cr Hughes  
Cr Royes  
Cr Tincknell  
Cr Ryan  
Cr Carroll

## Agenda Attached

Ken Timms PSM  
CHIEF EXECUTIVE OFFICER

## **Local Government Act Qld 2009**

Section 4(2) of the *Local Government Act Qld 2009* state that the local government principles are:

- a) Transparent and effective processes, and decision-making in the public interest
- b) Sustainable development and management of assets and infrastructure, and delivery of effective services
- c) Democratic representation, social inclusion and meaningful community engagement
- d) Good governance of, and by, local government
- e) Ethical and legal behavior of councilors and local government employees

## **Local Government Regulation 2012**

Section 254(J) Closed meetings:

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its Councillors or members consider it necessary to close the meeting to discuss one or more of the following matters –
  - a) The appointment, dismissal or discipline of a chief executive officer
  - b) Industrial matters affecting employees
  - c) The local government's budget
  - d) Rating concessions
  - e) Legal advice obtained by the Council or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government
  - f) Matters that may directly affect the health and safety of an individual or group of individuals
  - g) Negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government
  - h) Negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*
  - i) A matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State
  - j) An investigation report given to the local government under chapter 5A, part 3, division 5 of the Act.
- (4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in section 150ER(2), 150ES(3) or 150EU(2) of the Act will be considered, discussed, voted on or made to be closed.
- (5) A resolution that a local government meeting be closed must –
  - a) State the matter mentioned in subsection (3) that is to be discussed; and
  - b) Include an overview of what is to be discussed while the meeting is closed. meeting be closed must state the nature of the matters to be considered while the
  - c) meeting is closed.
- (6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

## OPEN SESSION AGENDA

1. OPENING OF THE MEETING AND SIGNING OF THE ATTENDANCE BOOK
2. ACKNOWLEDGEMENT TO COUNTRY
3. PRAYER
4. APOLOGIES, CONDOLENCES AND CONGRATULATIONS
5. CONFIRMATION OF GENERAL MEETING MINUTES
6. CONSIDERATION OF BUSINESS ARISING FROM GENERAL MEETING MINUTES
7. CONSIDERATION OF DCS OPEN SESSION REPORTS
8. CONSIDERATION OF DES OPEN SESSION REPORTS
9. CONSIDERATION OF CEO OPEN SESSION REPORTS
10. CONSIDERATION OF CLOSED SESSION REPORTS
11. CONSIDERATION OF ADDENDUM REPORTS
12. CONSIDERATION OF GENERAL BUSINESS
13. CONCLUSION

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# UNCONFIRMED MINUTES

GENERAL MEETING OF  
ETHERIDGE SHIRE COUNCIL  
HELD AT COUNCIL CHAMBERS, GEORGETOWN  
ON WEDNESDAY, 18<sup>th</sup> SEPTEMBER 2024  
COMMENCING AT 9.00AM

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**ETHERIDGE SHIRE COUNCIL  
MINUTES OF THE GENERAL MEETING  
HELD AT COUNCIL CHAMBERS, GEORGETOWN  
ON WEDNESDAY, 18<sup>TH</sup> SEPTEMBER 2024  
COMMENCING AT 9.00AM**

**ATTENDANCE**

Mayor Barry Hughes  
Cr. Ian Carroll  
Cr. Laurell Royes  
Cr. Seven Ryan  
Cr. Ian Tincknell

**OFFICERS PRESENT**

Mr. Ken Timms, Chief Executive Officer  
Mr. Raju Ranjit, Director of Engineering Services  
Mrs. Renee Bester, Director of Corporate Services  
Miss. Gemma Bethel, Executive Assistant

**OPEN GALLERY**

Aaron Gallagher and Tony Gallagher entered the meeting at 9:01am.

**DEPUTATION**

A deputation was requested by Mr Aaron Gallagher and accepted by Council.

**ATTENDANCE**

Aaron Gallagher and Tony Gallagher left the meeting at 9:25am.

**MEETING OPENNING**

The Mayor declared the meeting open at 9:26am and welcomed all in attendance.

**ACKNOWLEDGEMENT TO COUNTRY**

“We would like to acknowledge the traditional owners of this land and pay our respects to the Elders past, present and future for they hold the history, cultural practice, and traditions, of their people.”

**PRAYER**

“We ask that today you give us wisdom to make good decisions to benefit our communities. Help us see what will benefit our shire and give us hearts to serve others. Amen”.

**DECLARATION OF CONFLICTS OF INTEREST**

**Cr Royes**

- Prescribed interest in agenda item #13 - Tender for Gravel Screening for 2024-2026 DFRA Works ESC-029

**Cr Ryan**

- Declared conflict of interest in agenda item #12 – Tender for Sealing Work for Forsayth – Einasleigh Road Project – ESC 2024-021

**APOLOGIES, CONDOLENCES AND CONGRATULATIONS**

**Condolences:**

Nil

**Congratulations:**

Council wish to congratulate Harry and Christine Portas on the birth of their son Frank.  
Council wish to congratulate Abbey Taylor on her recent appointment of Terrestrial Team Leader.

**Apologies:**

Nil

**CONSIDERATION OF MINUTES**

**1. General Meeting Minutes – Wednesday 14<sup>th</sup> August 2024**

RESOLUTION

That the Minutes of the General Council Meeting held at Georgetown on Wednesday 14<sup>th</sup> August 2024 be confirmed.

**MOVED:** Cr. Royes

**SECONDED:** Cr. Hughes

**CARRIED**  
**RESOLUTION #24.09.01**  
**5/0**

**BUSINESS ARISING FROM GENERAL MINUTES**

**Cr Royes**

#24.04.10 – Strategic Plan progress for existing floodways

**CONSIDERATION OF OPEN SESSION REPORTS**

**Director of Corporate Services**

**1. Director of Corporate Services Briefing Report**

RESOLUTION

That Council acknowledges and receives the Director of Corporate Services' Briefing Report.

**MOVED:** Cr. Hughes

**SECONDED:** Cr. Royes

**CARRIED**  
**RESOLUTION #24.09.02**  
**5/0**

**2. Financial Performance as at 31<sup>st</sup> August 2024**

EXECUTIVE SUMMARY

In accordance with section 204 of the Local Government Regulation 2012, a monthly finance report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of the month before the meeting held.

RESOLUTION

That Council receives the financial statements for the period ended 31<sup>st</sup> August 2024 pursuant, and in accordance with, the Local Government Regulation 2012 (s204).

**MOVED:** Cr. Tincknell

**SECONDED:** Cr. Royes

**CARRIED**  
**RESOLUTION #24.09.03**  
**3/2**

VOTE

Cr Royes requested that her vote be recorded against the above motion.

ADJOURNMENT

Council adjourned for Morning Tea at 10:19am

**RESUMPTION**

Council resumed the meeting at 10:40am

**3. Policy Register Review – Repealing Redundant Policies**

EXECUTIVE SUMMARY

The purpose of this report is for council to consider repealing redundant policies following a review of Council's Corporate Policy Register.

RESOLUTION

That Council:

1. Note the ongoing comprehensive review and cleansing project of Council's Policy Register;
2. Repeal the following policies:
  - a. Grants to Community Organisations Policy S009
  - b. Community Town Infrastructure Policy C043
  - c. Economic Development Grant Policy C036
  - d. Enterprise Risk Management Policy C002
  - e. Debt Recovery Policy S011
  - f. Asset Policy (No policy number)
  - g. Einasleigh Common Agistment Policy - Etheridge Shire Council
  - h. Einasleigh Town Common Agistment & Land Management Policy C013
  - i. Acknowledgements of Traditional Owners (Welcome to Country) Policy C003
  - j. Road Classification for Grid width Purposes Policy C016
  - k. Bus Travel Assistance Community Groups Policy C020
  - l. Use of Student Hostel Outside of School Terms Times Policy C022
  - m. Insurance Requirements- Use of Public Facilities owned by Council Policy C023
  - n. Councillors Attendance Canberra Deputations Policy C024
  - o. Taking of Legal Action Policy C025
  - p. Year 7 Learning Facility Payments C032
  - q. Flexible Financial Hardship and Support Policy and Application C040
  - r. Inform Newsletter. Content and related charges C105
  - s. ESC – C011 Fees Policy (Child Care Centre)
  - t. ESC – C012 Priority of Access Policy (Childcare Services)
  - u. ESC – C038 Biting Policy
  - v. ESC – C026 Sustainable Environment Policy

**MOVED:** Cr. Ryan

**SECONDED:** Cr. Royes

**CARRIED**  
**RESOLUTION #24.09.04**  
**5/0**

**4. RADF Advisory Committee Meeting Minutes Adoption**

EXECUTIVE SUMMARY

Council's Regional Art's Development Fund (RADF) Advisory Committee Meeting was held 2nd September 2024, in Georgetown. The minutes of this meeting are tabled for Council's review.

RESOLUTION

That Council receive the unconfirmed minutes of the RADF Advisory Committee Meeting held 02/09/2024.

**MOVED:** Cr. Tincknell

**SECONDED:** Cr. Carroll

**CARRIED**  
**RESOLUTION #24.09.05**  
**5/0**

**CONSIDERATION OF OPEN SESSION REPORTS**



**ATTENDANCE**

Raju Ranjit entered the meeting at 11:04am

**Director of Engineering Services**

**5. Director of Engineering Services Briefing Report**

RESOLUTION

That Council acknowledges and receives the Director of Engineering Services' Briefing Report.

**MOVED:** Cr. Hughes

**SECONDED:** Cr. Ryan

**CARRIED**  
**RESOLUTION #24.09.06**  
**5/0**

**ADJOURNMENT**

Council adjourned for Lunch at 12:26pm

**RESUMPTION**

Council resumed the meeting at 1:00pm

**ATTENDANCE**

Renee Bester left the meeting at 1:01pm and returned at 1:05pm  
Gemma Bethel left the meeting at 1:17pm and returned at 1:20pm  
Renee Bester left the meeting at 1:48pm and returned at 1:51pm  
Ken Timms left the meeting at 1:56pm and returned at 1:57pm

**6. Forsyth Transfer Station Opening Hours**

EXECUTIVE SUMMARY

This report relates to the consideration of the opening hours of the Forsyth Transfer Station and relevant signage.

RESOLUTION

Council resolves to defer the matter until after further Community Consultation is undertaken.

**MOVED:** Cr. Carroll

**SECONDED:** Cr. Tincknell

**CARRIED**  
**RESOLUTION #24.09.07**  
**5/0**

**CONSIDERATION OF OPEN SESSION REPORTS**

**Chief Executive Officer**

**7. Commonwealth Savings Postal Bank**

EXECUTIVE SUMMARY

Council received correspondence from Strathfield Council in relation to the support of all Councillors in Australia supporting the draft bill to establish a Commonwealth Savings Postal Bank (CPSB). The correspondence requested that Council pass a resolution in support of the new proposed establishment and forward a Letter of Support to Federal Representatives, Queensland State Representatives and to all Queensland Senators of all parties.

RESOLUTION

That Council provide a Letter of Support for the proposed Commonwealth Savings Postal Bank to the appropriate parties.

**MOVED:** Cr. Royes

**SECONDED:** Cr. Ryan

**CARRIED**  
**RESOLUTION #24.09.08**  
**5/0**

## **8. Proposed Change to the December Meeting Date**

### EXECUTIVE SUMMARY

At least once in each year, Council must publish a notice of the days and times when its ordinary meetings will be held and furthermore Council must publish this notice on the local government's website. Any changes to these dates need to be adopted by Council and advertised to the community.

The North West Queensland Regional Organisation of Councils Meeting is being held from the 11th to the 12th of December 2024, which clashes with December's General Meeting date being the 11th December 2024. This meeting is important to the Etheridge Shire and should be attended.

### RESOLUTION

That Council:

Resolve to amend the December 2024 General Meeting date from the 11th December 2024 to the 18<sup>th</sup> December 2024 in accordance with S.254B of the Local Government Regulation 2012.

**MOVED:** Cr. Tincknell

**SECONDED:** Cr. Royes

**CARRIED**  
**RESOLUTION #24.09.09**  
**5/0**

## **CONSIDERATION OF CLOSED SESSION REPORTS**

### CONFLICT OF INTEREST

Cr Hughes declared a conflict of interest at 2:49pm in agenda item #9- Lease of Savannah House.

### CHAIR

Deputy Mayor, Cr Royes took over Chair of the meeting at 2:50pm.

### RESOLUTION

After discussion, Council resolved to allow Cr Hughes to remain in the meeting and vote on Agenda Item 9.

**MOVED:** Cr. Royes

**SECONDED:** Cr. Carroll

**CARRIED**  
**RESOLUTION #24.09.10**  
**4/0**

### CHAIR

Cr Hughes resumed Chair of the meeting at 2:52pm

### RESOLUTION

That Council go into closed session at 2:53pm to discuss (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government under section 254J of the Local Government Regulation 2012 which states that:

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its Councillors or members consider it necessary to close the meeting to discuss the sale of land.

**MOVED:** Cr. Ryan

**SECONDED:** Cr. Carroll

**CARRIED**  
**RESOLUTION #24.09.11**  
**5/0**

**ATTENDANCE**

Raju Ranjit left the meeting at 3:26pm and returned at 3:28pm  
Gemma Bethel left the meeting at 3:32pm and returned at 3:34pm

**CONFLICT OF INTEREST**

Cr Ryan has a declared conflict of interest in agenda item #12 – Tender for Sealing Work for Forsyth – Einasleigh Road Project – ESC 2024-021 and left the meeting at 3:43pm.

**ATTENDANCE**

Ken Timms left the meeting at 3:47pm and returned at 3:50pm  
Cr Ryan returned to the meeting at 4:15pm

**CONFLICT OF INTEREST**

Cr Royes has a prescribed conflict of interest in agenda item #13 - Tender for Gravel Screening for 2024-2026 DFRA Works ESC-029 and left the meeting at 4:28pm

**ATTENDANCE**

Cr Royes returned to the meeting at 4:55pm

**RESOLUTION**

Council resolve to come out of closed session at 4:59pm

**MOVED:** Cr. Ryan

**SECONDED:** Cr. Tincknell

**CARRIED**  
**RESOLUTION #24.09.12**  
**5/0**

**9. Lease of Savannah House**

**EXECUTIVE SUMMARY**

To consider and enable a decision regarding the application of section 236(1)(c)(iii) of the Local Government Regulation 2012 (Qld) (“LGR”) exempting Council from the requirement to go to tender for the disposal of a trustee lease over reserve land, with the intention of renewing the lease to an existing tenant.

**RESOLUTION**

That Council (as trustee) resolves:

Pursuant to section 257 of the Local Government Act 2009, to delegate to the Chief Executive Officer the power to negotiate matters related to the lease on lot 901 on crown plan G1884.

**MOVED:** Cr. Royes

**SECONDED:** Cr. Ryan

**CARRIED**  
**RESOLUTION #24.09.13**  
**5/0**

**10. Write Off - Rates**

**EXECUTIVE SUMMARY**

Council was advised of the following liquidations with regards to mining leases:

1. on 22nd August 2024 by the liquidator of assessment 00452-30231-000 & 00452-30232 that the leases were disclaimed by the liquidator on 28/07/2022.
2. on 20th November 2023 by the liquidator of assessment 00452-00900-000 that the leases were disclaimed by the liquidator on the 30/06/2023.

Council has exhausted all means of recovering the debt including internal debt recovery procedures and liaising with Department of Resources.

RESOLUTION

That Council resolve to write off the following amounts for a total of \$168,375.02:

- Assessment #00452-00900-000 for the amount of \$156,669.21
- Assessment #00452-30231-000 for the amount of \$4656.98
- Assessment #00452-30232-000 for the amount of \$7048.83

**MOVED:** Cr. Royes

**SECONDED:** Cr. Tincknell

**CARRIED**  
**RESOLUTION #24.09.14**  
**5/0**

**11. Write Off – Debtors**

EXECUTIVE SUMMARY

Council has undertaken a review of the outstanding debts greater than 90 days and has identified a debtor in arrears, and given the circumstances, should be considered by Council to be written off.

RESOLUTION

That Council resolve to write off the outstanding balance for invoice 12082 for the value of \$329.51.

**MOVED:** Cr. Ryan

**SECONDED:** Cr. Carroll

**CARRIED**  
**RESOLUTION #24.09.15**  
**5/0**

ATTENDANCE

Cr Ryan has a declared conflict of interest in agenda item #12 – Tender for Sealing Work for Forsyth – Einasleigh Road Project – ESC 2024-021 and left the meeting at 5:02pm

**12. Tender for Sealing Work for Forsyth – Einasleigh Road Project – ESC 2024-021**

EXECUTIVE SUMMARY

This report relates to the consideration of tenders received for sealing for Forsyth Einasleigh Road from chainage 32.267 km to 37.10 km.

RESOLUTION

That Council upon receiving only two conforming tenders, Council award the tender to Koppen Pty Ltd for traffic management, design, supply, seal the two coats of seal on the Forsyth – Einasleigh Road from chainage 32.267 km to 37.10 km to the value of \$ 592,096 (ex GST).

**MOVED:** Cr. Royes

**SECONDED:** Cr. Hughes

**LOST**  
**1/3**

VOTE

Cr Royes, Cr Carroll and Cr Tincknell requested that their vote be recorded against the above motion.

RESOLUTION

Council resolve to defer the matter until the October General Meeting pending further information and costings associated with the Forsyth – Einasleigh Road TIDS Project to date.

**MOVED:** Cr. Royes

**SECONDED:** Cr. Carroll

**CARRIED**  
**RESOLUTION #24.09.16**  
**3/1**

ATTENDANCE

Cr Ryan returned to the meeting at 5:13pm

**CONFLICT OF INTEREST**

Cr Royes has a prescribed conflict of interest in agenda item #13 - Tender for Gravel Screening for 2024-2026 DFRA Works ESC-029 and left the meeting at 5:15pm

**13. Tender for Gravel Screening for 2024-2026 DRFA Works – ESC 2024- 029**

EXECUTIVE SUMMARY

This report relates to the consideration of tenders received for the gravel screening for 2024 -2026 DRFA works ESC 2024\_029 for Zone 1,2 and 3.

RESOLUTION

That Council accept the tender of Terry Family Developments Pty Ltd to screen the gravel on ground to the values of \$1,056,035.75 (Ex. GST)

Zone 1: 104,753 tons @ \$435,307.95

Zone 2: 82,625 tons @343.350.70

Zone 3: 66748 tons @ \$ 277.377.10

**MOVED:** Cr. Hughes

**SECONDED:** Cr. Carroll

**LOST**  
1/3

**VOTE**

Cr Tincknell requested that his vote be recorded against the above motion.

RESOLUTION

Council resolve to defer the matter until a future General Meeting pending further information relating to:

1. Confirmation from the funding body regarding this process.
2. Location of intended extraction sites
3. Rehabilitation plans for existing and proposed road corridors
4. Cost comparison for other methods

**MOVED:** Cr. Tincknell

**SECONDED:** Cr. Ryan

**CARRIED**  
**RESOLUTION #24.09.17**  
3/1

**ATTENDANCE**

Cr Royes returned to the meeting at 5:24pm

**14. Supply & Delivery of One New Multi Tyre Roller and Trade of One Multi Tyre Roller #4138**

EXECUTIVE SUMMARY

The 2024/2025 budget provides for the procurement of One New Multi Tyre Rollers. In accordance with relevant legislation and the Etheridge Shire Council Procurement Policy, Quotations for this item of plant were invited August 2024 and closed September 2024. Tenders for this plant were sourced though Local Buy tender and quotation arrangements Heavy Plant Machinery Equipment NPN 2.15-2.

The Quotation evaluation process has been completed and the details of each quote are provided in this report along with tender assessment carried out by the review panel.

RESOLUTION

That Council resolves to accept the following Tender from Hastings Deering for supply of one New Multi Tyre Roller and the trade of one multi tyre roller plant number 4138.

Plant #	Recommended Tender	Purchase Price GST Excl
New	Hastings Deering CW34 Multi Tyre Roller	\$165,000.00
Plant #	Recommended Trade Tender	Trade Purchase Price GST Excl
Trade 4138	Hastings Deering CW34 Multi Tyre Roller	\$100,000.00

**MOVED:** Cr. Ryan

**SECONDED:** Cr. Carroll

**CARRIED**  
**RESOLUTION #24.09.18**  
**5/0**

**CONSIDERATION OF OPEN SESSION ADDENDUM**

**Director Of Corporate Services**

**15. Audit Committee Meeting Minutes – 13<sup>th</sup> September 2024**

EXECUTIVE SUMMARY

In accordance with section 211, Council's Audit Committee met on 13th September 2024 to receive the draft 2023/2024 Financial Statements prior to being sent to the Queensland Audit Office. A copy of the meeting minutes are provided as a written report about the matters reviewed at the meeting.

RESOLUTION

That Council receive the unconfirmed minutes of the Audit Committee Meeting held 13th September 2024, and adopt the recommendations made therein.

**MOVED:** Cr. Hughes

**SECONDED:** Cr. Royes

**CARRIED**  
**RESOLUTION #24.09.19**  
**5/0**

**Chief Executive Officer**

**16. Chief Executive Officer Briefing Report**

RESOLUTION

That Council acknowledges and receives the Chief Executive Officer's Briefing Report.

**MOVED:** Cr. Carroll

**SECONDED:** Cr. Royes

**CARRIED**  
**RESOLUTION #24.09.20**  
**5/0**

ATTENDANCE

Renee Bester left the meeting at 5:27pm

Raju Ranjit left the meeting at 5:27pm

RESOLUTION

Council resolve to confirm the appointment of Mark Watt as the Chief Executive Officer, commencing 21<sup>st</sup> October 2024.

**MOVED:** Cr. Hughes

**SECONDED:** Cr. Royes

**CARRIED**  
**RESOLUTION #24.09.21**  
**5/0**

ATTENDANCE

Renee Bester returned to the meeting at 5:34pm

Raju Ranjit returned to the meeting at 5:34pm

Renee Bester left the meeting at 6:06 and returned at 6:07pm

**GENERAL BUSINESS**

**UNCONFIRMED MINUTES – GENERAL MEETING 18<sup>TH</sup> SEPTMEBER 2024**

Cr Tincknell	Cobbold Road. (Forsayth air strip to Sawpit Creek)
Cr Tincknell	TIDS job Einasleigh to Forsayth.
Cr Tincknell	KDR Seal
Cr Tincknell	Working Without Hours
Cr Tincknell	Council wet & dry hire processes
Cr Tincknell	Fencing/River Walk
Cr Tincknell	Drainage Hayman Street
Cr Tincknell	AFM/Council Structural Change
Cr Tincknell	Torlinga Road
Cr Royes	Northern Gulf Resilience Profile - a very valuable tool for Council
Cr Royes	Administration of the Emergency Management Levy (Compulsory State Levy)
Cr Royes	Strategic consideration of "community benefit" in all future development application/ industry developments
Cr Royes	Economic Development - considered for each community, ensuring opportunity and progress is evident in each community.
Cr Carroll	EML
Cr Carroll	Riverine clearing
Cr Carroll	Forsayth transfer station
Cr Carroll	Bitumen damage First St Forsayth

***CONCLUSION***

There being no further business the Mayor declared the meeting closed at 7:10pm. These minutes will be confirmed by Council at the General Meeting held on Wednesday 16<sup>th</sup> October 2024.

Cr. Barry Hughes  
MAYOR





24.08.07	That Council resolve to defer the matter of the Drug and Alcohol Policy (A012) to a future meeting/workshop.	CEO	The matter will be revisited upon the WHS officer returning from leave in September	In progress
24.08.10	The Council resolve to: Seek the Biosecurity Advisory Committees support regarding an application under the QFPI Round 8b Approve in principle an application submission to the QFPI Round 8l	DCS	Council drafted a submission fro the grant however was advised by DAF that the funding round was for innovative ideas, and not on the ground control measures.	Complete
24.08.12	That Council resolve to send the following representative to attend the 2024 LGAQ Annual Conference in Brisbane from th 21st – 23rd October 2024: - Mayor Barry Hughes - Deputy Mayor Laurell Royes - CEO Ken Timms PSM (or equivalent) - Cr Ian Carroll - Cr Seven Ryan	CEO	EA Liasing with attendees in regards to registration and travel requirements	Complete
24.08.18	That Council resolve to tender out the Town Maintenance Contracts for Mt Surprise and/or Einasleigh providing the tender document includes but is not limited to, a works program and comprehensive reporting tool.	DES	Reports regarding the specification and hours required will be discussed in the October meeting. DES Breifing Report	In progress
24.08.24	That Council resolves to accept the quoted unit rates provided by Shepherd Services for the delivery of the Nov 2023 severe flash flooding and Tropical Cyclone Kirrily event under Local Buy Project Management Services LB279. Further that prior to commencement of the delivery of this project that Council requests Shepherd Services outline how it intends to fulfil its obligations under this contract.	DES	PO has been raised. Currently liaising with Shepherds to consult the community on this service and work specifications.	Complete
24.08.26	Upon further information supplied by Simon Terry (Cobbold Gorge), Council advise it may consider a signed private works application to carry out the reconstruction and sealing work on 800m section between Cobbold Gorge Village office building & the boundary grid.	DES	DES to provide Simon with Council's decision to liaise further. Based on the information available the section from the Grid to village is also Council roads and will not be a private work	Complete
<b>21st February 2024</b>				
24.02.16	That Council receive the report on the Georgetown Student Hostel and instruct the CEO to present a report to strategically addressed issues to the next Council Meeting.	DCS	Process is currently being reviewed in alignment with the present contract held with the Hostel contractors	In progress
<b>15th November 2023</b>				
23.11.25	That Council resolve to urgently seek costings for the erection of perimeter fence and remedial work at the Lynd Medica Centre.	CEO	Subject to ownership of the land.	In progress
<b>16th August 2023</b>				
23.08.12	That Council receive Ms Taylor's Mt Surprise Land Use Survey Report, and adopt the following recommendations made therein, specifically: - 1.The recommendations for Category 1, Category 2, Category 3, Category 4, Category 5, Category 6 and Category 7, outlined in the report, where appropriate; and 2.Council make enquiries with the State government in relation to Lot 11 SP252513, area 3.58 hectares, Reserve for Township and Trucking with Council as Trustee, to determine if the Occupation Lease (3520L454) can be cancelled and the lot transferred to Council as freehold land, to facilitate future development opportunities afforded by the Industrial Precinct designation of the lot, which was supported by the State, when preparing the 2020 Planning Scheme for the Shire.	DCS	Referred to consulting Town Planner for action. Matter has been referred back to Council for further consideration.	In progress



## DIRECTOR OF CORPORATE SERVICES – BRIEFING REPORT

**GENERAL MEETING:** September 2024

Mayor and Councillors  
Etheridge Shire Council  
PO Box 12  
Georgetown, QLD 4871

Councillors,  
I present my report for the period of: August 2024

### Update

1. Internal Audit - Council's Executive Management Team are in the process of providing responses to Pacifica for the draft report for Tender Evaluation & Contract Management Review.
2. External Audit – Draft Financial Statements have been prepared and were presented to the Audit Committee Meeting on Friday, 13<sup>th</sup> September. BDO have just completed the final External Audit visit week ending 4<sup>th</sup> October. Final Financial Statements are estimated to be back late October.
3. Audit Committee – The next Audit Committee meeting is scheduled for 28<sup>th</sup> October 2024 for the receipt of the Financial Statements prior to the deadline of 31<sup>st</sup> October 2024.

### Access to Easement-Road Openings - Ewamian People

The road easement survey has been completed and required documents filed with Moray & Agnew to further progress this matter.

### Council Facility Keyless Entry System

Council's IT Manager Jason Karsten is lead on this project. Jason has been communicating regularly with SpacetoCo to ensure the transition to operational is as smooth and efficient as possible. Spacetoco have finished setting up the software and development environment and are still working on the implementation stage including testing. Assuming this goes smoothly, we will proceed to providing credentials to our server.

### Independent Living Facility - Housing Infrastructure Grant

Preston Law is currently in the process of drafting tenancy guidelines, agreements and policies.

### Casey's Rest Upgrade Project

This project was to comprise of the following funding:

Funding Provider	Amount	Status
North West Minerals Province	\$100,000	Approved
Queensland Police Service	\$18,712	Approved
Etheridge Shire Council	\$18,713	Outstanding

The grant application through North West Minerals Province has been approved enabling works to begin. Bill Stanley (QPS) is still hopeful of a positive outcome for the additional contribution that Council is seeking from Police Charity and Qld Police Union.

## Student Hostel

Hostel contract negotiation have begun and are likely to continue through October. Additionally, capital works including re-roofing and re-flooring were completed throughout the September school holidays.

## Commercial Lease Negotiations – Savannah House

Council have begun negotiations with the current tenant and will provide further updates as this situation progresses.

## Sustainable Destinations Project

Council has successfully been awarded their Silver Certification as of 23<sup>rd</sup> September 2024. This will be communicated to the community once media releases are approved by both EarthCheck and Department of Tourism and Sport.

## Purchase of Lot 4 on CD35 (Lynd Medical Centre)

Council have addressed all obligations including final payment by 2<sup>nd</sup> October 2024 and are awaiting confirmation from Department of Resources of finalisation.

## Governance Review

Council engaged the Governance Advisory Service offered through a partnership between LGMA and the Department to assist LGA's through auditory means to ensure they are meeting their legislative requirements while operating within best practice guidelines. Council has undergone two site visits in 2024 with Policy Review progress well underway.

## Arts & Cultural Strategic Plan

Council have engaged Lesley Buckley to assist in the development of the Shires' Strategic Plan. Community consultation has concluded which was undertaken by way of a survey. Lesley has since provided Council with a copy of the summarised survey results. Future actions include Corporate Plan survey results, draft strategic plan, community consultation and council endorsement. This project is scheduled for endorsement in early 2025. More information is included within the CDEO Matters of Interest Report.

## Events & Commitments

DATE	ORGANISATION	TOPIC
17/09/2024	ESC	EMT Meeting
18/09/2024	ESC	September General Meeting
19/09/2024	Powerlink	Meeting (rescheduled)
23/09/2024	Powerlink	Meeting
25/09/2024	ESC	Internal Audit Report Meeting
26/09/2024	Powerlink & SpinFX	Meeting (Teams)
27/09/2024	ESC	Biosecurity Advisory Committee Meeting
27/09/2024	LGMA	Senior Executive Connect
30/09 – 04/10/2024	BDO	External Audit (onsite)
03/10/2024	Dept. T & S & Griffith	Etheridge EarthCheck Certification
09/10/2024	ESC	Georgetown Community Connect
10/10/2024	Qld Ombudsman	Public Interest Disclosure Training
11/10/2024	ESC	LDMG Meeting

Thankyou kindly,  
Renee Bester  
Director of Corporate Services



**General Meeting      16th October 2024**

<b>Subject</b>	Financial performance as at 30 September 2024
<b>Classification</b>	Open
<b>Author</b>	Laurie Hawker Finance Manager

EXECUTIVE SUMMARY

In accordance with section 204 of the Local Government Regulation 2012, a monthly finance report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of the month before the meeting held.

RECOMMENDATION

That Council receives the financial statements for the period ended 30 September 2024 pursuant to, and in accordance with, the Local Government Regulation 2012 (s204).

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BACKGROUND

The monthly financial report of Council provides a snapshot of Councils financial performance (Profit and Loss), financial position (Balance Sheet) and cash flow for the reporting period.

LINK TO CORPORATE PLAN

Corporate aim No 5 :Best practice corporate governance and organisational excellence.

Strategy No 5.3.1 ensure transparency of Council’s financial operations and performance and promote awareness within the community of councils financial management and other strategies.

BUDGET & RESOURCE CONSIDERATIONS

There are no Budget or resource Considerations contained within this report.

LEGAL CONSIDERATIONS

Section 204 of the Local Government Regulation 2012 requires the Chief Executive Officer to present a financial report to the Councils monthly meeting. The financial report is to be as close to the last day of the month of the reporting period as possible.

POLICY IMPLICATIONS

Advice if called.

CONSULTATION

Please consult Council’s Community Engagement Policy in conjunction with the IAP2 Spectrum for guidance.

Consultation	Tick	Policy Consideration	Action
<b>No consultation required</b>	<input checked="" type="checkbox"/>	Click or tap here to enter text.	Click or tap here to enter text.
<b>Inform</b>	<input type="checkbox"/>		
<b>Consult</b>	<input type="checkbox"/>		
<b>Involve</b>	<input type="checkbox"/>		
<b>Collaborate</b>	<input type="checkbox"/>		
<b>Empower</b>	<input type="checkbox"/>		

RISK ASSESSMENT

Risk Assessment Outcome: Assess likelihood and consequence to calculate outcome (Low, Medium, High)

CONSEQUENCE					
LIKELIHOOD*	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5

A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E
C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

**Report Prepared By:**

**Report Authorised By:**

**Laurie Hawker**

Ken Timms, Chief Executive Officer

**Date: 03/10/2024**

**Date: 03/10/2024**

ATTACHMENTS

Include attachments such as:

- Financial Report as at 30 September 2024



# **Etheridge Shire Council**

## **Financial Report**

**General Meeting of  
Council**

**16<sup>th</sup> October 2024**

**As at 9<sup>th</sup> October 2024**

## **Index of Attached Reports**

- 1 Highlights
- 2 Cash Position
- 3 Monthly Cash Flow Estimate
- 4 Comparative Data
- 5 Capital Funding Budget Vs Actual
- 6 Road Works - Budget V's Actual

## **Standard reports**

Capital Funding Detail- WIP report  
Rates Outstanding balance  
Debtors Outstanding Balances  
PCS Revenue and Expenditure Budget  
PCS Balance Sheet Summary  
PCS Statement of Comprehensive Income  
PCS Statement of Financial Position  
PCS Statement of Cash Flows

**Mayor and Councillors  
Etheridge Shire Council  
Georgetown Qld 4871**

## **1 Draft Highlights of this Month's Financial Report**

**Reporting Period:=-**

**30-September-2024**

### **Revenue**

Total revenue of \$ 26M. to 30-Sep-2024 representing 39 % of total budget of \$ 66.6 M.

These statements are for 3 months of the financial year and generally would represent 25 % of the overall budget.

The Recurrent revenue is \$25.095M which is largely due to the receipt of the FAGS grant in July 2024, FAGS operating \$5.359M and FAGS roads \$1.835M  
DTMR revenue is \$1.987M. Flood damage revenue is \$8.571M  
To date, 16% of Rates & Levies remain outstanding.

### **Expenditure**

Total expenditure of \$19.2M for the period represents 33% of total budgeted expenditure of \$57.7 M.

By far the biggest expenditure to date is flood damage, incurring \$9.296M.

Expenditure on DTMR works totals \$1.494M Year to Date.

### **Surplus / Deficit**

The Surplus result is \$6.819M reflecting strong early positive cash flows.



2 CASH POSITION

2024/2025

Sep-24

<b>CASH AT BANK</b>					
	Operating Account				111,887
<b>SHORT TERM INVESTMENTS</b>					
	QTC Cash Fund				15,338,976
			<b>Total</b>		<b>\$ 15,450,863</b>
The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors.					
	Cash backed <b>Current Liabilities</b> (AL,LSL,SL,RDO)			-	884,345
	Restricted cash - grants received not yet spent less grants receivable			-	420,000
				<b>-\$</b>	<b>1,304,345</b>
Balance of estimated rates/other <b>debtors</b> - estimated <b>creditors</b> :					
	(	1,170,266	-	2,173,484	-\$ 1,003,218
Plus cash surplus	\$	15,450,863	-	-\$ 1,304,345	\$ 14,146,518
<b>Working Capital</b>			<b>Total</b>		<b>\$ 13,143,301</b>

### 3. Monthly Cash Flow Estimate For Month of October 2024

#### Receipts \$ 000's

#### Expenditure \$ 000's

Rates	220,000	Payroll	520,000
Fees and Charges Billings	45,000	Operating and Contractor Payables	5,000,000
Own Roads Program Recoveries	0	PAYG-W; GST	140,000
Main Roads Invoiced Recoveries	609,404	Loan Payments	0
Grants Expected	60,000	Capital Acq	0
Flood Damage NDRRA	3,400,000	Other	0
GST			
	4,334,404		5,660,000

Cash is therefore expected to decrease by approximately \$1,325,596 during the next period

**Etheridge Shire Council**

**4. Comparative Data for**

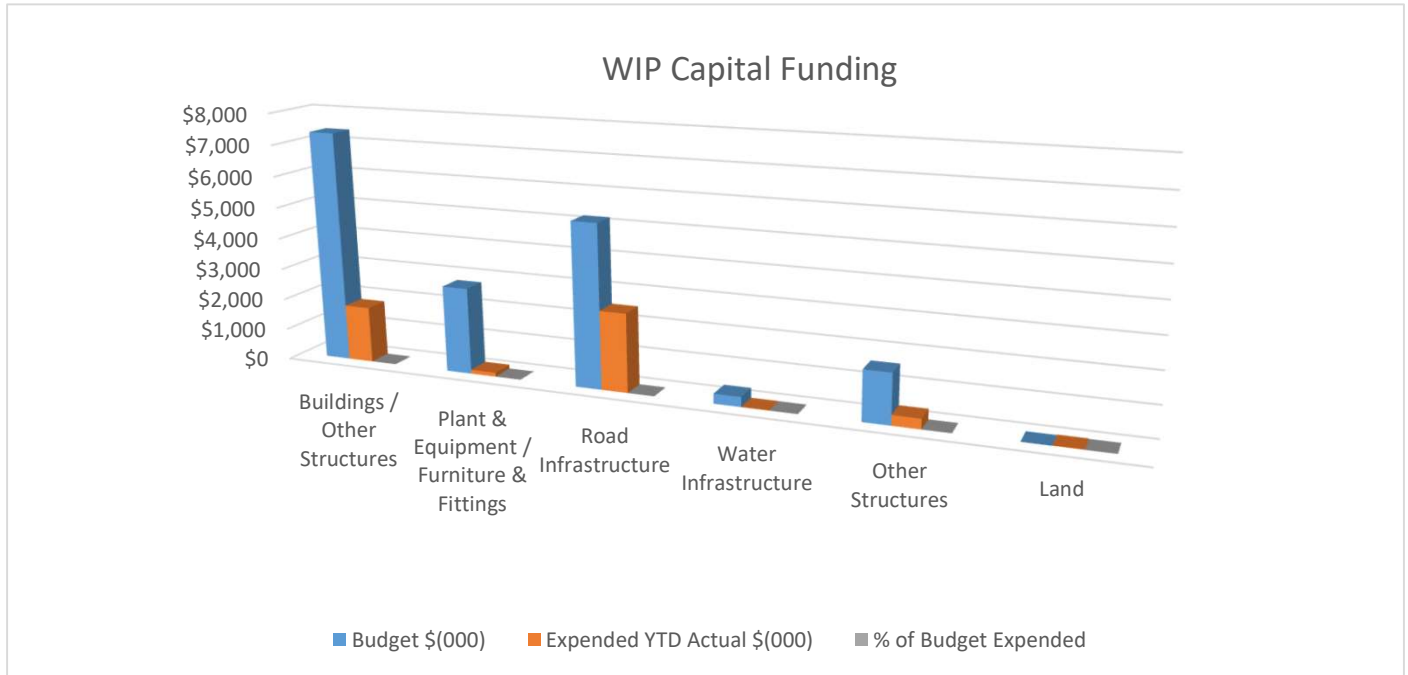
**Sep-24**

	<b>2024-25</b>	<b>2023-24</b>	<b>2022-23</b>	<b>2021-22</b>
<b>Cash Position</b>	<b>15,450,863</b>	<b>10,588,038</b>	<b>22,220,513</b>	<b>14,083,783</b>
<b>Working Capital</b>	<b>13,143,301</b>	<b>15,658,614</b>	<b>8,687,201</b>	<b>7,138,060</b>
<b>Rate Arrears</b>	<b>449,110</b>	<b>170,021</b>	<b>53,529</b>	<b>453,627</b>
<b>Outstanding Debtors</b>	<b>721,156</b>	<b>1,157,754</b>	<b>1,001,616</b>	<b>546,787</b>
<b>Current Creditors</b>	<b>2,047,115</b>	<b>0</b>	<b>1,136,657</b>	<b>220,507</b>
<b>Current Loan Payable</b>	<b>203,150</b>	<b>19,961</b>	<b>41,500</b>	<b>62,565</b>

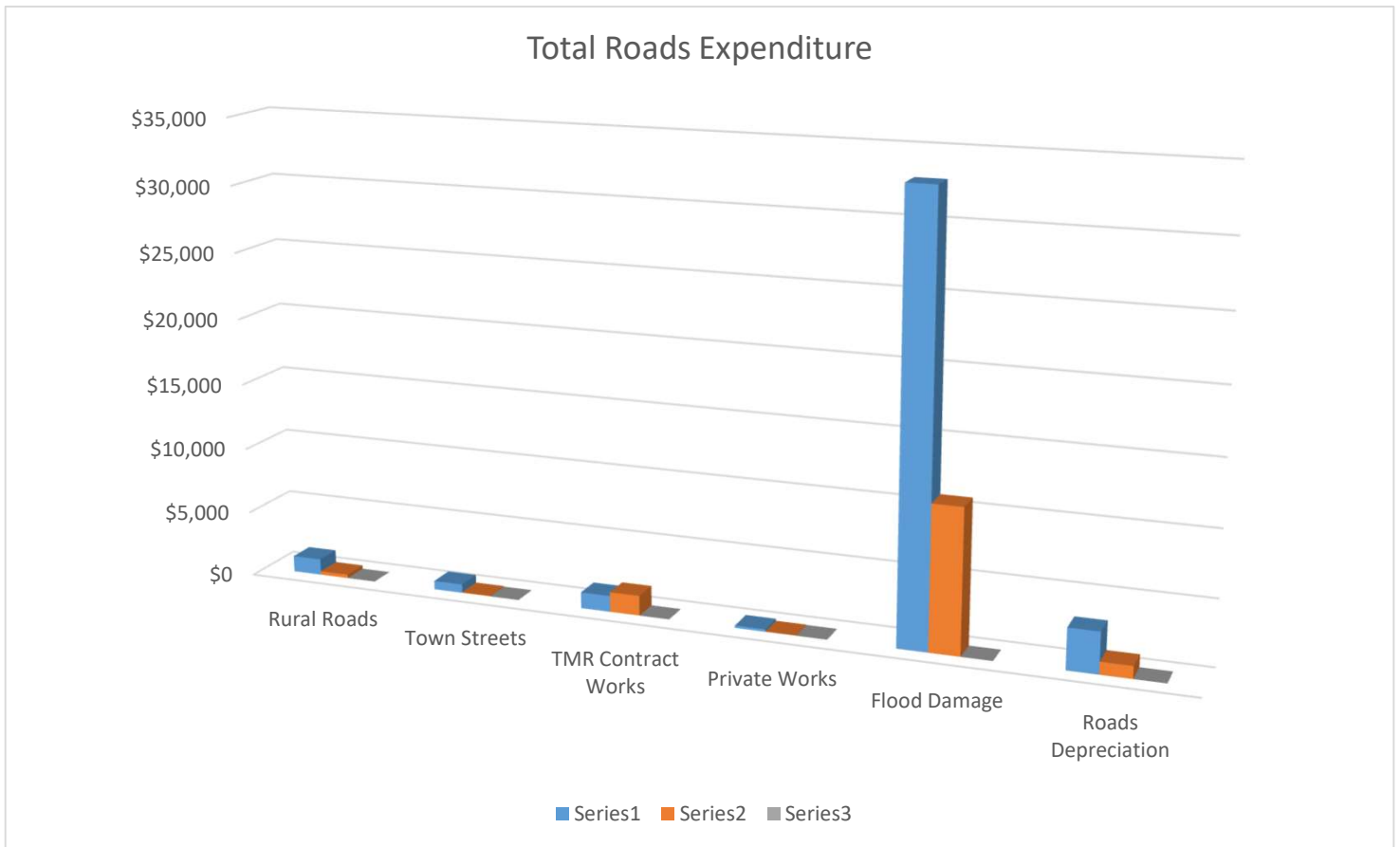
**Etheridge Shire Council**

**5. Capital Funding**

**Sep-24**



		Budget \$(000)	Expended YTD Actual \$(000)	% of Budget Expended
	<b>Total Capital Funding</b>	<b>\$17,225</b>	<b>\$4,749</b>	27.57%
1	<b>Buildings / Other Structures</b>	\$7,374	\$1,789	24.26%
2	<b>Plant &amp; Equipment / Furniture &amp; Fittings</b>	\$2,761	\$126	4.56%
3	<b>Road Infrastructure</b>	\$5,194	\$2,495	48.04%
4	<b>Water Infrastructure</b>	\$313	\$3	0.96%
5	<b>Other Structures</b>	\$1,583	\$322	20.34%
6	<b>Land</b>	\$0	\$14	#DIV/0!



		Budget \$ 000's	Expended YTD Actual \$ 000's	% of Budget Expended \$ 000's
	<b>Total Road Expenditure</b>	<b>\$39,269</b>	<b>\$13,672</b>	<b>35%</b>
1	Rural Roads	\$1,225	\$269	22%
2	Town Streets	\$655	\$43	7%
3	TMR Contract Works	\$1,219	\$1,510	124%
4	Private Works	\$180	\$26	14%
5	Flood Damage	\$32,879	\$10,879	33%
6	Roads Depreciation	\$3,112	\$945	30%

Funding Amount	Funding		WIP - September 2024	YEAR TO DATE (ACTUALS)	TOTAL EXPENDITURE (ACTUALS)	Closing Balance (post capitalisation)	BUDGET
		0400-4150-0000	Work in Progress - Land & Land Improvements				
		3255-4500-0000	Land purchase - Purchase of Lynd medical centre land & surveying costs	13,571.42	29,605.84	29,605.84	
				<b>13,571.42</b>	<b>29,605.84</b>	<b>29,605.84</b>	-
		0400-4250-0000	Work in Progress - Buildings				
		3080-4501-0000	Aged Care Facilities -Advisory		86,798.12	86,798.12	
2,000,000.00	FNQRP	3610-4501-0001	FNQRP (24-25) - Cap Imp - Coordination Centre (Gtown)	4,518.00	4,518.00	4,518.00	200,000.00
2,000,000.00	FNQRP	3610-4501-0002	FNQRP (24-25) - Cap Imp - Housing Project				
	ESC	3270-4500-0000	Cap Imp - Shire Office - Admin office parking area				
		3280-4504-0000	Staff housing - SHP	350,651.36	401,307.06	401,307.06	3,069,304.00
		3280-4505-0000	Staff housing - ILF (Independent Living Facility)	1,250,658.83	2,370,156.70	2,370,156.70	2,616,643.00
	ESC	3295-4500-0000	Demountable office - Relocation		3,251.19	3,251.19	
	ESC	3350-4502-0003	Depot - Cap improvements - Septic installation		9,136.40	9,136.40	
	W4Q	3411-4500-0001	W4Q Capital Works (21/24) - Georgetown - Streetscaping (roads)		366,670.20	366,670.20	
	W4Q	3411-4500-0002	W4Q Capital Works (21/24) - Georgetown Sports Centre	558.13	114,951.44	114,951.44	
	W4Q	3411-4500-0003	W4Q Capital Works (21/24) - Einasleigh - Drainage improvement (roads)	8,157.50	221,470.05	221,470.05	
	W4Q	3411-4500-0004	W4Q Capital Works (21/24) - Fors/Gtown - Water Telemetry				
	W4Q	3411-4500-0005	W4Q Capital Works (21/24) - Rural Addressing	75,262.87	114,866.32	114,866.32	
	W4Q	3411-4500-0006	W4Q Capital Works (21/24) - Forsayth Cemetery Fencing				
1,580,000.00	(W4Q4)	3412-4500-0001	W4Q Capital Works (24/25) - Multi-Purpose Centre Mt Surprise	4,518.00	4,518.00	4,518.00	120,000.00
	LRCI3	3620-4500-0001	LRCI Phase 3 - Forsayth Transfer Station	5,275.00	574,279.97	574,279.97	75,000.00
	LRCI3	3620-4500-0002	LRCI Phase 3 - Gtown Sports center (Parking & drainage) (2- See Land)		45,452.61	45,452.61	
	LRCI3	3620-4500-0003	LRCI Phase 3 - Reseals 2		428,053.23	428,053.23	
	LRCI3	3620-4500-0004	LRCI Phase 3 - Industrial estate	3,437.50	9,461.50	9,461.50	222,888.00
	LRCI3	3620-4500-0005	LRCI Phase 3 - Storm water drainage - Forsayth		252,644.99	252,644.99	
	LRCI3	3620-4500-0006	LRCI Phase 3 - Reseal Baroota Street Einaslei				
	LRCI3	3620-4500-0007	LRCI Phase 3 - Reseal Terrestrial carpark		9,036.95	9,036.95	
	ESC	4011-4501-0000	Gtown Streets Cap Imp - Georgetown Streetscaping & chairs				20,000.00
	ESC	4013-4500-0000	Einasleigh Cap Imp - Streets - Gorge picnic area				50,000.00
	ESC	5030-4500-0001	Cap Imp - Upgrade Eins Common Stock Yrds (other structures)		112,975.54	112,975.54	
	ESC	5151-4505-0000	Cap Imp - Mt Surprise Bike Park - Stage 2		-	-	
	TED	6010-4500-0000	Cap Imp Terrestrial - TED - Terrestrial Up Build Extension				1,000,000.00
	ESC	6010-4503-0001	Cap Imp Terrestrial - Ducted airconditioning replacement		34,305.68	34,305.68	
	DPE	6030-4501-0000	Cap Imp Hostel - Re-roof, drainage & floor upgrade	86,143.20	86,143.20	86,143.20	
				<b>1,789,180.39</b>	<b>5,249,997.15</b>	<b>5,249,997.15</b>	<b>7,373,835.00</b>

		<b>0400-4350-0000</b>	<b>Work in Progress - Other Structures</b>				
450,000.00	RAUP	3620-4506-0001	RAUP- Airstrip Einasleigh & Mt Surprise - Fencing	9,484.90	9,484.90	9,484.90	900,000.00
	ESC	4011-4502-0000	Cap Imp - Gtown - Town Fence	27,622.52	27,622.52	27,622.52	
	ESC	4140-4506-0001	Cap Imp Depot - Self banded Ad blue tank	3,286.09	24,821.50	24,821.50	
	ESC	4500-4512-0000	Cap Imp - Charleston Dam & other fencing				20,000.00
	NWMP	5151-4500-0000	NWMP Round 2 - Walking path, signage, TO engagement, bush tucker		65,218.14	65,218.14	58,440.00
		5151-4501-0000	Griffith Uni Project - Totem structures & boundary signs	18,081.40	466,215.68	466,215.68	
	ESC	5151-4502-0001	Cap Imp - All Towns - Electronic Community Notice Boards (SMS)				80,000.00
600,000.00	HVSPP	5151-4504-0000	Cap Works - Wash down facility	205,472.80	405,841.71	405,841.71	450,000.00
45,000.00	PTII	5151-4507-0000	Cap Works - PTII Mt Surprise Bus Stop	57,680.90	73,675.62	73,675.62	
45,000.00	ESC						
	ESC	5152-4500-0001	Cap Imp - Forsayth - Seating				25,000.00
	ESC	5152-4500-0002	Cap Imp - Forsayth - Signage				
	ESC	5152-4500-0003	Cap Imp - Forsayth - Fitness Equipment				
	ESC	5152-4500-0004	Cap Imp - Forsayth - Learning Hub				
	ESC	5154-4500-0001	Cap Imp - Mt Surprise - Learning Hub				20,000.00
	ESC	5163-4500-0001	Cap Imp - Cemeteries - Improvements				30,000.00
	ESC	6010-4502-0001	Cap Imp Terrestrial - Security upgrade		36,807.48	36,807.48	
				<b>321,628.61</b>	<b>1,109,687.55</b>	<b>1,109,687.55</b>	<b>1,583,440.00</b>
		<b>0400-4450-00000</b>	<b>Work in Progress - Fleet Plant &amp; Equipment</b>				
	ESC	4150-4500-2625	Fuso Shogun 8 Wheeler - Tipper				362,000.00
	ESC	4150-4500-2630	Fuso Shogun 8 Wheeler - Truck				362,000.00
	ESC	4150-4500-2635	Fuso Shogun 8 Wheeler - Truck				362,000.00
	ESC	new number req.	Caravan compass GIS 21 ft				100,000.00
	ESC	new number req.	Caravan roadster vacationer				100,000.00
	ESC	new number req.	Caravan Industrial 2 Man				100,000.00
	ESC	new number req.	Caravan Traymark industrial				100,000.00
	ESC	new number req.	Caravan Traymark industrial				100,000.00
	ESC	new numbers req.	24-25 replacements (remaining)				1,048,689.60
	ESC	4150-4500-3165	Mower	7,701.48	7,701.48	7,701.48	7,701.48
		4150-4500-2650	Fuso FV51 Hooklift	118,608.92	118,608.92	118,608.92	118,608.92
				<b>126,310.40</b>	<b>126,310.40</b>	<b>126,310.40</b>	<b>2,761,000.00</b>
		<b>0400-4550-0000</b>	<b>Work in Progress - Furniture &amp; Other Equipment</b>				
		2060-4500-0001	Cap Imp - Keyless Entry		22,477.55	22,477.55	
				-	<b>22,477.55</b>	<b>22,477.55</b>	-
		<b>0400-4650-0000</b>	<b>Work in Progress - Roads Infrastructure</b>				
500,000.00	FNQRP	3610-4502-0001	FNQRP 24-25 - Gilbert River Bridge upgrade				500,000.00
79,698.00	LRCI 4	3620-4505-0002	LRCI Phase 4 - Signage replacement in Strathmore Road, Kutchera Road and Talaroo Road				79,698.00
42,100.00	LRCI 4	3620-4505-0003	LRCI Phase 4 - Design and reseal for Hayman				240,100.00
145,854.00	LRCI 4	3620-4505-0004	LRCI Phase 4 - Einas Forsayth Rd Ch 9480-18960				145,854.00

7,900.00	LRCI 4	3620-4505-0005	LRCI Phase 4 - Cleaning Road Grids					7,900.00
10,000.00	RTR							
100,000.00	LRCI 4	3620-4505-0006	LRCI Phase 4 - Install hip roof MultiPurp Cen					100,000.00
162,000.00	LRCI 4	3620-4505-0007	LRCI Phase 4 - Design & Reseal Undara Road					162,000.00
-	RTR							
50,000.00	LRCI 4	3620-4505-0008	LRCI Phase 4 - Remove the vegetation in the Etheridge River in Georgetown					50,000.00
50,000.00	LRCI 4	3620-4505-0009	LRCI Phase 4 - Replacement of Media filter in Water Treatment Plant					50,000.00
98,556.00	LRCI 4	3620-4505-0010	LRCI Phase 4 - Reconstruction and sealing works in Patricia Road					98,556.00
80,000.00	LRCI 4	3620-4505-0011	LRCI Phase 4 - Supply and installation of waste transfer bins.					80,000.00
75,000.00	LRCI 4	3620-4505-0012	LRCI Phase 4 - Replacement of 4 x 1650 mm diameter reinforced concrete pipe- Kidston road @ ch 25.65 km					75,000.00
70,000.00	LRCI 4	3620-4505-0013	LRCI Phase 4 - Replacement of 4 x 1200 mm diameter reinforced concrete pipe					70,000.00
66,000.00	LRCI 4	3620-4505-0014	LRCI Phase 4 - Replacement of 4 x 1050 mm diameter reinforced concrete pipe					66,000.00
169,000.00	LRCI 4	3620-4505-0015	LRCI Phase 4 - Construction of box culvert and concrete floodway at Granite Creek on Gilberton Road					169,000.00
8,063.00	RTR							
90,000.00	RTR	4011-4500-0000	Cap Works - Hayman Street Drainage			3,413.60	3,413.60	
		4011-4503-0000	Cap Imp - Crampton Road intersection	6,526.00		6,526.00	6,526.00	
50,000.00	RTR	4012-4500-0000	Resealing work in First street 22/23 survey/design & construction			10,332.92	10,332.92	
4,000.00	NCH							
	ESC	4013-4501-0001	Cap Imp - Eins Roads - Dust pads Copperfield Bridge					50,000.00
150,000.00	RTR	4014-4500-0001	Mt Surprise Cap Ex - Drainage upgrade works in Mount Surprise	7,600.00		7,600.00	7,600.00	
-	RTR	4014-4500-0002	Mt Surprise Cap Ex - Reconstruction and sealing works in Patricia Road					
		4020-4500-0000	Capital Imp - Sealed Services - Forsayth - Einasleigh Rd Reseal	231.80		437,281.38	437,281.38	
874,719.00	TIDS	4020-4530-0000	Capital Imp - Forsayth Einasleigh 23-24 - Survey & design (TIDS)-27.767 KM - 32.267 KM	923,043.46		4,090,143.83	4,090,143.83	1,269,422.00
854,461.00	TIDS	4020-4535-0000	Capital Imp - Forsayth Einasleigh 24-25 - Survey & design (TIDS) - 32.267 k - 37.10 km	861,959.09		861,959.09	861,959.09	
365,063.00	RTR	4020-4535-0000	Capital Imp - Forsayth Einasleigh 24-25 - Survey & design (TIDS) - 32.267 k - 37.10 km					
170,643.58	Council and W4Q	4020-4540-0000	Forsayth-Eins cap works - sign replacement			170,643.58	170,643.58	
		new number req.	Further Signage TBC					40,000.00
40,000.00	RTR	4020-4550-0000	Road realignments ( Percy vale Road )	5,672.60		5,672.60	5,672.60	
444,229.00	RTR	4020-4560-0000	Forsayth-Eins Rd Ch 30.07 KM-32.267 KM- Reconstruction			7,890.61	7,890.61	1,335,063.00
150,000.00	RTR	4020-4570-0000	Big Joe Bridge Einasleigh R2R - Asphalt work	433.18		3,890.96	3,890.96	
800,000.00	BRP	4040-4500-0000	Cap Imp - Queenslander Creek upgrade	648,980.39		693,250.02	693,250.02	60,000.00
200,000.00	ESC							-
		4060-4500-0000	Cap Imp - Floodways	-		-	-	
	RTR	4060-4500-0001	Kidston Road R2R	19,164.08		125,537.88	125,537.88	
	RTR	4060-4500-0002	Agate Creek Road R2R	12,550.00		204,334.35	204,334.35	
	RTR	4060-4500-0003	Oakleigh Station Road R2R			3,012.00	3,012.00	
8,000.00	RTR	4060-4500-0010	Replacement of 4 nos - 375 mm diameter Pipe culvert in Dulthara road at chainage 38.152 km			4,572.17	4,572.17	



4,000.00	RTR	4060-4500-0011	Replacement of 4 nos - 375 mm diameter Pipe culvert in Dulthara road at chainage 45.1 km		4,512.07	4,512.07	
	RTR	4060-4500-0012	Gilberton Rd at Ch 51.094		-	-	
	RTR	4060-4500-0013	Gilberton Rd (Kidston) at Ch 26545		-	-	
9,500.00	RTR	4060-4500-0014	Replacement of 4 nos - 450 mm diameter Pipe culvert in North head road at chainage 21.10 km		2,587.32	2,587.32	
8,000.00	RTR	4060-4500-0015	Replacement of 4 nos - 450 mm diameter Pipe culvert in Vanlee road at chainage 9.46 km		1,260.60	1,260.60	
	RTR	4060-4500-0016	Carpentaria Downs Station Rd		14,890.58	14,890.58	
	RTR	4060-4500-0017	Conjuboy Road		17,255.25	17,255.25	
16,500.00	RTR	4060-4500-0018	Replacement of 4 nos - 450 mm diameter Pipe culvert in Gilberton road at chainage 51.80 km		-	-	
		4060-4501-0000	<b>Cap Imp - Floodways</b>		161,298.14	161,298.14	
		4060-4502-0000	<b>Cap Imp - Culvert Replacement</b>				66,750.00
150,000.00	RTR	4060-4503-0000	<b>Cap Imp - Floodways (Granite Creek)</b>	8,383.40	8,383.40	8,383.40	
		4061-4504-0000	<b>Reseals - Georgetown</b>		195,454.65	195,454.65	459,000.00
17,000.00	RTR	4061-4504-0008	Re sealing work in Hayman street				
		4063-4500-0000	<b>Reseals - Mt Surprise</b>		12,802.19	12,802.19	
		4065-4500-0000	<b>Reseals - Oak Park</b>		27,184.96	27,184.96	
	ESC	4140-4505-0001	<b>Cap Imp Depot - Seal top yard (1- Land) (budget in land &amp; improvements)</b>				20,000.00
				<b>2,494,544.00</b>	<b>7,081,690.15</b>	<b>7,081,690.15</b>	<b>5,194,343.00</b>
		<b>0400-4750-0000</b>	<b>Work in Progress - Water Infrastructure</b>				
	ESC	4320-4500-0002	<b>Capital Imp. Georgetown Water Plant &amp; Equipment at cost - Replacement of Meters</b>	1,294.21	8,063.95	8,063.95	
	ESC	4320-4500-0004	<b>Capital Imp. Georgetown Water Plant &amp; Equipment at cost - New Water Connections</b>		7,996.66	7,996.66	
	ESC	4320-4501-0006	<b>Cap Imp Gtown Water - new main to Etheridge River</b>		-		35,000.00
	ESC	4320-4501-0008	<b>Capital Imp. Georgetown Water Infra - Standpipe Gtown - landfill</b>		15,631.88	15,631.88	
	ESC	4340-4500-0002	<b>Capital Imp. Forsayth Water PPE - Replacement of meters</b>		1,621.28	1,621.28	
	ESC	4340-4500-0004	<b>Capital Imp. Forsayth Water PPE - New Water Connection</b>	1,391.04	3,702.09	3,702.09	
	ESC	4500-4506-0001	<b>Charleston Dam Rec Area - Charleston Dam Rec Survey Des (4 - See Land) - playground</b>		85,373.05	85,373.05	277,626.95
	ESC	4500-4506-0002	<b>Charleston Dam Rec Area - Fencing</b>		150,357.45	150,357.45	
	ESC	4500-4508-0000	<b>Charleston Dam - Water supply pipelines</b>		13,056.61	13,056.61	
				<b>2,685.25</b>	<b>285,802.97</b>	<b>285,802.97</b>	<b>312,626.95</b>
				<b>4,747,920.07</b>	<b>13,905,571.61</b>	<b>13,905,571.61</b>	<b>17,225,244.95</b>

(Accounts: 0300-0001-0000 to 5014-2400-0000. All report groups. 28% of year elapsed. To Level 4. Excludes committed costs)

Etheridge Shire Council (Budget for full year)

Financial Year Ending 2025

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		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)				
		31 Oct 2024	Budget	31 Oct 2024	Budget	31 Oct 2024	Budget			
1000-0001	Governance									
1000-0002	Elected Members	0.00	0%	0	104,988.83	23%	458,000	(104,988.83)	23%	(458,000)
1010-0002	Governance	0.00	0%	0	227,340.52	31%	740,000	(227,340.52)	31%	(740,000)
1020-0002	Economic Development	0.00	0%	2,141,000	115,145.48	46%	250,000	(115,145.48)	-6%	1,891,000
1040-0002	Regulatory Services									
1040-0003	Town Planning	0.00	0%	10,000	37,586.34	107%	35,000	(37,586.34)	150%	(25,000)
1041-0003	Building Control	450.00	23%	2,000	0.00	0%	200	450.00	25%	1,800
1042-0003	Environmental Health	1,881.00	21%	9,000	6,712.54	22%	30,000	(4,831.54)	23%	(21,000)
1043-0003	Local Laws	0.00	0%	0	0.00	0%	5,000	0.00	0%	(5,000)
1040-0002	Regulatory Services	2,331.00	11%	21,000	44,298.88	63%	70,200	(41,967.88)	85%	(49,200)
1050-0002	Disaster Management	525,000.00	>999%	45,000	38,958.49	29%	133,000	486,041.51	-552%	(88,000)
1060-0002	WH&S	0.00	0%	0	97,261.39	35%	280,000	(97,261.39)	35%	(280,000)
1000-0001	Governance	527,331.00	24%	2,207,000	627,993.59	33%	1,931,200	(100,662.59)	-36%	275,800
2000-0001	Corporate									
2000-0002	General Rates	2,640,616.77	99%	2,655,000	520,649.26	148%	350,950	2,119,967.51	92%	2,304,050
2010-0002	General Administration	5,405,609.52	80%	6,764,773	801,767.18	30%	2,666,500	4,603,842.34	112%	4,098,273
2020-0002	Employee Services	830,592.14	38%	2,200,000	602,043.88	28%	2,143,000	228,548.26	401%	57,000
2030-0002	ICT	0.00	0%	0	72,682.89	20%	365,000	(72,682.89)	20%	(365,000)
2040-0002	Broadcasting Services	0.00	0%	0	2,019.19	31%	6,600	(2,019.19)	31%	(6,600)
2000-0001	Corporate	8,876,818.43	76%	11,619,773	1,999,162.40	36%	5,532,050	6,877,656.03	113%	6,087,723
3000-0001	Community									
3000-0002	Commercial Rental Properties									
3000-0003	Staff housing	38,928.00	28%	140,000	42,886.19	8%	517,000	(3,958.19)	1%	(377,000)
3002-0003	Savannah House	1,300.00	33%	4,000	9,007.20	31%	29,000	(7,707.20)	31%	(25,000)
3003-0003	Demountable Office (Mary St)	17,000.00	35%	48,000	448.95	7%	6,000	16,551.05	39%	42,000
3004-0003	Aged Care	0.00	0%	1,200,000	0.00	0%	0	0.00	0%	1,200,000
3000-0002	Commercial Rental Properties	57,228.00	4%	1,392,000	52,342.34	9%	552,000	4,885.66	1%	840,000
3010-0002	Libraries	0.00	0%	6,000	7,002.14	27%	26,200	(7,002.14)	35%	(20,200)
3020-0002	Community Development	26,250.00	109%	24,000	68,569.57	26%	268,000	(42,319.57)	17%	(244,000)
3030-0002	Sport & Recreation	0.00	0%	0	133,580.58	29%	455,500	(133,580.58)	29%	(455,500)
3040-0002	Halls	113.64	2%	5,000	107,939.25	33%	326,000	(107,825.61)	34%	(321,000)
3050-0002	Medical Centres	0.00	0%	0	7,026.63	14%	49,200	(7,026.63)	14%	(49,200)
3060-0002	Aerodromes	0.00	0%	450,000	84,402.85	27%	314,500	(84,402.85)	-62%	135,500
3070-0002	Terrestrial Centre	91,647.57	8%	1,137,000	191,642.87	30%	632,000	(99,995.30)	-20%	505,000
3080-0002	Little Gems Child Care Centre	29,720.58	10%	286,000	145,350.34	29%	494,500	(115,629.76)	55%	(208,500)
3090-0002	Georgetown Student Hostel	96,587.50	40%	240,000	84,223.16	23%	361,450	12,364.34	-10%	(121,450)
3100-0002	Cemeteries	45.45	2%	2,000	6,375.86	32%	20,000	(6,330.41)	35%	(18,000)
3000-0001	Community	301,592.74	9%	3,542,000	888,455.59	25%	3,499,350	(586,862.85)	<999%	42,650
4000-0001	Infrastructure Services									
4000-0002	Parks Gardens Reserves and Grounds	1,340.35	67%	2,000	216,502.86	35%	625,000	(215,162.51)	35%	(623,000)
4010-0002	Rural Lands Protection	13,537.94	36%	38,000	49,718.49	12%	425,073	(36,180.55)	9%	(387,073)
4020-0002	Street Lighting	0.00	0%	0	1,632.41	9%	17,250	(1,632.41)	9%	(17,250)

(Accounts: 0300-0001-0000 to 5014-2400-0000. All report groups. 28% of year elapsed. To Level 4. Excludes committed costs)

Etheridge Shire Council (Budget for full year)

Financial Year Ending 2025

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		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)	
		31 Oct 2024	Budget	31 Oct 2024	Budget	31 Oct 2024	Budget
4030-0002	Roads						
4030-0003	Shire Roads	2,144,055.86	56% 3,857,650	1,212,402.28	28% 4,336,500	931,653.58	-195% (478,850)
4031-0003	Town Streets	0.00	0% 198,000	43,381.89	7% 654,542	(43,381.89)	10% (456,542)
4032-0003	Flood Damage	8,571,790.90	27% 32,252,193	10,857,559.21	33% 32,879,049	(2,285,768.31)	365% (626,857)
4030-0002	Roads	10,715,846.76	30% 36,307,843	12,113,343.38	32% 37,870,091	(1,397,496.62)	89% (1,562,249)
4040-0002	Depot and Stores	35,917.95	29% 125,000	279,422.03	26% 1,084,800	(243,504.08)	25% (959,800)
4050-0002	Recoverable Works						
4050-0003	Private Works	35,587.59	16% 220,000	26,146.35	15% 180,000	9,441.24	24% 40,000
4051-0003	DTMR	1,987,369.88	42% 4,753,901	1,510,330.46	124% 1,218,901	477,039.42	13% 3,535,000
4050-0002	Recoverable Works	2,022,957.47	41% 4,973,901	1,536,476.81	110% 1,398,901	486,480.66	14% 3,575,000
4060-0002	Plant Operations	2,837,311.51	40% 7,120,000	1,017,566.11	28% 3,664,000	1,819,745.40	53% 3,456,000
4000-0001	Infrastructure Services	15,626,911.98	32% 48,566,744	15,214,662.09	34% 45,085,115	412,249.89	12% 3,481,628
5000-0001	Utilities						
5000-0002	Water Supply						
5000-0003	Georgetown WTP & Reticulation	347,574.99	88% 395,100	228,451.40	27% 848,900	119,123.59	-26% (453,800)
5001-0003	Forsayth WTP & Reticulation	97,093.70	87% 111,200	97,130.36	36% 271,500	(36.66)	0% (160,300)
5002-0003	Charleston Dam	0.00	0% 0	169.91	0% 120,000	(169.91)	0% (120,000)
5000-0002	Water Supply	444,668.69	88% 506,300	325,751.67	26% 1,240,400	118,917.02	-16% (734,100)
5010-0002	Waste Management						
5010-0003	Georgetown	152,746.35	102% 150,400	75,461.14	25% 305,800	77,285.21	-50% (155,400)
5011-0003	Forsayth	15,525.00	104% 14,950	7,555.02	10% 75,000	7,969.98	-13% (60,050)
5012-0003	Einassleigh	11,277.70	107% 10,500	6,454.74	34% 18,885	4,822.96	-58% (8,385)
5013-0003	Mt Surprise	12,162.72	101% 12,000	4,853.95	59% 8,233	7,308.77	194% 3,767
5010-0002	Waste Management	191,711.77	102% 187,850	94,324.85	23% 407,918	97,386.92	-44% (220,068)
5000-0001	Utilities	636,380.46	92% 694,150	420,076.52	25% 1,648,318	216,303.94	-23% (954,168)
TOTAL REVENUE AND EXPENDITURE		25,969,034.61	39% 66,629,667	19,150,350.19	33% 57,696,033	6,818,684.42	76% 8,933,633

(Accounts: 0300-0001-0000 to 5014-2400-0000. All report groups. 28% of year elapsed. To Details. Excludes committed costs)

Etheridge Shire Council (Budget for full year)

Financial Year Ending 2025

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	OPENING BALANCE	----- YEAR TO DATE 31 Oct 2024	----- BUDGET	----- CURRENT BALANCE 31 Oct 2024	----- BUDGET
CURRENT ASSETS					
=====					
0300-0001 ASSETS LIABILITIES & EQUITY					
0300-0002 CASH AND RECEIVABLES					
0300-3000 Bendigo Cash at Bank	404,731.88	(292,844.45)	-89%	329,843	111,887.43
0300-3005 Investments	4,926,978.73	6,168,407.53	-63%	(9,781,848)	11,095,386.26
0300-3006 22108 Ether Reserve CF	276,656.08	1,210.29	0%	270,000	277,866.37
0300-3007 22821-2024 ILP and Staff Housing	5,008,847.75	(1,044,624.44)	---	0	3,964,223.31
0300-3020 Cash on Hand	1,500.00	0.00	0%	0	1,500.00
0300-3030 General Fund Bank Error Adjustment	0.00	0.00	0%	0	0.00
0300-3100 Receivables - Rates	170,021.19	225,858.98	276%	81,824	395,880.17
0300-3110 Rates Receivable Adjustment	53,229.56	0.00	0%	0	53,229.56
0300-3120 EOY Receipts-Rates	0.00	0.00	0%	0	0.00
0300-3130 Allowance for Impairment - Rates	0.00	0.00	0%	0	0.00
0300-3150 Receivables - Govt Subsidy	188.02	10,053.11	---	0	10,241.13
0300-3200 Receivables - Debtors	1,199,067.33	(477,910.46)	-72%	667,543	721,156.87
0300-3210 Grants Receivable - Roads	0.00	0.00	0%	0	0.00
0300-3230 Receivables - Animals	0.00	0.00	0%	0	0.00
0300-3240 Bond Receivable	0.00	0.00	0%	0	0.00
0300-3250 Debtors Receivable Adjustment	547,667.00	0.00	0%	0	547,667.00
0300-3260 EOY Receipts-Debtors	(41,643.60)	41,643.60	---	0	0.00
0300-3270 Prepaid Expenses	119,508.68	0.00	0%	0	119,508.68
0300-3280 Allowance for Impairment - Debtors	0.00	0.00	0%	0	0.00
0300-3290 Debtors Accrual	71,819.52	(2,332,503.35)	148%	(1,573,325)	(2,260,683.83)
0300-3300 Stores Inventories	475,095.41	13,373.22	15%	87,863	488,468.63
0300-3310 House & Land - Held for Resale GST	0.00	0.00	0%	(53,093)	0.00
0300-3320 House & Land -Held for Resale Input	0.00	0.00	0%	0	0.00
0300-3330 Store Inventory Accruals	0.00	102.70	---	0	102.70
0300-3335 Accrued Plant	0.00	420,817.03	---	0	420,817.03
0300-3340 Store Inventory Impairment Provision	0.00	0.00	0%	0	0.00
0300-3400 Contract Receivable	6,828,021.72	0.00	0%	190,290	6,828,021.72
0390-3000 Heritage Mineral Collection	0.00	0.00	0%	0	0.00
0300-0002 CASH AND RECEIVABLES TOTAL	20,041,689.27	2,733,583.76	-28%	(9,780,903)	22,775,273.03
0300-0001 ASSETS LIABILITIES & EQUITY TOTAL	20,041,689.27	2,733,583.76	-28%	(9,780,903)	22,775,273.03
TOTAL CURRENT ASSETS	20,041,689.27	2,733,583.76	-28%	(9,780,903)	22,775,273.03

(Accounts: 0300-0001-0000 to 5014-2400-0000. All report groups. 28% of year elapsed. To Details. Excludes committed costs)

Etheridge Shire Council (Budget for full year)

Financial Year Ending 2025

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	OPENING BALANCE	----- YEAR TO DATE ----- 31 Oct 2024		BUDGET	----- CURRENT BALANCE ----- 31 Oct 2024		BUDGET
NON-CURRENT ASSETS							
=====							
0300-0001 ASSETS LIABILITIES & EQUITY							
0400-0002 NON-CURRENT ASSETS							
0400-4000 Land & Buildings - Held for Resale	0.00	0.00	0%	0	0.00	0%	0
0400-4050 WIP - Land & Bldgs - Held for Resale	0.00	0.00	0%	0	0.00	0%	0
0400-4100 Land & Land Improvements	2,104,888.62	0.00	0%	0	2,104,888.62	119%	1,770,875
0400-4150 WIP - Land & Land Improvements	16,034.42	13,571.42	-1%	(2,400,181)	29,605.84	---	0
0400-4200 Buildings	34,155,541.64	0.00	0%	8,294,295	34,155,541.64	87%	39,142,000
0400-4210 Accum. Dep. - Buildings	(12,277,332.23)	(323,429.00)	35%	(928,219)	(12,600,761.23)	103%	(12,277,000)
0400-4250 WIP - Buildings	3,460,816.77	1,789,180.39	143%	1,249,989	5,249,997.16	61%	8,600,526
0400-4300 Other Structures	18,131,875.21	(82,212.00)	-11%	770,292	18,049,663.21	100%	18,087,000
0400-4310 Accum. Dep. - Other Structures	(5,726,207.07)	(82,213.00)	-5%	1,529,805	(5,808,420.07)	101%	(5,726,000)
0400-4350 WIP - Other Structures	788,058.94	321,628.61	4%	7,740,494	1,109,687.55	14%	7,829,000
0400-4400 Fleet Plant & Equipment	14,033,606.72	0.00	0%	995,237	14,033,606.72	100%	14,033,000
0400-4410 Accum. Dep - Fleet Plant & Equipment	(5,435,756.64)	(347,120.00)	-113%	307,969	(5,782,876.64)	106%	(5,435,000)
0400-4450 WIP - Fleet Plant & Equipment	0.00	126,310.40	-4%	(3,015,701)	126,310.40	25%	500,000
0400-4500 Furniture & Other Equipment	2,035,514.29	0.00	0%	24,486	2,035,514.29	100%	2,035,000
0400-4510 Accum. Dep - Furniture & Other Equip	(574,371.21)	(20,909.00)	33%	(63,211)	(595,280.21)	104%	(574,000)
0400-4550 WIP - Furniture & Other Equipment	22,477.55	0.00	0%	0	22,477.55	50%	44,951
0400-4600 Roads Infrastructure	239,453,196.57	0.00	0%	(9,921,662)	239,453,196.57	100%	239,347,000
0400-4605 Roads Manual adj	0.00	0.00	0%	0	0.00	0%	0
0400-4610 Accum. Dep. - Roads Infrastructure	(40,830,044.76)	(946,497.00)	---	0	(41,776,541.76)	99%	(42,083,023)
0400-4650 WIP - Roads Infrastructure	4,587,146.14	2,494,544.00	35%	7,116,503	7,081,690.14	69%	10,225,000
0400-4700 Water Infrastructure	36,518,261.45	0.00	0%	2,812,914	36,518,261.45	103%	35,559,000
0400-4710 Accum. Dep. - Water Infrastructure	(5,694,874.02)	(141,800.00)	51%	(280,243)	(5,836,674.02)	103%	(5,694,000)
0400-4750 WIP - Water Infrastructure	283,117.72	2,685.25	-12%	(22,397)	285,802.97	95%	300,000
0400-4800 Heritage Mineral Collection	0.00	0.00	0%	0	0.00	0%	0
0480-4000 Land Improvements	0.00	0.00	0%	0	0.00	0%	0
0480-4100 Land improvements - Accum Depn	0.00	0.00	0%	0	0.00	0%	0
0400-0002 NON-CURRENT ASSETS TOTAL	285,051,950.11	2,803,740.07	20%	14,210,370	287,855,690.18	94%	305,684,329
0300-0001 ASSETS LIABILITIES & EQUITY TOTAL	285,051,950.11	2,803,740.07	20%	14,210,370	287,855,690.18	94%	305,684,329
TOTAL NON-CURRENT ASSETS	285,051,950.11	2,803,740.07	20%	14,210,370	287,855,690.18	94%	305,684,329
TOTAL ASSETS	305,093,639.38	5,537,323.83	125%	4,429,467	310,630,963.21	97%	321,224,908

(Accounts: 0300-0001-0000 to 5014-2400-0000. All report groups. 28% of year elapsed. To Details. Excludes committed costs)

Etheridge Shire Council (Budget for full year)

Financial Year Ending 2025

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	OPENING BALANCE	----- YEAR TO DATE 31 Oct 2024	----- BUDGET	----- CURRENT BALANCE 31 Oct 2024	----- BUDGET
<u>CURRENT LIABILITIES</u>					
=====					
0300-0001 ASSETS LIABILITIES & EQUITY					
0500-0002 CURRENT PAYABLES AND LIABILITIES					
0500-5000 Contract Liability	1,139,682.72	0.00	0%	4,993,486	1,139,682.72 10% 11,809,000
0500-5100 Rates Refund Suspense	0.00	0.00	0%	0	0.00 0% (8)
0500-5101 Rates receivable In Advance	53,229.56	0.00	0%	0	53,229.56 ---% 0
0500-5110 Dishonoured Cheques Refund Suspense	0.00	0.00	0%	0	0.00 0% 0
0500-5120 Debtors Refund Suspense	0.00	0.00	0%	0	0.00 0% 0
0500-5200 Accounts Payable	0.00	2,047,115.20	-549%	(373,136)	2,047,115.20 522% 392,000
0500-5210 Accrued Expenses	5,091,933.46	(5,246,278.09)	-393%	1,333,716	(154,344.63) -6% 2,476,177
0500-5220 Emergency Fire Service Levy	31,857.99	94,510.45	348%	27,195	126,368.44 204% 62,000
0500-5230 Accrued Time-in-Lieu	63,830.68	(11,097.17)	-41%	27,033	52,733.51 155% 34,000
0500-5235 Payroll Accrual	0.00	(348,363.02)	---	0	(348,363.02) -391% 89,124
0500-5240 RDO	16,051.10	(5,708.75)	-198%	2,878	10,342.35 345% 3,000
0500-5250 Payroll Suspense	0.00	0.00	0%	0	0.00 0% 0
0500-5260 Withholding Tax Suspense	0.00	0.00	0%	0	0.00 0% 0
0500-5270 Advance Pay Suspense	0.00	0.00	0%	0	0.00 0% 0
0500-5280 General Suspense	0.00	1,400.00	-45%	(3,100)	1,400.00 ---% 0
0500-5290 GST Suspense	0.00	526,010.25	---	0	526,010.25 ---% 0
0500-5295 Input tax GST Account	0.00	0.00	0%	0	0.00 0% 0
0500-5299 Retentions Current	0.00	1,593,325.41	---	0	1,593,325.41 ---% 0
0500-5300 Annual Leave Payable	504,405.27	56,585.16	-11%	(530,045)	560,990.43 ---% 0
0500-5310 Current LSL Payable	294,856.73	(34,578.03)	-50%	69,018	260,278.70 75% 347,000
0500-5400 Current Loan - Workshop	0.00	0.00	0%	0	0.00 0% 0
0500-5410 Current Loan - Forsayth Water	13,560.90	0.00	0%	(9,810)	13,560.90 367% 3,700
0500-5411 Current ILU Staff Housing 6M	189,589.20	0.00	0%	0	189,589.20 ---% 0
0500-5420 Current Loan - Plant	0.00	0.00	0%	0	0.00 0% 0
0500-0002 CURRENT PAYABLES AND LIABILITIES TOTAL	7,398,997.61	(1,327,078.59)	-24%	5,537,235	6,071,919.02 40% 15,215,993
0300-0001 ASSETS LIABILITIES & EQUITY TOTAL	7,398,997.61	(1,327,078.59)	-24%	5,537,235	6,071,919.02 40% 15,215,993
TOTAL CURRENT LIABILITIES	7,398,997.61	(1,327,078.59)	-24%	5,537,235	6,071,919.02 40% 15,215,993

(Accounts: 0300-0001-0000 to 5014-2400-0000. All report groups. 28% of year elapsed. To Details. Excludes committed costs)

Etheridge Shire Council (Budget for full year)

Financial Year Ending 2025

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	OPENING BALANCE	YEAR TO DATE 31 Oct 2024		BUDGET	CURRENT BALANCE 31 Oct 2024		BUDGET
NON-CURRENT LIABILITIES							
=====							
0300-0001 ASSETS LIABILITIES & EQUITY							
0600-0002 LOANS & LIABILITIES NON-CURRENT							
0600-6300 Non-Current LSL Provision	137,347.65	19,759.53	33%	59,704	157,107.18	90%	174,000
0600-6310 Non-Current Annual Leave Provision	0.00	0.00	0%	0	0.00	0%	0
0600-6401 622265 2024 ILP and Staff House loan	5,780,427.90	26,421.47	---	0	5,806,849.37	---	0
0600-6410 Non-Current Loans	2,904.67	0.00	0%	0	2,904.67	0%	5,981,751
0600-6500 Non-Current Landfill - Georgetown	1,200,699.64	0.00	0%	428,047	1,200,699.64	69%	1,747,000
0600-6505 Non Current Landfill Old Georgetown	73,522.00	0.00	0%	0	73,522.00	---	0
0600-6506 Non Current Landfill Sanitary pits	63,665.00	0.00	0%	0	63,665.00	---	0
0600-6510 Non-Current Landfill - Forsayth	232,082.72	0.00	0%	(238,501)	232,082.72	---	0
0600-6520 Non-Current Landfill - Einasleigh	179,580.99	0.00	0%	0	179,580.99	138%	130,315
0600-6530 Non-Current Landfill - Mt Surprise	238,675.64	0.00	0%	0	238,675.64	79%	300,458
	-----	-----		-----	-----		-----
0600-0002 LOANS & LIABILITIES NON-CURRENT TOTAL	7,908,906.21	46,181.00	19%	249,250	7,955,087.21	95%	8,333,524
	-----	-----		-----	-----		-----
0300-0001 ASSETS LIABILITIES & EQUITY TOTAL	7,908,906.21	46,181.00	19%	249,250	7,955,087.21	95%	8,333,524
	-----	-----		-----	-----		-----
TOTAL NON-CURRENT LIABILITIES	7,908,906.21	46,181.00	19%	249,250	7,955,087.21	95%	8,333,524
	=====	=====		=====	=====		=====
TOTAL LIABILITIES	15,307,903.82	(1,280,897.59)	-22%	5,786,485	14,027,006.23	60%	23,549,517
	=====	=====		=====	=====		=====
NETT ASSETS/(LIABILITIES)	289,785,735.56	6,818,221.42	-502%	(1,357,018)	296,603,956.98	100%	297,675,391

(Accounts: 0300-0001-0000 to 5014-2400-0000. All report groups. 28% of year elapsed. To Details. Excludes committed costs)

Etheridge Shire Council (Budget for full year)

Financial Year Ending 2025

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	OPENING BALANCE	----- YEAR TO DATE 31 Oct 2024	----- BUDGET	----- CURRENT BALANCE 31 Oct 2024	----- BUDGET
<u>COMMUNITY EQUITY</u>					
=====					
0300-0001 ASSETS LIABILITIES & EQUITY					
0700-0002 SHIRE CAPITAL & RESERVES					
0700-7000 Shire Capital Account	39,500,666.35	0.00	0%	(666)	39,500,666.35
0700-7100 Current Surplus	0.00	6,818,684.42	76%	8,933,633	6,818,684.42
0700-7200 Accumulated Surplus	44,114,442.07	0.00	0%	2,811,596	44,114,442.07
0700-7300 Asset Reval Reserve - Roads	158,907,707.47	0.00	0%	(8,654,133)	158,907,707.47
0700-7310 Asset Reval Reserve - Land	2,113,661.06	0.00	0%	852,060	2,113,661.06
0700-7320 Asset Reval Reserve - Buildings	17,460,264.12	0.00	0%	3,444,625	17,460,264.12
0700-7330 Asset Reval Reserve - Water	7,420,590.68	0.00	0%	2,794,465	7,420,590.68
0700-7340 Asset Reval Reserve -Other Structure	10,318,749.35	0.00	0%	2,587,030	10,318,749.35
0700-7350 Asset Reval Reserve-Plant	0.00	0.00	0%	0	0.00
0700-7360 Asset Reval Reserve-TERMINERAL	488,854.46	0.00	0%	(854)	488,854.46
0700-7400 Reserve Recurrent Expenditure Grants	53,502.00	0.00	0%	(53,502)	53,502.00
0700-7410 Capital Grants Reserve	0.00	0.00	0%	0	0.00
0700-7420 Plant Replacement Reserve	872,351.00	0.00	0%	(872,351)	872,351.00
0700-7430 Future Capital Works Reserve	7,448,875.00	0.00	0%	(7,448,875)	7,448,875.00
0700-7440 Capital Works Reserves	1,086,072.00	0.00	0%	(1,086,072)	1,086,072.00
0700-7500 Appn: General Revenue for Capital	0.00	0.00	0%	0	0.00
0700-7510 Appn: Profit/Loss on Sale NC Assets	0.00	0.00	0%	0	0.00
0700-7520 Appn: Profit/Loss on Land Sales	0.00	0.00	0%	0	0.00
0700-7530 Appn: Unfunded Depreciation	0.00	0.00	0%	0	0.00
0700-7540 Appn: Constrained Works Reserve	0.00	0.00	0%	0	0.00
0700-7550 Appn: Reserve held Future Recur Exp	0.00	0.00	0%	0	0.00
0700-7560 Appn: Capital Grants	0.00	0.00	0%	0	0.00
0700-7570 Appn: Plant Replacement Reserve	0.00	0.00	0%	0	0.00
0700-7580 Appn: Future Capital Works Reserve	0.00	0.00	0%	0	0.00
0700-7590 Appn: Capital Works Reserves	0.00	0.00	0%	0	0.00
0700-0002 SHIRE CAPITAL & RESERVES TOTAL	289,785,735.56	6,818,684.42	206%	3,306,956	296,604,419.98
0300-0001 ASSETS LIABILITIES & EQUITY TOTAL	289,785,735.56	6,818,684.42	206%	3,306,956	296,604,419.98
TOTAL COMMUNITY EQUITY	289,785,735.56	6,818,684.42	206%	3,306,956	296,604,419.98



Etheridge Shire Council

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ASSESSMENT	NAME	THIS YEAR				ARREARS						INTEREST	UNALLOC REC	TOTAL	LAST PAYMENT	
		1st LEVY	2nd LEVY	SUPP. LEVIES	WATER LEVIES	1 YEAR	2 YEARS	3 YEARS	4 YEARS	5 YEARS	5+ YEARS				AMOUNT	DATE
00021-50000-000		126.00												126.00	968.20	02-10-2024
00021-90000-000		1184.00												1184.00	996.23	18-10-2023
00028-00000-000		1094.20												1094.20	906.45	27-09-2023
00035-20000-000		108.00												108.00	956.00	02-10-2024
00036-40000-000		126.00												126.00	968.20	02-10-2024
00039-00000-000		2829.00				2662.80	2189.92					802.56		8484.28	2115.97	22-10-2021
00040-00000-000		225.00												225.00	210.00	19-09-2023
00051-00000-000		29.20												29.20	29.20	29-09-2023
00051-50000-000		1240.00				1174.00	1112.58					386.82		3913.40	971.47	22-10-2021
00066-00000-000		1184.00												1184.00	996.25	17-10-2023
00068-50000-000		108.00												108.00	956.00	01-10-2024
00072-01641-000		126.00												126.00	968.20	02-10-2024
00072-01726-000		1064.00												1064.00	260.95	15-09-2023
00078-60000-000		708.00												708.00	200.00	01-10-2024
00081-60000-000		2390.12				557.24						35.66		2983.02	250.00	06-06-2024
00086-00000-000		1464.62												1464.62	1533.94	13-05-2024
00093-00000-000		1042.60												1042.60	855.89	19-09-2023
00103-00000-000												0.65		0.65	2008.14	30-09-2024
00104-00000-000		2065.29												2065.29	514.67	08-04-2024
00139-10000-000		2887.52				83.75						55.50		3026.77	100.00	27-09-2024
00141-10000-000		3109.58		535.76								5.46		3650.80	0.00	
00141-20000-000		2743.06												2743.06	59.12	04-04-2024
00172-00000-000		2745.46				2298.68						430.81		5474.95	200.00	03-10-2024
00197-00000-000				62.97										62.97	828.71	22-09-2023
00198-00000-000		2295.46												2295.46	14.48	18-04-2024
00203-00000-000		2344.64				63.94						3.29		2411.87	1960.56	18-09-2023
00208-10000-000		1497.68												1497.68	95.97	21-03-2024
00233-00000-000		2262.96												2262.96	200.00	07-03-2023
00238-00000-000		1400.48												1400.48	200.00	08-10-2024
00241-00000-000												35.35		35.35	6169.65	02-10-2024
00248-00000-000		1037.59												1037.59	278.14	29-03-2024
00249-00000-000		1613.89												1613.89	150.00	08-10-2024
00251-10200-000		1278.00				685.80						95.96		2059.76	300.00	14-02-2024
00251-10900-000		2322.10										0.70		2322.80	2055.49	27-08-2024
00252-10000-000		879.94												879.94	200.00	26-09-2024
00265-15000-000		3249.73												3249.73	283.07	08-04-2024
00265-17000-000		1278.00				1185.80								15302.04	1000.00	29-05-2018
00265-23000-000		1278.00				1185.80	4417.84	978.52	940.40	968.00	1877.20	3656.28		2602.27	924.81	26-09-2022
00265-32000-000		1278.00												1278.00	2000.00	15-11-2023
00265-51100-000		3939.18												3939.18	385.56	21-04-2024
00265-53000-000		1628.48				1480.63	1370.73	1263.84	168.23			1045.06		6956.97	3744.73	21-10-2020
00268-60000-000		1920.73												1920.73	1520.04	13-10-2023
00268-67000-000		6877.67												6877.67	246.15	30-05-2024
00270-20000-000		126.00												126.00	2100.63	01-10-2024
00281-00000-000		108.00												108.00	2630.32	30-09-2024
00313-20000-000		898.40												898.40	725.65	05-10-2023
00328-01597-000		959.00												959.00	788.25	05-10-2023
00332-30000-000		1751.08				1395.85						198.33		3345.26	150.00	02-10-2024
00338-00000-000		1870.08												1870.08	1797.95	03-10-2023
00348-00000-000		1727.54												1727.54	1409.61	16-10-2023
00353-40000-000		2357.40												2357.40	2025.60	04-10-2023
00353-90000-000		225.00												225.00	210.00	19-09-2023
00355-05410-000		654.40												654.40	451.92	06-10-2024
00359-10012-000		1054.00				1009.00	460.20					293.20		2816.40	500.00	31-01-2024
00359-30206-000		1082.50												1082.50	623.90	24-09-2024
00373-00000-000		10241.36												10241.36	1271.80	14-11-2023
00383-01702-000		2204.97												2204.97	169.83	14-03-2024
00385-00880-000		5990.60				3616.20						422.16		10028.96	3517.37	14-11-2022
00385-01169-000		2486.20												2486.20	1586.55	19-09-2023
00385-01170-000		2532.06												2532.06	1603.71	19-09-2023
00385-03589-000		1752.20												1752.20	779.86	16-09-2024
00385-10001-100		2532.06												2532.06	660.51	12-09-2023
00385-85000-000		1862.30												1862.30	623.90	24-09-2024
00405-01283-000		2486.20												2486.20	623.35	13-10-2023
00405-01313-000		3202.73				2353.86						274.87		5831.46	2215.73	14-11-2022
00405-10002-000		182.49												182.49	2786.28	05-10-2024
00405-30203-000		3311.91				2457.84						286.99		6056.74	2311.09	14-11-2022
00405-30226-000		2532.06												2532.06	2383.51	19-09-2023
00405-30227-000		5729.46												5729.46	3248.89	12-09-2023
00409-30000-000		1054.00												1054.00	875.50	09-10-2022
00420-11499-000		5990.60				786.60						91.81		6869.01	757.97	21-11-2022
00421-1644-000		11573.43				8933.23						1042.93		23549.59	8363.61	14-11-2023
00422-51000-000		6509.00												6509.00	5195.20	20-09-2023
00422-90000-000		1336.32										13.89		1350.21	8573.53	25-09-2024
00424-02000-000		1752.20												1752.20	734.00	30-09-2024
00433-03548-000		2486.20				1671.40						195.16		4352.76	1619.68	14-11-2022
00433-30192-000		3311.91				2457.84						286.99		6056.74	2311.09	14-11-2022
00433-30193-000		2486.20				1671.40						195.16		4352.76	1619.68	14-11-2022
00433-30195-000		2486.20				2086.48						243.64		5252.10	1970.52	14-11-2022
00433-30196-000		2486.20				1671.40						195.16		4352.76	1619.68	14-11-2022
00433-30201-000		2486.20				1671.40						195.16		4352.76	1619.68	14-11-2022
00439-00000-000		29.20												29.20	29.20	29-09-2023
00440-00000-000		160.50												160.50	909.50	01-10-2024
00441-00000-000		64354.88												64354.88	25000.00	13-10-2023
00451-00913-000		1606.20												1606.20	880.00	24-09-2024
00451-21337-000		2486.20				1671.40						195.16		4352.76	1619.68	14-11-2022
00451-21339-000		1606.20												1606.20	880.00	24-09-2024
00451-30021-000		1606.20												1606.20	880.00	24-09-2024
00451-55000-000		1752.20												1752.20	734.00	30-09-2024
00451-56000-000		1752.20												1752.20	734.00	30-09-2024
00452-00900-000												1146.49		1146.49	36149.01	22-10-2021
00452-11347-000		5339.53				3445.71								9187.59	9187.59	14-11-2022
00452-11420-000		4284.26				2687.52						313.77		7285.55	2659.70	20-10-2022
00452-16779-000	</															

Etheridge Shire Council

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ASSESSMENT	NAME	THIS YEAR				ARREARS						INTEREST	UNALLOC REC	TOTAL	---LAST PAYMENT---	
		1st LEVY	2nd LEVY	SUPP. LEVIES	WATER LEVIES	1 YEAR	2 YEARS	3 YEARS	4 YEARS	5 YEARS	5+ YEARS				AMOUNT	DATE
00496-00000-000		1904.58												1904.58	523.26	02-10-2024
00498-10000-000		13874.30												13874.30	11254.08	06-09-2023
00498-50000-000		1389.83												1389.83	530.18	02-10-2024
00500-00000-000		766.80												766.80	4464.20	01-10-2024
00502-00000-000		7961.25												7961.25	22103.66	11-09-2023
00505-00000-000		910.57												910.57	5278.93	01-10-2024
00505-95000-000		6029.75												6029.75	4814.48	16-10-2023
00531-00000-000		9290.00												9290.00	8689.80	23-10-2023
00559-00000-000		1189.00												1189.00	985.15	14-09-2023
01005-00000-000		244.20												244.20	243.94	14-03-2024
		332059.12	0.00	598.73	0.00	67008.77	9551.27	2242.36	1108.63	968.00	1877.20	14481.46	0.00	429895.54		

# AGED DEBTORS REPORT

Report Conditions; with Current Balances

Financial Year Ending 2025

ACCOUNT	DEBTOR NAME	90 DAYS	60 DAYS	30 DAYS	CURRENT	TOTAL
AIRBRS		30.00				30.00
ARNETR				-87.00		-87.00
BATHUA			170.00	321.30		491.30
BETHJA				11.85		11.85
CAMPGA		1,071.91				1,071.91
DEPRES				15,629.04		15,629.04
FENTKA		1,119.77				1,119.77
FLANLS				54.20		54.20
FNQBCA		117.50				117.50
FOXCE				4,685.12		4,685.12
FURBEW			1.60	18.90		20.50
GULSAV				357.50		357.50
INFINTC				573.35		573.35
JONESR				1,123.50		1,123.50
KENMAT				298.68		298.68
MCTMAHM				105.00		105.00
MILESJ				136.60		136.60
MOSCHC				1,016.00		1,016.00
MRMISC				609,404.53		609,404.53
OWENJ				2,342.56		2,342.56
QLDPWS				6,807.48		6,807.48
ROYRDS				300.00		300.00
RYANAS				52.50		52.50
RYANNF				157.50		157.50
SAVARH				784.98		784.98
SAVGOLD		65,000.00				65,000.00
SHEPHS				9,500.00		9,500.00
STARTA				52.50		52.50
<b>TOTALS:</b>		<b>67,339.18</b>	<b>171.60</b>	<b>653,646.09</b>	<b>0.00</b>	<b>721,156.87</b>



**General Meeting      16th October 2024**

<b>Subject</b>	Quarterly 2024/25 Operational Plan Review – First Quarter
<b>Classification</b>	Open
<b>Author</b>	Renee Bester, Director of Corporate Services

EXECUTIVE SUMMARY

In accordance with s174(3) of the Local Government Regulation 2012, tabled for Council’s reception is the first quarter (1<sup>st</sup> July – 30<sup>th</sup> September 2024) progress report on implementing Council’s 2024-2025 Operational Plan.

RECOMMENDATION

That Council receive the first quarterly progress report on Council’s progress toward implementing its 2024/2025 Operational Plan.

BACKGROUND

Councils are required to annually prepare and adopt an Operational Plan as part of its suite of Financial Planning Documents. Council adopted its Operational Plan at its Budget Meeting held 28<sup>th</sup> July 2024. Section 174(3) requires Council, on a quarterly basis, to report upon the organisation’s progress toward achieving its Operational Plan.

LINK TO CORPORATE PLAN

Corporate Aim No. 5: Best Practice corporate governance and organisational excellence:

BUDGET & RESOURCE CONSIDERATIONS

Nil

LEGAL CONSIDERATIONS

S174(3) Local Government Regulation 2012 – Quarterly review of Council’s operational plan is a legislative requirement.

POLICY IMPLICATIONS

Nil

CONSULTATION

Please consult Council’s Community Engagement Policy in conjunction with the IAP2 Spectrum for guidance.

Consultation	Tick	Policy Consideration	Action
<b>No consultation required</b>	<input type="checkbox"/>	Click or tap here to enter text.	Click or tap here to enter text.
<b>Inform</b>	<input checked="" type="checkbox"/>		
<b>Consult</b>	<input type="checkbox"/>		
<b>Involve</b>	<input type="checkbox"/>		
<b>Collaborate</b>	<input type="checkbox"/>		
<b>Empower</b>	<input type="checkbox"/>		

RISK ASSESSMENT

Risk Assessment Outcome: L1

CONSEQUENCE					
LIKELIHOOD*	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E
C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E

E (Rare)	L	L	M	H	H
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**Report Prepared By:**

**Report Authorised By:**

**Renee Bester**

Ken Timms PSM

**Date: 1<sup>st</sup> October 2024**

Date: 1<sup>st</sup> October 2024

ATTACHMENTS

Include attachments such as:

- First Quarter Operational Plan 2024/2025



ETHERIDGE  
SHIRE  
COUNCIL

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2024 - 2025

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OPERATIONAL PLAN

# Introduction

## Welcome from Mayor

Welcome to Council's 2024/25 Operational Plan.

The Operational Plan is an important document within Council's Strategic Planning Framework. Its purpose is to identify the specific actions and outcome Council wishes to achieve in the immediate 12 months, as part of our journey to achieving our stated Mission and Goals in our Corporate Plan.

Council has developed its 2024/25 Operational Plan in conjunction with its Annual Budget. It has also been heavily influenced by other key strategic planning documents such as:-

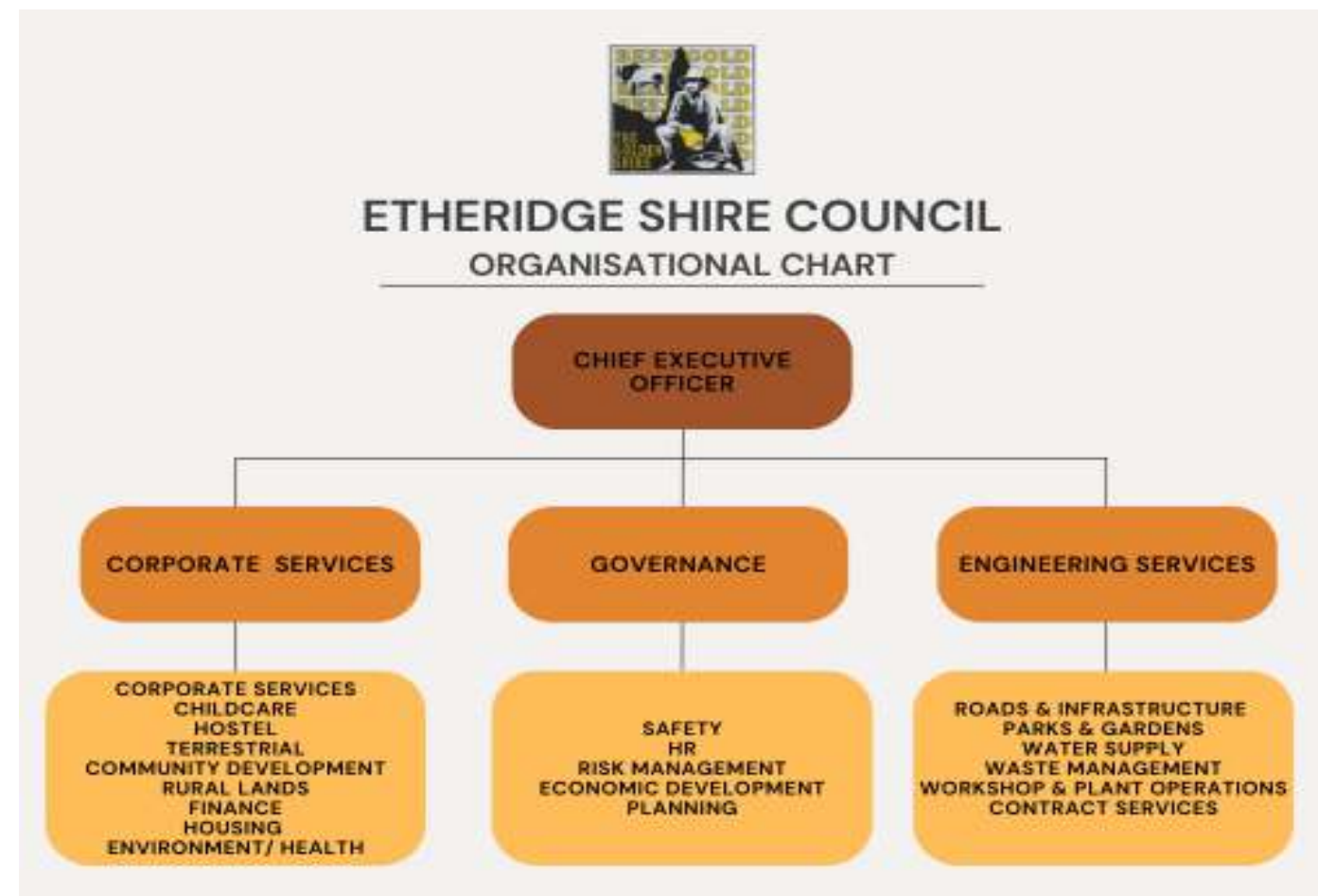
- Council's Long Term Financial Plan;
- Asset Management Plans
- Regional Plans (Queensland State Government NQ Regional Plan), NWQROC biosecurity Plan, others

As the Operational Plan "operationalizes" Council's medium to long-term corporate strategy, it guides Council's Management and staff in their day to day functions.

To ensure Council's workforce deliver Council's desired strategy, the Chief Executive Officer is charged with the responsibility of providing a quarterly update on the Operational Plan's implementation. Each quarterly report is displayed on Council's website, as a "Score-card" on our performance.

I would therefore encourage Shire ratepayers, residents & other stakeholders to take an interest in our Journey Toward reaching our longer-term Strategic goals.

Cr Barry Hughes  
Mayor



**Corporate Aim No. 1: A Sustainable Transport Network That Meets Community Needs**

**Strategic Outcome: Shire Rural Roads are all Weather, Town Streets are Bitumen with Footpaths, Kerb, Channelling and Drainage**

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
An asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council's road assets.	DES	Develop and implement a shire roads intervention level policy	Mar-25	Policy adopted by Council and Implemented	Completed road register and it will be presented to a workshop in due course
	DES	Identify the current status of shire rural roads and town streets	Sep-24	Updated road register	Road data have been collected and analysis in progress
	DES	Implement maintenance programs on Towns Streets	Dec-24	Program implemented	Works are carrying out as per approved budget
	DES	Implement maintenance programs on Rural Roads	Jan-25	Program implemented	Works are carrying out as per approved budget
	DES	Implement maintenance programs on bridges, floodway's, drainage etc.	Feb-25	Program implemented	A 10 year floodways upgrade program has been developed and waiting for council's approval.
	DES	Actively source materials for future road works	Monthly	There are no shortages of materials required to undertake scheduled road works	Team will find a source prior to the commencement of works .
Develop and implement a comprehensive, sustainable and funded, 10-year Capital Works Program for roads, incorporating road train access and drainage.	DCS	Funded road depreciation for asset replacement	May-25	AMP updated	Depreciation charged in line with AMP
	DES	Implement capital programs on Towns Streets	Mar-25	Program implemented	Street data have been collected an analysis in progress
	DES	Implement capital programs on Rural Roads	Mar-25	Program implemented	Preparation of 10 year works programs in progress.
	DES	Implement capital programs on bridges, floodways, drainage etc.	Mar-25	Program implemented	A 10 year floodways upgrade program has been developed and waiting for council's approval.
Lobby for adequate funding to enable the repair of the shire road network affected by natural disaster.	DES	Implement reinstatement program for NDRRA	Apr-25	Works are programmed and under budget	All the damaged due to the flood have been captured and work in progress
Work with regional groups and our communities to upgrade Local Roads of Regional Significance.	DES	Attend regional meetings and meet with government representatives	Monthly	Attendance to regional FNQRRTG meetings	Attending monthly FNQRRTG meeting

**Strategic Outcome: Transport and Main Roads is Committed to Developing a Network that is Fully Sealed to Road Train Route Standard**

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
Maintain relationship with the Department of Transport and Main Roads to undertake road construction and maintenance (Road Train Routes).	DES	Implement TMR programs for RMPC & NDRRA	Feb-25	Contract TMR works on track and under budget	RMPC and NDRRA works will be carried out as per set time frame.
	DES	Attend regional meetings and meet with government representatives to lobby for increased commitment to Main Roads Network	Monthly	Attendance to FNQRRTG regional meetings	Attending monthly FNQ RRTG meeting
	DES	Create an audit of TMR infrastructure in the Shire (list of km of Gravel, single line bitumen and narrow/ problem bridges)	Nov-24	Audit presented to Council	Information are available .
Continue to lobby to raise the national profile of the Georgetown to Forsayth, Kennedy, Gulf and Gregory Development Roads and Bridges and for additional funding for high priority widening and sealing.	DES	Implement TMR upgrade programs	Jun-25	TMR contracts awarded to Council and completed on time and within budget	Discussion with TMR in progress re: additional funding.

**Strategic Outcome: There are Multiple Public Transport Options**

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
An asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council's airports and airfield assets.	DES	Implement maintenance programs for airports	Mar-25	Annual maintenance program implemented	Based on the inspection report, Mount surprise and Einasleigh airstrips fencing will be upgraded in 24/25.
	DCS	Funded airport depreciation for asset replacement	May-25	AMP updated	Depreciation charged in line with AMP and indexed valuation
	DES	Implement capital program for airports	Feb-25	Program implemented	Airports inspections have been organised for every 3 year. Next inspection will be on 3/2026
Advocate for improved airfield infrastructure and services.	DES	Attend regional meetings and meet with government representatives	Quarterly	Attendance at FNQRRTG regional meetings	Attendance at FNQRRTG regional meetings
Advocate for improved rail and bus services	CEO	Attend regional meetings and meet with government representatives	Annually	Attendance at FNQROC & NWQROC regional meetings	CEO and Mayor attend and advocate at these meetings

**Corporate Aim No. 2: A Sustainable Environment of Natural Assets, Water, Waste Water and Waste Management**

**Strategic Outcome: Best Practice Water and Waste Water Management**

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
	DES	Implement maintenance programs for the water networks	Oct-24	Maintenance program developed and implemented	150 m long AC replacement in Georgetown completed.



An asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council's water and waste water assets.	DES	Implement maintenance programs for the water treatment plants	Dec-24	Maintenance program developed and implemented	Working on the condition assessment report
	DES	Develop and implement a water and waste water intervention level policy	Mar-25	Policy developed and presented to Council	Policy will be reviewed in December meeting
Develop and implement a comprehensive, sustainable and funded, 10-year Capital Works Program to deliver good quality, reliable water and waste water supplies for all communities	DCS	Funded water depreciation for asset replacement	May-25	AMP updated	Depreciation charged in line with AMP
	DES	Implement Capital programs for the water networks	Mar-25	Program developed and implemented	Four valves will be replaced in 2024/2025
	DES	Improvement of the Water Treatment Plants at Georgetown and Forsayth	Dec-24	Upgrade Forsayth WTP operations	Finding of funding source to upgrade the Forsayth WTP in progress.
Water Reservoirs are operating and environmentally compliant	DES	Implement maintenance programs for the water reservoirs	Mar-25	Program developed and implemented	Maintenance repairs have been undertaken when required.
	DES	Charleston Dam is completed and operational	Oct-24	Charleston Dam online and operational. Further that the Dam Regulator requirements are meet.	Working continually with DAM regulator to meet the requirements.
Lobby for adequate funding to enable the repair and maintenance of shire water and waste water network affected by natural disaster or other events	CEO	Attend regional meetings and meet with government representatives	Monthly	Advocated at FNQROC & NWQROC regional meetings	CEO and Mayor attend and advocate at these meetings.

**Strategic Outcome: Best Practice Waste Management**

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
An asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council's collection and waste management facilities throughout shire	DES	Implement waste collection and disposal programs at each town	Nov-24	Strategy presented to Council for adoption	Transfer station completed and will be operational from Dec 2024.
	DCS	Funded depreciation for asset replacement	May-25	AMP updated	Depreciation charged in line with AMP
	DES	Implement the Regional Waste Strategy programs at each facility	Jan-25	Strategy is implemented and regular attendance at FNQWaste regional meetings.	Working with FNQROC and NWQROC on a regional waste strategy
	DCS	Effective education program and encourage recycling, reuse and reduction of community waste	Jan-25	Successful media campaign held	Ongoing advertising.

**Strategic Outcome: Best Practice Natural Environment and Pest Management**

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
Develop Council's Biosecurity Plan in consultation with landowners and other stakeholders to reduce the impact of existing and emerging pests.	DCS	Implement works program for biosecurity	Dec-24	Plan adopted by Council	Two Biosecurity Advisory Committee meetings have been held in the first quarter.
In partnership with the community and external agencies, promote and support best practice management of the natural environment.	CEO	Attend regional meetings and meet with government representatives	Monthly	Advocated at FNQROC & NWQROC regional meetings	CEO and Mayor attend and advocate at these meetings.
Minimise the potential of disease outbreaks through implementation of an integrated mosquito management program.	DCS	Implement program as required	Jan-25	Program developed and adopted by Council	Advise sought from Qld Health and EHO regarding Councils options to implement program prior to January 2025.

**Strategic Outcome: An Energy Efficient Shire**

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
Support of renewable energy. carbon reduction programs and Council's carbon footprint	CEO	Identify the current status of Council's renewable energy portfolio	Jan-25	Council Status recognised	Strategy has been reviewed and implemented.
	DES	Attend regional meetings and meet with government and industry representatives	Half Yearly	Attendance at FNQROC Climate Resilience Waste regional meetings	CEO attends and advocates at these meetings.

**Strategic Outcome: Industry has Sustainable Environmental Practices**

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
Companies and industries are environmentally compliant	CEO	Attend regional meetings and meet with government and industry representatives	Bi-Monthly	Advocated at regional meetings	CEO and Mayor attend and advocate at these meetings.

**Corporate Aim No. 3: A Diversified Economic Development Ensures a Prosperous Shire**

**Strategic Outcome: A Variety of Land and Housing Options for the Community**

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
Maintain a compliant planning scheme that supports the future development of our shire	DCS	Implement the planning scheme	Monthly	Planning applications processed	Processed as required
	DCS	Review and update planning scheme	Dec-24	Plan review and presented to Council	In consultation with consultant.
Review and update the asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council's housing stock	DCS	Implement maintenance program for Council housing	Mar-25	Maintenance program implemented	Manager implements a maintenance program inline with annual budget considerations.
	DCS	Funded depreciation for asset replacement	May-25	AMP updated	Deprecation charged in line with AMP
Advocating for the release of State Land for future development across the	CEO	Attend regional meetings and meet with government representatives	Monthly	Deputation with DOR representatives	CEO and Mayor attend and advocate at these meetings.

Advocating for the release of state land for future development across the shire	CEO	Promote residential, rural residential and industrial subdivisions throughout shire as land become available and demand increases.	Monthly	Successful media campaign held	Not yet commenced.
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**Strategic Outcome: A Diversified Economic Base: Rural, Tourism, Mining and Support Services**

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
Facilitate the development and marketing of a distinctive regional image.	CEO	Review and update shire marketing image	Jun-25	Strategy developed and adopted by Council	Reviewed and will form part of Development Plan
Support community development to expand and meet the growing needs of the region through infrastructure, income diversification and advocacy	CEO	Develop and implement a Tourism Plan by consulting with all relevant stakeholders	Feb-25	Adopted Plan reviewed by Council	Review will be undertaken early 2025
	CEO	Area Promotion	Monthly	Successful Media Campaign Held	Not yet commenced
	CEO	Review the TerrEstrial VIC Business Plan, with a view to identify latent opportunities and extending the tourist experience to include interactive activities.	Apr-25	Business case developed and adopted by Council	Review will be undertaken early 2025
Support skills development (youth, business, industry)	DCS	Develop and implement a community skills development program	Dec-25	Program implemented	Not yet commenced
	DCS	Review procurement policy and monitor the outcomes	Half Yearly	Outcome report presented to Council for consideration	Completed as part on annual budget.
Advocate for the development of the Etheridge Agriculture Precinct and associated agricultural industries	CEO	Attend regional meetings and meet with government and industry representatives	Monthly	Attendance at FNROQ & NWQROC regional meetings	CEO and Mayor attend and advocate at these meetings.

**Corporate Aim No. 4: Quality Social Infrastructure Makes the Shire a Desirable Place to Live**

**Strategic Outcome: An Active Community with a Variety of Recreational Activities**

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
Review and update the comprehensive asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council's parks, garden and recreational facilities	DES	Develop and implement a comprehensive, sustainable and funded, 10-year Capital Works Program for parks, garden and recreational facilities	Apr-25	Program developed and implemented	Development of 10 year works program is in progress
	DCS	Maintain the public conveniences	Monthly	Facilities meet expectations	Public facilities are maintained
	DCS	Maintain the Shire's Cemeteries.	Monthly	Facilities meet expectations	Cemeteries are maintained
	DCS	Maintain Swimming Pool as a safe and attractive venue.	Monthly	Facilities meet expectations	Pool is maintained
Establishment suitable recreational activities/facilities at water reservoirs	CEO	Construct recreation facilities at Charleston Dam to encourage activity based tourism.	Apr-25	Project complete	Not yet commenced
	CEO	Continue our partnership with Department to further enhance the visitor experience on the Copperfield Dam, including construction of recreation facilities to encourage activity based tourism.	Monthly	Attendance at FNROC & NWQROC regional meetings	CEO and Mayor attend and advocate at these meetings.
Enhance and improve the aesthetics of each town.	DES	Review and implement Georgetown beautification plan	Mar-25	Project approved and underway	Foot path in Main street completed. Council will conduct community consultation for further beautification projects.
	DES	Review beautification plans for Einasleigh, Forsayth and Mt Surprise	May-25	Plan presented to Council for consideration	Searching for funding sources.

Advocate for funding for additional sport and recreation infrastructure.	CEO	Review Council's sport and recreation long term plan	Apr-25	Status of current plan considered and reviewed	Seeking opportunities to undertake same.
	CEO	Attend regional meetings and meet with government and industry representatives	Monthly	Attendance at FNQROC & NWQROC regional meetings	CEO and Mayor attend and advocate at these meetings.

**Strategic Outcome: An Invigorated Community with a Variety of Multi-Aged Services**

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
Review and update the comprehensive asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council's Health, Aged Care, Child Care facilities	DCS	Develop and implement a comprehensive, sustainable and funded, 10-year Capital Works Program for Social facilities	May-25	Program developed and implemented	Not yet commenced.
	CEO	Advocate to State and Federal Governments, supporting residents to address social inequity, disadvantage, livelihoods and general well-being.	Monthly	Attendance at FNQROC & NWQROC regional meetings	CEO and Mayor attend and advocate at these meetings.
	CEO	Partner with state government agencies to improve social conditions and liveability.	Monthly	Attendance at FNQROC & NWQROC regional meetings	CEO and Mayor attend and advocate at these meetings.
Ensure that services to the community for child care, youth hostel and aged care are provided.	DCS	Review and implement strategies for an efficient use of the 'Georgetown Hostel'	Mar-25	Current strategy review and updated	Undergoing review
	DCS	Review and implement strategies for an efficient operation of the childcare business, including after school care	Mar-25	Current strategy review and updated	Ongoing in consultation
	DCS	Review and implement strategies for youth programs for leadership, recreation, entertainment and healthy socialization	Feb-25	Current strategy review and updated	Ongoing in consultation
	DCS	Review and implement strategies for an efficient operation of programs for seniors	Jan-25	Current strategy review and updated	Ongoing in consultation with Etheridge Cares
Construct care facilities to retain citizens in the community.	DCS	Develop plans to build aged care facilities.	Dec-24	Completion	Project currently progressing as per schedule
	DCS	Develop plans to build special care facilities.	Jun-25	Overall strategy developed for Consideration	Requires review by Aged Care Advisory Committee
Advocate and facilitate the provision and improvement of central and remote health services.	CEO	Meet with government lobbying for health concerns, including a doctor to the region, aged care and respite and palliative care support.	Monthly	Attendance to regional meetings	CEO and Mayor attend and advocate at these meetings.
Advocate and facilitate for improvements in educational services to be provided within the shire	CEO	Attend Schools and meet with representatives of the school and P&Cs	Half yearly	Attendance to meetings	Not yet commenced.
Advocate for sufficient policing and emergency service facilities	CEO	Meet with government representatives	Quarterly	Attendance to DDMG meetings	CEO and Mayor attend these meetings.

**Strategic Outcome: A Culturally Aware Community**

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
Review and update the comprehensive asset management strategy to support the monitoring, maintenance, replacement and enhancement of Council's social infrastructure	DCS	Develop and implement a comprehensive, sustainable and funded, 10-year Capital Works Program for Social Infrastructure	Jun-25	Program developed and implemented	No commenced
Provide libraries, as learning and information centres	DCS	Review and implement strategies for library service	Jan-25	Strategy is reviewed and implemented	Library operations under review, including implementation within other communities.
Engage with and support local arts and cultural groups.	DCS	Review and implement strategies for engaging with arts and cultural groups	Nov-24	Strategy is reviewed and implemented	RADF Program continues
Build and strengthen the Shire's identity through the support and provision of a variety of events and branding our corporate image.	DCS	Support volunteers, community groups and events	Sep-24	Community assistance policy is reviewed and implemented	Community Assistance Policy implemented throughout the quarter.
Encourage local historians to preserve and promote local history and heritage.	DCS	Support important social milestones on appropriate anniversary dates.	Dec-24	Community calendar of events is developed and supported	CDEO provides support to the community.

**Strategic Outcome: A Variety of Modern Communication Mechanisms Available for the Whole Shire**

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
Improve co-operation and communication with relevant stakeholders and all levels of government in the strategic planning of future community infrastructure.	DCS	Develop and maintain a current advocacy plan for the provision of telecommunication services, telemetry and media.	Jan-25	Plan is developed and Implemented	Plan is developed and implemented.
Review and update the comprehensive asset management strategy to support the maintenance, replacement and enhancement of Council's communication assets.	DCS	Maintain radio re-transmission services for Mt Surprise, Forsyth and Einasleigh.	Monthly	Services are operational	Fully operational
	DCS	Assist a commercial entity to introduce local radio services.	Jun-25	Options are considered and implemented	New approach made to 4KZ

**Corporate Aim No. 5: Best Practice Corporate Governance and Organisational Excellence**

**Strategic Outcome: Council Provides Community Leadership Through Financial Sustainability and an Open and Accountable Governance**

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
Councillors take a leadership role in the community, serve as a role model and provide strategic direction for the continued growth and development of the region.	CEO	Review and implement Council's strategic plans	Monthly	Delegations from the monthly Council meetings	Ongoing.
	CEO	Attend local and regional meetings with community, government and industry representatives	Monthly	Opportunities to attend regional meeting is given	CEO and Mayor attend and advocate at these meetings.
Pursue and nurture an environment of honesty and integrity in which elected members, managers and staff work together in a spirit of trust and teamwork.	CEO	Adopt appropriate governance structures and make appropriate delegations.	Sep-24	Organisational structure is reviewed	Revised organisational structure presented and approved by Council.
	CEO	Ensure the administration of the region is governed through open and transparent decision-making and reporting processes.	Mar-25	Meetings and legislative requirements are met	Meeting all current obligations
	DCS	Develop and implement a comprehensive, sustainable and funded, 10-year Capital Works Program for Corporate Assets	May-25	AMP is updated	Under development
	DCS	Maintain compliance with legislation, local laws, policies	Monthly	Local Laws, policies and procedures are reviewed on a regular basis for compliance	Governance improvement plan is progressing.
Actively participate in the membership of regional development and other organisations in order to achieve mutual regional priorities.	CEO	Actively participate in the regional organisations and statutory supported planning instruments	Monthly	Attendance to regional meetings	Attending and up to date with the proposed regional plan.
	CEO	Build the Council's data analytic capability.	Apr-25	Statistical data is collected	Ongoing.

**Strategic Outcome: Effective Communication Between Council and the Community Across the Community**

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
Using appropriate media, promote civil and respectful discussion and participation in relevant issues.	CEO	Branding of Shire	Monthly	Media channel are used to promote Council operations	Facebook, Webpage and Inform used.
Disseminate accurate and relevant information within the organization, the community and other relevant audiences.	CEO	Review of Council communication mechanisms	Dec-25	Current communication processes are reviewed and report to Council for consideration	Not yet commenced.
Review the current practice of holding consultation meetings throughout the Shire and distribution of newsletter 'Inform' to maximise effective community engagement.	CEO	Council will embrace exceptional customer service, valuing staff and promoting ethical standards of practice, supported by clear policies and strategies;	Monthly	Item is raised at every Council meeting to ensure compliance	Raised on a regular occasions.

**Strategic Outcome: Council Operations Support Quality Service Provision and Good Governance**

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
Pursue opportunities for external income sources to enhance financial capacity beyond traditional methods	CEO	Review Council's strategies / operations to reduce costs to Council	Monthly	Report to Council on options of gaining additional revenue sources	Every opportunity taken to increase available funding opportunities.
Ensure the efficiency of depot and engineering administration	CEO	Review and implement strategies for an efficient operation of Councils depot and engineering sections	Nov-24	Review current practices and report back to Council on possible improvements	Not yet commenced.

**Strategic Outcome: Desirable Staffing Balance that Reflects Council and Community Expectations**

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
Develop, review and implement a staffing strategy to the efficiency of Council operations	CEO	Review and implement strategies to increase the capacity of Council	Oct-24	As apart of the organisational review.	Currently working with DAF to secure an EDO.
Provide accountable, professional, responsible, timely and accessible services to external and internal customers that reflect the values of the organization.	DCS	Review and implement strategies to for customer services	Dec-24	The current process for customer requests and complaints is review and any outcome is presented to Council for consideration	Seeking customer service training options.

**Strategic Outcome: Council is Effective in Attracting and Retaining Qualified, Experienced and Committed Staff**

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
Ensure Councillors and staff are provided with relevant learning and personal development opportunities to achieve stated strategic priorities and corporate objectives.	CEO	Promote a drug free environment.	Monthly	Outcomes from testing is considered	Testing done on a regular basis.
	CEO	Review and implement strategies for an efficient training and development programs	Monthly	A training needs analysis is developed	Not yet commenced.
Implement effective HRM strategy throughout the organisation.	CEO	Review HRM practice for Council.	Dec-24	An annual review is undertaken of current practices	Review has commenced and policies requiring change are processed.
Develop and implement organisation well-being programs.	CEO	Well-being program is part of a HRM review.	Dec-24	An annual review is undertaken of current practices	Not yet commenced.
Develop and implement proactive WHS and enterprise risk strategies to reduce threats to the Council and the community.	CEO	Promote and support a safe and healthy work environment in which the importance of family and work/life balance is recognised.	Feb-25	Annual review is favourable and incidents are minimised	Working a continuous process to improve operations.

**Strategic Outcome: Council if Effective in Planning, Preparing and Responding to Natural Disasters**

Strategies	Officer	Actions	Comp Date	KPI	1st Quarter
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Ensure a preparedness to respond to natural disasters and other emergencies and engage in planning activities aimed at minimising the impact of such disasters on the community.	CEO	Advocate for improved weather information infrastructure in the region (stream gauge stations, rainfall gauge stations and radar).	Dec-24	Suitable weather forecasting is place.	Every opportunity taken with QRA tie improve data collection.
Maintain a compliant, resourced disaster management plan	CEO	Review and update disaster management plan	Dec-24	Get ready is successful	Plane was reviewed in July 24.



**General Meeting      16<sup>th</sup> October 2024**

<b>Subject</b>	Standing Orders and Meeting Procedures Policy - Update
<b>Classification</b>	Open
<b>Author</b>	Renee Bester, Executive Assistant

**EXECUTIVE SUMMARY**

The purpose of this report is for council to formalise Post-Election Meeting resolution by considering to adopt the Standing Orders and Meeting Procedures Policy, reflecting the updated “Best practice example standing orders for local government and standing committee meetings” as published by the Queensland Government and updated as at July 2024, following legislative amendments to the *Local Government Act 2009*.

**RECOMMENDATION**

That Council:

1. Adopt the Standing Orders and Meeting Procedures Policy (C057), replacing all and any historical policies or procedures with the same or similar title or intent.

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**BACKGROUND**

At its Post-Election Meeting held 28 March 2024, and again on 17<sup>th</sup> July 2024, Council resolved to “adopt the Standing Orders and Model Meeting Procedures, as prepared by the Queensland Government, and update any relevant policies.

To assist local governments, the Department of Housing, Local Government, Planning and Public Works (DHLGPPW) provides best practice standing orders that local governments can choose to adopt to provide written rules for the orderly conduct of local government meetings. These best practice standing orders incorporate the meeting procedures that deal with matters during local government meetings that must be adhered to under the *Local Government Act 2009* (LGA) including the DHLGPPW model meeting procedures and the meeting provisions in the *Local Government Regulation 2012* (LGR). Local governments can revise their standing orders to incorporate the model meeting procedures or adopt the model meeting procedures.

The attached draft Standing Orders and Meeting Procedures Policy reflects the current model “Best practice example standing orders for local government and standing committee meetings”, which also incorporates the meeting procedures.

The DHLGPPW recently updated the model/best practice standing orders and meeting procedures to acknowledge the legislative amendments to the Local Government Act 2009 in late July 2024. A key amendment were the changes from ‘presiding officer’ to ‘process for the chairperson’ and the treatment of referrals and complaints through the Independent Assessor.

In line with the resolution of July 2024 and acknowledging the preparation of the attached, it is requested that Council consider adopting the attached Standing Orders and Meeting Procedures Policy.

**LINK TO CORPORATE PLAN**

Corporate Aim No. 5: Best practice corporate governance and organisational excellence

**BUDGET & RESOURCE CONSIDERATIONS**

Not applicable for this report

**LEGAL CONSIDERATIONS**

Not applicable. Meets legislative requirements and model templates as provided by the Queensland Government

**POLICY IMPLICATIONS**

Updated Policy will reflect the best practice model as developed by Queensland Government and reflect the amendments to the *Local Government Act 2009*, as of November 2023.

**CONSULTATION**

Please consult Council’s Community Engagement Policy in conjunction with the IAP2 Spectrum for guidance.

Consultation	Tick	Policy Consideration	Action
<b>No consultation required</b>	<input checked="" type="checkbox"/>	Click or tap here to enter text.	Click or tap here to enter text.
<b>Inform</b>	<input type="checkbox"/>		
<b>Consult</b>	<input type="checkbox"/>		
<b>Involve</b>	<input type="checkbox"/>		
<b>Collaborate</b>	<input type="checkbox"/>		
<b>Empower</b>	<input type="checkbox"/>		

**RISK ASSESSMENT**

Risk Assessment Outcome: Low

CONSEQUENCE					
LIKELIHOOD*	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E
C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

**Report Prepared By:**

**Report Authorised By:**

<b>Renee Bester</b>	Ken Timms PSM
<b>Date: 12/09/2024</b>	12/09/2024

**ATTACHMENTS**

Include attachments such as:

- Standing Orders and Meeting Procedures Policy (C057)





**STANDING ORDERS AND MEETING PROCEDURES POLICY**

**POLICY VERSION AND REVISION**

Version History		Meeting date	
<a href="#">January 2024</a>		<del>19<sup>th</sup> June 2024</del> <a href="#">16<sup>th</sup> October 2024</a>	
<a href="#">March 2024</a>		Resolution number	
<a href="#">July 2024</a>			
Approval by CEO			
Effective date		Review date	
16 <sup>th</sup> October 2024		March 2028	
Policy Author			
Chief Executive Officer			
Current incumbent			
Ken Timms PSM			
Implementation Officer			
Chief Executive Officer			
Current incumbent		Contact number	Official file no.
Ken Timms PSM		4079 9090	

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## 1. PURPOSE

These standing orders and meeting procedures set out certain procedures to ensure all the local government Council principles are reflected in the conduct of local government meetings and advisory committee meetings as defined in the Local Government Act 2009 (LGA) and Local Government Regulation 2012 (LGR).

It is not intended that these standing orders and meeting procedures will deal with all aspects of meeting conduct but only those required to strengthen public confidence in Local Government to chair meetings and deal with the conduct of Councillors, conflict of interest of councillors, loss of quorum and closed sessions in meetings. These meeting procedures do not apply to meetings of Council's audit committee.

## 2. SCOPE

These Standing Orders and Meeting Procedures apply to all meetings of Council.

## 3. STANDING ORDERS

- a) These standing orders apply to local government meetings including standing committee meetings. These standing orders do not apply to meetings of the audit committee.
- b) A provision of these standing orders may be suspended by resolution of any meeting of Council except those sections that are mandatory under the model meeting procedures. A separate resolution is required for any suspension and must specify the application and duration of each suspension.
- c) Where a matter arises at Council meeting that is not provided for in these standing orders, the matter will be determined by resolution of Council upon a motion which may be put without notice, but otherwise conforming with these standing orders.

## MEETING PROCEDURES

### 4. PRESIDING OFFICER/PROCESS FOR THE CHAIRPERSON

This clause applies to local government meetings, and local government committee meetings. For the purposes of this clause local government meetings are ordinary and special meetings. This section does not apply to Brisbane City Council where the Chair of Council, elected by councillors, presides over each BCC meeting.

Under section 12(4) of the LGA the mayor has extra responsibilities in addition to those which all councillors have. The mayor is the chairperson, leading and managing local government meetings, including managing the conduct of participants at the meeting. The mayor may delegate another councillor to perform the mayor's extra responsibilities including acting as chairperson when the mayor is absent or temporarily incapacitated. Alternatively, if the mayor has not delegated a councillor to undertake responsibilities as chairperson, under the provisions of section 165 of the LGA, the deputy mayor acts for the mayor during the absence or temporary incapacity or when the office of mayor is vacant.

- a) The mayor will be the chairperson at a local government meeting at which the mayor is present.
- b) If the mayor is absent from a local government meeting, the meeting will be chaired by the councillor to whom the mayor has delegated their responsibility to chair the meeting.
- c) If the mayor is absent or unavailable to chair the meeting, and has not delegated another councillor to do so, the deputy mayor will be the chairperson.
- d) If the office of mayor becomes vacant the deputy mayor acts as mayor and chairperson of the local government meetings
- e) If the mayor and the deputy mayor are both prevented from chairing the meeting because of absence or temporary incapacity, and no other councillor has been delegated the responsibility or appointed to act as chairperson, the local government may by resolution appoint one of the councillors present at the meeting to act as chairperson for the duration of the meeting.
- f) The local government may appoint the chairperson for a committee. This chairperson will preside over meetings of the committee. The mayor is a member of each standing committee but not necessarily a member of every advisory committee. The mayor is not necessarily the chairperson of committee meetings.

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- g) If the chairperson of a committee is absent or unavailable to chair, another councillor who is chosen by the councillors present, will be chairperson of the committee meeting.
- h) Before proceeding with the business of the local government meeting, the chairperson at the meeting will undertake the acknowledgement and/or greetings deemed appropriate by the local government.

a) ~~—~~ Note: Section 12 of the LGA does not prescribe that other councillors have the responsibility of chairing local government meetings. Other councillors cannot assume the chairperson role except when they are delegated by the mayor to perform the extra responsibilities of a mayor or a resolution has been passed by the councillors present to select a councillor to act as chairperson of a particular meeting, because the mayor, a delegated councillor and the deputy mayor are unavailable.. The provision for the mayor to delegate the responsibility to be chairperson to another councillor caters for the possibility that the mayor will not be the chairperson of a particular local government meeting because the mayor has, for example, a conflict of interest in a matter, or will be absent or incapacitated for that meeting. The mayor will preside at a meeting of Council.

- b) ~~If the mayor is absent or unavailable to preside, the deputy mayor will preside.~~
- c) ~~If both the mayor and the deputy mayor, or the mayor's delegate, are absent or unavailable to preside, another councillor chosen by the councillors present at the meeting will preside at the meeting.~~
- d) ~~Council will choose the chairperson for a committee meeting. This chairperson will preside over meetings of the committee.~~
- e) ~~If the chairperson of a committee is absent or unavailable to preside, another councillor chosen by the councillors present will preside over the committee meeting.~~
- f) ~~Before proceeding with the business of Council meeting, the person presiding at the meeting will undertake the acknowledgement and/or greetings deemed appropriate by Council.~~

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## 5.4. ORDER OF BUSINESS

- a) The order of business will be determined by resolution of Council from time to time. The order of business may be altered for a particular meeting where the councillors at that meeting pass a procedural motion to that effect. A motion to alter the order of business may be moved without notice.
- b) Unless otherwise altered, the order of business will be as follows:
- Attendance;
  - apologies and granting of leaves of absence;
  - confirmation of previous minutes;
  - Declaration of Conflicts of Interests; and
  - officers' reports.

*Note: The minutes of a previous meeting, whether an ordinary or a special meeting, not previously confirmed will be taken into consideration, at every ordinary meeting of Council, in order that the minutes may be confirmed. No discussion will be permitted about these minutes except with respect to their accuracy as a record of the proceedings. Amendments to the minutes may be made prior to confirming the minutes. This must be done by moving a motion to amend the minutes that must be voted on and carried. Once the resolution is passed the minutes can be amended. All councillors present at the meeting can vote to confirm the minutes including those who were absent at the previous meeting and those who had a conflict of interest at the previous meeting. Once the minutes are confirmed by resolution of the meeting they cannot be changed. If Council needs to make a correction to the confirmed minutes, that can be done by passing a rescinding motion or a new motion that states what the correction is, but the original minutes remain as they are recorded.*

## 6.5. AGENDAS

- a) The agenda may contain:
- notice of meeting
  - amendments correcting the minutes of the previous meeting
  - adoption of the minutes of the previous meeting
  - business which the mayor wishes to have considered at that meeting without notice
  - matters of which notice has been given
  - committees' reports referred to the meeting by the chief executive officer (CEO)



- officers' reports referred to the meeting by the CEO
  - councillor conduct breach investigation reports provided by the investigator
  - deputations and delegations from the community that are approved to attend
  - any other business Council determines by resolution be included in the agenda.
- b) Business not on the agenda, or not fairly arising from the agenda, will not be considered at any local government meeting unless permission for that purpose is given by Council at the meeting. Business must be in accordance with the adopted terms of reference for each committee.
- c) The notice of the meeting and the agenda must be given to each councillor at least two days before the meeting and in the case of Indigenous regional councillors, being Torres Strait Regional Council and Northern Peninsula Area Regional Council, at least four days prior to the meeting, unless it is impracticable to give the notice before that time.
- d) The agenda for Council must be made publicly available by 5pm on the business day after the notice of meeting is given to the councillors. Any related reports, including any summary investigation report for a conduct breach matter, for Council meeting must also be included and available to the public when the agenda for the meeting is made publicly available, excluding confidential reports. If the related report is made available to councillors or committee members during the period starting immediately after notice of the meeting is given and ending immediately before the meeting is held, then these reports must be made available to the public as soon as practicable after it is made available to the councillors or committee members.
- e) Matters on the agenda that may require the meeting to be in a closed session consistent with the provisions under section 254J LGR, can be identified on the agenda as 'may be closed by resolution of the meeting for the matter to be debated'.

## **7.6. QUORUM**

- a) A quorum at a local government meeting is a majority of its councillors. If the number of councillors is even, then one half of the number is a quorum.
- b) If a quorum is not present within 15 minutes after the time set for the meeting to begin, it may be adjourned to a later hour or a later day within 14 days after the day of the adjournment. The meeting may be adjourned by a majority of councillors present, or if only one councillor is present, then that councillor, or if no councillors are present then the CEO.

## **8.7. PETITIONS**

- a) Any petition presented to a meeting of Council will:
- be in legible writing or typewritten and contain a minimum of 10 signatures
  - include the name and contact details of the principal petitioner (i.e., the key contact)
  - include the postcode of all petitioners, and
  - have the details of the specific request/matter appear on each page of the petition.
- b) Where a councillor presents a petition to a meeting of Council, no debate in relation to it will be allowed, and the only motion which may be moved is:
- that the petition be received
  - received and referred to a committee or officer for consideration and a report to Council, or
  - not be received because it is deemed invalid.
- c) Council will respond to the principal petitioner in relation to all petitions deemed valid.

## **9.8. DEPUTATIONS**

- a) A deputation wishing to attend and address a meeting of Council shall apply in writing to the CEO not less than seven business days before the meeting.
- b) The CEO, on receiving an application for a deputation, shall notify the chairperson who will determine whether the deputation may be heard. The CEO will inform the deputation of the determination in writing. Where it has been determined the deputation will be heard, a convenient time will be arranged for that purpose, and an appropriate time period allowed (e.g. 15 minutes).
- c) For deputations comprising three or more persons, only three persons shall be at liberty to address Council meeting unless the councillors at the meeting determine otherwise by resolution. A deputation shall be given adequate opportunity to explain the purpose of the deputation.
- d) If a member of the deputation other than the appointed speakers interjects or attempts to address Council meeting, the chairperson may terminate the deputation.
- e) The chairperson may terminate an address by a person in a deputation at any time where:



- the chairperson is satisfied that the purpose of the deputation has been sufficiently explained to the councillors at the meeting
  - the time period allowed for a deputation has expired, or
  - the person uses insulting or offensive language or is derogatory towards councillors or others.
- f) The CEO is responsible for the deputation, including that the appointed speaker/s are notified in writing of developments or future actions as appropriate.

#### **40.9. PUBLIC PARTICIPATION AT MEETINGS**

- a) A member of the public may take part in the proceeding of a meeting only when invited to do so by the chairperson.
- b) In each local government meeting, time may be required to permit members of the public to address Council on matters of public interest related to local government. An appropriate time period will be allowed (e.g. 15 minutes) and no more than three speakers shall be permitted to speak at one meeting. The right of any individual to address Council during this period shall be at the absolute discretion of Council chairperson.
- c) If any address or comment is irrelevant, offensive, or unduly long, the chairperson may require the person to cease making the submission or comment.
- d) For any matter arising from such an address, Council may take the following actions:
- refer the matter to a committee
  - deal with the matter immediately
  - place the matter on notice for discussion at a future meeting
  - note the matter and take no further action.
- e) Any person addressing Council shall stand, act, and speak with decorum and frame any remarks in respectful and courteous language.
- f) Any person who is considered by Council or the chairperson to be inappropriately presenting may be directed by the chairperson to immediately withdraw from the meeting. Failure to comply with such a request may be considered an act of disorder.

#### **44.10. PRESCRIBED CONFLICT OF INTEREST**

Councillors are ultimately responsible for informing of any prescribed conflict of interest on matters to be discussed at a local government or committee meeting (other than ordinary business matters as prescribed under section 150EF of the LGA). When dealing with a prescribed conflict of interest, councillors must abide by the following procedures:

- a) A councillor who has notified the CEO in writing, including all the particulars, of a prescribed conflict of interest in a matter to be discussed in a local government meeting must also give notice during the meeting at the time when the matter is to be dealt with.
- b) A councillor who first becomes aware of a prescribed conflict of interest in a matter during a local government meeting must immediately inform the meeting of the conflict of interest and the particulars.
- c) When notifying the meeting of a prescribed conflict of interest, the following particulars must be provided:
- for a gift, loan, or contract—the value of the gift, loan, or contract
  - for an application for which a submission has been made—the matters the subject of the application and submission:
    - the name of the entity, other than the councillor, that has an interest in the matter
    - the nature of the councillor's relationship with the entity
    - details of the councillor's, and any other entity's, interest in the matter.
- d) The councillor must then leave the place of the meeting, including any area set aside for the public, and stay away while the matter is being discussed and voted on, unless the subject councillor has written notice of approval from the Minister for Local Government (the Minister) to participate in deciding the matter in a meeting including participating in the discussion and the vote.

*Note: Ministerial approval may be obtained when a quorum is lost due to the number of councillors with a prescribed conflict of interest in the matter, and the matter cannot be delegated. The councillor with the conflict of interest must apply to the Minister for approval to participate. The Minister may give the approval subject to the conditions stated in the notice of approval.*



- e) Once the councillor has either left the area where the meeting is being conducted or remains in the meeting under ministerial approval, Council can continue discussing and deciding on the matter at hand. However, if the prescribed conflict of interest was reported to the meeting by a councillor other than the subject councillor, then the councillor must disclose their belief or suspicion to the chairperson and the processes, duty to report another councillor's conflict of interest under section 150EW of the LGA, will apply. If more than one councillor is reported by another councillor to have a suspected prescribed conflict of interest in a matter, the meeting must deal with each councillor individually. If the councillor with the suspected declarable conflict of interest considers there is no conflict of interest, then the eligible councillors (those who do not have a conflict of interest in the matter) must make a decision about whether or not the subject councillor has a prescribed conflict of interest under section 150EX(2) of the LGA applies.

## **42.11. DECLARABLE CONFLICT OF INTEREST**

Councillors are ultimately responsible for informing of any declarable conflict of interest on matters to be discussed at local government or committee meetings that might lead to a decision that is contrary to the public interest (other than the interests that are not declarable conflicts of interest prescribed under section 150EO of the LGA and ordinary business matters prescribed under section 150EF of the LGA).

A councillor may raise their personal interests in a matter at the meeting to canvas the view of the other councillors prior to deciding to declare a conflict of interest. If the other councillors suspect the personal interest might be a conflict of interest, the councillor or councillors may disclose their belief or suspicion to the chairperson and the processes, duty to report another councillor's conflict of interest under section 150EW of the LGA, will apply. If more than one councillor is reported by another councillor to have a suspected declarable conflict of interest in a matter, the meeting must deal with each councillor individually. The eligible councillors must then make a decision under section 150EX(2) of the LGA.

When dealing with a declarable conflict of interest, councillors must abide by the following procedures:

- a) A councillor who has notified the CEO of a declarable conflict of interest in a matter to be discussed at a local government meeting must also give notice during the meeting at the time when the matter is to be dealt with.
- b) A councillor who first becomes aware of a declarable conflict of interest in a matter during a local government meeting must stop participating in the decision on the matter and must inform the meeting of the conflict of interest including the particulars.
- c) When notifying the meeting of a declarable conflict of interest, councillors should provide sufficient detail to allow the other councillors to make an informed decision about how best to manage the declarable conflict of interest in the public interest. The following details must be provided:
  - the nature of the declarable conflict of interest
  - if it arises because of the councillor's relationship with a related party:
    - the name of the related party to the councillor; and
    - the nature of the relationship of the related party to the councillor; and
    - the nature of the related party's interest in the matter
  - if it arises because of a gift or loan from another person to the councillor or a related party:
    - the name of the other person; and
    - the nature of the relationship of the other person to the councillor or related party and
    - the nature of the other person's interest in the matter; and
    - the value of the gift or loan and the date the gift or loan was made.
- d) After a councillor has declared a conflict of interest, the councillor should consider leaving the meeting while the matter is discussed unless they have ministerial approval to participate, or they have reasons why their participation would improve making the decision in the public interest.
- e) If the councillor chooses not to leave the meeting, the councillor may advise the other councillors of their reasons for seeking permission to participate in making the decision as prescribed in section 150ES of the LGA. In deciding on a councillor's declarable conflict of interest in a matter, only eligible councillors (those who do not have a prescribed or declarable conflict of interest in the matter) can participate in the decision making. The decision may be made even if the number of eligible councillors is less than a majority, or does not form a quorum for the meeting, or is a single eligible councillor, consistent with section 150ET of the LGA. If there is a single eligible councillor deciding, then a seconder for the resolution is not required.





*Note: The ability to make a resolution without a seconder applies when making a resolution under section 150ES of the LGA.*

- f) The eligible councillor/s at the meeting must then decide, by resolution, whether the councillor can participate in the decision making in relation to the matter, including voting on the matter, or whether they should not participate in the decision and leave the place of the meeting while the matter is decided by the eligible councillors. The eligible councillors may impose conditions on the councillor to either participate or leave the meeting e.g. they may stay for the debate but must leave for the vote. The councillor must comply with any decision and any condition imposed by the eligible councillors. The councillor must not participate in the decision unless authorised in compliance with section 150ES of the LGA or under an approval by the Minister for Local Government under section 150EV.
- g) The councillor who is the subject of the decision may remain in the meeting while the debate is occurring about their ability to participate and can answer questions from the chairperson to assist the eligible councillors in making their decision. The subject councillor must not vote or otherwise participate in making the decision but may remain in the meeting while the vote on the matter takes place and the decision is declared by the chairperson, on whether the councillor may remain in the meeting and participate in deciding the matter in which the councillor has a declarable conflict of interest.
- h) When deciding whether a councillor may participate in the decision making on a matter in which they have a declarable conflict of interest, the eligible councillors should consider the particular circumstances of the matter including, but not limited to:
  - how does the inclusion of the councillor in the deliberation affect the public trust
  - how close or remote is the councillor's relationship to the related party
  - if the declarable conflict of interest relates to a gift or other benefit, how long ago was the gift or benefit received
  - will the benefit or detriment the subject councillor or their related party stands to receive from the decision have a major or minor impact on them
  - how the benefit or detriment the subject councillor stands to receive compares to others in the community
  - how this compares with similar matters that Council has decided and have other councillors with the same or similar interests decided to leave the meeting
  - whether the subject councillor has unique skills, knowledge or expertise that might help make the best decision in the public interest.
- i) If the eligible councillors cannot decide about the councillor's participation in the meeting with a declarable conflict of interest, they are taken to have decided that the councillor must leave and stay away from the meeting while the eligible councillors discuss and vote on the matter as prescribed in section 150ET(3) of the LGA.
- j) A decision about a councillor who has a declarable conflict of interest in a matter will apply to participating in the decision and all subsequent decisions about the same matter as prescribed in section 150ET(4) of the LGA, unless there is a change to the councillor's personal interests and/or the nature of the matter being discussed. If the eligible councillors decide by resolution the councillor can act in the public interest on the matter, then the councillor may participate in the meeting and be involved in processes occurring outside of a local government meeting about the same matter e.g. workshops.
- k) In making the decision, it is irrelevant how the subject councillor intended to vote on the issue or any other issue (if known or suspected).
- l) A councillor does not contravene the above procedures if the councillor participates in a decision under written approval from the Minister as prescribed in section 150EV of the LGA.

## **43.12. REPORTING A SUSPECTED CONFLICT OF INTEREST**

If a councillor at a meeting reasonably believes or suspects that another councillor has a personal interest in a matter that may be a prescribed or a declarable conflict of interest, and that councillor is participating in a decision on that matter, the informing councillor who believes that a conflict of interest exists must immediately inform the chairperson of the meeting of their belief or suspicion and the facts and circumstances that led to their belief or suspicion. If more than one councillor is reported by another councillor to have a suspected personal interest in a matter, the meeting must deal with each councillor individually.



- a) The chairperson then should ask the councillor with the suspected personal interest whether they have any prescribed or declarable conflict of interest in the matter. If the councillor agrees they have a conflict of interest, the councillor must follow the relevant meeting procedures above for prescribed and declarable conflicts of interest.
- b) If the councillor believes they do not have a conflict of interest, they must inform the meeting of that belief and their reasons for that belief.
- c) The eligible councillors must then decide whether the relevant councillor has a prescribed conflict of interest, a declarable conflict of interest or that the councillor does not have any conflict of interest in the matter. If the meeting decides the councillor has a conflict of interest, the councillor must follow the relevant meeting procedures above. If a councillor with a declarable conflict of interest wants to participate in the decision despite the declarable conflict of interest, then the eligible councillors must make a decision about the councillor's participation.
- d) If the eligible councillors at the meeting cannot make a decision about, whether a councillor has a declarable conflict of interest under section 150ER of the LGA, or whether the councillor may or may not participate in the decision despite the subject councillor's declarable conflict of interest under section 150ES of the LGA, then they are taken to have determined that the councillor must leave the meeting and stay away while the matter is being decided under section 150ET(3) of the LGA. A decision under these provisions about a councillor participating in the meeting applies to the matter and subsequent decisions, about the same matter unless there is a change to the councillor's personal interests and/or the nature of the matter being discussed. If the eligible councillors decide by resolution that the subject councillor can act in the public interest on the matter, then the councillor may participate in the meeting and be involved in processes occurring outside of a local government meeting about the same matter e.g. workshops.
- e) When a councillor informs a meeting that they or another councillor have a prescribed or declarable conflict of interest in a matter, the minutes of the meeting must record all the relevant details.

*Note: The minutes must include details of how the conflict of interest was dealt with, being (section 150FA of the LGA):*

- the name of any councillor and any other councillor who may have a prescribed or declarable conflict of interest
- the particulars of the prescribed or declarable conflict of interest provided by the councillor
- the actions taken by a councillor after informing the meeting that they have, or they reasonably suspect another councillor has a prescribed or declarable conflict of interest
- any decision then made by the eligible councillors
- whether the councillor with a prescribed or declarable conflict of interest participated in or was present for the decision under ministerial approval
- Council's decision on what actions the councillor with a declarable conflict of interest must take and the reasons for the decision.

- f) The minutes of the meeting must record the name of each eligible councillor who voted in relation to whether the councillor has a declarable conflict of interest, and how each of the councillors voted.

*Note: The eligible councillors include a councillor who has either been granted approval by the Minister or their fellow councillors to participate and vote on a matter (e.g. the eligible councillors in this subsection means all councillors who were entitled to vote on the matter).*

*If the councillor has a declarable conflict of interest, the following additional information must be recorded in the minutes of the meeting when the meeting is informed of a councillor's personal interest by someone other than the councillor.*

- g) Where a decision has been made under section 150ES of the LGA, the minutes must include the:
  - decision and reasons for the decision
  - name of each eligible councillor who voted, and how each eligible councillor voted.

## **44.13. LOSS OF QUORUM**

- a) In the event where one or more councillors leave a meeting due to a prescribed or declarable conflict of interest in a matter that results in a loss of a quorum for deciding the matter, Council must resolve to:



- delegate the consideration and decision on the matter, as described in section 257 of the LGA, unless the matter cannot be delegated under subsection three of both sections, because an Act says it must be decided by resolution of Council
  - decide by resolution to defer the matter to a later meeting
  - decide by resolution not to decide the matter and take no further action in relation to the matter unless the LGA or another Act provides that Council must decide the matter.
- b) Council may by resolution delegate a power under section 257 of the LGA to:
- the mayor or CEO
  - a standing committee, or joint committee of Council
  - the chairperson of a standing committee or joint standing committee of Council
  - another local government for a joint government activity
  - the Establishment and Coordination Committee (only applies to Brisbane City Council).
- c) Council must not delegate a decision to an entity if the entity, or a majority being at least half of its members, has a prescribed or declarable conflict of interest in the matter.
- d) Council may only delegate a power to make a decision about a councillor's conduct under section 150AG of the LGA pursuant to section 257(2) of the LGA, to:
- the mayor
  - a standing committee
- e) The Minister for Local Government may, by signed notice give approval for a conflicted councillor to participate in deciding a matter in a meeting including being present for the discussion and vote on the matter, if there is a loss of quorum and deciding the matter cannot be delegated, subject to any conditions the Minister may impose.

## MOTIONS

### **45.14. MOTION TO BE MOVED**

- a) A councillor is required to 'move' a motion and then another councillor is required to 'second' the motion. When a motion has been moved and seconded, it will become subject to the control of Council and cannot be withdrawn without the consent of Council meeting.
- b) Other councillors can propose amendments to the motion, which must be voted on before voting on the final motion:
- a motion brought before a meeting of Council in accordance with the LGA or
  - these standing orders will be received and put to the meeting by the chairperson.
  - the chairperson may require a motion or amendment to a motion to be stated in full or be in writing before permitting it to be received.
  - the chairperson may refuse to accept a motion if it is not within the meeting's jurisdiction and rule a motion out of order if necessary. Any motion that is vague, proposes an unlawful action, is outside the scope of the meeting, is defamatory, vexatious or is unnecessary, may be ruled out of order.
- c) The chairperson may call the notices of motion in the order in which they appear on the agenda. Where no objection is raised to a motion being taken as a formal motion, and the motion is then seconded, the chairperson may put the motion to the vote without discussion and the vote can occur.
- d) No more than one motion or one proposed amendment to a motion may be put before a meeting of a local government at any one time.

### **46.15. ABSENCE OF MOVER OF MOTION**

- a) Where a councillor who has given notice of a motion is absent from the meeting of Council at which the motion is to be considered, the motion may be:
- moved by another councillor at the meeting
  - deferred to the next meeting.

### **47.16. MOTION TO BE SECONDED**

- a) A motion or an amendment to a motion will not be debated at a meeting of Council unless or until the motion or the amendment is seconded.
- b) Procedural motions are an exception to this rule and do not need to be seconded.



## **48-17. AMENDMENT OF MOTION**

- a) An amendment to a motion should maintain or further clarify the intent of the original motion and not contradict the motion.
- b) Where an amendment to a motion is before a meeting of Council, no other amendment to the motion will be considered until after the first amendment has been voted on.
- c) Where a motion is amended, the original motion cannot be re-introduced as a subsequent amendment to the first amended motion.

## **49-18. SPEAKING TO MOTIONS AND AMENDMENTS**

- a) The mover of a motion or amendment will read it and state that it is moved but will not speak to it until it is seconded.
- b) The chairperson will manage the debate by allowing the councillor who proposed the motion the option of speaking first on the motion. The chairperson will then call on any other councillors who wish to speak against the motion and then alternatively for and against the motion as available, until all councillors who wish to speak have had the opportunity.
- c) A councillor may make a request to the chairperson for further information before or after the motion or amendment is seconded.
- d) The mover of a motion or amendment has the right to reply. Each councillor will speak no more than once to the same motion or same amendment except as a right of reply. Once the right of reply has been delivered the debate ends.
- e) Each speaker will be restricted to not more than five minutes unless the chairperson rules otherwise.
- f) Where two or more councillors indicate, they may wish to speak at the same time, the chairperson will determine who is entitled to priority.
- g) In accordance with section 254H of the LGR, if a decision made at Council meeting is inconsistent with a recommendation or advice given to Council by an advisor, the minutes of the meeting must include a statement of the reasons for not adopting the recommendation or advice.

*Note: If a report contains distinct recommendations, the decision of Council may be taken separately on each recommendation. If a decision by the meeting is contra to a recommendation in a report the minutes must give the reasons for the decision.*

## **20-19. METHOD OF TAKING VOTE**

- a) The chairperson will call for all councillors in favour of the motion to indicate their support. The chairperson will then call for all councillors against the motion to indicate their objection.
- b) A councillor may call for a 'division' to ensure their objection to the motion is recorded in the minutes. If a division is taken, the minutes of the meeting will record the names of councillors voting in the affirmative and of those voting in the negative. The chairperson will declare the result of a vote or a division as soon as it has been determined.
- c) Councillors have the right to request that their names and how they voted be recorded in the minutes if they request it when voting other than by division.
- d) Except upon a motion to repeal or amend it, the resolution will not be discussed after the vote has been declared.

## **24-20. WITHDRAWING A MOTION**

- a) A motion or amendment may be withdrawn by the mover with the consent of Council, which will be without debate, and a councillor will not speak to the motion or amendment after the mover has been granted permission by Council meeting for its withdrawal.

## **22-21. REPEALING OR AMENDING RESOLUTIONS**

- a) A resolution of Council may not be amended or repealed unless notice of motion is given in accordance with the requirements of the legislation (five business days).
- b) Councillors present at the meeting at which a motion to repeal or amend a resolution is put may defer consideration of that motion. The deferral may not be longer than three months.

## **23-22. PROCEDURAL MOTIONS**

- a) A councillor at a meeting of Council may during the debate of a matter at the meeting, move the following motions, as a procedural motion without the need for a seconder:



- that the question/motion be now put before the meeting
  - that the motion or amendment now before the meeting be adjourned
  - that the meeting proceeds to the next item of business
  - that the question lie on the table
  - a point of order
  - a motion of dissent against the chairperson's decision
  - that this report/document be tabled
  - to suspend the rule requiring that [insert requirement]
  - that the meeting stands adjourned.
- b) A procedural motion that 'the question be put' may be moved and, where the procedural motion is carried, the chairperson will immediately 'put the question to the motion' or amendment to that motion under consideration. Where the procedural motion is lost, debate on the motion or amendment to that motion will resume.
- c) A procedural motion that 'the motion or amendment now before the meeting be adjourned', may specify a time or date to which the debate will be adjourned. Where no date or time is specified:
- a further motion may be moved to specify a time or date; or
  - the matter about which the debate is to be adjourned, will be included in the agenda for the next meeting.
- d) Where a procedural motion that 'the meeting proceed to the next item' is carried, debate on the matter that is the subject of the motion will cease and may be considered again by Council on the giving of notice in accordance with the standing orders.
- e) A procedural motion that 'the question lie on the table' will only be moved where the chairperson or a councillor requires additional information on the matter before the meeting (or the result of some other action of Council or person is required) before the matter may be concluded at the meeting. Where such a procedural motion is passed, Council will proceed with the next matter on the agenda.
- f) A motion that 'the matter be taken from the table', may be moved at the meeting at which the procedural motion was carried or at any later meeting.
- g) Any councillor may ask the chairperson to decide on a point of order where it is believed that another councillor:
- has failed to comply with proper procedures
  - is in contravention of the legislation; or
  - is beyond the jurisdiction of Council meeting.

*Note: Points of order cannot be used as a means of contradicting a statement made by the councillor speaking. Where a point of order is moved, consideration of the matter to which the motion was moved will be suspended. The chairperson will determine whether the point of order is upheld.*

- h) Upon the question of order suddenly arising during the process of a debate, a councillor may raise a point of order, and then the councillor against whom the point of order is raised, will immediately cease speaking. Notwithstanding anything contained in these standing orders to the contrary, all questions or points of order at any time arising will, until decided, suspend the consideration and decision of every other question.
- i) A councillor may move a motion of dissent in relation to a ruling of the chairperson on a point of order. Where such motion is moved, further consideration of any matter will be suspended until after a ruling is made. For example, where a motion of dissent is carried, the matter to which the ruling of the chairperson was made will proceed as though that ruling had not been made. Where the opposite ruling is made, that the matter was discharged as out of order, it will be restored to the agenda and be dealt with in the normal course of business.
- j) The motion that 'a report/document be tabled' may be used by a councillor to introduce a report or other document to the meeting only if the report or other document is not otherwise protected under confidentiality or information privacy laws. On tabling the document, it ceases to be a confidential document and is available for public scrutiny.
- k) A procedural motion 'to suspend the rule requiring that' may be made by any councillor in order to permit some action that otherwise would be prevented by a procedural rule. A motion to suspend a rule will specify the duration of the suspension.
- l) A procedural motion that 'the meeting stands adjourned', may be moved by a councillor at the conclusion of debate on any matter on the agenda or at the conclusion of a councillor's time for speaking to the matter, and will be put without debate. Such a procedural motion will specify a time



for the resumption of the meeting and on resumption of the meeting, Council meeting will continue with the business before the meeting at the point where it was discontinued on the adjournment.

## **24-23. QUESTIONS**

- a) At a local government meeting, a councillor may ask a question for reply by another councillor or an officer regarding any matter under consideration at the meeting.
- b) Questions will be asked categorically and without argument and no discussion will be permitted at Council meeting in relation to a reply or a refusal to reply to the question.
- c) A councillor or officer to whom a question is asked without notice may request that the question be taken on notice for the next meeting.
- d) A councillor who asks a question at a meeting, whether or not upon notice, will be deemed not to have spoken to the debate of the motion to which the question relates.
- e) The chairperson may disallow a question which is considered inconsistent with an acceptable request or good order, provided that a councillor may move a motion that the chairperson's ruling be disagreed with, and if carried the chairperson will allow the question.

## **MEETING CONDUCT**

### **25-24. PROCESS FOR DEALING WITH UNSUITABLE MEETING CONDUCT**

The conduct of a councillor is unsuitable meeting conduct if the conduct happens during a local government meeting and contravenes a behavioural standard of the Code of Conduct for Councillors. When dealing with an instance of unsuitable meeting conduct by a councillor in a meeting, the following procedures must be followed:

- a) When an instance of unsuitable meeting conduct has been engaged in by a councillor at a meeting the following process for how the chairperson of a local government meeting may deal with unsuitable meeting conduct by a councillor must occur.
- b) The chairperson must reasonably believe that unsuitable meeting conduct has been engaged in by a councillor during a meeting. The chairperson may consider the severity of the conduct and whether the councillor has been issued with any previous warnings for unsuitable meeting conduct. If the chairperson decides the conduct is of a serious nature or another warning is unwarranted, the chairperson can make an order in relation to the conduct under section 25g) below.
- c) If the chairperson decides unsuitable meeting conduct has occurred, but is of a less serious nature, the chairperson may request the councillor take remedial actions such as:
  - ceasing and refraining from exhibiting the conduct
  - apologising for their conduct
  - withdrawing their comments.
- d) If the councillor complies with the chairperson's request for remedial action, no further action is required.
- e) If the councillor fails to comply with the chairperson's request for remedial action, the chairperson may warn the councillor that failing to comply with the request could result in an order of unsuitable meeting conduct being issued.
- f) If the councillor complies with the chairperson's warning and request for remedial action, no further action is required.
- g) If the councillor continues to fail to comply with the chairperson's request for remedial action or the chairperson decides a warning was not appropriate under 25b), the chairperson may make one or more of the orders below:
  - an order reprimanding the councillor for the conduct
  - an order requiring the councillor to leave the meeting, including any area set aside for the public and stay out for the duration of the meeting.
- h) If the councillor fails to comply with an order to leave and stay away from the meeting, the chairperson can issue an order that the councillor be removed from the meeting.
- i) Following the completion of the meeting, the chairperson must ensure the minutes record the information about unsuitable meeting conduct (see note below).

*Note: Details of any order issued must be recorded in the minutes of the meeting. If it is the third or more order made within a 12-month period against a councillor, or the councillor has refused to comply with an order issued to leave the meeting, these matters are to be dealt with at the next local*



government meeting as a suspected conduct breach. Council's CEO is advised to ensure details of any order made is updated in Council's councillor conduct register.

- j) Any councillor aggrieved with an order issued by the chairperson can move a motion of dissent for parts 25a), b), g) and h) above.

## **26.25. PROCESS FOR DEALING WITH UNSUITABLE MEETING CONDUCT BY A CHAIRPERSON**

- a) If a councillor at the meeting reasonably believes that the conduct of the chairperson during the meeting is unsuitable meeting conduct, the councillor may raise the matter in the meeting by point of order.
- b) The chairperson may correct their unsuitable meeting conduct or if they do not properly correct their behaviour, the councillor may move a motion that the chairperson has engaged in unsuitable meeting conduct (a seconder for the motion is required). The councillors present, excluding the chairperson, must decide by resolution if the conduct is unsuitable meeting conduct.
- c) The chairperson has a declarable conflict of interest in the matter and must declare the conflict of interest and leave the place where the meeting is being held, including any area set aside for the public, during the debate and vote on the matter. If the chairperson wishes to remain in the meeting, the eligible councillors must make a decision and follow the procedures set out above for declarable conflict of interest.
- d) For the debate and vote on the motion, a councillor other than the councillor that moved the motion, is to act as the chairperson.
- e) If the original chairperson remains in the meeting, on the condition that they will not vote on the matter as determined by the eligible councillors, they can put forward their reasoning about their conduct, and respond to questions through the chairperson from the eligible councillors.
- f) The acting chairperson of the meeting will preside over the meeting while the councillors present at the meeting vote on whether the chairperson has engaged in unsuitable meeting conduct (the acting chairperson will have a casting vote on the resolution if required).
- g) If it is decided that the chairperson has engaged in unsuitable meeting conduct, the councillors can decide to make an order reprimanding the chairperson for the conduct.
- h) Once the councillors make a decision, the chairperson returns to the meeting (unless they have been permitted to remain in the meeting) and is informed of the decision by the acting chairperson.
- i) The chairperson then resumes the role of chairperson, and the meeting continues.

*Note: Details of any reprimand order must be recorded in the minutes of the meeting. Council's CEO is advised to ensure details of any order made is updated in Council's councillor conduct register.*

*For conduct of a chairperson, at local government meetings that is part of a course of conduct leading to orders for unsuitable meeting conduct being made against the chairperson, on three occasions within a 12-month period, the conduct that led to the orders being made, taken together, becomes a conduct breach.*

*If the conduct of a councillor, including a chairperson, at the meeting becomes a conduct breach (in accordance with section 150J of the LGA and is a conduct breach under section 150K of the LGA), Council is not required to notify the Independent Assessor (the Assessor) about the conduct, and may deal with the conduct under section 150AG of the LGA as if an investigation had been conducted. It may be dealt with at the next local government meeting.*

## **27-26. MEETING PROCEDURES FOR DEALING WITH A SUSPECTED CONDUCT BREACH INCLUDING THAT WHICH HAS BEEN REFERRED TO A LOCAL GOVERNMENT BY THE INDEPENDENT ASSESSOR**

Under chapter 5A, part 3, division 3A of the LGA, the Assessor must make a preliminary assessment and dismiss a complaint, notice or information if satisfied that particular circumstances apply – see section 150SD of the LGA. If the Assessor finds that a matter is a suspected conduct breach it must refer the matter to Council. The Assessor refers the councillor's suspected conduct breach to the local government by giving a referral notice.

*Note: A conduct breach is conduct that:*



- *contravenes a behavioural standard of the Code of Conduct for Councillors, or a policy, procedure, or resolution of Council; or*
  - *the conduct contravenes an order of the chairperson of a local government meeting for the councillor to leave and stay away from the place at which the meeting is being held; or*
  - *an instance of a suspected conduct breach that may arise from circumstances of three instances of unsuitable meeting conduct orders within a 12-month period.*
- a) In relation to matters referred by the Assessor to Council, Council may decide not to start or discontinue an investigation if:
- the complainant withdraws the complaint
  - the complainant consents to the investigation not starting or discontinuing
  - the complainant does not provide extra information when requested
  - there is insufficient information to investigate the complaint
  - the councillor vacates or has vacated their office as a councillor.

*Note: Council investigation must be conducted in a way that is consistent with Council's Investigation Policy. An investigation report must be prepared to assist the councillors in making a decision on the outcome under section 150AG of the LGA. Before debating a matter relating to making a decision, a summary investigation report (with redactions) must be prepared and made publicly available under section 150AFA of the LGA on or before the day and time prescribed by regulation.*

- b) Council must decide in a local government meeting, whether the councillor has engaged in a conduct breach, unless the decision has been delegated to the mayor under section 257(2)(a) of the LGA, or to a standing committee section 257(2)(b) of the LGA, decisions about a conduct breach can only be delegated to the mayor or a standing committee.
- c) When dealing with an instance of a suspected conduct breach which has been referred to a local government by the Assessor:
- Council must be act in a manner consistent with Council principle of transparent and accountable decision making in the public interest, by deciding the outcome of an investigation of a suspected conduct breach in an open meeting of Council. However, where the matter requires debate a local government may close all or part of a meeting to the public, if considered necessary, to discuss an investigation report under section 254J of the LGR.
  - no resolution for a decision can be made in the closed session including a decision about a conflict of interest matter. All matters must be decided in an open session of the meeting or at a later meeting.
  - where a local government makes a decision about a conduct breach matter at a local government meeting that is inconsistent with a recommendation made about that matter in an investigation report, a statement of the reasons for the inconsistency must be included in the minutes of the meeting under section 254H of the LGR and section 242H of the CBR.
  - the subject councillor has a declarable conflict of interest in the matter and must declare the conflict of interest. The eligible councillors at the meeting can decide by resolution that the subject councillor may remain in the meeting (unless the eligible councillors decide otherwise) during the debate about the investigation report and may answer questions put to the subject councillor through the chairperson in relation to the evidence or written submission about the conduct breach provided by the councillor to Council.
  - the subject councillor who has a declarable conflict must leave the place where the meeting is being held, including any area set aside for the public, during the vote on whether they have engaged in a conduct breach and what, if any, penalty to impose if the councillor is found to have engaged in a conduct breach.
  - if the complainant is a councillor, that councillor has a declarable conflict of interest in the matter and if so, must follow the declarable conflict of interest procedures. If the complainant councillor who has a conflict of interest, wishes to remain in the meeting during the debate and vote on the matter, the eligible councillors (who do not have a conflict of interest in the matter) must decide how to deal with the conflict of interest. The complainant councillor can be required to leave the meeting place, or conditions may be applied to allow that councillor to participate in either the debate, the vote, or the decision on any disciplinary action to be applied under section 150AH of the LGA.





*Note: After making a decision under section 150AG of the LGA, Council must make the full investigation report, publicly available within 10 business days after the decision is made, with redactions of the name of the complainant and any witnesses, but including the name of a councillor or the CEO of Council if they were the complainant/s, or any councillor who declared a conflict of interest in the matter.*

- d) If Council has lost quorum due to the number of conflicted councillors or another reason, Council must do one of the following:
- delegate deciding the matter under section 257 of the LGA to the mayor or a standing committee, to the mayor or the Establishment and Coordination Committee, or a standing committee, whichever is the most appropriate in the circumstances, or
  - decide, by resolution, to defer the matter to a later meeting, or
  - decide, by resolution, not to decide the matter and take no further action in relation to the matter unless the LGA or another Act provides that Council must decide the matter.

*Note: A local government cannot decide to take no further action on a decision about a conduct matter because it is required under the LGA. In order to reach a decision when a loss of quorum has occurred, the matter can be delegated to the mayor or a standing committee, or the matter can be deferred to a later meeting when a quorum can be maintained.*

*If the conduct breach referral notice is about the suspected conduct breach by the mayor, then the matter will need to be delegated to a standing committee for a decision.*

*Council should establish a standing committee under section 264 of the LGR to deal with decisions about conduct breach matters. The standing committee must be in existence before receiving the referral notice from the Assessor, in circumstances where there is no quorum to decide a matter under sections 150AEA or 150AG of the LGA due to conflicts of interest. The standing committee will decide about the mayor's conduct. While section 12(4)(f) of the LGA provides that the mayor has the extra responsibility of being a member of each standing committee, the mayor could not be a decision-making member of a standing committee dealing with decisions about the mayor's conduct because of a conflict of interest. The remainder of the unconflicted members of the committee will decide the matter.*

- e) If a decision is reached that the subject councillor has engaged in a conduct breach, then the councillors must decide what penalty or penalties from the orders detailed in 150AH of the LGA, if any, to impose on the councillor. In deciding what penalty to impose, Council may consider any previous inappropriate conduct of the councillor and any allegation made in the investigation that was admitted, or not challenged, and that Council is reasonably satisfied is true.
- f) Council may order that no action be taken against the councillor or make one or more of the following:
- an order that the councillor make a public apology, in the way decided by Council, for the conduct
  - an order reprimanding the councillor for the conduct
  - an order that the councillor attend training or counselling to address the councillor's conduct, including at the councillor's expense
  - an order that the councillor be excluded from a stated local government meeting
  - an order that the councillor is removed, or must resign, from a position representing Council, other than the office of councillor
  - an order that if the councillor engages in the same type of conduct again, it will be treated as misconduct
  - an order that the councillor reimburse Council for all or some of the costs arising from the councillor's conduct breach.
- g) A local government may not make an order in relation to a person who has vacated their office as a councillor.
- h) The subject councillor, and where relevant, the complainant councillor, must be invited back into the place where the meeting is being held once a decision has been made, and the chairperson must advise them of the decision made by Council and if relevant any orders made by resolution.



*Note: The minutes of the meeting must reflect the decision and any orders made. A notice must be given to the Assessor as soon as practicable about the decision and the reasons for the decision and if an order is made under section 150AH the details of the order.*

## **28-27. GENERAL CONDUCT DURING MEETINGS**

- a) After a meeting of Council has been formally constituted and the business commenced, a councillor will not enter or leave from the meeting without first notifying the chairperson.
- b) Councillors will speak to each other or about each other during Council meeting by their respective titles ('mayor' or 'councillor'), and when speaking of or addressing officers, will call them by their respective official or departmental title and will confine their remarks to the matter under consideration.
- c) No councillor who is speaking will be interrupted except upon a point of order being raised either by the chairperson or by another councillor.
- d) When the chairperson speaks during the process of a debate, the councillor speaking or offering to speak will immediately cease speaking, and each councillor present will observe strict silence so that the chairperson may be heard without interruption.

## **29-28. DISORDER**

- a) The chairperson may adjourn the meeting of Council, where disorder arises at a meeting other than by a councillor.
- b) On resumption of the meeting, the chairperson will move a motion, to be put without debate, to determine whether the meeting will proceed. Where the motion is lost, the chairperson shall declare the meeting closed, and any outstanding matters will be deferred to a future meeting.

## **ATTENDANCE AND NON-ATTENDANCE**

### **30-29. ATTENDANCE OF PUBLIC AND THE MEDIA AT A LOCAL GOVERNMENT MEETING**

- a) An area shall be made available at the place where any meeting of Council is to take place for members of the public and representatives of the media to attend the meeting and as many members of the public as reasonably can be accommodated in that area will be permitted to attend the meeting.
- b) When Council is sitting in closed session, the public and representatives of the media will be excluded from the meeting.

### **34-30. CLOSED SESSION**

- a) A local government meeting, standing committee meeting and advisory committee meeting may resolve that a meeting be closed to the public if its councillors and members consider it necessary to discuss any of the following matters pursuant to section 254J(3) of the LGR:
  - appointment, dismissal, or discipline of the CEO
  - industrial matters affecting employees
  - Council's budget (which does not include the monthly financial statements)
  - rating concessions
  - legal advice obtained by Council or legal proceedings involving Council, including for example, legal proceedings that may be taken by or against Council
  - matters that may directly affect the health and safety of an individual or a group of individuals
  - negotiations relating to a commercial matter involving Council for which a public discussion would be likely to prejudice the interests of Council negotiations relating to the taking of land by Council under the Acquisition of Land Act 1967
  - a matter that Council is required to keep confidential under a law of, or a formal agreement with, the Commonwealth or State
  - a matter relating to the consideration of an investigation report for a conduct breach matter given to Council by the Assessor under the LGA chapter 5A, part 3, division 5.
- b) A local government or committee meeting cannot resolve that a meeting be closed where the meeting is informed of a councillor's personal interest in the matter by another person and the eligible councillors at the meeting must decide whether the councillor has a declarable conflict of interest in the matter.



- c) Further, the meeting must not be closed if a quorum is lost due to the number of conflicted councillors who leave the meeting. Council must instead:
- d) delegate consideration and decision on the matter, under section 257 of the LGA, unless the matter cannot be delegated
  - decide by resolution to defer the matter to a later meeting when a quorum may be available
  - decide by resolution not to decide the matter and take no further action in relation to the matter unless the LGA or another Act provides that Council must decide the matter.
- e) None of the above will be considered, discussed, voted on or made during a closed session.
- f) If a closed session includes attendance by teleconference, the councillor/s attending by teleconference must maintain confidentiality by ensuring no other person can hear their conversation while in the closed meeting (a failure to do so could be a contravention of section 171(3) of the LGA).
- g) To take a matter into a closed session Council must abide by the following process:
  - pass a resolution to close the meeting
  - the resolution must state the matter to be discussed, an overview of what is to be discussed and why the meeting should be closed while the matter is considered
  - if it is known in advance, the agenda should clearly identify that the matter may be considered in closed session, and an explanation of why the councillors at the meeting may consider it necessary to take the issue into closed session must be stated
  - no resolution can be made while in a closed meeting (other than a procedural resolution).

### **32-31. TELECONFERENCING OF MEETINGS**

- a) If a councillor wishes to be absent from a local government meeting place during a meeting, the councillor must apply to Council to participate by teleconference, at least three business days prior to the meeting or as soon as practicable once the councillor becomes aware of their intended absence. Council may allow a councillor to participate in a local government or committee meeting by teleconference.

*Note: There is no legislative requirement for a resolution by a local government to allow a councillor to participate by audio link or audio-visual link. This means Council may delegate the matter. For example, Council may delegate to the chairperson of Council or a committee meeting the ability to decide whether a councillor can attend a meeting by audio link or audio-visual link.*

- b) The councillor taking part by teleconference is taken to be present at the meeting if the councillor was simultaneously in audio contact with each other person at the meeting. The attendance of the councillor must be recorded in the minutes as present at the meeting.

*Note: Teleconferencing includes the use of a telephone, video conferencing equipment or other means of instant communication that allows a person to take part in a discussion as it happens.*

### **33-32. RELATED LEGISLATION, DOCUMENTS AND REFERENCES**

- Local Government Act 2009
- Local Government Regulations 2012
- Code of Conduct for Councillors in Queensland (Queensland Government)

### **34-33. REVIEW**

It is the responsibility of the Chief Executive Officer to monitor the adequacy of this policy and implement and approve appropriate changes. This policy will be formally reviewed every four (4) years, as required by Council or as per legislative or model amendments.

The adopted policy can be amended, by resolution, at any time and must be able to be inspected and/or purchase by the public at the local government's public office and also published on the local government's website.



**General Meeting      16th October 2024**

<b>Subject</b>	Biosecurity Advisory Committee Meeting Minutes Adoption
<b>Classification</b>	Open
<b>Author</b>	Renee Bester, Executive Assistant

## EXECUTIVE SUMMARY

Council's Biosecurity Advisory Committee held its most recent meeting on 27<sup>th</sup> September 2024. The minutes of this meeting are tabled for Council's review.

## RECOMMENDATION

That Council:

- receive the unconfirmed minutes of the Biosecurity Advisory Committee meeting held 27<sup>th</sup> September 2024
- resolve to adopt the recommendations provided by the Biosecurity Advisory Committee at the meeting held 27<sup>th</sup> September 2024

## BACKGROUND

Council constituted the Biosecurity Advisory Committee to assist in the development of the Etheridge Shire Biosecurity Plan. An Advisory Committee constituted under the Local Government Act & Regulation, the committee doesn't not have decision making powers in its own right and may only make recommendations to Council. Recommendations are made via the Committee's meeting minutes.

## LINK TO CORPORATE PLAN

Corporate Aim No. 2: A sustainable environment of natural assets, water, waste water and waste management.  
Corporate Outcome No. 2.3: Best practice natural environment and pest management

## BUDGET & RESOURCE CONSIDERATIONS

Council is utilising the Biosecurity Advisory Committee to engage the community in consultation.

## LEGAL CONSIDERATIONS

The committee is constituted under the Local Government Act & Regulations and is governed by a Terms of Reference.

## POLICY IMPLICATIONS

Nil.

## CONSULTATION

Please consult Council's Community Engagement Policy in conjunction with the IAP2 Spectrum for guidance.

Consultation	Tick	Policy Consideration	Action
<b>No consultation required</b>	<input checked="" type="checkbox"/>	Click or tap here to enter text.	Click or tap here to enter text.
<b>Inform</b>	<input type="checkbox"/>		
<b>Consult</b>	<input type="checkbox"/>		
<b>Involve</b>	<input type="checkbox"/>		
<b>Collaborate</b>	<input type="checkbox"/>		
<b>Empower</b>	<input type="checkbox"/>		

## RISK ASSESSMENT

Risk Assessment Outcome: Low

CONSEQUENCE					
LIKELIHOOD*	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (Almost certain)	H	H	E	E	E

B (Likely)	M	H	H	E	E
C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

**Report Prepared By:**

**Report Authorised By:**

<b>Renee Bester</b>	Ken Timms PSM
<b>Date: 1/10/2024</b>	01/10/2024

**ATTACHMENTS**

Include attachments such as:

- Biosecurity Advisory Committee Meeting Minutes (27/09/2024)



Biosecurity Advisory Committee Meeting

Date: 27<sup>th</sup> September 2024

**Attendance:** Cr Seven Ryan, Tom Saunders via Teams, Lyn French via Teams, Warren Bethel via phone

**Secretary:** Renee Bester, Director of Corporate Services

**Advisor:** Loukas Elgey, Rural Lands Officer

**Apologies:** Michael Furber, Katarina Keough, Brendan Fry

**Meeting opened:** 8.59am

## Chair Welcome:

The Chair gave an overview of the current status of the committee and trajectory of Councils Biosecurity priorities.

## Agenda Items:

1. That the Biosecurity Advisory Committee recommend Council amend its Local Law 3 – Community and Environmental Management and Subordinate Local Law to include the declared and invasive weeds and pests in line with the State Government declarations.

**Moved:** Cr. Seven Ryan      **Seconded:** Warren Bethel      **CARRIED**      **4:0**

2. That the Biosecurity Advisory Committee recommend Council trial the use of trappers in its Wild Dog program in 2024/2025.

**Moved:** Lyn French      **Seconded:** Warren Bethel      **CARRIED**      **4:0**

3. That the Biosecurity Advisory Committee recommend that Council amend the Terms of Reference to include the following:
  - a. Cr. Seven Ryan as Chair
  - b. Removal of committee members upon failure to attend 2 consecutive committee meetings without reason.
  - c. Accept support for funding via electronic methods (eg. Poll, email)

**Moved:** Cr. Seven Ryan      **Seconded:** Tom Saunders      **CARRIED**      **4:0**

4. That the Biosecurity Advisory Committee recommend that Kristy Bethel be invited to join the Biosecurity Advisory Committee as a member.

**Moved:** Cr. Seven Ryan      **Seconded:** Warren Bethel      **CARRIED**      **4:0**

## General Business

That Keira Steele, Gulf Svannah NRM be invited to attend the next Biosecurity Advisory Committee meeting.

## Next Meeting

Scheduled for 9.00am, 15<sup>th</sup> November 2024

**Meeting Closure:** 9.27am



**General Meeting      16th October 2024**

<b>Subject</b>	Amendment to 2024/2025 Fees & Charges
<b>Classification</b>	Open
<b>Author</b>	Renee Bester, Director of Corporate Services

## EXECUTIVE SUMMARY

Council determined its 2024/2025 Fees & Charges at the Special Budget Meeting held 28<sup>th</sup> July 2024. Since then, Council have changed some of its practices which require an amendment to the 2024/2025 Fees and Charges.

## RECOMMENDATION

That Council resolve to amend the 2024/2025 Fees & Charges to include:

- Removal of the internet usage charges at the TerrEstrial Centre
- Amend the printing fee at the TerrEstrial Centre to \$0.65/page (flat fee)
- Include an annual fee and subsequent renewal fee of \$900.00 for granted applications for Commercial Use of Council Controlled Areas.
- Include an annual fee and subsequent renewal fee of \$231.00 for granted applications for Commercial Use including Roadside Vending.

---

## BACKGROUND

Every year as per the Local Government Regulations 2012, resolve to set the Fees & Charges for the LGA for a period of 12 months. The set fees and charges can be amended at any time through the year by resolution.

Three changes are recommended based on the following:

### **1. Removal of the internet usage charge at the TerrEstrial Centre**

As per *Schedule B – Council Obligations of Council's Service Level Agreement for Public Library Services – Rural Libraries Queensland* it is Council's obligation to provide a free public library service, including but not limited to: (g) free public internet access at all library facilities via Council devices, and via wi-fi for customers using their own devices where wi-fi is made available.

### **2. Amend the printing fee at the TerrEstrial Centre to \$0.65/page (flat fee)**

The printer at the TerrEstrial Centre is not equip to print in various options as per our Fees & Charges Schedule nor is it solely accessed by an officer. Therefore, the Team Leader has suggested a flat fee/page as a printing fee incurred at the TerrEstrial Centre.

### **3. Include an annual fee and subsequent renewal fee for granted applications for Commercial Use of Council Controlled Areas & Roadside Vending.**

At Councils August meeting, it was resolved to charge an application fee for Applications relating to the Commercial Use of Council Controlled Areas and Roadside Vending. As a progression of this, successful applicants would be issued a licence for a period of 12 months, and this would be associated with a fee and subsequently renewal fees that would be applicable to applicants who wish to continue use. The fees recommended are a rounded average of fees charged in a range of Councils that offer similar opportunities.

## LINK TO CORPORATE PLAN

Corporate Aim No. 3: A diversified economic development ensures a prosperous shire  
Corporate Outcome No. 3.2: A diversified economic base

## BUDGET & RESOURCE CONSIDERATIONS

Nil.

## LEGAL CONSIDERATIONS

Etheridge Shire Council's Local Laws & Subordinate Local Laws

## POLICY IMPLICATIONS

Nil.

### CONSULTATION

Please consult Council's Community Engagement Policy in conjunction with the IAP2 Spectrum for guidance.

Consultation	Tick	Policy Consideration	Action
<b>No consultation required</b>	<input checked="" type="checkbox"/>	Click or tap here to enter text.	Click or tap here to enter text.
<b>Inform</b>	<input type="checkbox"/>		
<b>Consult</b>	<input type="checkbox"/>		
<b>Involve</b>	<input type="checkbox"/>		
<b>Collaborate</b>	<input type="checkbox"/>		
<b>Empower</b>	<input type="checkbox"/>		

### RISK ASSESSMENT

Risk Assessment Outcome: Low

<b>CONSEQUENCE</b>					
<b>LIKELIHOOD*</b>	<b>Insignificant 1</b>	<b>Minor 2</b>	<b>Moderate 3</b>	<b>Major 4</b>	<b>Catastrophic 5</b>
A (Almost certain)	<b>H</b>	<b>H</b>	<b>E</b>	<b>E</b>	<b>E</b>
B (Likely)	<b>M</b>	<b>H</b>	<b>H</b>	<b>E</b>	<b>E</b>
C (Possible)	<b>L</b>	<b>M</b>	<b>H</b>	<b>E</b>	<b>E</b>
D (Unlikely)	<b>L</b>	<b>L</b>	<b>M</b>	<b>H</b>	<b>E</b>
E (Rare)	<b>L</b>	<b>L</b>	<b>M</b>	<b>H</b>	<b>H</b>

**Report Prepared By:**

**Report Authorised By:**

**Renee Bester**

**Ken Timms PSM**

**Date: 3<sup>rd</sup> October 2024**

**Date: 3<sup>rd</sup> October 2024**

### ATTACHMENTS

Nil





## DIRECTOR OF ENGINEERING SERVICES – BRIEFING REPORT

**GENERAL MEETING:** 16 October 2024

Mayor and Councillors  
Etheridge Shire Council  
PO Box 12  
Georgetown, QLD 4871

Councillors,

I present my report for the period of: September 2024

### 1. Transport Main Roads

- A permanent electronic road closure sign for Lynd Roadhouse in progress.
- Log Creek and Somerset Creek - Electronic warning signs in progress.

### 2. Passenger Transport Infrastructure Investment Program (PTIIP)

- Bus stop in Mount Surprise in- Completed



Photo 1 – Facing North West

### 3. Heavy Vehicle Safety Productivity Program (HVSP)

- Georgetown washdown bay – Water connection and road works in progress

#### 4. Bridge Renewal Program

- Queenslander Creek Box culvert, Forsyth – Work in progress



Photo 2 : Facing South West



Photo 3 : Facing west



Photo 4: Facing South

## 5. Transport Infrastructure Development Scheme

- Forsayth – Einasleigh Road (27.276 km to 32.267 km)- Completed
- Forsayth – Einasleigh Road (32.267 km to 37.10 km)- Ready for sealing

## 6. Signs

The installation of Station signs completed except following signs in zone 4: Soda Creek, Gilberton, The Oaks, Welfern, Oakleigh, Ballynure, Bagstow and Glenmore. They will be replaced with new ones.

## 7. RTR

### Drainage works in Mount Surprise:

Drainage A – Completed



Photo 5 Facing west



Photo 6: Facing East

Resealing works

Colin Street - Completed  
Crampton Street – Completed  
Cumberland Street – Completed  
Undara Road ( 3 km ) - completed

## 8. State of Queensland Affordable Housing Project

The Work Progress of the ILH (Independent Living Houses) Project is as follows:

- Water mains are in progress

- AC pipes removal completed

**Staff Housing**

- Site cleaning completed
- 6 Houses will be on site 1<sup>st</sup> week of November 2024

**9. Remote airstrip upgrade program round 10**

Tender stage

**10. Grant application**

Grant Program	Projects applied for	Amount applied for	Remarks
2024-2028 Local Government Grants Subsidies Program 2024-2028 (60:40)	<ul style="list-style-type: none"> <li>• AC pipe replacement (60:40)</li> </ul>	\$ 125,000	Waiting for results
	<ul style="list-style-type: none"> <li>• Supply and Installation of five automatic Piezometers for Charleston dam</li> </ul>	\$ 125,000	
SLRIP 2024_2025 (80:20)	<ul style="list-style-type: none"> <li>• Replacement of Reinforced Concrete pipe of 375 mm diameter (twin ) at chainage 22.821 km on Oak Park Road</li> </ul>	\$ 56,000	Waiting for results
	<ul style="list-style-type: none"> <li>• Replacement of Helicoil pipe to Concrete flood way at chainage 1.85 km on Oberien's Creek Road in Mount Surprise</li> </ul>	\$ 240,000	
	<ul style="list-style-type: none"> <li>• replacement of Reinforced Concrete pipes -at chainage 3001 m on Road , Kidston</li> </ul>	\$ 63.500	
Northwest Queensland Economic Diversification Strategy Program (80:20)	Upgrade Casey's Rest Lookout	\$100,000	Approved
NAB Foundation Community Grants (100 %)	Purchase of Boat for Charleston Dam for Rescue purpose	\$25,000	Waiting for results

## 11. Charleston Dam

- Weekly inspection in progress

## 12. Calendar of Event

### Previous Month

3.09.024 QRA meeting  
4.09.024 FNQROC Regional Water Capability  
5.09.024 NHVR online meeting  
9.09.024 Manager's meeting  
10.09.024 FNQRRTG meeting in Georgetown.  
11.09.024 FNQRRTG Road trip and Genex Pumped Hydro site visit  
12.09.024 Monthly Community Connect Session – Mount Surprise  
16.09.024 DRFA Monthly Management Meeting  
17.09.024 EMT meeting  
17.09.024 Meeting regarding the Multipurpose Community Centre – Mount Surprise  
18.09.024 Council meeting  
20.09.024 DRFA Meeting  
23.09.024 Manager's meeting  
25.09.024 QIRC meeting  
26.09.024 SLRIP meeting  
30.09.024 Independent Living Facility project meeting

### Next Month (November 2024)

4.11.024 Manager's meeting, Supervisor meeting  
12.11.024 DRFA monthly meeting  
13.11.024 Monthly Community connect session – Einasleigh  
18.11.024 Manager's meeting, Supervisor meeting  
20.11.024 Council meeting  
29.11.024 FNQROC RRTG Meeting (MS Team)

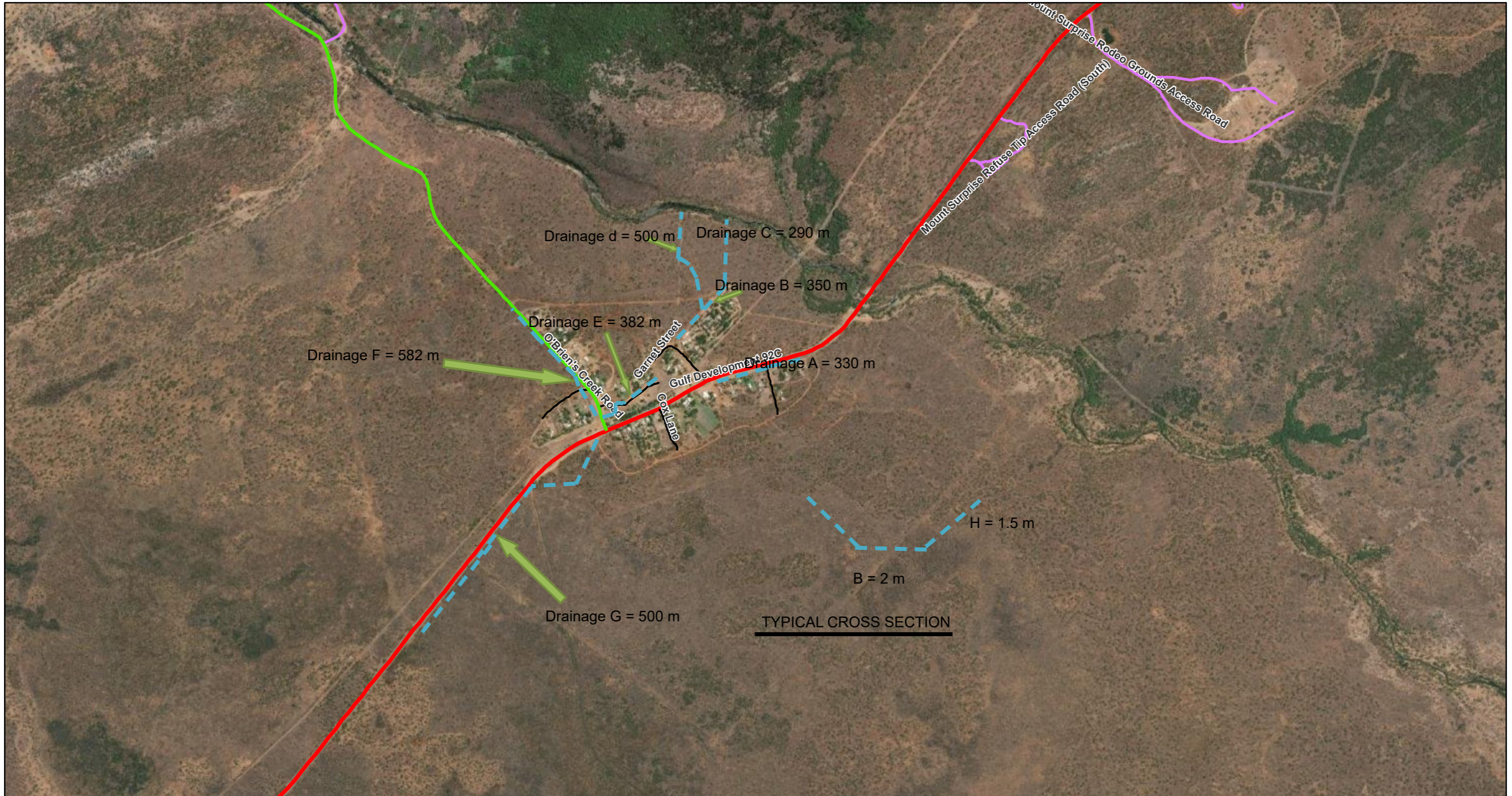
Regards

Raju Ranjit  
Director of Engineering Services

Attachment

Mount Surprise Drainage Layout Plan

# Etheridge Shire Council



02/10/2024, 11:51:14 am

World Imagery

Low Resolution 15m Imagery

High Resolution 60cm Imagery

High Resolution 30cm Imagery

Citations

4.8m Resolution Metadata

Road Centreline

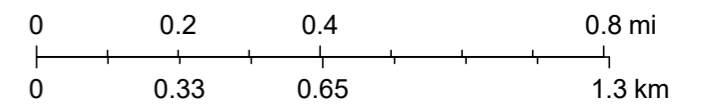
4A

5B

9A

1

1:18,056



Esri Community Maps Contributors, Department of Resources, DESI, Esri, TomTom, Garmin, Foursquare, METI/NASA, USGS, Esri, Geoscience Australia, NASA, NGA, USGS, Maxar



**General Meeting 16th October 2024**

<b>Subject</b>	EINASLEIGH AND MOUNT SURPRISE TOWN MAINTENANCE
<b>Classification</b>	Open
<b>Author</b>	Raju Ranjit – Director of Engineering Services

EXECUTIVE SUMMARY

This report relates to the scope of works and hours required to maintain the Einasleigh and Mount Surprise towns

RECOMMENDATION

That Council receives reports and accepts the scope of the works and hours required to maintain the Einasleigh and Mount Surprise towns

S.No.	Areas	Description of works	Mount Surprise Town	Einasleigh Town
			Hours/Year	Hours/Year
1	Public Toilets	Cleaning and maintenance	120	80
2	Dump Point	Cleaning and maintenance	30	N/A
3	Park, Hall, Clinic and bike park	Mowing, whipping, poisoning, gardens, cleaning, irrigation, fencing, signage, inspection, structure	160	150
4	Gorge Park	Mowing, whipping and poisoning	N/A	155
5	Town streets	Mowing, whipping, pruning trees, poisoning, cleaning, irrigation trees, fencing, signage, empty bins, drainage cleaning and inspection	300	200
6	Airport	Ground Maintenance, lighting repairs, fencing and inspection weekly	190	190
7	Landfill	Tidying, pushing & covering, inspections, sorting, removing tyres to Georgetown	230	190

8	Sports Reserve & vacant council land	Mowing, whipping poisoning	40	50
9	Cemetery	Mowing, whipping, poisoning, fencing and funerals	30	45
10	Other	Anzac Day preparation	24	24
Total			1124	1084

---

#### BACKGROUND

Contractors have been engaging since 2013 to deliver the town maintenance services in Einasleigh and Mount Surprise. The scope of works included are:

- Cleaning and maintenance,
- Mowing & whipping,
- Poisoning the weeds
- Gardening & irrigation,
- fencing,
- Checking signage and replacing,
- inspection, drainage cleaning,
- Emptying the bins,
- Airport inspection & maintenance works,
- Land fill works
- Maintenance cemetery and
- preparation for ANZAC day event.

Council has prepared the scope of works and estimated hours based on the town ships sizes and activities required to maintain the townships in a satisfactory level. Below is the estimated of hours per year for Mount Surprise and Einasleigh townships.

			Mount Surprise Town	Einasleigh Town
S.No.	Areas	Description of works	Hours/Year	Hours/Year
1	Public Toilets	Cleaning and maintenance	120	80
2	Dump Point	Cleaning and maintenance	30	N/A
3	Park, Hall, Clinic and bike park	Mowing, whipping, poisoning, gardens, cleaning, irrigation, fencing, signage, inspection, structure	160	150



4	Gorge Park	Mowing, whipping and poisoning	N/A	155
5	Town streets	Mowing, whipping, pruning trees, poisoning, cleaning, irrigation trees, fencing, signage, empty bins, drainage cleaning and inspection	300	200
6	Airport	Ground Maintenance, lighting repairs, fencing and inspection weekly	190	190
7	Landfill	Tidying, pushing & covering, inspections, sorting, removing tyres to Georgetown	230	190
8	Sports Reserve & vacant council land	Mowing, whipping poisoning	40	50
9	Cemetery	Mowing, whipping, poisoning, fencing and funerals	30	45
10	Other	Anzac Day preparation	24	24
Total			1124	1084

LINK TO CORPORATE PLAN

Corporate Aim No. 4: Quality Social Infrastructure Makes the Shire a Desirable Place to Live

BUDGET & RESOURCE CONSIDERATIONS

Council has allocated a budget for township maintenance and will be carried out by external resources

LEGAL CONSIDERATIONS

Local Government Act 2009.

POLICY IMPLICATIONS

Council's Procurement policy and procedures will be implemented during the tender and evaluation stage applicable

CONSULTATION

Please consult Council's Community Engagement Policy in conjunction with the IAP2 Spectrum for guidance.

Consultation	Tick	Policy Consideration	Action
No consultation required	<input type="checkbox"/>	N/A	Consulted with relevant staff
Inform	<input type="checkbox"/>		
Consult	<input checked="" type="checkbox"/>		
Involve	<input type="checkbox"/>		
Collaborate	<input type="checkbox"/>		
Empower	<input type="checkbox"/>		

**RISK ASSESSMENT**

Risk Assessment Outcome: L

<b>CONSEQUENCE</b>					
<b>LIKELIHOOD*</b>	<b>Insignificant 1</b>	<b>Minor 2</b>	<b>Moderate 3</b>	<b>Major 4</b>	<b>Catastrophic 5</b>
A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E
C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

**Report Prepared By:**

**Report Authorised By:**

**Raju Ranjit**

**Date:27/9/2024**

Date:

**ATTACHMENTS**



**General Meeting**      **16th October 2024**

<b>Subject</b>	<b>DAINTREE ROAD, EINASLEIGH - REPORT</b>
<b>Classification</b>	Open
<b>Author</b>	Raju Ranjit – Director of Engineering Services

## EXECUTIVE SUMMARY

This report relates to the consideration of the request to use the Daintree Road by local people only and install “ No through road sign “ at the entry of the Daintree Road( Unformed section ) in Einasleigh .

## RECOMMENDATION

That Council

1. Accept the request and approves following:
  - (a) To use the Daintree Road (unformed section) only by the Local traffic.
  - (b) Installation of signs of “No through Road “ and “ Local traffic only “ .

Or,

2. Remain the same, No restriction

---

## BACKGROUND

The road that starts from the Einasleigh Road and ends to the Garden Road has just wheel track and unformed road. During the tourist seasons, several tourists use the unformed road and creating some inconvenient to the residents.

Council received a request to use the road ( West Daintree Road ) only by Local traffic and to install a “ No Through Road “ sign . (Ref attached map with blue dotted line)



LINK TO CORPORATE PLAN

Corporate Aim No. 1: A Sustainable Transport Network That Meets Community Needs

BUDGET & RESOURCE CONSIDERATIONS

It will be managed under road maintenance budget and will be installed in house.

LEGAL CONSIDERATIONS

Local Government Act 2009.

POLICY IMPLICATIONS

N/A

CONSULTATION

Please consult Council’s Community Engagement Policy in conjunction with the IAP2 Spectrum for guidance.

Consultation	Tick	Policy Consideration	Action
No consultation required	<input type="checkbox"/>	N/A	Consulted with relevant staff
Inform	<input type="checkbox"/>		
Consult	<input checked="" type="checkbox"/>		
Involve	<input type="checkbox"/>		
Collaborate	<input type="checkbox"/>		
Empower	<input type="checkbox"/>		

RISK ASSESSMENT

Risk Assessment Outcome: L

CONSEQUENCE					
LIKELIHOOD*	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E
C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

Report Prepared By:

Raju Ranjit

Date: 24/9/2024

Report Authorised By:

Ken Timms PSM

Date:

ATTACHMENTS

1. Daintree Road Map

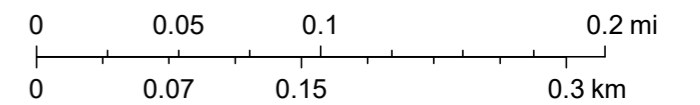
# Etheridge Shire Council



20/09/2024, 7:10:39 pm

1:4,514

- World Imagery
- Low Resolution 15m Imagery
- High Resolution 60cm Imagery
- High Resolution 30cm Imagery
- Citations
- 1.2m Resolution Metadata
- Road Centreline
- DCDB (Sept 2024)
- 2
- 2 - Proposed LARRS
- 9A
- 1



Esri Community Maps Contributors, Department of Resources, DESI, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, Foursquare, METI/NASA, USGS, Sources: Esri, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodatastyrelsen,



**General Meeting**      **16th October 2024**

<b>Subject</b>	<b>NAMING THE UNNAMED ROADS IN FORSAYTH</b>
<b>Classification</b>	Open
<b>Author</b>	Raju Ranjit – Director of Engineering Services

## EXECUTIVE SUMMARY

The purpose of this report is to request Council authorise to name the existing unnamed road located to the north side of the lot /plan of 161 MPH41012 and west side of 160MPH4012.

## RECOMMENDATION

That Council

1. Authorise Engineering Department to conduct a community consultation about the naming of the road.
2. Authorise to Engineering Department to submit a report after the community consultation.

---

## BACKGROUND

Council received requests from owners of 161 MPH41012 and 160MPH4012 ( Ref : Road map ) who do not have legal access. The access that allows access to these properties is currently “Unnamed “and the property owners are seeking to have a legal access .



Road Map



LINK TO CORPORATE PLAN

Corporate Aim No. 5: *To provide service delivery and infrastructure roll out, maintenance and improvement underpins a healthy and growing economy and comfortable lifestyle in the gulf region.*

BUDGET & RESOURCE CONSIDERATIONS

The Community consultation will be carried out through the Council’s normal process .

LEGAL CONSIDERATIONS

Local Government Act 2009.

POLICY IMPLICATIONS

N/A

CONSULTATION

Please consult Council’s Community Engagement Policy in conjunction with the IAP2 Spectrum for guidance.

Consultation	Tick	Policy Consideration	Action
<b>No consultation required</b>	<input type="checkbox"/>	N/A	Consulted with relevant staff
<b>Inform</b>	<input type="checkbox"/>		
<b>Consult</b>	<input checked="" type="checkbox"/>		
<b>Involve</b>	<input type="checkbox"/>		
<b>Collaborate</b>	<input type="checkbox"/>		
<b>Empower</b>	<input type="checkbox"/>		

RISK ASSESSMENT

Risk Assessment Outcome: L

CONSEQUENCE					
LIKELIHOOD*	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E
C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

**Report Prepared By:**

**Raju Ranjit**

**Date: 2/10/2024**

**Report Authorised By:**

Ken Timms PSM

Date:

ATTACHMENTS



# Etheridge Shire Council



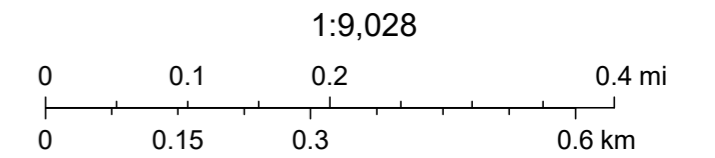
01/10/2024, 2:49:42 pm

- Cities and Towns
- QLD Globe Imagery
- Red: Band\_1
- Green: Band\_2
- Blue: Band\_3

- World Imagery
- Low Resolution 15m Imagery
- High Resolution 60cm Imagery
- High Resolution 30cm Imagery

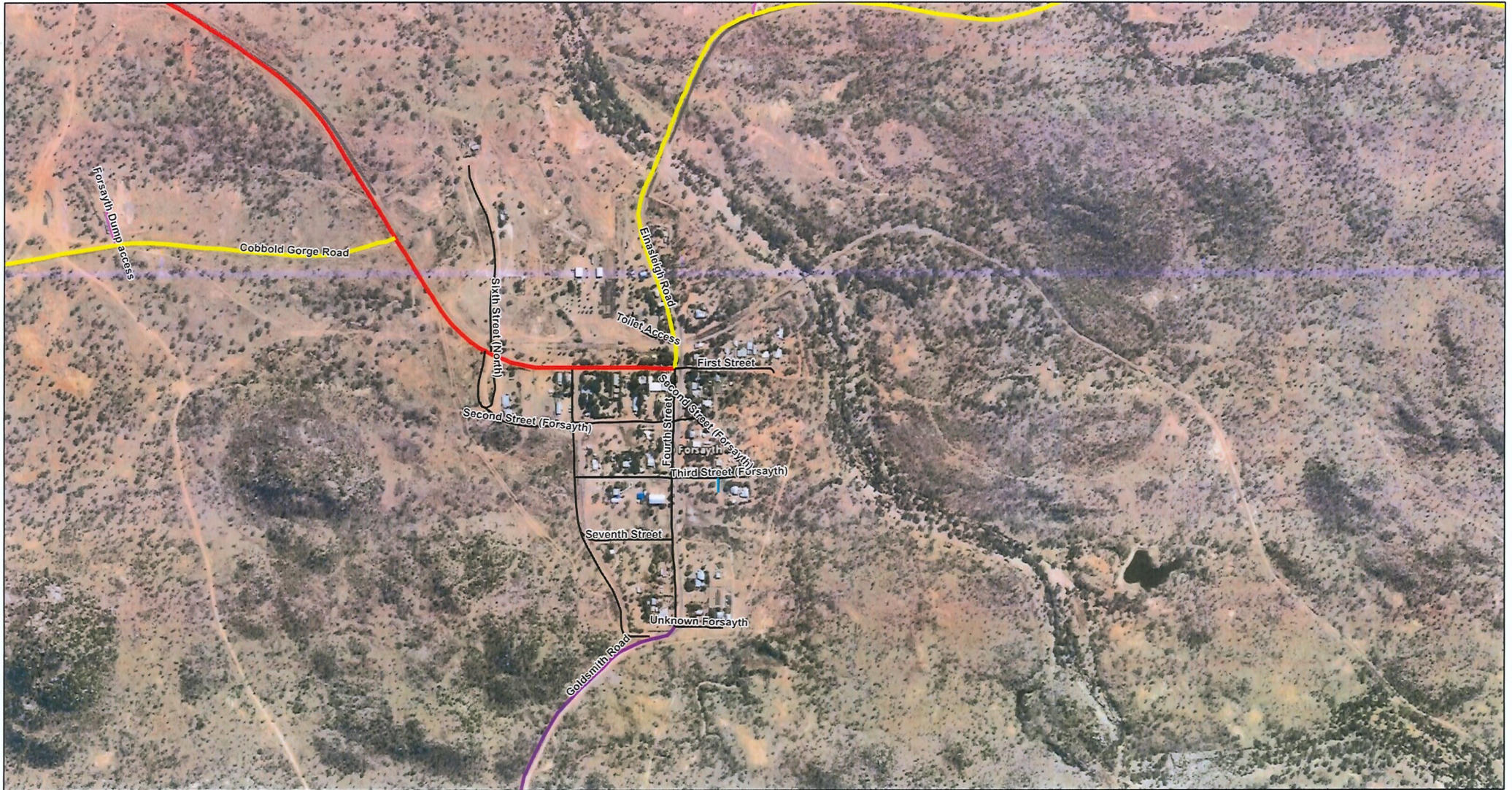
- Citations
- 2.4m Resolution Metadata
- Road Centreline
- 1
- 2

- 5A
- 5B
- 9A



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# Etheridge Shire Council



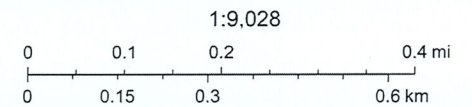
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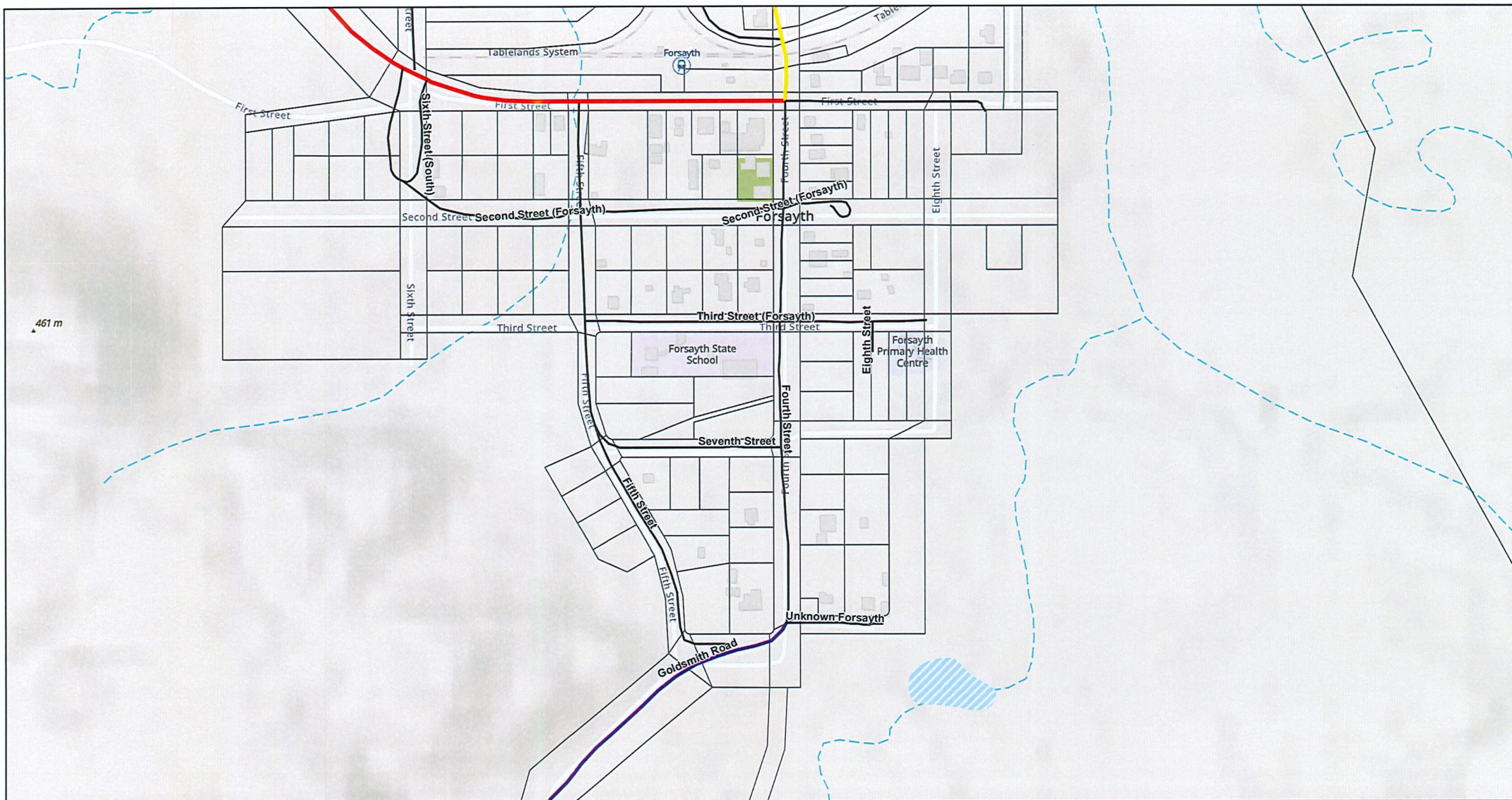
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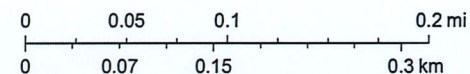
# Etheridge Shire Council



10/10/2024, 11:18:36 am

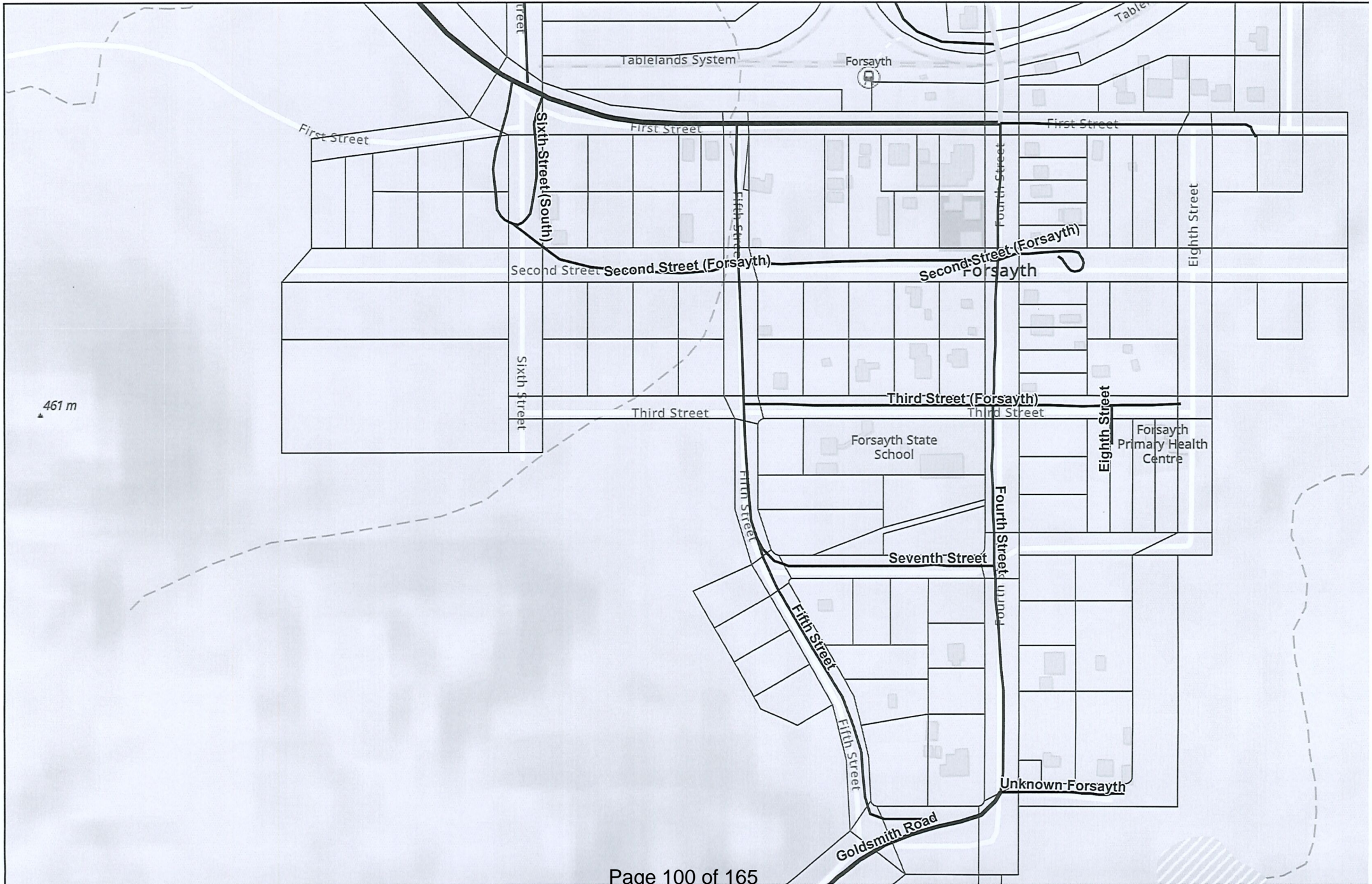
Road Centreline 1 2 5A 9A DCDB (Sept 2024)

1:4,514



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# Etheridge Shire Council





## CHIEF EXECUTIVE OFFICER – BRIEFING REPORT

**GENERAL MEETING:** October 2024

Mayor and Councillors  
Etheridge Shire Council  
PO Box 12  
Georgetown, QLD 4871

Councillors,

I present my report for the period of: September 2024

### Update

Welcome to my October 2024 “Briefing” Report.

The QAO Contract Auditor (BDO) have been to Council for their assessment and we await the final sign off.

Of note on Wednesday 9<sup>th</sup> October Council held its second “Briefing Session” with the community of Georgetown. Although the community representation was down, it was a very productive process. The scheduled process was shortened to fit in the Corporate Planning workshop. Council will now work on these issues.

Further, over the last month considerable work has been done to catch up on outstanding issues.

### Operational Plan Matters

Operationally Council has commenced with the implementation of the strategies set by Council, a copy of such is part of today’s agenda.

- Development of a Corporate Plan 2025 – 2029
  - Corporate Plan sets out the strategies and goals the it intends to achieve over the next 4years
  - At the time of writing this report, consultation has been held in all 4 communities
- Workplace health & Safety
  - The contractor agreement has been extended to December, so the new CEO can make an informed decision going forward.

### Projects

I am currently working on the following projects, and if you have any comments do not hesitate to ask.

- **Charleston Dam – Justin Fischer and DES**
  - Alterations of land tenure (actual water footprint) has Native Title considerations.
  - Reestablishment of the Fish ladder is also pending
- **Ewamian People**
  - Access to the cultural site has been surveyed (including a road opening) for registration.
  - Work is been done on the communication and cultural protocols
  - Yet to commence process to arrange for building alterations

- Locations have been identified for positioning of Traditional Land boundaries.
- Other Outcomes from the meeting held on the 10<sup>th</sup> April are being addressed
- **Economic Development Plan**
  - Status of an Economic Development Strategy
    - Working with State Development to develop a new Strategy for the shire
    - It will be presented to the Council for consideration.
- **Etheridge Agg Precinct**
  - Council is securing \$400,000 of a \$600,000 project to enlist the services of an EDO to instigate and progress this project / concept to fruition.
  - A business plan has to be developed, with key milestones to deliver this project. Then State Government will sign the funding deed
- **Road User Agreements**
  - Genex/wind farm - progressing
  - Savannah Goldfields – deferred
- **QRA Flood Damage – Shepherd Services – Clinton Mervis**
  - **Gravel Pits**
    - Council is currently working through the new arrangements
  - **Update of current and previous works**
    - 23 event - Program to finalise the schedule of works
    - The new 23/24 event
- **Developments – Liz Taylor**
  - FNQ Regional Plan
    - Currently working on same, with a view to finalise before October 24
  - Industrial Subdivision
    - Working with RPS. This is proposed under an amendment to the planning scheme
- **Tourism Master Plan – Griffith, Brent Moyle and Co.**
  - Funded projects
    - Master Plan – Totems, Entrance Signs and Pavilions
    - Funding application for Growing Our Region
    - Building Bush Tourism application – Cumberland Bird Hides
    - Funding approval for Casey’s Rest
    - A new funding opportunity - NWSD
- **The Lynd Drop-in Centre**
  - Subject to an assessment of this Centre and land tenure issues, Land Tenure offer has been accepted. From there Management will scope out works and arrange to undertake same.

## Calendar of Events

- **Attendance**

○ 18 <sup>th</sup>	Board Room	Council Meeting
○ 19 <sup>th</sup> to 3 <sup>rd</sup>	Kilcoy	Annual Leave
○ various	Phone calls	LGAQ, DLGP, ESC Staff
○ 4 <sup>th</sup>	Cairns	Meeting with Preston Law
○ 8 <sup>th</sup> to 11 <sup>th</sup>	Shire	Corporate Planning

- 9<sup>th</sup> Board Room Community connect – G'Town
- 11<sup>th</sup> Board Room LDMG meeting
- 15<sup>th</sup> Board Room EMT meeting
- 16<sup>th</sup> Board room Council Meeting

- **Planned meetings**

- 17<sup>th</sup> Board room EMT Meeting
- 18<sup>th</sup> to 27<sup>th</sup> Brisbane LGAQ conference
- 21<sup>st</sup> Brisbane Hand over to new CEO
- 23<sup>rd</sup> Brisbane Meeting with VC Griffith
- 28<sup>th</sup> Board room Internal audit
- 8<sup>th</sup> Cairns Doctor

## Other

- Last year we started an annual event, where the Mayor, Councillor, Executive and their partners have Christmas drinks and dinner to celebrate the achievements of the last 12 months.
  - This year it is on Friday 15<sup>th</sup> November and Croydon Shire's is coming to Georgetown.
  - I am looking for recommendations for venue and menu.
- The last word
  - It is planned that the new CEO will take his position on 21<sup>st</sup> October
  - So other than a transition period, it is good bye for now! 😊

Regards,  
 Ken Timms PSM  
 CHIEF EXECUTIVE OFFICER



**General Meeting 16<sup>th</sup> October 2024**

<b>Subject</b>	Closure of Shire Offices, Depot Administration, Workshop, Outside Work Crews, Town Crews, Terrestrial Centre & Little Gems Children's Centre between Christmas and New Year
<b>Classification</b>	Open
<b>Author</b>	Jodi Kernan, Senior Admin Officer (HR Payroll)

EXECUTIVE SUMMARY

*Each year council has closed the Shire operations over the Christmas and New Year period to allow staff to enjoy the festive season with family and friends, in appreciation of the dedication to Council throughout the year.*

RECOMMENDATION

**That Council:**

**Endorses the closure of:**

- *the Shire and Depot Administration Offices, Terrestrial Centre, Little Gems Childcare Centre, Town Crews and Workshop from Saturday 21st December 2024 to 5<sup>th</sup> January 2025 with the return to work date being Monday 6<sup>th</sup> January 2025;*
- *the Road and RMPC Crews from Thursday 19<sup>th</sup> December 2024 to 13<sup>th</sup> January 2025 with the return to work date being Tuesday 14<sup>th</sup> January 2025.*

**Subject to appropriate on call arrangements with senior staff being put into place for emergency matters.**

BACKGROUND

*The closure of Council over the Christmas and New Year period has been a consistent decision of Council to recognise the dedication and work that has been undertaken throughout the year by its employees.*

**1. Closure of Admin & Depot Offices, Terrestrial, Little Gems Childcare, Workshop & Town Crews**

In accordance with previous decisions of Council and also in accordance with Council's current Enterprise Bargaining Agreement 2012, management is seeking Council's favorable consideration regarding the closure of its Shire & Depot Administration Offices, Terrestrial Centre, Little Gems Childcare Centre, Workshop & Town Crews from Saturday 21<sup>st</sup> December 2024 to Sunday 5<sup>th</sup> January 2025, with staff returning to work on Monday 6<sup>th</sup> January 2025.

Sat 21-12	Sun 22-12	Mon 23-12	Tues 24-12	Wed 25-12	Thurs 26-12	Fri 27-12	Sat 28-12	Sun 29-12	Mon 30-12	Tues 31-12	Wed 01-01	Thurs 02-01	Fri 03-01	Sat 04-01	Sun 05-07
Weekend	Weekend	Leave Day	Leave Day	Xmas Day P/H	Boxing Day P/H	Leave Day	Weekend	Weekend	Leave Day	Leave Day	New Years Day P/H	Leave Day	Leave Day	Weekend	Weekend



**2. Closure of RMPC & Road Crews**

In accordance with previous decisions of Council and also in accordance with Council's current Enterprise Bargaining Agreement 2012, management is seeking Council's favorable consideration regarding the closure of its RMPC & Road Crews Thursday 19<sup>th</sup> December 2024 to Monday 13<sup>th</sup> January 2024, with staff returning to work on Tuesday 14<sup>th</sup> January 2024.

Thurs 19-12	Fri 20-12	Sat 21-12	Sun 22-12	Mon 23-12	Tues 24-12	Wed 25-12	Thurs 26-12	Fri 27-12	Sat 28-12	Sun 29-12	Mon 30-12
Off Shift	Off Shift	Off Shift	Off Shift	Off Shift	Leave Day	Xmas Day P/H	Boxing Day P/H	Leave Day	Leave Day	Leave Day – Pay 14	Leave Day

Tues 31-12	Wed 1-01	Thurs 2-01	Fri 3-01	Sat 4-01	Sun 5-01	Mon 6-01	Tues 7-01	Wed 8-01	Thurs 9-01	Fri 10-01	Sat 11-01	Sun 12-01	Mon 13-01	Tues 14-01
Leave Day	Leave Day	Leave Day	Leave Day	Leave Day	Leave Day PAY 15	Leave Day	Leave Day	Leave Day	Off Shift	Off Shift	Off Shift	Off Shift	Off Shift	Return to work

Over the past years, Council has closed its offices during the Christmas – New Year period to allow staff to enjoy the festive season with their family and friends. Employees take annual leave, RDO's or TOIL to cover the time away from work.

Government Departments, Solicitors and Consultants are generally closed during this period and there is also very little activity that occurs during this period.

In support of discussions held with staff, I respectfully seek Council's endorsement in relation to this request.

LINK TO CORPORATE PLAN

Corporate Aim No. 5

Best Practice Corporate Governance & Organisational Excellence.

BUDGET & RESOURCE CONSIDERATIONS

During this period there are three (3) Statutory Public Holidays during the proposed closure.

Employees normally take annual leave; accumulated RDO's or TOIL to cover the other non-statutory days. Council has provisioned for Public Holidays within the 2023/2024 Budget as well as leave entitlements. There are no additional costs for Council regarding this matter except for the loss in productivity.

LEGAL CONSIDERATIONS

NIL

POLICY IMPLICATIONS

NIL

**CONSULTATION**

Please consult Council’s Community Engagement Policy in conjunction with the IAP2 Spectrum for guidance.

Consultation	Tick	Policy Consideration	Action
No consultation required	<input type="checkbox"/>	Click or tap here to enter text.	Click or tap here to enter text.
Inform	<input type="checkbox"/>		
Consult	<input type="checkbox"/>		
Involve	<input type="checkbox"/>		
Collaborate	<input type="checkbox"/>		
Empower	<input type="checkbox"/>		

Discussed with relevant staff and in-line with established protocols and past practices. Suggest that the Council and Community Christmas Party be hosted on Wednesday afternoon/evening 18<sup>th</sup> December 2024 in line with the end of the 9 5 break.

**RISK ASSESSMENT**

Risk Assessment Outcome: Assess likelihood and consequence to calculate outcome (Low, Medium, High)

CONSEQUENCE					
LIKELIHOOD*	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (Almost certain)	H	H	E	E	E
B (Likely)	M	H	H	E	E
C (Possible)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

**Report Prepared By:**

**Report Authorised By:**

Jodi Kernan	Ken Timms
Date: 1/10/2024	Date: 01/10/2024

**ATTACHMENTS**

NIL



# FOR YOUR INFORMATION



The Hon Mark Furner MP  
Minister for Agricultural Industry Development and Fisheries  
and Minister for Rural Communities

Our ref: CTS 15838/24

1 William Street Brisbane 4000  
GPO Box 46 Brisbane  
Queensland 4001 Australia  
Telephone +61 7 3719 7420  
Email [agriculture@ministerial.qld.gov.au](mailto:agriculture@ministerial.qld.gov.au)

9 September 2024

Mr Ken Timms  
Chief Executive Officer  
Etheridge Shire Council  
[ken.timms@etheridge.qld.gov.au](mailto:ken.timms@etheridge.qld.gov.au)

Dear Mr Timms

**Strong Dog Laws: Safer Communities**

In late 2021, I established the Animal Management Task Force (the Task Force) in response to calls from Local Government for a review of the *Animal Management (Cats & Dogs) Act 2008* (AMCDA) to strengthen laws governing regulated dogs, including dangerous dogs. The Task Force continues to focus on priority areas for action to ensure community safety in relation to regulated dogs and other matters. I am pleased to note that several Local Governments are represented on the Task Force.

The Queensland Government remains committed to working with you to strengthen dog laws and promote responsible dog ownership. Collaboration on the implementation of this initiative to enhance public safety and promote responsible dog ownership is essential. The *Strong dog laws: Safer communities* (SDLSC) project team is currently designing a comprehensive program dedicated to supporting Local Government to implement and enforce robust dog regulations.

The participation of Local Government is crucial to the success of the SDLSC program. By sharing information on dog offences and collaborating on best practice for strong dog law enforcement, we can work towards achieving a safer Queensland for all to enjoy. Your insights and local knowledge are invaluable in tailoring guidelines to meet the specific needs of your community.

A request to provide investigation guidelines and information on dog attacks has previously been made to your Council. This information is important as we develop guidelines and other material to support the implementation of AMCDA amendments. I thank those Local Governments who have already provided the requested information. I encourage those that have not yet provided these documents to forward relevant material to the SDLSC team via email at [catsanddogs@daf.qld.gov.au](mailto:catsanddogs@daf.qld.gov.au) by 1 October 2024. If you have any questions, please reach out utilising this email address.

You will be aware that recent changes to the AMCDA now allow for:

- maximum fines for failure to take reasonable steps to ensure a dog does not attack double to more than \$92 000
- maximum fines up to \$108 000 and up to three years jail for the owner of a dog that kills or seriously injures a person
- bans on five dog breeds, namely Dogo Argentino, Fila Brasileiro, Japanese Tosa, American Pit Bull Terrier or Pit Bull Terrier, and the Perro de Presa Canario or Presa Canario.

New offences for statewide effective control of a dog commenced on 31 July 2024. The current penalty for an offence of effective control has increased from \$309 to \$806. Changes to Penalty Infringement Notices are designed to promote responsible dog ownership in the community and provide a sufficient deterrent to reduce the risk to public health resulting from dog attacks. An Enforcement Guideline concerning the new penalties has been made available to all Local Governments.

The SDLSC team is also consulting with Local Governments on the development of further guidelines – Roles and Responsibilities, Destruction Orders, and Dog Identification. I thank local government officers who continue to engage on the development of these guidelines and participate in consultation.

I am also pleased to note that we have appointed three dedicated investigators to support local government investigations into serious dog offences and non-compliance with the AMCDA. Investigators will travel across Queensland to provide face-to-face assistance when it is operationally appropriate. It is important to note that Local Governments retain the primary responsibility for enforcing the provisions of the AMCDA in relation to dog offences.

If you require further information, please contact Mr Dan McIntyre in my office on 07 3719 7420.

Yours sincerely



**MARK FURNER MP**  
**Minister for Agricultural Industry Development and Fisheries and**  
**Minister for Rural Communities**

Alana Young  
Secretary  
Georgetown QCWA Committee  
PO Box 485  
Innisfail, Qld 4860  
alana\_young@hotmail.com  
0414968884

August 25<sup>th</sup> 2024

Mr. Ken Timms  
CEO, Etheridge Shire Council  
Etheridge Shire Council  
PO Box 12  
Georgetown, QLD 4871

Dear Mr. Timms,

On behalf of the Georgetown QCWA Committee, I would like to extend our deepest gratitude to the Etheridge Shire Council for your generous support of the 2024 QCWA Etheridge Shire Debutante Ball. The event was a resounding success, and this would not have been possible without the invaluable contributions from the Council.

We are particularly grateful for the use of the Georgetown Shire Hall, which provided the perfect setting for such a significant and cherished community event. The hall was an ideal venue, and the atmosphere it offered truly enhanced the evening's celebrations.

Additionally, we greatly appreciate the assistance with rubbish collection, which ensured that the hall and surrounding areas were left clean and tidy, allowing us to focus on the event itself without any concerns about post-event clean-up.

Most importantly, we wish to sincerely thank you for the generous \$2,000 sponsorship provided through the Community Assistance Grant. This financial support was instrumental in covering various costs associated with the ball, allowing us to create a memorable experience for the debutantes and all who attended. Your sponsorship played a crucial role in the success of the evening, enabling us to uphold the tradition of the debutante ball and bring joy to the entire community.

Please convey our thanks to the entire Etheridge Shire Council team for their ongoing support of our community events. We look forward to continuing our partnership in the future and are grateful for the Council's commitment to fostering community spirit and involvement.

Once again, thank you for your generosity and support. The 2024 QCWA Etheridge Shire Debutante Ball was a night to remember, and we are deeply appreciative of the Council's role in making it possible.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Alana Young', written in a cursive style.

Alana Young

Secretary

Georgetown QCWA Committee



# Queensland Government Gazette

## GENERAL

PUBLISHED BY AUTHORITY

ISSN 0155-9370

VOL. 397]

FRIDAY 27 SEPTEMBER 2024

[No. 28

Department of the Premier and Cabinet  
Brisbane, 27 September 2024

In accordance with Section 26(2) of the *Ministerial and Other Office Holder Staff Act 2010*, the Directive made under Section 222 and Section 223 of the *Public Sector Act 2022* listed below (including wherever replaced or amended from time to time) will apply to staff members employed under the *Ministerial and Other Office Holder Staff Act 2010*.

1. Reproductive Health Leave

Mike Kaiser  
Director-General

Premier's Office  
Brisbane, 27 September 2024

Her Excellency the Governor directs it to be notified that she has approved the retention of the title 'Honourable' by:

Mr Philip MORRISON

STEVEN MILES MP  
PREMIER OF QUEENSLAND

Queensland Health  
Brisbane, 26 September 2024

Her Excellency the Governor, acting by and with the advice of the Executive Council and under the provisions of the *Hospital and Health Boards Act 2011*, has approved the following persons be appointed, by gazette notice, to Hospital and Health Boards for the terms specified:

### CAIRNS AND HINTERLAND HOSPITAL AND HEALTH BOARD

Name	Position	Term of Appointment
Ms Jodi Peters	Deputy Chair	For a term commencing on the date of Governor in Council approval up to and including 31/03/2026

### CENTRAL QUEENSLAND HOSPITAL AND HEALTH BOARD

Name	Position	Term of Appointment
Ms Tina Zawila	Deputy Chair	For a term commencing on the date of Governor in Council approval up to and including 31/03/2026

### CENTRAL WEST HOSPITAL AND HEALTH BOARD

Name	Position	Term of Appointment
Mr David Arnold	Deputy Chair	For a term commencing on the date of Governor in Council approval up to and including 31/03/2026

### CHILDREN'S HEALTH QUEENSLAND HOSPITAL AND HEALTH BOARD

Name	Position	Term of Appointment
Mr William Fellowes	Deputy Chair	For a term commencing on the date of Governor in Council approval up to and including 31/03/2026

### DARLING DOWNS HOSPITAL AND HEALTH BOARD

Name	Position	Term of Appointment
Dr Ross Hetherington	Deputy Chair	For a term commencing on the date of Governor in Council approval up to and including 31/03/2028

### GOLD COAST HOSPITAL AND HEALTH BOARD

Name	Position	Term of Appointment
Ms Teresa Dyson	Deputy Chair	For a term commencing on the date of Governor in Council approval up to and including 31/03/2026

### METRO NORTH HOSPITAL AND HEALTH BOARD

Name	Position	Term of Appointment
Dr Melissa (Meg) Cairns	Deputy Chair	For a term commencing on the date of Governor in Council approval up to and including 31/03/2026

### METRO SOUTH HOSPITAL AND HEALTH BOARD

Name	Position	Term of Appointment
Mr Matthew Ames	Deputy Chair	For a term commencing on the date of Governor in Council approval up to and including 31/03/2026

### SUNSHINE COAST HOSPITAL AND HEALTH BOARD

Name	Position	Term of Appointment
Emeritus Professor Birgit Lohmann	Deputy Chair	For a term commencing on the date of Governor in Council approval up to and including 31/03/2026



**TORRES AND CAPE HOSPITAL AND HEALTH BOARD**

Name	Position	Term of Appointment
Dr Scott Davis	Deputy Chair	For a term commencing on the date of Governor in Council approval up to and including 31/03/2026

**TOWNSVILLE HOSPITAL AND HEALTH BOARD**

Name	Position	Term of Appointment
Mrs Michelle Morton	Deputy Chair	For a term commencing on the date of Governor in Council approval up to and including 31/03/2026

**WEST MORETON HOSPITAL AND HEALTH BOARD**

Name	Position	Term of Appointment
Professor Jeffrey Dunn AO	Deputy Chair	For a term commencing on the date of Governor in Council approval up to and including 31/03/2026

**WIDE BAY HOSPITAL AND HEALTH BOARD**

Name	Position	Term of Appointment
Ms Karen Prentis	Deputy Chair	For a term commencing on the date of Governor in Council approval up to and including 31/03/2028

SHANNON FENTIMAN MP  
Minister for Health, Mental Health  
and Ambulance Services  
and Minister for Women

## NOTIFICATION OF THE FILING OF ADVERTISED VACANCIES

The following appointments to various positions have been made in accordance with the provisions of the *Public Sector Act 2022*.

## NOTIFICATION OF THE FILLING OF APPOINTMENTS PART I

A public sector employee, employed on a permanent basis by a public sector entity, who wishes to appeal against a promotion listed in Part I must give a written Appeal Notice within 21 days following gazettal of the promotion to –

Industrial Registrar

Industrial Registry

Email: [qirc.registry@qirc.qld.gov.au](mailto:qirc.registry@qirc.qld.gov.au)

Web Address: [www.qirc.qld.gov.au](http://www.qirc.qld.gov.au) for Appeal Notice

For general enquiries prior to lodgement of an appeal:

Contact Industrial Registry on 1300 592 987 or email [QIRC.registry@qirc.qld.gov.au](mailto:QIRC.registry@qirc.qld.gov.au)

### APPOINTMENT PART I – APPEALABLE

Reference Number	Vacancy	Date of Appointment	Name of Appointee	Previous Position and Classification (Unless otherwise indicated)
<b>DEPARTMENT OF CHILD SAFETY, SENIORS AND DISABILITY SERVICES</b>				
579242/24	Advisor, Strategic Workforce Planning, People and Culture, Corporate Services, Brisbane (CYA05)	Date of duty	Webber, Emma	Assistant Advisor, Strategic Workforce Planning, People and Culture, Corporate Services, Brisbane (CYA03)
573556/24	Principal Finance Officer, Budget, Financial Procurement and Property Services, Corporate Services, Brisbane (CYA07)	Date of duty	Fukumoto, Kojiro	Senior Finance Officer, Information and Technology Partners, Corporate, Department of Agriculture and Fisheries, Brisbane (A06)
579242/24	Advisor, Strategic Workforce Planning, People and Culture, Corporate Services, Brisbane (CYA05)	Date of duty	Marson, Max	Advisor, Strategic Workforce Planning, People and Culture, Corporate Services, Brisbane (CYA04)
577974/24	Senior Team Leader, Child and Family, Region – South East, Service Delivery – Child and Family, Beenleigh (CYPO5)	Date of duty	Coffison, Halley	Child Safety Officer, Child and Family, Region – South East, Service Delivery – Child and Family, Beenleigh (CYPO3)
579255/24	Principal Program Officer – Identified, Program Improvement, Statewide Operations, Service Delivery – Child and Family, Brisbane (CYA07)	Date of duty	Landgren, Samantha	Senior Program Officer, Program Improvement, Statewide Operations, Service Delivery – Child and Family, Brisbane (CYA06)
579255/24	Principal Program Officer – Identified, Program Improvement, Statewide Operations, Service Delivery – Child and Family, Brisbane (CYA07)	Date of duty	Carolan, Shavaun	Child Safety Officer, Child and Family, Region – Sunshine Coast and Central, Service Delivery – Child and Family, Caloundra (CYPO3)

### DEPARTMENT OF EDUCATION

CO 579755/24P	Manager, Procurement Compliance and Regional Support, Procurement Capability, Procurement and Facilities Services Division, Finance, Procurement and Facilities Division, Brisbane (A08)	Date of duty	Hull, Carolyne Elizabeth	Manager, Maintenance and Improvement, Infrastructure Delivery and Operations Branch, Infrastructure Services Division, Brisbane (A08)
CO 532269/23P	Manager (Identified), Partnerships and Programs, Far North Queensland Region, Early Childhood and State Schools Division, Cairns (A08)	Date of duty	Butler, Justin	External applicant

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**APPOINTMENT PART I – APPEALABLE**


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Reference Number	Vacancy	Date of Appointment	Name of Appointee	Previous Position and Classification (Unless otherwise indicated)
CO 532269/23P	Manager (Identified), Partnerships and Programs, Metropolitan South Region, Early Childhood and State Schools Division, Mount Gravatt (AO8)	Date of duty	Day, Christopher Lee	Principal Project Officer, Partnerships and Programs, First Nations Strategy and Partnerships Division, Brisbane (AO8)
CO 532269/23P	Manager (Identified), Partnerships and Programs, South East Region, Early Childhood and State Schools Division, Hope Island (AO8)	Date of duty	Basaraba, Deonne Eileen	Principal Project Officer, Partnerships and Programs, South East Region, Early Childhood and State Schools Division, Hope Island (AO8)
CO 539489/24P	Principal Regulatory Officer, Darling Downs and South West, Early Childhood Regional Operations Branch, Early Childhood and State Schools Division, Toowoomba (AO7)	30-09-2024	Southward, Christine Mary	Senior Regulatory Officer, Darling Downs and South West, Early Childhood Regional Operations Branch, Early Childhood and State Schools Division, Toowoomba (AO6)
^ DSR 572814/24T	Corporate Services Officer, Darling Downs South West Region, Early Childhood and State Schools Division, Toowoomba (AO3)	Date of duty	Williams, Debra	Home Care Worker, Department of Health, Roma (OO2)
MSR 580053/24P	Teacher Aide, Brisbane School of Distance Education, Metropolitan South Region, Early Childhood and State Schools Division, Coorparoo (TA002)	02-09-2024	Knight, Virginia	External applicant
MSR 586527/24P	Teacher Aide, Bulimba State School, Metropolitan South Region, Early Childhood and State Schools Division, Bulimba (TA002)	Date of duty	Couzet, Alena	External applicant
MSR 523249/23P	Vocational Trainer, Brisbane Youth Education and Training Centre, Metropolitan South Region, Early Childhood and State Schools Division, Wacol (OO7)	Date of duty	Larkin, Christopher David Robert	Fixed term temporary employee
MSR 580881/24P	School Technical Officer, Corinda State High School, Metropolitan South Region, Early Childhood and State Schools Division, Corinda (TO2/TO3)	Date of duty	Fuller, Bailey	School Technical Officer, Corinda State High School, Metropolitan South Region, Early Childhood and State Schools Division, Corinda (TO2)
CQR 532384/23P	Community Education Counsellor (Identified), Mackay State High School, Central Queensland Region, Early Childhood and State Schools Division, South Mackay (CEC2)	Date of duty	Aniba, Lakeesha	External applicant
MSR 583247/24P	Administrative Officer, Administrative Assistance Enhancement Program, Ipswich Central State School, Metropolitan South Region, Early Childhood and State Schools Division, Ipswich (AO2)	Date of duty	Browning, Chelsea Alice	Administrative Officer, Middle Park State School, Metropolitan South Region, Early Childhood and State Schools Division, Middle Park (AO2)
MSR 583445/24P	Business Manager, Blair State School, Metropolitan South Region, Early Childhood and State Schools Division, Sadliers Crossing (AO4)	Date of duty	Gregory, Kimberley Jane Maxwell	Business Manager, Inala State School, Metropolitan South Region, Early Childhood and State Schools Division, Inala (AO5)

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**APPOINTMENT PART I – APPEALABLE**


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Reference Number	Vacancy	Date of Appointment	Name of Appointee	Previous Position and Classification (Unless otherwise indicated)
CO 580985/24P	Senior Human Resource Services Officer, Recruitment and Employment Review, Human Resources Branch, People, Information and Communication Services Division, Brisbane (AO4)	Date of duty	Alexis, Emmanuelle Simone Brice	Fixed term temporary employee
CO 580985/24P	Senior Human Resource Services Officer, Recruitment and Employment Review, Human Resources Branch, People, Information and Communication Services Division, Brisbane (AO4)	Date of duty	Collis, Lauren Alyce	Executive Services Officer, Business Partnering, Human Resources Branch, People, Information and Communication Services Division, Brisbane (AO3)
MSR 582780/24P	Head of Special Education Services, Silkstone State School – Special Education Program, Metropolitan South Region (H01)	23-01-2025	Wethereld, Carolyn	Teacher, Woodcrest College, Metropolitan South Region (TCH)
CQR 580890/24P	Business Manager, Sarina State School, Central Queensland Region (AO4)	Date of duty	Schultz, Cloe	Administrative Officer, Sarina State School, Central Queensland Region (AO4)
CO 558591/24L	Senior Payroll Services Officer, Payroll Services, Human Resources Branch, People, Information and Communication Services Division, Brisbane (AO4)	Date of duty	Butler, Brandee	Payroll Officer, Payroll Services, Human Resources Branch, People, Information and Communication Services Division, Brisbane (AO3)
CO 578911/24P	Principal Regulatory Officer, Early Childhood Regulatory Authority, Early Childhood and State Schools Division, Brisbane (AO7)	Date of duty	Panchi, Atul	External applicant
CO 581322/24P	Senior Finance Officer, School Financial Resourcing, Financial Strategy and Advice Branch, Finance, Procurement and Facilities Division, Brisbane (AO6)	Date of duty	Kang, Robin	External applicant
CO 581322/24P	Senior Finance Officer, School Financial Resourcing, Financial Strategy and Advice Branch, Finance, Procurement and Facilities Division, Brisbane (AO6)	Date of duty	Grasic, Mirna	Senior Finance Officer, School Financial Resourcing, Financial Strategy and Advice Branch, Finance, Procurement and Facilities Division, Brisbane (AO5)
SER 580872/24P	Business Manager, Maroon Outdoor Education Centre, South East Region, Early Childhood and State Schools Division, Maroon (AO4)	Date of duty	Leary, Melissa Jean	Human Resources Consultant, South East Region, Early Childhood and State Schools Division, Hope Island (AO5)
SER 583665/24P	Schools Officer, Grounds and Facilities, Coomera Springs State School, South East Region, Early Childhood and State Schools Division, Upper Coomera (OO2)	Date of duty	Butler, Phillip	External applicant
NCR 531535/23P	Administrative Officer (Administrative Assistance Enhancement Program), Jones Hill State School, North Coast Region, Early Childhood and State Schools Division, Jones Hills (AO2)	Date of duty	Munn, Jeanene Toni	Teacher Aide, Gympie West State School, North Coast Region, Early Childhood and State Schools Division, Gympie (TA002)

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**APPOINTMENT PART I – APPEALABLE**


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Reference Number	Vacancy	Date of Appointment	Name of Appointee	Previous Position and Classification (Unless otherwise indicated)
DSR 581474/24P	Administrative Officer (Administrative Assistance Enhancement Program), Fairview Heights State School, Darling Downs South West Region, Early Childhood and State Schools Division, Toowoomba (AO2)	Date of duty	Bartrum, Victoria	Administrative Officer (Administrative Assistance Enhancement Program), Newtown State School, Darling Downs South West Region, Early Childhood and State Schools Division, Toowoomba (AO2)
MSR 522216/23P	Cleaner, Cavendish Road State High School, Metropolitan South Region, Early Childhood and State Schools Division, Holland Park (OO2)	Date of duty	Mitreski, Lidija	Fixed term temporary employee
NCR 580670/24P	Business Manager, Bundaberg Special School, North Coast Region, Early Childhood and State Schools Division, Bundaberg (AO4)	Date of duty	Dodd, Paula	Business Manager, Burnett Heads State School, North Coast Region, Early Childhood and State Schools Division, Burnett Heads (AO3)
CO 535327/24P	Executive Support Officer, Office of the Executive Director, Governance, Cyber and Policy, Governance, Cyber and Policy, Information and Technologies Branch, People, Information and Communication Services Division, Brisbane (AO4)	Date of duty	Chan, Janet	Executive Business Support Officer, Queensland Treasury, Brisbane (AO4)
^ CO 534374/24T	Senior Health and Safety Consultant, Organisational Safety and Wellbeing Safety, Wellbeing and Capability, Human Resources Branch, People, Information and Communication Services Division, Brisbane (AO6)	Date of duty	Jacobsson, Emma	Senior Safety Compliance Officer, Queensland Health, Townsville (AO5)
CO 567665/24P	Information Technology Service Centre Consultant, Information Technologies Services Branch, People, Information and Communication Services Division, Brisbane (AO3)	29-07-2024	Biscocho, Michael	External applicant
CO 568167/24P	Finance Officer, Information and Communication Technology Resources and Initiatives, Information and Technologies Branch, People Information and Communication Services Division, Brisbane (AO4)	Date of duty	Nguyen, Eric	External applicant
CO 532630/24P	Principal Project Officer, International Business, International Business, Department of Education International, Policy, Performance, International and Intergovernmental Division, Brisbane (AO7)	Date of duty	Chung, Chih-Hung Jason	Professional Development Coordinator, Department of Education International, Brisbane (AO6)
CQR 535352/24P	Partnership Facilitator, Central Queensland Region, Early Childhood and State Schools Division, Emerald (AO6)	Date of duty	Robertson, Tonya Louise	External applicant
FNR 539520/24P	Schools Officer, Grounds and Facilities, Woree State High School, Far North Queensland Region, Early Childhood and State Schools Division, Woree (OO3)	Date of duty	Goodwin, Ashley Noel	External applicant

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**APPOINTMENT PART I – APPEALABLE**


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Reference Number	Vacancy	Date of Appointment	Name of Appointee	Previous Position and Classification (Unless otherwise indicated)
FNR 539520/24P	Schools Officer, Grounds and Facilities, Woree State High School, Far North Queensland Region, Early Childhood and State Schools Division, Woree (003)	Date of duty	Stanley, Keith Douglas	Fixed term temporary employee
CQR 530825/23P	School Technical Officer, Mackay Northern Beaches State High School, Central Queensland Regions, Early Childhood and State Schools Division, Rural View (TO2/ TO3)	15-01-2024	O'Hare, Sean Patrick	External applicant
^ MSR 587726/24T	Clinical Nurse, Metropolitan South Region, Early Childhood and State Schools Division, Mount Gravatt (NU6)	Date of duty	Bakker, Madeleine	Registered Nurse, Gold Coast Hospital, Department of Health, Gold Coast (Nurse Grade 5)
SER 585937/24P	Schools Officer Grounds and Facilities, Currumbin State School, South East Region, Early Childhood and State Schools Division, Currumbin (002/003)	Date of duty	Skuse, Edward David	Schools Officer (Grounds and Facilities), Merrimac State High School, South East Region, Early Childhood and State Schools Division, Mermaid Waters (003)
NCR 580036/24P	Cleaner, Kilcoy State High School, North Coast Region, Early Childhood and State Schools Division, Kilcoy (002)	Date of duty	Whitley, Dahanda	External applicant
NCR 580036/24P	Cleaner, Kilcoy State High School, North Coast Region, Early Childhood and State Schools Division, Kilcoy (002)	Date of duty	Crebbin, Ngarajan-Anne	Fixed term temporary employee
NCR 579606/24P	Agricultural Assistant, Gympie State High School, North Coast Region, Early Childhood and State Schools Division, Gympie (002/003)	Date of duty	Tramacchi, Trevor James	Agricultural Assistant, Gympie State High School, North Coast Region, Early Childhood and State Schools Division, Gympie (003)
CO 578426/24P	Senior Advisor, Therapies, Therapies and Nursing, Disability, Inclusion and Student Services Branch, Early Childhood and State Schools Division, Brisbane (HP5)	Date of duty	Spackman, Elisha	Senior Advisor, Occupational Therapy, Mount Gravatt Regional Office, Metropolitan South Region, Early Childhood and State Schools Division, Mount Gravatt (HP5)
MNR 573958/24T	Community Education Counsellor (Identified), Morayfield State High School, Metropolitan North Region, Early Childhood and State Schools Division, Morayfield (CEC2)	Date of duty	Blair, Teboni	Community Education Counsellor, Pumicestone State School, Metropolitan North Region, Early Childhood and State Schools Division, Caboolture (CEC2)
CO 572980/24P	Telecommunications Officer, Information Technology Service Centre, Information and Technologies Branch, People, Information and Communication Services Division, Brisbane (AO3)	26-08-2024	Pritchard, Reuben	External applicant
MNR 582232/24P	Cleaner, Ithaca Creek State School, Metropolitan North Region, Early Childhood and State Schools Division, Bardon (002)	30-09-2024	Bytschewsky, Dahlan	External applicant

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**APPOINTMENT PART I – APPEALABLE**


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Reference Number	Vacancy	Date of Appointment	Name of Appointee	Previous Position and Classification (Unless otherwise indicated)
CO 568485/24P	Senior Complaints and Risk Advisor, Integrity, Intake Referrals and Partnerships, Human Resources Branch, People, Information and Communication Services Division, Brisbane (AO6)	Date of duty	Gilmour, Lisa	External applicant
CO 568485/24P	Senior Complaints and Risk Advisor, Integrity, Intake Referrals and Partnerships, Human Resources Branch, People, Information and Communication Services Division, Brisbane (AO6)	Date of duty	Hynard, Kelly-Ann	External applicant
CO 581531/24P	Program Officer, Early Learning Programs and Improvement, Early Childhood Programs and Funding Branch, Early Childhood and State Schools Division, Brisbane (AO5)	Date of duty	Morgan, Patricia	External applicant
MSR 587411/24P	Administration Officer, Runcorn State High School, Metropolitan South Region, Early Childhood and State Schools Division, Runcorn (AO3)	Date of duty	Colman, Tara-Lee	Enrolments Officer, Shailer Park State High School, South East Region, Early Childhood and State Schools Division, Runcorn (AO3)
CO 536286/24P	Senior Cyber Security Officer, Information Security Services, Information and Technologies, People, Information and Communication Services, Brisbane (AO6)	10-06-2024	La'Fae, Sylvie	Cyber Security Officer, Information Security Services, Information and Technologies, People, Information and Communication Services, Brisbane (AO5)
CO 538797/24P	Manager, Privacy and Safer Technologies, Information and Technologies Branch, People, Information and Communication Services Division, Brisbane (AO8)	04-03-2024	Tang, Ronald	Senior Project Officer, Privacy and Safer Technologies, Information and Technologies Branch, People, Information and Communication Services Division, Brisbane (AO6)

^ Secondment.

**DEPARTMENT OF ENERGY AND PUBLIC WORKS**

579464/24	Senior Human Resource Consultant, Business Partnering and Workplace Relations, Human Resources, Corporate Services, Brisbane (AO6)	Date of duty	Scahill, Aisling	Human Resource Consultant, Customer and Digital Strategy, Queensland Government Customer and Digital Group, Department of Transport and Main Roads, Brisbane (AO5)
576769/24	Senior Estimator, Delivery, QBuild, Public Works, Toowoomba (OO7)	Date of duty	Littleford, Robin	Supervisor, Delivery, QBuild, Public Works, Toowoomba (OO6)
577100/24	Principal Supervisor, Delivery, QBuild, Public Works, Cannon Hill (AO6)	Date of duty	Seabrook, Darren	Senior Supervisor, Delivery, QBuild, Public Works, Cannon Hill (OO7)
571679/24	Principal Estimator, Delivery, QBuild, Public Works, Toowoomba (AO6)	Date of duty	Smith, Gregory	Senior Estimator, Delivery, QBuild, Public Works, Charleville (OO7)
577100/24	Principal Supervisor, Delivery, QBuild, Public Works, Cannon Hill (AO6)	Date of duty	Mansell, Jonathan	Senior Supervisor, Delivery, QBuild, Public Works, Cannon Hill (OO7)
578238/24	Senior Project Manager, Delivery, QBuild, Public Works, Toowoomba (AO7)	Date of duty	Ryan, Jamie	Project Manager, Delivery, QBuild, Public Works, Toowoomba (AO6)

**APPOINTMENT PART I – APPEALABLE**

Reference Number	Vacancy	Date of Appointment	Name of Appointee	Previous Position and Classification (Unless otherwise indicated)
581288/24	Commercial Manager, Delivery, QBuild, Public Works, Rockhampton (AO8)	Date of duty	Mckenzie, Cameron	Business Manager, Delivery, QBuild, Public Works, Rockhampton (AO6)
* 579241/24	Principal Advisor (Workplace Health, Safety and Wellbeing Projects), Workplace Health and Safety and Employee Relations, People and Culture, Corporate Services, Brisbane (AO7)	Date of duty	Aird, Thomas	Senior Advisor Workplace Health and Safety, Workplace Health and Safety and Employee Relations, People and Culture, Corporate Services, Department of Housing, Brisbane (AO6)

\* Advertised under the Department of Housing.

**DEPARTMENT OF ENVIRONMENT, SCIENCE AND INNOVATION**

574835/24	Senior Correspondence Coordinator, Office of the Deputy Director-General, Environment and Heritage Policy and Programs, Brisbane (AO5)	Date of duty	Moore, Madonna	Project Support Officer, Strategic Projects and Services, Heritage, Environment and Heritage Policy and Programs, Brisbane (AO4)
580037/24	Principal Ranger, Southern Parks and Forests Regional Operations, Management and Operations, Queensland Parks and Wildlife Service and Partnerships, Maryborough (AO7)	Date of duty	Clifton, Daniel	Senior Ranger, Great Barrier Reef Marine Coastal and Islands Regional Operations, Management and Operations, Queensland Parks and Wildlife Service and Partnerships, Urangan (AO5)
578211/24	Senior Lawyer, Litigation, Office of the Deputy Director-General, Environmental Services and Regulation, Brisbane (PO5)	Date of duty	James, Jordan	Lawyer, Litigation, Office of the Deputy Director-General, Environmental Services and Regulation, Brisbane (PO4)
526462/23	Senior Environment Officer, Office of the Deputy Director-General, Environment Services and Regulation, Brisbane (PO3)	Date of duty	Williamson, Cassandra	Environmental Officer, Southeast Compliance, Industry Development and Southeast Compliance, Environmental Services and Regulation, Caboolture (PO2)
578211/24	Senior Lawyer, Litigation, Office of the Deputy Director-General, Environmental Services and Regulation, Brisbane (PO5)	Date of duty	Rossi-Price, Vivian	Lawyer, Litigation, Office of the Deputy Director-General, Environmental Services and Regulation, Brisbane (PO4)
572697/24	Principal Web Officer, Web and Online Services, Communications and Public Engagement, Corporate Services, Brisbane (AO7)	Date of duty	Felsman, Darren	Senior Business Analyst, Web and Online Services, Communications and Public Engagement, Corporate Services, Brisbane (AO6)

**DEPARTMENT OF HOUSING**

* 546243/24	Senior Housing Officer, South/West Region, Service Delivery, Housing and Homelessness Services, Robina Town Centre (AO4)	Date of duty	Smith, Donna	Housing Officer, South/West Region, Service Delivery, Housing and Homelessness Services, Woodridge (AO3)
556031/24	Senior Housing Officer, Central Queensland/North Coast Region, Service Delivery, Housing and Homelessness Services, Caboolture (AO4)	Date of duty	Jackson, Benjamin	Housing Officer, Central Queensland/North Coast Region, Service Delivery, Housing and Homelessness Services, Moreton Bay (AO3)



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**APPOINTMENT PART I – APPEALABLE**


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Reference Number	Vacancy	Date of Appointment	Name of Appointee	Previous Position and Classification (Unless otherwise indicated)
573149/24	Principal Advisor (Employee Relations), People and Culture Partnering, People and Culture, Corporate Services, Brisbane (AO7)	Date of duty	Wilson, Luke	Senior Advisor Employee Relations, Workplace Health and Safety and Employee Relations, People and Culture, Corporate Services, Brisbane (AO6)
571379/24	Executive Support Officer, Policy Performance and First Nations, Brisbane (AO5)	Date of duty	Moloney, Michael	Executive Assistant, Office of the Deputy Director-General, Lands, Department of Resources, Brisbane (AO4)
576617/24	Senior Project Officer, Operations and Performance, Service Delivery, Housing and Homelessness Services, Brisbane (AO6)	Date of duty	Steven, Deanne	Senior Housing Officer, South/West Region, Service Delivery, Housing and Homelessness Services, Woodridge (AO4)

\* Advertised as various locations.

**DEPARTMENT OF JUSTICE AND ATTORNEY-GENERAL**

575687/24	Regional Visiting Manager – Northern (Townsville), Community Visitors, Community Visiting and Advocacy, Office of the Public Guardian, Thuringowa Central (AO7)	Date of duty	Smith, Natalie	Community Visitor, Community Visitors, Community Visiting and Advocacy, Office of the Public Guardian, Thuringowa Central (AO4)
560912/24	Principal Case Manager, Human Rights, Queensland Civil and Administrative Tribunal, Courts and Tribunals, Brisbane (AO6)	Date of duty	Phillips, Rhiannon	Client Services Officer, Client Services, Queensland Civil and Administrative Tribunal, Courts and Tribunals, Brisbane (AO3)
560912/24	Principal Case Manager, Human Rights, Queensland Civil and Administrative Tribunal, Courts and Tribunals, Brisbane (AO6)	Date of duty	Reedman, Scott	Senior Case Manager, Human Rights, Queensland Civil and Administrative Tribunal, Courts and Tribunals, Brisbane (AO5)

**QUEENSLAND HEALTH**

574634/24	Principal Employee Relations Advisor, Industrial Relations, Human Resources, Office of the Deputy Commissioner Corporate Services, Head Office, Kedron (HA07)	Date of duty	Curtis, Jennifer	Senior Employee Relations Advisor, Industrial Relations, Human Resources, Office of the Deputy Commissioner Corporate Services, Head Office, Kedron (HA06)
574634/24	Principal Employee Relations Advisor, Industrial Relations, Human Resources, Office of the Deputy Commissioner Corporate Services, Head Office, Kedron (HA07)	Date of duty	Vaughan, Catherine	Paramedic, Logan District, Metro South Region, Beenleigh (AP22)
552132/24	Senior Advisor, Fair and Inclusive Practice Network, Office of the Commissioner, Head Office, Kedron (HA06)	Date of duty	Pass, Claire	Paramedic, North Brisbane District, Metro North Region, Chermside (AP22)
563590/24	Executive Manager, North West District, Northern Region, Queensland Ambulance Service, Townsville (AM62)	Date of duty	Pride, Gregory	Operations Supervisor Education and Engagement, Northern Region, Queensland Ambulance Service, Townsville (AS41)

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**APPOINTMENT PART I – APPEALABLE**


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Reference Number	Vacancy	Date of Appointment	Name of Appointee	Previous Position and Classification (Unless otherwise indicated)
563654/24	Executive Manager Operations Centre, Toowoomba Operations Centre, Darling Downs and South West Region, Queensland Ambulance Service, Bundaberg (AM62)	Date of duty	Cooke, Kylie	Manager Clinical Education, Wide Bay District, Sunshine Coast and Wide Bay Region, Queensland Ambulance Service, Bundaberg (AM61)
563654/24	Executive Manager Operations Centre, Rockhampton Operations Centre, Central Region, Queensland Ambulance Service, Rockhampton (AM62)	Date of duty	Nehring, Suzanne	Operations Centre Supervisor, Rockhampton Operations Centre, Central Region, Queensland Ambulance Service, Rockhampton (AS42)

**QUEENSLAND POLICE SERVICE**

575493/24	Senior Finance Officer, Financial Resource Services, Finance Division, Strategy and Corporate Services, Brisbane (AO6)	Date of duty	Moya, Jhanai Susana	Finance Officer, Financial Resource Services, Finance Division, Strategy and Corporate Services, Brisbane (AO5)
559757/24	Administration Officer, Homicide Group, Crime and Intelligence Command, Specialist Operations, Wacol (AO3)	Date of duty	Singh, Elizabeth Carol	Administrative Officer, Specialist Operations, Community Corrections and Specialist Operations, Queensland Corrective Services, Brisbane (AO2)
558623/24	Principal Advisor (Relationship Manager), Change and Engagement, Communications Culture and Engagement, Regional Services, Brisbane (AO7)	Date of duty	Cox, Holly Sophie	Training and Development Officer, Internal Investigation Group, Ethical Standards Command, Specialist Operations, Brisbane City (AO5)
581151/24	Information Officer (Records), Information and Communication Technology Operations, Frontline and Digital Division, Strategy and Corporate Services, Brisbane (AO4)	Date of duty	Nitarski, Daniel Josef	Administration Officer, Information and Communication Technology Operations, Frontline and Digital Division, Strategy and Corporate Services, Brisbane (AO3)
565495/24	Quality Assurance Officer, Prepare Prevent and Protect Group, Security and Counter-Terrorism Command, Specialist Operations, Brisbane (AO4)	Date of duty	Adcock-Eyles, Justin Daniel	Administration Officer, Prepare Prevent and Protect Group, Security and Counter-Terrorism Command, Specialist Operations, Brisbane (AO3)

**QUEENSLAND TREASURY**

514732/23	Debt Resolution Officer, Collections, Operations and Enforcement, Queensland Revenue Office, Brisbane (AO4)	Date of duty	Scarborough, Alana	Service Officer, Collections, Operations and Enforcement, Queensland Revenue Office, Brisbane (AO3)
514732/23	Debt Resolution Officer, Collections, Operations and Enforcement, Queensland Revenue Office, Brisbane (AO4)	Date of duty	Meaola, Chantelle-Maree	Service Officer, Collections, Operations and Enforcement, Queensland Revenue Office, Brisbane (AO3)
546585/24	Team Leader, Collections, Operations and Enforcement, Queensland Revenue Office, Southport (AO6)	Date of duty	Pearce, Jordan	Senior Debt Resolution Officer, Debt Management Centre Southport, Fines and State Penalties Enforcement Registry, Queensland Revenue Office, Southport (AO5)
573414/24	Senior Treasury Analyst, Justice Policy, Social Policy, Social Intergovernmental and Corporate, Brisbane (AO6)	Date of duty	Fernance, Kathryn	Treasury Analyst, Justice Policy, Social Policy, Social Intergovernmental and Corporate, Brisbane (AO5)

**APPOINTMENT PART I – APPEALABLE**

Reference Number	Vacancy	Date of Appointment	Name of Appointee	Previous Position and Classification (Unless otherwise indicated)
576128/24	Senior Revenue Officer – Level 2, Processing and Assessments, Client Services, Queensland Revenue Office, Brisbane (AO6)	Date of duty	Cochrane, Cassandra	Senior Revenue Officer – Level 1, Processing and Assessments, Client Services, Queensland Revenue Office, Brisbane (AO5)
576128/24	Senior Revenue Officer – Level 2, Processing and Assessments, Client Services, Queensland Revenue Office, Brisbane (AO6)	Date of duty	Potiki, Dean	Senior Revenue Officer – Level 1, Processing and Assessments, Client Services, Queensland Revenue Office, Brisbane (AO5)

**DEPARTMENT OF REGIONAL DEVELOPMENT, MANUFACTURING AND WATER**

579278/24	Senior Water Security Planner, Urban Water Security Planning Water Operations and Systems, Water Resource Management, Brisbane (AO6)	Date of duty	Heberlein, Joshua	Policy Officer, Water Planning and Science, South Region, Water Resource Management, Brisbane (PO3)
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**DEPARTMENT OF STATE DEVELOPMENT AND INFRASTRUCTURE**

571403/24	Senior Project Officer, City Deals, Strategic Services and Insights, Strategy Insights and Advisory, Brisbane (AO5)	Date of duty	Sharrock, Melanie	Executive Assistant, Regional and Spatial Planning, Planning, Brisbane (AO4)
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**DEPARTMENT OF TOURISM AND SPORT**

568265/24	Manager, Products and Programs, Partnerships Strategy and Development, Sport and Recreation, Brisbane (AO8)	Date of duty	Purcell, Kate	Principal Development Officer, Products and Programs, Partnerships Strategy and Development, Sport and Recreation, Brisbane (AO7)
569146/24	Manager, Partnerships, Partnerships Strategy and Development, Sport and Recreation, Brisbane (AO8)	Date of duty	Feggans, Alexandra	Principal Project Officer, Southern, Service Delivery and Support, Sport and Recreation, Brisbane (AO7)

**DEPARTMENT OF TRANSPORT AND MAIN ROADS**

574914/24	Client Solutions Consultant, Smart Service Queensland, Service Delivery and Operations, Queensland Government Customer and Digital Group, Brisbane (AO5)	Date of duty	Gaggin, Shelley	Client Solutions Officer, Smart Service Queensland, Service Delivery and Operations, Queensland Government Customer and Digital Group, Brisbane (AO4)
572777/24	Senior Program Advisor, Metropolitan Region, Program Delivery and Operations, Infrastructure Management and Delivery, Brisbane (AO6)	Date of duty	Kumar, Donald	Finance Advisor, Metropolitan Region, Program Delivery and Operations, Infrastructure Management and Delivery, Brisbane (AO5)
575761/24	Principal Legal Officer, Prosecution Services, Legal Information Access and Prosecutions, Corporate, Brisbane (PO5)	Date of duty	Tribe, James	Senior Legal Officer, Prosecution Services, Legal Information Access and Prosecutions, Corporate, Brisbane (PO4)
* 572694/24	Marine Officer Grade 3, Waterways Management, Maritime Safety Queensland, Customer Services Safety and Regulation, Urrungu (MOFF-FA3)	Date of duty	Jorgensen, David	Marine Officer Grade 2, Waterways Management, Maritime Safety Queensland, Customer Services Safety and Regulation, Bundaberg (MOFF-FA2)

**APPOINTMENT PART I – APPEALABLE**

Reference Number	Vacancy	Date of Appointment	Name of Appointee	Previous Position and Classification (Unless otherwise indicated)
579623/24	Project Officer, Government Partnerships, Office of the Deputy Director-General, Policy Planning and Investment, Brisbane (AO4)	Date of duty	Scott, Kristian	Administration Support Officer, Rail Program and Contracts, Strategic Rail, TransLink, Brisbane (AO3)
575761/24	Principal Legal Officer, Prosecution Services, Legal Information Access and Prosecutions, Corporate, Brisbane (PO5)	Date of duty	Wild, Kylie	Senior Legal Officer, Prosecution Services, Legal Information Access and Prosecutions, Corporate, Brisbane (PO4)
577264/24	Advisor, Southern Queensland Region, Program Delivery and Operations, Infrastructure Management and Delivery, Roma (AO5)	Date of duty	Arnold, Linda	Program Support Coordinator, Southern Queensland Region, Program Delivery and Operations, Infrastructure Management and Delivery, Roma (AO4)
575761/24	Principal Legal Officer, Prosecution Services, Legal Information Access and Prosecutions, Corporate, Brisbane (PO5)	Date of duty	Allam, Andrea	Legal Officer, Legal Division, Specialist Operations, Queensland Police Service, Brisbane (PO4)
575761/24	Principal Legal Officer, Prosecution Services, Legal Information Access and Prosecutions, Corporate, Brisbane (PO5)	Date of duty	Singh, Gursharn	Senior Legal Officer, Prosecution Services, Legal Information Access and Prosecutions, Corporate, Brisbane (PO4)
573589/24	Principal Advisor (Commercial Partnerships), Commercial Partnerships, Passenger Transport Services, TransLink, Brisbane (AO7)	Date of duty	Carlisle, Katie	Senior Advisor (Commercial Procurement), Commercial Partnerships, Passenger Transport Services, TransLink, Brisbane (AO6)
579788/24	Manager (Major Planning Projects), Transport Planning Projects, Transport Strategy and Planning, Policy Planning and Investment, Brisbane (AO8)	Date of duty	Malouf, Casley	Principal Engineer (Passenger Transport), Service Planning and Infrastructure, Passenger Transport Integration, TransLink, Brisbane (PO5)
575692/24	Project Advisor, Rail Planning and Projects, Strategic Rail, TransLink, Brisbane (AO5)	Date of duty	Sarow, Louise	Program Support Officer, Strategic Investment and Asset Management, Portfolio Investment and Programming, Policy, Planning and Investment, Brisbane (AO4)
520756/23	Senior Program Advisor, Statewide Transport Planning Management, Transport Strategy and Planning, Policy Planning and Investment, Brisbane (AO6)	Date of duty	Donaldson, Luke	Senior Project Officer, Statewide Transport Planning Management, Transport Strategy and Planning, Policy Planning and Investment, Brisbane (AO5)

\* Classification advertised as MO3.

**DEPARTMENT OF TREATY, ABORIGINAL AND TORRES STRAIT ISLANDER PARTNERSHIPS, COMMUNITIES AND THE ARTS**

575065/24	Manager, Property and Facilities, Finance, Procurement and Property Services, Corporate Services, Brisbane (AO8)	Date of duty	Price, David	Principal Advisor, Finance and Procurement, Corporate, Department of Transport and Main Roads, Brisbane (AO7)
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**APPOINTMENT PART I – APPEALABLE**

Reference Number	Vacancy	Date of Appointment	Name of Appointee	Previous Position and Classification (Unless otherwise indicated)
574176/24	Manager, Economic Participation, Culture and Economic Participation, Aboriginal and Torres Strait Islander Partnerships, Brisbane (A08)	Date of duty	Allen-Spralja, Frances	Principal Project Officer, Economic Participation, Culture and Economic Participation, Aboriginal and Torres Strait Islander Partnerships, Brisbane (A07)
572552/24	Manager, Operations, Community Recovery, Communities, Brisbane (A08)	Date of duty	Peters, Toni	Principal Partnership Officer, Partnerships Strategy and Development, Sport and Recreation, Department of Tourism and Sport, Brisbane (A07)

**NOTIFICATION OF THE FILLING OF APPOINTMENTS PART II**

Appointments have been approved to the undermentioned vacancies.  
Appeals do not lie against these appointments.

**APPOINTMENTS PART II – NON-APPEALABLE**

Reference Number	Vacancy	Date of Appointment	Name of Appointee
<b>DEPARTMENT OF CHILD SAFETY, SENIORS AND DISABILITY SERVICES</b>			
* 565807/24	Principal Management Accountant, Budget, Financial Procurement and Property Services, Corporate Services, Brisbane (AO7)	Date of duty	Berglund, Angeline
** 573008/24	Senior Program Officer, Indigenous Strategy and Partnerships, Strategy, Brisbane (CYAO6)	Date of duty	Johnson, Jamie
578055/24	Senior Program Officer, Sector Engagement and Investment, Multicultural Affairs, Brisbane (AO6)	Date of duty	Daams, Lieke
575118/24	Senior Community Engagement Officer, Strategic Settlement Partnerships, Multicultural Affairs, Brisbane (AO6)	Date of duty	Han, Lu
^ 544405/24	Child Safety Officer, Child and Family, Region – Far North Queensland, Service Delivery – Child and Family, Cairns (CYPO3)	Date of duty	Larsen, Anita
! 544405/24	Child Safety Officer, Child and Family, Region – Far North Queensland, Delivery – Child and Family, Cairns (CYPO3)	Date of duty	Wemm, Anthony
† 342827	Child Safety Officer, Child and Family, Region – Far North Queensland, Service Delivery – Child and Family, Weipa (CYPO3)	Date of duty	Green, Julie
# 586346/24	Child Safety Officer, Child and Family, Region – Brisbane and Moreton Bay, Service Delivery – Child and Family, Chermside (CYPO3)	Date of duty	Pearson, Sarah Anne

\* Organisational Level 2 advertised as Corporate and Policy. Advertised under the Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts.

\*\* Secondment in from the Department of Transport and Main Roads.

^ Child Safety Officer recruitment microsite – 544405/24 continuous applicant pool.

! Secondment in from Queensland Ambulance Service.

† Child Safety Officer self-managed applicant pool.

# Child Safety Officer central recruitment.

**DEPARTMENT OF EDUCATION**

MNR 583903/24	Deputy Principal, Red Hill Special School, Metropolitan North Region (DP)	30-09-2024	Ingram, Stephanie Louise
FNR 585772/24P	Principal, Northern Peninsula Area State College, Far North Queensland Region (Level 7)	21-10-2024	Killen, Andrea Louise
SER 584232/24P	Deputy Principal, Palm Beach-Currumbin State High School, South East Region (DP)	30-09-2024	Williams, Cameron Colin
CO 581915/24E	Deputy Chief Finance Officer and Executive Director, Financial Services Branch, Finance, Procurement and Facilities Division, Brisbane (SES2H)	23-09-2024	Powell, Karen

**APPOINTMENTS PART II – NON-APPEALABLE**

Reference Number	Vacancy	Date of Appointment	Name of Appointee
CO 581915/24E	Executive Director Financial Strategy and Advice, Financial Services Branch, Finance, Procurement and Facilities Division, Brisbane (SES2H)	02-10-2024	Rothnie, Daniel
CO 518518/23P	Director, Information Security Services, Information and Technologies Branch, People, Information and Communication Services Division, Brisbane (SO)	Date of duty	Whiting, Christian John
CO 569939/24E	Director, School Resourcing Review, Intergovernmental Relations and School Resourcing Review Branch, Policy, Performance, International and Intergovernmental Division, Brisbane (SO)	Date of duty	Adams, Eadie
CO 541951/24L	Director, Business Partnering, Metropolitan South, Human Resources Branch, People, Information and Communication Services Division, Mount Gravatt (SO)	Date of duty	Franklin, Jade
NCR 584055/24T	Deputy Principal, Elimbah State School, North Coast Region (DP)	30-09-2024	Kibblewhite, Jamie Margaret

**DEPARTMENT OF EMPLOYMENT, SMALL BUSINESS AND TRAINING**

576756/24	Field Officer, Darling Downs South West, Service Delivery, Engagement, Toowoomba (AO4)	Date of duty	Dodds, Kirsten
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**DEPARTMENT OF ENERGY AND PUBLIC WORKS**

565126/24	Maintenance Support Officer, Business Support, QBuild, Public Works, Mackay (AO3)	Date of duty	Wareing, Dakota
565126/24	Maintenance Support Officer, Business Support, QBuild, Public Works, Mackay (AO3)	Date of duty	Bickey, Joneece
536556/24	Carpenter, Delivery, QBuild, Public Works, Innisfail (BFSL07)	Date of duty	Claxton, Benjamin
559295/24	Project Manager, Delivery, QBuild, Public Works, Cairns (AO6)	Date of duty	Shelatkar, Parishruta
536556/24	Carpenter, Delivery, QBuild, Public Works, Gladstone (BFSL05)	Date of duty	Russell, Sean
536556/24	Carpenter, Delivery, QBuild, Public Works, Cairns (BFSL07)	Date of duty	Stephen, Bradley
529657/23	Business Support Officer, Delivery, QBuild, Public Works, Mackay (AO3)	Date of duty	Bright, Joanne
536556/24	Carpenter, Delivery, QBuild, Public Works, Mackay (BFSL06)	Date of duty	Richter, Justin
536556/24	Carpenter, Delivery, QBuild, Public Works, Gladstone (BFSL05)	Date of duty	Bain, Lenny
* 570856/24	Senior Project Manager, Delivery, QBuild, Public Works, Caboolture (AO6)	Date of duty	Kyaw, Oaka
^ 536556/24	Carpenter, Delivery, QBuild, Public Works, Gympie (BFSL06)	Date of duty	Crabtree, Jay
^ 536556/24	Carpenter, Delivery, QBuild, Public Works, Gympie (BFSL05)	Date of duty	Brough, Reece

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**APPOINTMENTS PART II – NON-APPEALABLE**


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Reference Number	Vacancy	Date of Appointment	Name of Appointee
# 549938/24	Workplace Health and Safety Advisor, Delivery, QBuild, Public Works, Toowoomba (AO5)	Date of duty	Fowler, Michelle
581543/24	Assistant Policy Officer, Transformation, Renewable Energy Zone and Transformation, Energy, Brisbane (AO3)	Date of duty	Richardson, Nathan
† 571335/24	Senior Electrical Supervisor, Partnerships, QBuild, Public Works, Cannon Hill (007)	Date of duty	Kenny, Daniel
^ 536810/24	Electrician, Delivery, QBuild, Public Works, Caboolture (BFSL10)	Date of duty	Graham, Michael
581284/24	Senior Coordination Officer, Office of the Deputy Director-General, Climate, Brisbane (AO6)	Date of duty	Han, Yazmin

\* Location advertised as Cannon Hill.

^ Various locations and classifications advertised.

# Advertised as various locations.

† Location advertised as South-East Queensland/flexible.

**DEPARTMENT OF ENVIRONMENT, SCIENCE AND INNOVATION**

577734/24	Executive Assistant, Great Barrier Reef Marine Coastal and Islands Regional Operations, Management and Operations, Queensland Parks and Wildlife Service and Partnerships, Townsville (AO3)	Date of duty	Hodson, Antonia
577831/24	Senior Conservation Analyst, Queensland Herbarium and Biodiversity Science, Coastal Biodiversity and Information, Science, Dutton Park (PO4)	Date of duty	Runge, Claire
576899/24	Wildlife Officer, Wildlife and Threatened Species Operations, Management and Operations, Queensland Parks and Wildlife Service and Partnerships, Maroochydore (OO5)	Date of duty	Lunney, Ryan
* 568408/24	Ranger, Northern Parks and Forests Regional Operations, Management and Operations, Queensland Parks and Wildlife Service and Partnerships, Chillagoe (OO3)	Date of duty	Counihan, Garry-Jack
578211/24	Senior Lawyer, Litigation, Office of Deputy Director-General, Environmental Services and Regulation, Brisbane (PO5)	Date of duty	Rupsys, Emilija
576899/24	Wildlife Officer, Wildlife and Threatened Species Operations, Management and Operations, Queensland Parks and Wildlife Service and Partnerships, Maroochydore (OO5)	Date of duty	Voges, Jackson
571748/24	Ranger, Northern Parks and Forests Regional Operations, Management and Operations, Queensland Parks and Wildlife Service and Partnerships, Innisfail (OO4)	Date of duty	Wone, Jordan
** 555497/24	Ranger, Northern Parks and Forests Regional Operations, Management and Operations, Queensland Parks and Wildlife Service and Partnerships, Byfield (OO5)	Date of duty	Oakley, Rohan
566328/24	Ranger in Charge, Southern Parks and Forests Regional Operations Management and Operations, Queensland Park and Wildlife Service and Partnerships, Kingaroy (OO6)	Date of duty	Perkins, Wayne



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**APPOINTMENTS PART II – NON-APPEALABLE**


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Reference Number	Vacancy	Date of Appointment	Name of Appointee
** 515166/23	Assistant Principal Ranger, Northern Parks and Forests Regional Operations, Management and Operations, Queensland Parks and Wildlife Service and Partnerships, Cairns (AO6)	Date of duty	Martin, William
582398/24	Director, Path to Treaty, People and Culture, Corporate Services, Brisbane (SO)	Date of duty	Dobson, Karen
565846/24	Administration Officer, Compliance and Customer Service Centre, Minerals and Northern Compliance, Environmental Services and Regulation, Cairns (AO4)	Date of duty	Kiria, Krysti

\* Location advertised as Cairns.

\*\* Advertised under the Department of Environment and Science.

**DEPARTMENT OF HOUSING**

574392/24	Graphic Designer, Strategic Communication and Engagement, Corporate Services, Brisbane (AO5)	Date of duty	Jakobs, Jessie
* 551959/24	Housing Officer, Service Delivery, Housing and Homelessness Services, Inala (AO3)	Date of duty	Coote, Mahala
* 551959/24	Housing Officer, Service Delivery, Housing and Homelessness Services, Inala (AO3)	Date of duty	Slatter, Melissa
* 551959/24	Housing Officer, Service Delivery, Housing and Homelessness Services, Fortitude Valley (AO3)	Date of duty	Zeres, Ronza
* 551959/24	Housing Officer, Service Delivery, Housing and Homelessness Services, Cairns (AO3)	Date of duty	Tregoning, Sabrina
569465/24	Executive Support Officer, Community Housing Delivery, Housing Delivery, Social and Affordable Housing Growth, Brisbane (AO5)	Date of duty	Pike, Josie
* 546243/24	Senior Housing Officer, South/West Region, Service Delivery, Housing and Homelessness Services, Capalaba (AO4)	Date of duty	Verner, Matthew
557835/24	Senior Project Officer, Homelessness Rapid Response, Service Delivery, Housing and Homelessness Services, Brisbane (AO6)	Date of duty	An, Xiaoqiang
567999/24	Administration Officer, Homelessness Programs, Housing and Homelessness Programs, Brisbane (AO3)	Date of duty	Tofilau, Easter
* 551959/24	Housing Officer, Service Delivery, Housing and Homelessness Services, Inala (AO3)	Date of duty	Patel, Manan
577216/24	Senior Housing Officer, South/West Region, Service Delivery, Housing and Homelessness Services, Capalaba (AO4)	Date of duty	Barsby, Stephanie

\* Advertised as various locations.

**DEPARTMENT OF JUSTICE AND ATTORNEY-GENERAL**

577738/24	Business Analyst, Reform and Support Services, Queensland Courts Service, Courts and Tribunals, Brisbane (AO7)	Date of duty	Farquhar, Sandra
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**APPOINTMENTS PART II – NON-APPEALABLE**


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Reference Number	Vacancy	Date of Appointment	Name of Appointee
577756/24	Director Specialist Courts and Referral and Support Services, Magistrates Courts Service, Queensland Courts Service, Courts and Tribunals, Brisbane (SO)	Date of duty	McNally, Kym
575706/24	Governance Advisor, Strategy and Transformation, Information Technology Services, Corporate Services, Brisbane (AO5)	Date of duty	Yilmaz, Nejdet
* 578242/24	Principal Legal Officer, Women's Safety and Justice Project, Office of the Director of Public Prosecutions, Brisbane (PO6)	Date of duty	Evans, Madonna
572279/24	Special Counsel, Constitutional and Advocacy Branch, Crown Law, Brisbane (SO)	Date of duty	Cunningham, Anna
573419/24	Court Services Officer, Magistrates Courts Service, Courts and Tribunals, Brisbane (AO3)	Date of duty	Wells, Harrison
573419/24	Court Services Officer, Magistrates Courts Service, Courts and Tribunals, Brisbane (AO3)	Date of duty	Alexander, Tylah

\* Secondment until 30-06-2025.

**PARLIAMENTARY SERVICE**

PAR 24/56	Maintenance Supervisor, Property Services, Parliamentary Service, Brisbane (AO5)	23-09-2024	Kneebone, David Lloyd George
PAR 24/52	Sergeant-at-Arms and Manager, Security and Reception Services, Security and Attendant Services, Parliamentary Service, Brisbane (AO8)	16-09-2024	Hawkins, Andrew David
*	Leader Education and Liaison, Chamber and Education Services, Parliamentary Service, Brisbane (AO7)	05-09-2024	Quinnell, Rebecca Joy

\* Direct appointment made in accordance with section 17 of *Parliamentary Service Rule 2010*.

**DEPARTMENT OF THE PREMIER AND CABINET**

* N/A	Assistant Parliamentary Counsel Grade 2, Drafting Services, Office of the Queensland Parliamentary Counsel, Brisbane (PO4)	Date of duty	Holm, Madeline
* N/A	Assistant Parliamentary Counsel Grade 2, Drafting Services, Office of the Queensland Parliamentary Counsel, Brisbane (PO4)	Date of duty	Igoe-Josephs, Amie
* N/A	Assistant Parliamentary Counsel Grade 2, Drafting Services, Office of the Queensland Parliamentary Counsel, Brisbane (PO4)	Date of duty	Scott, Rebecca
* N/A	Assistant Parliamentary Counsel Grade 2, Drafting Services, Office of the Queensland Parliamentary Counsel, Brisbane (PO4)	Date of duty	Ashwell, Regan

\* Initial appointments (525935/23) were advertised as temporary. These are now permanent appointments.

**QUEENSLAND HEALTH**

572038/24	Director Clinical Operations, Northern Region, Queensland Ambulance Service, Townsville (ASO2)	Date of duty	Tecarr, Melanie
563584/24	Director Clinical Operations, Sunshine Coast and Wide Bay Region, Queensland Ambulance Service, Birtinya (ASO2)	Date of duty	Edwards, Simon

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**APPOINTMENTS PART II – NON-APPEALABLE**


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Reference Number	Vacancy	Date of Appointment	Name of Appointee
* 572038/24	Director Clinical Operations, Darling Downs and South West Region, Queensland Ambulance Service, Kedron (ASO2)	Date of duty	Henrichs, Zoe
563584/24	Director Clinical Operations, Metro North Region, Queensland Ambulance Service, Pimpama (ASO2)	Date of duty	Draper, Chris
563584/24	Director Clinical Operations, Darling Gold Coast Region, Queensland Ambulance Service, Southport (ASO2)	Date of duty	Nugent, Mark
563630/24	Director, Logan District, Metro South Region, Queensland Ambulance Service, Logan (ASO2)	Date of duty	Pelka, Kelsie
563630/24	Director, Gold Coast District, Gold Coast Region, Queensland Ambulance Service, Gold Coast (ASO2)	Date of duty	Rhodes-Bates, Jamie

\* Advertised as various locations.

**QUEENSLAND POLICE SERVICE**

564273/24	Engagement and Partnerships Manager, People and Capability, Marine Rescue Queensland, Disaster and Emergency Management, Nundah (AO8)	Date of duty	Lewis, Victoria
579939/24	Information Technology Officer, Information and Communication Technology Operations, Frontline and Digital Division, Strategy and Corporate Services, Cairns (AO5)	Date of duty	Dick, Jeffrey Alan
547621/24	School Support Officer, Community Engagement and Internal Support, Communications Culture and Engagement, Regional Services, Cairns (AO5)	Date of duty	Savage, Storm
574023/24	Manager (Emergency Management), Capability Development and Assurance, Emergency Management and Coordination Command, Disaster and Emergency Management, Kedron (AO8)	Date of duty	Beavington, Kirsty
* 576811/24	Responsible Manager – Planning and Records, Aviation Capability Group, Operations Support Command, Regional Services, Archerfield (AO7)	Date of duty	Sliwinski, Janusz
567740/24	Executive Assistant, Road Policing and Regional Support Command, Regional Services, Brisbane City (AO4)	Date of duty	Boorman, Jody Lee
560870/24	Police Dog Development Officer, Specialist Services Group, Operations Support Command, Regional Services, Oxley (OPOT5)	Date of duty	Cheeseman, Samuel
557265/24	Police Liaison Officer, South Brisbane District, Brisbane Region, Regional Operations and Youth Crime, Upper Mount Gravatt (PLO4)	Date of duty	Yau, Ka Ching
572886/24	Human Resources Data Engineer, Workforce Strategy, Analytics and Systems, Human Resources Division, Strategy and Corporate Services, Brisbane City (AO7)	Date of duty	Jose, Bibin Mathew
575493/24	Senior Finance Officer, Financial Resource Services, Finance Division, Strategy and Corporate Services, Brisbane (AO6)	Date of duty	Thomson, Kate
552902/24	Training and Development Officer, Domestic Family Violence and Vulnerable Persons Group, Domestic Family Violence and Vulnerable Persons Command, Regional Services, Brisbane (AO5)	Date of duty	Thomas, Daisy Louise

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**APPOINTMENTS PART II – NON-APPEALABLE**


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Reference Number	Vacancy	Date of Appointment	Name of Appointee
574252/24	Prosecutor, Prosecution Services, Legal Division, Specialist Operations, Cairns (PO3)	Date of duty	De Oliveira Astolfo, Fernanda
574393/24	Property Officer/Senior Drug Laboratory Response Officer, Sunshine Coast District, North Coast Region, Regional Operations and Youth Crime, Nambour (AO4)	Date of duty	Kan, Lik Hang Jane
567815/24	Administration Officer, Capricornia District, Central Region, Regional Operations and Youth Crime, Calliope (AO3)	Date of duty	Zielke, Katherine Lee
** 572797/24	Senior Police Liaison Officer (First Nations), First Nations Division, Regional Services, Cairns (PLO5)	Date of duty	Grant, Stephen Edward Albert
560870/24	Police Dog Development Officer, Specialist Services Group, Operations Support Command, Regional Services, Oxley (OPOT5)	Date of duty	Stirling, Annie
560870/24	Police Dog Development Officer, Specialist Services Group, Operations Support Command, Regional Services, Oxley (OPOT5)	Date of duty	Baxter, Brandan Trent
574444/24	Technology Support Officer, Information and Communications Technology Operations, Frontline and Digital Division, Strategy and Corporate Services, Mount Isa (AO4)	Date of duty	Rennex, Dylan
576424/24	Driver Utility Officer, Recruiting and Constable Training, People Capability Command, Regional Services, Oxley (OPOT2)	Date of duty	Morris, Jason
† 568692/24	Workforce Culture Coordinator, Change and Engagement, Communications Culture and Engagement, Regional Services, Rockhampton (AO5)	Date of duty	Keevers, Joanne
555318/24	Rescue Crew Officer, Aviation Capability Group, Operations Support Command, Regional Services, Cairns (RCO)	Date of duty	James, Jethro
558101/24	Rescue Crew Officer, Aviation Capability Group, Operations Support Command, Regional Services, Archerfield (RCO)	Date of duty	Paterno, Lawrence
^ 568692/24	Workforce Culture Coordinator, Change and Engagement, Communications Culture and Engagement, Regional Services, Rockhampton (AO5)	Date of duty	Kelly, Timothy
574685/24	Artificial Intelligence Capability Lead, Digital Strategy Division, Strategy and Corporate Services, Brisbane (AO8)	Date of duty	Aitken, Neil
565495/24	Quality Assurance Officer, Prepare Prevent and Protect Group, Security and Counter-Terrorism Command, Specialist Operations, Brisbane City (AO4)	Date of duty	Eve, Charlotte Heather
^ 568692/24	Workforce Culture Coordinator, Change and Engagement, Communications Culture and Engagement, Regional Services, Toowoomba (AO5)	Date of duty	Gray, Ellen Margaret

\* Position advertised in Brisbane.

\*\* Position advertised as PLO4.

† Multiple locations.

^ Advertised as various locations.

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**APPOINTMENTS PART II – NON-APPEALABLE**


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Reference Number	Vacancy	Date of Appointment	Name of Appointee
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**QUEENSLAND TREASURY**

582267/24	Director – Communications, Events and Programs, Strategic Communications, Strategic Policy, Brisbane (SO)	Date of duty	Hyde, Erin
578783/24	Facilities Officer, Information Services, Corporate, Social Intergovernmental and Corporate, Brisbane (AO5)	Date of duty	Lemusu Tauamiti, Pamela

**DEPARTMENT OF REGIONAL DEVELOPMENT, MANUFACTURING AND WATER**

580540/24	Junior Lawyer, In House Legal, Corporate Services, Brisbane (PO3)	Date of duty	Hunter, Leanne
564385/24	Water Officer, Water Management and Use, North Region, Water Resource Management, Longreach (AO3)	Date of duty	Jusayan, Maria
578068/24	Human Resources Officer, Human Resources Operations and Workplace Relations, Human Resources, Corporate Services, Brisbane (AO4)	Date of duty	Guyder, Jake
523490/23	Project Leader, Regional Assessment Co-ordination Team, Water Infrastructure and Strategic Coordination, Regional Economic Development, Brisbane (AO8)	Date of duty	Munro, Rebecca
581410/24	Manager Planning South, Water Planning and Science, South Region, Water Resource Management, Brisbane (AO8)	Date of duty	Jensen, Gary
573338/24	Senior Water Officer, Water Management and Use, South Region, Water Resource Management, Brisbane (AO5)	Date of duty	Macklin, Jordan
* 575304/24	Deputy Director-General, Office of the Deputy Director-General, Water Resource Management, Brisbane (SES)	Date of duty	Cowley-Grimmond, Jarrod

\* Contract from 09-09-2024 to 08-09-2029.

**DEPARTMENT OF RESOURCES**

573212/24	Natural Resource Support Officer, Natural Resource Assessment, Natural Resource Operations, Lands, Emerald (AO3)	Date of duty	Fisher, Jessica
* 575688/24	Senior Human Resources Consultant – Health Safety and Wellbeing Safety and Wellbeing, Human Resources, Business and Corporate Partnership, Brisbane (AO6)	Date of duty	Campbell, Jessica

\* Location advertised as Brisbane City/flexible.

**RESOURCES, SAFETY AND HEALTH QUEENSLAND**

RSHQ 575909/24	Principal Occupational Hygienist (SIMTARS), Resources Safety and Health Queensland, Brisbane (PO6)	23-09-2024	Padgham, John
RSHQ 574206/24	Regional Inspector of Mines (South) (Mineral Mines and Quarries), Resource Safety and Health Queensland, Brisbane (MI Band 3 Step 8)	19-08-2024	Esterhuizen, Deon

**DEPARTMENT OF STATE DEVELOPMENT AND INFRASTRUCTURE**

* 568660/24	Executive Assistant, Planning and Development Services, Planning, Brisbane (AO4)	Date of duty	Barnes, Belinda
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**APPOINTMENTS PART II – NON-APPEALABLE**


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Reference Number	Vacancy	Date of Appointment	Name of Appointee
576904/24	Senior Communications Officer, Office of the General Manager, Economic Development Queensland, Brisbane (AO6)	Date of duty	Mora, Cathryn
576030/24	Manager, Infrastructure Advisory and Delivery, Infrastructure and Regional Strategy, Brisbane (AO8)	Date of duty	Murphy, Isaac
574578/24	Principal Project Officer, Project Delivery, Strategic Policy and Insights, Strategy Insights and Advisory, Brisbane (AO7)	Date of duty	Naidu, Namratha

\* Advertised under the Department of Housing, Local Government, Planning and Public Works.

**DEPARTMENT OF TOURISM AND SPORT**

580379/24	Assistant Cabinet Legislation and Liaison Officer, Cabinet Legislation and Liaison Office, Office of the Director-General, Brisbane (AO7)	Date of duty	Holman, Di
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**DEPARTMENT OF TRANSPORT AND MAIN ROADS**

570572/24	Engineer, Pavements Materials and Geotechnical, Engineering and Technology, Infrastructure Management and Delivery, Bulwer Island (PO3)	Date of duty	Sequeira, Mark
# 569770/24	Executive, Queensland Government Customer and Digital Group, Brisbane (SES2H)	Date of duty	Lynch, Melissa
570914/24	Principal Policy and Program Advisor, Policy Planning and Regulation, Maritime Safety Queensland, Customer Services Safety and Regulation, Brisbane (AO7)	Date of duty	Fletcher, Michelle
576441/24	Senior Database Administrator, Technology, Information Technology, Corporate, Carseldine (AO6)	Date of duty	Pathak, Chandra
576010/24	Director (Traffic Engineering), Safer Roads Infrastructure, Engineering and Technology, Infrastructure Management and Delivery, Brisbane (SO)	Date of duty	Dobbs, Janet
571680/24	Customer Insights Lead, Design and Capability, Customer and Digital Strategy, Queensland Government Customer and Digital Group, Brisbane (AO7)	Date of duty	Perry, Stephanie
579359/24	Project Advisor, Government Partnerships, Office of the Deputy Director-General, Policy Planning and Investment, Brisbane (AO5)	Date of duty	Lenihan, Aimee
570610/24	Principal Engineer (Seals Leader), Pavements Materials and Geotechnical, Engineering and Technology, Infrastructure Management and Delivery, Bulwer Island (PO6)	Date of duty	Price, Clair
575761/24	Principal Legal Officer, Prosecution Services, Legal Information Access and Prosecutions, Corporate, Brisbane (PO5)	Date of duty	Ballard, Bronson
577371/24	Inspector (Roadworks) Southern Queensland Region, Program Delivery and Operations, Infrastructure Management and Delivery, Bundaberg (CW12)	Date of duty	Greenall, John
581669/24	Director, Technology, Information Technology, Corporate, Carseldine (SO)	Date of duty	McDonald, Janeen

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**APPOINTMENTS PART II – NON-APPEALABLE**


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Reference Number	Vacancy	Date of Appointment	Name of Appointee
# 569760/24	Executive Director, Strategic Delivery, Digital Economy, Queensland Government Customer and Digital Group, Brisbane (SES2H)	Date of duty	Neylan, Kristina
575664/24	Principal Engineer (Civil), Rail Planning and Projects, Strategic Rail, TransLink, Brisbane (PO5)	Date of duty	Fernandez Amaro, Alvaro
575664/24	Principal Engineer (Civil), Rail Planning and Projects, Strategic Rail, TransLink, Brisbane (PO5)	Date of duty	Ng, Brian
575664/24	Principal Engineer (Civil), Rail Planning and Projects, Strategic Rail, TransLink, Brisbane (PO5)	Date of duty	Hettiarachchi, Janaka
577371/24	Inspector (Roadworks) Southern Queensland Region, Program Delivery and Operations, Infrastructure Management and Delivery, Bundaberg (CW12)	Date of duty	Walker, Colin
490610/24	Service Delivery Officer, Queensland Shared Services, Service Delivery and Operations, Queensland Government Customer and Digital Group, Rockhampton (AO3)	Date of duty	Barnes, Kassandra
582341/24	Director (Policy Analysis and Engagement), Office of the General Manager, Transport Policy, Policy Planning and Investment, Brisbane (SO)	Date of duty	Leow, Evelyn
577558/24	Business Support Officer, Prosecution Services, Legal Information Access and Prosecutions, Corporate, Brisbane (AO3)	Date of duty	Morel, Ava
577558/24	Business Support Officer, Prosecution Services, Legal Information Access and Prosecutions, Corporate, Brisbane (AO3)	Date of duty	Symes, Casey
578890/24	Project Support Officer, Rail Planning and Projects, Strategic Rail, TransLink, Brisbane (AO4)	Date of duty	Barillaro, Erin
575113/24	Principal Advisor (Procurement), Rail Planning and Projects, Strategic Rail, TransLink, Brisbane (AO7)	Date of duty	Edmonds, Gregory
575246/24	Customer Service Advisor, Southern, Customer Services, Customer Services Safety and Regulation, Toowoomba (AO3)	Date of duty	Dixon, James
576442/24	Advisor (Communications), Rail Planning and Projects, Strategic Rail, TransLink, Brisbane (AO5)	Date of duty	Chung, Jesslyn
576437/24	Senior Advisor (Community Engagement), Rail Planning and Projects, Strategic Rail, TransLink, Brisbane (AO6)	Date of duty	McIntosh, Renee
570738/24	Senior Advisor (Supplier Management and Performance), Program Management and Delivery, Program Delivery and Operations, Infrastructure Management and Delivery, Brisbane (AO6)	Date of duty	Malik, Tarushi

# Contract from 26-08-2024 to 25-08-2029.

**DEPARTMENT OF TREATY, ABORIGINAL AND TORRES STRAIT ISLANDER PARTNERSHIPS, COMMUNITIES AND THE ARTS**

578325/24	Manager, Policy, Strategic Policy and Legislation Aboriginal and Torres Strait Islander Partnerships, Strategic Policy Legislation and Program Reform, Brisbane (AO8)	Date of duty	Hall, Emi
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**APPOINTMENTS PART II – NON-APPEALABLE**


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Reference Number	Vacancy	Date of Appointment	Name of Appointee
571301/24	Manager, State-Wide Operations, Community Services and State Wide Operations, Communities, South Brisbane (AO8)	Date of duty	Mitchell, Sandra
576774/24	Project Support Officer, Central Queensland Region, Regional Service – Aboriginal and Torres Strait Islander Partnerships, Aboriginal and Torres Strait Islander Partnerships, Rockhampton (AO4)	Date of duty	Ainslie, Kiara
575740/24	Senior Program Officer, Community Program Coordination, Community Services and Statewide Operations, Communities, Brisbane (AO6)	Date of duty	Palmer, Kristin
576981/24	Senior Project Officer, North Queensland Region, Regional Services – Aboriginal and Torres Strait Islander Partnerships, Aboriginal and Torres Strait Islander Partnerships, Mackay (AO6)	Date of duty	Dorante-Johnson, Carla
572552/24	Manager, Operations, Community Recovery, Communities, Brisbane (AO8)	Date of duty	Coombs, Karen



## GOVERNMENT AND PUBLIC NOTICES IN THE GAZETTES AS FROM 1 JULY 2013 INCLUDES 2.4% CPI INCREASE

	New Price	GST	Total
<b>EXTRAORDINARY GAZETTE - FULL PAGE TEXT</b>			
Formatted electronic files or E-mail (check for compatibility) per page	\$ 227.77	\$ 22.78	\$ 250.55
<b>PROFESSIONAL REGISTER AND LISTS GAZETTES</b>			
Formatted electronic files or E-mail (check for compatibility) 0-50 pages	\$ 135.52	\$ 13.55	\$ 149.07
Formatted electronic files or E-mail (check for compatibility) 51+ pages	\$ 115.42	\$ 11.54	\$ 126.96
<b>RESOURCES GAZETTE AND TRANSPORT AND MAIN ROADS GAZETTE</b>			
Formatted electronic files or E-mail (check for compatibility) per page	\$ 143.79	\$ 14.38	\$ 158.17
<b>LOCAL GOVERNMENT GAZETTE</b>			
Formatted electronic files or E-mail (must be compatible) Full page text	\$ 227.77	\$ 22.78	\$ 250.55
Formatted electronic files or E-mail (that require formatting to make compatible) Full page text	\$ 264.06	\$ 26.41	\$ 290.47
Single column, all copy to set	\$ 2.42	\$ 0.24	\$ 2.66
Double column, all to set	\$ 4.90	\$ 0.49	\$ 5.39
Single column, formatted electronic files or E-mail (check for compatibility)	\$ 0.88	\$ 0.09	\$ 0.97
Double column, formatted electronic files or E-mail (check for compatibility)	\$ 1.78	\$ 0.18	\$ 1.96
<b>VACANCIES GAZETTE IS NO LONGER PUBLISHED - APPOINTMENT NOTICES NOW APPEAR WITHIN THE GENERAL GAZETTE</b>			
<b>GENERAL GAZETTE - FULL PAGE TEXT</b>			
Formatted electronic files or E-mail (must be compatible)	\$ 227.77	\$ 22.78	\$ 250.55
Formatted electronic files or E-mail (that require formatting to make compatible)	\$ 264.06	\$ 26.41	\$ 290.47
<b>GENERAL GAZETTE - PER MM TEXT</b>			
Single column, all copy to set	\$ 2.42	\$ 0.24	\$ 2.66
Double column, all to set	\$ 4.90	\$ 0.49	\$ 5.39
Single column, formatted electronic files or E-mail (check for compatibility)	\$ 0.88	\$ 0.09	\$ 0.97
Double column, formatted electronic files or E-mail (check for compatibility)	\$ 1.78	\$ 0.18	\$ 1.96
<b>GENERAL GAZETTE - APPOINTMENT NOTICES PART I (APPEALABLE) AND PART II (NON-APPEALABLE)</b>			
<b>APPOINTMENTS - PART I &amp; PART II</b>			
2 lines	\$ 44.28	\$ 4.43	\$ 48.71
3 lines	\$ 61.99	\$ 6.20	\$ 68.19
4 lines	\$ 79.70	\$ 7.97	\$ 87.67
5 lines	\$ 92.98	\$ 9.30	\$ 102.28
6 lines	\$ 110.69	\$ 11.07	\$ 121.76
7 lines	\$ 123.97	\$ 12.40	\$ 136.37
8 lines	\$ 137.25	\$ 13.73	\$ 150.98
9 lines	\$ 150.54	\$ 15.05	\$ 165.59
<b>SUBMISSION DEADLINES:</b>			
DEPARTMENTAL APPOINTMENT SUBMISSIONS - PART I & PART II	before 12 noon on Tuesday		
GENERAL GAZETTE SUBMISSIONS	before 12 noon on Wednesday		
LOCAL GOVERNMENT GAZETTE SUBMISSIONS	before 12 noon on Wednesday		
EXTRAORDINARY GAZETTE SUBMISSIONS	any day of the week		
For more information regarding Gazette notices, please email: <a href="mailto:gazette@smartservice.qld.gov.au">gazette@smartservice.qld.gov.au</a> Prices are GST inclusive unless otherwise stated.			



## ELECTORAL COMMISSION OF QUEENSLAND

In accordance with Section 63 of the *Electoral Act 1992*, I have ascertained and set out in Schedule A hereunder, as at the date indicated, the number of electors enrolled in each Electoral District for the State of Queensland and have determined the average district enrolment and the extent to which the number of electors enrolled in each district differs from the average enrolment.

Schedule B indicates the adjusted enrolment for Electoral Districts of 100,000 square kilometres or more in area, being the sum of the number of enrolled electors and the additional large district number as specified in Section 45 of the Act, and the extent to which those districts differ from the average district enrolment in Schedule A.

**Pat Vidgen**  
Electoral Commissioner

### SCHEDULE A

Electoral District	Enrolment as at 30/08/2024	% Deviation from Average District Enrolment
1 Algester	40,136	1.57%
2 Aspley	39,848	0.85%
3 Bancroft	40,551	2.62%
4 Barron River	41,388	4.74%
5 Bonney	37,873	-4.15%
6 Broadwater	38,034	-3.75%
7 Buderim	41,739	5.63%
8 Bulimba	41,857	5.93%
9 Bundaberg	37,950	-3.96%
10 Bundamba	44,917	13.67%
11 Burdekin	36,363	-7.97%
12 Burleigh	37,885	-4.12%
13 Burnett	41,905	6.05%
14 Cairns	39,507	-0.02%
15 Callide	36,396	-7.89%
16 Caloundra	45,464	15.06%
17 Capalaba	37,596	-4.85%
18 Chatsworth	36,771	-6.94%
19 Clayfield	42,293	7.03%
20 Condamine	42,141	6.65%
21 Cook*	36,639	-7.28%
22 Coomera	53,605	35.66%
23 Cooper	38,595	-2.33%
24 Currumbin	37,539	-5.00%
25 Everton	39,630	0.29%
26 Ferny Grove	37,882	-4.13%
27 Gaven	34,901	-11.67%
28 Gladstone	37,139	-6.01%
29 Glass House	38,686	-2.10%
30 Greenslopes	38,663	-2.15%
31 Gregory*	26,239	-33.60%
32 Gympie	44,161	11.76%
33 Hervey Bay	44,575	12.81%
34 Hill	41,732	5.61%
35 Hinchinbrook	38,836	-1.72%
36 Inala	39,124	-0.99%
37 Ipswich	39,309	-0.52%
38 Ipswich West	39,392	-0.31%
39 Jordan	46,335	17.26%
40 Kawana	39,913	1.01%
41 Keppel	40,310	2.01%
42 Kurwongbah	41,616	5.32%
43 Lockyer	39,336	-0.45%
44 Logan	48,422	22.54%
45 Lytton	39,510	-0.01%
46 Macalister	41,794	5.77%
47 McConnel	42,188	6.77%
48 Mackay	40,332	2.07%
49 Maiwar	40,508	2.52%

## SCHEDULE A

Electoral District	Enrolment as at 30/08/2024	% Deviation from Average District Enrolment
50 Mansfield	36,496	-7.64%
51 Maroochydore	38,208	-3.31%
52 Maryborough	42,976	8.76%
53 Mermaid Beach	38,127	-3.51%
54 Miller	36,419	-7.83%
55 Mirani	37,131	-6.03%
56 Moggill	36,100	-8.64%
57 Morayfield	42,197	6.79%
58 Mount Ommaney	36,783	-6.91%
59 Mudgeeraba	41,047	3.88%
60 Mulgrave	39,817	0.77%
61 Mundingburra	35,139	-11.07%
62 Murrumba	46,702	18.19%
63 Nanango	41,164	4.18%
64 Nicklin	39,111	-1.02%
65 Ninderry	43,220	9.38%
66 Noosa	38,532	-2.49%
67 Nudgee	40,118	1.53%
68 Oodgeroo	34,992	-11.44%
69 Pine Rivers	40,996	3.75%
70 Pumicestone	42,783	8.27%
71 Redcliffe	41,902	6.04%
72 Redlands	42,257	6.94%
73 Rockhampton	38,937	-1.46%
74 Sandgate	38,806	-1.79%
75 Scenic Rim	41,841	5.89%
76 South Brisbane	41,709	5.55%
77 Southern Downs	38,608	-2.29%
78 Southport	36,994	-6.38%
79 Springwood	36,793	-6.89%
80 Stafford	40,597	2.74%
81 Stretton	34,610	-12.41%
82 Surfers Paradise	37,983	-3.87%
83 Theodore	38,670	-2.14%
84 Thuringowa	38,581	-2.36%
85 Toohey	34,756	-12.04%
86 Toowoomba North	40,451	2.37%
87 Toowoomba South	39,943	1.09%
88 Townsville	37,893	-4.10%
89 Traeger*	27,782	-29.69%
90 Warrego*	31,541	-20.18%
91 Waterford	39,435	-0.20%
92 Whitsunday	38,480	-2.62%
93 Woodridge	40,618	2.79%
STATE-TOTAL	3,674,770	
AVERAGE ENROLMENT	39,514	

\*Electoral Districts of 100,000 sq kms or more in area

**SCHEDULE B  
ENROLMENT FOR  
ELECTORAL DISTRICTS OF 100,000 SQUARE KILOMETRES OR MORE IN AREA**

District Name	Area (Sq Kms)	2% of Area	Actual Enrolment as at 30/08/2024	Weighted Enrolment	% Deviation from Average District
Cook	196835	3,937	36,639	40,576	2.69%
Gregory	459680	9,194	26,239	35,433	-10.33%
Traeger	428911	8,578	27,782	36,360	-7.98%
Warrego	337811	6,756	31,541	38,297	-3.08%



Queensland

Queensland Rail Transit Authority Act 2013

Section 78

**TRANSFER NOTICE**

This Transfer Notice is made under the *Queensland Rail Transit Authority Act 2013* by:



**Cameron Dick**  
Deputy Premier, Treasurer and Minister for  
Trade and Investment



**Bart Mellish**  
Minister for Transport and Main Roads  
Minister for Digital Services

Signed on the 17<sup>th</sup> day of September, 2024

Signed on the 23 day of September 2024

We, Cameron Dick, Deputy Premier, Treasurer and Minister for Trade and Investment, and Bart Mellish, Minister for Transport and Main Roads and Minister for Digital Services, do each of the following:

**1. Transfer of assets to Queensland Rail (s 78(1)(b)(ii) and (o))**

**1.1 Rail Related Assets**

Transfer the right, title, interest, obligations, and liabilities in the Rail Related Assets from the Transferor to Queensland Rail at the relevant Handback Date.

**1.2 Accounting Treatment**

Provide that, at the relevant Handback Date, the relevant Rail Related Assets are to be accounted for as an equity transfer as follows:

- (a) the Transferor must treat the transfer of a Rail Related Asset to Queensland Rail as a distribution to owner that is to be considered as a decrease in contributed equity;
- (b) Queensland Rail must treat the transfer of a Rail Related Asset as a contribution by owner that is to be considered as an increase in contributed equity; and
- (c) the Transferor and Queensland Rail must treat the value of a Rail Related Asset as being at the book value at the relevant Handback Date.

**2. Records in relation to Rail Related Assets (s 78(1)(m))**

**2.1 Transfer of Handback Records**

Transfer the right, title and interest in all Handback Records to Queensland Rail at the relevant Handback Date (noting that, by reason of section 83 of the Act, to the extent such transfers are a disposal of Public Records for the purposes of the *Public Records Act 2002*, such disposal is made under legal authority).

**2.2 Process to facilitate transfer of additional records**

Make provision that, as soon as reasonably practical but no later than six months after the relevant Handback Date for a Rail Related Asset, the Transferor must deliver or make available to Queensland Rail (to the extent not previously provided) all existing records that relate solely to the Rail Related Asset, to the extent those records are in the possession or control of the Transferor and can be readily made available and provided to Queensland Rail.

### 3. Instruments in relation to Rail Related Assets (s 78(1)(b), (j) and (o))

#### 3.1 Transfer of Ancillary Instruments

- (a) To the extent that they may be lawfully transferred and are not otherwise transferred under the RIS PAA, transfer any Ancillary Instruments held by the Transferor that relate solely to the Rail Related Assets to Queensland Rail, effective at the relevant Handback Date.
- (b) Subject to clause 3.1(a) and to the extent that it can be lawfully effected, make provision that from the relevant Handback Date:
- (i) Queensland Rail is deemed to hold or is a party to the Ancillary Instrument;
  - (ii) the Ancillary Instrument or a benefit or right provided by an Ancillary Instrument is taken to be granted to or in favour of Queensland Rail;
  - (iii) where the context permits, all references in the Ancillary Instrument to the Transferor are to be taken as references to Queensland Rail;
  - (iv) any amount that becomes payable to or by the Transferor under the Ancillary Instrument for the period is payable to or by Queensland Rail; and
  - (v) all rights or entitlements under the Ancillary Instrument:
    - (1) prior to the relevant Handback Date are held by the Transferor; and
    - (2) on and from the relevant Handback Date are held by Queensland Rail.

#### 3.2 Process to facilitate transfer of Ancillary Instruments

Make provision that as soon as reasonably practical but no later than six months after the relevant Handback Date, the Transferor must deliver or make available to Queensland Rail (to the extent not previously provided) the Ancillary Instruments referred to in paragraph 3.1(a), to the extent they are in the possession or control of the Transferor and can be readily made available and provided to Queensland Rail.

### 4. Unknown or contingent liabilities (s 78(1)(i) and (o))

#### 4.1 Make provision that, as and from the relevant Handback Date:

- (a) Queensland Rail is the successor in law to the Transferor with respect to the Rail Related Asset and matters referred to in this Transfer Notice; and
- (b) any unknown or contingent liabilities relating to anything relating to the Rail Related Assets and referred to in this Transfer Notice that arose or are in connection with any fact, event or circumstances which occurred or existed before the relevant Handback Date transfer to Queensland Rail.

## 5. Further Acts (section 78(1)(o))

Make provision that the Transferor and Queensland Rail must do all things necessary to give effect to the provisions of this Transfer Notice.

## 6. Definitions and Interpretation

### 6.1 Definitions

In this Transfer Notice:

**“Act”** means the *Queensland Rail Transit Authority Act 2013*;

**“Ancillary Instruments”** means:

- (a) guarantees or warranties or deeds of guarantee or warranty given for the benefit of the Transferor by any manufacturers, suppliers, subcontractors, consultants or other third parties that relate to services provided in connection with the planning, development, design, construction, or commissioning of any of the Rail Related Assets;
- (b) deeds of consent, confidentiality, or non-disclosure in respect of any of the Rail Related Assets;
- (c) all contracts, arrangements, understandings, heads of agreement or similar entered into by the Transferor that relate solely to the Rail Related Assets, and which are not transferred pursuant to another provision of this Transfer Notice (but does not include the RIS PAA); and
- (d) any indemnity, bank guarantee, security bond, deposit, and other securities for the performance of obligations given in favour of the State or CRRDA in respect of any of the Rail Related Assets;

**“CRRDA”** means the Cross River Rail Delivery Authority;

**“DTMR”** means the Department of Transport and Main Roads;

**“Handback”**, of a Rail Related Asset, means the acceptance of that asset by Queensland Rail's safety case for operational use prior to Practical Completion or the achievement of Practical Completion in accordance with the RIS PAA, whichever is earlier.

**“Handback Date”** means:

- (a) for the purposes of clause 1.2, the date of this notice for the Operational Rail Related Assets or the date of Handback for a Rail Related Asset; and
- (b) otherwise, the date of the achievement of Practical Completion in accordance with the RIS PAA for each Rail Related Asset;

“**Handback Records**” means the records required to be provided to Queensland Rail as a condition precedent to Handback in accordance with the RIS PAA;

“**Practical Completion**” has the meaning given in the RIS PAA;

“**Public Record**” has the meaning given in section 6(1) of the *Public Records Act 2002*;

“**Queensland Rail**” means Queensland Rail Limited ABN 71 132 181 090 or, to the extent applicable or necessary, Queensland Rail ABN 68 598 268 528;

“**Operational Rail Related Assets**” mean the assets specified in Schedule 1;

“**Rail Related Assets**” mean the assets forming part of the RIS Works under the RIS PAA, including Operational Rail Related Assets, to be transferred from the Transferor to Queensland Rail in accordance with RIS PAA;

“**RIS PAA**” means the document titled “*Cross River Rail - Rail, Integration and Systems Project Alliance Agreement*” between the State of Queensland, CPB Contractors Pty Limited, UGL Engineering Pty Limited, AECOM Australia Pty Ltd, Jacobs Group (Australia) Pty Ltd and Queensland Rail Limited dated 25 August 2019, as varied from time to time;

“**RIS Works**” means the physical works which the participants under the RIS PAA are required to design, procure, manufacture, fabricate, supply, deliver, construct, install, integrate, commission, test and/or hand over in accordance with the RIS PAA;

“**Service Level Agreement**” means the document titled “*Service Level Agreement (SLA) - Cross River Rail Related Projects*” between the State of Queensland represented by the DTMR and the CRRDA, as varied from time to time;

“**State**” means the State of Queensland, represented by Queensland Treasury and the DTMR;

“**Transferor**” means:

- (a) generally - the State of Queensland acting through its agent the CRRDA; and
- (b) in relation to the accounting treatment of the transfer of any Rail Related Asset funded by the State of Queensland represented by the DMTR but delivered by the CRRDA (including projects under the Service Level Agreement) - the State of Queensland represented by the DTMR.

## 6.2 Interpretation

- (a) Where a document is stated to have been signed by us for identification purposes it is signed in accordance with and for the purposes of s 78 of the Act.



- 
- (b) Notwithstanding any other provision of this Transfer Notice, nothing effects a transfer of any asset or property of any kind whatsoever which is physically outside the State of Queensland as at the time that the transfer effected by this Transfer Notice would otherwise take effect.
- (c) Unless expressly otherwise provided, nothing in this Transfer Notice affects any right or obligation under the RIS PAA in relation to the Rail Related Assets or any other agreements or arrangements between the State and Queensland Rail or the Transferor and Queensland Rail.
- (d) A reference to a “Schedule” is to a document so named and signed by us for identification purposes.
- (e) Without limiting section 21 of the *Statutory Instruments Act 1992*, a provision of this Transfer Notice held by a court or judge to be beyond power to be invalid or unenforceable is to be disregarded or severed and the remaining provisions of this Transfer Notice will continue to have effect.

Schedule 1

<b>Rail Related Asset Description</b>	<b>Address</b>	<b>Transferring entity (Accounting)</b>
<b>Mayne Yard North</b> Car parks Culverts Decant Pump Driver Access Platforms Facilities Fencing Graffiti shed Pathways Road Rail Traffic Crew Building (RTCB) Security System Signaling Telecommunication Track Traction Tripod Track Sectioning Cabin (TSC)	Grafton Street, Windsor QLD 4030	CRRDA
<b>Yeronga Station (excluding Pedestrian Overpass)</b> Airconditioning Building Fencing Footbridge Hydraulic services Lift Lighting Housing Pathway Platform Stairs / Ramps Station Systems Telecom	Fairfield Road, Yeronga QLD 4104	CRRDA
<b>Yeronga Station Pedestrian Overpass (excluding land)</b>	Fairfield Road, Yeronga QLD 4104	DTMR
<b>Fairfield Station</b> Pedestrian Overpass Aircon Bike Storage Buildings Culvert & Drain Fencing Footbridge Hydraulic Services	Mildmay Street, Fairfield QLD 4103	CRRDA

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Level Crossing Lift Lighting Housing Security Systems Pathways Platform Shelter Stairs / Ramps Station systems Telecom		
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*Acquisition of Land Act 1967***TAKING OF LAND NOTICE BY LOGAN CITY COUNCIL (No 01) 2024****Short title**

1. This notice may be cited as the *Taking of Land Notice by Logan City Council (No 01) 2024*.

**Land taken [s.15D of the Act]**

2. The land described in the Schedule is taken by Logan City Council for purposes incidental to road purposes and vests in Logan City Council for an estate in fee simple on and from 27 September 2024.

**SCHEDULE  
Land Taken**

Lot 25 on SP338812 (to be registered in the Titles Registry), area of 28660m<sup>2</sup>, part of Title Reference 15743031.

**ENDNOTES**

1. Made by Logan City Council on 25 September 2024.
2. Published in the Gazette on 27 September 2024.
3. Not required to be laid before the Legislative Assembly.
4. The administering agency is the Department of Resources.
5. File Reference LCC/1204636-1.

*Coastal Protection and Management Act 1995***NOTICE ABOUT DRAFT COASTAL PLAN**

The Department of Environment, Science and Innovation is preparing a new Coastal Management Plan for the coastal zone. In accordance with section 25 of the *Coastal Protection and Management Act 1995*, a draft of the new plan is now available for consultation and the department is seeking your written submissions.

The draft Coastal Management Plan is available on the department's website at [www.des.qld.gov.au/our-department/public-notices](https://www.des.qld.gov.au/our-department/public-notices).

Submissions may be provided to the Department of Environment, Science and Innovation, via the link at the above website or Attention Coastal Planning to GPO Box 2454, Brisbane QLD 4001. Please note that written submissions about any aspect of the draft plan may be given to the Minister by the department.

Submissions must clearly state the part of the draft plan the submission relates to, the matter of concern and the reasons why the matter should or shouldn't be included in the plan.

Submissions received by 27 November 2024 will be considered by the department.

Contact the department's Coastal Planning team via 13 QGOV (13 74 68) should you require further information about the draft plan.

Leanne Linard MP  
Minister for the Environment and the Great Barrier Reef  
Minister for Science and Innovation

*Economic Development Act 2012***SUNSHINE COAST AIRPORT PRIORITY DEVELOPMENT AREA DEVELOPMENT SCHEME**

Under sections 63 and 65 of the *Economic Development Act 2012* the Minister for Economic Development Queensland gives notice that the Sunshine Coast Airport Priority Development Area (PDA) Development Scheme has been approved.

Development applications within the Sunshine Coast Airport PDA are now assessed against the development scheme, which can be viewed on the Economic Development Queensland's website at [www.edq.qld.gov.au](https://www.edq.qld.gov.au).

Questions regarding the Sunshine Coast Airport PDA Development Scheme can be directed to Economic Development Queensland via:

**Online:** <https://www.edq.qld.gov.au/our-work/priority-development-areas-pda/sunshine-coast-airport>

**Email:** [contact@edq.qld.gov.au](mailto:contact@edq.qld.gov.au)

**Post:** Economic Development Queensland, GPO Box 2202, Brisbane, 4001

**Phone:** 07 3452 7880

Department of State Development and Infrastructure  
Brisbane, 16 September 2024

*Holidays Act 1983*

**NOTIFICATION**

I, the Honourable Grace Grace MP, Minister for State Development and Infrastructure, Minister for Industrial Relations and Minister for Racing in pursuance of the provisions of the *Holidays Act 1983*, hereby appoint the day specified in Column 1 of the Schedule, hereto as a special holiday within the District set opposite that day in Column 2 of the schedule, being a holiday in respect of the annual agricultural, horticultural or industrial show set opposite that day in Column 3 of the schedule.

**Note 1:** The following holidays are bank holidays and public holidays pursuant to Section 4(4) of the *Holidays Act 1983*.

<b>Column 1 Date of Holiday 2025</b>	<b>Column 2 District</b>	<b>Column 3 Name of Show</b>
31 January 2025	Southern Downs Region – the area of the former Stanthorpe Shire and the area of the village of Dalveen	Stanthorpe Annual Show
7 February 2025	Southern Downs Region – the area of the former Warwick Shire – Division 1	Allora Annual Show
21 February 2025	Southern Downs Region – the area of the former Warwick Shire – Division 3 (excluding the urban area of Warwick City and the locality of Murray's Bridge)	Killarney Annual Show
14 March 2025	Goondiwindi Region – that area covered by the former Shire of Inglewood excluding that part of the former shire within the boundaries of the parishes of Wyemo, Beebo, Texas, Silverspur, Arcot, Gunyan, Bonshaw, Maiden Head, Aitkin's Flat and the town of Texas	Inglewood Annual Show
21 March 2025	Southern Downs Region – the area of the former Warwick Shire – Divisions 2, 5 and 6, Division 3 (being the urban area of Warwick City and the locality of Murray's Bridge), Division 4 (excluding the village of Dalveen)	Warwick Annual Show
28 March 2025	Toowoomba Region – Toowoomba Regional Council area excluding the Yarraman, Upper Yarraman and Cooyar areas	Toowoomba Royal Agricultural Show
4 April 2025	Western Downs Region – Wandoan and District	Wandoan Annual Show
11 April 2025	Western Downs Region – Dalby and District	Dalby and District Annual Show
2 May 2025	Goondiwindi Region – for that area covered by the former Goondiwindi Town Council Area and the former Waggamba Shire	Goondiwindi Annual Show
6 May 2025	Shire of Banana – that part of the shire formerly known as Division 1 of Taroom Shire (includes township of Taroom)	Taroom Annual Show
9 May 2025	Maranoa Region – from the eastern boundary of the Council area including the towns of Jackson, Yuleba, Wallumbilla, Roma, Hodgson and Muckadilla. North of Roma to the northern boundary of the Council area including the town of Injune and the area known as Bymount and south of Roma to the southern boundary of the Council area including the township of Surat and the area East and South of Surat Township	Roma Agricultural Show
9 May 2025	North Burnett Region – Mundubbera Area	Mundubbera Annual Show
13 May 2025	Maranoa Region – west of Amby to the western boundary of the Council area including the towns of Mitchell and Mungallala. South of Amby to the southern boundary of the Council area including the area known as Dunkeld and north of Amby to the northern boundary of the Council area	Mitchell Agricultural Show
13 May 2025	Shire of Banana – That part of the Shire covered by the parishes of Mayne, Quakit, Gibber Gunyah, Martin, Highworth, Southend, Coteeda, Blackman, Cracow, Dresden, Mungungal, Camboon, Okangal, Walloon, Woolton, Woolthorpe, Warnoah, Belmont, Colombo, Tarramba, Barfield, Rhydding, Roundstone, Capayan, and that part of the parish of Banana described as L110/FN261, L109/FN261, L48/FN283, L53/FN423, L1&2/RP892597, L1/RP612740, L1-6/RP613366, L2/RP612740, L127/FN470 and Pt L13/FN469 (includes townships of Theodore and Cracow)	Theodore Annual Show
16 May 2025	City of Ipswich	Ipswich Annual Show
16 May 2025	Gympie Region excluding Goomeri Township, Parish of Goomeribong	Gympie Annual Show
16 May 2025	Shire of Banana – that part of the shire covering the parishes of Annandale, Craiglands, Dumgree, Earlsfield, Greycliffe, Spier, Thalberg, Callide, Prairie, Coreen, Kooingal, Scoria, Kroombit, Clifford, Kariboe, Grevillea, Prospect, Tiambu, Moura and Kianga (includes townships/areas of Biloela, Jambin, Goovigen, Thangool, Banana, Moura, Prospect Creek, Mt Murchison)	Callide Valley Agricultural and Pastoral Show
16 May 2025	Shire of Murweh	Charleville and District Annual Show
20 May 2025	Western Downs Region – Miles and District	Miles and District Show
21 May 2025	Barcardine Region – Alpha townships	Alpha Annual Show
23 May 2025	Central Highlands Region – Capella and Tieri	Capella and District Agricultural Show
23 May 2025	Fraser Coast Region	Fraser Coast Agricultural Show
23 May 2025	Longreach Region – Longreach, Ilfracombe and Isisford	Longreach Agricultural Show

Column 1 Date of Holiday 2025	Column 2 District	Column 3 Name of Show
23 May 2025	Shire of Barcoo	Longreach Agricultural Show
23 May 2025	Western Downs Region – Chinchilla and District	Chinchilla Annual Show
28 May 2025	Isaac Region – Moranbah, Clermont, Middlemount, Dysart, Kilcummin and rural areas	Clermont Show Day
29 May 2025	Bundaberg Region – within the postcodes of 4660 and 4670	Bundaberg Annual Show
30 May 2025	Central Highlands Region – Townships of Springsure, Rolleston and Bauhinia	Springsure and District Agricultural Show
30 May 2025	Shire of Flinders – Hughenden, Stamford, Prairie and Torrens Creek	Hughenden Show
30 May 2025	Sunshine Coast Region – the area of the former Caloundra City Council	Maleny Annual Show
4 June 2025	Central Highlands Region – Townships of Emerald, Comet, Gemfields, Blackwater, Bluff, Dingo and Daringa	Emerald and District Agricultural Show
6 June 2025	Shire of Bulloo	Hungerford Field Day
9 June 2025	Weipa Town Area	Weipa Fishing Classic
12 June 2025	Isaac Region – St Lawrence, South of Clairview and rural areas	Rockhampton Agricultural Show
12 June 2025	Rockhampton Region	Rockhampton Agricultural Show
13 June 2025	Shire of Banana – that part of the shire covering the parishes of Westwood, Fleetwood, Moongan, Dundee, Bunerba, Ulogie, Manton, Don and Bundalba (includes townships of Wowan and Dululu)	Rockhampton Agricultural Show
13 June 2025	Shire of Banana – that part of the shire covering the parishes of Thuriba, Olinda, Rannes, Benleith, Granville, Woolein, Fairview, Cottenham, Wright, Perch, Neimen and the parish of Banana excluding L110/FN261, L109/FN261, L48/FN283, L53/FN423, L1&2/RP892597, L1/RP612740, L1-6/RP613366, L2/RP612740, L127/FN470 and Pt L13/FN469 (includes township of Baralaba)	Rockhampton Agricultural Show
13 June 2025	Shire of Carpentaria	Normanton Show Day
13 June 2025	Shire of Cloncurry	Cloncurry and District Annual Show
13 June 2025	Shire of Livingstone	Rockhampton Agricultural Show
13 June 2025	Shire of Richmond	Richmond Annual Field Day
13 June 2025	Shire of Woorabinda	Rockhampton Agricultural Show
13 June 2025	Sunshine Coast Region – the area of the former Maroochy Shire	Sunshine Coast District Agricultural Show
19 June 2025	Isaac Region – Nebo, Glenden, Coppabella, Coastal Region, Clairview and Clairview North	Mackay Agricultural Show
19 June 2025	Mackay Region	Mackay Agricultural Show
20 June 2025	City of Mount Isa	Mount Isa Agricultural Show
20 June 2025	Shire of Mornington	Mount Isa Agricultural Show
20 June 2025	Whitsunday Region – Proserpine, Airlie Beach and Cannonvale districts	Whitsunday Show
24 June 2025	Whitsunday Region – Bowen district including the localities of Bowen; Guthalungra; Gumlu; and Bogie (excluding the area south of the Bogie River from its confluence with the Burdekin River to its source and then easterly by the Clark Range to the eastern boundary of the Council area)	Bowen Annual Show
25 June 2025	Shire of Burdekin	Burdekin Annual Show
27 June 2025	Shire of Cook	Laura Rodeo, Campdraft and Races Weekend
1 July 2025	Tablelands Region	Atherton Annual Show
4 July 2025	Shire of Hinchinbrook	Ingham Annual Show
7 July 2025	City of Townsville	Townsville Annual Show
9 July 2025	Mareeba Shire – that part of the Mareeba Shire included within the Parishes of Irvinebank, Myosotis and Western; the communities of Malanda, Atherton and Herberton and the districts of Ravenshoe, Mt Garnet, Millaa Millaa and Yungaburra	Atherton Annual Show
11 July 2025	Cassowary Coast Region – Divisions 4, 5 and 6 and those parts of Divisions 2 and 3 generally north of the Walter Hill Range	Innisfail and District Annual Show
18 July 2025	Cairns Region	Cairns Annual Show
18 July 2025	Mareeba Shire excluding the Parishes of Irvinebank, Myosotis, Western, Mowbray, Salisbury, Riflemead and that part of the Parish of Garioch located north of Hunter and Rifle Creeks	Cairns Annual Show
18 July 2025	Shire of Aurukun	Cairns Annual Show
18 July 2025	Shire of Hope Vale	Cairns Annual Show

Column 1 Date of Holiday 2025	Column 2 District	Column 3 Name of Show
18 July 2025	Shire of Kowanyama	Cairns Annual Show
18 July 2025	Shire of Mapoon	Cairns Annual Show
18 July 2025	Shire of Napranum	Cairns Annual Show
18 July 2025	Shire of Pormpuraaw	Cairns Annual Show
18 July 2025	Shire of Wujal Wujal	Cairns Annual Show
18 July 2025	Shire of Yarrabah	Cairns Annual Show
21 July 2025	Shire of Douglas	Mossman Annual Show
22 July 2025	Mareeba Shire – That part of Mareeba Shire included within the Parishes of Mowbray, Salisbury, Riflemead and that part of the Parish of Garioch located north of Hunter and Rifle Creeks	Mossman Annual Show
25 July 2025	Cassowary Coast Region – Division 1 and those parts of Divisions 2 and 3 generally south of the Walter Hill Range	Tully and District Annual Show
29 July 2025	Charters Towers Region	Charters Towers Annual Show
1 August 2025	Shire of Etheridge	Etheridge Shire Show
11 August 2025	Bundaberg Region – within the postcode of 4671	Royal Queensland Show
11 August 2025	City of Moreton Bay	Royal Queensland Show
11 August 2025	City of Redland	Royal Queensland Show
11 August 2025	Gladstone Region	Royal Queensland Show
11 August 2025	Goondiwindi Region – for that area covered by the former Shire of Inglewood within the boundaries of the parishes of Wyemo, Beebo, Texas, Silverspur, Arcot, Gunyan, Bonshaw, Maiden Head, Aitkin's Flat and the town of Texas	Texas Show Holiday
11 August 2025	Gympie Region – Goomeri Township, Parish of Goomeribong	Royal Queensland Show
11 August 2025	Lockyer Valley Region	Royal Queensland Show
11 August 2025	Logan City	Royal Queensland Show
11 August 2025	North Burnett Region – Biggenden, Eidsvold, Gayndah, Mount Perry and Monto Areas	Royal Queensland Show
11 August 2025	Scenic Rim Region	Royal Queensland Show
11 August 2025	Shire of Balonne	Royal Queensland Show
11 August 2025	Shire of Cherbourg	Royal Queensland Show
11 August 2025	Somerset Region	Royal Queensland Show
11 August 2025	South Burnett Region	Royal Queensland Show
11 August 2025	Toowoomba Region – that part of the Toowoomba Regional Council area comprising Yarraman, Upper Yarraman and Cooyar areas	Royal Queensland Show
11 August 2025	Western Downs Region – Tara and District	Royal Queensland Show
13 August 2025	City of Brisbane	Royal Queensland Show
15 August 2025	Shire of Paroo	Cunnamulla Show
29 August 2025	City of Gold Coast	Gold Coast Show
5 September 2025	Northern Peninsula Area Region	Annual NPA Show Day
12 September 2025	Shire of Noosa	Noosa Show
12 September 2025	Shire of Quilpie	Annual Quilpie and District Show
19 September 2025	Shire of Torres	Torres Shire Council Show
3 October 2025	Barcaldine Region – Barcaldine and Aramac townships	Barcaldine Show Day
4 November 2025	Whitsunday Region – Collinsville district including area south of Bogie River from its confluence with the Burdekin River to its source and then easterly by the Clark Range to the eastern boundary of the Council area	Collinsville Annual Show

GRACE GRACE MP  
Minister for State Development and Infrastructure  
Minister for Industrial Relations  
Minister for Racing

Department of State Development and Infrastructure  
Brisbane, 16 September 2024

*Holidays Act 1983*

**NOTIFICATION**

I, the Honourable Grace Grace MP, Minister for State Development and Infrastructure, Minister for Industrial Relations and Minister for Racing in pursuance of the provisions of the *Holidays Act 1983*, hereby appoint the day specified in Column 1 of the Schedule, hereto as a special holiday within the District set opposite that day in Column 2 of the schedule, being a special holiday in respect of the event set opposite that day in Column 3 of the schedule.

**Note 1:** The following holidays are special holidays pursuant to Section 4 of the *Holidays Act 1983* and are bank holidays not public holidays.

**Note 2:** Pursuant to a directive issued under the *Public Sector Act 2022*, they are holidays for public service employees unless otherwise determined by a chief executive.

Column 1 Date of Holiday 2025	Column 2 District	Column 3 Event
8 January 2025	Torres Strait Island Region – Poruma and Warraber	Zaranguai Day
12 February 2025	Torres Strait Island Region – Kubin	Mualgal Native Title Determination Day
12 February 2025	Torres Strait Island Region – Saibai	Native Title Determination Day
12 February 2025	Torres Strait Island Region – St Pauls	Mualgal Native Title Determination Day
24 February 2025	Shire of Lockhart River	Foundation Day
28 February 2025	Torres Strait Island Region – Boigu	United Pentecostal Church Day (Church of Rock)
18 April 2025	Torres Strait Island Region – St Pauls	Kozan Outreach Church Day
25 April 2025	Torres Strait Island Region – Badu	St. Marks Church Day
2 May 2025	Northern Peninsula Area – Umagico (Division 2)	Umagico Day
2 May 2025	Shire of Pormpuraaw	Mabo Day
2 May 2025	Torres Strait Island Region – Hammond	Patron St. Joseph Day
8 May 2025	Torres Strait Island Region – Dauan	Ascension Day (Church Day of Parish of Ascension)
19 May 2025	Torres Strait Island Region – St Pauls	Florence Buchanan Day
29 May 2025	Shire of Torres	Torres Strait Flag Day
29 May 2025	Torres Strait Island Region (whole region)	Torres Strait Flag Day
3 June 2025	Northern Peninsula Area Region	Mabo Day
3 June 2025	Shire of Doomadge	Mabo Day
3 June 2025	Shire of Palm Island	Establishment Day
3 June 2025	Shire of Torres	Mabo Day
3 June 2025	Torres Strait Island Region (whole region)	Mabo Day
5 June 2025	Torres Strait Island Region – Saibai	Holy Trinity Church Day
9 June 2025	Shire of Napranum	Traditional Fishing Day
10 June 2025	Shire of Palm Island	Strike 57 Day
17 June 2025	Shire of Yarrabah	Yarrabah Foundation Day
19 June 2025	Torres Strait Island Region – Boigu	St. Saviour Church Day – Torres Strait Church
19 June 2025	Torres Strait Island Region – lama	St. John Divine Church Day
30 June 2025	Torres Strait Island Region – Warraber	St. Peter's Church Day
1 July 2025	Shire of Torres	Coming of the Light Day
1 July 2025	Torres Strait Island Region (whole region)	Coming of the Light
2 July 2025	Torres Strait Island Region – Erub and Mer	Coming of the Light
2 July 2025	Torres Strait Island Region – Ugar	Coming of the Light Celebrations
3 July 2025	Torres Strait Island Region – Masig	Coming of the Light
4 July 2025	Shire of Kowanyama	NAIDOC Day
4 July 2025	Shire of Pormpuraaw	Rodeo Day
7 July 2025	Torres Strait Island Region – Masig and Poruma	Native Title Determination Day
8 July 2025	Torres Strait Island Region – Boigu	Coming of the Light
10 July 2025	Torres Strait Island Region – Warraber	Coming of the Light
11 July 2025	Shire of Cherbourg	NAIDOC Day
11 July 2025	Shire of Doomadge	NAIDOC Day
11 July 2025	Shire of Mapoon	NAIDOC Day
11 July 2025	Shire of Yarrabah	NAIDOC Day
18 July 2025	Torres Strait Island Region – Poruma and Warraber	Indigenous Protected Area Celebration



Column 1 Date of Holiday 2025	Column 2 District	Column 3 Event
21 July 2025	Shire of Boulia	Boulia Camel Races
24 July 2025	Torres Strait Island Region – Warraber	Native Title Determination
25 July 2025	Shire of Lockhart River	St. James' Day
25 July 2025	Torres Strait Island Region – Mer	St. James Anglican Church Day
1 August 2025	Torres Strait Island Region – Mabuiag	St. Mary's Church Dedication Day
1 August 2025	Torres Strait Island Region – Saibai	Annexure Day
4 August 2025	Shire of Aurukun	Aurukun Day
6 August 2025	Torres Strait Island Region – Erub	The Ark of Transfiguration
6 August 2025	Torres Strait Island Region – Ugar	The Ark of Transfiguration Church Day
7 August 2025	Torres Strait Island Region – Boigu	August Festival
11 August 2025	Shire of Kowanyama	Kowanyama Annual Rodeo
15 August 2025	Torres Strait Island Region – Mer	Cease Fire Day
25 August 2025	Shire of Kowanyama	Kowanyama DOGIT Day
25 August 2025	Shire of Torres	First Torres Strait Councillors Meeting at Masig – (23 August 2025 holiday on 25 August 2025)
25 August 2025	Torres Strait Island Region (whole region)	First Councillors' Meeting Anniversary
29 August 2025	Shire of Doomadgee	Doomadgee Day
1 September 2025	Northern Peninsula Area – Injinoo (Division 1)	Injinoo Day
3 September 2025	Torres Strait Island Region – Mabuiag	Coming of the Light
8 September 2025	Northern Peninsula Area – Bamaga (Division 3)	Bamaga Day
15 September 2025	Torres Strait Island Region – Hammond	Hammond Church Opening Day
18 September 2025	Shire of Aurukun	Aak Ngamparam
19 September 2025	Shire of Mornington	Gununa Local Show Day
19 September 2025	Torres Strait Island Region – (Regional Council divisions only)	Winds of Zenadth Cultural Festival
26 September 2025	Shire of Mapoon	Mapoon Day
26 September 2025	Torres Strait Island Region – Boigu	Blood Covenant Church Dedication Day
10 October 2025	Shire of Cherbourg	Cherbourg Day
17 October 2025	Northern Peninsula Area – Seisia (Division 5)	Seisia Day
17 October 2025	Torres Strait Island Region – Ugar	The Ark of Transfiguration Church Dedication Day
24 October 2025	Northern Peninsula Area Region	NPA Sporting Carnival
24 October 2025	Shire of Woorabinda	Woorabinda Day
24 October 2025	Shire of Wujal Wujal	Wujal Wujal Foundation Day
27 October 2025	Shire of Yarrabah	Yarrabah DOGIT Day
29 October 2025	Shire of Lockhart River	DOGIT Day
30 October 2025	Torres Strait Island Region – Badu	Coming of the Light to Badu
4 November 2025	Barcaldine Region – Muttaborra and Jericho townships	Melbourne Cup Day
4 November 2025	Blackall-Tambo Region	Melbourne Cup Day
4 November 2025	Longreach Region – Yaraka	Melbourne Cup Day
4 November 2025	Shire of Burke	Melbourne Cup Day
4 November 2025	Shire of Croydon	Equine Historical Celebration Day
4 November 2025	Shire of Diamantina	Melbourne Cup Day
4 November 2025	Shire of Murweh	Central Warrego Race Club Inc. Annual Melbourne Cup Race Meeting (Afternoon Only)
4 November 2025	Shire of Richmond	Richmond Melbourne Cup Races (Afternoon Only)
4 November 2025	Shire of Winton	Melbourne Cup Day
14 November 2025	Northern Peninsula Area – New Mapoon (Division 4)	New Mapoon Day
24 November 2025	Shire of Mornington	Memorial Day
4 December 2025	Torres Strait Island Region – Saibai	Church Dedication Day
8 December 2025	Torres Strait Island Region – Erub	Native Title Determination Day
9 December 2025	Torres Strait Island Region – Ugar	Native Title Determination Day
10 December 2025	Torres Strait Island Region – Boigu	Native Title Determination Day

GRACE GRACE MP  
Minister for State Development and Infrastructure  
Minister for Industrial Relations  
Minister for Racing

*Nature Conservation Act 1992***COMMENCEMENT OF MANAGEMENT STATEMENT NOTICE**

Department of Environment, Science and Innovation  
Brisbane, 27 September 2024

This notice may be cited as commencement of the Belmah Conservation Park Management Statement, to take effect on 27 September 2024 under section 113A of the *Nature Conservation Act 1992*.

Copies of the Belmah Conservation Park Management Statement are available for public inspection from the Department of Environment, Science and Innovation's website: [www.parks.desi.qld.gov.au](http://www.parks.desi.qld.gov.au)

**NOTICE OF MINISTERIAL INFRASTRUCTURE DESIGNATION  
MADE UNDER THE *PLANNING ACT 2016***

I, the Honourable Meaghan Scanlon MP, Minister for Housing, Local Government and Planning and Minister for Public Works, give notice that under section 38 of the *Planning Act 2016*, I made a Ministerial Infrastructure Designation (MID) for social and affordable housing – New Street, Nerang on 20 September 2024.

The MID will take effect from 27 September 2024.

**Description of the designated premises**

The MID applies to premises located at 18 and 20 New Street, Nerang, QLD, 4211, formally described as Lot 3 and 4 on RP104075.

**Type of infrastructure for which the premises were designated**  
The infrastructure is described under Schedule 5, Part 2 of the *Planning Regulation 2017*, as:

- Item 13: housing that is provided as part of a program, funded by the State, for providing social or affordable housing
- Item 16: social or affordable housing that is provided by a registered provider within the meaning of the *Housing Act 2003*.

**Requirements included in the MID**

The MID includes requirements in relation to the location and scale of the development, stormwater management, car parking, active transport, waste collection, external works/upgrades, design/built form, landscaping, communal open space, bushfire, lighting, refuse and plant screening, construction management, information signage, servicing, geotechnical conditions and acid sulfate soils.

**Further information**

A copy of the MID decision notice, including the noted requirements and a summary of how I have considered submissions, can be obtained at:

<https://planning.statedevelopment.qld.gov.au/planning-framework/infrastructure-planning/ministerial-infrastructure-designations>.

For further information, please contact the Infrastructure Designations team at [infrastructuredesignation@dsdilgp.qld.gov.au](mailto:infrastructuredesignation@dsdilgp.qld.gov.au) or phone 1300 967 433.

Meaghan Scanlon MP  
Minister for Housing, Local Government and Planning  
Minister for Public Works

**NOTICE OF MINISTERIAL INFRASTRUCTURE DESIGNATION  
MADE UNDER THE *PLANNING ACT 2016***

I, the Honourable Meaghan Scanlon MP, Minister for Housing, Local Government and Planning, and Minister for Public Works, give notice that under section 38 of the *Planning Act 2016*, I made a Ministerial Infrastructure Designation (MID) for the Springwood Ambulance Station on 18 September 2024.

The MID will take effect from 27 September 2024.

**Description of the designated premises**

The MID applies to premises located at 21, 23 and 25 Vanessa Boulevard, Springwood formally described as Lots 420, 421 and 422 on RP120494.

**Type of infrastructure for which the premises were designated**  
The infrastructure is described under Schedule 5, Part 2 of the *Planning Regulation 2017*, as:

- Item 8: Emergency Services Facilities

**Requirements included in the MID**

The MID includes requirements in relation to the location and scale of the development, design/built form, noise attenuation, car parking and access, active transport, external works/upgrades, landscaping, vegetation, lighting, fencing, refuse and plant screening, stormwater management, sewer easement, construction management, information signage, servicing, geotechnical conditions, acid sulfate soils.

**Further information**

A copy of the MID decision notice, including the noted requirements and a summary of how I have considered submissions, can be obtained at:

<https://planning.statedevelopment.qld.gov.au/planning-framework/infrastructure-planning/ministerial-infrastructure-designations>.

For further information, please contact the Infrastructure Designations team at [infrastructuredesignation@dsdilgp.qld.gov.au](mailto:infrastructuredesignation@dsdilgp.qld.gov.au) or phone 1300 967 433.

Meaghan Scanlon MP  
Minister for Housing, Local Government and Planning  
Minister for Public Works

*Queensland Heritage Act 1992***DEPARTMENT OF ENVIRONMENT, SCIENCE AND INNOVATION****Queensland Heritage Register Decision**

Under the provisions of s.54 of the *Queensland Heritage Act 1992*, the Department of Environment, Science and Innovation gives public notice that a decision has been made by the Queensland Heritage Council on the 13 September 2024 not to enter in the Queensland Heritage Register the following as a State Heritage Place:

HRN 650283 Pinkenba RAN 10 (Royal Australian Navy 10)  
69 Tingira Street

*Queensland Heritage Act 1992***DEPARTMENT OF ENVIRONMENT, SCIENCE AND INNOVATION****Queensland Heritage Register Decision**

Under the provisions of s.54 of the *Queensland Heritage Act 1992*, the Department of Environment, Science and Innovation gives public notice that on 13 September 2024 the Queensland Heritage Council varied the Queensland Heritage Register entry, including the removal of part of the following State Heritage Place:

HRN 600907 Townsville Henlein & Co. Building (former)  
408-410 Flinders Street

*South Bank Corporation Act 1989***SOUTH BANK CORPORATION – (PERMANENT ROAD CLOSURE)  
NOTICE (NO. 1) 2024****Short Title**

1. This notice may be cited as the *South Bank Corporation (Permanent Road Closure) Notice (No. 1) 2024*.

**Commencement**

2. This notice commences on the day that it is published in the Queensland Government Gazette.

**Permanent Closure of Road**

3. Pursuant to section 40 of the *South Bank Corporation Act 1989*, the Governor in Council has approved the permanent closure of parts of Glenelg Street, Ernest Street, Colchester Street and Vulture Street, at South Bank, as set out in the Schedule, with no compensation payable under section 40(5) of the *South Bank Corporation Act 1989*.

**SCHEDULE****REAL PROPERTY DESCRIPTION OF ROAD AREA****Road Description**

1. The roads described as:
  - Lot 115 on SP309221 (being a plan to be registered in Titles Queensland) and being part of Glenelg Street, South Brisbane (2845m<sup>3</sup>)
  - Lot 117 on SP309223 (being a plan to be registered in Titles Queensland) and being part of Ernest Street, South Brisbane (1748m<sup>3</sup>)
  - Lot 139 on SP309225 (being a plan to be registered in Titles Queensland) and being part of Colchester Street, South Brisbane (18076m<sup>3</sup>)
  - Lot 140 on SP309226 (being a plan to be registered in Titles Queensland) and being part of Colchester Street, South Brisbane (18939m<sup>3</sup>)
  - Lot 70 on SP309237 (being a plan to be registered in Titles Queensland) and being part of Vulture Street, South Brisbane (4186m<sup>3</sup>).

**ENDNOTES**

1. Made by the Governor in Council on 26 September 2024.
2. Published in the Gazette on 27 September 2024.
3. Not required to be laid before the Legislative Assembly.
4. The administering agency is the Department of State Development and Infrastructure.

**BILLS OF PARLIAMENT ASSENTED TO****Queensland Legislative Assembly  
Brisbane**

It is hereby notified for general information that, on 19 September 2024, Her Excellency the Governor, in the name and on behalf of His Majesty, assented to the undermentioned Bills passed by the Legislative Assembly of Queensland in Parliament assembled, viz—

A Bill for an Act to provide for the regulation of the use of technology to assist human reproduction and for a donor conception information register, and to amend this Act, the *Anti-Discrimination Act 1991* and the *Births, Deaths and Marriages Registration Act 2023* for particular purposes

**Short title:** *Assisted Reproductive Technology Act 2024* – Act No. 46 of 2024

**Commencement:** The following provisions commence on a day to be fixed by proclamation—

- (a) part 2, divisions 1 to 3;
- (b) sections 25 to 27 and 31;
- (c) part 3;
- (d) part 4;
- (e) part 6, divisions 1 to 4;
- (f) sections 145 to 149 and 151;
- (g) part 10, division 3.

A Bill for an Act to amend the *Anti-Discrimination Act 1991*, the *Corrective Services Act 2006*, the Criminal Code, the *District Court of Queensland Act 1967*, the *Human Rights Act 2019*, the *Judicial Remuneration Act 2007*, the *Magistrates Act 1991*, the *Penalties and Sentences Act 1992*, the *Queensland Civil and Administrative Tribunal Act 2009*, the *Supreme Court of Queensland Act 1991*, the *Youth Justice Act 1992* and the legislation mentioned in schedule 2 for particular purposes

**Short title:** *Respect at Work and Other Matters Amendment Act 2024* – Act No. 47 of 2024

**Commencement:** (1) The following provisions commence on 1 December 2024—

- (a) part 2, heading;
- (b) sections 3, 28(1), 31, 37, 38 and 46 to 48;
- (c) section 51, to the extent it inserts—
  - (i) chapter 11, part 10, heading; and
  - (ii) sections 282 and 285;
- (d) section 52(2), to the extent it inserts definitions *class member* and *registered employee organisation*;
- (e) section 52(3).

(2) The following provisions commence on 1 July 2025—

- (a) the provisions of part 2 that are not in force on 30 June 2025;
- (b) part 3;
- (c) sections 56 to 59;
- (d) part 6;
- (e) schedule 1.

(3) Part 11 and schedule 2 commence immediately after the commencement of the *Administrative Review Tribunal Act 2024* (Cwlth), section 8.

A Bill for an Act to amend the *Attorney-General Act 1999*, the *Corrective Services Act 2006*, the Criminal Code, the *Evidence Act 1977*, the *Evidence Regulation 2017*, the *Penalties and Sentences Act 1992* and the legislation mentioned in schedule 1 for particular purposes

**Short title:** *Criminal Justice Legislation (Sexual Violence and Other Matters) Amendment Act 2024* – Act No. 48 of 2024

**Commencement:** The following provisions commence on a day to be fixed by proclamation—

- (a) part 2;
- (b) sections 8, 9, 10 and 11;
- (c) part 5, other than division 3;
- (d) parts 6 to 8.

A Bill for an Act to establish child safe standards and a reportable conduct scheme to promote and protect the rights, interests and wellbeing of children in Queensland, and to amend this Act, the *Evidence Act 1977*, the *Family and Child Commission Act 2014*, the *Working with Children (Risk Management and Screening) Act 2000* and the legislation mentioned in schedules 4 and 5 for particular purposes

**Short title:** *Child Safe Organisations Act 2024* – Act No. 49 of 2024

**Commencement:** (1) This Act, other than the provisions mentioned in subsections (2) to (6), commences on 1 October 2025.

(2) Schedule 1, sections 1, 3, 6, 7 and 12 commence on 1 January 2026.

(3) The following provisions commence on 1 April 2026—

- (a) chapter 10, parts 4 and 5, other than section 128;
- (b) schedule 1, sections 2, 9, 10 and 11;
- (c) schedules 4 and 5.

(4) The following provisions commence on 1 July 2026—

- (a) section 3(2)(c) and (d);
- (b) chapter 3;
- (c) chapter 4, part 3;
- (d) section 58(1)(b) and (c);
- (e) section 59(1)(b);
- (f) section 60(6), definition *relevant entity*, paragraph (d);
- (g) section 91(2)(b) to (f) and (4), definition *relevant person*, paragraphs (b) to (e);
- (h) section 98(c);
- (i) section 103(1)(b);
- (j) section 107(2);
- (k) section 112;
- (l) chapter 10, part 2;
- (m) section 128;
- (n) schedule 2, sections 4, 5, 8 and 9.

(5) Schedule 2, sections 1, 6 and 7 commence on 1 January 2027.

(6) Schedule 2, sections 2 and 3 commence on 1 July 2027.

A Bill for an Act to amend the *Child Protection Act 1999*, the *Childrens Court Act 1992*, the *Disability Services Act 2006*, the *Working with Children (Risk Management and Screening) Act 2000* and the legislation mentioned in schedule 1 for particular purposes

**Short title:** *Working with Children (Risk Management and Screening) and Other Legislation Amendment Act 2024* – Act No. 50 of 2024

**Commencement:** (1) The following provisions commence on a day to be fixed by proclamation—

- (a) part 2;
  - (b) parts 4 to 6;
  - (c) schedule 1.
- (2) The *Acts Interpretation Act 1954*, section 15DA does not apply to the following provisions—
- (a) part 2;
  - (b) section 131.

A Bill for an Act to amend the *Hospital and Health Boards Act 2011*, the *Tobacco and Other Smoking Products Act 1998*, the *Tobacco and Other Smoking Products Regulation 2021* and the *Waste Reduction and Recycling Act 2011* for particular purposes

**Short title:** *Tobacco and Other Smoking Products (Vaping) and Other Legislation Amendment Act 2024* – Act No. 51 of 2024

**Commencement:** Date of Assent.

A Bill for an Act to amend the *Mineral Resources Act 1989* for a particular purpose

**Short title:** *Progressive Coal Royalties Protection (Keep Them in the Bank) Act 2024* – Act No. 52 of 2024

**Commencement:** Date of Assent.

**N J Laurie**  
**Clerk of the Parliament**

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Queensland  
Government

Office of  
Industrial Relations

Department of State  
Development and  
Infrastructure

27 September 2024

Ken Timms  
Chief Executive Officer  
Etheridge Shire Council  
Via Email: [ken.timms@etheridge.qld.gov.au](mailto:ken.timms@etheridge.qld.gov.au)  
[renee.bester@etheridge.qld.gov.au](mailto:renee.bester@etheridge.qld.gov.au)

Dear Ken Timms

I refer to your request for special holidays for 2025.

Pursuant to Section 4 of the *Holidays Act 1983*, the Minister for State Development and Infrastructure, Minister for Industrial Relations and Minister for Racing has appointed:

- 1 August 2025 a holiday for the Shire of Etheridge for the purpose of the Etheridge Shire Show

Please note that it is only special holidays appointed in respect of an annual agricultural, horticultural or industrial show (show holidays) which are public holidays. On a public holiday, employees will be entitled to refuse to work in reasonable circumstances without loss of pay and to be paid penalty rates for work performed.

Should there be a need to request repeal of one or more of the above special holidays (whether or not appointment of a replacement special holiday is also requested) or appointment of an additional special holiday, 30 days prior notice of the requested repeal or appointment is to be given to the Minister. This will allow time for the Minister to decide the request, notify any repeals and/or appointments in the Queensland Government Gazette and for the requesting local government to give notice of holiday changes to its community.

Replacement of a show holiday with a special holiday on another date should be carefully considered as the replacement show holiday will only be a public holiday if it continues to be in respect of an annual agricultural, horticultural or industrial show.

Notification of the appointment of the 2025 special holidays was published in the Queensland Government Gazette on 27 September 2024.

A copy of the gazette can be accessed on the [Queensland Government's publications website](#), the special holidays notifications commence on page 202 of the gazette.

1 William Street Brisbane  
Queensland 4000 Australia  
GPO Box 69 Brisbane  
Queensland 4001 Australia  
**Telephone 13 QGOV (13 74 68)**  
**WorkSafe** 1300 362 128  
**Website** [www.worksafe.qld.gov.au](http://www.worksafe.qld.gov.au)  
[www.business.qld.gov.au](http://www.business.qld.gov.au)

Should you require further information, please contact Patricia Faulkner, Senior Industrial Officer on telephone (07) 3406 9845.

Yours sincerely



**Natalie Wakefield**  
Executive Director, Industrial Relations  
Office of Industrial Relations



Our reference: MBN24/1207

Department of  
**Housing, Local Government,  
Planning and Public Works**

2 October 2024

Mr Ken Timms  
Chief Executive Officer  
Etheridge Shire Council  
Ken.Timms@etheridge.qld.gov.au

Dear Mr Timms

I am writing to you about consultation commenced by the Department of Housing, Local Government, Planning and Public Works (the department) on 30 September 2024 where we are seeking your feedback as a valued stakeholder.

Supermarkets and other grocery retailers are essential retail outlets used by consumers to purchase a variety of food, beverages, and household products. The Queensland Parliamentary Supermarket Pricing Select Committee (the Committee) was established to examine the causes and effects of increased supermarket prices and identify opportunities to increase transparency in the supermarket sector for consumers and producers.

On 31 May 2024, the Committee published its Inquiry into Supermarket Pricing and identified eight recommendations. These recommendations broadly relate to five key areas:

1. Strengthening the Food and Grocery Code of Conduct.
2. Supporting Queensland's growers and producers.
3. Promoting healthy competition in Queensland's supermarket sector.
4. Supporting Queensland's regional and remote communities.
5. Empowering consumers in Queensland.

The Queensland Government has accepted all the recommendations by the Committee, and this consultation relates to Recommendation 4, excerpt below:

*'That the Queensland Government reflect on statements provided by industry representatives to the committee and assess the viability of how planning guidelines could generate further competition in the supermarket sector, providing an expanded variety of product and price choice for Queensland consumers.'*

The department is tasked with reviewing Queensland's planning framework and its interactions with the supermarket sector to identify opportunities to generate competition in the grocery trade, with the aim of helping to reduce grocery prices.

The department has prepared a consultation paper and now invites your feedback on the detail of the consultation paper which is now on public consultation until 12 November 2024. This feedback will inform any further opportunities and actions.



For information including viewing supporting information or to have your say, please visit <https://yoursay.housing.qld.gov.au/grocery-sector-competition-consultation> and provide your feedback by 12 November 2024.

If you have any questions or require further information, please email [bestplanning@dasilgp.qld.gov.au](mailto:bestplanning@dasilgp.qld.gov.au).

Yours sincerely

A handwritten signature in black ink, appearing to read 'TPG', with a stylized flourish at the end.

Tess Pickering  
**Deputy Director-General**  
**Planning Group**

Our reference: DGBN24/562



4 October 2024

Department of  
**Housing, Local Government,  
Planning and Public Works**

Mr Ken Timms  
Chief Executive Officer  
Etheridge Shire Council  
Ken.Timms@etheridge.qld.gov.au

Dear Mr Timms

I refer to Etheridge Shire Council's (the council) application(s) for funding under the 2024-28 Local Government Grants and Subsidies Program (LGGSP). Thank you for your interest in the program.

The Department of Housing, Local Government, Planning and Public Works (the department) received a high volume of strong applications, making the assessment process very competitive.

I regret to advise that council has not been successful in obtaining funding through the 2024-28 LGGSP. I appreciate the time and effort that goes into preparing applications for grant funding and thank council for its interest in the program.

If you would like feedback about your application the department can provide information which may assist you in preparing future funding submissions. Should you wish to arrange a time for a feedback discussion, please contact the Grant Management and Commissions team at [LGDgrants@dsdilgp.qld.gov.au](mailto:LGDgrants@dsdilgp.qld.gov.au).

While I recognise that this is not the outcome council was seeking, I trust this information is of assistance.

Yours sincerely



Joshua Hannan  
**Deputy Director-General**  
**Local Government Division**



Reference: QI2024/007

5 September 2024

Mr Ken Timms  
The Chief Executive Officer  
Etheridge Shire Council  
PO Box 12  
Georgetown QLD 4871

By email: [ken.timms@etheridge.qld.gov.au](mailto:ken.timms@etheridge.qld.gov.au) ;cc: [info@etheridge.qld.gov.au](mailto:info@etheridge.qld.gov.au)

Dear Mr Timms

**QI2024/007 Hunter Bay Silica Project Body Corporate ILUA**

On 23 May 2024, an application for registration of the above agreement was lodged with the Native Title Registrar (the Registrar) of the National Native Title Tribunal.

The *Native Title Act 1993* (Cth) (the Act) provides that the Registrar must give notice of the agreement to any local government authority for the area, where the local government authority is not a party to the agreement.

As Etheridge Shire Council is not a party to the above agreement, notice of the agreement is given by way of the enclosed notice. You are not obliged under the Act to respond to the notice.

The Tribunal cannot provide you with a copy of the agreement as it has been provided to the Tribunal for the purpose of registration only. Should you wish to obtain a copy of the agreement, please contact the parties. Their contact details are set out in the notice.

If you have any queries, please contact me on the details below.

Yours faithfully

**Vasile Tiano**  
**Senior Officer – Legal and Compliance Team**  
Telephone (02) 8067 2158 | Email [vasile.tiano@nntt.gov.au](mailto:vasile.tiano@nntt.gov.au)

Encl. Copy of notice for QI2024/007.

9 October 2024

Mr Ken Timms  
Chief Executive Officer  
Etheridge Shire Council  
PO Box 12  
GEORGETOWN QLD 4871

Dear Mr Timms

### **Election of LGAQ President**

I am pleased to supply information for you to share with your councillors and delegates attending this year's LGAQ Annual Conference and the election of the President.

I can now announce that as at the close of the nomination period, the LGAQ has received two nominations for the role of President of the LGAQ.

The nominated candidates, in order of the ballot draw that was conducted, are:

- Mayor Andrew Martin
- Mayor Matt Burnett.

### **Ballot**

The ballot to elect the President will be held as part of the LGAQ Annual General Meeting (AGM) on Wednesday 23 October 2024 in Brisbane.

The Constitution Rule 6.3 (6,7 & 8) includes the following requirements related to the ballot for President:

- (6) *If there is more than one candidate to fill the role of President, a ballot must be taken at the next Annual General Meeting for the purpose of deciding between those candidates.*
- (7) *For the purpose of a ballot under Rule 6.3 0:*
  - (a) *the ballot must be by secret vote;*
  - (b) *each Member has the voting entitlement specified in Rule 4.10;*
  - (c) *voting papers must be prepared in such a manner as ensures that:*
    - (i) *each Delegate receives voting papers sufficient to record votes up to the full voting entitlement exercisable by the Delegate; and*
    - (ii) *no individual voting paper is distinguishable from any other so that secrecy of the ballot is ensured; and*
  - (d) *in the event of equality of votes for two or more of the candidates, the chairperson of the Annual General Meeting must decide by lot which of them is elected.*



- (8) *The President takes office at the conclusion of the Annual General Meeting at which he/she is elected (or declared elected without a ballot) and, subject to these Rules, remains President of the Board until the conclusion of the Annual General Meeting following the next ensuing Quadrennial Election.*

The ballot will be conducted in accordance with Clause 6.3 of the LGAQ Constitution and supervised by Mr Darren Leckenby, LGAQ Company Secretary, and Mr Tim Fynes-Clinton of King & Company Solicitors.

### **The Election Process**

- On Wednesday 23 October 2024, at the conclusion of the morning session for debate (prior to the designated lunch break) each candidate for the position of President will have the opportunity to address conference delegates.
- Delegates will be asked to collect ballot papers at the commencement of the lunch break on 23 October 2024 and will have until recommencement of debate at the conclusion of the designated lunch break to complete their ballot paper and place in the ballot box provided.
- The count will take place immediately following the close of voting at the conclusion of the lunch break.
- The result of the ballot will be announced to the conference delegates when vote counting has been completed.

Should you require any additional information in relation to the election please don't hesitate to contact me on [alison\\_smith@lgaq.asn.au](mailto:alison_smith@lgaq.asn.au) or 3000 2222.

Thank you for sharing this update with your councillors and delegates attending this year's LGAQ Annual Conference.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Alison Smith', written in a cursive style.

Alison Smith  
CHIEF EXECUTIVE OFFICER