



CONFIRMED MINUTES

GENERAL MEETING OF
ETHERIDGE SHIRE COUNCIL
HELD
ST GEORGE STREET, GEORGETOWN
ON WEDNESDAY 14 OCTOBER 2015,
COMMENCING AT 9.00AM

ETHERIDGE SHIRE COUNCIL

MINUTES OF THE GENERAL MEETING

HELD AT GEORGETOWN

ON WEDNESDAY 14 OCTOBER 2015

COMMENCING AT 9.00AM

ATTENDANCE

Crs W Attwood, T Arnett, W Bethel, P Royes, I Tincknell

OFFICERS PRESENT

Mr Michael Kitzelmann, Chief Executive Officer
Mr David Munro, Director of Corporate and Community Services
Mrs Tanya Robinson, Executive Assistant
Miss Cara Saunders, Business Administration Trainee
Mr Terry Whitaker, Works Manager

GALLERY

The Mayor declared the meeting open at 9.05am and welcomed all in attendance.

WELCOME TO COUNTRY

We respectfully acknowledge the Ewamian People - the traditional custodians of this land where we meet for the General Meeting. We pay our respects to the Ewamian People, especially the Elders, past and present and acknowledge their traditional customs and lores and recognize their continuing connection to this Country.

We look forward to a long and continuing relationship with the Ewamian People and value any opportunities in strengthening relationships and partnerships through collaboration by respecting their Country.

APOLOGIES AND CONDOLENCES

Mr Rohana Samarasekera, Director of Engineering Services.

MOTION

That apology from Cr Bethel be accepted and leave of absence be granted

MOVED: Cr Tincknell

SECONDED: Cr Arnett

CARRIED
RESOLUTION NO.2015/GM1501
4/0

CONSIDERATION OF MINUTES

General Meeting – Wednesday 23 September 2015

RESOLUTION:

That the Minutes of the General Council Meeting held at Georgetown on Wednesday 23 September 2015 be confirmed.

MOVED: Cr Arnett

SECONDED: Cr Royes

CARRIED
RESOLUTION NO.2015/GM1502
4/0

Business arising from Minutes – Wednesday 23 September 2015

RESOLUTION:

That Council requests the Chief Executive Officer to write to the Lessee of Lot 12 on GB89 requesting a reply by the November General meeting of their intention of the continuation of the lease agreement.

MOVED: Cr Tincknell

SECONDED: Cr Arnett

CARRIED
RESOLUTION NO.2015/GM1503
4/0

Discussions relating to sale of plant, specifically unsold and remaining plant.

ATTENDANCE

*The Chief Executive Officer requested all Council officers to leave the meeting at 9.30am, (Mr David Munro, Mrs Tanya Robinson, Miss Cara Saunders and Mr Terry Whittaker).
Cr Bethel attended the meeting at 9.35am.
All Council officers returned to the meeting at 9.35am.*

6. CONSIDERATION OF CORPORATE & COMMUNITY SERVICES OPEN REPORTS

GMCCS1.

Monthly Financial Report as at 30 September 2015

EXECUTIVE SUMMARY

It is a statutory requirement under Section 204 of the Local Government Regulation 2012, that the Chief Executive Officer must present a “Financial Report” of its accounts to the Local Government at least monthly.

RESOLUTION

That Council:

Adopt the monthly Financial Report pursuant to and in accordance with Section 204 of the Local Government Regulation 2012 for the period ending 30 September 2015.

MOVED: Cr Arnett

SECONDED: Cr Tincknell

CARRIED
RESOLUTION NO.2015/GM1504
5/0

GMCCS2.

Capital Works Budget 2015/2016

EXECUTIVE SUMMARY

As part of the 2015/16 Budget, Council has approved a number of Capital Works Projects. The attached report provides a summary of the Capital Works Program through a financial perspective. Council receives a detailed commentary on how we are delivering on our Capital and Operating budgets each quarter through the Operational Plan review.

RESOLUTION

That Council:

Notes and receives the Officers report.

MOVED: Cr Tincknell

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2015/GM1505
5/0

GMCCS3.

Our Organisational – Update on Employment Numbers (FTE)

EXECUTIVE SUMMARY

People are the key to Etheridge Shire Council's future. The survival, growth and success of Etheridge Shire Council are directly linked to the quality of the staff as individuals and as collaborative colleagues.

This report provides Council with an update on "Full Time Equivalents" (FTE) numbers and also provides trends and statistics on Council's Human Resource Department.

RESOLUTION

That Council:

Notes and receives the Officers report.

MOVED: Cr Arnett

SECONDED: Cr Royes

CARRIED
RESOLUTION NO.2015/GM1506
5/0

GMCCS4.

Application for Conversion of Term Lease 234839 over Lot 2 on SP142700 to Freehold

EXECUTIVE SUMMARY

Council has received correspondence from the Department of Natural Resources & Mines seeking Councils views and or requirements regarding an application to convert Term Lease 234893 to freehold tenure being property described as Lot 2 on SP142700.

RESOLUTION

That Council:

Resolve to offer no objections for the conversion of Term Lease 234893 described as Lot 2 on SP142700 to Freehold Tenure and furthermore that any future development on the said land will be subject to a Planning Application assessable against Council's Planning Scheme.

MOVED: Cr Tincknell

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2015/GM1507
5/0

GMCCS5.

Closure of Shire Office , Depot Administration, Outside Work Crews, Town Crews, Terrestrial Centre & Little Gems Children's Centre between Christmas and New Year

EXECUTIVE SUMMARY

Each year council has shown good faith in its employees and has closed the Shire operations over the Christmas and New Year period to allow staff to enjoy the festive season with family and friends.

RESOLUTION

That Council:

Endorses the closure of its Shire and Depot Administration Offices, Terrestrial Centre and Town Crews from the close of business Wednesday 23 December 2015 to 1 January 2016 with the return to work date being Monday 4 January 2016, the Little Gems Children's Centre from the close of business Wednesday 23 December 2015 to 8 January 2016 with the return to work date being Monday 11 January 2016 and furthermore that the Road and RMPC Crews from Midday 23 December 2015 to 11 January 2016 with the return to work date being Tuesday 12 January 2016, subject to appropriate on call arrangements with senior staff for emergency matters and furthermore that the January General meeting be moved to 27 January 2016.

MOVED: Cr Arnett

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2015/GM1508
5/0

GMCCS6.

Debrief of Community Event – Football in the Shire

EXECUTIVE SUMMARY

*This report is to provide Council with a summary of the community event and report back on the expenditure against budget for this community event.
The steering committee met on Tuesday 29 September 2015 to undertake a debrief of the event and to discuss what is still required to finalise the action list.*

RESOLUTION

That Council:

Notes and receives the Officers report.

MOVED: Cr Arnett

SECONDED: Cr Royes

CARRIED
RESOLUTION NO.2015/GM1509
5/0

ATTENDANCE

Michael Kitzelmann left the meeting at 10.19am and returned at 10.19am

ADJOURNMENT

Council adjourn for morning tea at 10.34am

RESUMPTION

Council resumed the meeting at 10.55am

GMCCS7.

Operational Plan Review for the Quarter ending September 2015

EXECUTIVE SUMMARY

In accordance with the Local Government Regulation 2012, the Chief Executive Officer is required to present a report on Council's progress towards implementing the annual "Operational Plan".

RESOLUTION

That Council:

Adopt the Operational Plan review for the September 2015/16 quarter in accordance with Section 174 (3) of the Local Government Regulation 2012.

MOVED: Cr Tincknell

SECONDED: Cr Royes

CARRIED
RESOLUTION NO.2015/GM1510
5/0

GMCCS8.

Request for funds from the Einasleigh Infrastructure Reserve

EXECUTIVE SUMMARY

Council has received a request from the Einasleigh Progress Association seeking funds from the Einasleigh Town Improvement Reserve to install a Corten Steel Sculptural Gum Tree at the Einasleigh Park.

The trunk of the tree will have history of Einasleigh and the leaves will be engraved with the names of those who have passed.

RESOLUTION

That Council:

Resolves to transfer \$11,225 from the Einasleigh Town Improvement Reserve to assist the Einasleigh Progress Association with the installation of the Corten Steel Sculptural Gum Tree at the Einasleigh Park subject to minutes from the progress association confirming the project.

MOVED: Cr Royes

SECONDED: Cr Arnett

CARRIED
RESOLUTION NO.2015/GM1511
5/0

GMCCS9.

Request for assistance from Georgetown State School

EXECUTIVE SUMMARY

Council has received a written request from the Georgetown State School to provide financial assistance, to help shortlisted contestants for 2015 Buy Smart Competition, to attend the award ceremony held on the 29 October 2015 at State Parliament House, Brisbane.

RESOLUTION

That Council:

Denies the request for direct financial assistance as it is excluded under Council Policy.

MOVED: Cr Attwood

SECONDED: Cr Tincknell

CARRIED
RESOLUTION NO.2015/GM1512
5/0

RESOLUTION:

Council requests the Chief Executive Officer to investigate alternative options for support to this worthy cause.

MOVED: Cr Tincknell

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2015/GM1513
5/0

GMCCS10.

Community Events Funding

EXECUTIVE SUMMARY

Council has received funds from the State Government via the State's "Community Drought Support Funding" to enable Council to assist or organize community events. To date Council has provided assistance to the "Resilience Fair, Forsayth Turn-Out, and Council has organised a community event which has utilized a portion of the funds received.

In the last edition of the Inform Newsletter, it was stated that If anyone has any ideas of a future event please do not hesitate in contacting Council.

Council has received a written request from the Bushman's Ball Committee to see if Council would provide some assistance towards this Community event.

RECOMMENDATION

That Council:

Lay the matter on the table until the Community Consultation meeting in November.

MOVED: Cr Tincknell

SECONDED: Cr Arnett

CARRIED
RESOLUTION NO.2015/GM1525
5/0

RESOLUTION

That Council resolve to endorse the Community Drought Support Fund Application Form

MOVED: Cr Arnett

SECONDED: Cr Tincknell

CARRIED
RESOLUTION NO.2015/GM1524
5/0

GMCCS11.

Community Events Funding

EXECUTIVE SUMMARY

Council has received funds from the State Government via the State's "Community Drought Support Funding" to enable Council to assist or organize community events. To date Council has provided assistance to the "Resilience Fair, Forsayth Turn-Out, and Council has organised a community event which has utilized a portion of the funds received.

In the August edition of the Inform Newsletter, it was stated that If anyone has any ideas of a future event please do not hesitate in contacting Council.

Council has received two written requests to see if Council would provide some financial assistance towards Community events in Mt Surprise and Einasleigh.

RESOLUTION

That Council:

Resolve to provide financial assistance from the Community Drought Support Fund to:

- A) Mt Surprise Rural Fire Brigade of \$6,425.00 to assist in paying for the Band, Catering and decorations at their "Halloween Party" community event;*

- B) Einasleigh Sports Club Inc to assist in paying for the Band, bucking bull and inflatable jumping castle at the annual Einasleigh Horse Sports event.*

MOVED: Cr Royes

SECONDED: Cr Arnett

CARRIED
RESOLUTION NO.2015/GM1514
5/0

GMCCS12.

Community Infrastructure Grant Policy

EXECUTIVE SUMMARY

At the September 2015 General Meeting Council requested the review of the policy and procedures relating to the community infrastructure grant fund. The review has been completed and new procedures and policy has been drafted for Council's adoption.

RESOLUTION

That Council:

Endorse Officers report and approve the Community Infrastructure Grant Policy.

MOVED: Cr Tincknell

SECONDED: Cr Arnett

CARRIED
RESOLUTION NO.2015/GM1515
5/0

GMCCS13.

Mining Lease Application (100022)

EXECUTIVE SUMMARY

Council has received a Mining Lease Application (100022) which is to be located 19km South West of the "Lynd Junction" within Etheridge Shire with an approximate Mining Lease Area of 1,134.84ha.

The Mining activities include; Chalcopryrite, Cobalt Ore, Copper Ore, Gold, Lead Ore, Molybdenum Ore, Quartz / Quartzite / Silica, Rare Earths, Silver Ore, Tine Ore, Tungsten / Wolfram, Scheelite, Waste Rock / Riprap, Zinc Ore, Living Quarters / Camp, Stock Pile / Overburden, Workshop / Machinery / Storage.

Council has until the 29 October 2015 to lodge any objections to this Mining Lease Application

RESOLUTION

That Council:

Resolve to lodge an objection for the mining lease application based on the insufficient information regarding environmental controls regarding the mines operations.

MOVED: Cr Tincknell

SECONDED: Cr Arnett

CARRIED
RESOLUTION NO.2015/GM1516
5/0

GMCCS14.

National Blackspot Program – Telstra

EXECUTIVE SUMMARY

As part of the national “Blackspot Funding”, Telstra are proposing to install a mobile Base Station at an existing guyed mast in Forsyth on land described as Lot 1 on SP146606.

As part of the process, Telstra must provide a framework for Councils and the community to be informed, consulted engaged in relation to the deployment of mobile phone infrastructure which is in accordance with the “Mobile Phone Base Station Deployment Code C564:2011” (known as the Code).

The Code requires Telstra to invite Council to comment on:

- the suitability of the draft consultation plan for this community;*
- whether there are any additional key stakeholders who should be included as Interested and Affected Parties; and*
- whether there are any significant events within the community that the Carrier should be aware of in developing the draft consultation plan.*

Council is to provide Telstra with written feedback on the attached draft consultation plan within 10 business days being the 23 October 2015.

RESOLUTION

That Council:

Notes and receives the Officers report, and furthermore that Council provides feedback to Telstra regarding the consultation plan and notes that Council has no objections to the plan except that the plan should be distributed out to the Department of Communities Services which would take into consideration all emergency services departments (i.e Queensland Fire & Rescue, Qld Police Service, Queensland Ambulance, State Emergency Services) and furthermore that once the infrastructure has been installed and commissioned, that Council update its Local Disaster Management Plan to include this upgrade.

MOVED: Cr Royes

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2015/GM1517
5/0

7. CONSIDERATION OF ENGINEERING SERVICES OPEN REPORTS

GMES1.

Monthly Engineering Report

EXECUTIVE SUMMARY

This report provides a review of the performance of Engineering Services for the month of September 2015, bench-marked against Council’s Corporate and Operational Plan.

RESOLUTION:

That Council requests the Chief Executive Officer investigate an alternative water supply for the oval from Sandy Creek.

MOVED: Cr Bethel

SECONDED: Cr Tincknell

CARRIED
RESOLUTION NO.2015/GM1518
5/0

RESOLUTION

That Council:

Receives and notes the report from the Director Engineering Services in respect of the work performed and services offered for the month of September 2015 by the Engineering Section.

MOVED: Cr Arnett

SECONDED: Cr Royes

CARRIED
RESOLUTION NO.2015/GM1519
5/0

CLOSURE OF MEETING

MOTION:

That in accordance with Section 275(1) (e) of the Local Government Regulation 2012, the meeting be closed to the public to discuss the following matters;

- *Expression of Interest ESC 2015-006 – Supply and Delivery of Diesel Fuel*

MOVED: Cr Tincknell

SECONDED: Cr Arnett

CARRIED
RESOLUTION NO.2015/GM1520
5/0

RESUMPTION OF MEETING

MOTION:

That Council re-open the meeting to the public at 1.11pm

MOVED: Cr Arnett

SECONDED: Cr Royes

CARRIED
RESOLUTION NO.2015/GM1521
5/0

7. CONSIDERATION OF ENGINEERING SERVICES CLOSED REPORTS

GMES2.

Expression of Interest ESC 2015-006 – Supply and Delivery of Diesel Fuel

EXECUTIVE SUMMARY

A request calling for an Expression of Interest to supply and deliver diesel fuel to Etheridge Shire Depot and a mobile tanker located within the Shire was advertised in August 2015 with the objectives being to streamline Council's fuel procurement process and reduce related procurement costs for Council.

Four submissions were received at the close of Tender with one submission being determined as non-compliant for failure to sign submitted documents. The three remaining submissions were evaluated and under Local Government Regulations Chapter 6 Part 3 Subsection 6b two companies have been shortlisted to submit written tenders.

RESOLUTION

That Council:

Resolves to invite written tenders from Marano's Fuel and Trinity Petroleum Services Pty Ltd for the supply and delivery of diesel fuel for a period of twelve (12) months with an option of one (1) twelve month extension by mutual agreement of both parties

MOVED: Cr Arnett

SECONDED: Cr Royes

CARRIED
RESOLUTION NO.2015/GM1522
5/0

RESOLUTION:

The Chief Executive Officers remuneration be increased by 16.6 percent to reflect his position in the corporate structure

MOVED: Cr Attwood

SECONDED: Cr Royes

CARRIED
RESOLUTION NO.2015/GM1523
5/0

ADJOURNMENT

Council adjourn for lunch at 1.13pm

RESUMPTION

Council resumed the meeting at 1.55pm

GENERAL BUSINESS

Cr Tincknell

- Cattle entering Mt Surprise township
- Policy Advisor discussions around environmental impact studies / assessments and trigger points
- Etheridge Learning Facility discussions

RESOLUTION:

That Council requests the Chief Executive Officer to revisit the gate to secure the railway grid on the boundary of the Mt Surprise Township

MOVED: Cr Tincknell

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2015/GM1526
5/0

RESOLUTION:

That Council requests the Chief Executive Officer to investigate the option of installing a grid on the western side of Mt Surprise

MOVED: Cr Tincknell

SECONDED: Cr Arnett

CARRIED
RESOLUTION NO.2015/GM1527
5/0

Cr Royes

- Mareea to provide information to the Lynd and Oak Park Community on the Ice Epidemic information sessions

RESOLUTION:

That Council requests that the Mayor and Chief Executive Officer write a letter to QLD Health and in particular the acting chair of the Cairns Hinterland Health Service, Caroline Eagle and the CEO Julie Hartley Jones highlighting the potential development within Etheridge Shire.

MOVED: Cr Royes

SECONDED: Cr Arnett

CARRIED
RESOLUTION NO.2015/GM1528
5/0

RESOLUTION:

That the Chief Executive Officer liaise with QPS to ensure that the ICE Information is available to all communities including the Lynd.

MOVED: Cr Royes

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2015/GM1529
5/0

Cr Bethel

- Inviting Cowboys to Georgetown
- Drought Assistance Status
- R2R money on Airport Road

RESOLUTION:

Requests the Chief Executive Officer to investigate the possibility of securing the Cowboys Football team to visit Etheridge Shire and furthermore that costs associated with this, if successful, be funded from the Community Drought Assistance Fund.

MOVED: Cr Bethel

SECONDED: Cr Tincknell

CARRIED
RESOLUTION NO.2015/GM1530
5/0

Cr Arnett

- Mt Surprise Washdown Bay
- Dam site discussions
- Main Roads

Cr Attwood

- Northern Agricultural Development Scheme discussions
- Main Roads discussions
- Legal matters
- Teleconference with Bob Katter

CONCLUSION

There being no further business the Mayor declared the Meeting closed at 3.00pm.

These minutes will be confirmed by Council at the General Meeting held on the Wednesday 18 November 2015.

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MAYOR

...../...../.....
DATE