



CONFIRMED MINUTES

STATUTORY POST-ELECTION MEETING

HELD

ST GEORGE STREET, GEORGETOWN

ON MONDAY 4 APRIL 2016,

COMMENCING AT 9.00AM

ETHERIDGE SHIRE COUNCIL

MINUTES OF STATUTORY POST-ELECTION MEETING

HELD AT GEORGETOWN

ON MONDAY 4 APRIL 2016

COMMENCING AT 9.00AM

ATTENDANCE

Cr Devlin, Cr Gallagher, Cr Bethel, Cr Barnes

OFFICERS PRESENT

Mr Michael Kitzelmann, Chief Executive Officer
Mr David Munro, Director of Corporate and Community Services
Miss Sara Alexander, Finance Administration Officer

GALLERY

The Chief Executive Officer declared the meeting open at 9.07am and welcomed all in attendance.

APOLOGIES

That apology from Cr Attwood has been accepted and a leave of absence has been granted.

WELCOME TO COUNTRY

We respectfully acknowledge the Ewamian People - the traditional custodians of this land where we meet for the Statutory Post-Election Meeting. We pay our respects to the Ewamian People, especially the Elders, past and present and acknowledge their traditional customs and lores and recognize their continuing connection to this Country.

We look forward to a long and continuing relationship with the Ewamian People and value any opportunities in strengthening relationships and partnerships through collaboration by respecting their Country.

5. CONSIDERATION OF STATUTORY POST-ELECTION REPORTS

SPEM1.

Appointment of Deputy Mayor

EXECUTIVE SUMMARY

Pursuant to Section 175 (2) of the Local Government Act 2009, the local government must, by resolution, appoint a deputy mayor from its councillors (other than the mayor).

RECOMMENDATION

That Council resolve to appoint Cr _____ as the deputy mayor pursuant to Section 175 (2) of the Local Government Act 2009.

RESOLUTION

That the matter be laid on the table and be presented at the next General Meeting.

MOVED: Cr Barnes

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2016/SPEM001

4/0

SPEM2.

Councillor Remuneration 2016|17

EXECUTIVE SUMMARY

Each year the Local Government Remuneration and Discipline Tribunal review the rate of pay applicable to Councillors in each category of Council. Having decided on a maximum amount of remuneration for each category before 1 December each year, the Tribunal must prepare a remuneration schedule and a report within 14 days. A copy of the schedule and report must be provided to the Minister, and the schedule must be published in the Queensland Government Gazette.

Councils must pay the maximum amount of remuneration to Councillors unless, by resolution within 90 days of the gazettal of a new schedule, they decide on another amount which cannot exceed the maximum decided by the Tribunal. This means that Council has adopted the remuneration schedules for the incoming Council.

RESOLUTION

That Council:

Note and receive the Remuneration Tribunal Schedule amounts to apply from 1 July 2016.

MOVED: Cr Bethel

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2016/SPEM002
4/0

SPEM3.

Councillor Reimbursement of Expenses and Provision of Facilities Policy

EXECUTIVE SUMMARY

Section 250(1) of the Local Government Regulation 2012 states that a Local Government, must adopt by resolution an expenses reimbursement policy.

The Councillor's reimbursement of expenses and provision of facilities policy is a policy providing for the following –

- a) payment of reasonable expenses incurred, or to be incurred, by Councillors for discharging their duties and responsibilities as Councillors;*
- b) provision of facilities to Councillors for that purpose*

This policy ensures accountability and transparency in the reimbursement of expenses incurred by councilors and ensures that councilors are provided with reasonable facilities to assist them in carrying out their civic duties.

RESOLUTION

That Council:

Adopt the “Councillor Reimbursement of Expenses and Provision of Facilities Policy” in accordance with and pursuant to Section 250(1) of the Local Government Regulation 2012.

MOVED: Cr Bethel

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2016/SPEM003
4/0

SPEM4.

Setting of Public Notice of Meetings for 2016

EXECUTIVE SUMMARY

As part of the Post-Election Meeting, Council must consider when its Ordinary Meetings (excluding Committee Meetings) will be conducted and furthermore Council must publish a notice of the days and times when its ordinary meetings will be held and furthermore Council must publish this notice in a newspaper circulating generally in the Local Government area in accordance with Section(s) 277 (1) & (2) of the Local Government Regulation 2012.

In accordance with Section 257 of the Local Government Regulation 2012, Council must:

- (1) Meet at least once in each month.*
- (2) However, the Minister may, after written application by a local government, vary the requirement under subsection (1) for the local government.*
- (3) All meetings of a local government are to be held—*
 - a) at 1 of the local government’s public offices; or*
 - b) for a particular meeting - at another place fixed by the local government, by resolution, for the meeting.*

The former Council was holding their General meetings monthly, on the third Wednesday of each month.

RESOLUTION

That Council adopts the following meeting dates as presented for the remainder of the 2016 calendar year, pursuant to and in accordance with Section(s) 256, 257 and 277 of the Local Government Regulation 2012.

Month	Date	Venue	Time
April	Wednesday 20 April 2016	Georgetown	9.00am
May	Wednesday 18 May 2016	Georgetown	9.00am
June	Wednesday 15 June 2016	Georgetown	9.00am
July	Wednesday 20 July 2016	Georgetown	9.00am
August	Wednesday 17 August 2016	Georgetown	9.00am
September	Wednesday 21 September 2016	Georgetown	9.00am
October	Wednesday 19 October 2016	Georgetown	9.00am
November	Wednesday 16 November 2016	Georgetown	9.00am
December	Wednesday 14 December 2016	Georgetown	9.00am

MOVED: Cr Barnes

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2016/SPEM004
4/0

SPEM5.

Council Representation on Regional Organisations and Committees

EXECUTIVE SUMMARY

Council currently has membership on various organisations and committees that are aligned to Council’s interests both local and regional. In the past, The Mayor and the Chief Executive Officer have been the primary attendees at these meetings along with the Deputy Mayor or another appointed Councillor depending on the membership rules.

Council may wish to consider nominating a Councillor to attend specific organization meetings and be Councils nominated representative for that organization.

RECOMMENDATION

That Council:

Resolve the following nominated representatives for member organisations as listed below:

<i>Organisation</i>	<i>Appointment</i>
<i>Gulf Savannah Development Ltd (GSD)</i>	
<i>Far North Queensland Regional Road Group (FNQRRG)</i>	
<i>North West Queensland Regional Organisation of Councils (NWQROC)</i>	
<i>Savannah Way Ltd</i>	
<i>Etheridge Tourism Advisory Group (ETAG)</i>	
<i>Forsayth Road Action Group (FRAG)</i>	
<i>Local Disaster Management Group (LDMG)</i>	

RESOLUTION

That the matter be laid on the table and be presented at the next General Meeting.

MOVED: Cr Gallagher

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2016/SPEM005
4/0

Action

That the Chief Executive Officer organise a list of all Mayors involved in the Far North Queensland and North West ROC Groups.

SPEM6.

Adoption of Policies

EXECUTIVE SUMMARY

Council has the opportunity to adopt policies at the Post Election Meeting that will help set the procedures under which Councillors can operate during their term.

RESOLUTION

That Council:

Resolve to adopt the following policies:

Etheridge Shire Council – “Media & Communication Policy” and the

Etheridge Shire Council – “Code of Conduct for Councillors”

Etheridge Shire Council – “Confidentiality Policy for Councillors”;

Etheridge Shire Council – “Councillor Requests for Information Advice Guidelines”

MOVED: Cr Bethel

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2016/SPEM006
4/0

SPEM7.

Election of Association Executive District Representatives 2016-2020

EXECUTIVE SUMMARY

The Local Government Association of Queensland (LGAQ) under rule 5.4 of the Associations Constitution and Rules is calling for nominations for the election of District Representatives to the Association’s Policy Executive for the period 2016-2020.

Councils within an Electoral District are entitled to nominate candidates for election from amongst elected members of the Councils within their district.

Etheridge Shire Council is included within District Number 11 (North West)

RECOMMENDATION

That Council resolve to nominate Cr _____ to represent District Number 11 on the Association's Policy Executive in accordance with rule 5.4 of the Constitution and Rules of the Association for the period 2016-2020.

RESOLUTION

That the matter be laid on the table and be presented at the next General Meeting.

MOVED: Cr Barnes

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2016/SPEM007
4/0

CONCLUSION

There being no further business the Mayor declared the Meeting closed at 10:11 am.

These minutes will be confirmed by Council at the General Meeting held on the Wednesday 20th April 2016.

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MAYOR

...../...../.....
DATE