



CONFIRMED MINUTES

GENERAL MEETING OF
ETHERIDGE SHIRE COUNCIL
HELD
ST GEORGE STREET, GEORGETOWN
ON WEDNESDAY 18 MAY 2016,
COMMENCING AT 9.00AM

ETHERIDGE SHIRE COUNCIL

MINUTES OF THE GENERAL MEETING

HELD AT GEORGETOWN

ON WEDNESDAY 18 MAY 2016

COMMENCING AT 9.00AM

ATTENDANCE

Crs W Devlin, W Attwood, T Barnes, W Bethel & T Gallagher

OFFICERS PRESENT

Mr Michael Kitzelmann, Chief Executive Officer
Mr David Munro, Director of Corporate and Community Services
Mrs Tanya Robinson, Executive Assistant to the Chief Executive Officer
Philip Kernan – Acting Works Manager

GALLERY

The Mayor declared the meeting open at 9.24am and welcomed all in attendance.
Jim Miles and Susan Toohey attended the meeting at 9.00am

WELCOME TO COUNTRY

We respectfully acknowledge the Ewamian People - the traditional custodians of this land where we meet for the General Meeting. We pay our respects to the Ewamian People, especially the Elders, past and present and acknowledge their traditional customs and lores and recognize their continuing connection to this Country.

We look forward to a long and continuing relationship with the Ewamian People and value any opportunities in strengthening relationships and partnerships through collaboration by respecting their Country.

APOLOGIES AND CONDOLENCES

Council offers their condolences to the Lockyer family on the passing of Phil Lockyer

CONSIDERATION OF MINUTES

General Meeting – Wednesday 20 April 2016

RESOLUTION:

That the Minutes of the General Council Meeting held at Georgetown on Wednesday 20 April 2016 be confirmed.

MOVED: Cr Barnes

SECONDED: Cr Attwood

CARRIED
RESOLUTION NO.2016/GM1700
5/0

Business arising from Minutes – Wednesday 20 April 2016

RESOLUTION:

That Council request the Chief Executive Officer to compile a list of all requests for agistment and furthermore that no permit to occupy or formal arrangements be entered into until such time as Council has confirmed the long term strategic approach to access the land to meet the community's needs.

MOVED: Cr Attwood

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2016/GM1701
5/0

INFORMATION BULLETIN

Discussions regarding information bulletin reports from Engineering Services, Childcare Centre and Terrestrial Centre.

Discussions regarding the action taken list from previous meetings.

RESOLUTION:

That Council requests the Chief Executive Officer to liaise with the Director of Engineering Services to defer the town street reseal program until such time as it has been subject to a properly prepared engineering assessment. This is to be conducted in accordance with Etheridge Shire Council's asset management plan.

MOVED: Cr Attwood

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2016/GM1702
5/0

RESOLUTION:

That Council request the Chief Executive Officer to utilise savings from the R2R program of works to upgrade a three (3) kilometre stretch of damaged pavement on the Undara National Park Road and furthermore that the Chief Executive Officer notify the relevant authority for the management of the R2R funds.

MOVED: Cr Attwood

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2016/GM1703
5/0

RESOLUTION:

That Council delegates authority to the Chief Executive Officer to transfer allocated funds under the town reseal program to cover any shortfall of funds for the repair to the three (3) kilometre stretch of the Undara National Park Road and furthermore Council requests the Chief Executive Officer to liaise with the Director of Engineering Services to conduct the seal of the Airport Road, the reseal of Mary Street Georgetown including the Depot and the Oak Park Jump Up to occur at a date that will give the best value for money prior to the end of the 2015/2016 financial year.

MOVED: Cr Attwood

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2016/GM1704
5/0

RESOLUTION:

That council requests the Chief Executive Officer prepare a formal letter of recognition highlighting the achievements of the Little Gems Childcare Centre to enable Council to express their gratitude to all staff for their dedication of service and furthermore that a specific letter be prepared recognising the leadership and outstanding achievements by the Director of the Little Gems Childcare Centre.

MOVED: Cr Gallagher

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2016/GM1705
5/0

CONSIDERATION OF CORPORATE & COMMUNITY SERVICES OPEN REPORTS

GMCCS1.

Financial Performance (Actual v Budget) for the period 1 July 2015 to 30 April 2016

EXECUTIVE SUMMARY

It is a statutory requirement under Section 204 of the Local Government Regulation 2012 that the Chief Executive Officer must present a Financial Report of its accounts to the Local Government at least monthly.

RESOLUTION

That Council:

Resolve to adopt the monthly Financial Report which incorporates the monthly statutory financial statements (Statement of Comprehensive Income, Statement of Financial Position & Statement of Cashflows) pursuant to and in accordance with Section 204 of the Local Government Regulation 2012 for the period ending 30 April 2016.

MOVED: Cr Gallagher

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2016/GM1706
5/0

GMCCS2.

Etheridge Shire Council – Revenue Policy 2016/2017

EXECUTIVE SUMMARY

A local government must prepare a revenue policy each financial year, and the Revenue Policy must state -

(a) The principles that the local government intends to apply in the financial year for -

- (i) Levying of rates and charges; and*
- (ii) Granting concessions for rates and charges; and*
- (iii) Recovering overdue rates and charges; and*
- (iv) Cost-recovery fees*

(b) If the local government intends to grant concessions for rates and charges - the purpose for the concessions, and

(c) The extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development, and

(d) The amount of each reserve to be kept in the operating fund and the way in which the local government intends to ensure funding is available to support the purpose of each reserve.

The revenue policy may state guidelines that may be used for preparing the local government's Revenue Statement.

RESOLUTION

That Council:

Adopt the 2016/2017 Revenue Policy in accordance with and pursuant to Section 193 of the Local Government Regulation 2012.

MOVED: Cr Bethel

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2016/GM1707
5/0

ADJOURNMENT

Council adjourn for morning tea at 10.21am.

ATTENDANCE

Philip Kernan left the meeting at 10.21am.

RESUMPTION

Council resumed the meeting at 10.40am.

GMCCS3.

North Queensland Local Government Association Conference (NQLGA)

EXECUTIVE SUMMARY

The Annual Conference of the North Queensland Local Government Association will be held in Cloncurry from 27 to 29 July 2016. The Conference Programme is being developed by Cloncurry Shire Council, and will be available approximately mid to late May 2016.

The association is now calling for agenda items (motions) to be submitted by 17 June 2016.

RESOLUTION

That Council:

Resolve the attendance of Cr Devlin, Cr Bethel, Cr Attwood and Cr Gallagher to attend the North Queensland Government Association (NQLGA) Conference in Cloncurry from the 27 to 29 July 2016 and furthermore that Council submits the following motions for inclusion within the annual general meeting.

- 1. Road Access Levy in National Parks*
- 2. Local Government Elections*
- 3. Small Miners Levy*
- 4. Land Tenure*
- 5. Irrigated Agriculture Water Allocation*
- 6. Veg Management*
- 7. Resource Management Group Funding*
- 8. NDRRA – Plant Utilisation Dates*

MOVED: Cr Barnes

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2016/GM1708
5/0

ATTENDANCE

Troy Barnes left the meeting at 10.49am and returned at 10.51am

CONFLICT OF INTEREST

Cr Attwood declared a conflict of interest in GMCCS4 and remained in the room.

GMCCS4.

Etheridge Shire Council – Investment Policy 2016/2017

EXECUTIVE SUMMARY

To provide Council with a contemporary investment policy based on an assessment of counterparty, market and liquidity risk within the legislative framework of the Statutory Bodies Financial Arrangements Act and Regulations.

This Policy applies to the investment of surplus funds in accordance with investment powers under Part 6 of the Statutory Bodies Financial Arrangement Act 1982 (SBFAA).

RESOLUTION

That Council:

Adopt the Etheridge Shire Council's – Investment Policy 2016/2017 pursuant to and in accordance with Section 191 of the Local Government Regulation 2012.

MOVED: Cr Gallagher

SECONDED: Cr Barnes

CARRIED

RESOLUTION NO.2016/GM1709

4/0

Cr Attwood abstained from voting on this matter due to a declared conflict of interest

GMCCS5.

Etheridge Shire Council – Organisational Structure Amendment

EXECUTIVE SUMMARY

People are the key to Etheridge Shire Council's future. The survival, growth and success of Etheridge Shire Council are directly linked to the quality of the staff as individuals and as collaborative colleagues.

Council's Organisational Structure is designed to support the achievement of the Council's vision and key plans. Reviews of the Organisational Structure ensure the optimal deployment of resources to deliver identified corporate priorities. Proposals for Organisational Structure changes are approved by the Chief Executive Officer prior to consideration and approval by Council.

This report provides Council with an updated Organisational Chart regarding Council's employees.

RESOLUTION

That Council:

Resolve to approve and adopt Etheridge Shire Council's Organisational Chart as presented.

MOVED: Cr Barnes

SECONDED: Cr Gallagher

CARRIED

RESOLUTION NO.2016/GM1710

5/0

CONFLICT OF INTEREST

Cr Devlin declared a conflict of interest in GMCCS7 and handed the chair to Cr Gallagher. Cr Devlin left the meeting at 11.01am and returned at 11.15am and was not present during the voting regarding item GMCCS7.

GMCCS7.

Commercial Pilot Training, Air Charters & Tourist Flights

EXECUTIVE SUMMARY

Etheridge Shire Council has been in negotiations with Aviation College Australia for the establishment of a basic pilot training school, private air charter business and tourist flight business based at the Georgetown Airport. The negotiations to date have considered the use of all airfields within the Etheridge Shire including the Kidston airfield. The intent of the negotiation is to establish a permanent aviation operation within the shire boundaries in partnership with the aviation college based in Townsville. The overall goal is to bring charter air and maintenance services to Etheridge Shire, boost our local economy by attracting an extra two hundred people per annum as permanent residents within the shire and to provide another outlet for tourism activities within the shire through scenic flights operating out of Georgetown flying over the various tourist attractions within the shire.

RESOLUTION

That Council:

Notes and receives the officer's report, endorses the continued development of this initiative and furthermore that Council approve the detail contained in the Memorandum Of Understanding with the exception of, that Council requests the Chief Executive Officer to amend the Memorandum Of Understanding to meet the following requirements;

- *Night operations be restricted to operations more than five Nautical Miles from an established township with a preference for these activities to utilise the airstrips at Forsayth and Mt Surprise.*
- *The temporary arrangements for the site office have the inclusion of a cease date to be three months from the date of signing.*

MOVED: Cr Barnes

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2016/GM1711
4/0

CLOSURE OF MEETING

MOTION:

That in accordance with Section 275(1) (e) of the Local Government Regulation 2012, the meeting be closed to the public to discuss the following matters;

- *Offer to Purchase Lot (s) 2, 3, 15, 16, 17, 18, 19 & 26 on SP217469 (Residential Estate – Georgetown)*

MOVED: Cr Attwood

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2016/GM1716
5/0

RESUMPTION OF MEETING

MOTION:

That Council resumes standing orders at 12.20pm

MOVED: Cr Attwood

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2016/GM1717
4/0

CONFLICT OF INTEREST

Cr Devlin declared a conflict of interest in GMCCS6 and handed the chair to Cr Gallagher. Cr Devlin left the meeting at 12.08pm and returned at 12.23pm, and was not present during the voting regarding item GMCCS6.

ATTENDANCE

Cr Bethel left the meeting at 12.08pm and returned at 12.18pm.

CONSIDERATION OF CORPORATE & COMMUNITY SERVICES CLOSED REPORTS

GMCCS6.

Offer to Purchase Lot (s) 2, 3, 15, 16, 17, 18, 19 & 26 on SP217469 (Residential Estate – Georgetown)

EXECUTIVE SUMMARY

Council has developed “Residential Land” within the township of Georgetown which went to Public Auction on the 24 September 2011. Council can now deal with offers from the public on a case by case basis after the Auction date which is in accordance with the Local Government Regulation 2012, subject to the offer being higher than the Auction Bid on the day of the said Auction.

Council has received written offer(s) from various purchasers for the remaining allotments being Lot(s) 2,3,15,16,17,18,19 & 26 on SP217469.

RESOLUTION

That Council:

That Council delegate authority to the Chief Executive Officer to enter into further negotiations with the purchaser(s) for the following allotments (2,3,15,16,17,18, 19 & 26 on SP217469) and furthermore that the Chief Executive Officer has the authority and support of Council to finalise these negotiations.

MOVED: Cr Attwood

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2016/GM1718
4/0

GENERAL BUSINESS

Cr Gallagher

- Drought declaration discussions
- Community drought funding event
- Site inspection Forsyth water infrastructure

RESOLUTION:

That Council requests the Chief Executive Officer to prepare a program of community events utilising the community drought assistance funding for consideration at the June General Meeting.

MOVED: Cr Gallagher

SECONDED: Cr Attwood

CARRIED
RESOLUTION NO.2016/GM1712
5/0

Cr Barnes

- Funding for exercise equipment
- Cr Barnes tabled a documentation relating to a potential supplier of outdoor equipment for consideration by the Director of Corporate and Community Services with the intent of providing a potential alternative and achieving greater value for money
- Effective information sharing for the community through social media
- Trucks being parked in residential areas
- Parking for caravans along the main street

RESOLUTION:

That Council requests the Chief Executive Officer to implement a system to ensure effective information sharing for the community through social media.

MOVED: Cr Barnes

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2016/GM1713
5/0

RESOLUTION:

That Council requests the Chief Executive Officer to prepare a report clearly identifying the zoning for all properties within each township highlighting any properties not operating within their approved use.

MOVED: Cr Barnes

SECONDED: Cr Attwood

CARRIED
RESOLUTION NO.2016/GM1714
4/0
Cr Bethel abstained from voting

RESOLUTION:

That Council requests the Chief Executive Officer to establish 31 St George Street, Georgetown described as Lot 134 on G1884 and Lot 2 on RP700335 for off street parking for tourist vehicles for day use only.

MOVED: Cr Barnes

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2016/GM1715
5/0

Cr Bethel

- Conference resolutions – Mining claim levy

Cr Devlin

- Ministers visits in Brisbane
- 4KZ Radio Station
- Community Consultation Meetings

CONCLUSION

There being no further business the Mayor declared the Meeting closed at 12.23pm.

These minutes will be confirmed by Council at the General Meeting held on the Wednesday 15 June 2016.

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MAYOR

...../...../.....
DATE