



Australia Day Awards 2018

Application Kit



Australia Day Awards 2018



Guidelines and Hints

Etheridge Shire Council would like to invite its communities to 'celebrate what's great about Australia' in preparation for our Australia Day activities and events in 2018. To help us prepare nominations are now sought for Etheridge's annual Australia Day Awards. Council invites your nomination of individuals and/or groups who have made significant contributions to their community, and the Etheridge region, in 2017.

The guidelines provide information relating to:

- The awards available for nomination
- The eligibility criteria for each award

Let's find the time to 'celebrate what's great' and recognise those who work tirelessly for our communities.

If you require further information please contact the following Council officers:

David Munro – Director Corporate & Community Services on 4079 9007 or 0448 621231

Awards

- Citizen of the Year
- Junior Citizen of the Year
- Community Organisation of the Year
- Senior Sports Medallion
- Junior Sports Medallion

General Criteria for all Awards

- Nominees must be Australian citizens and are permanent residents of Etheridge Shire or residents of the Shire during 2017
- Awards will not be granted posthumously
- A person, group or company would not usually be awarded more than once during the same year neither for the same award over subsequent years. In exceptional circumstances, a repeat award may be made in different years. However, in this case particular consideration will be given to work undertaken since the last time the person was awarded - the award should not be given twice in recognition of the same work
- Unsuccessful nominees may be re-nominated in subsequent years
- Self nominations will not be accepted

Nomination Forms:

- Citizen and Young Citizen Awards 2018
- Community Organisation of the Year Award 2018
- Senior Sports Medallion
- Junior Sports Medallion

Helpful Hints

We have a few hints to help you fill out the nomination form correctly:

- Fill out as much of the form as possible
- Include the nominee's date of birth. If unknown then insert an approximate age instead
- Include any supporting documentation with your nomination. Suggestions include personal references, relevant newspaper articles or resume
- Please do not nominate the same person more than once for the same award. There are specific selection criteria to determine a nominee's selection. The frequency of a person's nomination is not one of the criteria for selection

When filling out the nominee's details on the nomination form, consider the following:

- In what area and/or roles has the person excelled?
- How have they excelled? How has their achievement been greater than what might normally be expected of a person performing such a role?
- How much of their work has been voluntary?
- Have they helped towards making the community a better place?
- Has the person overcome particular challenges or adversities to attain their achievement? How difficult has their achievement been?
- Has the person won any other awards or received recognition elsewhere?
- Does the person make you proud to be Australian? If so, how?
- What personal qualities make the person inspirational?
- Why should other Australians look to the person as a role model?
- Has the person shown great bravery in a situation? Have they demonstrated particular strengths of character which are worthy of note?

The following are examples of supporting documents that can be attached to the nomination:

- Personal references
- Portfolios
- Resumes
- Newspaper articles



Australia Day Awards



SELECTION CRITERIA GUIDELINES

1. **Persons who have made a noteworthy contribution during the year and/or given outstanding service to the local community over a number of years.**

***AUSTRALIA DAY CITIZEN AWARD**

To be eligible, the person must be 21 years or older on the 26 January 2017.

***AUSTRALIA DAY YOUNG CITIZEN AWARD**

To be eligible, the person must not be more than 21 years of age on the 26 January 2017.

2. **Incorporated Community Organisation that has given outstanding service to the local community over a number of years.**

***AUSTRALIA COMMUNITY ORGANISATION OF THE YEAR AWARD**

To be eligible the Organisation must be incorporated.

3. **Persons who have attained high achievement in their chosen sport.**

*** SPORTS MEDALLION**

To be eligible, the person must be 21 years or older on the 26 January 2017.

*** JUNIOR SPORTS MEDALLION**

To be eligible, the person must not be more than 21 years of age on the 26 January 2017.

RETURN OF COMPLETED NOMINATION FORM

Completed nomination forms must be returned by **To: 4.00pm Friday, 8 December 2017**

**ETHERIDGE SHIRE COUNCIL
PO BOX 12
GEORGETOWN QLD 4871
Ph: 4079 9090 Fax: 4062 1285**



Australia Day Citizen and Australia Day Junior Citizen Awards 2018

NOMINATION FORM

Etheridge Shire Council is collecting personal information on this form for its Australia Day Awards Program.

The information collected relates to nominations. Therefore, the nominator must ensure they have the nominee's permission to present their personal information and to contact referees.

The personal information will be used by Council officers authorised to do so. The personal information will be handled in accordance with the Information Privacy Act 2009.

Persons who have made a noteworthy contribution during the current year and/or given outstanding service to the local community over a number of years shall be eligible.

◆ **AUSTRALIA DAY CITIZEN AWARD :**

To be eligible, the person must be 21 years or older on the 26 January 2017.

◆ **AUSTRALIA DAY YOUNG CITIZEN AWARD :**

To be eligible, the person must be not more than 21 years of age on 26 January 2017.

Nomination for:

A AUSTRALIA DAY CITIZEN OF THE YEAR

B AUSTRALIA DAY YOUNG CITIZEN OF THE YEAR

Additional material may be attached if desired

OTHER SIGNIFICANT CONTRIBUTION/S AND ACHIEVEMENTS

.....
.....
.....
.....
.....
.....
.....
.....
.....

PAST AND PRESENT MEMBERSHIP OF COMMUNITY/SPORTING/PROFESSIONAL BODIES ETC

.....
.....
.....
.....
.....
.....
.....
.....
.....

OTHER PERSONS WHO MAY BE CONTACTED FOR FURTHER INFORMATION ABOUT NOMINEE

Name:
Position:
Address:
..... Postcode:
Telephone:

Name:
Position:
Address:
..... Postcode:
Telephone:

TO BE COMPLETED BY PERSON SUBMITTING NOMINATION

Mr/Mrs/Miss/Ms.etc.....
Address:
Organisation represented (if any):.....
Telephone Private: ()..... Home: ().....
Signature:

RETURN OF COMPLETED NOMINATION FORM

Completed nomination forms must be returned by **4.00pm Friday, 8 December 2017** To: **ETHERIDGE SHIRE COUNCIL
PO BOX 12
GEORGETOWN QLD 4871**
Ph: 4079 9090 Fax: 4062 1285



Australia Day Community Organisation of the Year 2018

NOMINATION FORM

Etheridge Shire Council is collecting personal information on this form for its Australia Day Awards Program.

The information collected relates to nominations. Therefore, the nominator must ensure they have the nominee's permission to present their personal information and to contact referees.

The personal information will be used by Council officers authorised to do so. The personal information will be handled in accordance with the Information Privacy Act 2009.

Incorporated Community Organisation that has given outstanding service to the local community over a number of years.

- ◆ **AUSTRALIA DAY COMMUNITY GROUP OF THE YEAR:**
To be eligible, the Community Group must be incorporated.

DETAILS OF GROUP BEING NOMINATED

Surname: Other Names:

Occupation:.....

Private Address:

.....

Telephone Private: ()..... Business: ()

Date of Birth:..... Age: Marital Status:.....

Children:

CONTRIBUTIONS TO THE COMMUNITY FOR WHICH THE GROUP IS NOMINATED

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

Additional material may be attached if desired

OTHER SIGNIFICANT CONTRIBUTION/S AND ACHIEVEMENTS

.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

OTHER PERSONS WHO MAY BE CONTACTED FOR FURTHER INFORMATION ABOUT NOMINEE

Name:	Name:
Position:.....	Position:
Address:	Address:.....
..... Postcode: Postcode:.....
Telephone:.....	Telephone:.....

TO BE COMPLETED BY PERSON SUBMITTING NOMINATION

Mr/Mrs/Miss/Ms.etc.....
Address:
Organisation represented (if any):.....
Telephone Private: ()..... Home: ().....
Signature:

RETURN OF COMPLETED NOMINATION FORM

Completed nomination forms must be returned by To: **ETHERIDGE SHIRE COUNCIL**
4.00pm Friday, 8 December 2017 **PO BOX 12**
GEORGETOWN QLD 4871
Ph: 4079 9090 Fax: 4062 1285



Australia Day Senior and Junior Sports Medallion Award 2018

NOMINATION FORM

Etheridge Shire Council is collecting personal information on this form for its Australia Day Awards Program.

The information collected relates to nominations. Therefore, the nominator must ensure they have the nominee's permission to present their personal information and to contact referees.

The personal information will be used by Council officers authorised to do so. The personal information will be handled in accordance with the Information Privacy Act 2009.

Persons who have attained high achievement in their chosen sport.

*** SPORTS MEDALLION**

To be eligible, the person must be 21 years or older on the 26 January 2017.

*** JUNIOR SPORTS MEDALLION**

To be eligible, the person must not be more than 21 years of age on the 26 January 2017.

OTHER PERSONS WHO MAY BE CONTACTED FOR FURTHER INFORMATION ABOUT NOMINEE

Name: Name:
Position: Position:
Address: Address:
..... Postcode: Postcode:
Telephone: Telephone:

TO BE COMPLETED BY PERSON SUBMITTING NOMINATION

Mr/Mrs/Miss/Ms.etc.....
Address:
Organisation represented (if any):
Telephone Private: ()..... Home: ().....
Signature:

RETURN OF COMPLETED NOMINATION FORM

Completed nomination forms must be returned by To: **ETHERIDGE SHIRE COUNCIL**
4.00pm Friday, 8 December 2017 **PO BOX 12**
GEORGETOWN QLD 4871
Ph: 4079 9090 Fax: 4062 1285