



CONFIRMED MINUTES

SPECIAL GENERAL MEETING OF
ETHERIDGE SHIRE COUNCIL

HELD
ST GEORGE STREET, GEORGETOWN

ON THURSDAY 28 FEBRUARY 2019,

COMMENCING AT 8.00AM

ETHERIDGE SHIRE COUNCIL

MINUTES OF THE SPECIAL GENERAL MEETING

HELD AT GEORGETOWN

ON THURSDAY 28 FEBRUARY 2019

COMMENCING AT 8.00AM

ATTENDANCE

Cr W Devlin, W Bethel, T Barnes*, & T Gallagher

OFFICERS PRESENT

Mr David Munro, Chief Executive Officer
Ms Sydney Ryan, Administration Officer

* Cr Barnes attended the meeting via a teleconference, pursuant to section 276 of the *Local Government Regulation 2012* and Council resolution No. 2017/GM2193.

GALLERY

NIL

The Mayor declared the meeting open at 8:01 am and welcomed all in attendance.

ACKNOWLEDGMENT TO COUNTRY

We respectfully acknowledge the Ewamian People - the traditional custodians of this land where we meet for the General Meeting. We pay our respects to the Ewamian People, especially the Elders, past and present and acknowledge their traditional customs and lores and recognize their continuing connection to this Country.

We look forward to a long and continuing relationship with the Ewamian People and value any opportunities in strengthening relationships and partnerships through collaboration by respecting their Country.

APOLGIES

MOTION

That an apology from Cr Attwood be accepted and leave of absence be granted.

MOVED: Cr Bethel

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2019/GM2565
4/0

DECLARATIONS

Cr Bethel declared a Material Personal Interest regarding Item SGMCCS2.

Councillors discussed making declarations prior to each agenda item and agreed that this will be the best way forward.

SUSPENSION OF STANDING ORDERS

MOTION:

That Council suspends standing orders at 8:04 am.

MOVED: Cr Barnes

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2019/GM2566
4/0

CLOSURE OF MEETING

MOTION:

That in accordance with Section 275(1) (a) (b) (c) (h) (e) of the Local Government Regulation 2012, the meeting be closed to the public to discuss the following matters;

- *Organisational Matters*
- *Draft – Preferred Supplier Arrangements (Wet & Dry Hire of Plant)*
- *Charleston Dam Project*

MOVED: Cr Bethel

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2019/GM2567
4/0

ATTENDANCE

Miss Sydney Ryan (Administration Officer) left the meeting at 8:05 am

ATTENDANCE

Cr Bethel left the meeting at 8.23am

Mr Tony Potter (Strategic & Planning Engineer) entered the meeting at 8.50am

ATTENDANCE

Cr Bethel returned to the meeting at 8.51am

ATTENDANCE

Mr Tony Potter (Strategic & Planning Engineer) left the meeting at 9.46am

Miss Sydney Ryan (Administration Officer) returned to the meeting at 9.46am

RESUMPTION OF MEETING

MOTION:

That Council re-open the meeting to the public at 9:46 am

MOVED: Cr Gallagher

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2019/GM2568
4/0

CONSIDERATION OF CLOSED REPORTS

SGMCCS1.

Organisational Matters

EXECUTIVE SUMMARY

Etheridge Shire Council has developed a Corporate Governance Framework to ensure compliance with legislation and best practice democratic local government. The Framework is a document which outlines council's governance policies and practices and it provides an overview of the governance program that has been put in place in order to assist elected members, management and employees in meeting their governance responsibilities. Council is committed to high standards of corporate governance and accountability and seeks continuous improvement in this regard.

RESOLUTION

That Council:

Resolve to approve and ratify the Organisational Structure pursuant to and in accordance with S.196(1) of the Local Government Act 2009.

MOVED: Cr Bethel

SECONDED: Cr Barnes

CARRIED
RESOLUTION NO.2019/GM2569
4/0

REASONS FOR DECISION

Under S.196 of the Local Government Act 2009 it states the following:

- (1) A local government must, by resolution, adopt an organisational structure that is appropriate to the performance of the local government's responsibilities.

SGMCCS2.

Draft – Preferred Supplier Arrangements (Wet & Dry Hire of Plant)

IDENTIFICATION OF POSSIBLE CONFLICTS OF INTEREST OR MATERIAL PERSONAL INTERESTS RELATED TO THIS ITEM:

Declarations:

MATERIAL PERSONAL INTEREST

Cr Bethel declared that he has a material personal interest (as defined by Local Government Act 2009, section 175B) in Item GMCCS2 as he is a contractor on the current preferred supplier list for Wet & Dry Hire for Plant & Equipment, as he stands to gain a benefit or suffer a loss depending on the outcome of Council's consideration of this matter

He dealt with this declared material personal interest by leaving the meeting at 8.23am while this matter was discussed. Cr Bethel returned to the meeting at 8.51am and did not vote on this matter.

EXECUTIVE SUMMARY

The Tender for the establishment of a Register of Preferred Suppliers for Wet and Dry Hire of Plant and Equipment for twelve (12) calendar months expires in July 2019. To enable Council sufficient time to advertise and assess this Tender, Management is seeking the approval from Council for the following:

1. *Endorsement of the Tender Documentation;*
2. *Qualitative Criteria Weighting;*
3. *Endorsement of the Local Preference methodology and weighting*

It is envisaged that Tender Documentation will be advertised in March 2019 with a closing date in April 2019, with a report to Council for approval in May 2019 with a contract commencement date being July 2019.

RESOLUTION

That Council:

Notes and receives the Officers report and furthermore that Council resolve to endorse the “Draft” Tender Documents for the Preferred Supplier Arrangements for the Wet & Dry Hire of Plant and the proposed tender timeframe.

MOVED: Cr Barnes

SECONDED: Cr Gallagher

CARRIED
RESOLUTION NO.2019/GM2570
3/0

Cr Bethel did not vote on this matter as Cr Bethel had declared a Material Personal Interest in Item SGMCCS2.

REASONS FOR DECISION

It is always Good Governance to review policies, procedures and corporate documents of Council to ensure that these documents are current and reflect the needs of Council and the community.

SGMCCS3.

Charleston Dam Project

EXECUTIVE SUMMARY

Council has been working on the design and construction of a Dam located on the Delaney River approximately 6km’s north of the Forsayth Township for the purpose of water security, recreation use and economic development.

As part of the overall project, Council has Development approval and Department approval to raise a barrier in a watercourse to construct a Dam on the Delaney River. Council has been working with the Dam Designers to finalise the Design to meet the Dam Regulators requirements and conditions.

This report provides Council with an update on the overall project.

RESOLUTION

That Council:

- 1. Resolve to delegate authority to the Chief Executive Officer to enter into negotiations with the preferred tenderer for Element A, B & C of Tender ESC2017-003 with the view to award a contract at the March General Meeting subject to Council undertaking its due diligence for these three contracts.***
- 2. Resolve to issue a purchase order to GHD for \$238,455 (exc GST) for the design phase for the Charleston Dam Project.***

MOVED: Cr Gallagher

SECONDED: Cr Bethel

CARRIED
RESOLUTION NO.2019/GM2571
4/0

REASONS FOR DECISION

Council is required to undertake a detailed design for the Dam and have it submitted to the State Government Dam Regulators for final sign off and approval.

CONCLUSION

There being no further business the Mayor declared the Meeting closed at 9:50 pm.

These minutes will be confirmed by Council at the General Meeting held on the Wednesday 20 March 2019.

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MAYOR

...../...../.....
DATE