



Etheridge

Shire Council

CONFIRMED MINUTES

GENERAL MEETING OF
ETHERIDGE SHIRE COUNCIL
HELD GEORGETOWN MULTIPURPOSE
SPORTS CENTRE
ST GEORGE STREET, GEORGETOWN
ON WEDNESDAY 17 JUNE 2020,
COMMENCING AT 9.00AM



ETHERIDGE SHIRE COUNCIL

MINUTES OF THE GENERAL MEETING

HELD AT GEORGETOWN MULTIPURPOSE SPORTS CENTRE

ON WEDNESDAY 17 JUNE 2020

COMMENCING AT 9.00AM

ATTENDANCE

Crs Barry Hughes, Laurell Royes, Joe Haase, Cameron Barnes, and Tony Gallagher

OFFICERS PRESENT

Mr. David Munro, Chief Executive Officer
Mr. Ian Kuhn, Director of Corporate and Community Services
Mr. Les Morgan, Director of Engineering Services
Miss. Melanie Hensel, Executive Assistant
Miss. Abbey Taylor, Business Administration Trainee

GALLERY

Mr. Graham Steele

The Mayor declared the meeting open at 9:00 am and welcomed all in attendance.

ACKNOWLEDGEMENT TO COUNTRY

We would like to acknowledge the traditional owners of this land and pay our respects to the Elders past, present and future for they hold the history, cultural practice and traditions, of their people."

APOLOGIES, CONDOLENCES & CONGRATULATIONS

Condolences to the family of Norman Mackney (Johnny Fix-it).
Condolences to the family of Sandra Casey.

ATTENDANCE

Mr. Ian Carroll entered the meeting at 9:04am.

CONSIDERATION OF MINUTES

General Meeting Minutes – Wednesday 20 May 2020

RESOLUTION:

That the Minutes of the General Meeting held at Georgetown Multipurpose Sports Centre on 20th May 2020 be confirmed subject to the following amendments:

- *That under the heading "General Business – Cr Hasse" that the words "the possibility of becoming a part of Park It Up" be deleted and after the word 'raised insert the following words "the concept of Park It Up, and that it would be a good idea and opportunity for other businesses to become involved" be inserted.*

MOVED: Cr. Royes

SECONDED: Cr. Barns

CARRIED
RESOLUTION NO.2020/GM2899
5/0

CONSIDERATION OF SPECIAL MEETING MINUTES

Special Meeting Minutes – Wednesday 3 June 2020

RESOLUTION:

That the Minutes of the Special General Meeting held at Georgetown Boardroom on 3rd June 2020 be confirmed subject to the following amendments:

- *That under the heading “Teleconferencing” that after the word “motion” insert the following words “however Cr Gallagher does not object to teleconferencing into a General Meeting, but objects to teleconferencing into a closed session of Council” be inserted.*

MOVED: Cr. Royes

SECONDED: Cr. Haase

CARRIED
RESOLUTION NO.2020/GM2900
5/0

ATTENDANCE

Mr. Ian Kuhn left the meeting at 9:15am and returned at 9:16am

CONSIDERATION OF OPEN REPORTS

GMCCS1.

Etheridge Shire Council – Operational Plan 2020|2021

EXECUTIVE SUMMARY

The Local Government Regulation 2012 requires councils to adopt an annual Operational Plan each financial year, which needs to be consistent with the annual budget and state how the local government will –

- (i) Progress the implementation of the 5 year corporate plan during the period of the annual operational plan; and*
- (ii) Manage operational risks.*

The Operational Plan identifies projects, initiatives and services that Council will deliver during this financial year toward achieving the long term objectives of the Corporate Plan. It also provides direction to Council in setting the annual budget.

RESOLUTION

That Council:

Adopts the Etheridge Shire Council 2020/2021 Operational Plan pursuant to and in accordance with Section 174 of the Local Government Regulation 2012.

MOVED: Cr. Barns

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION NO.2020/GM2901
5/0

REASONS FOR DECISION

The Local Government Regulation 2012 requires councils to adopt an annual Operational Plan each financial year, which needs to be consistent with the annual budget and state how the local government will

- (i) Progress the implementation of the 5 year corporate plan during the period of the annual operational plan; and
- (ii) Manage operational risks.

GMCCS2.

Etheridge Shire Council – Investment Policy 2020|2021

EXECUTIVE SUMMARY

To provide Council with a contemporary investment policy based on an assessment of counterparty, market and liquidity risk within the legislative framework of the Statutory Bodies Financial Arrangements Act and Regulations.

This Policy applies to the investment of surplus funds in accordance with investment powers under Part 6 of the Statutory Bodies Financial Arrangement Act 1982 (SBFAA).

RESOLUTION

That Council:

Adopt the Etheridge Shire Council's – Investment Policy 2020/2021 pursuant to and in accordance with Section 191 of the Local Government Regulation 2012.

MOVED: Cr. Royes

SECONDED: Cr. Haase

CARRIED
RESOLUTION NO.2020/GM2902
5/0

REASONS FOR DECISION

Under Section 191 of the Local Government Regulation 2012, Councils must prepare and adopt an Investment policy.

The policy must outline the local government's investment objectives and overall risk philosophy and furthermore the procedures for achieving the goals related to investment stated in the policy.

The purpose of the Policy is to provide Council with a contemporary investment policy based on an assessment of counterparty, market and liquidity risk within the legislative framework of the Statutory Bodies Financial Arrangements Act and Regulations.

GMCCS3

Etheridge Shire Council – Budget Policy 2020|2021

EXECUTIVE SUMMARY

To assist in the annual budget process Council has developed a Policy called "Etheridge Shire Council Budget Policy" which provides a framework for the administration of the Budget and establishes guidelines to ensure that known variations to the budget are addressed in a timely manner.

This policy is due for review as at 30 June 2020

RESOLUTION

That Council:

Resolve to adopt the Etheridge Shire Council - Budget Policy 2020/2021.

MOVED: Cr. Haase

SECONDED: Cr. Royes

CARRIED
RESOLUTION NO.2020/GM2903
5/0

REASONS FOR DECISION

Etheridge Shire Council Budget policy provides officers and elected members with some guidelines and accountability measures around the budget and also how officers present reports to council regarding financial matters.

Council is a very large business providing many diverse and significant services to the community. It is important that guidelines are established to assist in providing financial rigor to activities. This includes guidelines to:

- Clarify limitations on the release of budgetary information prior to the formal adoption of the budget;
- Ensure that Council reports are presented in a fiscally responsible manner;
- Provide guidance in the preparation of the budget reviews;
- Ensure that required amendments to the budget are made in a timely manner;
- Ensure consistency with Council's Long Term Financial Forecast.

GMCCS4.

Etheridge Shire Council's – Borrowing Policy 2020|2021

EXECUTIVE SUMMARY

The Borrowing Policy provides for responsible financial management on loan funding for infrastructure capital projects by ensuring the level of Council indebtedness is within acceptable limits to Council, its ratepayers and interested external parties. This policy is in accordance with Section 192 of the Local Government Regulation 2012.

RESOLUTION

That Council:

Resolve to adopt Etheridge Shire Council's Borrowing Policy 2020/2021 pursuant with Section 192 of the Local Government Regulation 2012.

MOVED: Cr. Gallagher

SECONDED: Cr. Barns

CARRIED
RESOLUTION NO.2020/GM2904
5/0

REASONS FOR DECISION

Council is required to have a Debt Policy in accordance with S.192 of the Local Government Regulation 2012. The policy needs to show current debt and any future borrowings.

GMCCS5.

Etheridge Shire Councils – Debt Recovery Policy

EXECUTIVE SUMMARY

The Etheridge Shire Council (ESC) is committed to the collection of overdue sundry debts and rates and charges in a fair, equitable and timely manner, but with due consideration to financial hardship faced by ratepayers and customers.

Etheridge Shire Council will show due diligence in the application of administrative processes relating to payment arrangements and the selection of various actions for the effective recovery of overdue debts. The management and recovery of outstanding debts is an important aspect of Council's financial management function.

RESOLUTION

That Council:

Resolve to adopt Etheridge Shire Council's – Debt Recovery Policy

MOVED: Cr. Haase

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION NO.2020/GM2905
5/0

REASONS FOR DECISION

ESC will show due diligence in the application of administrative processes relating to payment arrangements and the selection of various actions for the effective recovery of overdue debts. The management and recovery of outstanding debts is an important aspect of ESC's financial management function.

The principles that apply to the management and recovery of unpaid debts are as follows:

- Effectiveness/Efficiency – meeting the financial, social, economic and environmental, and other corporate objectives stated in ESC's Corporate Plan and other related policies.
- Equity – ensuring the fair and consistent application of lawful recovery principles, without bias, taking account of all relevant considerations.
- Simplicity – endeavour to ensure widespread community or stakeholder understanding of ESC's debtor management activities.
- Sustainability – revenue decisions support the financial strategies for the delivery of infrastructure and services identified in ESC's long term planning.

GMCCS6.

Statement of Estimated Financial Position FYE 2020

EXECUTIVE SUMMARY

In accordance with S.205 of the Local Government Regulation 2012 the Chief Executive Officer must present a statement of the "Estimated Financial Position" at the Local Government's Annual Budget meeting.

The statement of "Estimated Financial Position" is a document stating the financial operations and financial position of the Local Government for the previous financial year.

RESOLUTION

That Council:

Resolve pursuant to section 205 of the Local Government Regulation 2012, the statement of the financial operations and financial position of Etheridge Shire Council in respect of the previous financial year ("the Statement of Estimated Financial Position") be received and its contents noted.

MOVED: Cr. Haase

SECONDED: Cr. Royes

CARRIED
RESOLUTION NO.2020/GM2906
5/0

REASONS FOR DECISION

In accordance with S.205 of the Local Government Regulation 2012 the Chief Executive Officer must present a statement of the "Estimated Financial Position" at the Local Government's Annual Budget meeting.

The statement of "Estimated Financial Position" is a document stating the financial operations and financial position of the Local Government for the previous financial year.

GMCCS7.

Etheridge Shire Council – Revenue Policy 2020|2021

EXECUTIVE SUMMARY

A local government must prepare a revenue policy each financial year, and the Revenue Policy must state -

(a) The principles that the local government intends to apply in the financial year for -

- (i) Levying of rates and charges; and*
- (ii) Granting concessions for rates and charges; and*
- (iii) Recovering overdue rates and charges; and*
- (iv) Cost-recovery fees*

(b) If the local government intends to grant concessions for rates and charges - the purpose for the concessions, and

(c) The extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development, and

(d) The amount of each reserve to be kept in the operating fund and the way in which the local government intends to ensure funding is available to support the purpose of each reserve.

The revenue policy may state guidelines that may be used for preparing the local government's Revenue Statement.

RESOLUTION

That Council:

Resolve to adopt the 2020/2021 Revenue Policy in accordance with and pursuant to Section 193 of the Local Government Regulation 2012.

MOVED: Cr. Gallagher

SECONDED: Cr. Barns

CARRIED
RESOLUTION NO.2020/GM2907
5/0

REASONS FOR DECISION

A local government must prepare a revenue policy each financial year in accordance with S.193 of the Local Government Regulation 2012, and the Revenue Policy may state guidelines that may be used for preparing the local government's Revenue Statement.

Council is required to adopt and prepare a Revenue Policy prior to the adoption of its annual Budget and needs to be adopted on or before the 30 June of each year.

GMCCS8.

Adoption of the 2020/2021 Revenue Statement

EXECUTIVE SUMMARY

It is a requirement that Council prepare and adopt a Revenue Statement each financial year, with the purpose of the document is to explain the revenue measures adopted in the budget concerning:

- The making of rates and charges;*
- The levying of rates;*
- The recovery of rates and charges;*
- Concessions for rates and charges*

CONFIRMED MINUTES – GENERAL MEETING, 17 June 2020

RESOLUTION

That Council:

Adopt the Revenue Statement 2020/2021 prepared in accordance with Section 172 of the Local Government Regulation 2012 and more specifically:-

- (a) Pursuant to section 81 of the Local Government Regulation 2012, the categories in to which rateable land is categorised, the description of those categories and, pursuant to sections 81(4) and 81(5) of the Local Government Regulation 2012, the method by which land is to be identified and included in its appropriate category is as follows:**

Column 1 – Category (section 81)	Column 2 – Description (section 81)	Column 3 – Identification (sections 81(4) and 81(5))
Category. 1	Rural Land – Grazing & Agriculture Description: Rural Land, that is not within any other rural category, predominantly used for cattle grazing or other conventional agricultural.	64,65,83,84
Category. 2	Rural Land – Other Description: Rural land that does not fall within any other rural category.	04, 05,06,91
Category. 3	Urban Land Etheridge Towns – (UV < \$17,500) Description: Land used for urban purposes not included in any other category located in the town areas of Etheridge Shire Council as described in the town plan and having a UV less than \$17,500.	01, 02, 03,05, 08, 09
Category. 4	Urban Land Etheridge Towns – (UV > \$17,500) Description: Land used for urban purposes not included in any other category located in the town areas of Etheridge Shire Council as described in the town plan and having a UV greater than \$17,500.	01, 02, 03,05, 08, 09
Category. 5	Urban Land Commercial / Industrial Description: Land being utilised or having the potential to be utilised by virtue of improvements or activities conducted upon the property for a commercial or industrial purpose.	07, 10, 11, 12, 13, 22, 24, 25, 27, 30,35,36, 42, 43
Category. 6	Rural – Large Scale Mixed Intensive Agriculture Description: Rural land, that is not within any other rural category that is being utilised or has the potential to be utilised, in whole or in part, by virtue of improvements or activities conducted upon the property for a system of large scale intensive cultivation using large amounts of labour and/or high efficiency machinery for planting, cultivating and harvesting.	64, 66, 73, 77, 79, 83, 84
Category. 7	Rural – Large Scale Renewable Energy Farms Description: Rural Land that is not within any other rural category that is being utilised or has the potential to be utilised in whole or in part by virtue of improvements or activities conducted upon the property for the production of electricity from renewable energy sources such as biomass, solar, wind, tidal, wave and water (i.e. hydro-electric).	94, 91
Category. 11	Mining Claim Description: Land upon which an approved Mining Tenement and or Mining Claim exists.	40
Category. 12	Commercial – Utility Service Providers Description: Land being utilised or having the potential to be utilised by virtue of improvements or activities conducted upon the property for a Utility Service Provider (i.e. Telstra, Optus, Ergon, Energex).	54, 91,
Category. 13	Other Land Description: Land not included in any other category.	62, 63, 75,
Category. 14	Mining (UV \$1-\$2,500) Description: Land that is a mine and has an Unimproved Value of \$1 to \$2,500. Definition(s) Mine: Land that is the subject of a mining lease (issued pursuant to the Mineral Resources Act 1989) or other form of tenure that was used, is used, or intended to be used:- . as a mine (or for purposes ancillary or associated with mining such as, for example, washing down, processing, stockpiling, haulage, water storage and rehabilitation): or . in conjunction with other land (the subject of a mining lease or other mine tenure) as part of an integrated mining operation. Integrated mining operation: Land contained in more than one mining lease (issued pursuant to the Mineral Resources Act 1989) or other form of tenure which land was used, is used, or intended to be used in an integrated manner for the purposes of mining or purposes ancillary or associated with mining such as, for example, washing down, processing, stockpiling, haulage, water storage and rehabilitation.	40
Category. 15	Mining (UV \$2,501 - \$6,500) Description: Land that is a mine and has an Unimproved Value of \$2,501 to \$6,500). Definition(s) Mine: Land that is the subject of a mining lease (issued pursuant to the Mineral Resources Act 1989) or other form of tenure that was used, is used, or intended to be used:- . as a mine (or for purposes ancillary or associated with mining such as, for example, washing down, processing, stockpiling, haulage, water storage and rehabilitation): or . in conjunction with other land (the subject of a mining lease or other mine tenure) as part of an	40

CONFIRMED MINUTES – GENERAL MEETING, 17 June 2020

	<p><i>integrated mining operation.</i></p> <p><i>Integrated mining operation: Land contained in more than one mining lease (issued pursuant to the Mineral Resources Act 1989) or other form of tenure which land was used, is used, or intended to be used in an integrated manner for the purposes of mining or purposes ancillary or associated with mining such as, for example, washing down, processing, stockpiling, haulage, water storage and rehabilitation.</i></p>	
Category. 16	<p><i>Mining (UV \$6,501 - \$15,000)</i> <i>Description: Land that is a mine and has an Unimproved Value of \$6,501 to \$15,000.</i> <i>Definition(s)</i> <i>Mine:</i> <i>Land that is the subject of a mining lease (issued pursuant to the Mineral Resources Act 1989) or other form of tenure that was used, is used, or intended to be used:-</i></p> <p><i>. as a mine (or for purposes ancillary or associated with mining such as, for example, washing down, processing, stockpiling, haulage, water storage and rehabilitation): or</i></p> <p><i>. in conjunction with other land (the subject of a mining lease or other mine tenure) as part of an integrated mining operation.</i></p> <p><i>Integrated mining operation: Land contained in more than one mining lease (issued pursuant to the Mineral Resources Act 1989) or other form of tenure which land was used, is used, or intended to be used in an integrated manner for the purposes of mining or purposes ancillary or associated with mining such as, for example, washing down, processing, stockpiling, haulage, water storage and rehabilitation.</i></p>	40
Category. 17	<p><i>Mining (UV \$15,001 - \$35,000)</i> <i>Description: Land that is a mine and has an Unimproved Value of \$15,001 to \$35,000.</i> <i>Definition(s)</i> <i>Mine:</i> <i>Land that is the subject of a mining lease (issued pursuant to the Mineral Resources Act 1989) or other form of tenure that was used, is used, or intended to be used:-</i></p> <p><i>. as a mine (or for purposes ancillary or associated with mining such as, for example, washing down, processing, stockpiling, haulage, water storage and rehabilitation): or</i></p> <p><i>. in conjunction with other land (the subject of a mining lease or other mine tenure) as part of an integrated mining operation.</i></p> <p><i>Integrated mining operation: Land contained in more than one mining lease (issued pursuant to the Mineral Resources Act 1989) or other form of tenure which land was used, is used, or intended to be used in an integrated manner for the purposes of mining or purposes ancillary or associated with mining such as, for example, washing down, processing, stockpiling, haulage, water storage and rehabilitation.</i></p>	40
Category. 18	<p><i>Mining (UV \$35,001 - \$70,000)</i> <i>Description: Land that is a mine and has an Unimproved Value of \$35,001 to \$60,000.</i> <i>Definition(s)</i> <i>Mine:</i> <i>Land that is the subject of a mining lease (issued pursuant to the Mineral Resources Act 1989) or other form of tenure that was used, is used, or intended to be used:-</i></p> <p><i>. as a mine (or for purposes ancillary or associated with mining such as, for example, washing down, processing, stockpiling, haulage, water storage and rehabilitation): or</i></p> <p><i>. in conjunction with other land (the subject of a mining lease or other mine tenure) as part of an integrated mining operation.</i></p> <p><i>Integrated mining operation: Land contained in more than one mining lease (issued pursuant to the Mineral Resources Act 1989) or other form of tenure which land was used, is used, or intended to be used in an integrated manner for the purposes of mining or purposes ancillary or associated with mining such as, for example, washing down, processing, stockpiling, haulage, water storage and rehabilitation.</i></p>	40
Category. 19	<p><i>Mining (UV >\$70,000)</i> <i>Description: Land that is a mine and has an Unimproved Value greater than \$60,000.</i> <i>Definition(s)</i> <i>Mine:</i> <i>Land that is the subject of a mining lease (issued pursuant to the Mineral Resources Act 1989) or other form of tenure that was used, is used, or intended to be used:-</i></p> <p><i>. as a mine (or for purposes ancillary or associated with mining such as, for example, washing down, processing, stockpiling, haulage, water storage and rehabilitation): or</i></p> <p><i>. in conjunction with other land (the subject of a mining lease or other mine tenure) as part of an integrated mining operation.</i></p> <p><i>Integrated mining operation: Land contained in more than one mining lease (issued pursuant to the Mineral Resources Act 1989) or other form of tenure which land was used, is used, or intended to be used in an integrated manner for the purposes of mining or purposes ancillary or associated with mining such as, for example, washing down, processing, stockpiling, haulage, water storage and rehabilitation.</i></p>	40

- (b) Council delegates to the Chief Executive Officer the power, pursuant to sections 81(4) and 81(5) of the Local Government Regulation 2012, to identify the rating category to which each parcel of rateable land belongs.
- (c) Pursuant to section 94 of the Local Government Act 2009 and section 80 of the Local Government Regulation 2012, the differential general rate to be made and levied for each differential general rate category and, pursuant to section 77 of the Local Government Regulation 2012, the minimum general rate to be made and levied for each differential general rate category, is as follows:



Minimum Differential General Rates & Cents in Dollar of Unimproved Valuation 2020|2021

CATEGORY	Minimum Differential General Rate 2020 2021	Cents in Dollar of Unimproved Valuation 2020 2021
1 Rural Land - Grazing & Agriculture	\$ 896.00	0.8660
2 Rural Land - Other	\$ 780.00	0.7386
3 Urban Etheridge Towns (U.V. < \$17,500)	\$ 595.00	4.0000
4 Urban Etheridge Towns (U.V. > \$17,500)	\$ 635.00	4.5000
5 Urban Land Commercial / Industrial	\$ 741.00	4.0530
6 Rural - Large Scale Mixed Intensive Agriculture	\$ 1,740.00	0.8735
7 Rural – Large Scale Renewable Energy Farms	\$ 10,000.00	20.7124
11 Mining Claim	\$ 178.00	56.6661
12 Commercial - Utility Service Providers	\$ 1,000.00	775.0000
13 Other	\$ 700.00	0.7386
14 Mining - (U.V. \$1 - \$2,500)	\$ 614.00	20.7393
15 Mining - (U.V. \$2,501 - \$6,500)	\$ 657.00	40.0146
16 Mining - (U.V. \$6,501 - \$15,000)	\$ 1,568.00	40.5000
17 Mining - (U.V. \$15,001 - \$35,000)	\$ 3,075.00	36.6211
18 Mining - (U.V. \$35,001 - \$70,000)	\$ 6,000.00	54.0156
19 Mining - (U.V. > \$70,000)	\$ 12,000.00	57.0606

- (a) Pursuant to section 116 of the Local Government Regulation 2012, the amount of the differential general rate to be levied for the 2020/21 financial year on the categories of land identified in Column 1 of the table below, be limited to an amount no more than an amount equal to the amount of general rate levied on that land in the previous financial year increased by the percentage identified in column 2 of the table below:



Percentage Increase (i.e. "the Cap") 2020|2021

Column 1 - Category	Column 2 - Percentage Increase (i.e. "the Cap")
1 Rural Land - Grazing & Agriculture	1.00%
4 Urban Etheridge Towns (U.V. > \$17,500)	1.00%
5 Urban Land Commercial / Industrial	1.00%
12 Commercial - Utility Service Providers	25.00%
15 Mining - (U.V. \$2,501 - \$6,500)	2.00%
16 Mining - (U.V. \$6,501 - \$15,000)	5.00%

MOVED: Cr. Royes

SECONDED: Cr. Haase

CARRIED
RESOLUTION NO.2020/GM2908
 5/0

ATTENDANCE

Miss Melanie Hensel left the meeting at 9:39am and returned at 9:41am

RESOLUTION

That Council:

Pursuant to section 94 of the Local Government Act 2009 and section 94 of the Local Government Regulation 2012, Council make and levy a special charge (to be known as the “Waste Management Special Charge”) of \$179.98, on all rateable land to which the overall plan applies, to fund the provision of maintenance and operations of all waste management facilities for the towns of Einasleigh, Mt Surprise and Forsayth.

(a) The overall plan for the Waste Management Special Charge is as follows:

i. The service, facility or activity for which the plan is made is:

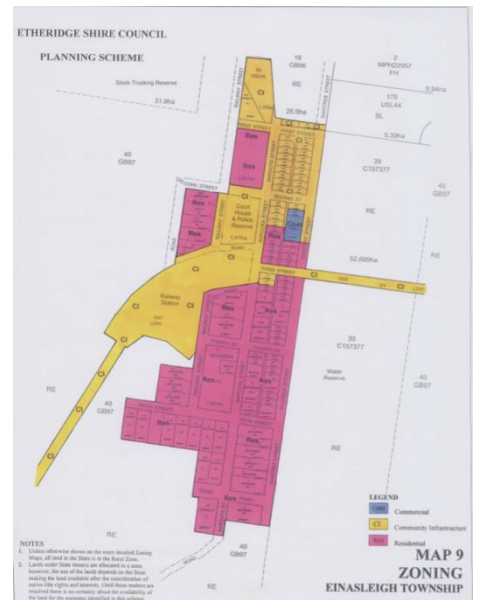
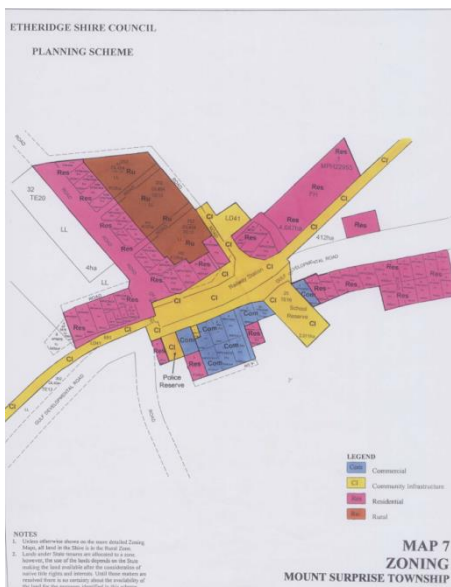
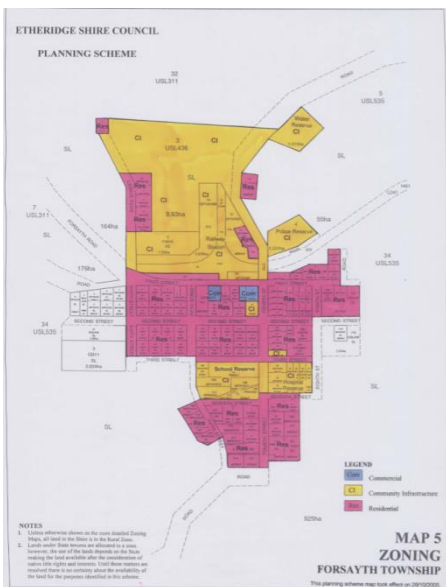
The rateable land to which the special charge applies is land within each of the benefited areas described in the town area maps ‘Planning Maps – Einasleigh, Mt Surprise and Forsayth. Where a parcel of rateable land includes two or more lots, the charge will be levied on each lot.

The service facility or activity for which the special charge is made is for the provision of maintenance and operations of all waste management facilities for the towns of Einasleigh, Mt Surprise and Forsayth. The Special Charge will substantially fund the activity, however Council may determine to subsidise the service in view of the high costs of this service provision and the undue hardship that may result if full cost recovery was sought from the special charge.

Council considers that land contained within the defined areas receives an equal special benefit from access to the waste management facilities. Council also considers that the benefit is shared equally by all parcels of land regardless of the value of such land.

The service facility or activity for which the special charge is made is for the provision of waste management facilities as set out in the expenditure item in the budget document for the Shire of Etheridge for 2020/2021.

ii. The rateable land to which the plan applies is the town boundaries as shown within Council’s Planning Scheme. For the purposes of the proceeding table, and this document generally, the term “town plan” means the Town Planning Scheme for the Shire of Etheridge gazetted on 31 January 2020 incorporating all the amendments up to and including 30 June 2021. For avoidance of doubt, and for the purposes of interpreting and applying this statement, the term “town plan” will continue to mean the said town planning scheme.



- iii. **The estimated cost of carrying out the overall plan is \$41,500.00.**
 - iv. **The estimated time for carrying out the overall plan is 1 year.**
- (b) **The rateable land or its occupier specially benefits from the service, facility or activity funded by the special charge because;**
- (i) **The service facility or activity for which the special charge is made is for the provision of maintenance and operations of all waste management facilities for the towns of Einasleigh, Mt Surprise and Forsayth and Council considers that land contained within the defined areas receives an equal special benefit from access to the waste management facilities. Council also considers that the benefit is shared equally by all parcels of land regardless of the value of such land.**

MOVED: Cr. Royes

SECONDED: Cr. Barns

CARRIED
RESOLUTION NO.2020/GM2909
5/0

ATTENDANCE


Miss Abbey Taylor left the meeting at 9:51am

RESOLUTION


That Council:


- (a) **Pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council make and levy water utility charges, for the supply of water services by the Council, as follows:**


Township of Georgetown

 The amount of Water Base Access Charge - Georgetown (1 unit = \$31.80)		
Georgetown	Units	Charge per Annum
Unconnected Lots	10 units	\$ 318.00
All Charitable & Religious Uses	10 units	\$ 318.00
20mm Service Connection	20 units	\$ 636.00
25mm Service Connection	30 units	\$ 954.00
32mm Service Connection	50 units	\$ 1,590.00
40mm Service Connection	80 units	\$ 2,544.00
50mm Service Connection	125 units	\$ 3,975.00
75mm Service Connection	280 units	\$ 8,904.00
80mm Service Connection	320 units	\$ 10,176.00
100mm Service Connection	500 units	\$ 15,900.00

Township of Forsayth

 The amount of Water Base Access Charge - Forsayth (1 unit = \$31.80)		
Forsayth	Units	Charge per Annum
Unconnected Lots	10 units	\$ 318.00
All Charitable & Religious Uses	10 units	\$ 318.00
20mm Service Connection	20 units	\$ 636.00
25mm Service Connection	30 units	\$ 954.00
32mm Service Connection	50 units	\$ 1,590.00
40mm Service Connection	80 units	\$ 2,544.00
50mm Service Connection	125 units	\$ 3,975.00
75mm Service Connection	280 units	\$ 8,904.00
80mm Service Connection	320 units	\$ 10,176.00
100mm Service Connection	500 units	\$ 15,900.00

 The amount of Water Consumption Charge - Georgetown	
Georgetown	Charge per Annum
Per Kilolitre of Use	\$1.00 cents up to 700 kilolitres per half year
Per Kilolitre of Use	102.00 cents over 700 kilolitres pr half year

 The amount of Water Consumption Charge - Forsayth	
Forsayth	Charge per Annum
Per Kilolitre of Use	81.60 cents up to 500 kilolitres per half year
Per Kilolitre of Use	178.50 cents over 500 kilolitres pr half year

- (b) **Pursuant to section 102(2) of the Local Government Regulation 2012, a water meter is taken to have been read during the period that starts 2 weeks before, and ends 2 weeks after, the day on which the meter is actually read**

MOVED: Cr. Gallagher

SECONDED: Cr. Haase


CARRIED
RESOLUTION NO.2020/GM2910
5/0

RESOLUTION

That Council:

- (a) Pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council make and levy cleansing utility charges, for the supply of waste management services by the Council, as follows:

Township of Georgetown

 CLEANSING CHARGE - GEORGETOWN	
Type of Improvement	Charge
For each house / dwelling unit / improved property	The amount of the charge to be levied is \$488.98 per annum for a 240 litre mobile bin to be used for the removal of domestic refuse on a normal weekly collection day.
Commercial, Industrial or Community Facility	The amount of the charge to be levied is \$488.98 per annum for a 240 litre mobile bin to be used for the removal of commercial refuse on a normal weekly collection day. Additional bins will be charged at \$416.16 per annum
Commercial, Industrial or Community Facility	The amount of the charge to be levied is \$663.00 per annum for a 900 litre mobile bin to be used for the removal of commercial refuse on a normal weekly collection day. Additional bins will be charged at \$571.20 per annum

MOVED: Cr. Gallagher

SECONDED: Cr. Haase

CARRIED
RESOLUTION NO.2020/GM2911
5/0

RESOLUTION

That Council:

Pursuant to section 130 of the Local Government Regulation 2012, the differential general rates, water utility charges and cleansing utility charges made and levied shall be subject to a discount of 15% if paid within the discount period of 45 days of the date of issue of the rate notice provided that:

- (a) all of the aforementioned rates and charges are paid within 45 days of the date of issue of the rate notice;
- (b) all other rates and charges appearing on the rate notice (that are not subject to a discount) are paid within 45 days after the date of issue of the rate notice; and
- (c) all other overdue rates and charges relating to the rateable assessment are paid within 45 days of the date of issue of the rate notice.

MOVED: Cr. Royes

SECONDED: Cr. Barns

CARRIED
RESOLUTION NO.2020/GM2912
5/0

RESOLUTION

That Council:

Pursuant to section 133 of the Local Government Regulation 2012, compound interest on daily rates at the rate of 8.53% per annum is to be charged on all overdue rates or charges that remain unpaid after the appointed date for payment (ie the date on which the discount period closes) and includes assessments which are making payments of outstanding rates by instalment.

Forty-five days following the close of discount, interest will be calculated on daily balances of amounts outstanding and charged at the end of the month on a compounding daily interest.

MOVED: Cr. Haase

SECONDED: Cr. Barns

CARRIED
RESOLUTION NO.2020/GM2913
5/0

REASONS FOR DECISION

Section 133 of the Local Government Regulation 2012 (LGR) has been amended to change the way that the maximum interest rate on overdue rates and charges is calculated. The new method is based on the calculation used for the interest charged on unpaid State taxes under the *Taxation Administration Act 2001* (TAA) and the Taxation Administration Regulation 2012 (TAR) (i.e. the Reserve Bank of Australia (RBA) 'bank bill yield rate' plus a margin of 8 per cent).

For overdue rates and charges, the bank bill yield rate (3-month bank accepted bills monthly average) as at March of each year will be used to calculate the maximum rate of interest to apply for the following financial year.

The bank bill yield rate as at March 2020 published by the RBA was 0.53 per cent, so the maximum interest rate for the 2020–21 financial year will be 8.53 per cent.

Council in previous financial years charged the maximum permissible penalty interest rate under Section 133 of the Local Government Regulation 2012 being eleven percent (11%) and will apply the full margin of eight percent (8%) in the 2020/21 financial year for overdue rates and charges to offset the internal administration costs for the recovery of rates and charges via its Debt Recovery Policy and also as a deterrent for ratepayers not paying within the discount period offered by Council under Section 130 of the Local Government.

ATTENDANCE

Miss Abbey Taylor returned to the meeting at 9:58am.

RESOLUTION

That Council:

Pursuant to section 107 of the Local Government Regulation 2012 and section 114 of the Fire and Emergency Services Act 1990, Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy be levied:

(a) for the full year 1 July 2020 to 30 June 2021 - in August/ September 2020;

(b) Pursuant to section 118 of the Local Government Regulation 2012, that Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy, be paid within 45 days of the date of the issue of the rate notice.

MOVED: Cr. Haase

SECONDED: Cr. Barns

CARRIED
RESOLUTION NO.2020/GM2914
5/0

RESOLUTION

That Council:

- (a) Pursuant to section 104 of the Local Government Regulation 2012, Council will issue a rates notice to the owner of the land on which a rate or charge has been applied and furthermore Rates notices shall include the date the notice was issued, the date by which time the rate must be paid and any discounts, rebates or concessions applied.***
- (b) Council will issue notices on a yearly basis during the periods 01 July to 30 June in the respective financial year.***
- (c) Council will responsibly ensure that the rates and charges applied are correct and are generally issued within the month of August/September to better take into account the financial cycle of the local economy.***

MOVED: Cr. Gallagher

SECONDED: Cr. Haase

CARRIED
RESOLUTION NO.2020/GM2915
5/0

RESOLUTION

That Council:

- (a) Pursuant to sections 120, 121 and 122 of the Local Government Regulation 2012, a rebate of the differential general rate, cleansing charge, water base access charge and waste management special charge of \$250.00 per annum above the state government pensioner remission be granted to all ratepayers who are pensioners and who are eligible for the State Government pensioner remission and subject to the following conditions:***
 - (i) Concessions are only available to approved pensioners who are in receipt of a pension from the Commonwealth Government.***
 - (ii) An approved pensioner is one who is and remains an eligible holder of a Queensland 'Pensioner Concession Card' issued by the Department of Social Security or the Department of Veterans' Affairs, or a Queensland 'Repatriation Health Card – For all or specific conditions' issued by the Department of Veterans' Affairs.***
 - (iii) The approved pensioner must be the owner / joint owner or life tenant of the property that is his/her principal place of residence. In the cases of co-ownership, the Council subsidy will apply to the full share of the gross rates and charges regardless if only one of the owners are entitled to an approved pension.***
 - (iv) The claimant must be a resident of the shire on the first day in July in the financial year in which the benefit is being claimed. Pensioners taking residence after that date will be eligible for a pro-rata concession based on the number of day's resident.***
 - (v) The concession is only available to claimant's who reside in a structure which has been approved by Council to be a habitable dwelling, and/or are in receipt of Council services.***
 - (vi) A pensioner's eligibility shall be confirmed through the Centrelink Customer Confirmation eService in all circumstances.***

MOVED: Cr. Royes

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION NO.2020/GM2916
5/0

RESOLUTION

That Council:

- (a) Pursuant to sections 120, 121 and 122 of the Local Government Regulation 2012, Council will approve the following rating concession to the following Associations as shown within the table below:

 Concessions to Community & Sporting Groups 2020 2021				
Club / Association	General Rate Concession 2020 2021	Water Access Charge	Water Consumption Charge	Cleansing Charge
Georgetown Golf Club	100%	N/A	N/A	N/A
William Wallace Lodge - Georgetown	100%	N/A	N/A	N/A
Forsayth Tennis Club	100%	N/A	N/A	N/A
Forsayth All Sports Club	100%	N/A	N/A	N/A
Forsayth Sporting Shooters Association	100%	N/A	N/A	N/A
Einasleigh Race Club	100%	N/A	N/A	N/A
Georgetown Turf Club	100%	N/A	N/A	N/A
Oak Park Race Club	100%	N/A	N/A	N/A
Mt Surprise Campdraft	100%	N/A	N/A	N/A
Roman Catholic Diocese of Cairns	100%	50%	N/A	N/A
The Corporation of the Synod of the Carpentaria Diocese			N/A	N/A
QCWA	100%	50%	N/A	N/A
Roman Catholic Diocese of Cairns	100%	50%	N/A	N/A
The Corporation of the Synod of the Carpentaria Diocese	100%	50%	N/A	N/A

MOVED: Cr. Royes

SECONDED: Cr. Haase

CARRIED
RESOLUTION NO.2020/GM2917
5/0

GMCCS9.

Adoption of the 2020/2021 Etheridge Shire Council Budget

EXECUTIVE SUMMARY

The Budget Document for the 2020/2021 financial year has been prepared in accordance with the current legislation contained within the Local Government Act 2009 and the Local Government Regulations 2012 and with the Budget priorities from the Councillors, Executive Management Team and the Corporate Plan Objectives (2018 – 2023).

Each year the budget process is the most important part of the Corporate Calendar.

Changes to legislation in 2009 and 2012 now require local governments to consider the longer term when managing their finances. Etheridge Shire Council has taken this responsibility seriously and has been working to ensure that while this is a legislative requirement it is also good governance and management practice to ensure that the Council remains financially viable and planning becomes part of the way that we regularly do business.

The 2020/2021 Budget reveals total revenue from ordinary activities amounting to \$18,040,023, total expenses from ordinary activities (including depreciation \$4,644,599) amounting to \$21,635,790 and capital funding operations amounting to \$10,495,545.

RESOLUTION

That Council:

Acknowledges that the 2020/2021 Budget reveals total revenue from ordinary activities amounting to \$18,040,023, total expenses from ordinary activities (including depreciation \$4,644,599) amounting to \$21,635,790 and capital funding operations amounting to \$10,495,545 and furthermore;

That Council Resolve pursuant to section 170A of the Local Government Act 2009 and sections 169 and 170 of the Local Government Regulation 2012, Council's Budget for the 2020/2021 financial year, incorporating:

- i. The statements of financial position;***
- ii. The statements of cash flow;***
- iii. The statements of income and expenditure;***
- iv. The statements of changes in equity;***
- v. The long-term financial forecast;***
- vi. The revenue statement;***
- vii. The revenue policy;***
- viii. The relevant measures of financial sustainability; and***
- ix. The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget,***
- x. Actuals 2019/20 v Budget 2019/20***

as tabled, be adopted.

MOVED: Cr. Haase

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION NO.2020/GM2918
5/0

REASONS FOR DECISION

Council is required to adopt an Annual Budget each year prior to the 31st July in accordance with S.170A of the Local Government Act 2009 and S. 169 & 170 of the Local Government Regulation 2012.

ADJOURNMENT

Council adjourn for morning tea at 10:15am

RESUMPTION

Council resumed the meeting at 10:39am.

GMES1.

Georgetown to Forsayth Road – Deteriorated Causeway

EXECUTIVE SUMMARY

At the General Meeting of Council held on the 20 May 2020, the Mayor raised the issue of a possible dangerous causeway on the Georgetown to Forsayth Road.

Accordingly, this report presents the findings of an inspection that was carried out and seeks Council's endorsement of proposed actions.

RESOLUTION

That Council:

- 1. Resolve to note and receive the officers report and furthermore that Council acknowledge that the unsealed sections of the Georgetown to Forsayth Road will be graded in July 2020 under the Road Maintenance Performance Contract (RMPC).**
- 2. The Director Engineering Services develop a strategic works program and business plan to upgrade the unsealed section of the Georgetown to Forsayth Road, to a sealed standard and report back to the August 2020 General Meeting of Council.**

MOVED: Cr. Royes

SECONDED: Cr. Haase

CARRIED
RESOLUTION NO.2020/GM2919
5/0

GMCCS10.

Charleston Dam Recreational Precinct – Draft Design Drawings & Specifications

EXECUTIVE SUMMARY

As part of the overall Charleston Dam Water Upgrade project, the development of a recreational precinct forms part of the overall Business Plan.

This report provides Council with a detailed design & constructs drawings to enable Council to place the development of the Recreational Precinct to the market to seek quotes via a competitive Tender process.

RESOLUTION

That Council:

Resolve to note and receive the officers report and furthermore that Council undertake a site inspection of the proposed recreational area on the 1st of July 2020 as part of the planned inspection of the Dam.

MOVED: Cr. Gallagher

SECONDED: Cr. Barns

CARRIED
RESOLUTION NO.2020/GM2920
5/0

ATTENDANCE

Mr. Graham Steele left the meeting at 11:24am and returned at 11:31am

GMCCS11.

Savannah Way Ltd - Partnership

IDENTIFICATION OF POSSIBLE CONFLICTS OF INTEREST OR MATERIAL PERSONAL INTERESTS RELATED TO THIS ITEM:

Declarations:

MATERIAL PERSONAL INTEREST

Cr Royes declared that she has a material personal interest (as defined by Local Government Act 2009, section 175B) in Item GMCCS11 as her family owns the Oasis Roadhouse, as she stands to gain a benefit or suffer a loss depending on the outcome of Council's consideration of this matter

She dealt with this declared material personal interest by leaving the meeting at 11.43am while this matter was discussed and voted on. Cr Royes returned to the meeting after voting at 12:13pm

CONFLICTS OF INTEREST

Cr Gallagher declared that he may have a conflict of interest (as defined the Local Government Act 2009, section 175D) in Item GMCCS11 as he owns the Georgetown Butcher Shop and does leverage a portion of his income from tourism. Cr Gallagher determined that this personal interest is of sufficient significance that it will lead him to making a decision on the matter that is contrary to the public interest and advised that he will best perform his responsibility of serving the overall public interest of the whole of the Council's area by not participating in the discussion on this matter. However, he acknowledged that the remaining councillors must now determine, pursuant to section 175E(4) of the Local Government Act 2009: -

(a) Whether he has a real conflict of interest in this matter or a perceived conflict of interest in this matter; and

(b) If so, whether: -

i. he must leave the meeting while this matter is discussed or voted on; or

ii. he may participate in the meeting in relation to the matter, including by voting on the matter:

RESOLUTION

That Council:

Resolve pursuant to section 175E(4) of the Local Government Act 2009, that Cr Gallagher has a real conflict of interest in Item titled "Savannah Way Ltd - Partnership" and furthermore that Cr Gallagher must leave the meeting while this matter is discussed or voted on.

MOVED: Cr. Barns

SECONDED: Cr. Hughes

CARRIED

RESOLUTION NO.2020/GM2921

2/1

ATTENDANCE

Mr. Graham Steele returned to the meeting at 11:31am

Cr. Royes left the meeting at 11:43am.

Mr. Ian Carroll Left the meeting at 11:43am.

Miss Abbey Taylor left the meeting at 11.50am.

Mr. Les Morgan left the meeting at 11:50am.

ATTENDANCE

Cr. Gallagher left the meeting at 11.53am. .

Miss Abbey Taylor entered the meeting at 11:58am.

Mr. Les Morgan entered the meeting at 11.59am.

EXECUTIVE SUMMARY

Council has received correspondence from the Chair of Savannah Way Limited inviting Council to partner with Savannah Way Ltd in delivering destination marketing activities for the benefit of the Gulf Savannah wider community.

Tourism in any region is best developed in collaboration with local Government, tourism operators and the wider community. Savannah Way Ltd partnership proposal is an opportunity for Etheridge Shire Council to be involved in this significant economic driver for the Gulf Savannah and to be part of the COVID 19 road to recovery.

RESOLUTION

That Council:

Resolve to enter into a partnership arrangement with Savannah Way Ltd subject to;

- *annual membership renewal*
- *six monthly and 12 monthly review of the performance of Savannah Way Ltd in relation to the tourism partnership proposal*
- *that review process to be carried out in the Etheridge Shire.*

MOVED: Cr. Barns

SECONDED: Cr. Haase

CARRIED
RESOLUTION NO.2020/GM2922
3/0

ATTENDANCE

Mr. Graham Steele left the meeting at 12:11pm.

Cr. Gallagher returned to the meeting at 12:13pm.

Cr. Royes returned to the meeting at 12:13pm.

Mr. Ian Carroll Returned to the meeting at 12:13pm.

Mr. Graham Steele returned to the meeting at 12.14pm.

GMCCS12.

Advisory Committee Meeting Minutes – Aged Care

IDENTIFICATION OF POSSIBLE CONFLICTS OF INTEREST OR MATERIAL PERSONAL INTERESTS RELATED TO THIS ITEM:

Declarations:

CONFLICTS OF INTEREST

Cr Hughes declared that he may have a conflict of interest (as defined the Local Government Act 2009, section 175D) in Item GMCCS12 as he is current President of the Gulf Cattleman's Association. Cr Hughes determined that this personal interest is not of sufficient significance that it will lead him to making a decision on the matter that is contrary to the public interest and advised that he will best perform his responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter. However, he acknowledged that the remaining councillors must now determine, pursuant to section 175E(4) of the Local Government Act 2009: -

(a) Whether he has a real conflict of interest in this matter or a perceived conflict of interest in this matter; and

(b) If so, whether: -

i. he must leave the meeting while this matter is discussed or voted on; or

ii. he may participate in the meeting in relation to the matter, including by voting on the matter:

RESOLUTION

That Council:

Resolve pursuant to section 175E(4) of the Local Government Act 2009, that Cr Hughes has a perceived conflict of interest in Item titled “Advisory Committee Meeting Minutes – Aged Care” and furthermore that Cr Hughes may participate in the meeting in relation to the matter, including voting on the matter.

MOVED: Cr. Haase

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION NO.2020/GM2923
4/0

The Mayor handed the Chair to the Deputy Mayor (Cr Royes) at 12.17pm during the discussions as to whether Mayor Hughes has a real conflict of interest in this matter or a perceived conflict of interest in this matter and to determine whether the Councillor must leave the meeting while this matter is discussed or voted on; or the Councillor may participate in the meeting in relation to the matter, including by voting on the matter.

The Mayor resumed the Chair from the Deputy Mayor (Cr Royes) at 12.27pm

EXECUTIVE SUMMARY

At its meeting of 19 June 2019, Council resolved:

That Council:

“Resolve to establish an advisory committee in accordance with Section 264 (1)(b) of the Local Government Regulation 2012 for the purpose of Aged & Disability Accommodation and furthermore that Cr Attwood be appointed as the Chair of the advisory committee and Cr Loudon and Cr Gallagher be nominated as Council’s representatives on this advisory committee and furthermore that the Chief Executive Officer write a letter to the Gulf Cattlemen’s Association informing them of the establishment of this advisory committee”.

The inaugural meeting was held on 3 July 2019 at the Georgetown Council Chambers.

From this inaugural meeting monthly meetings were held up to February 2020. There wasn’t any advisory committee meetings held during March and April this year. A meeting with the new Council and its members was held on 21 May 2020. A subsequent meeting was held on 4 June 2020. Minutes from both of these meetings are attached to this report.

RESOLUTION

That Council:

Resolve to endorse the minutes from the Advisory Committee Meeting (Aged & Disability Care) held on 21 May 2020 and 4 June 2020, and furthermore that Councillors Haase and Barns join Councillor Gallagher on the Committee, and Councillors Royes and Hughes partake as observers and furthermore that Council will advise the Chair of the Aged Care Advisory Committee of Council representation in the Committee.

MOVED: Cr. Gallagher

SECONDED: Cr. Royes

CARRIED
RESOLUTION NO.2020/GM2924
5/0

RESOLUTION

That Council

Resolve to request the Chief Executive Officer to seek expression of interest from suitably qualified consultants to assist Council in developing Aged Care.

MOVED: Cr. Haase

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION NO.2020/GM2925
5/0

ATTENDANCE

Cr Haase left the meeting at 12:58pm and returned at 12:59pm.

Ian Carroll left the meeting at 12:58pm.

Graham Steele left the meeting at 12:58pm and returned 12:59pm.

Melanie Hensel left the meeting at 12:58pm and returned at 1:02pm.

GMCCS13.

Rural Numbering (Etheridge Shire Council)

EXECUTIVE SUMMARY

Rural addressing is a simple, straight-forward method of identifying, locating and addressing properties in rural areas throughout Australia. It conforms to Australian Standard AS/NZ 4819:2003, which is based upon a model developed by ANZLIC – the Spatial Information Council.

In Queensland, the responsibility for implementing rural addressing lies with local government.

Rural addressing is a distance based measurement system that allocates each rural property a unique address, based on the distance of the property entrance from the assigned starting (or datum) point of the road. This is usually an intersection or junction, but can also be the centre of a town. Rural addresses are continuous for the full length of the road irrespective of local government boundaries.

The rural address number is determined by dividing the distance to the property entrance (measured in metres) by 10. Odd numbers are allocated to properties on the left with even numbers being given to properties on the right as one proceeds away from the starting point of the road. The number is displayed at the entrance to the property in accordance with the standard.

RESOLUTION

That Council:

Resolve to review the existing data that was compiled by Council in 2010 to ensure of its accuracy and furthermore delegate authority to the Chief Executive Officer to implement the process of providing Rural Addressing throughout the Rural Sector of the Shire.

MOVED: Cr. Royes

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION NO.2020/GM2926
5/0

ATTENDANCE

Mr. Graham Steele left the meeting at 1:01pm.

GMCCS14.

Financial Performance (Actual v Budget) for the period 1 July 2019 to 30 June 2020

EXECUTIVE SUMMARY

It is a statutory requirement under Section 204 of the Local Government Regulation 2012 that the Chief Executive Officer must present a Financial Report of its accounts to the Local Government at least monthly.

RESOLUTION

That Council:

Resolve to adopt the monthly Financial Report which incorporates the monthly statutory financial statements (Statement of Comprehensive Income, Statement of Financial Position & Statement of Cashflows) pursuant to and in accordance with Section 204 of the Local Government Regulation 2012 for the period ending 31st May 2020.

MOVED: Cr. Barns

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION NO.2020/GM2927
5/0

REASONS FOR DECISION

Section 204 of the Local Government Regulation 2012 states that the Chief Executive Officer must present a Financial Report of its accounts to the Local Government and furthermore that the financial statements must be presented if the local government holds its ordinary meetings monthly or less frequently to each meeting and the Financial Report presented to a meeting must be for the period of the financial year up to a day as near as practicable to the end of the previous month.

GMCCS15.

Write Off – Accounts Receivable (Debtor)

EXECUTIVE SUMMARY

Council currently has identified one (1) only debtor greater than 90 days. The amount of this is \$883.75. The details of the Debtors Invoice relate to a supply and cartage of water delivered to a property near Forsayth.

The Debtor strongly objects to the cost of \$883.75 (7 hours charged) compared to a previous cost of delivery for \$306.13 (2 hours charged).

RESOLUTION

That Council:

Resolve to write off Debtor Invoice number 10392 in the sum of \$883.75 and a new Debtor Invoice be issued in the amount of \$306.13.

MOVED: Cr. Royes

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION NO.2020/GM2928
5/0

REASONS FOR DECISION

The Debtor strongly objects to the cost of \$883.75 (7 hours charged) compared to a previous cost of supply and delivery for \$306.13 (2 hours charged).

This matter has been discussed with relevant staff within the Works section and it has been determined that the cost of the supply and cartage to the resident is considered excessive. To remedy this situation from recurring the applicant must receive a true quotation of the private works to be performed by Council or its engaged Contractor prior to the works being conducted. The cost of the works to be performed is to be mentioned on the respective private works application.

ADJOURNMENT

Council adjourn for lunch at 1:24pm

RESUMPTION

Council resumed the meeting at 2:03pm.

Organisational Review

IDENTIFICATION OF POSSIBLE CONFLICTS OF INTEREST OR MATERIAL PERSONAL INTERESTS RELATED TO THIS ITEM:

Declarations:

CONFLICTS OF INTEREST

Cr Gallagher declared that he may have a conflict of interest (as defined the Local Government Act 2009, section 175D) in Item GMCCS18 as his Daughter-in-law is employed by Etheridge Shire Council. Cr Gallagher determined that this personal interest is not of sufficient significance that it will lead him to making a decision on the matter that is contrary to the public interest and advised that he will best perform his responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter. However, he acknowledged that the remaining councillors must now determine, pursuant to section 175E(4) of the Local Government Act 2009: -

(a) Whether he has a real conflict of interest in this matter or a perceived conflict of interest in this matter; and

(b) If so, whether: -

i. he must leave the meeting while this matter is discussed or voted on; or

ii. he may participate in the meeting in relation to the matter, including by voting on the matter:

RESOLUTION

That Council:

Resolve pursuant to section 175E(4) of the Local Government Act 2009, that Cr Gallagher has a perceived conflict of interest in Item titled "Organisational Review" and furthermore that Cr Gallagher may participate in the meeting in relation to the matter, including voting on the matter.

MOVED: Cr. Royes

SECONDED: Cr. Barns

CARRIED
RESOLUTION NO.2020/GM2929
3/0

CONFLICTS OF INTEREST

Cr Haase declared that he may have a conflict of interest (as defined the Local Government Act 2009, section 175D) in Item GMCCS18 as his wife is employed by Etheridge Shire Council. Cr Haase determined that this personal interest is not of sufficient significance that it will lead him to making a decision on the matter that is contrary to the public interest and advised that he will best perform his responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter. However, he acknowledged that the remaining councillors must now determine, pursuant to section 175E(4) of the Local Government Act 2009: -

- (a) Whether he has a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
(b) If so, whether: -
i. he must leave the meeting while this matter is discussed or voted on; or
ii. he may participate in the meeting in relation to the matter, including by voting on the matter:

RESOLUTION

That Council:

Resolve pursuant to section 175E(4) of the Local Government Act 2009, that Cr Haase has a perceived conflict of interest in Item titled "Organisational Review" and furthermore that Cr Haase may participate in the meeting in relation to the matter, including voting on the matter.

MOVED: Cr. Royes

SECONDED: Cr. Barns

CARRIED
RESOLUTION NO.2020/GM2930
3/0

SUSPENSION OF STANDING ORDERS

RESOLUTION

That Council suspend standing orders at 2:15.

MOVED: Cr. Gallagher

SECONDED: Cr. Haase

CARRIED
RESOLUTION NO.2020/GM2931
5/0

CLOSURE OF MEETING

RESOLUTION:

That in accordance with Section 275(1) e & h of the Local Government Regulation 2012, the meeting be closed to the public to discuss the following matters;

- Register of Preferred Suppliers – Wet Hire of Plant and Equipment
- Performance Review (Chief Executive Officer) Period 23/1/2019 to 23/1/2020
- Separation of Employment
- Organisational Review
- Write Off – Rates

MOVED: Cr. Haase

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION NO.2020/GM2932
5/0

ATTENDANCE

Miss Melanie Hensel left the meeting at 2.15pm.

Miss Abbey Taylor left the meeting at 2.15pm.

ATTENDANCE

Mr Ian Kuhn, Director of Corporate & Community Services left the meeting at 2.46pm

Mr Les Morgan, Director of Engineering Services left the meeting at 2.46pm

ATTENDANCE

Miss Melanie Hensel returned to the meeting at 4:35pm.

Miss Abbey Taylor Returned to the meeting at 4:35pm.

Mr. Les Morgan Director of Engineering Services returned to the meeting at 4:35pm.

Mr. Ian Kuhn Director of Corporate & Community Services returned to the meeting at 4:35pm.

RESUMPTION OF STANDING ORDERS

RESOLUTION:

That Council resumes standing orders at 4:17pm

MOVED: Cr. Royes

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION NO.2020/GM2933
5/0

ADJOURNMENT

Council adjourn for afternoon tea at 4:18pm

RESUMPTION

Council resumed the meeting at 4:35pm.

ATTENDANCE

Miss Melanie Hensel returned to the meeting at 4:35pm.

Miss Abbey Taylor returned to the meeting at 4:35pm.

Mr. Les Morgan Director of Engineering Services returned to the meeting at 4:35pm.

Mr. Ian Kuhn Director of Corporate & Community Services returned to the meeting at 4:35pm.

CONSIDERATION OF CLOSED REPORTS

GMES2.

Register of Preferred Suppliers – Wet Hire of Plant and Equipment

EXECUTIVE SUMMARY

Tenders were invited for the supply of wet hire plant and equipment from July 2020 to June 2021 (12 Calendar months).

The submissions have now been evaluated by the assessment panel and are now put before Council for its consideration.

RESOLUTION

That Council:

Resolve to endorse the ‘Preferred Supplier Registers for Wet Hire of Plant and Equipment’ established from the assessment of tenders received for ESC2020-002, as shown in Attachment A.

MOVED: Cr. Haase

SECONDED: Cr. Gallagher

CARRIED
RESOLUTION NO.2020/GM2934
5/0

GMCCS16.

Performance Review (Chief Executive Officer) Period 23/1/2019 to 23/1/2020

EXECUTIVE SUMMARY

The performance of the Chief Executive Officer shall be monitored on a six monthly basis and reviewed annually. The performance review is based around the performance measures contained within the key responsibilities contained within the Chief Executive Officer Position Description which identifies strategic operational objectives and associated performance measures consistent with Councils Corporate & Operational Plans.

The annual review of the Chief Executive Officers performance for the period 23rd January 2019 to 23rd January 2020 is overdue.

RESOLUTION

That Council:

Resolve in accordance with Section 7.3 of the Chief Executive Officers Contract of Employment dated 23rd January 2019 to provide an increase of 2.5% effective from 23rd January 2020 and furthermore that Council provide the Chief Executive Officer with a copy of the Performance Review.

MOVED: Cr. Hughes

SECONDED: Cr. Barns

CARRIED
RESOLUTION NO.2020/GM2935
5/0

GMCCS17.

Separation of Employment

EXECUTIVE SUMMARY

The Mayor & Councillors have been officially advised in writing on the 3rd June 2020 that the Chief Executive Officer is seeking a separation of his duties with Council with the final day of service being 30th September 2020.

RECOMMENDATION

That Council:

Resolve to accept the contents of the official notice dated 3rd June 2020 from the Chief Executive Officer in accordance with Section 10 of the Contract of Employment dated 23rd January 2020 and furthermore that Council enters into a formal Deed of Separation Agreement.

MOVED: Cr. Haase

SECONDED: Cr. Royes

CARRIED
RESOLUTION NO.2020/GM2936
5/0

GMCCS18.

Organisational Review

EXECUTIVE SUMMARY

Etheridge Shire Council has developed a Corporate Governance Framework to ensure compliance with legislation and best practice democratic local government. The Framework is a document which outlines council's governance policies and practices and it provides an overview of the governance program that has been put in place in order to assist elected members, management and employees in meeting their governance responsibilities. Council is committed to high standards of corporate governance and accountability and seeks continuous improvement in this regard. A part of this framework incorporates Council's Organisational Chart.

An "organisational structure" is simply a hierarchy by which the Council's workforce is divided into departments, work groups, etc. and by which there is a "chain of command" within each work area leading to a senior executive officer (Director), who reports directly to the Chief Executive Officer in relation to matters handled by that work area.

There is no clear direction on the necessary level of detail required for the organisational structure to satisfy the requirements of the Act; however, generally, the organisational structure includes the management levels and position designations at which substantive decision making power is exercised.

An organization can be structured in many different ways, depending on its objectives. (Common structures include: Bureaucratic; Functional; Divisional; and Matrix).

RESOLUTION

That Council:

Resolve to adopt the current Organisational Structure pursuant to and in accordance with S.196 (1) of the Local Government Act 2009.

MOVED: Cr. Gallagher

SECONDED: Cr. Barns

CARRIED
RESOLUTION NO.2020/GM2937
5/0

REASONS FOR DECISION

Council's Organisational Structure is designed to support the achievement of the Council's vision and key plans. Reviews of the Organisational Structure ensure the optimal deployment of resources to deliver identified corporate priorities.

GMCCS16.

Write Off – Rates

EXECUTIVE SUMMARY

The following rate assessments are outstanding in Category 14 (Mining UV \$1 - \$2,500).

Assessment No	Property Description	Balance	Details of Action
00451-30220-000	ML30220	\$3,309.61	<i>DNRME cancelled this lease on 12 August 2019. Letters for overdue rates have been sent but all letters have been returned. DNRME and Council have been unsuccessful in locating the owner.</i>
00385-30221-000	ML30221 ; ML30222	\$5,698.23	<i>DNRME cancelled this lease on 12 August 2019. Letters for overdue rates have been sent but all letters have been returned. DNRME and Council have been unsuccessful in locating the owner.</i>
00385-30224-000	ML30224	\$3,309.61	<i>DNRME cancelled this lease on 12 August 2019. Letters for overdue rates have been sent but all letters have been returned. DNRME and Council have been unsuccessful in locating the owner.</i>
00385-30225-000	ML30225	\$3,309.61	<i>DNRME cancelled this lease on 12 August 2019. Letters for overdue rates have been sent but all letters have been returned. DNRME and Council have been unsuccessful in locating the owner.</i>

RESOLUTION

That Council:

Resolve to write off the outstanding rates for Assessment Nos 00451-30220-000, 00385-30221-000, 00385-30224-000 and 00385-30225-000 for the respective amounts of \$3,309.61, \$5,698.23, \$3,309.61 and \$3,309.61.

MOVED: Cr. Royes

SECONDED: Cr. Barns

CARRIED
RESOLUTION NO.2020/GM2938
5/0

REASONS FOR DECISION

This matter has been discussed with the Department of Natural Resources, Mines and Energy (DNRME). DNRME have attempted unsuccessfully to contact the owner of the mining leases and as at 12 August 2019 have cancelled the leases. All correspondence forwarded (including 2nd and final letter for overdue rates) to the owner from Council has been returned.

GENERAL BUSINESS

Cr Royes

- Raised correspondence from Perryvale regarding road conditions.
- Queried the progress of the Einasleigh phone tower.
- Queried condition of bitumen on Hann Highway
- Queried completion of Genex road paving condition
- Enquired about transport for aged care.

Cr Gallagher

- Queried fencing in Mount Surprise.
- Queried preparation for the 150years celebration.
- Discussed with Council the opportunity for Councillors to donate the mandatory remuneration increase to various community or charitable organisations.

Cr Barns

- Queried the grids and gates policy and the installation of grids that are occurring within the Shire.
- Enquired about correspondence regarding the Gilbert River Irrigation Project.
- Requested update on the Forsyth water treatment plant.

Cr Haase

- Enquired about the road to Rosella Plains/ Spring Creek.
- Enquired about undertaking site visits to various areas of Council (i.e Water Treatment Plants, Depot).

Cr Hughes

- Provided a brief update as to the meeting with Croydon Shire Council regarding the widening of the Gulf Development Road.

CONCLUSION

There being no further business the Mayor declared the Meeting closed 5:40pm.

These minutes will be confirmed by Council at the General Meeting held on the Wednesday the 15th July 2020.

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MAYOR

...../...../.....
DATE